

**PUBLIC NOTICE**  
**AGENDA**  
**LOCKHART CITY COUNCIL**  
**February 6, 2024**  
**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS**  
**217 SOUTH MAIN STREET, 3RD FLOOR**  
**LOCKHART, TEXAS**

**6:30 P.M. WORK SESSION (No Action)**

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issues discussed or reviewed during the work session except to the extent specifically authorized under the Texas Open Meetings Act.

**DISCUSSION ONLY**

- A. Presentation regarding Section 3 requirements for the recently awarded Community Development Block Grant from the Department of Agriculture for the replacement of residential water meters. **7-25**
- B. Discuss Resolution 2024-05 authorizing the approval of the following documents, policies, procedures, and proclamation associated with the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project CDV21-0093 as required by the Civil Rights requirements of Title I of the Housing and Community Development Act and Fair Housing Law. **26-42**
  - 1. Citizen Participation Plan and Grievance Procedures;
  - 2. Excessive Force Policy;
  - 3. Fair Housing Policy;
  - 4. Section 504 Policy and Grievance Procedures;
  - 5. Code of Conduct Policy;
  - 6. Section 3 economic opportunity;
  - 7. Limited English Proficiency; and
  - 8. Activity to affirmatively Further Fair Housing Choice.
- C. Discuss City Council minutes of the February 21, 2023 meeting. **43-50**
- D. Discuss entering an Advance Funding Agreement (AFA) with the Texas Department of Transportation authorizing City contributions for signal/traffic improvements to the intersection of West San Antonio Street and Mockingbird Lane and authorizing the Mayor to sign all contractual documents, if approved. **51-64**
- E. Discuss Resolution 2024-03 allowing the police department to apply for the Patrol Laptop Technology Improvement Project grant through the Capital Area Council of Governments (CAPCOG) and designating the City Manager as the Authorized Official. **65-67**

- |    |                                                                                                                                                                                                                 |         |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| F. | Discuss Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official. | 68-70   |
| G. | Discuss Resolution 2024-06 authorizing the adoption of the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update.                                                                            | 71-145  |
| H. | Discuss 1st Quarter Financial Report FYE 2024.                                                                                                                                                                  | 146-156 |
| I. | Discuss a proposed project for grant application for funding allocated from the Texas General Land Office (GLO) for hazard mitigation projects.                                                                 | 157-161 |
| J. | Discuss appointments, and announcement of nominations, to the newly established Animal Shelter Advisory Board.                                                                                                  | 162-174 |
| K. | Discussion regarding the nomination of Nigel Gusdorf to the Airport Advisory Board by Councilmember Juan Mendoza for a term to expire in November 2025.                                                         | 175-179 |
| L. | Announcement of nomination of Patrick Stroka to the Zoning Board of Adjustment and Appeals by Councilmember John Lairsen for a term to expire in November 2026.                                                 | 180-184 |
| M. | Discuss Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner.                                                 | 185-187 |

**7:30 P.M. REGULAR MEETING**

1. **CALL TO ORDER**  
Mayor Lew White
2. **INVOCATION, PLEDGE OF ALLEGIANCE**  
Invocation. Pledge of Allegiance to the United States and Texas flags.
3. **PUBLIC COMMENT**  
The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.
4. **PUBLIC HEARING/COUNCIL ACTION**
  - A. Hold a PUBLIC HEARING and discussion and/or action on applications ZC-23-09 and PDD-23-01 by Pamela McClain Madere of Jackson Walker, LLP, and discussion and/or action to consider approval of Ordinance 2024-04 for a **Zoning Change** from AO *Agricultural-Open Space District* to PDD *Planned Development* 188-207



*District and a PDD Development Plan* on 53 acres in the Cornelius Crenshaw Survey, Abstract No. 68 and located at 1925 FM 2001.

- B. Hold a PUBLIC HEARING and discussion and/or action regarding Ordinance 2024-05 proposing **Text Amendments** to Chapter 18 “Environment”, Chapter 46 “Signs”, Chapter 52 “Subdivision Regulations”, and Chapter 64 “Zoning” of the Lockhart Code of Ordinances, as follows:

208-224

Amend Chapter 18 “Environment”, Article III “Nuisances”, Division 2 “Offensive Conditions”, Section 18-82 “Prohibited”;

Amend Chapter 46 “Signs”, Section 46-6 “Prohibited signs and locations”;

Amend Chapter 52 “Subdivision Regulations”, Article V “Design Standards”, Section 52-78 “Streetlights”;

Amend Chapter 64 “Zoning”, Article I “In General”, Section 64-2 “Definitions”; Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, Subsection (g) “Minimum parking and loading requirements”;

Add Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, Subsection (j) “Lighting Standards”; and

Amend Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-198 “Performance standards for commercial and industrial districts.”, Subsection (c) “Nuisances” to establish revised requirements and standards for residential and commercial lighting, include references to lighting standards in relevant sections, and include updated street lighting policy.

## 5. **CONSENT AGENDA**

- A. Approve Resolution 2024-05 authorizing the approval of the following documents, policies, procedures, and proclamation associated with the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project CDV21-0093 as required by the Civil Rights requirements of Title I of the Housing and Community Development Act and Fair Housing Law.
1. Citizen Participation Plan and Grievance Procedures;
  2. Excessive Force Policy;
  3. Fair Housing Policy;
  4. Section 504 Policy and Grievance Procedures;
  5. Code of Conduct Policy;
  6. Section 3 economic opportunity;

225-241

- 7. Limited English Proficiency; and
- 8. Activity to affirmatively Further Fair Housing Choice.
- B. Approve City Council minutes of the February 21, 2023 meeting. **242-249**
- C. Approve Resolution 2024-03 allowing the police department to apply for the Patrol Laptop Technology Improvement Project grant through the Capital Area Council of Governments (CAPCOG) and designating the City Manager as the Authorized Official. **250-252**
- D. Approve Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official. **253-255**
- E. Accept 1st Quarter Financial Report FYE 2024. **256-266**
- 6. **DISCUSSION/ACTION ITEMS**
  - A. Discussion and/or action to consider entering an Advance Funding Agreement (AFA) with the Texas Department of Transportation authorizing City contributions for signal/traffic improvements to the intersection of West San Antonio Street and Mockingbird Lane and authorizing the Mayor to sign all contractual documents, if approved. **267-280**
  - B. Discussion and/or action to consider Resolution 2024-06 authorizing the adoption of the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update. **281-355**
  - C. Discussion and/or action to consider a proposed project for grant application for funding allocated from the Texas General Land Office (GLO) for hazard mitigation projects. **356-360**
  - D. Discussion and/or action regarding appointments, and announcement of nominations, to the newly established Animal Shelter Advisory Board. **361-373**
  - E. Discussion and/or action regarding the nomination of Nigel Gusdorf to the Airport Advisory Board by Councilmember Juan Mendoza for a term to expire in November 2025. **374-378**
  - F. Announcement of nomination of Patrick Stroka to the Zoning Board of Adjustment and Appeals by Councilmember John Lairsen for a term to expire in November 2026. **379-383**
  - G. Consideration and action regarding Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner. **384-386**

**7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- New hours of service at the Lockhart Recycling Center.
- Update on ESD No. 5 activities.
- Update on the January 20th Police Officer entrance exam.
- Update on the Comprehensive Plan Steering Committee activities.
- KidFish at City Park on March 16th at 9:00 a.m.

**8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

**9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**

- A. Discussion regarding economic development negotiations with Project Celebration.
- B. Discussion regarding economic development negotiations with Project Holiday.
- C. Discussion regarding economic development negotiations with Project Lifesaver.

**10. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE.**

- A. Discussion with City Attorney regarding Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner.
- B. Consultation with attorney to seek legal advice regarding an interlocal cooperation agreement between Caldwell County Emergency Services District No. 5.

**11. OPEN SESSION**

- A. Discussion and/or action regarding economic development negotiations with Project Celebration.
- B. Discussion and/or action regarding economic development negotiations with Project Holiday.
- C. Discussion and/or action regarding economic development negotiations with Project Lifesaver.
- D. Discussion and/or action regarding Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner.
- E. Discussion and/or action regarding an interlocal cooperation agreement between Caldwell County Emergency Services District No. 5.

**12. ADJOURNMENT**

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 2<sup>nd</sup> day of February, 2024 at 4:20 p.m.

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Presentation regarding Section 3 requirements for the recently awarded Community Development Block Grant from the Department of Agriculture for the replacement of residential water meters.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works - Sean Kelley

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** In late 2021, the City applied and was awarded a CDBG Grant in the amount of \$350,000 to replace residential water meters in the City's distribution system. Replacing the aging meters in the City's system will improve unidentified water losses and enhance billing accuracy. This project consists of replacing approximately 950 residential water meters, about 20% of the water meters in the system. The local match for this project is \$70,000 (20%) and is budgeted in the current budget. Construction plans for this project are complete. This project is anticipated to be fully completed during 2024.

Section 3 requirements apply to all TxCDBG grants. Tonight's presentation regarding Section 3 is necessary to fulfill all requirements of the grant.

Section 3 of the Housing and Urban Development (HUD) Act of 1968 requires that, to the greatest extent feasible, economic opportunity generated by CDBG funds and other HUD assistance, most importantly employment, is directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, as well as residents of the community in which the federal funds are spent.

**Federal rules do not require** grant recipients (the City) to contract or subcontract with Section 3 business, nor do the rules require hiring Section 3 workers. However, grant recipients must be able to demonstrate that, where possible, contracting, employment and training opportunities were made available to workers and businesses meeting Section 3 designation criteria.

During the meeting the grant consultant for the project, Mr. Gandolf Burrus with Grant Development Services (GDS), will be presenting the Section 3 requirements and present a map of the affected area.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**Account Name:**

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** No action needed.

**LIST OF SUPPORTING DOCUMENTS:** A 1024 Lockhart Section 3 Presentation to City  
Council 1 2-24 FINAL

**A1024**

**Section 3 Presentation to The City of  
Lockhart, Texas Caldwell County**





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The City of Lockhart was recently received the following grant award:

- Grant Contract No. CVD21-0093
- Award Amount: \$350,000
- Project: The City will utilize CDBG funds to resolve significant water loss by replacing all residential water meters in the City
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The grant is funded through the  
Community Development Block Grant, via:

- U.S. Department of Housing and Urban  
Development and The Texas  
Department of Agriculture



## Section 3 Concepts

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- As a condition of funding, the City Of Lockhart must comply with Section 3 of the Housing and Urban Development Act of 1968.
- To the greatest extent feasible, Grant Recipients must direct economic opportunities generated by CDBG funds to low- and very low-income persons.



## Section 3 Concepts

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In part, this means ensuring that:

- Section 3 Businesses have the information to submit a bid or proposal for the project; and
- Section 3 Workers have information about any available job opportunities related to the project.

For precise definitions, see TxCDBG Policy Issuance 20-01



## Section 3 Business

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A company may qualify as a Section 3 Business if:

- it is owned by low-income persons;
- it is owned by Section 8-Assisted housing residents; or
- 75% of all labor hours for the business in a 3 month period are performed by Section 3 Workers

Register at:

- HUD's Section 3 website:  
<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>



## Section 3 Business

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This project is expected to include the following contracting opportunities:

- Grant Administration services (previously selected) Grant Development Services, Inc
- Engineering Services (previously selected) TRW Engineering, Inc
- Prime Contractor Not yet awarded
- Subcontracting opportunities: Materials suppliers, Electrician, Meter installers, general labor.



## Section 3 Worker

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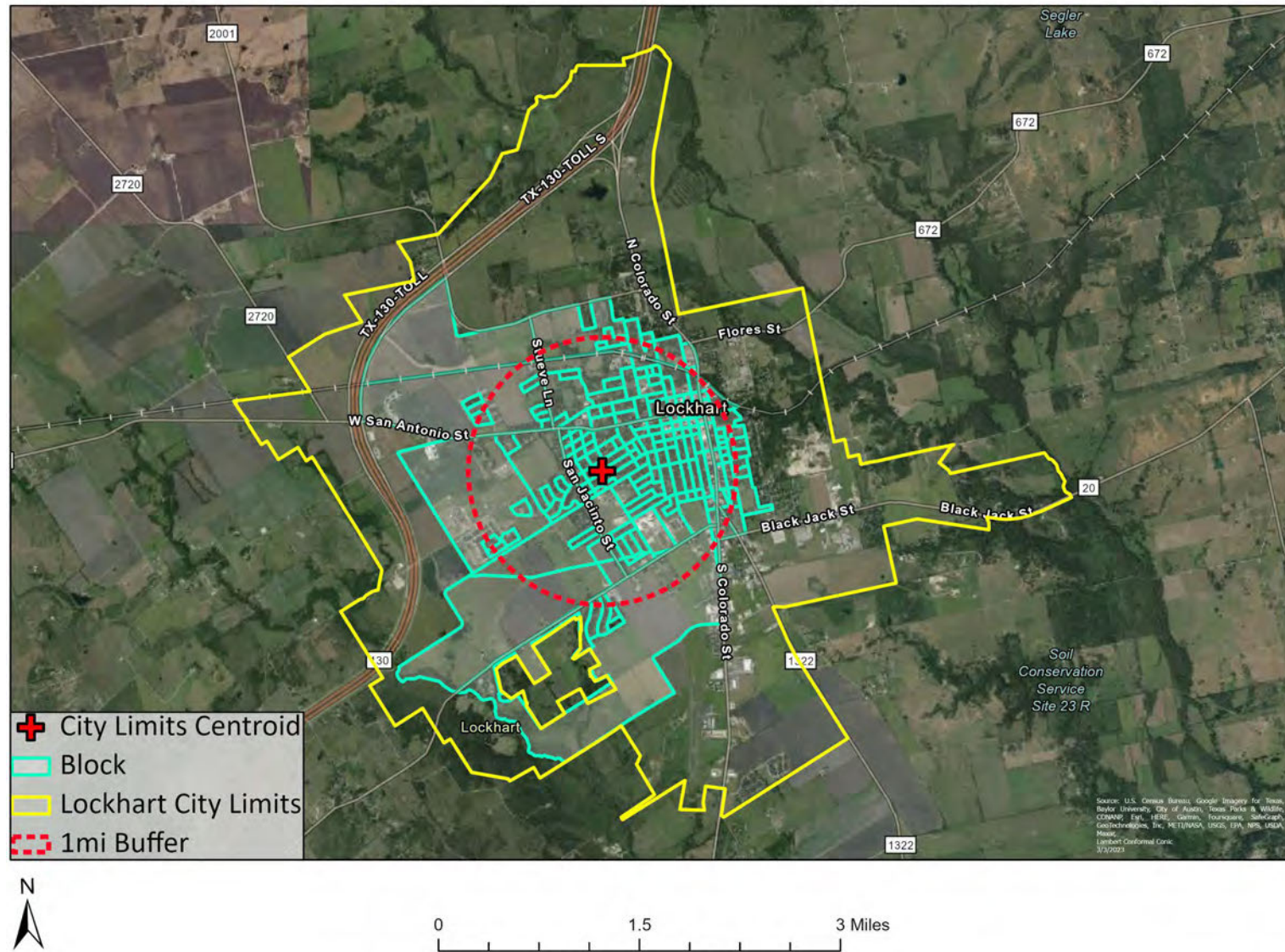
You may qualify as a Section 3 Worker if:

- Your annual income is below the county threshold for your family size.
- You are a current or recent Youth-build participant

All persons may register their information and search for opportunities at:

- WorkInTexas.gov
- HUD's Section 3 Opportunity Portal\_  
<https://hudapps.hud.gov/OpportunityPortal/>

### Section 3 Service Area - City of Lockhart



Section 3 Service Area – City of Lockhart – Section 3 Service Area encompasses a total of 9,599 persons within a 1-mile radius of the center of the city limits (see table below for Census Block information).

|                 |                                                                                 |
|-----------------|---------------------------------------------------------------------------------|
| Client Name     | City of Lockhart                                                                |
| Contract #      |                                                                                 |
| Map Information | Section 3 Service Area – City of Lockhart<br>Source: U.S. Census Bureau, Google |
| Date            | March 2023                                                                      |



| OBJECTID | GEOID           | NAME       | COUNTY NAME     | STATE NAME | TOTAL POPULATION | TRACT  | BLKGRP | TOTAL HOUSING COUNT | LATITUDE   | LONGITUDE   | AREA (sqft) | LENGTH (lf) |
|----------|-----------------|------------|-----------------|------------|------------------|--------|--------|---------------------|------------|-------------|-------------|-------------|
| 1271717  | 480559602001014 | BLOCK 1014 | Caldwell County | Texas      | 41               | 960200 | 1      | 16                  | 29.882305  | -97.6661243 | 32674.14267 | 737.7703803 |
| 1271718  | 480559602001015 | BLOCK 1015 | Caldwell County | Texas      | 41               | 960200 | 1      | 18                  | 29.8837164 | -97.6675946 | 74796.5819  | 1149.628736 |
| 1271719  | 480559602001018 | BLOCK 1018 | Caldwell County | Texas      | 84               | 960200 | 1      | 32                  | 29.8810556 | -97.6658375 | 32481.39437 | 732.2718541 |
| 1271720  | 480559602001019 | BLOCK 1019 | Caldwell County | Texas      | 58               | 960200 | 1      | 24                  | 29.8802197 | -97.6663057 | 43674.9722  | 1093.687955 |
| 1271721  | 480559602001020 | BLOCK 1020 | Caldwell County | Texas      | 10               | 960200 | 1      | 6                   | 29.8821527 | -97.6673525 | 13822.08427 | 505.4656441 |
| 1271722  | 480559602001021 | BLOCK 1021 | Caldwell County | Texas      | 16               | 960200 | 1      | 5                   | 29.882247  | -97.6682697 | 13145.96637 | 458.6816757 |
| 1271723  | 480559602001022 | BLOCK 1022 | Caldwell County | Texas      | 10               | 960200 | 1      | 3                   | 29.8815101 | -97.6681137 | 9354.320537 | 394.2431779 |
| 1271724  | 480559602001023 | BLOCK 1023 | Caldwell County | Texas      | 9                | 960200 | 1      | 3                   | 29.8809136 | -97.6679875 | 9008.914233 | 388.6274357 |
| 1271725  | 480559602001024 | BLOCK 1024 | Caldwell County | Texas      | 18               | 960200 | 1      | 6                   | 29.8802147 | -97.6678355 | 12455.41812 | 446.9656948 |
| 1271726  | 480559602001025 | BLOCK 1025 | Caldwell County | Texas      | 37               | 960200 | 1      | 6                   | 29.8794044 | -97.6676581 | 12318.56989 | 444.5610875 |
| 1271727  | 480559602001026 | BLOCK 1026 | Caldwell County | Texas      | 18               | 960200 | 1      | 11                  | 29.8776468 | -97.6672754 | 41292.67119 | 941.0616706 |
| 1271728  | 480559602001027 | BLOCK 1027 | Caldwell County | Texas      | 41               | 960200 | 1      | 16                  | 29.8789305 | -97.6660179 | 32643.8341  | 740.5410668 |
| 1271729  | 480559602001028 | BLOCK 1028 | Caldwell County | Texas      | 22               | 960200 | 1      | 15                  | 29.8778871 | -97.6657514 | 28931.60231 | 710.7632912 |
| 1271730  | 480559602002000 | BLOCK 2000 | Caldwell County | Texas      | 0                | 960200 | 2      | 0                   | 29.8714342 | -97.6692357 | 18389.03074 | 597.4995246 |
| 1271731  | 480559602002001 | BLOCK 2001 | Caldwell County | Texas      | 0                | 960200 | 2      | 0                   | 29.8693549 | -97.6689904 | 18016.57411 | 838.6201373 |
| 1271732  | 480559602002002 | BLOCK 2002 | Caldwell County | Texas      | 596              | 960200 | 2      | 208                 | 29.8590022 | -97.6804891 | 358385.416  | 14253.22053 |
| 1271733  | 480559602002003 | BLOCK 2003 | Caldwell County | Texas      | 58               | 960200 | 2      | 23                  | 29.8627344 | -97.6832336 | 70244.51536 | 1426.796973 |
| 1271736  | 480559602002006 | BLOCK 2006 | Caldwell County | Texas      | 40               | 960200 | 2      | 23                  | 29.8624949 | -97.6844847 | 84506.45107 | 1428.039012 |
| 1271737  | 480559602002007 | BLOCK 2007 | Caldwell County | Texas      | 72               | 960200 | 2      | 25                  | 29.8588384 | -97.6922135 | 303445.2877 | 5619.65477  |
| 1271739  | 480559602002009 | BLOCK 2009 | Caldwell County | Texas      | 42               | 960200 | 2      | 12                  | 29.8629176 | -97.6820689 | 21581.85143 | 662.5525214 |
| 1271753  | 480559602004003 | BLOCK 4003 | Caldwell County | Texas      | 87               | 960200 | 4      | 24                  | 29.8752158 | -97.6649375 | 139065.4205 | 1906.953599 |
| 1271759  | 480559602004009 | BLOCK 4009 | Caldwell County | Texas      | 50               | 960200 | 4      | 17                  | 29.8752454 | -97.666755  | 31818.48334 | 776.8405895 |
| 1271760  | 480559602004010 | BLOCK 4010 | Caldwell County | Texas      | 9                | 960200 | 4      | 1                   | 29.8753912 | -97.6675688 | 12724.97129 | 627.6024007 |
| 1271761  | 480559602004011 | BLOCK 4011 | Caldwell County | Texas      | 17               | 960200 | 4      | 7                   | 29.8750199 | -97.6683014 | 32439.12099 | 780.1524927 |
| 1271762  | 480559602004012 | BLOCK 4012 | Caldwell County | Texas      | 113              | 960200 | 4      | 37                  | 29.8728991 | -97.6667132 | 81376.00049 | 1246.470758 |
| 1271763  | 480559602004013 | BLOCK 4013 | Caldwell County | Texas      | 18               | 960200 | 4      | 11                  | 29.872098  | -97.668052  | 66454.08019 | 1197.395034 |
| 1271767  | 480559603001000 | BLOCK 1000 | Caldwell County | Texas      | 50               | 960300 | 1      | 31                  | 29.8822625 | -97.6826494 | 65949.94322 | 1100.611374 |
| 1271768  | 480559603001001 | BLOCK 1001 | Caldwell County | Texas      | 31               | 960300 | 1      | 9                   | 29.8819892 | -97.6846944 | 21768.36954 | 618.899216  |
| 1271769  | 480559603001002 | BLOCK 1002 | Caldwell County | Texas      | 17               | 960300 | 1      | 6                   | 29.8827243 | -97.6851177 | 11580.47478 | 491.4459767 |
| 1271770  | 480559603001003 | BLOCK 1003 | Caldwell County | Texas      | 9                | 960300 | 1      | 4                   | 29.8823238 | -97.6861977 | 19825.27065 | 586.8891048 |
| 1271771  | 480559603001004 | BLOCK 1004 | Caldwell County | Texas      | 23               | 960300 | 1      | 8                   | 29.8829522 | -97.686546  | 6636.570903 | 394.8195568 |
| 1271772  | 480559603001005 | BLOCK 1005 | Caldwell County | Texas      | 26               | 960300 | 1      | 7                   | 29.8826477 | -97.6877162 | 18703.64945 | 560.9772051 |
| 1271773  | 480559603001006 | BLOCK 1006 | Caldwell County | Texas      | 257              | 960300 | 1      | 101                 | 29.8794067 | -97.690661  | 596323.5959 | 4415.436718 |
| 1271774  | 480559603001007 | BLOCK 1007 | Caldwell County | Texas      | 39               | 960300 | 1      | 13                  | 29.8759196 | -97.6898766 | 28793.96651 | 724.9958985 |
| 1271775  | 480559603001008 | BLOCK 1008 | Caldwell County | Texas      | 9                | 960300 | 1      | 3                   | 29.880695  | -97.6872212 | 19447.00069 | 577.5983467 |

|         |                 |            |                 |       |     |        |   |     |            |             |             |             |
|---------|-----------------|------------|-----------------|-------|-----|--------|---|-----|------------|-------------|-------------|-------------|
| 1271776 | 480559603001009 | BLOCK 1009 | Caldwell County | Texas | 15  | 960300 | 1 | 10  | 29.8769989 | -97.6880829 | 25470.38762 | 654.9166412 |
| 1271777 | 480559603001010 | BLOCK 1010 | Caldwell County | Texas | 22  | 960300 | 1 | 7   | 29.8816943 | -97.6874336 | 19832.62536 | 582.954818  |
| 1271778 | 480559603001011 | BLOCK 1011 | Caldwell County | Texas | 90  | 960300 | 1 | 37  | 29.8817481 | -97.6947852 | 62344.06461 | 1021.613131 |
| 1271779 | 480559603001012 | BLOCK 1012 | Caldwell County | Texas | 581 | 960300 | 1 | 211 | 29.8762427 | -97.6990379 | 2105261.622 | 8404.328326 |
| 1271780 | 480559603001013 | BLOCK 1013 | Caldwell County | Texas | 49  | 960300 | 1 | 18  | 29.8709228 | -97.6970784 | 29973.10151 | 709.9301879 |
| 1271781 | 480559603001014 | BLOCK 1014 | Caldwell County | Texas | 75  | 960300 | 1 | 28  | 29.8745094 | -97.6931163 | 41462.43676 | 809.8389449 |
| 1271782 | 480559603001015 | BLOCK 1015 | Caldwell County | Texas | 46  | 960300 | 1 | 20  | 29.8702516 | -97.6963848 | 27230.46925 | 754.0520066 |
| 1271783 | 480559603001016 | BLOCK 1016 | Caldwell County | Texas | 50  | 960300 | 1 | 21  | 29.8714155 | -97.6947091 | 34989.72175 | 759.6670282 |
| 1271803 | 480559603001036 | BLOCK 1036 | Caldwell County | Texas | 46  | 960300 | 1 | 13  | 29.8740872 | -97.6878339 | 36731.21779 | 1102.890987 |
| 1271804 | 480559603001037 | BLOCK 1037 | Caldwell County | Texas | 94  | 960300 | 1 | 25  | 29.8756929 | -97.6867009 | 67246.8071  | 1189.657044 |
| 1271805 | 480559603001038 | BLOCK 1038 | Caldwell County | Texas | 10  | 960300 | 1 | 5   | 29.8775125 | -97.6857694 | 24002.45345 | 620.3508266 |
| 1271806 | 480559603001039 | BLOCK 1039 | Caldwell County | Texas | 17  | 960300 | 1 | 7   | 29.8786084 | -97.6865098 | 28529.94569 | 676.950312  |
| 1271807 | 480559603001040 | BLOCK 1040 | Caldwell County | Texas | 21  | 960300 | 1 | 8   | 29.8797061 | -97.6870102 | 19278.18934 | 576.90669   |
| 1271808 | 480559603001041 | BLOCK 1041 | Caldwell County | Texas | 15  | 960300 | 1 | 7   | 29.8803384 | -97.6857755 | 19146.90237 | 574.0603732 |
| 1271809 | 480559603001042 | BLOCK 1042 | Caldwell County | Texas | 12  | 960300 | 1 | 6   | 29.881316  | -97.6859878 | 19054.4977  | 571.7870257 |
| 1271810 | 480559603001043 | BLOCK 1043 | Caldwell County | Texas | 21  | 960300 | 1 | 5   | 29.8809885 | -97.6844859 | 20636.50088 | 600.184188  |
| 1271811 | 480559603001044 | BLOCK 1044 | Caldwell County | Texas | 25  | 960300 | 1 | 12  | 29.8799    | -97.6840033 | 31049.55469 | 704.5120562 |
| 1271812 | 480559603001045 | BLOCK 1045 | Caldwell County | Texas | 39  | 960300 | 1 | 16  | 29.8807446 | -97.6823818 | 42621.19029 | 837.1743766 |
| 1271813 | 480559603001046 | BLOCK 1046 | Caldwell County | Texas | 25  | 960300 | 1 | 9   | 29.881465  | -97.6810017 | 19751.90224 | 577.8014675 |
| 1271814 | 480559603001047 | BLOCK 1047 | Caldwell County | Texas | 41  | 960300 | 1 | 23  | 29.8799858 | -97.6812781 | 43066.35422 | 959.3307707 |
| 1271815 | 480559603001048 | BLOCK 1048 | Caldwell County | Texas | 16  | 960300 | 1 | 8   | 29.8781448 | -97.6845501 | 22992.43125 | 605.8723877 |
| 1271816 | 480559603001049 | BLOCK 1049 | Caldwell County | Texas | 18  | 960300 | 1 | 8   | 29.8792428 | -97.6852899 | 27838.66383 | 670.3444191 |
| 1271817 | 480559603001050 | BLOCK 1050 | Caldwell County | Texas | 43  | 960300 | 1 | 12  | 29.8788073 | -97.6832756 | 26040.8402  | 648.4044955 |
| 1271818 | 480559603001051 | BLOCK 1051 | Caldwell County | Texas | 41  | 960300 | 1 | 24  | 29.8791831 | -97.6807326 | 43630.7993  | 967.1502122 |
| 1271819 | 480559603001052 | BLOCK 1052 | Caldwell County | Texas | 38  | 960300 | 1 | 28  | 29.8783172 | -97.6801442 | 50676.30301 | 1009.0666   |
| 1271820 | 480559603001053 | BLOCK 1053 | Caldwell County | Texas | 26  | 960300 | 1 | 4   | 29.8757526 | -97.6845995 | 12789.63426 | 478.5610019 |
| 1271821 | 480559603001054 | BLOCK 1054 | Caldwell County | Texas | 13  | 960300 | 1 | 6   | 29.876521  | -97.6851041 | 23471.22313 | 612.9938791 |
| 1271822 | 480559603001055 | BLOCK 1055 | Caldwell County | Texas | 21  | 960300 | 1 | 6   | 29.8771484 | -97.6838879 | 22565.02279 | 602.1908163 |
| 1271823 | 480559603001056 | BLOCK 1056 | Caldwell County | Texas | 29  | 960300 | 1 | 11  | 29.877809  | -97.6826224 | 25636.68726 | 642.8552598 |
| 1271824 | 480559603001057 | BLOCK 1057 | Caldwell County | Texas | 20  | 960300 | 1 | 6   | 29.8770483 | -97.6821117 | 13838.09491 | 507.0422609 |
| 1271825 | 480559603001058 | BLOCK 1058 | Caldwell County | Texas | 13  | 960300 | 1 | 4   | 29.8763835 | -97.6833824 | 12541.90499 | 473.5420122 |
| 1271828 | 480559603001061 | BLOCK 1061 | Caldwell County | Texas | 35  | 960300 | 1 | 17  | 29.8744346 | -97.6891519 | 37578.96382 | 819.8779269 |
| 1271831 | 480559603002000 | BLOCK 2000 | Caldwell County | Texas | 0   | 960300 | 2 | 0   | 29.8846831 | -97.6698307 | 12365.24906 | 445.6102877 |
| 1271832 | 480559603002001 | BLOCK 2001 | Caldwell County | Texas | 13  | 960300 | 2 | 1   | 29.8845207 | -97.6708174 | 12602.83078 | 448.2747395 |
| 1271833 | 480559603002002 | BLOCK 2002 | Caldwell County | Texas | 0   | 960300 | 2 | 0   | 29.8843654 | -97.6718173 | 12638.70281 | 450.5212044 |
| 1271834 | 480559603002003 | BLOCK 2003 | Caldwell County | Texas | 0   | 960300 | 2 | 0   | 29.8841972 | -97.6728213 | 12916.13328 | 454.6148165 |

|         |                 |            |                 |       |    |        |   |    |            |             |             |             |
|---------|-----------------|------------|-----------------|-------|----|--------|---|----|------------|-------------|-------------|-------------|
| 1271835 | 480559603002004 | BLOCK 2004 | Caldwell County | Texas | 0  | 960300 | 2 | 0  | 29.8840216 | -97.673862  | 13943.08033 | 472.6026143 |
| 1271836 | 480559603002005 | BLOCK 2005 | Caldwell County | Texas | 9  | 960300 | 2 | 1  | 29.8838302 | -97.6750322 | 16300.76514 | 514.0514835 |
| 1271837 | 480559603002006 | BLOCK 2006 | Caldwell County | Texas | 8  | 960300 | 2 | 6  | 29.8835788 | -97.6765068 | 22700.25805 | 616.0960497 |
| 1271838 | 480559603002007 | BLOCK 2007 | Caldwell County | Texas | 11 | 960300 | 2 | 19 | 29.8833091 | -97.6783893 | 25690.22763 | 687.0007236 |
| 1271839 | 480559603002008 | BLOCK 2008 | Caldwell County | Texas | 64 | 960300 | 2 | 47 | 29.8824104 | -97.679972  | 53785.89312 | 919.281926  |
| 1271840 | 480559603002009 | BLOCK 2009 | Caldwell County | Texas | 28 | 960300 | 2 | 13 | 29.8824778 | -97.6780354 | 21006.33184 | 606.773129  |
| 1271841 | 480559603002010 | BLOCK 2010 | Caldwell County | Texas | 11 | 960300 | 2 | 7  | 29.8827164 | -97.6763419 | 21097.00045 | 616.1058491 |
| 1271842 | 480559603002011 | BLOCK 2011 | Caldwell County | Texas | 7  | 960300 | 2 | 2  | 29.8829688 | -97.6748417 | 15780.03863 | 506.223167  |
| 1271843 | 480559603002012 | BLOCK 2012 | Caldwell County | Texas | 7  | 960300 | 2 | 3  | 29.8831554 | -97.6736726 | 13745.18488 | 469.4065705 |
| 1271844 | 480559603002013 | BLOCK 2013 | Caldwell County | Texas | 10 | 960300 | 2 | 3  | 29.8833254 | -97.6726285 | 13090.17688 | 457.6773761 |
| 1271845 | 480559603002014 | BLOCK 2014 | Caldwell County | Texas | 4  | 960300 | 2 | 1  | 29.8834917 | -97.6716268 | 13270.91431 | 460.0537657 |
| 1271846 | 480559603002015 | BLOCK 2015 | Caldwell County | Texas | 4  | 960300 | 2 | 1  | 29.8836506 | -97.6706284 | 12981.00736 | 456.5999144 |
| 1271847 | 480559603002016 | BLOCK 2016 | Caldwell County | Texas | 0  | 960300 | 2 | 0  | 29.8838114 | -97.6696385 | 12969.34463 | 454.8936801 |
| 1271848 | 480559603002017 | BLOCK 2017 | Caldwell County | Texas | 6  | 960300 | 2 | 1  | 29.8819182 | -97.6692342 | 41480.43102 | 977.4419998 |
| 1271849 | 480559603002018 | BLOCK 2018 | Caldwell County | Texas | 0  | 960300 | 2 | 0  | 29.8817518 | -97.6702203 | 43407.5192  | 986.9000258 |
| 1271850 | 480559603002019 | BLOCK 2019 | Caldwell County | Texas | 6  | 960300 | 2 | 2  | 29.8826084 | -97.6714414 | 12978.37062 | 455.6337863 |
| 1271851 | 480559603002020 | BLOCK 2020 | Caldwell County | Texas | 0  | 960300 | 2 | 1  | 29.8824489 | -97.6724467 | 12900.13123 | 454.3757139 |
| 1271852 | 480559603002021 | BLOCK 2021 | Caldwell County | Texas | 5  | 960300 | 2 | 1  | 29.8822856 | -97.6734884 | 14045.11714 | 474.2821552 |
| 1271853 | 480559603002022 | BLOCK 2022 | Caldwell County | Texas | 25 | 960300 | 2 | 3  | 29.8820929 | -97.6747042 | 17699.92026 | 537.5320677 |
| 1271854 | 480559603002023 | BLOCK 2023 | Caldwell County | Texas | 11 | 960300 | 2 | 9  | 29.8818826 | -97.6760454 | 17269.9013  | 530.575048  |
| 1271855 | 480559603002024 | BLOCK 2024 | Caldwell County | Texas | 28 | 960300 | 2 | 16 | 29.8812893 | -97.6773583 | 37283.6357  | 797.4933279 |
| 1271856 | 480559603002025 | BLOCK 2025 | Caldwell County | Texas | 21 | 960300 | 2 | 11 | 29.8809331 | -97.6783841 | 21520.98071 | 664.8854246 |
| 1271857 | 480559603002026 | BLOCK 2026 | Caldwell County | Texas | 18 | 960300 | 2 | 7  | 29.8809424 | -97.6794497 | 13657.85932 | 467.5255154 |
| 1271858 | 480559603002027 | BLOCK 2027 | Caldwell County | Texas | 13 | 960300 | 2 | 5  | 29.8801377 | -97.6788954 | 13792.26547 | 470.1047573 |
| 1271859 | 480559603002028 | BLOCK 2028 | Caldwell County | Texas | 26 | 960300 | 2 | 16 | 29.8794152 | -97.6780646 | 24213.23406 | 632.865903  |
| 1271860 | 480559603002029 | BLOCK 2029 | Caldwell County | Texas | 34 | 960300 | 2 | 9  | 29.8812223 | -97.6745132 | 17044.54154 | 528.342394  |
| 1271861 | 480559603002030 | BLOCK 2030 | Caldwell County | Texas | 40 | 960300 | 2 | 23 | 29.8805575 | -97.6731236 | 40731.32721 | 916.018371  |
| 1271862 | 480559603002031 | BLOCK 2031 | Caldwell County | Texas | 57 | 960300 | 2 | 21 | 29.880707  | -97.6720823 | 38658.62905 | 906.9606861 |
| 1271863 | 480559603002032 | BLOCK 2032 | Caldwell County | Texas | 17 | 960300 | 2 | 12 | 29.8811625 | -97.6711405 | 30044.96197 | 755.1750937 |
| 1271864 | 480559603002033 | BLOCK 2033 | Caldwell County | Texas | 86 | 960300 | 2 | 39 | 29.8777387 | -97.6704237 | 72669.65252 | 1487.898555 |
| 1271865 | 480559603002034 | BLOCK 2034 | Caldwell County | Texas | 8  | 960300 | 2 | 5  | 29.8783148 | -97.6695294 | 58421.95299 | 1304.177689 |
| 1271866 | 480559603002035 | BLOCK 2035 | Caldwell County | Texas | 8  | 960300 | 2 | 4  | 29.8796489 | -97.668745  | 23115.71031 | 641.6305073 |
| 1271867 | 480559603002036 | BLOCK 2036 | Caldwell County | Texas | 20 | 960300 | 2 | 5  | 29.8773906 | -97.6683485 | 44968.72434 | 971.8534591 |
| 1271868 | 480559603002037 | BLOCK 2037 | Caldwell County | Texas | 62 | 960300 | 2 | 33 | 29.873445  | -97.6716655 | 150935.4542 | 1561.428573 |
| 1271869 | 480559603002038 | BLOCK 2038 | Caldwell County | Texas | 20 | 960300 | 2 | 7  | 29.8756842 | -97.671026  | 13771.0363  | 470.1734561 |
| 1271870 | 480559603002039 | BLOCK 2039 | Caldwell County | Texas | 43 | 960300 | 2 | 22 | 29.8777822 | -97.671474  | 47370.01458 | 1071.081837 |

|         |                 |            |                 |       |     |        |   |     |            |             |             |             |
|---------|-----------------|------------|-----------------|-------|-----|--------|---|-----|------------|-------------|-------------|-------------|
| 1271871 | 480559603002040 | BLOCK 2040 | Caldwell County | Texas | 51  | 960300 | 2 | 27  | 29.8776305 | -97.6724914 | 50620.88504 | 1092.196582 |
| 1271872 | 480559603002041 | BLOCK 2041 | Caldwell County | Texas | 72  | 960300 | 2 | 25  | 29.8774373 | -97.6736758 | 63721.73382 | 1149.566502 |
| 1271873 | 480559603002042 | BLOCK 2042 | Caldwell County | Texas | 41  | 960300 | 2 | 18  | 29.8799256 | -97.6742295 | 34263.83154 | 756.2088918 |
| 1271874 | 480559603002043 | BLOCK 2043 | Caldwell County | Texas | 13  | 960300 | 2 | 5   | 29.8731354 | -97.6694322 | 27885.91708 | 708.6264065 |
| 1271875 | 480559603002044 | BLOCK 2044 | Caldwell County | Texas | 16  | 960300 | 2 | 6   | 29.8746467 | -97.6696599 | 25181.95212 | 622.9066903 |
| 1271876 | 480559603002045 | BLOCK 2045 | Caldwell County | Texas | 0   | 960300 | 2 | 0   | 29.8755264 | -97.6691436 | 7114.570536 | 420.0781306 |
| 1271877 | 480559603002046 | BLOCK 2046 | Caldwell County | Texas | 15  | 960300 | 2 | 6   | 29.875521  | -97.6720386 | 14520.14601 | 482.062063  |
| 1271878 | 480559603002047 | BLOCK 2047 | Caldwell County | Texas | 13  | 960300 | 2 | 6   | 29.875343  | -97.6732175 | 17854.21022 | 537.3096051 |
| 1271879 | 480559603003000 | BLOCK 3000 | Caldwell County | Texas | 16  | 960300 | 3 | 5   | 29.8810089 | -97.6758546 | 17139.67001 | 529.0828899 |
| 1271880 | 480559603003001 | BLOCK 3001 | Caldwell County | Texas | 37  | 960300 | 3 | 14  | 29.8797137 | -97.6755359 | 32909.07271 | 750.042007  |
| 1271881 | 480559603003002 | BLOCK 3002 | Caldwell County | Texas | 46  | 960300 | 3 | 22  | 29.8771578 | -97.6749823 | 64287.60643 | 1184.466722 |
| 1271882 | 480559603003003 | BLOCK 3003 | Caldwell County | Texas | 26  | 960300 | 3 | 8   | 29.8778589 | -97.6763567 | 25030.58502 | 653.0729651 |
| 1271883 | 480559603003004 | BLOCK 3004 | Caldwell County | Texas | 38  | 960300 | 3 | 14  | 29.8795024 | -97.6767282 | 28549.82251 | 698.5989472 |
| 1271884 | 480559603003005 | BLOCK 3005 | Caldwell County | Texas | 35  | 960300 | 3 | 17  | 29.8780325 | -97.6783365 | 42507.92108 | 911.8175006 |
| 1271885 | 480559603003006 | BLOCK 3006 | Caldwell County | Texas | 81  | 960300 | 3 | 33  | 29.8744553 | -97.6776309 | 59363.05758 | 1329.422339 |
| 1271886 | 480559603003007 | BLOCK 3007 | Caldwell County | Texas | 44  | 960300 | 3 | 21  | 29.8763634 | -97.6768773 | 49910.84662 | 1126.995654 |
| 1271887 | 480559603003008 | BLOCK 3008 | Caldwell County | Texas | 30  | 960300 | 3 | 14  | 29.8771484 | -97.6779678 | 29126.06502 | 774.7448647 |
| 1271888 | 480559603003009 | BLOCK 3009 | Caldwell County | Texas | 60  | 960300 | 3 | 21  | 29.8761208 | -97.6802137 | 97360.57181 | 1252.21292  |
| 1271889 | 480559603003010 | BLOCK 3010 | Caldwell County | Texas | 19  | 960300 | 3 | 4   | 29.8739146 | -97.6823953 | 231957.9112 | 1969.514607 |
| 1271890 | 480559603003011 | BLOCK 3011 | Caldwell County | Texas | 49  | 960300 | 3 | 27  | 29.8749903 | -97.678471  | 48951.34719 | 1148.417194 |
| 1271891 | 480559603003012 | BLOCK 3012 | Caldwell County | Texas | 214 | 960300 | 3 | 119 | 29.8725922 | -97.6743627 | 158210.0323 | 2143.932567 |
| 1271892 | 480559603003013 | BLOCK 3013 | Caldwell County | Texas | 40  | 960300 | 3 | 19  | 29.8745033 | -97.6744941 | 31793.45607 | 843.531695  |
| 1271893 | 480559603003014 | BLOCK 3014 | Caldwell County | Texas | 87  | 960300 | 3 | 38  | 29.8712822 | -97.6854913 | 45427.3929  | 1108.813438 |
| 1271894 | 480559603003015 | BLOCK 3015 | Caldwell County | Texas | 201 | 960300 | 3 | 80  | 29.8701102 | -97.6899243 | 848583.8762 | 5706.318184 |
| 1271895 | 480559603003016 | BLOCK 3016 | Caldwell County | Texas | 73  | 960300 | 3 | 28  | 29.8700784 | -97.6819271 | 43092.08417 | 996.0687909 |
| 1271896 | 480559603003017 | BLOCK 3017 | Caldwell County | Texas | 73  | 960300 | 3 | 23  | 29.8718972 | -97.6806418 | 42295.69727 | 962.6267778 |
| 1271897 | 480559603003018 | BLOCK 3018 | Caldwell County | Texas | 0   | 960300 | 3 | 0   | 29.8716437 | -97.6768206 | 205223.6356 | 1881.1113   |
| 1271898 | 480559603003019 | BLOCK 3019 | Caldwell County | Texas | 53  | 960300 | 3 | 10  | 29.8674749 | -97.6820497 | 83353.04917 | 1198.638452 |
| 1271899 | 480559603003020 | BLOCK 3020 | Caldwell County | Texas | 35  | 960300 | 3 | 12  | 29.8696548 | -97.6834452 | 71968.5925  | 1072.937753 |
| 1271900 | 480559603003021 | BLOCK 3021 | Caldwell County | Texas | 72  | 960300 | 3 | 24  | 29.868248  | -97.6791311 | 78778.91232 | 1468.783213 |
| 1271901 | 480559603003022 | BLOCK 3022 | Caldwell County | Texas | 15  | 960300 | 3 | 3   | 29.8686981 | -97.6798394 | 10655.98883 | 430.1722555 |
| 1271902 | 480559603003023 | BLOCK 3023 | Caldwell County | Texas | 19  | 960300 | 3 | 4   | 29.8691594 | -97.6786712 | 8434.404497 | 419.4149025 |
| 1271903 | 480559603003024 | BLOCK 3024 | Caldwell County | Texas | 80  | 960300 | 3 | 42  | 29.8707174 | -97.6785825 | 42381.3664  | 965.2621388 |
| 1271904 | 480559603003025 | BLOCK 3025 | Caldwell County | Texas | 94  | 960300 | 3 | 38  | 29.8704152 | -97.6796433 | 41070.46723 | 905.1324543 |
| 1271905 | 480559603003026 | BLOCK 3026 | Caldwell County | Texas | 81  | 960300 | 3 | 21  | 29.8700142 | -97.680654  | 37373.72225 | 862.9711088 |
| 1271906 | 480559603003027 | BLOCK 3027 | Caldwell County | Texas | 0   | 960300 | 3 | 0   | 29.8692319 | -97.6761119 | 9534.806305 | 594.835949  |

|         |                 |            |                 |       |     |        |   |     |            |             |             |             |
|---------|-----------------|------------|-----------------|-------|-----|--------|---|-----|------------|-------------|-------------|-------------|
| 1271907 | 480559603003028 | BLOCK 3028 | Caldwell County | Texas | 26  | 960300 | 3 | 5   | 29.8608228 | -97.7003816 | 2297905.534 | 7847.646296 |
| 1271921 | 480559604001017 | BLOCK 1017 | Caldwell County | Texas | 0   | 960400 | 1 | 0   | 29.8890655 | -97.6713803 | 11236.81043 | 488.2915604 |
| 1271922 | 480559604001018 | BLOCK 1018 | Caldwell County | Texas | 72  | 960400 | 1 | 31  | 29.8911526 | -97.6741946 | 140821.9056 | 1564.178648 |
| 1271931 | 480559604001033 | BLOCK 1033 | Caldwell County | Texas | 14  | 960400 | 1 | 3   | 29.8926661 | -97.7023122 | 1729594.202 | 6896.815513 |
| 1271934 | 480559604001037 | BLOCK 1037 | Caldwell County | Texas | 402 | 960400 | 1 | 164 | 29.893588  | -97.6859634 | 727808.9221 | 5898.232606 |
| 1271935 | 480559604001038 | BLOCK 1038 | Caldwell County | Texas | 4   | 960400 | 1 | 2   | 29.8920411 | -97.6827773 | 11890.34739 | 445.4055101 |
| 1271937 | 480559604001040 | BLOCK 1040 | Caldwell County | Texas | 5   | 960400 | 1 | 2   | 29.8925859 | -97.6798954 | 11095.52762 | 437.4637439 |
| 1271938 | 480559604001041 | BLOCK 1041 | Caldwell County | Texas | 53  | 960400 | 1 | 16  | 29.892754  | -97.6814774 | 40764.69438 | 911.0303841 |
| 1271940 | 480559604001043 | BLOCK 1043 | Caldwell County | Texas | 121 | 960400 | 1 | 44  | 29.8923335 | -97.6780721 | 131108.2451 | 2041.699089 |
| 1271941 | 480559604001044 | BLOCK 1044 | Caldwell County | Texas | 0   | 960400 | 1 | 0   | 29.8918076 | -97.677433  | 3218.784562 | 270.8155598 |
| 1271942 | 480559604001045 | BLOCK 1045 | Caldwell County | Texas | 20  | 960400 | 1 | 11  | 29.8927278 | -97.6770792 | 20252.41859 | 574.1150543 |
| 1271946 | 480559604001063 | BLOCK 1063 | Caldwell County | Texas | 26  | 960400 | 1 | 9   | 29.8859752 | -97.6688205 | 94967.24917 | 1822.239935 |
| 1271947 | 480559604001064 | BLOCK 1064 | Caldwell County | Texas | 0   | 960400 | 1 | 0   | 29.884771  | -97.6691661 | 371.9627967 | 95.67558122 |
| 1271948 | 480559604001065 | BLOCK 1065 | Caldwell County | Texas | 9   | 960400 | 1 | 1   | 29.8878153 | -97.671489  | 33735.75877 | 823.5286649 |
| 1271951 | 480559604001068 | BLOCK 1068 | Caldwell County | Texas | 7   | 960400 | 1 | 1   | 29.8906614 | -97.671863  | 54242.11475 | 978.8297573 |
| 1271955 | 480559604002000 | BLOCK 2000 | Caldwell County | Texas | 13  | 960400 | 2 | 4   | 29.8882574 | -97.6735725 | 118416.91   | 1609.823986 |
| 1271956 | 480559604002001 | BLOCK 2001 | Caldwell County | Texas | 16  | 960400 | 2 | 7   | 29.890099  | -97.6777353 | 47507.18058 | 1010.426489 |
| 1271957 | 480559604002002 | BLOCK 2002 | Caldwell County | Texas | 31  | 960400 | 2 | 10  | 29.8881767 | -97.6762441 | 22720.14801 | 599.5388095 |
| 1271958 | 480559604002003 | BLOCK 2003 | Caldwell County | Texas | 6   | 960400 | 2 | 4   | 29.8892037 | -97.6760141 | 14445.95871 | 509.3368347 |
| 1271959 | 480559604002004 | BLOCK 2004 | Caldwell County | Texas | 31  | 960400 | 2 | 5   | 29.8891153 | -97.6768703 | 10770.59668 | 424.7169932 |
| 1271960 | 480559604002005 | BLOCK 2005 | Caldwell County | Texas | 33  | 960400 | 2 | 10  | 29.8889401 | -97.6779565 | 20741.92545 | 580.464857  |
| 1271961 | 480559604002006 | BLOCK 2006 | Caldwell County | Texas | 18  | 960400 | 2 | 7   | 29.8873745 | -97.6770232 | 65849.10097 | 1219.651836 |
| 1271962 | 480559604002007 | BLOCK 2007 | Caldwell County | Texas | 21  | 960400 | 2 | 7   | 29.8873083 | -97.6745853 | 35026.78038 | 812.7329813 |
| 1271963 | 480559604002008 | BLOCK 2008 | Caldwell County | Texas | 70  | 960400 | 2 | 35  | 29.885106  | -97.6778985 | 58387.17427 | 1009.813166 |
| 1271964 | 480559604002009 | BLOCK 2009 | Caldwell County | Texas | 48  | 960400 | 2 | 26  | 29.8863038 | -97.6761291 | 25621.30736 | 723.1015262 |
| 1271965 | 480559604002010 | BLOCK 2010 | Caldwell County | Texas | 34  | 960400 | 2 | 17  | 29.8850574 | -97.6758547 | 60826.62171 | 991.3848948 |
| 1271966 | 480559604002011 | BLOCK 2011 | Caldwell County | Texas | 0   | 960400 | 2 | 0   | 29.8857918 | -97.6742418 | 13320.04807 | 462.3831047 |
| 1271967 | 480559604002012 | BLOCK 2012 | Caldwell County | Texas | 17  | 960400 | 2 | 3   | 29.885952  | -97.673188  | 12965.45927 | 455.5686686 |
| 1271968 | 480559604002013 | BLOCK 2013 | Caldwell County | Texas | 14  | 960400 | 2 | 1   | 29.8860939 | -97.6721771 | 13167.34984 | 460.8280003 |
| 1271969 | 480559604002014 | BLOCK 2014 | Caldwell County | Texas | 0   | 960400 | 2 | 0   | 29.8862292 | -97.6712011 | 13554.4332  | 464.7163274 |
| 1271970 | 480559604002015 | BLOCK 2015 | Caldwell County | Texas | 0   | 960400 | 2 | 0   | 29.8863539 | -97.6702181 | 13617.77024 | 468.4782293 |
| 1271971 | 480559604002016 | BLOCK 2016 | Caldwell County | Texas | 11  | 960400 | 2 | 1   | 29.8854955 | -97.6700209 | 11360.13873 | 427.1259943 |
| 1271972 | 480559604002017 | BLOCK 2017 | Caldwell County | Texas | 0   | 960400 | 2 | 0   | 29.8853534 | -97.6710051 | 11828.3291  | 435.2286229 |
| 1271973 | 480559604002018 | BLOCK 2018 | Caldwell County | Texas | 20  | 960400 | 2 | 3   | 29.8852146 | -97.6720053 | 12477.75062 | 447.1428931 |
| 1271974 | 480559604002019 | BLOCK 2019 | Caldwell County | Texas | 20  | 960400 | 2 | 2   | 29.8850767 | -97.67301   | 13338.41753 | 462.0056614 |
| 1271975 | 480559604002020 | BLOCK 2020 | Caldwell County | Texas | 0   | 960400 | 2 | 0   | 29.8849156 | -97.6740573 | 14583.56605 | 483.108906  |

|              |                 |            |                 |       |             |        |   |             |            |             |             |             |
|--------------|-----------------|------------|-----------------|-------|-------------|--------|---|-------------|------------|-------------|-------------|-------------|
| 1271976      | 480559604002021 | BLOCK 2021 | Caldwell County | Texas | 145         | 960400 | 2 | 80          | 29.8841555 | -97.6799152 | 50695.61639 | 947.9179069 |
| 1271977      | 480559604002022 | BLOCK 2022 | Caldwell County | Texas | 30          | 960400 | 2 | 15          | 29.8853869 | -97.680186  | 48127.57147 | 926.8942802 |
| 1271978      | 480559604003000 | BLOCK 3000 | Caldwell County | Texas | 147         | 960400 | 3 | 68          | 29.889617  | -97.6841118 | 398523.6422 | 3515.423253 |
| 1271979      | 480559604003001 | BLOCK 3001 | Caldwell County | Texas | 61          | 960400 | 3 | 20          | 29.8878282 | -97.6813574 | 39005.45758 | 830.293069  |
| 1271980      | 480559604003002 | BLOCK 3002 | Caldwell County | Texas | 67          | 960400 | 3 | 22          | 29.8889846 | -97.6868368 | 29984.01415 | 772.7340739 |
| 1271981      | 480559604003003 | BLOCK 3003 | Caldwell County | Texas | 53          | 960400 | 3 | 18          | 29.887868  | -97.6792932 | 78586.96873 | 1228.302318 |
| 1271982      | 480559604003004 | BLOCK 3004 | Caldwell County | Texas | 120         | 960400 | 3 | 58          | 29.8864343 | -97.6821044 | 90964.80318 | 1389.041807 |
| 1271983      | 480559604003005 | BLOCK 3005 | Caldwell County | Texas | 175         | 960400 | 3 | 88          | 29.8866414 | -97.687376  | 309998.6972 | 2528.919167 |
| 1271984      | 480559604003006 | BLOCK 3006 | Caldwell County | Texas | 63          | 960400 | 3 | 25          | 29.8881381 | -97.6915153 | 35018.10952 | 867.8562346 |
| 1271985      | 480559604003007 | BLOCK 3007 | Caldwell County | Texas | 880         | 960400 | 3 | 389         | 29.88632   | -97.7007991 | 1919941.281 | 8743.772216 |
| 1271986      | 480559604003008 | BLOCK 3008 | Caldwell County | Texas | 128         | 960400 | 3 | 51          | 29.8844514 | -97.6978538 | 43595.48736 | 851.4132379 |
| 1271987      | 480559604003009 | BLOCK 3009 | Caldwell County | Texas | 85          | 960400 | 3 | 24          | 29.8854763 | -97.6985363 | 28422.2032  | 718.327922  |
| 1271989      | 480559604003011 | BLOCK 3011 | Caldwell County | Texas | 28          | 960400 | 3 | 13          | 29.8839049 | -97.6881708 | 26916.15313 | 700.2261389 |
| 1271990      | 480559604003012 | BLOCK 3012 | Caldwell County | Texas | 143         | 960400 | 3 | 28          | 29.883825  | -97.6857811 | 67326.64125 | 1296.124326 |
| 1271991      | 480559604003013 | BLOCK 3013 | Caldwell County | Texas | 24          | 960400 | 3 | 14          | 29.8848138 | -97.6837876 | 26209.14861 | 645.0609061 |
| 1271992      | 480559604003014 | BLOCK 3014 | Caldwell County | Texas | 21          | 960400 | 3 | 13          | 29.8850555 | -97.6822824 | 25823.10065 | 643.1415373 |
| 1271993      | 480559604003015 | BLOCK 3015 | Caldwell County | Texas | 36          | 960400 | 3 | 19          | 29.8837061 | -97.6827773 | 57226.06009 | 1006.961439 |
| 1271994      | 480559604003016 | BLOCK 3016 | Caldwell County | Texas | 33          | 960400 | 3 | 11          | 29.884483  | -97.6901592 | 20223.42992 | 587.0827546 |
| 1271995      | 480559604003017 | BLOCK 3017 | Caldwell County | Texas | 36          | 960400 | 3 | 13          | 29.8852218 | -97.6905315 | 26070.15665 | 700.8757139 |
| 1272002      | 480559604003024 | BLOCK 3024 | Caldwell County | Texas | 18          | 960400 | 3 | 8           | 29.8835802 | -97.6897408 | 20376.92322 | 572.8360183 |
| <b>TOTAL</b> |                 |            |                 |       | <b>9599</b> |        |   | <b>3871</b> |            |             |             |             |



## Recordkeeping

The City of Lockhart will track all hours worked on the project based on the three categories of workers. This will require collection of certain income information.





## For More Information

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TxCDBG Policy Issuance 20-01

[REVISED Policy Issuance 20-01 Section 3 v1.pdf](#)  
[\(texasagriculture.gov\)](#)

24 CFR Part 75

[Electronic Code of Federal Regulations \(eCFR\)](#)



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss Resolution 2024-05 authorizing the approval of the following documents, policies, procedures, and proclamation associated with the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project CDV21-0093 as required by the Civil Rights requirements of Title I of the Housing and Community Development Act and Fair Housing Law.

1. Citizen Participation Plan and Grievance Procedures;
2. Excessive Force Policy;
3. Fair Housing Policy;
4. Section 504 Policy and Grievance Procedures;
5. Code of Conduct Policy;
6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing Choice.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works - Sean Kelley

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** In late 2020, the City Council authorized submission of a CDBG grant application for the replacement of residential water meters. Grant Development Services thereafter submitted the application for the grant in the amount of \$350,000. On January 6, 2023, the City was informed that Lockhart was awarded the grant that will replace approximately 950 aging residential water meters. These documents are another portion of the grant requirements in which the City must take actions to ensure that no person or group is denied benefits such as employment, training, housing and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability. The Resolution contains the statement that, in accordance with Section 504 of the Rehabilitation Act of 1973, the City of Lockhart does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds.

Attached is an explanation provided by Gandolf Burrus of Grant Development Services about the documents listed above.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** \$70,000 (Match)

**Account Number:** 520-5750-484-00

**Funds Available:** \$141,671

**Account Name:** WATER METERS & BOXES

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:** January 6, 2023- Grant Award

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff recommends approval of the Resolution as presented.

**LIST OF SUPPORTING DOCUMENTS:** A1014 Civil Rights Resolution 2024-05, A1013 - Citizen Participation Plan in English and Spanish final 1-30 24, A1003 - Civil Rights - Excessive Force Policy 2020, A1015 - Civil Rights - Fair Housing Policy 2024, A1007 - Civil Rights - Fair Housing Month Proclamation 2024, A1004 - Civil Rights - Section 504 Policy Against Discrimination based on Handicap and Grievance Procedure, A1002 Code of Conduct 2024

**RESOLUTION No. 2024-05  
Regarding Civil Rights**

**The City of Lockhart, Texas Texas**

Whereas, the **City of Lockhart** Texas, (hereinafter referred to as "City" has been awarded TxCDBG funding through a TxCDBG grant # CDV-21-0093 from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the **City of Lockhart** in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the **City of Lockhart** in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the **City of Lockhart** in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the **City of Lockhart** in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the **City of Lockhart**, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the **City of Lockhart** in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the **City of Lockhart**, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the **City of Lockhart**, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE **CITY OF LOCKHART TEXAS**, that:

The **City of Lockhart** of ADOPTS/REAFFIRMS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. [If Grant Recipient employs 15 or more employees], Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The **City of Lockhart** affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing choice.

**Passed and approved this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_\_\_\_.

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Printed Name of Elected Official

City of Lockhart

Date \_\_\_\_\_

THE CITY OF LOCKHART  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have ‘meaningful access’ to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see [LEP.gov](http://LEP.gov)

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City of Lockhart, at City Hall located at 308 West San Antonio. Lockhart Texas 78644 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Citizens may also request the procedures be mailed to them by calling **Julie Bowermon, City Secretary** City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461).
2. A copy of the complaint or grievance shall be transmitted by the complainant to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City of Lockhart shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after

receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City of Lockhart, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City/County, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City of Lockhart shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City/County shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City/County receives funds from the TxCDBG program:

1. The City of Lockhart shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City of Lockhart shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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Lew White Mayor

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Date

LA CIUDAD DE LOCKHART  
PLAN DE PARTICIPACIÓN CIUDADANA  
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Cominito Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad/ Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461 (teléfono) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la **Julie Bowermon, City Secretary** City of Lockhart PO Box 239 Lockhart, TX 78644 (512-398-3461 Teléfono).
2. Una copia de la queja o reclamación se transmitirá por el o queijo a la emitida object de la queijo a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. La Ciudad of Lockhart deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días



cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.

5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y Español, u otro lenguaje apropiado.

## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad/Condado, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

6. La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:
  1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
  2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
  3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
  4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad/Condado debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad/Condado recibe fondos del programa TxCDBG:

1. La Ciudad of Lockhart celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.

4. La Ciudad/Condado conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

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Alcalde de la ciudad o Lockhart de

---

Fecha

## **Excessive Force Policy**

In accordance with 24 CFR 91.325(b)(6), the City of Lockhart hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Lockhart to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations.
2. It is also the policy of the City of Lockhart to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Lockhart will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Lockhart we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

\_\_\_\_\_  
Lew White

\_\_\_\_\_  
Title: Mayor

\_\_\_\_\_  
Date

## Fair Housing Policy

In accordance with Fair Housing Act, the City of Lockhart hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Lockhart *agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Lockhart *agrees to* plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Lockhart will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Lockhart we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

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Signature

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Title

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Date

**Fair Housing Month Proclamation  
Proclamation of July as Fair Housing Month**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of [Month], provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of Lockhart , do proclaim July as Fair Housing Month in the City of Lockhart and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the 6<sup>th</sup> day of February 2024

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_

## **Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Lockhart *employs fifteen or more persons and* hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Lockhart does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Lockhart's recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Lockhart shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Lockhart shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
  - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Lockhart to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
  - b. Complaints should be addressed to: **Julie Bowermon, City Secretary**  
City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461, who has been designated to coordinate Section 504 compliance efforts.
  - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by **Julie Bowermon, City Secretary**. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued **Julie Bowermon, City Secretary** and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Lockhart relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Lockhart within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Lockhart complies with Section 504 and HUD regulations.

---

Signature/Title

---

Date



**CODE OF CONDUCT**

As a Grant Recipient of a TxCDBG contract, CDV-21-0093 The City of Lockhart shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Lockhart shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Lockhart shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Lockhart Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

**Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.**

\_\_\_\_\_  
Lew White, Mayor  
City of Lockhart

3/1/2022

**REGULAR MEETING  
LOCKHART CITY COUNCIL**

**FEBRUARY 21, 2023**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS**

**Council present:**

Councilmember John Castillo  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Brad Westmoreland  
Councilmember Kara McGregor  
Mayor Pro-Tem Angie Gonzales-Sanchez

**Staff present:**

Steve Lewis, City Manager  
David Fowler, Planning Director  
Julie Bowermon, Civil Service/HR Director  
Mike Kamerlander, Interim Economic Development Director

City Attorney  
Sean Kelley, Public Works Director

**Citizens/Visitors Addressing the Council:** Will Wachel of TRC Engineering; Kylie Mycock of Rialto Studio; Alfonso Sifuentes of Central Texas Refuse; and Citizens: Stephen Woytkewicz, Ricky Seitz, and Joan Gabriel.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

**DISCUSSION ONLY**

**A. PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT (60% DESIGN REPORT).**

Mr. Kelley stated that TRC will be providing a project update regarding the 60% design milestone.

Will Wachel of TRC Engineering and Kylie Mycock of Rialto Studio provided information regarding the topics listed below.

Major design components have been refined in comparison to the 30% design plans, conflicting design elements have been modified, and quantities/probable cost estimates have been updated to reflect the changes.

The progress report will also address the following:

- Completed tasks.
- Comments received during meetings with the County and Texas Department of Transportation.
- Proposed street improvements to eliminate steep steps along roads.

In June of 2023, staff will receive the 100% plans from TRC Engineering. These plans will be used for the permitting, bidding and construction of the Downtown Revitalization Project. An additional update by TRC will follow the release of the 100% plans that will explain the next steps of the project prior to bidding beginning. There was discussion.

**B. PRESENTATION BY CENTRAL TEXAS REFUSE REGARDING SOLID WASTE COLLECTION ACTIVITIES, PROGRAMS AND 130 ENVIRONMENTAL PARK.**

Mr. Kelley stated that Central Texas Refuse (CTR) will be providing an update regarding solid waste services provided, citizen dropoffs, the new modified residential collection route, and SH130 Environmental Park.

Alfonso Sifuentes of Central Texas Refuse provided information regarding the following topics:

- Historical background.
- Service totals in 2021 and 2022 for Residential and Commercial customers.
- Modified residential collection route.
- Community investments and City co-sponsored events.
- Construction of the Shared Community Center.
- Update regarding the SH130 Environmental Park.

**C. PRESENTATION BY INTERIM POLICE CHIEF LUNSFORD REGARDING THE 2022 RACIAL PROFILING REPORT.**

The Council received the report in the Council agenda packet. Mayor White announced that Interim Police Chief Lunsford would be present at the next Council meeting to provide a detailed presentation of the report.

**D. DISCUSS RESOLUTION 2023-01 REGARDING THE REQUEST OF JES DEV CO, INC. FOR SUPPORT FROM THE CITY OF LOCKHART FOR TAX CREDITS RELATIVE TO THE CONSTRUCTION OF 30 AFFORDABLE SENIOR HOUSING UNITS NAMED MAPLE PARK MANOR TO BE LOCATED NORTH OF CLEARFOK STREET.**

Mr. Fowler stated that Jim Markel and Michael P. Ash of JES Development Company, Inc. recently met with the Lockhart City Manager to discuss the proposed construction of 30 senior housing units in Lockhart. A request was made for the city to consider a resolution of support for the development as well as a resolution approving \$250 in local support for the development in the form of a fee waiver. The resolution will be submitted to the Texas Department of Housing and Community Affairs (TDHCA) as evidence of local support to increase chances of receiving funding. The development will be restricted to senior residents and located adjacent to Maple Park Senior Village, a senior apartment complex developed previously by JES Holdings at 1925 Clearfork Street in Lockhart. The proposed building will be a single three-story, elevator-served building and will include 24 1-BR and 6 2-BR units. The one-bedroom units will be approximately 750 square feet while the two-bedroom units will be approximately 880 square feet. The development will include both indoor and outdoor amenities appropriate to the development's residents and size. TDHCA will issue funding commitments in late July. Assuming JES Holdings is approved for financing, they anticipate starting the plan review process with city staff in the winter of 2023-2024, starting construction in late spring of 2024, and finishing sometime in 2025. Mr. Fowler recommended approval. There was discussion.

**E. DISCUSS LEASE AGREEMENT BETWEEN THE CITY OF LOCKHART AND NEW CINGULAR WIRELESS PCS, LLC FOR INSTALLATION OF CELLULAR ANTENNA COMPONENTS TO THE MAPLE STREET ELEVATED STORAGE TOWER LOCATED AT 460 CITY LINE ROAD AND AUTHORIZING THE MAYOR TO SIGN THE LEASE DOCUMENTS.**

Mr. Kelley stated that New Cingular Wireless PCS (AT&T) approached the City in 2022 to seek lease space on the Maple Street Elevated Storage Tower for use for antenna space. The proposed antennas would be located beneath the bowl of the tower as depicted in Exhibit 1 of the packet. The lease would grant AT&T use of the premises for the transmission and reception of communications signals. The lease would

also grant 24/7 access, so AT&T may install, build, maintain, operate, repair, and replace communication fixtures. The initial lease term would be five (5) years, and the agreement will automatically renew for five (5) additional (5) year term(s). The rent for tower lease space would initially be \$2,000.00/ month (\$24,000.00/ annually) for the first five years. At each five year renewal anniversary, rent will increase by three percent (3%) over the rent paid during the previous five (5) year term. Over the entire 30 year lease, the revenue from the lease would be \$776,208.00. Upon expiration of the lease, the tenant would be required to repair any damage to the property resulting from removing the communication components. Mr. Kelley recommended approval. There was discussion.

**F. DISCUSS AWARDING BID TO 304 CONSTRUCTION, LLC OF CEDAR CREEK, TEXAS IN THE AMOUNT OF \$199,600 FOR THE CONSTRUCTION OF THE 2023 SIDEWALK IMPROVEMENTS PROJECT.**

Mr. Kelley stated that in 2022, City staff evaluated sidewalk conditions within the city and determined that deficiencies within the sidewalk system. It was decided by Council to unanimously approve the use of up to \$350,000 from the Series 2022 Tax Note to remedy the worst sidewalk deficiencies first. Sidewalk Improvements Project consists of approximately 1,456 square yards of concrete sidewalk replacement, and 21 concrete ramp replacements, which is approximately 3,250 linear feet of sidewalks of various widths in various locations throughout town. Ten (10) bids for the project were received, ranging from \$199,600 to \$438,484. The lowest bid was submitted by 304 Construction, LLC in the amount of \$199,600. TRC has conducted reference checks on 304 Construction and found that all references that were contacted recommended this contractor for future work. Mr. Kelley recommended approval. There was discussion.

**G. DISCUSS SECOND AMENDMENT OF 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND VISIONARY FIBER TECHNOLOGIES, INC.**

Mr. Kamerlander stated that Visionary Fiber Technologies, Inc. ("VFT") is commercializes Texas State University technology called "Fiber Reactors". The reactors allow for the rapid combination of solutions to react and separate faster than established methods traditionally used. VFT established its operations in Lockhart in 2018 with incentives from the City of Lockhart, LEDC, and Caldwell County. VFT has approached the City for incentives for an expansion of operations including a new 6,800 SF office located on the corner of SH 20 and E. MLK Industrial Blvd. This additional office space to the company's headquarters will free up space in the main building to build additional lab and manufacturing space. The investment number is twice as much as the original investment by the company and the new and reconfigured space allows for more jobs to be created to facilitate the growth of the company in the future.

Mr. Kamerlander provided an explanation regarding the project details as listed below:

**Timing:**

Immediately

**Employment:**

Additional 25 above current incentive requirements at \$75,000 average salary

**New Investment:**

\$9,960,210

**Status:**

VFT currently has building permits under review with the City of Lockhart. Project is funded and ready to go.

**Recommended Incentives:**

| Year      | Current | Proposed |
|-----------|---------|----------|
| 1 (2019)  | 100%    | N/A      |
| 2 (2020)  | 75%     | N/A      |
| 3 (2021)  | 75%     | N/A      |
| 4 (2022)  | 75%     | N/A      |
| 5 (2023)  | 75%     | 75%      |
| 6 (2024)  | 50%     | 66%      |
| 7 (2025)  | 50%     | 66%      |
| 8 (2026)  | 50%     | 50%      |
| 9 (2027)  | 50%     | 50%      |
| 10 (2028) | 50%     | 50%      |

Total Current Incentive with expansion: \$561,238.

New Incentive: \$606,328 (+\$45,090)

Mr. Kamerlander recommended approval. There was discussion.

**H. DISCUSS PROPOSAL TO ASSIGN RECENTLY-ANNEXED AREAS TO CITY COUNCIL DISTRICTS AND DISCUSS ORDINANCE 2023-05, ADOPTING REVISED CITY COUNCIL DISTRICT BOUNDARIES.**

Mr. Fowler stated that this item is a discussion of a proposed assignment of three recently-annexed areas to City Council districts. The properties requiring assignment are the Red Oak Seawillow property, covering 89.775 acres and annexed on September 6, 2022; the former southwest development agreement (or "Donut Hole") properties, covering 197 acres south of State Park Road, annexed December 6, 2022; and the Austin Davis property, located east of Lay Road near the intersection with FM 1322, annexed January 3, 2023. Using the principle that all city council districts should be contiguous, the proposal would assign the Red Oak annexation and the Southwest annexation to District 4, while assigning the Austin Davis annexation to District 1. With the exception of three properties in the southwest annexation area, all of the properties are vacant, so there should be minimal impact on the current population balance of the council districts. The development of these parcels, along with development activity in other parts of the city, will likely cause significant council district boundary adjustments after the release of the 2030 Census. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:40 p.m.

## **REGULAR MEETING**

### **ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 7:55 p.m.

### **ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.**

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

### **ITEM 3. PUBLIC COMMENT.**

Mayor White requested citizens to address the Council. There were none.

### **ITEM 4. HOLD A PUBLIC HEARING ON APPLICATION ZC-23-01 FROM AUSTIN DAVIS OF LOCKHART 1322 LLC AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2023-04, FOR A ZONING CHANGE FROM AO AGRICULTURAL – OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON 92.52 ACRES IN THE JAMES GEORGE LEAGUE, ABSTRACT NO. 9. LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 530 FEET EAST OF FM 1322.**

Mayor White opened the public hearing at 7:58 p.m. He requested that staff background report.

Mr. Fowler stated that the applicant has requested to rezone the property in order to develop a single-family residential neighborhood. The property has been zoned AO Agricultural-Open Space District since its annexation on January 3, 2023. The proposed rezoning would allow development of the Single Family 2 (SF-2) development type on the property, which is not permitted within the AO zoning district. The applicant has estimated that the subdivision could contain approximately 380 residences. The proposed zoning is consistent with the Future Land Use Map designation for the parts of the property that are closest to FM 1322/Lay Road. Areas further out from the city limits at the time of the adoption of the most recent Future Land Use Map were usually designated Agriculture/Rural Development rather than being designated as a more specific future use. The property is located within a short distance from city water, but would require a force main to connect to the wastewater system at Blackjack Street. The property is located off Lay Road, which would need to be improved to handle the increased traffic which a residential subdivision would provide. Two nearby residents spoke at the Planning and Zoning Commission meeting, expressing concerns regarding increased traffic on Lay Road. City staff has received two letters of opposition since the meeting, also expressing opposition based upon traffic concerns and other effects on surrounding property owners.

Mayor White requested the applicant to address the Council.

Brett Corwin of Austin Davis of Lockhart 1322, LLC provided information regarding the project. There was discussion regarding the traffic concerns.

Mayor White requested citizens against the zoning change to address the Council.

Stephen Woytkewicz, 70 Lay Road, expressed concern about the new development encroaching on his property which will decrease the front yard to his house from 30 to 15 feet from his house.

Ricky Seitz, 420 Lay Road, expressed concern about the existing utility lines such as fuel and water being damaged and creating a hazard in the neighborhood.

Joan Gabriel, 93 Seawillow Road, expressed concern about the utility lines and about the additional flooding and traffic congestion with a new subdivision.

Mayor White requested additional citizens to address the Council. There were none. He closed the public hearing at 8:22 p.m.

Mayor White asked Will Wachel of TRC Engineering about the utility line, drainage and traffic congestion concerns. Mr. Wachel responded that TRC would investigate the issues of concern during the construction planning meetings as directed by staff.

There was discussion.

Councilmember Mendoza made a motion to approve Ordinance 2023-04/ZC-23-01, as presented. Councilmember McGregor seconded. The motion passed by a vote of 5-2, with Councilmember Castillo and Councilmember Westmoreland opposing.

**ITEM 5-A. DISCUSSION AND OR ACTION OF RESOLUTION 2023-01 REGARDING THE REQUEST OF JES DEV CO, INC. FOR SUPPORT FROM THE CITY OF LOCKHART FOR TAX CREDITS RELATIVE TO THE CONSTRUCTION OF 30 AFFORDABLE SENIOR HOUSING UNITS NAMED MAPLE PARK MANOR TO BE LOCATED NORTH OF CLEARFOK STREET.**

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2023-01, as presented. Councilmember Castillo seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. DISCUSSION AND CONSIDERATION OF THE 2022 RACIAL PROFILING REPORT.**

Councilmember Mendoza made a motion to accept the 2022 Racial Profiling report, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING A LEASE AGREEMENT BETWEEN THE CITY OF LOCKHART AND NEW CINGULAR WIRELESS PCS, LLC FOR INSTALLATION OF CELLULAR ANTENNA COMPONENTS TO THE MAPLE STREET ELEVATED STORAGE TOWER LOCATED AT 460 CITY LINE ROAD AND AUTHORIZING THE MAYOR TO SIGN THE LEASE DOCUMENTS.**

Councilmember Michelson made a motion to approve the lease agreement between the City of Lockhart and New Cingular Wireless, PCS, LLC, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING RECOMMENDATION TO AWARD BID TO 304 CONSTRUCTION, LLC OF CEDAR CREEK, TEXAS IN THE AMOUNT OF \$199,600 FOR THE CONSTRUCTION OF THE 2023 SIDEWALK IMPROVEMENTS PROJECT.**

Mayor Pro-Tem Sanchez made a motion to award bid to 304 Construction, LLC for the construction of the 2023 sidewalk improvements project, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. DISCUSSION AND/OR ACTION REGARDING SECOND AMENDMENT OF 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND VISIONARY FIBER TECHNOLOGIES, INC.**

Councilmember Michelson made a motion to approve the second amendment of the 380 Economic Development Agreement between the City of Lockhart and Texas and Visional Fiber Technologies, Inc. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

**ITEM 5-F. CONSIDERATION OF A PROPOSAL TO ASSIGN RECENTLY-ANNEXED AREAS TO CITY COUNCIL DISTRICTS AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2023-05, ADOPTING REVISED CITY COUNCIL DISTRICT BOUNDARIES.**

Councilmember Mendoza made a motion to approve Ordinance 2023-05, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Progress relative to the upcoming Comprehensive Plan update.
- Council / Planning Zoning Committee on housing and development issues meets on February 27, 2023 at 6:00 p.m. in the Dr. Eugene Clark Library - third floor.
- Update concerning the City's efforts on securing grants for public improvements.
- Update on 2022-2023 Street Resurfacing Projects.
- KidFish at City Park on March 18 at 9:00 a.m.
- Household Hazardous Waste Collection Event will be held Saturday, April 1, 2023 (rain or shine) for Lockhart residents.
- Future City Council Agenda items on March 7, 2023 include:
  - Consulting agreement for Parks and Recreation General Planning Services.
  - Recommendation from the Hotel Occupancy Tax (HOT) Advisory Board for 2023 allocations.
  - Annual Review of the Emergency Outdoor Siren Activation Policy.

**ITEM 7. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.**

Councilmember Westmoreland announced that there are 26 ducks in the Lockhart City pond.

Councilmember Mendoza encouraged everyone to keep house and vehicle doors locked and to stay safe.

Mayor Pro-Tem Sanchez expressed condolences to the families of Theresa Ledesma, Joe Davila and Jody Thompson for their loss. She thanked the Progressive Club for a successful annual banquet.

Councilmember Castillo expressed condolences for families that have lost a loved one. He thanked staff for their work. He inquired about staff reminding citizens about the emergency siren protocols and safety precautions to take during an emergency.

Mayor White thanked the Progressive Club for a successful annual banquet. He thanked the sponsors of the 1<sup>st</sup> Annual Fur Ball event to promote adoption of animals at the Lockhart Animal Shelter and the Take Me Home organization. He thanked staff for the report about grants.



**ITEM 11. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded.  
The motion passed by a vote of 7-0. The meeting was adjourned at 8:48 p.m.

PASSED and APPROVED this the 6th day of February, 2024.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Julie Bowermon  
City Secretary

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss entering an Advance Funding Agreement (AFA) with the Texas Department of Transportation authorizing City contributions for signal/traffic improvements to the intersection of West San Antonio Street and Mockingbird Lane and authorizing the Mayor to sign all contractual documents, if approved.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works - Sean Kelley

**ACTION REQUESTED:** Agreement

**BACKGROUND/SUMMARY/DISCUSSION:** Since August 2023, staff has consulted with TxDOT to discuss the potential partnering with TxDOT to make improvements to the intersection of West San Antonio Street and Mockingbird Lane to alleviate bottle-necking at the intersection. On September 19, 2023, staff updated Council on the potential partnership for improvements to this intersection and was directed to bring back an Advance Funding Agreement (AFA) for Council consideration.

Currently, there is an 80'ROW on SH 142, which can accommodate the widening of pavement to a single 12' driving lane in each direction on SH142 (one eastbound and one westbound) and one 12' center turning lane for a total of three lanes. The proposed improvement will stretch out 0.15 miles east and west from the intersection (approximately 800' east and west). Additional improvements at this intersection include reconnecting pedestrian accesses, connecting to driveways in the affected area, 1,100 linear feet of curb & gutter, and permanent traffic signal installation with arm-masts. City-owned utility conflicts such as water and wastewater have to be resolved by the City if discovered. TxDOT will handle engineering and design for the project, handle the bidding and award, conduct construction inspections on the improvements and produce as-built plans upon completion. TxDOT's participation in this project has an approximate value of \$180,000-\$200,000 if the City were to design and bid the project. If the City authorizes the AFA, the City will agree to fund the construction of the project up to but not to exceed \$1,000,000. The attached preliminary estimate of \$926,787.40 from TxDOT explains the quantities necessary to complete the project. Should the City fund the construction of the project for \$1,000,000, TxDOT will cover any overruns in their scope and refund any money back should the project come in under budget.

TxDOT has also temporarily postponed the repaving of SH 142 from SH130 to downtown so that it may be collaborated with this project. The 2024 repaving project along with the Mockingbird/W. San Antonio project can be expected to take place in late 2025/early 2026 should the City agree to the terms.

**PROJECT SCHEDULE (if applicable):** Late 2025 to Early 2026

**AMOUNT & SOURCE OF FUNDING:**

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**Funds Required:**  
**Account Number:**  
**Funds Available:**  
**Account Name:**

**FISCAL NOTE (if applicable):** If approved, funds for this project would be a one-time expenditure for fund balance.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff seeks direction.

**LIST OF SUPPORTING DOCUMENTS:** 0384-01-027 AFA Signature Page, 0384-01-027 Attachment A Payment and Work, 0384-01-027 Preliminary Estimate (SH142 & Mockingbird Widening), Mockingbird-W San Antonio Exhibit, Mockingbird-W San Antonio Image

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

STATE OF TEXAS       §

COUNTY OF TRAVIS   §

**ADVANCE FUNDING AGREEMENT FOR VOLUNTARY  
LOCAL GOVERNMENT CONTRIBUTIONS  
TO TRANSPORTATION IMPROVEMENT PROJECTS  
WITH NO REQUIRED MATCH  
ON-SYSTEM**

**THIS AGREEMENT** is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Lockhart**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

**WITNESSETH**

**WHEREAS**, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

**WHEREAS**, Transportation Code, Chapters 201 and 221, authorize the State to lay out, construct, maintain, and operate a system of streets, roads, and highways that comprise the State Highway System; and

**WHEREAS**, Government Code, Chapter 791, and Transportation Code, §201.209 and Chapter 221, authorize the State to contract with municipalities and political subdivisions; and

**WHEREAS**, the Texas Transportation Commission passed Minute Order Number **116073** authorizing the State to undertake and complete a highway improvement generally described as resurface roadway on SH 142 from US 183 to Borchert Loop in Caldwell County, Texas; and

**WHEREAS**, the Local Government has requested that the State allow the Local Government to participate in said improvement by funding that portion of the improvement described as **intersection and operational improvement on SH 142 at Mockingbird Lane in City of Lockhart, Texas** (Project); and

**WHEREAS**, the State has determined that such participation is in the best interest of the citizens of the state;

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

## AGREEMENT

### 1. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in full force and effect until the Project has been completed and accepted by all parties or unless terminated as provided below.

### 2. Project Funding and Work Responsibilities

- A. The State will authorize the performance of only those Project items of work which the Local Government has requested and has agreed to pay for as described in Attachment A, Payment Provision and Work Responsibilities (Attachment A) which is attached to and made a part of this contract. In addition to identifying those items of work paid for by payments to the State, Attachment A also specifies those Project items of work that are the responsibility of the Local Government and will be carried out and completed by the Local Government, at no cost to the State.
- B. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its financial share for the State's estimated construction oversight and construction costs.
- C. In the event that the State determines that additional funding by the Local Government is required at any time during the Project, the State will notify the Local Government in writing. The Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification. N/A
- D. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.

### 3. Right of Access

If the Local Government is the owner of any part of the Project site, the Local Government shall permit the State or its authorized representative access to the site to perform any activities required to execute the work.

### 4. Adjustments Outside the Project Site

The Local Government will provide for all necessary right of way and utility adjustments needed for performance of the work on sites not owned or to be acquired by the State.

### 5. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

**6. Document and Information Exchange**

The Local Government agrees to electronically deliver to the State all general notes, specifications, contract provision requirements and related documentation in a Microsoft® Word or similar document. If requested by the State, the Local Government will use the State's document template. The Local Government shall also provide a detailed construction time estimate including types of activities and month in the format required by the State. This requirement applies whether the local government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

**7. Interest**

The State will not pay interest on funds provided by the Local Government. Funds provided by the Local Government will be deposited into, and retained in, the State Treasury.

**8. Inspection and Conduct of Work**

Unless otherwise specifically stated in Attachment A, the State will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the Project is accomplished in accordance with the approved plans and specifications. All correspondence and instructions to the contractor performing the work will be the sole responsibility of the State. Unless otherwise specifically stated in Attachment A to this contract, all work will be performed in accordance with the *Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges* adopted by the State and incorporated in this agreement by reference, or special specifications approved by the State.

**9. Increased Costs**

If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased cost to the department for a highway improvement project, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.

**10. Insurance**

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
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| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

#### 11. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in Attachment A or existing maintenance agreements with the Local Government.

#### 12. Termination

- A. This agreement may be terminated in the following manner:
  - 1. By mutual written agreement and consent of both parties;
  - 2. By either party upon the failure of the other party to fulfill the obligations set forth in this agreement; or
  - 3. By the State if it determines that the performance of the Project is not in the best interest of the State.
- B. If the agreement is terminated in accordance with the above provisions, the Local Government will be responsible for the payment of Project costs incurred by the State on behalf of the Local Government up to the time of termination.
- C. Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due to the Local Government, the State, or the Federal Government will be promptly paid by the owing party.

#### 13. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid or sent by electronic mail, (electronic notice being permitted to the extent permitted by law but only after a separate written consent of the parties), addressed to such party at the following addresses:

| Local Government:                                                                                                         | State:                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| City of Lockhart<br>ATTN: <a href="#">Mayor Lew White</a><br>308 W. San Antonio St.<br>P.O. Box 239<br>Lockhart, TX 78644 | Texas Department of Transportation<br>ATTN: Director of Contract Services<br>125 E. 11 <sup>th</sup> Street<br>Austin, TX 78701 |

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided in this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

**14. Sole Agreement**

In the event the terms of the agreement are in conflict with the provisions of any other existing agreements between the Local Government and the State, the latest agreement shall take precedence over the other agreements in matters related to the Project.

**15. Successors and Assigns**

The State and the Local Government each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this agreement.

**16. Amendments**

By mutual written consent of the parties, this agreement may be amended in writing prior to its expiration.

**17. State Auditor**

Pursuant to Texas Government Code § 2262.154, the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

**18. Signatory Warranty**

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.



|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

**THIS AGREEMENT IS EXECUTED** by the State and the Local Government.

**THE STATE OF TEXAS**

**THE LOCAL GOVERNMENT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Tucker Ferguson, P.E.

\_\_\_\_\_  
Lew White

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
District Engineer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Typed or Printed Title

\_\_\_\_\_  
Typed or Printed Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

|                 |                            |        |           |
|-----------------|----------------------------|--------|-----------|
| CCSJ #          | 0384-01-024                |        |           |
| AFA CSJs        | 0384-01-027                |        |           |
| District #      | 14                         | AFA ID | Z00008625 |
| Code Chart 64 # | 25000                      |        |           |
| Project Name    | SH 142 on Mockingbird Lane |        |           |

## ATTACHMENT A PAYMENT PROVISION AND WORK RESPONSIBILITIES

The Local Government shall contribute a sufficient amount not to exceed \$1,000,000 toward discrete element of the State larger project under CCSJ#0384-01-024, described as intersection and operational improvement on SH 142 at Mockingbird Lane to add a left-turn lane on SH 142 from 0.15 miles west of Mockingbird lane to 0.15 miles east of Mockingbird Lane in City of Lockhart, Texas, called "Project"

The Local Government contribution is due within 60 days before the State advertise for bid, as referenced on Article 2.B of this Agreement. The State will perform all work responsibilities of the Project and will be responsible for project overruns

| ITEM                                                                                    | DESCR | BID ITEM DESCRIPTION                                              | ALT. | EXCL. | UNIT            | QUANTITY | UNIT PRICE | BID ITEM TOTAL |
|-----------------------------------------------------------------------------------------|-------|-------------------------------------------------------------------|------|-------|-----------------|----------|------------|----------------|
| <b>0384-01-024 LAW ENFORCEMENT: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING) Cont.</b> |       |                                                                   |      |       |                 |          |            |                |
| 18                                                                                      |       | LAW ENFORCEMENT: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING)    |      | T     |                 | 1        | \$1,000.00 | \$1,000.00     |
| 18                                                                                      |       | SAFETY CONTINGENCY: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING) |      | T     |                 | 1        | \$1,000.00 | \$1,000.00     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$3,000.00     |
| <b>0384-01-027 Roadway</b>                                                              |       |                                                                   |      |       |                 |          |            |                |
| 110                                                                                     | 6001  | EXCAVATION (ROADWAY)                                              |      |       | CY Cubic Yard   | 500      | \$16.04    | \$8,020.00     |
| 132                                                                                     | 6003  | EMBANKMENT (FINAL)(ORD COMP)(TY B)                                |      |       | CY Cubic Yard   | 250      | \$19.09    | \$4,772.50     |
| 529                                                                                     | 6008  | CONC CURB & GUTTER (TY II)                                        |      |       | LF Linear Feet  | 1100     | \$37.56    | \$41,316.00    |
| 530                                                                                     | 6004  | DRIVEWAYS (CONC)                                                  |      |       | SY Square Yards | 300      | \$135.81   | \$40,743.00    |
| 530                                                                                     | 6027  | DRIVEWAYS (ACP)(TYPE 3)                                           |      |       | SY Square Yards | 375      | \$185.00   | \$69,375.00    |
| 3076                                                                                    | 6003  | D-GR HMA TY-B PG64-22 (EXEMPT)                                    |      |       | TON Ton         | 1419     | \$137.78   | \$195,509.82   |
| 3076                                                                                    | 6051  | D-GR HMA TY-D PG76-22 (LEVEL-UP)                                  |      |       | TON Ton         | 150      | \$120.78   | \$18,117.00    |
| 3076                                                                                    | 6072  | D-GR HMA TY-D PG 76-22 (EXEMPT)                                   |      |       | TON Ton         | 190      | \$166.63   | \$31,659.70    |
| 3081                                                                                    | 6008  | TOM-C PG76-22 SAC-B                                               |      |       | TON Ton         | 411      | \$145.25   | \$59,697.75    |
| 3084                                                                                    | 6001  | BONDING COURSE                                                    |      |       | GAL Gallon      | 830      | \$4.03     | \$3,344.90     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$472,555.67   |
| <b>0384-01-027 Barricades</b>                                                           |       |                                                                   |      |       |                 |          |            |                |
| 502                                                                                     | 6001  | BARRICADES, SIGNS AND TRAFFIC HANDLING                            |      |       | MO Monthly      | 3        | \$7,824.32 | \$23,472.96    |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$23,472.96    |
| <b>0384-01-027 Drainage</b>                                                             |       |                                                                   |      |       |                 |          |            |                |
| 464                                                                                     | 6031  | RC PIPE (ARCH)(CL III)(DES 2)                                     |      |       | LF Linear Feet  | 300      | \$357.69   | \$107,307.00   |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$107,307.00   |
| <b>0384-01-027 Erosion</b>                                                              |       |                                                                   |      |       |                 |          |            |                |
| 506                                                                                     | 6038  | TEMP SEDMT CONT FENCE (INSTALL)                                   |      |       | LF Linear Feet  | 1000     | \$6.55     | \$6,550.00     |
| 506                                                                                     | 6039  | TEMP SEDMT CONT FENCE (REMOVE)                                    |      |       | LF Linear Feet  | 1000     | \$1.30     | \$1,300.00     |
| 506                                                                                     | 6040  | BIODEG EROSN CONT LOGS (INSTL) (8")                               |      |       | LF Linear Feet  | 1000     | \$6.44     | \$6,440.00     |
| 506                                                                                     | 6043  | BIODEG EROSN CONT LOGS (REMOVE)                                   |      |       | LF Linear Feet  | 1000     | \$1.19     | \$1,190.00     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$15,480.00    |

| ITEM                              | DESCR | BID ITEM DESCRIPTION                    | ALT. EXCL. UNIT | QUANTITY | UNIT PRICE | BID ITEM TOTAL |
|-----------------------------------|-------|-----------------------------------------|-----------------|----------|------------|----------------|
| <b>0384-01-027 Landscape</b>      |       |                                         |                 |          |            |                |
| 531                               | 6002  | CONC SIDEWALKS (5")                     | SY Square Yards | 267      | \$67.73    | \$18,083.91    |
| 531                               | 6033  | CONC SIDEWALKS (SPECIAL) (TYPE B)       | SY Square Yards | 10       | \$188.97   | \$1,889.70     |
| SUBTOTAL:                         |       |                                         |                 |          |            | \$19,973.61    |
| <b>0384-01-027 Pavemarking(s)</b> |       |                                         |                 |          |            |                |
| 662                               | 6008  | WK ZN PAV MRK NON-REMOV (W)6"(SLD)      | LF Linear Feet  | 2420     | \$0.20     | \$484.00       |
| 662                               | 6012  | WK ZN PAV MRK NON-REMOV (W)8"(SLD)      | LF Linear Feet  | 3030     | \$0.45     | \$1,363.50     |
| 662                               | 6016  | WK ZN PAV MRK NON-REMOV (W)24"(SLD)     | LF Linear Feet  | 72       | \$3.60     | \$259.20       |
| 662                               | 6017  | WK ZN PAV MRK NON-REMOV (W)(ARROW)      | EA Each         | 4        | \$82.52    | \$330.08       |
| 662                               | 6037  | WK ZN PAV MRK NON-REMOV (Y)6"(SLD)      | LF Linear Feet  | 3630     | \$0.21     | \$762.30       |
| 662                               | 6090  | WK ZN PAV MRK REMOV (W)(WORD)           | EA Each         | 4        | \$161.52   | \$646.08       |
| 666                               | 6036  | REFL PAV MRK TY I (W)8"(SLD)(100MIL)    | LF Linear Feet  | 1010     | \$1.15     | \$1,161.50     |
| 666                               | 6048  | REFL PAV MRK TY I (W)24"(SLD)(100MIL)   | LF Linear Feet  | 144      | \$9.23     | \$1,329.12     |
| 666                               | 6054  | REFL PAV MRK TY I (W)(ARROW)(100MIL)    | EA Each         | 4        | \$221.20   | \$884.80       |
| 666                               | 6078  | REFL PAV MRK TY I (W)(WORD)(100MIL)     | EA Each         | 4        | \$242.16   | \$968.64       |
| 666                               | 6309  | RE PM W/RET REQ TY I (W)6"(SLD)(100MIL) | LF Linear Feet  | 4840     | \$0.76     | \$3,678.40     |
| 666                               | 6321  | RE PM W/RET REQ TY I (Y)6"(SLD)(100MIL) | LF Linear Feet  | 1210     | \$0.66     | \$798.60       |
| SUBTOTAL:                         |       |                                         |                 |          |            | \$12,666.22    |
| <b>0384-01-027 Signals</b>        |       |                                         |                 |          |            |                |
| 416                               | 6031  | DRILL SHAFT (TRF SIG POLE) (30 IN)      | LF Linear Feet  | 26       | \$353.25   | \$9,184.50     |
| 618                               | 6030  | CONDT (PVC) (SCH 40) (3") (BORE)        | LF Linear Feet  | 630      | \$25.82    | \$16,266.60    |
| 618                               | 6046  | CONDT (PVC) (SCH 80) (2")               | LF Linear Feet  | 200      | \$13.32    | \$2,664.00     |
| 618                               | 6053  | CONDT (PVC) (SCH 80) (3")               | LF Linear Feet  | 115      | \$30.43    | \$3,499.45     |
| 620                               | 6007  | ELEC CONDR (NO.8) BARE                  | LF Linear Feet  | 750      | \$1.47     | \$1,102.50     |
| 620                               | 6008  | ELEC CONDR (NO.8) INSULATED             | LF Linear Feet  | 1260     | \$1.57     | \$1,978.20     |
| 620                               | 6009  | ELEC CONDR (NO.6) BARE                  | LF Linear Feet  | 60       | \$1.55     | \$93.00        |
| 620                               | 6010  | ELEC CONDR (NO.6) INSULATED             | LF Linear Feet  | 120      | \$1.75     | \$210.00       |
| 624                               | 6010  | GROUND BOX TY D (162922)W/APRON         | EA Each         | 4        | \$1,590.49 | \$6,361.96     |
| 628                               | 6165  | ELC SRV TY D 120/240 070(NS)AL(E)SP(O)  | EA Each         | 1        | \$7,800.00 | \$7,800.00     |
| 644                               | 6001  | IN SM RD SN SUP&AM TY10BWG(1)SA(P)      | EA Each         | 2        | \$810.49   | \$1,620.98     |

| ITEM                             | DESCR | BID ITEM DESCRIPTION                  | ALT. EXCL. UNIT | QUANTITY | UNIT PRICE  | BID ITEM TOTAL |
|----------------------------------|-------|---------------------------------------|-----------------|----------|-------------|----------------|
| <b>0384-01-027 Signals Cont.</b> |       |                                       |                 |          |             |                |
| 644                              | 6076  | REMOVE SM RD SN SUP&AM                | EA Each         | 2        | \$113.60    | \$227.20       |
| 680                              | 6003  | INSTALL HWY TRF SIG (SYSTEM)          | EA Each         | 1        | \$45,000.00 | \$45,000.00    |
| 682                              | 6001  | VEH SIG SEC (12")LED(GRN)             | EA Each         | 8        | \$347.74    | \$2,781.92     |
| 682                              | 6003  | VEH SIG SEC (12")LED(YEL)             | EA Each         | 8        | \$346.39    | \$2,771.12     |
| 682                              | 6005  | VEH SIG SEC (12")LED(RED)             | EA Each         | 8        | \$347.74    | \$2,781.92     |
| 682                              | 6060  | BACKPLATE W/REFL BRDR(3 SEC)          | EA Each         | 8        | \$162.45    | \$1,299.60     |
| 684                              | 6031  | TRF SIG CBL (TY A)(14 AWG)(5 CONDR)   | LF Linear Feet  | 1006     | \$1.90      | \$1,911.40     |
| 685                              | 6004  | INSTL RDSO FLSH BCN ASSM (SOLAR PWRD) | EA Each         | 2        | \$8,788.01  | \$17,576.02    |
| 686                              | 6027  | INS TRF SIG PL AM(S)1 ARM(24')LUM     | EA Each         | 2        | \$15,108.00 | \$30,216.00    |
| 686                              | 6033  | INS TRF SIG PL AM(S)1 ARM(32')        | EA Each         | 1        | \$12,000.00 | \$12,000.00    |
| 686                              | 6035  | INS TRF SIG PL AM(S)1 ARM(32')LUM     | EA Each         | 2        | \$12,211.69 | \$24,423.38    |
| 6004                             | 6031  | ITS COM CBL (ETHERNET)                | LF Linear Feet  | 150      | \$2.08      | \$312.00       |
| 6058                             | 6001  | BBU SYSTEM (EXTERNAL BATT CABINET)    | EA Each         | 1        | \$7,933.33  | \$7,933.33     |
| 6292                             | 6001  | RVDS(PRESENCE DETECTION ONLY)         | EA Each         | 4        | \$8,259.23  | \$33,036.92    |
| 6292                             | 6002  | RVDS(ADVANCE DETECTION ONLY)          | EA Each         | 2        | \$7,852.44  | \$15,704.88    |
|                                  |       |                                       |                 |          | SUBTOTAL:   | \$248,756.88   |
| <b>0384-01-027 Work zone</b>     |       |                                       |                 |          |             |                |
| 6001                             | 6002  | PORTABLE CHANGEABLE MESSAGE SIGN      | EA Each         | 2        | \$7,573.53  | \$15,147.06    |
| 6185                             | 6002  | TMA (STATIONARY)                      | DAY Day         | 25       | \$233.84    | \$5,846.00     |
| 6185                             | 6005  | TMA (MOBILE OPERATION)                | DAY Day         | 25       | \$303.28    | \$7,582.00     |
|                                  |       |                                       |                 |          | SUBTOTAL:   | \$28,575.06    |



Mockingbird/W San Antonio Traffic Improvement Location

-Project ID# 0384-01-027









# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss Resolution 2024-03 allowing the police department to apply for the Patrol Laptop Technology Improvement Project grant through the Capital Area Council of Governments (CAPCOG) and designating the City Manager as the Authorized Official.

**ORIGINATING DEPARTMENT AND CONTACT:** Police - Gary Williamson

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** The police department wishes to apply for a Criminal Justice Division (CJD) Grant through the Capital Area Council of Governments (CAPCOG) to replace twenty (20) laptops for patrol cars. The current laptops are over six (6) years old and contain the minimum amount of memory required to run the operating system after a recent update. The in-car laptops are a link to law enforcement databases and used to verify people's identity, check registrations on vehicles, check serial numbers for stolen items, write reports, and more.

The total for the twenty (20) laptops with extended warranties is \$110,577.23. There are no matching funds required.

**PROJECT SCHEDULE (if applicable):** October 1, 2024 to September 30, 2025.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** There are NO matching funds for this grant.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

**LIST OF SUPPORTING DOCUMENTS:** CC Resolution - Body-Worn Camera Project



**RESOLUTION NO. R2024-03**  
**CITY OF LOCKHART, TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THAT THE PATROL LAPTOP TECHNOLOGY IMPROVEMENT PROJECT BE OPERATED FOR THE 2025 FUNDING CYCLE; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY’S AUTHORIZED OFFICIAL AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION IN THE GRANT PROGRAM**

**WHEREAS**, the City Council of Lockhart, TX finds it in the best interest of the citizens of Lockhart, TX that the Patrol Laptop Technology Improvement Project be operated for the 2025 funding cycle, start date 10/01/2024 and end date 09/30/2025; and

**WHEREAS**, the City Council of Lockhart, TX agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division, grant application, and

**WHEREAS**, the City Council of Lockhart, TX agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of Lockhart, TX assures that the funds will be returned to the Criminal Justice Division in full.

**WHEREAS**, the City Council of Lockhart, TX designates the City Manager as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Lockhart, TX approves submission of the grant application for the Patrol Laptop Technology Improvement Project to the Office of the Governor, Criminal Justice Division.

Passed and Approved this 6<sup>th</sup> of February, 2024.

CITY OF LOCKHART, TEXAS

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Lew White, Mayor

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Julie Bowermon, City Secretary

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Brad Bullock, City Attorney

Grant Number: 4994201

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official.

**ORIGINATING DEPARTMENT AND CONTACT:** Police -

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** Discuss/take action on Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official.

The police department would like to add ten (10) ballistic shields for use in any possible response to an active shooter or barricaded subject situation. Ballistic shields offer an additional layer of protection for officers and can stop rifle rounds up to certain calibers.

The total for this project is \$18,509.70. There are no matching funds required.

**PROJECT SCHEDULE (if applicable):** September 1, 2024 through September 1, 2025.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** There are NO matching funds for this grant.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

**LIST OF SUPPORTING DOCUMENTS:** CC Resolution -Ballistic Shield Project

**RESOLUTION NO. R2024-04**  
**CITY OF LOCKHART, TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THAT THE BALLISTIC SHIELD PROJECT BE OPERATED FOR THE 2025 FUNDING CYCLE; AND AUTHORIZING THE POLICE CHIEF TO ACT AS THE CITY’S AUTHORIZED OFFICIAL AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION IN THE GRANT PROGRAM**

**WHEREAS**, the City Council of Lockhart, TX finds it in the best interest of the citizens of Lockhart, TX that the Ballistic Shield Project be operated for the 2025 funding cycle, start date 09/01/2024 and end date 09/01/2025; and

**WHEREAS**, the City Council of Lockhart, TX agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division, grant application, and

**WHEREAS**, the City Council of Lockhart, TX agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of Lockhart, TX assures that the funds will be returned to Office of the Governor in full.

**WHEREAS**, the City Council of Lockhart, TX designates the Police Chief as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Lockhart, TX approves submission of the grant application for the Ballistic Shield Project to the Office of the Governor.

Passed and Approved this 6<sup>th</sup> of February, 2024.

CITY OF LOCKHART, TEXAS

---

Lew White, Mayor

---

Julie Bowermon, City Secretary

---

Brad Bullock, City Attorney

Grant Number: 5014901

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss Resolution 2024-06 authorizing the adoption of the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update.

**ORIGINATING DEPARTMENT AND CONTACT:** Parks & Recreation - Travis Hughes

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** The adopted 2018 Parks, Recreation, and Open Space Master Plan is over 5 years old. The Master Plan is integral to the planning of future projects and should be updated to reflect the most current needs of the Lockhart community. In addition, the city intends to seek grant funding for projects when appropriate, and most grant funding sources require that applicants provide Master Plans and demographic information that is less than 5 years old. Therefore, the city engaged Halff & Associates to update the Master Plan, which was presented at the December 19th City Council meeting.

**PROJECT SCHEDULE (if applicable):** NA

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** NA

**PREVIOUS COUNCIL ACTION:** City Council engaged Halff & Associates to update the 2018 Parks, Recreation, and Open Space Master Plan on March 21, 2023.

**COMMITTEE/BOARD/COMMISSION ACTION:** NA

**STAFF RECOMMENDATION/REQUESTED MOTION:** Adopt

**LIST OF SUPPORTING DOCUMENTS:** RESOLUTION 2024-06 - PARKS MASTER PLAN 5-YEAR UPDATE, Exhibit A. 2024 Lockhart Parks, Recreation, and Open Space Master Plan 5-Year Update

## **RESOLUTION 2024-06**

### **A RESOLUTON OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THE ADOPTION OF THE 2024 LOCKHART PARK, RECREATION, AND OPEN SPACE MASTER PLAN 5-YEAR UPDATE.**

**WHEREAS**, the adopted 2018 Park, Recreation, and Open Space Master Plan is over 5 years old; and

**WHEREAS**, the city is planning to pursue park, recreation and open space projects in the near future; and

**WHEREAS**, the Park, Recreation, and Open Space Master Plan will be integral to the planning of these projects, and

**WHEREAS**, the city will identify and pursue grant funding opportunities to support these projects; and

**WHEREAS**, grant funding agencies prefer applicants with Master Plans less than 5 years old; and

**WHEREAS**, the city engaged Halff & Associates to update the 2018 Park, Recreation, and Open Space Master Plan; and

**WHEREAS**, Halff & Associates interacted with the Lockhart Community and Steering Committee through meetings, surveys, interviews, and work sessions to obtain pertinent information for the Master Plan 5-Year Update; and

**WHEREAS**, Halff & Associates presented the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update to City Council on December 19, 2023;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, that:**

**City Council approves the adoption of the 2024 Lockhart Parks, Recreation, and Open Space Master Plan 5-Year Update and authorizes city staff to utilize it for the planning and development of city projects. Attached as Exhibit A.**

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
LOCKHART, TEXAS, ON THIS THE 6<sup>th</sup> DAY OF FEBRUARY 2024.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

**Attest:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie Bowermon, City Secretary

\_\_\_\_\_  
Brad Bullock, City Attorney





# 2024 LOCKHART PARKS MASTER PLAN

5-YEAR UPDATE

# ACKNOWLEDGMENTS

The Lockhart Parks Master Plan 5-Year Update was developed by the City of Lockhart with the technical support and design assistance of Halff, Inc. A special thanks goes to the countless citizens, additional staff members and other community leaders for their insight and support during this planning process. The following individuals are recognized for their substantial contributions towards the creation of this Plan.

## MAYOR AND CITY COUNCIL

Lew White, Mayor  
Angie Gonzales-Sanchez, Mayor Pro-Tem  
Juan Mendoza, District 1  
John Castillo, District 2  
Kara McGregor, District 3  
Jeffrey Michelson, District 4  
Brad Westmoreland, At-Large

## HALFF

Julian Salas-Porras  
Ylda Capriccioso, AICP  
James Hemenes, PLA, ASLA, CPRE  
Kari Biddix, PLA, LI



## CITY OF LOCKHART STAFF

Steve Lewis, City Manager  
Travis Hughes, PARD Director  
Victoria Maranan, Public Information Officer



# RESOLUTION OF ADOPTION

The City of Lockhart City Council passed Resolution No. XXXXXXX on MONTH DAY, 2024, to adopt the City of Lockhart’s Parks Master Plan 5-Year Update.

WILL PLACE ADOPTION HERE







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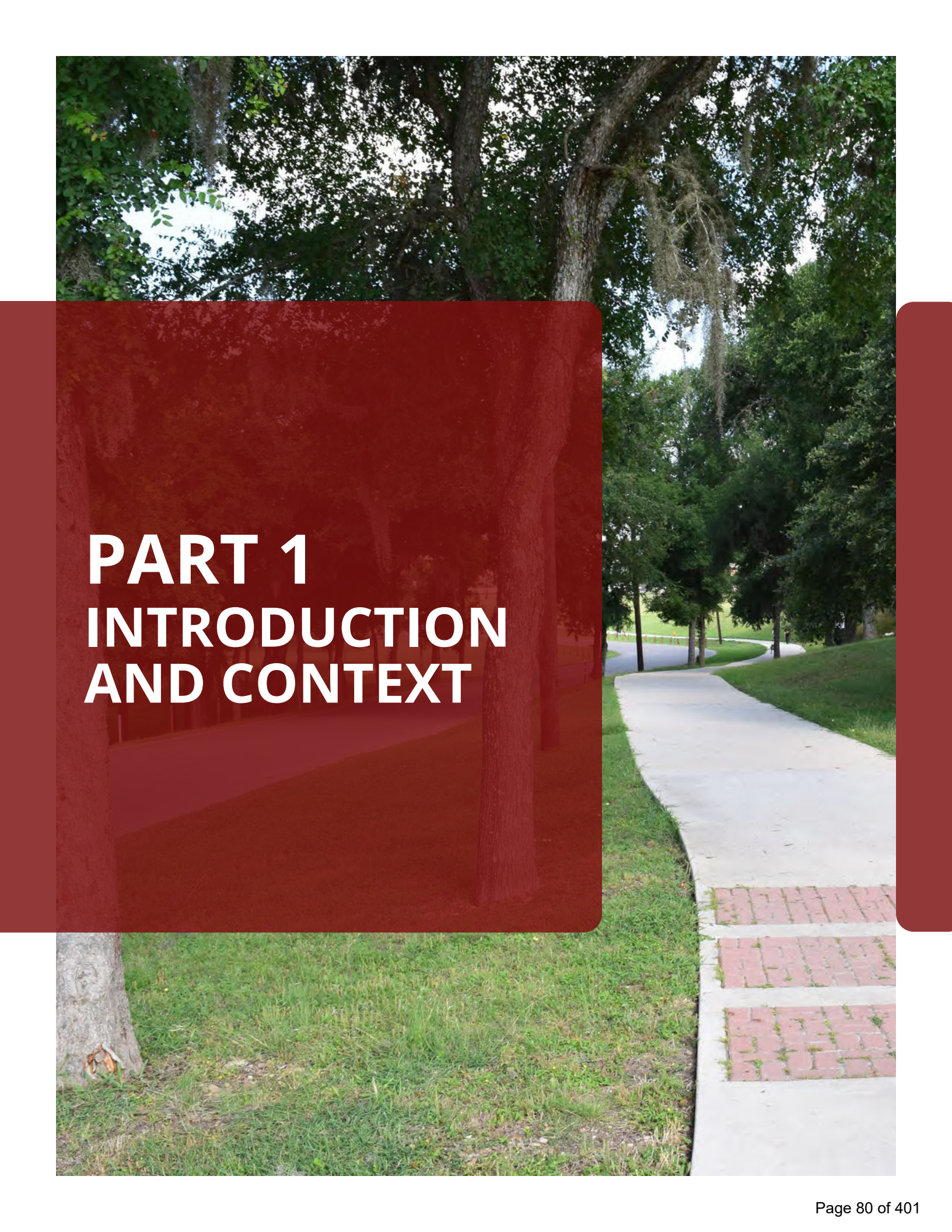
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# **PART 1**

## **INTRODUCTION AND CONTEXT**



## PURPOSE AND PRINCIPLES

This planning effort was initiated by the City of Lockhart with intent to reflect additional priorities needed to update the City's parks system in order to meet the needs of the community residents. The plan will provide guidance for future enhancements and the development of new parks, recreational facilities, and programs. This plan update revisits the goals and priorities of the 2018 and will provide an important update for both near-term and future park, recreation and leisure opportunities. This chapter identifies overarching citywide parks planning principles and the community context for the planning area.

## WHY PLAN A PARK SYSTEM

A local community's trust in its government stems from the City's ability to be good stewards of community facilities and capital resources. A plan is an invaluable tool for documenting the information needed to identify improvements, additions, and expenditure of those resources. Parks are City facilities, and an essential part of the City's civic infrastructure, that directly impact the quality of life of existing and future residents alike. Therefore, it is important to understand the role parks and open spaces play in supporting a community that is a vibrant and desirable place to live.

Parks and other civic spaces are the public's primary destinations for exercise, play, fellowship, and other leisure activities. The ability to participate in these activities help to define how people view the quality of their community. The 2023 City of Lockhart Parks Master Plan Update has been prepared in recognition of this. It also addresses the following six key public benefits of parks.

### PARKS PROMOTE ACTIVE AND HEALTHY LIFESTYLES

For most people, their daily lives involve a lot of sitting and not much physical activity. It requires making a conscious effort to exercise instead of relying on regular activities to keep fit. To make this easier, we need our surroundings to support and motivate us to be active. Exercise is crucial for our physical well-being, while our mental health benefits from social interactions and spending time in nature. Parks and open areas are great places that provide these opportunities to be active and relax.

- **Active recreation** includes organized sports and activities that require specific spaces for recreation or play.
- **Passive recreation** includes opportunities that promote interaction with nature and have a smaller imprint on the natural environment. Activities may include hiking, biking, kayaking, and wildlife viewing.



*Parks and open spaces provide citizens with opportunities for active recreation such as the disc golf course in City Park.*





*Parks and recreation programs provide opportunities for both adults and youth to participate in organized events which contribute to community building and important life skills.*

### **PARKS CONTRIBUTE TO A SENSE OF COMMUNITY**

Parks are places to socialize, participate in groups or clubs, and meet new people. Some may talk with another parent as their children use a nearby play structure, while others may find common interests with other pet owners during the interactions afforded at a dog park. These social interactions help build a safe, connected, and friendly community.

Parks also provide an opportunity for community service and participation in group events or leagues. A neighborhood group can volunteer to maintain a specific park through an Adopt-A-Park program. Special events and festivals hosted in local parks are great ways to get to know neighbors and local businesses.

### **PARKS PROVIDE A SAFE HAVEN TO YOUTH**

Parks and recreation programs, specifically those targeted towards teens and youth, can have a positive social impact by providing a supervised and safe environment. Organized sports as well as unstructured activities such as skateboarding, increase interaction with peers, and help develop life skills such as teamwork, leadership, and decision-making.

### **PARKS INCREASE TOURISM**

People will visit a community because of local attractions, including parks with desirable facilities or unique features. Festivals, concerts, sports tournaments, and special events typically take place in community owned public spaces. Even museums and sometimes libraries can be located within or adjacent to a park to increase community offerings in a central location. Lockhart and the surrounding area are already a destination for activities such as BBQ festivals, athletic tournaments, and camping/RVing at Lockhart State Park. Capitalizing on these existing attractions and enhancing those experiences is a way to increase local revenues.

### **PARKS CONTRIBUTE TO THE ECONOMY**

Parks improve local economies by increasing residential property values through what is known as the Proximate Principle. This concept recognizes that people will pay more for a home when it is close to a park or green space. Higher home values create more revenue from property tax rolls.

The Proximate Principle extends beyond residential property. The relationship between private business and parks has a positive impact through an increase in demand for services. Hotels and restaurants that overlook a park, lake, or garden see increased customer satisfaction versus those without similar views. These relationships often lead to positive experiences and reviews and in turn generate more business and tax revenue for the community.

## PARKS PROMOTE CONSERVATION

Parks, open spaces, and conservation lands remind us of our roles and responsibilities as stewards of the land. Proper practices and approaches to storm water runoff reduce flooding, prioritize clean water, and promote wise use of resources. The use of native plantings and water reclamation practices have the potential to provide mutually beneficial relationships of lower maintenance costs and opportunities for passive recreation by providing wildlife viewing opportunities along walking or biking trails.

Finally, the designation of parkland and open space is complementary to the build-out of a city. Understanding where future parkland or open space should be located can encourage new development to occur in a manner that promotes other city goals and interests, such as protecting environmentally sensitive areas or buffering undesirable land uses.



*Comanche Park is an undeveloped area of parkland within Lockhart's city limits, located along FM 20 on the eastern edge of town. This unused parkland can be saved for open space or utilized as a future park to be added into Lockhart's park system.*

## TPWD CONSISTENCY

The Texas Parks and Wildlife Department (TPWD) provides guidance for the development of a Parks Master Plan. Their guidance is intended to help municipalities organize park planning initiatives in a manner that improves the chances of being awarded points through the "Project Priority Scoring System," which is used as part of a ranking for project funds through a matching grant program administered by TPWD. The guidelines are ancillary to TPWD's desire to ensure an equitable manner for awarding funds to communities throughout Texas. Additionally, the guidelines promote a process that generates locally sponsored projects and are reflective of the community's wants and needs.

A TPWD-consistent plan includes the following organizational components: plan goals and objectives, parkland and facility standards, inventory of existing parks and park facilities, a needs assessment, an implementation strategy, and prioritized list of needs. These plan components are supported by public input and outreach, maps, graphics, and photos that add support and context for the issues covered in the plan.



## PLAN COMPONENTS

The Parks Master Plan Update is organized by the following parts:

### **Part 1: Introduction and Context.**

This introductory chapter defines the purpose of the master plan, provides the regional context for the area, and showcases the planning area for the Lockhart Parks System.

### **Part 3: Parks Condition Assessment.**

This chapter incorporates an assessment of the entire parks system that was used to inform plan recommendations and implementation strategies.

### **Part 2: Demographics & Public Engagement Summary.**

This chapter provides details and context of Lockhart's current demographic makeup, and summarizes the results of the public survey that was administered.

### **Part 4: Plan Recommendations and Implementation.**

This chapter identifies plan goals recommended actions for new park facilities, improvements to existing parks, and operational elements.



*Texas Monthly BBQ Festival held at Lockhart City Park in 2022*

## REGIONAL CONTEXT

The City of Lockhart is located in the heart of Central Texas, nestled approximately 30 miles south of Austin and 70 miles northeast of San Antonio. Lockhart benefits from its proximity to these major metropolitan areas because the region serves as a gateway between the urban sprawl of IH-35 and the more rural landscapes that characterize much of the surrounding region.

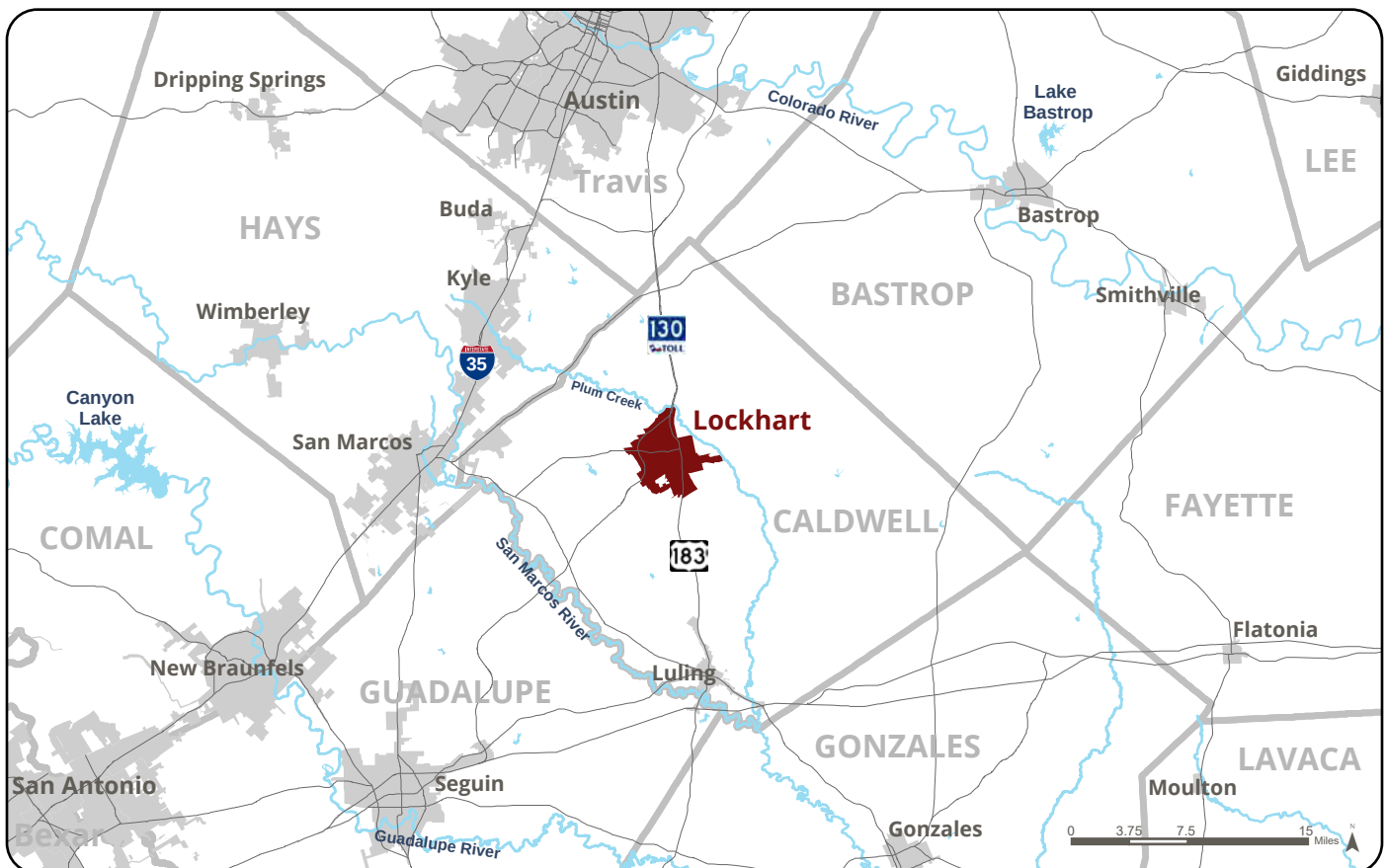
Lockhart's regional context is defined by its prime location along major transportation routes. The city is intersected by Highway 183 and Highway 142, making it easily accessible to neighboring towns and cities. This accessibility enhances Lockhart's role as a regional hub, attracting visitors from nearby communities for various events, festivals, and business endeavors.

## PLANNING AREA

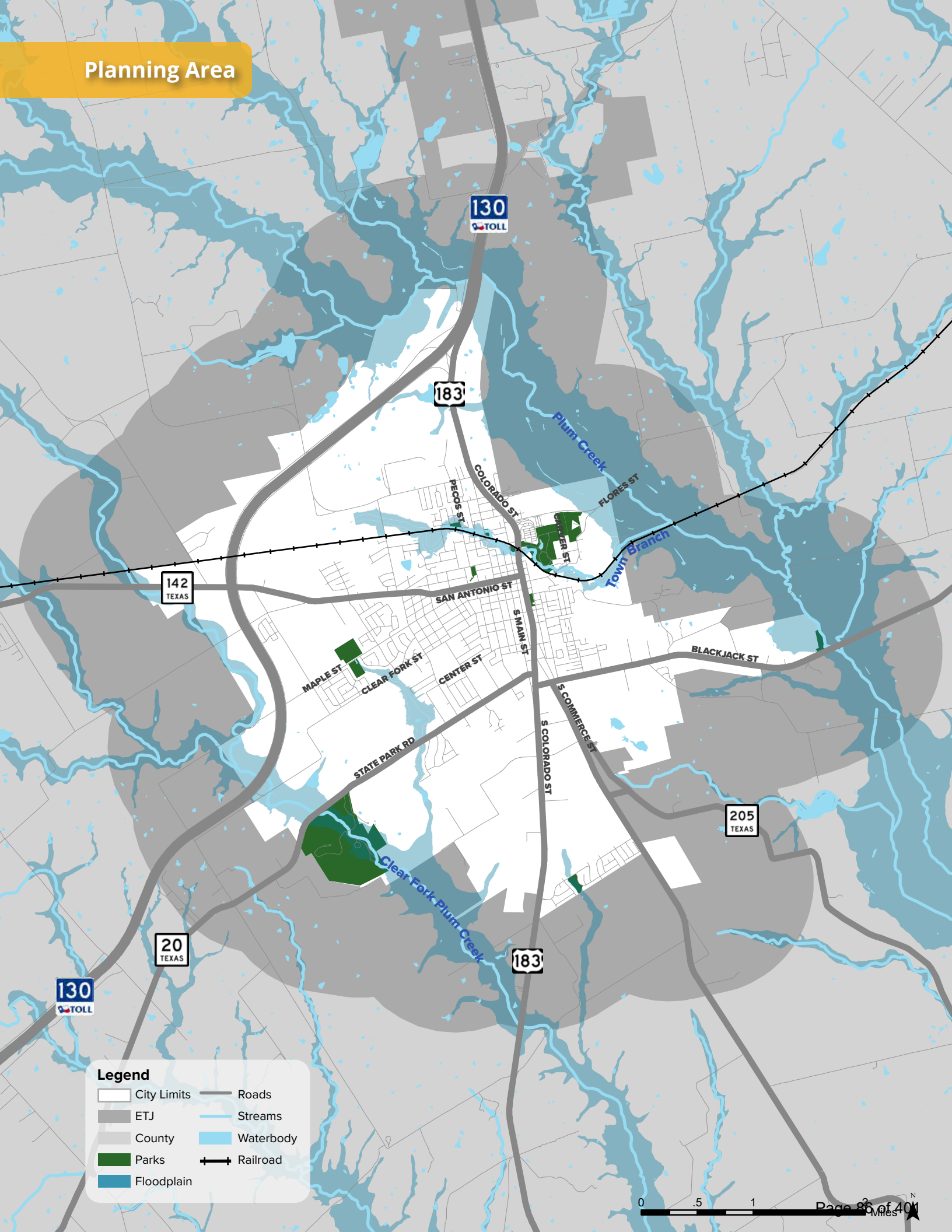
It is important that the park planning effort considers the entire extent of the area that is under the jurisdictional influence of the municipality. Regardless of the community's growth rate, a city should explore opportunities beyond its current limits for parks and recreation to take advantage of its natural resources and prepare for future growth.

The Parks Master Plan Update analyzes the park, recreation, and open space needs for the residents within Lockhart's municipal limits and its extraterritorial jurisdiction (ETJ). The City limits of Lockhart include approximately 16.3 square miles, while the ETJ adds 31.8 square miles. The Parks Master Plan planning area is illustrated on the following page, **Planning Area**.

### Regional Context Map



Planning Area



Legend

- |  |             |  |           |
|--|-------------|--|-----------|
|  | City Limits |  | Roads     |
|  | ETJ         |  | Streams   |
|  | County      |  | Waterbody |
|  | Parks       |  | Railroad  |
|  | Floodplain  |  |           |



# DEMOGRAPHIC PROFILE

A community's demographics can contribute to a better understanding of the people a planning effort is intending to serve. Effectively addressing public preferences and needs requires an understanding of the unique characteristics of the resident population. Key demographic and wealth metrics of Lockhart's population are presented on **pages 8 through 9**. For additional demographic information please see **Appendix B, Demographics**.

## POPULATION GROWTH

According to the U.S. Census, the City's population changed very little overall between 2000 and 2020. The Texas Water Development Board (TWDB) projects the population to increase more significantly over the next several decades, as seen in **Historic and Projected Population**.

LOCKHART,  
TEXAS

CITY  
POPULATION  
14,379

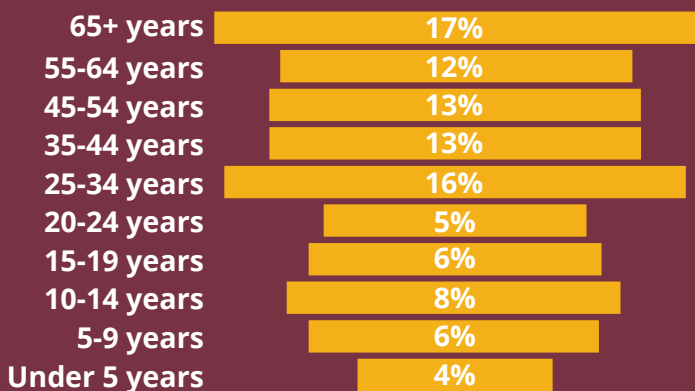
AVERAGE  
AGE  
38.8

AVERAGE  
HOUSEHOLD INCOME  
\$64,633

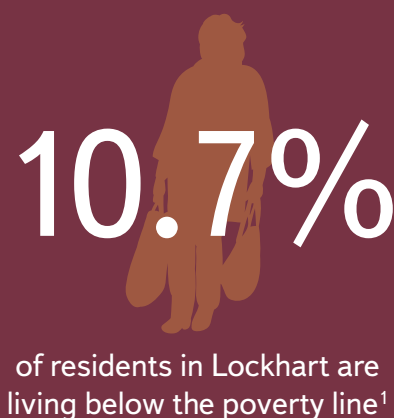
## PROJECTED POPULATION

| Year | TWDB Baseline | Low Growth<br>(2% CAGR) | Medium Growth<br>(2.5% CAGR) | High Growth<br>(3.5% CAGR) |
|------|---------------|-------------------------|------------------------------|----------------------------|
| 2020 | 14,614        | 14,379                  | 14,379                       | 14,379                     |
| 2030 | 16,563        | 17,528                  | 18,406                       | 20,283                     |
| 2040 | 18,722        | 21,366                  | 23,562                       | 28,611                     |
| 2050 | 21,276        | 25,046                  | 30,161                       | 40,359                     |
| 2060 | 24,114        | 31,749                  | 38,609                       | 56,930                     |

## POPULATION AGE GROUPS



## POVERTY LEVEL

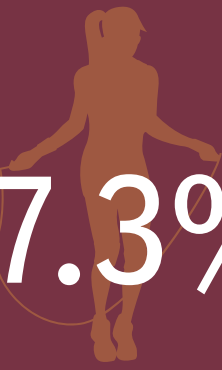


## HEALTH INDICATORS



# 20.0%

of residents in Lockhart live with a **physical disability**<sup>1</sup>



# 57.3%

of residents in Lockhart **exercise** at a home or club 2+ times per week<sup>1</sup>



# 40.0%

of adults in Lockhart are **chronically obese**<sup>2</sup>

## CALDWELL COUNTY OVERALL HEALTH RANKINGS<sup>2</sup>

Caldwell County ranks **#109** of 254 ranked counties in Texas

**#** Ranking Out of 254 Texas Counties

**Health Factors**  
ranked in the lower to middle range of all counties

Physical Environment

## 242

Social & Economic

## 100

Clinical Care

## 179

Health Behaviors

## 143

**Health Outcomes**  
ranked in the higher to middle range of all counties

Quality of Life

## 138

Length of Life

## 81

The Community Health Rankings issued by the Robert Wood Johnson Foundation are a tool used to understand the levels of overall health of a community. These annual rankings are an examination of community-wide health care outcomes which include length and quality of life and health factors which consist of health behaviors, clinical care, social and economic factors, and physical environment.

The County Health Rankings are based on a model of community health that emphasizes the many factors that influence how long and how well we live. The Rankings use more than 30 measures that help communities understand how healthy their residents are today (health outcomes) and what will impact their health in the future (health factors).

**The Robert Wood Johnson Foundation's 2020 health rankings for Caldwell County are illustrated to the left.** Caldwell County ranks 109 out of 254 Texas counties in terms of community-wide health factors - including measures of diet and exercise - and 88 out of 254 in health outcomes. Lockhart's lowest scores are in "length of life" and "social & economic".

Source: 1. U.S. Census Bureau, 2018-2019 American Community Survey 5-year estimates;  
2. Robert Wood Johnson Foundation, County Health Rankings







# **PART 2 LOCKHART PARKS TODAY**

# PARKS SYSTEM INTRODUCTION

This chapter of the Parks Master Plan establishes a base assessment of the existing park system. This information will be used to develop the park recommendations.

Park classifications, existing park properties, a park system inventory, and Level of Service tables are all topics covered in this chapter.

- Park classifications provide the context to how each park functions and the role each park plays within the overall park system.
- Examining existing parkland provides an inventory of park facilities.
- The identification of the level of service the parks should be providing in regards to acreage and facilities / amenities

These three topics will be discussed in further detail in the following pages. The City of Lockhart Parks and Recreation Department currently maintains 10 City-owned parks, and all of them include planned amenities or facilities.

The Department is tasked with managing the maintenance and upkeep of the facilities, grounds, and trails for these properties, as well as several non-park properties, as shown in the map, **Existing Parks System**. In addition, the Department assists with coordinating numerous community events, recreational programming and supports development review.



## PARK CLASSIFICATIONS

Organizing parkland into a classification system is important for management and evaluation of the park offerings and services being provided to the local residents. The Parks Master Plan follows national, state, and industry standards for evaluating and classifying parkland.

Parks are typically grouped into general classification system that considers types of uses, size, and service area of each park type.

These include:

- Pocket/Mini Parks
- Neighborhood Parks
- Community Parks
- Regional Parks
- Special Use Parks
- Trails and Greenways
- Open Space/Greenspace (typically undeveloped land for parks)

In Lockhart, there are three primary types of parks: community, neighborhood, and special use parks.



**Left:** Skatepark located at City Park; **Right:** Trail running through North Pecos Park



# Existing Parks System





## COMMUNITY PARKS

Community parks are typically larger parks that offer a range of active and passive recreation opportunities for multiple neighborhoods. Amenities of community parks may include swimming pools, ball fields (often lighted) for organized sports, playgrounds and trails. Community parks generally provide multiple facilities while still leaving open space for unstructured recreation, natural areas, and landscaped areas for beautification.

There is currently one community park in Lockhart totaling 51.9 acres which comprises approximately 41 percent of Lockhart's total parkland. City Park is located in the northeast portion of the city.

### LOCKHART'S COMMUNITY PARK

- **City Park**



**Above:** Looped trail around pond; **Top Right:** Dog Park; **Bottom Right:** Amphitheater

### COMMUNITY PARK HIGHLIGHTS

Lockhart's community park include multiple amenities that attract residents from across the City. Highlights include:

- BBQ grills
- Walking and nature trail
- Playground areas
- Basketball courts
- Disc golf course
- Fishing areas
- Amphitheater
- Pavilions
- Skatepark
- Dog park
- Swimming pool & splashpad

A full inventory of community park amenities is located in **Existing Park System Inventory**, on page 24.



## SPECIAL USE PARKS

Special use parks tend to be diverse in size, category, and amenities because they are designed to serve a unique purpose and support specific activities. Because the facility accommodates particular or unique recreational activities, each special use park may provide only one or a few activities. Prominent examples of special use parks are athletic complexes, skate parks, dog parks, natural areas and open space.

The Lockhart parks system includes two special use parks totaling 46.3 acres which comprise approximately 37 percent of Lockhart's total parkland. These parks are located in the southern portion of the city.

### LOCKHART'S SPECIAL USE PARKS

- **Youth Sports Complex**
- **Jason K. LaFleur Soccer Complex**



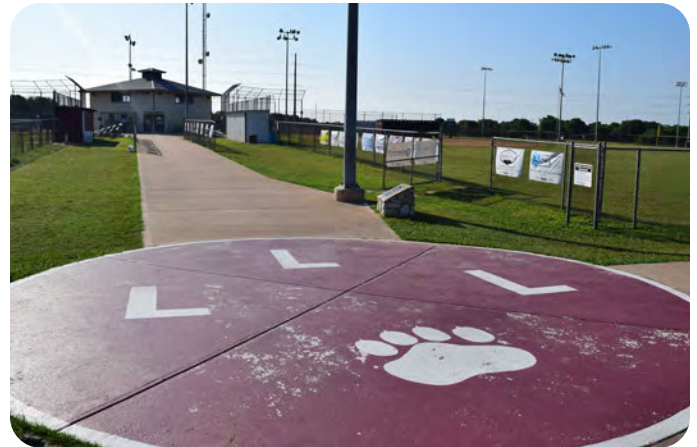
**Top Right:** Entrance to Youth Sports Complex; **Above:** Youth Sports Complex picnic area; **Above:** Jason K. LaFluer Soccer Complex

### SPECIAL USE PARK HIGHLIGHTS

Lockhart's special use parks include amenities that attract residents and visitors from the region. Highlights include:

- Baseball fields
- Youth softball fields
- Adult softball fields
- Soccer fields
- Concession facilities
- Pavilions

A full inventory of special use park amenities is located in **Existing Parks System Inventory** on page 24.





## NEIGHBORHOOD PARKS

Neighborhood parks are small parks designed to be within walking or biking distance to surrounding neighborhoods and subdivisions. Typically, they offer passive and active amenities including trails, playgrounds, pavilion and benches.

The Lockhart parks system includes seven neighborhood parks totaling 26.9 acres which comprise approximately 22 percent of Lockhart's total parkland. These parks are located throughout the city.

### LOCKHART'S NEIGHBORHOOD PARKS

- **North Pecos Park**
- **Nueces Park**
- **Santos Arredondo Park**
- **Navarro Springs Park**
- **Lions Park**
- **Braun Park**
- **Maple Street Park**



### NEIGHBORHOOD PARK HIGHLIGHTS

Lockhart's neighborhood parks include multiple amenities that attract residents from surrounding neighborhoods. Highlights include:

- BBQ grills
- Basketball courts
- Splash pad
- In-park trails
- Playgrounds
- Picnic tables
- Pavilions
- Benches

A full inventory of neighborhood park amenities is located in **Existing Parks System Inventory**.



**Left:** Santos Arredondo Park; **Top Right:** North Pecos Park;  
**Bottom Right:** Navarro Springs Park





**Top:** Nueces Park basketball court; **Bottom Left:** Lion's Park playground; **Middle Right:** Maple Street Park splash pad; **Bottom Right:** Braun Park

## Existing Park System Inventory

| Existing Parks       |                                 |                       |       | Active Facilities |                 |               |                        |                               |                  |
|----------------------|---------------------------------|-----------------------|-------|-------------------|-----------------|---------------|------------------------|-------------------------------|------------------|
| Facility             |                                 | Address               | Acres | Baseball Fields   | Softball Fields | Soccer Fields | Basketball Full Courts | Multi-purpose Practice Fields | Disc Golf Course |
| Community Parks      |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 1                    | City Park                       | 504 E. City Park Road | 51.9  |                   |                 |               | 2                      |                               | 1                |
| Subtotal             |                                 |                       | 51.9  | 0                 | 0               | 0             | 2                      | 0                             | 1                |
| Special Use Parks    |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 2                    | Jason K. LaFluer Soccer Complex | 1507 Maple St.        | 19.9  |                   |                 | 7             | 2                      |                               |                  |
| 3                    | Youth Sports Complex            | 700 North Carver      | 26.4  | 5                 | 1               | 1             |                        | 1                             |                  |
| Subtotal             |                                 |                       | 46.3  | 5                 | 1               | 8             | 2                      | 1                             | 0                |
| Neighborhood Parks   |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 4                    | Braun Park                      | 310 Summerside Ave.   | 6.8   |                   |                 |               |                        |                               |                  |
| 5                    | Lion’s Park                     | 400 South Colorado    | 3.3   |                   |                 |               |                        |                               |                  |
| 6                    | Navarro Springs Park            | 800 North Blanco      | 1.8   |                   |                 |               |                        |                               |                  |
| 7                    | North Pecos Park                | 831 North Pecos       | 2.8   |                   |                 |               | 1                      |                               |                  |
| 8                    | Nueces Park                     | 315 Nueces            | 2.3   |                   |                 |               | 2                      |                               |                  |
| 9                    | Maple Street Park               | 1508 Maple St.        | 8.4   |                   |                 |               |                        |                               |                  |
| 10                   | Santos Arredondo Park           | 317 North Commerce    | 1.5   |                   |                 |               |                        |                               |                  |
| Subtotal             |                                 |                       | 26.9  | 0                 | 0               | 0             | 3                      | 0                             | 0                |
| Undeveloped Parkland |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 11                   | Comanche Park                   | 3800 FM 20            | 8.2   |                   |                 |               |                        |                               |                  |
| Total                |                                 |                       | 133.3 | 5                 | 1               | 8             | 7                      | 1                             | 1                |

| Active Facilities              |              |                         |                    | Water       |                |               | Passive / Support Facilities |           |               |            |         |                    | Infrastructure         |            |                   |                          |                       |
|--------------------------------|--------------|-------------------------|--------------------|-------------|----------------|---------------|------------------------------|-----------|---------------|------------|---------|--------------------|------------------------|------------|-------------------|--------------------------|-----------------------|
| Paved Hike/Bike Trails (miles) | Amphitheater | Playground (# of units) | Skating Facilities | Splash Pads | Swimming Pools | Fishing Piers | Covered Picnic Table         | Pavilions | Picnic Tables | BBQ Grills | Benches | Drinking Fountains | Lakes or Water in Park | Bike Racks | Concession Bldgs. | Restroom Bldgs./Portable | Parking (# of spaces) |
| 1.5                            | 1            | 2                       | 1                  | 1           | 1              | 1             | 8                            | 4         | 36            | 7          | 16      | 4                  | 1                      |            |                   |                          | 150                   |
| 1.5                            | 1            | 2                       | 1                  | 1           | 1              | 1             | 8                            | 4         | 36            | 7          | 16      | 4                  | 1                      | 0          | 0                 | 0                        | 150                   |
|                                |              | 1                       |                    |             |                |               |                              | 3         | 5             |            | 3       |                    |                        |            | 1                 | 1                        | 170                   |
|                                |              | 1                       |                    |             |                |               |                              |           | 7             |            |         | 2                  |                        |            | 1                 | 1                        | 72                    |
| 0                              | 0            | 2                       | 0                  | 0           | 0              | 0             | 0                            | 3         | 12            | 0          | 3       | 2                  | 0                      | 0          | 2                 | 2                        | 242                   |
|                                |              | 1                       |                    |             |                |               | 1                            |           | 4             | 1          | 3       |                    |                        | 1          |                   | 1                        | 9                     |
|                                |              | 2                       |                    |             |                |               | 2                            | 2         | 9             | 3          |         |                    |                        |            |                   | 1                        | 12                    |
|                                |              | 1                       |                    |             |                |               | 1                            |           | 7             | 2          | 4       | 1                  |                        |            |                   |                          | 25                    |
|                                |              | 2                       |                    |             |                |               | 2                            | 1         | 6             | 2          |         | 1                  |                        |            |                   |                          |                       |
|                                |              | 2                       |                    |             |                |               |                              | 1         | 3             | 4          |         | 1                  |                        |            |                   | 1                        |                       |
|                                |              | 1                       |                    | 1           |                |               |                              | 1         |               |            |         |                    |                        |            |                   | 1                        |                       |
|                                |              | 1                       |                    |             |                |               |                              |           | 9             |            | 3       |                    |                        |            |                   |                          | 12                    |
| 0                              | 0            | 10                      | 0                  | 1           | 0              | 0             | 6                            | 5         | 38            | 12         | 10      | 3                  | 0                      | 1          | 0                 | 4                        | 58                    |
| 1.5                            | 1            | 14                      | 1                  | 2           | 1              | 1             | 14                           | 12        | 86            | 19         | 29      | 9                  | 1                      | 1          | 2                 | 6                        | 450                   |



## PARK HIGHLIGHT: LOCKHART STATE PARK

This state park is not maintained by the City of Lockhart, but is a major asset located within Lockhart's city limits. Nestled in the southwest corner of the City, the park is a serene oasis for nature enthusiasts and people that love the outdoors. The state park spans approximately 263 acres and offers a unique blend of natural beauty and recreational opportunities. Currently the City of Lockhart does not have a city-wide trail system, but this Plan will recommend a Trails Master Plan to guide the development of future trails in Lockhart. Until then, Lockhart State Park offers approximately 4 miles of trails for residents and visitors to enjoy. Visit the Texas Parks and Wildlife website to learn more about annual state park passes. ([tpwd.texas.gov/state-parks/park-information/passes](https://tpwd.texas.gov/state-parks/park-information/passes))

- **9-Hole Golf Course:** One of the park's standout features is its beautifully maintained golf course, built in 1938. Golfers of all skill levels can enjoy a round surrounded by the park's natural beauty. This is one of the best values for golf in the state of Texas.
- **Picnic Areas:** Numerous shaded picnic areas are scattered throughout the park, making it an ideal spot for a family picnic
- **Hiking / Biking Trails:** Lockhart State Park boasts a network of scenic hiking trails that wind through the park's woodlands and meadows. These trails offer opportunities for hikers to explore the park.
- **Camping Facilities:** For those looking to extend their stay, the park offers a campground with both tent and RV sites. Campers can immerse themselves in the natural surroundings while still having access to modern amenities.
- **Swimming Pool:** A refreshing swimming pool is available during the summer months, providing visitors with a cool escape from the Texas heat.
- **Fishing and Wildlife Viewing:** The park is home to Clear Fork Creek, where anglers can try their luck at catching a variety of fish species. Birdwatchers and wildlife enthusiasts will also find plenty to observe among the diverse ecosystems.
- **Nature Center:** Lockhart State Park's nature center offers educational exhibits and programs that delve into the local flora, fauna, and history, making it an engaging experience for visitors of all ages.

“THE CLEAR FORK CREEK AND ITS LUSH, SHADY FORESTS HAVE ATTRACTED PEOPLE FOR THOUSANDS OF YEARS. LARGE BLUFFS OFFER REMARKABLE VIEWS OF NATURAL AND HISTORIC BEAUTY, WHILE THE LOWLANDS AND CREEK OFFER A NICE RESPITE FROM THE HOT SUMMER SUN. TEXAS NATURE AND CULTURE COME TOGETHER IN THIS LITTLE PIECE OF THE GREAT OUTDOORS.”

- TEXAS PARKS AND WILDLIFE DEPARTMENT



Lockhart State Park group hall, and outdoor seating

Photo Source: Texas Parks and Wildlife



Lockhart State Park walking trail  
Photo Source: Texas Parks and Wildlife



## LOCKHART STATE PARK TRAIL SYSTEM

| TRAIL            | DISTANCE | TIME    | DIFFICULTY  | DESCRIPTION                                                                                                                                                                                                |
|------------------|----------|---------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CLEAR FORK TRAIL | 0.4 mi.  | 20 min. | Easy        | For great views of Clear Fork Creek, take an easy stroll through this riparian corridor. You will pass some of the biggest trees in the park and see some of the historical CCC constructed check dams.    |
| WILD ROSE LOOP   | 0.4 mi.  | 20 min. | Easy        | One of the more diverse trails in the park, this short loop winds through habitats of bluestem prairie grass, Eastern red cedar, and green ash trees.                                                      |
| CREEKVIEW TRAIL  | 0.3 mi.  | 10 min. | Easy        | Enjoy this flat walk along the ridge above Clear Fork Creek to discover a great fishing spot. Continue on to link up to the Fence Line and Persimmon trails.                                               |
| HILLTOP TRAIL    | 0.3 mi.  | 15 min. | Moderate    | Whether ascending or descending this trail, you will move through diverse landscapes with new plants to discover.                                                                                          |
| FENCE LINE TRAIL | 0.2 mi.  | 20 min. | Moderate    | Watch the landscape change as this trail parallels a large portion of the park's southern boundary.                                                                                                        |
| PERSIMMON TRAIL  | 0.2 mi.  | 15 min. | Challenging | Traverse the rugged hillside covered with Texas persimmon trees, and enjoy the shaded journey.                                                                                                             |
| CHISHOLM TRAIL   | 0.7 mi.  | 15 min. | Moderate    | This trail will take you past the third hole of the golf course to connect with Rattlesnake Run, Comanche Loop, Fence Line Trail, or CCC Trail.                                                            |
| COMANCHE LOOP    | 0.1 mi.  | 10 min. | Easy        | Named for the vantage point used by Comanche tribes in the past, this relaxing loop yields hilltop views of the entire park and surrounding Lockhart area.                                                 |
| RATTLESNAKE RUN  | 0.5 mi.  | 20 min. | Challenging | The most challenging trail in the park, this trek will place you near the Recreation Hall.                                                                                                                 |
| CADDY TRAIL      | 0.4 mi.  | 5 min.  | Moderate    | This meandering path will transport you between the Recreation Hall and the CCC Trail.                                                                                                                     |
| CCC TRAIL        | 0.2 mi.  | 5 min.  | Moderate    | From the back patio of the Recreation Hall there is a pleasant hilltop view of nearby Lockhart. This trail drops off the back patio and leads you down the high hill to the golf course and the park road. |



# DEMAND-BASED ASSESSMENT

## PUBLIC SURVEY SUMMARY

A community-wide online survey was conducted to better understand the opinions, perceptions, and desires of the local community. 128 respondents took the survey during the summer of 2023.

The next two pages highlight key survey results. The complete survey results can be found in **Appendix A, Public Engagement Results.**

### Most Frequented Parks In Lockhart

#1



City Park

#2



Maple Street Park

#3



Youth Sports Complex



City Park Pond

### Least Frequented Parks In Lockhart

#1



Santos Arredondo Park

#2



Ed Braun Park

#3



North Pecos Park



Santos Arredondo Park

## What Are The Primary Reasons You Use Parks In Lockhart?



## Overall Condition of City Parks



51%

RESIDENTS FEEL THE PARKS SYSTEM IS IN FAIR CONDITION

## Desired Park Types

#1 INDOOR FACILITIES, #2 OPEN SPACE/TRAILS, #3 LINEAR PARKS

**MOST DESIRED**

**LEAST DESIRED**

#4 SPECIAL USE PARKS, #5 LARGE PARKS, #6 SMALL PARKS

Park Activities You Would Most Like To Participate In

Adults



1. EXERCISING ON TRAILS

2. SWIMMING



3. SPECIAL EVENTS

4. VIEWING NATURE

5. CANOEING OR KAYAKING

Children



1. PLAY- GROUND

2. SPLASH PAD



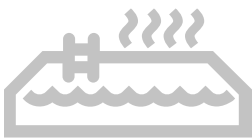
3. SWIMMING

4. ART / CRAFTS CLASSES

5. SOCCER

88%

OF RESPONSES INDICATED THAT INDOOR RECREATION PROGRAMS ARE IMPORTANT TO THE OVERALL QUALITY OF LIFE IN LOCKHART



Most Important Facilities or Amenities

#1

NEW / UPGRADED RESTROOMS

#2

TREES AND LANDSCAPING

#3

BENCHES

#4

WALKING / HIKING TRAILS

#5

SWIMMING POOL

What is Keeping You or Your Family From Using the Parks More Frequently?

30%

OF RESPONDENTS SAY, LACK OF MAINTENANCE

Lockhart Parks System

96%

AGREE THAT BETTER PARKS WILL HELP TO IMPROVE OUR CITY IMAGE

If You Were Given an Unlimited Budget,

“Lockhart would truly benefit from an indoor recreation center (gym, courts and classes) with an indoor swimming pool. This would greatly benefit citizens of all ages, especially during the hot months (and the few cold months).”

- SURVEY RESPONDENT

Top Priorities

#1

CONSTRUCT A NEW AQUATICS FACILITY (INDOOR/OUTDOOR)

34%

VOTED AS TOP PRIORITY

#2

IMPROVEMENTS / MAINTENANCE OF EXISTING PARKS AND RECREATION FACILITIES

23%

VOTED AS TOP PRIORITY

#3

DEVELOPMENT OF NEW INDOOR FACILITIES

13%

VOTED AS TOP PRIORITY

# STANDARD-BASED ASSESSMENT

## PUBLIC SURVEY SUMMARY

This Parks Master Plan includes level of service (LOS) analysis of existing park size, park distribution and park facilities. These service levels should be viewed as guidance so the City can make decisions on future amenities within parks, or future real estate decisions on parks. The LOS is established using locally developed metrics to compare existing parkland and recreation facilities to the projected need based upon the current and future projected population.

Three types of LOS-based analyses are described below.

**Level of Service - Park Acreage.** The parkland acreage LOS analysis defines the ratio of park acreage to population. It analyzes whether there is sufficient acreage to serve the population today and in the future. The analysis also sheds light on whether the amount of parks in the community is adequate to meet future growth and what the deficiencies are per park classification.

**Level of Service - Access to Parkland.** The access to parkland LOS analysis examines the location and distribution of parkland throughout Lockhart. This analysis determines how easy it is for residents to access parkland, and identifies where parkland is needed to meet the City's target LOS.

**Level of Service - Park Facilities.** The facility LOS analysis defines the number of facilities recommended to serve each particular recreation need. Facility standards are usually expressed as a ratio of units of one particular facility per population size. For example, a facility standard for a baseball field is one field for every 5,000 residents of the city.



*Park facilities such as the disc golf at City Park can enhance the experience for the park user.*

## LEVEL OF SERVICE - PARK ACREAGE

To help determine an appropriate LOS, a “target” level is provided using a range of acreage to determine adequacy. **Parkland Level of Service in Lockhart, 2023** provides the current LOS for park acreage and **Parkland Level of Service in Lockhart, 2030** provides the LOS for park acreage based on 2030 population projections.

Lockhart is currently within acreage targets for neighborhood parks but are below the range for community park acreage. The classification of special use parks do not have target acreage recommendations.

### Parkland Level of Service in Lockhart, 2023

| Park Classification | Existing Acreage | # of Parks | Avg. Size (ac.) | Current Level of Service (Based on 14,379 population) |                     | Recommended Target LOS Ac./1000 Residents | Recommended Acreage | 2023 Surplus or Deficit |
|---------------------|------------------|------------|-----------------|-------------------------------------------------------|---------------------|-------------------------------------------|---------------------|-------------------------|
| Community Park      | 51.9             | 1          | 51.9            | 3.6                                                   | Ac./1,000 Residents | 5.0 to 8.0                                | 71.9 to 115.0       | Deficit                 |
| Neighborhood Park   | 26.9             | 7          | 3.8             | 1.9                                                   | Ac./1,000 Residents | 1.0 to 2.0                                | 14.8 to 28.8        | Within Range            |
| Special Use         | 46.3             | 2          | 23.2            | N/A                                                   |                     | Varies                                    | N/A                 | N/A                     |
| Undeveloped         | 8.2              | 1          | 8.2             | N/A                                                   |                     | N/A                                       | N/A                 | N/A                     |

The 2023 NRPA Agency Performance Review Report suggests a city with a population size of 14,379 should have at least **10.8 acres** of parkland for every 1,000 residents. Currently, Lockhart sits at **5.5 acres** (combined community parks and neighborhood parks acreage LOS) for every 1,000 residents,

### Parkland Level of Service in Lockhart, 2030 (projected)

| Park Classification | Existing Acreage | # of Parks | Avg. Size (ac.) | Current Level of Service (Based on 20,283 population) |                     | Recommended Target LOS Ac./1000 Residents | Recommended Acreage | 2023 Surplus or Deficit |
|---------------------|------------------|------------|-----------------|-------------------------------------------------------|---------------------|-------------------------------------------|---------------------|-------------------------|
| Community Park      | 51.9             | 1          | 51.9            | 2.6                                                   | Ac./1,000 Residents | 5.0 to 8.0                                | 82.8 to 132.5       | Deficit                 |
| Neighborhood Park   | 26.9             | 7          | 3.8             | 1.3                                                   | Ac./1,000 Residents | 1.0 to 2.0                                | 16.6 to 33.1        | Within Range            |
| Special Use         | 46.3             | 2          | 15.4            | N/A                                                   |                     | Varies                                    | N/A                 | N/A                     |
| Undeveloped         | 8.2              | 1          | 8.2             | N/A                                                   |                     | N/A                                       | N/A                 | N/A                     |



## LEVEL OF SERVICE - ACCESS TO PARKLAND

In addition to parkland acreage, the location of parkland is equally important. The City has approximately 133 acres of parkland in total yet nearly half of that parkland is found in City Park and the Youth Sports Complex. The following sections evaluate parks from an access-based assessment, which uses locational distances to determine whether parks are reasonably accessible by residents.

Access to parkland is derived by applying service areas to specific types of park classifications and how they are intended to be used. For example, a neighborhood park is intended to serve the citizens in their immediate neighborhood, within roughly a quarter to half mile walkshed. This park classification would have a smaller service area than that for a community park, which serves a much broader area of four miles.

The LOS areas shown in the map on the following page indicates the areas of the community that have access to a park, delineated in each map by park type. Areas between the identified service area have to travel further to reach parks and may be considered underserved, as defined by National Recreation and Parks Association locational metrics. Note that these access standards are not indicative of a precise pedestrian shed but rather a general coverage area.

### GAP ANALYSIS

A gap analysis shows the locations throughout a city where parks are needed. The **Parks System Service Area**, on the next page identifies the “gaps” where parks are needed currently and in the future. These areas are currently underserved in regards to park access.

### NEIGHBORHOOD PARKS

Accessibility to neighborhood parks is an important consideration to ensuring equitable distribution of park space. Typically, neighborhood parks are centrally located to the residents they serve.

As illustrated on **Parks System Service Area Map** on the follow page, Lockhart’s neighborhood parks are augmented with a one-quarter-mile

and one-half-mile coverage area to represent a reasonable five-and ten-minute walking distance, respectively. These are the recommended distances for ease of access to neighborhood park amenities. While not fully developed as public parkland, public schools do provide some additional recreational resources similar to those found in neighborhood parks.

The level of service tables for park acreage indicate that there is adequate acreage of neighborhood parkland in Lockhart based on the current and projected population, while the **Parks System Service Area** on the next page, shows that there are gaps throughout the community that are not currently being served by a neighborhood park.

Neighborhood park development intended to meet the Parks Master Plan LOS targets should occur under the following provisions:

- Neighborhood parkland should be principally reserved for recreational use;
- Neighborhood parks should be safe, maintained and improved to high standards; and
- Gaps in neighborhood park areas should be examined for the potential addition of small open spaces, trail/sidewalk improvements, or partnerships with other entities such as schools for green space.

### COMMUNITY PARKS

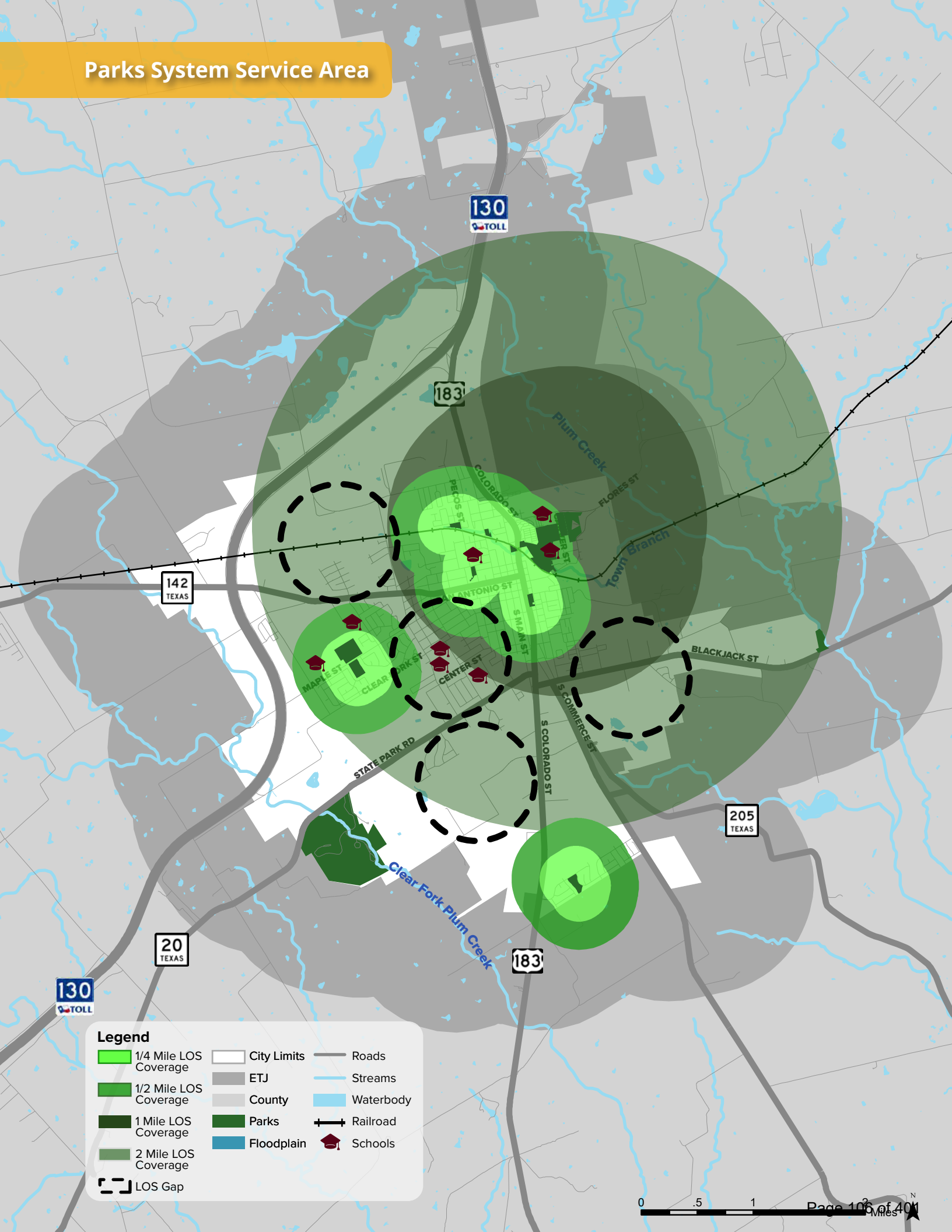
Community parks are intended to serve large neighborhoods or several neighborhoods within a one-to-two-mile service area, as shown in, **Parks System Service Area**. This distance represents a reasonable one-mile walking distance and a two-mile biking distance. Although often accessed by the community by motor vehicles, they may also serve as neighborhood parks to the residents in their immediate vicinity. Community parks may host larger community events, sports, and activities.

The City should continue to focus on developing the existing community park, City Park for future improvements.

The level of service tables for park acreage indicate that there is a deficit amount of community park land acreage in Lockhart.



# Parks System Service Area



## Legend

- |                                                                                                                                                   |                                                                                                                                        |                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #90EE90; border: 1px solid black;"></span> 1/4 Mile LOS Coverage | <span style="display: inline-block; width: 15px; height: 10px; background-color: white; border: 1px solid black;"></span> City Limits  | <span style="display: inline-block; width: 15px; height: 10px; background-color: gray; border: 1px solid black;"></span> Roads        |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #3CB371; border: 1px solid black;"></span> 1/2 Mile LOS Coverage | <span style="display: inline-block; width: 15px; height: 10px; background-color: #D3D3D3; border: 1px solid black;"></span> ETJ        | <span style="display: inline-block; width: 15px; height: 10px; background-color: #ADD8E6; border: 1px solid black;"></span> Streams   |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #008000; border: 1px solid black;"></span> 1 Mile LOS Coverage   | <span style="display: inline-block; width: 15px; height: 10px; background-color: #90EE90; border: 1px solid black;"></span> County     | <span style="display: inline-block; width: 15px; height: 10px; background-color: #00FFFF; border: 1px solid black;"></span> Waterbody |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #006400; border: 1px solid black;"></span> 2 Mile LOS Coverage   | <span style="display: inline-block; width: 15px; height: 10px; background-color: #008000; border: 1px solid black;"></span> Parks      | <span style="display: inline-block; width: 15px; height: 10px; background-color: #000000; border: 1px solid black;"></span> Railroad  |
| <span style="display: inline-block; width: 15px; height: 10px; border-top: 2px dashed black;"></span> LOS Gap                                     | <span style="display: inline-block; width: 15px; height: 10px; background-color: #00BFFF; border: 1px solid black;"></span> Floodplain | <span style="display: inline-block; width: 15px; height: 10px; background-color: #FF0000; border: 1px solid black;"></span> Schools   |

## LEVEL OF SERVICE - PARK FACILITIES

Park system facility standards provide guidance on municipal investments for recreational structures and other facilities. This direction can be used to help program for parks with appropriate recreation facilities. Facility needs are based both on ratios related to existing population and future facility needs are derived from population projections.

The park facilities identified in **Recreation Facilities Level of Service** do not represent an exhaustive list of recreational amenities; rather, they represent common facilities found throughout most municipal park systems nationwide. Their purpose in this Parks Master Plan Update is to assist in determining how existing parks should be programmed and/or expanded.

The baseline LOS for each facility type listed in the table, **Recreation Facilities Level of Service** represents minimum recommended, locally-defined targets. Additional facilities may be added to or removed from those listed in **Recreation Facilities Level of Service** to reflect changes in public demands for recreational offerings over time.

## SUMMARY

Based on the table, **Recreation Facilities Level of Service**, the City currently needs to focus their resources on adding the following facilities to the parks system:

- *Softball fields*
- *Tennis courts*
- *Outdoor volleyball*
- *More trails*
- *Indoor recreation facility*
- *Swimming pool*

Overall, Lockhart has small deficiencies for seven different types of recreation facilities. Conversely, there are many categories that are in surplus, like playgrounds, basketball courts, soccer fields, and pavilions. There are also quite a few large facilities that fit the need for Lockhart residents, these include, an amphitheater, a disc golf course, a skate park, dog park, and splash pads.



The basketball court at North Pecos Park is one example of a park facility that is currently adequately serving the community.

## Recreation Facilities Level of Service

|                   | Facility                       | Current Count | Current LOS (1 Facility per # Residents) | Target LOS (Median Number of Residents per Facility) | 2023 Need Based on 14,379 Pop. | 2023 Deficit or Surplus | 2030 Need Based on 20,283 Pop. | 2030 Deficit or Surplus |
|-------------------|--------------------------------|---------------|------------------------------------------|------------------------------------------------------|--------------------------------|-------------------------|--------------------------------|-------------------------|
| Active Recreation | Youth Baseball Field           | 5             | 1 per 2,876                              | 1 per 3,000                                          | 5                              | Adequate                | 7                              | Deficit of 2            |
|                   | Youth Softball Field           | 1             | 1 per 14,379                             | 1 per 6,000                                          | 3                              | Deficit of 2            | 4                              | Deficit of 3            |
|                   | Soccer Field                   | 8             | 1 per 1,797                              | 1 per 3,500                                          | 5                              | Surplus of 3            | 6                              | Surplus of 2            |
|                   | Practice Fields/ Football      | 1             | 1 per 14,379                             | 1 per 8,500                                          | 2                              | Deficit of 1            | 3                              | Deficit of 2            |
|                   | Playground                     | 14            | 1 per 1,027                              | 1 per 2,000                                          | 8                              | Surplus of 6            | 11                             | Surplus of 3            |
|                   | Tennis Courts                  | 0             | N/A                                      | 1 per 4,000                                          | 4                              | Deficit of 4            | 6                              | Deficit of 6            |
|                   | Outdoor Basketball Courts      | 7             | 1 per 2,054                              | 1 per 5,000                                          | 3                              | Surplus of 4            | 5                              | Surplus of 2            |
|                   | Outdoor Volleyball Courts      | 0             | N/A                                      | 1 per 5,000                                          | 3                              | Deficit of 3            | 5                              | Deficit of 5            |
|                   | Skate Park                     | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
|                   | Dog Park                       | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
| Water Rec.        | Splash Pad                     | 2             | 1 per 7,190                              | 1 per 7,500                                          | 2                              | Adequate                | 3                              | Deficit of 1            |
|                   | Swimming Pool/Aquatic Facility | 1             | 1 per 14,379                             | 1 per 10,000                                         | 2                              | Deficit of 1            | 3                              | Deficit of 2            |
| Passive Rec.      | Trails                         | 1.5           | 1 per 9,586                              | 1 mile per 4,000                                     | 4                              | Deficit of 2.5          | 6                              | Deficit of 4.5          |
|                   | Amphitheater                   | 1             | 1 per 14,379                             | 1 to 2 per City                                      | N/A                            | Adequate                | N/A                            | Adequate                |
| Misc.             | Disc Golf                      | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
|                   | Indoor Recreation Facility     | 0             | N/A                                      | 1 per City                                           | 1                              | Deficit of 1            | 1                              | Deficit of 1            |
| Park Features     | Pavilions                      | 12            | 1 per 1,198                              | 1 per 4,000                                          | 4                              | Surplus of 8            | 6                              | Surplus of 6            |
|                   | Picnic Facilities              | 86            | N/A                                      | In all parks                                         | In all parks                   | In all parks            | In all parks                   | In all parks            |
|                   | Drinking Fountains             | 9             | N/A                                      | In all parks                                         | In all parks                   | In all parks            | In all parks                   | In all parks            |
|                   | Restrooms                      | 6             | N/A                                      | Where feasible                                       | Where feasible                 | Where feasible          | Where feasible                 | Where feasible          |





A photograph of a park scene. On the left, a large red semi-transparent rectangle covers the image, serving as a background for the title. The title text is white and bold. To the right of the red rectangle, the park scene is visible, featuring a paved path, green grass, a playground structure with a red slide, and a large white canopy in the background under a blue sky with clouds. Green leaves are visible in the top left corner.

# **PART 3 CONDITIONS ASSESSMENT**



# CONDITIONS-BASED ASSESSMENT

The provision of accessible park spaces and amenities requires that assets are maintained and remain enticing to residents and visitors. This Plan measures and ranks the condition of parkland and recreation facilities according to 15 categories described in **Park System Condition Categories** below. This information helps determine what improvements are warranted at each park and to establish investment priorities.

## Park System Condition Categories

| Category                            | Principal Review Items                                                                                                                                                                                                                                                        |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sport Courts                        | Playing surface, fencing, netting, striping, walls, and other non-removable facilities essential to support the activity and define the area of play.                                                                                                                         |
| Athletic Fields                     | Playing surface, fencing, netting, and other non-removable facilities essential to support the activity and define the field of play (striping not considered due to differing conditions depending on season).                                                               |
| Park Pathways / Trails              | Surface condition, pathway/trail widths, vertical and horizontal clearance, crossing points, and ADA accessibility. Considers variations in pathway/trail type depending on the type of fitness, recreational, or transportation activities the trail is designed to support. |
| Public Gathering Spaces             | Areas defined for public gathering including seating and shade structures.                                                                                                                                                                                                    |
| Structured Play                     | Playscapes, surrounding surface areas, accessory structures to improve the comfort of users and attendants.                                                                                                                                                                   |
| Open Play Areas                     | Surface condition, landscaping, and access to shade for open lawn areas intended for random play.                                                                                                                                                                             |
| Parking                             | Off-street parking areas and proximate on-street parking areas.                                                                                                                                                                                                               |
| General Fencing and Retaining Walls | Condition of structures.                                                                                                                                                                                                                                                      |
| General Site Facilities             | General recreational and accessory structures (enclosed and open air) including pavilions, restrooms, concession stands, bleachers, and special use facilities to support miscellaneous activities (i.e., Shooting sports, skating, archery, etc.).                           |
| Additional Site Amenities           | Accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.                                                                                                                                                |
| Planting and Trees                  | Health, maintained condition, and coverage of trees and other landscaping including overgrowth. Strategic placement of vegetation to define park spaces.                                                                                                                      |
| Turf                                | Manicured lawn areas. Cumulative - may include surfacing for previously listed categories including athletic fields and open play areas.                                                                                                                                      |
| Signage                             | Identification, informational, and way finding signage.                                                                                                                                                                                                                       |
| Site Lighting                       | Lighting standards, fixtures, and coverage area.                                                                                                                                                                                                                              |
| Park Accessibility                  | Bicycle, pedestrian, and ADA access to, from, and within the park space.                                                                                                                                                                                                      |

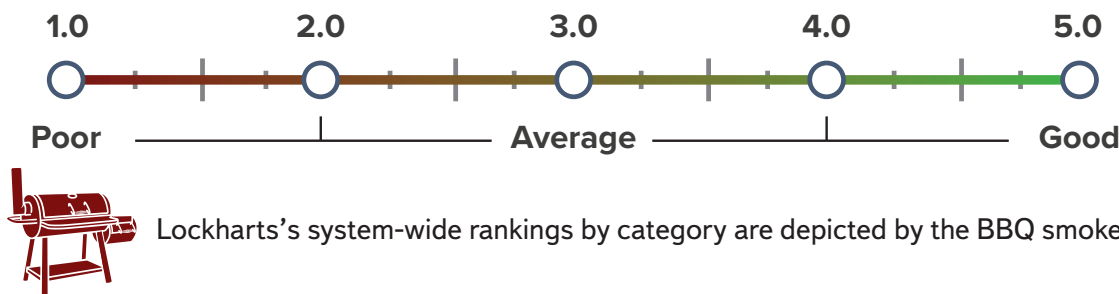
# PARK CONDITIONS SCORING

All Lockhart park properties have received a score of one to five in each of the 15 assessment categories– with “1” representing a negative score and “5” representing a positive score. Each park is assigned an average score based on the cumulative results of all categories by which it was assessed (where an assessment feature is non-existent or not applicable, then a score of “0” is assigned, and the category is excluded from the average score of the applicable park property). A score of 1.0 to 1.99 is considered “poor;” 2.0 to 3.99 is considered “average;” and,

a score of 4.0 or greater is considered “good.” The system-wide results of each of the 15 conditions assessment categories is presented on pages 40 through 44, sorted in a descending manner with the most positive scores listed first and the least positive scores listed last. A corresponding overview of high-scoring and low-scoring park properties is presented on page 45.

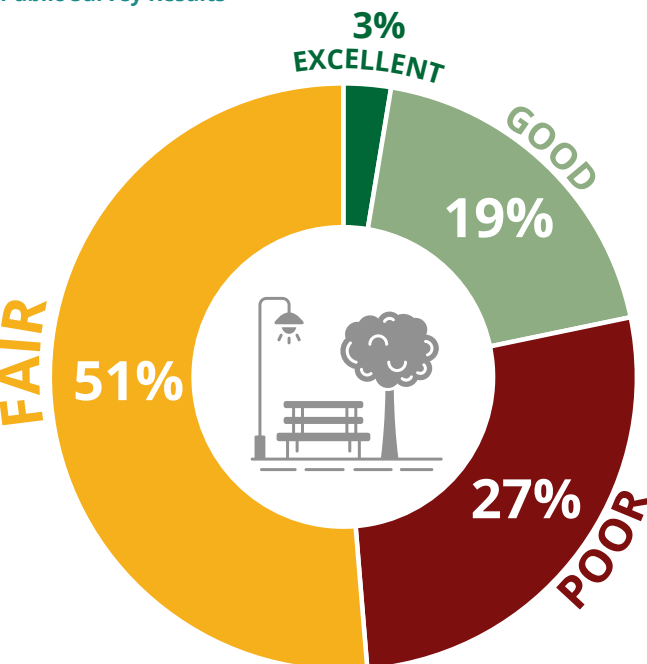
When online community survey respondents were asked about the overall condition of parks, trails, and recreation facilities in the City of Lockhart, most survey respondents indicated that the parks system is in fair condition.

## Park Conditions Scale



## Overall condition of the City of Lockhart's recreation facilities and amenities

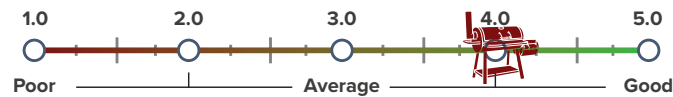
Public Survey Results



Most public gathering places in the park system are in good condition. These gathering places have sufficient seating for medium sized groups while also providing shade. The amount of pavilions and seating in the park system is enough to host many people at once, which creates opportunities for large gatherings.

SYSTEM-WIDE CONDITIONS

SPORT COURTS: SCORE 4.0

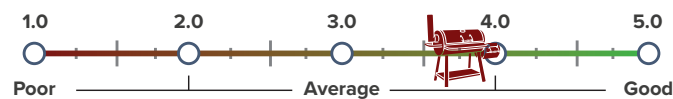


The system-wide conditions assessment for sport courts is 4.0. There are only four parks that have sports courts. Two of the sport courts are in average condition with minimal cracks evident and few incidents of resurfacing necessary. Nets and hoops are mostly intact with few evident instances of immediate maintenance needs. The other two courts are in good condition, after being recently resurfaced.



Basketball courts in Nueces Park. Overall condition is good.

TURF: SCORE 3.8

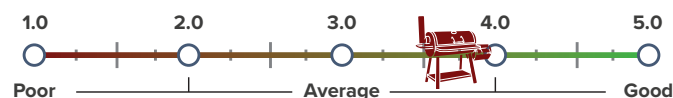


The system-wide conditions assessment for turf is 3.8. There exist intermittent examples of obvious bare spots, but only in confined instances. Where bare spots are not present, remaining turf quality ranks above average with minimal weeds, and expansive coverage.



Turf near a picnic area in City Park. Overall condition is average.

STRUCTURED PLAY: SCORE 3.7



The above average condition of structured play is 3.7 throughout the Lockhart parks system. Most play structures are of a high quality and provide diversity in play experiences. While most structures have shade, this often leads to fading and weathering, accelerating the need for maintenance or replacement. There are localized instances where immediate playscape area maintenance is needed including the replacement of play structures and improvements to the fall surface (mulching).

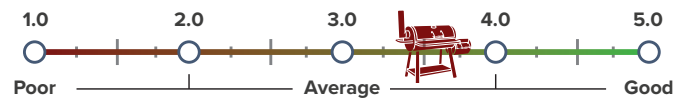


Playscape in Maple Street Park. Overall condition is average.



# SYSTEM-WIDE CONDITIONS

## PARK ACCESSIBILITY: SCORE 3.6

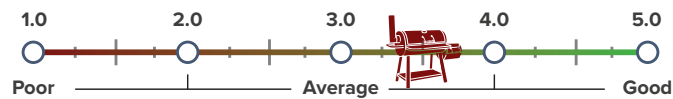


The system-wide conditions assessment for park accessibility is 3.6. The slightly above average score is based on the access that is provided by the sidewalks and paths. There exist intermittent examples of cracking or heaving, but overall the conditions are rated average.



Crosswalk and sidewalks leading into the Youth Sports Complex. Overall condition is slightly average.

## ATHLETIC FIELDS: SCORE 3.5

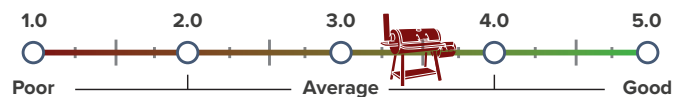


The average condition of athletic fields is 3.5. There are only two parks, the Jason K. LaFluer Soccer Complex and the Youth Sports Complex within the system that include baseball, softball, and soccer fields. Factors contributing to the above average score include maintained turf on the fields and substantial lighting.



Baseball field at the Youth Sports Complex. Overall condition is slightly above average.

## GENERAL FENCING | WALLS: SCORE 3.5



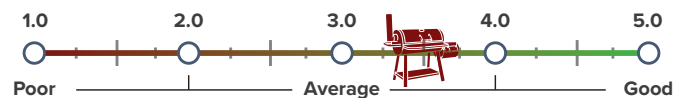
The above average condition of general fencing and walls is 3.5. Of the parks that do have fencing, half of the fencing has above average structural condition, with little to no rusting or leaning posts present. Improvements can be made in the park with lower scores by adding more fencing along playgrounds, basketball courts and busy streets adjacent to parks.



Sport court fencing at Nueces Park. Overall condition is slightly above average.

SYSTEM-WIDE CONDITIONS

PLANTINGS | TREES: SCORE 3.4

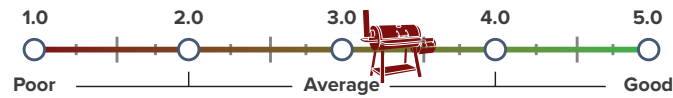


The condition of plantings and trees is 3.4. Overall, trees and shrubs that are maintained are in good condition, with minimal trees needing obvious pruning or removal. Trees provide a significant amount of shade in Lockhart parks but are not always positioned to best benefit park system users.



Tree shade located in Neuces Park. Overall condition is average.

PUBLIC GATHERING PLACES: SCORE 3.3

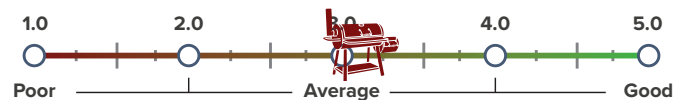


The system-wide conditions assessment for public gathering places is 3.3. The quality of facilities in most formal gathering spaces and casual sitting areas is average/above average with only two parks in the system scoring below average. The amount of pavilions and seating in the park system is ample enough to host many people at once, which creates opportunities for large gatherings.



Public gathering pavilion in City Park. Overall condition is average. More seating is needed.

SITE LIGHTING: SCORE 3.1



The average condition for site lighting is 3.1. Many parks do not contain adequate lighting or are lack lighting in general. The parks that have received higher lighting scores were due to newly installed lighting around sport courts and fields. Converting to more modern LED lighting systems will greatly benefit the park system.

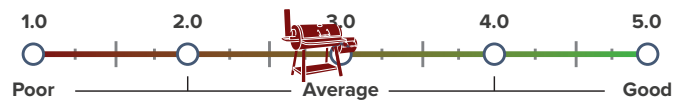


Site lighting near the Santos Arredondo Park. Overall condition is average.



# SYSTEM-WIDE CONDITIONS

## OPEN PLAY AREAS: SCORE 2.9

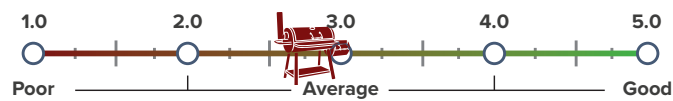


The system-wide conditions assessment for park open play areas is 2.9. This score is reflective of most spaces being located a safe distance within each park space from any hazards such as roads. Open play areas often have uneven terrain with occasional disruptions or imperfections. There are also instances of open play areas that are not of significant size for proper open play activities.



Open play area in Navarro Springs Park. Overall condition is average.

## GENERAL SITE FACILITIES: SCORE 2.8

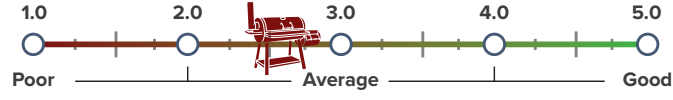


The condition of general site features varies greatly depending on the specific park space. Active recreational facilities such as playscapes and sport court amenities are maintained in average condition, while accessory facilities such as restrooms concession stands, and shade structures exhibit higher degrees of wear and tear.



Club house at the Youth Sports Complex. Overall condition is average.

## SIGNAGE: SCORE 2.6



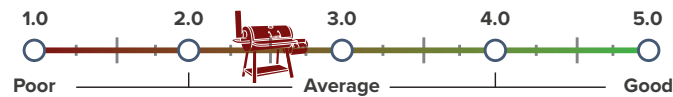
The system-wide conditions assessment for signage is 2.6. Newly placed signage in the park system is consistent in half of the parks. The parks that do not have signage or signage that is in below average condition need to be updated. Long-term aesthetic improvement through replacement with high-quality monument signage can enhance all park spaces.



Navarro Springs Park signage, overall condition is average.

SYSTEM-WIDE CONDITIONS

ADDITIONAL SITE FACILITIES: SCORE 2.5

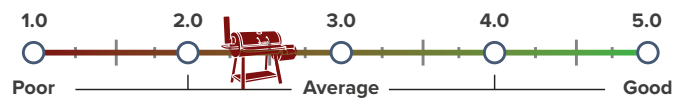


The system-wide conditions assessment for additional site facilities is 2.5. Many trash receptacles, water fountains, and benches are in a slightly deteriorated condition. There are many opportunities to provide immediate cosmetic updates, such as the color of receptacles and material used. There are many instances where a more permanent amenity solution should be provided such as in the provision of trash receptacles.



Trash receptacle in North Pecos Park, Overall condition is average.

PARK PATHWAYS | TRAILS: SCORE 2.4

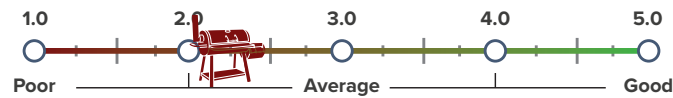


The system-wide conditions assessment for park pathways and trails is 2.4. In general, half of the parks in Lockhart need pathways so the absence of these brings down the overall score. The quality of pavement in parks with pathways and sidewalks is above average with minimal areas of cracking or heaving. Some trails are of sufficient width, although instances of encroaching vegetation is evident in some areas with hard surface pathways.



Park pathway from parking lot in Santos Arredondo Park. Overall condition is below average.

PARKING: SCORE 2.2



The system-wide conditions assessment for parking is 2.2. This score reflects the quality of parking lots, pedestrian access, parking availability in relation to park type, and public transit opportunities. Most parking lots are in average condition, with resurfacing and striping improvements needed.

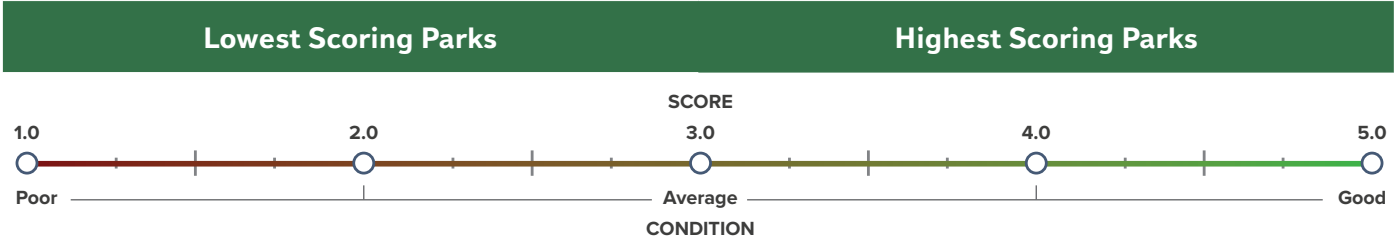


Parking lot at the Youth Sports Complex, overall condition is average.



# CONDITIONS BY PARK

## Conditions Assessment by Park, Low and High Scores (2023)



| Park Name/Rank <sup>1</sup> |                                 | Average Score |
|-----------------------------|---------------------------------|---------------|
| #1                          | Santos Arredondo Park           | 3.8           |
| #2                          | City Park                       | 3.6           |
| #3                          | North Pecos Park                | 3.4           |
| #4                          | Navarro Springs Park            | 3.4           |
| #5                          | Nueces Park                     | 3.3           |
| #6                          | Lion's Park                     | 3.1           |
| #7                          | Youth Sports Complex            | 2.7           |
| #8                          | Jason K. LaFluer Soccer Complex | 2.7           |
| #9                          | Braun Park                      | 2.7           |
| #10                         | Maple Street Park               | 2.0           |

The average conditions score for the lowest and highest-ranking properties is shown in **Conditions Assessment by Park, Low and High Scores (2021)**.

### HIGH SCORING PARKS

Park properties that received high conditions scores contain one or both of the following features:

- A)** They are newer and contain more recent investments with limited deterioration; and/or,
- B)** The park is popular and is a component of shared community-wide pride.

One of the most common elements of high scoring parks is the quality of structured play and turf — within each park property. High scoring parks also contained park accessibility, landscaping, and trees.

### LOW SCORING PARKS

Several neighborhood parks ranked low in the conditions assessment. This is a common condition among municipal park systems for two reasons: **A)** The lack of facilities in most neighborhood parks reduces visits and public demands for investment or maintenance; and, **B)** These neighborhood parks are older, with aging equipment and lack diverse features that do not draw demand from the public.

Lower scoring parks in the Lockhart parks system still rank average or above average in turf condition, which was consistent in all parks (excluding areas where bare spots were present). The quality of “additional amenities” such as fountains, trash receptacles, and seating areas – in combination with low system-wide scores for lighting, general site facilities, and park accessibility – contributes to poor individual park scores.



Shaded play structure at Nueces Park, which was the highest ranked playground in the Conditions Assessment.





## FUTURE SERVICE NEEDS

A review of the park-by-park condition assessment determined property-specific priorities that should be addressed. The system-wide condition of the Lockhart parks and recreation system can be quickly enhanced with attention to the following elements:

### MAINTENANCE STANDARDS

- The City should establish designated areas within parks that are mowed only a few times a year (No Mow Zones / Grow Zones) to reduce cost of mowing and establish areas for native grasses and wildflowers.
- Reduce and reallocate the percentage of staff hours spent on reoccurring maintenance activities towards park improvement activities by 15-20% by 2026.
- Develop and implement a priority system for tasks and create an O&M manual for staff.

### SPECIFIC INVESTMENTS

- Investments towards park access can be identified through a trails master plan. The creation of a trails master plan can provide a guide for how to connect the park system city-wide, creating connections from neighborhoods to parks.
- Invest in repairs and upgrades to parking facilities throughout the parks system.
- Create and implement a complete renovation plan (repairs and upgrades) for the Youth Sports Complex.
- Implement the construction of the recently completed (2023) concept plan for Lion's Park.
- Where possible, replace older lighting technologies with LED lighting to save on energy costs.
- Create a schedule to replace and upgrade all accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.





  
Lockhart  
Pecos Park



## PARK HIGHLIGHT: CITY PARK

City Park is the City's only community park, where a variety of amenities are provided. Specific recommendations for City Park improvements and activities are detailed below.

### ENTRANCE, CIRCULATION, AND PARKING

- Create a better sense of arrival to the park entry. Pedestrian safety improvements, bicycle infrastructure, landscaping, additional park entrance signs at all entrances.
- Consider adding a large parking lot where the old baseball field used to be at the top of the park by the restrooms.
- Across from the pond, remove the ability to park along the trail underneath the trees by adding more landscaping, benches, workout equipment, or increase the size of the trail width.
- Surface the parking lot by the skatepark with asphalt and stripe for parking lot spaces.
- Consider expanding the parking lot size in front of the dog park areas for additional parking spaces (spaces intended for, dog park and skatepark visitors), also stripe the parking lot spaces.
- Consider expanding the parking lot size for the disc golf course, surface the lot and stripe for parking spaces.
- Expand the width of the interior park road that comes off of Carver Street and then loops around the pond and trail. Expanding this road to a full two-lane road will increase circulation and could create opportunities to add bike and pedestrian facilities.
- Add a trailhead at Colorado Street and Main Drive. Extend a crosswalk from the Colorado St bridge to the beginning of the trail. Also add a crosswalk across City Park Road for the disc golf course to connect to the trailhead.
- Around the playground area, define new parking areas with walking paths to the playground.
- Conduct a parking assessment throughout the park to ensure logical, proximate locations to amenities and reduced circulation of vehicles.
- Locate two small areas to place City Park directional signs (In-Park wayfinding).
- Add additional bike parking near existing amenities.



Left: The entrance sign to Riverside Park could benefit from additional entry enhancements; Right: Disc golf under the large trees;  
Top Right: Park pathway from Carver Street into the park

## AMENITIES

- Remove the City Park Pool and conduct a site analysis study to determine the best site for a new pool facility in Lockhart.
- Consider expanding existing pavilions or adding more pavilions in the center of the park.
- Add additional shade structures and benches for both dog parks.
- Add additional trail amenities along the City Park Trail including seating, trash cans, dog waste stations, shade and lighting.
- Around the playground area, add additional lighting and access improvements.
- Add wayfinding and City Park-branded signage throughout the park.
- Add a fishing pier in a location mindful of occasional flooding concerns.
- Tear down the old restrooms (by the old baseball field) and replace with newly constructed restrooms facilities.
- Add two sand volleyball courts near the restrooms or dog parks.
- Expand the splash pad area, with new features and amenities.
- Expand the playground area with new all-ability equipment, that includes shade structures over all play equipment.
- Consider enhancements to the seating at the amphitheater.
- Create additional sports fields (football, soccer) behind the dog parks.
- Re turf the area of existing sport fields.
- Enhance the pond area by planting more trees along the perimeter of the pond. Consider adding more benches and pathways around the pond as well.



Bottom; A formal fishing pier extending into the pond could help activate the site and could become a regional draw for fishing activities  
Top; The dog park at City Park could use more shade structures and seating for dog owners







# PART 4 LOCKHART PARKS TOMORROW

Lockhart  
Nueces Park



# 2018 LOCKHART PARKS, RECREATION AND OPEN SPACE MASTER PLAN

The previous plan outlined 13 goals for the master plan and seven (7) priority projects. This update will carry those same goals through to this planning effort, while compiling a new list of priority projects and recommended actions that the City can focus on for the next five years.

## PREVIOUS MASTER PLAN'S GOALS (2018)

**Goal 1:** Public recreational facilities should be multipurpose and adaptable to future needs.

**Goal 2:** Because of rising costs, recreational improvements should be shared, where possible, with school, county, and non-profit entities who may have a stake in the benefits of recreational programs.

**Goal 3:** Open spaces and natural habitats should be preserved for future generations: additional land should be acquired and specialized parks developed.

**Goal 4:** All people should have access to all parks and recreational facilities regardless of age, sex, income, cultural differences, location in the community, and handicap status.

**Goal 5:** The availability of high quality parks, open spaces, and recreation opportunities plays an important role in economic development.

**Goal 6:** New growth (new subdivisions) should pay for their own recreational facilities.

**Goal 7:** The life expectancy of new parks and equipment can be 15 to 20 years: parks need to be renovated and equipment replaced or maintained as needed.

**Goal 8:** Maintaining public recreational facilities places a financial burden on the City; more facilities require more staff.

**Goal 9:** Parks and recreational programs must find ways to celebrate the variety of cultures within the community.

**Goal 10:** Public recreation should be coordinated with other community recreation providers to avoid duplication and promote innovation.

**Goal 11:** Public recreation should be integrated with all other public services, such as economic development, education, health, public safety, transportation, and protection of the environment.

**Goal 12:** Citizens should be involved in all aspects of planning for public recreation.

**Goal 13:** Local public recreation should be integrated with regional and state plans.

## PREVIOUS MASTER PLAN'S PRIORITY PROJECTS (2018)

1. City Park and Youth Sports Complex (Renovations and Additions)
2. Soccer Complex (Parking Expansion, Dog Park and Other Improvements)
3. Downtown Park/Plaza (Public Space Opportunities in Downtown)
4. Courthouse Square (Public Space Opportunities in Downtown)
5. Pecos Park (Park Redevelopment Standards for City-Wide Implementation)
6. Future Recreation Center (Capital Investment)
7. Connections (Trails)

# 2023 LOCKHART PARKS MASTER PLAN 5-YEAR UPDATE

## TOP PRIORITIES



### LION'S PARK

RENOVATIONS AND IMPROVEMENTS



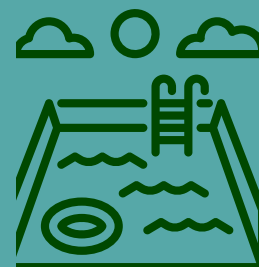
### CITY PARK

RENOVATIONS AND IMPROVEMENTS



### YOUTH SPORTS COMPLEX

RENOVATIONS AND IMPROVEMENTS



### SWIMMING POOL & SPLASH PADS

CONSTRUCTING A NEW OUTDOOR POOL



### INDOOR RECREATION CENTER

CREATING THE CITY'S FIRST RECREATION CENTER



### TRAILS MASTER PLAN

DEVELOP THE CITY'S FIRST TRAILS MASTER PLAN

# PRIORITY PROJECTS

## LION'S PARK

### RENOVATIONS AND IMPROVEMENTS

In 2023, the City completed a new concept plan for the redevelopment of Lion's Park. This concept plan should serve as a model for all future park redevelopment standards and will be considered for city-wide implementation of all parks, facilities and amenities.

Lion's Park is an important neighborhood park in Lockhart for many reasons, like the park's proximity to the downtown square, the park is within a short walking distance of the majority of downtown Lockhart's residents, and the park is a great host for visitors and locals looking to have a BBQ picnic. In order for the park to become a standard for the park system in Lockhart, this plan recommends allocation of funding for this park immediately. To view the full conceptual site plan for Lion's Park with a list of new amenities and facilities, see pages 56-63.

*Lion's Park Today*



*Lion's Park Conceptual Site Plan*





# CITY PARK & YOUTH SPORTS COMPLEX

## RENOVATIONS AND IMPROVEMENTS

The 2018 Parks Master Plan included a conceptual site plan for City Park and the Youth Sports Complex. According to the public survey administered during this planning process, these two parks are some of the most heavily frequented places within Lockhart's parks and recreation system. The layout of this two-in-one park has a current layout that effectively caters to a wide spectrum of activities, ranging from leisurely picnics and relaxed play to hosting large organized events like the Chisholm Trail Roundup. However, while the majority of the park is currently operational, numerous features require updates or replacements, justifying a comprehensive park renovation. Key recommendations include:

- Enhancing Baseball and Softball Facilities
- Expanding Tee-Ball and Soccer Fields
- Augmenting Parking and Traffic Flow Throughout the Park
- Modernizing the Aquatics Facility
- Introducing New and Additional Pavilions
- Elevating the Amphitheater

The proposed conceptual site plan for City Park and the Lockhart Youth Sports Complex was developed with input from stakeholders. The plan presents an improved layout, featuring a new loop road along the northern boundary, optimizing vehicular circulation while creating ample opportunities for substantial parking expansion within the park's core. This expanded parking area will not only accommodate the park's vehicular parking needs, by adding 500 parking spaces but will also be able to be used flexibly to accommodate various event activities such as festivals and rodeos.





## LEGEND

1. CREEK ACCESS AREA
2. PEDESTRIAN BRIDGE
3. ENTRY MONUMENT
4. DECORATIVE PAVING
5. BROCK CABIN  
W/ INTERPRETIVE EXHIBITS  
AND NATIVE PLANTING
6. PICNIC PAVILION W/ GRILL
7. ENHANCED POND  
W/ FOUNTAIN
8. PICNIC TABLES
9. MULTI-USE SPORTS COURT  
(BASKETBALL, PICKLEBALL,  
VOLLEYBALL, TENNIS)
10. RENOVATED RESTROOM
11. 2-5 INCLUSIVE PLAYGROUND
12. 5-12 INCLUSIVE PLAYGROUND
13. MULTI-USE PAVILION
14. ADULT FITNESS  
EQUIPMENT (TYP.)
15. QUARRY BLOCK  
RETAINING WALLS (TYP.)
16. EXPANDED PARKING
17. TRAILHEAD AND  
WAYFINDING SIGNAGE
18. SAND VOLLEYBALL COURT
19. UNDERGROUND DRAINAGE
20. WELL-FED SPLASHPAD

## ADDITIONAL AMENITIES

- SITE LIGHTING
- TREE LIGHTING
- WI-FI HOTSPOT
- POWER RECEPTACLES
- NATIVE LANDSCAPING





# Lion's Park Concept Plan







LIONS PARK CONCEPT PLAN









## LIONS PARK CONCEPT PLAN









## LIONS PARK CONCEPT PLAN







## PRIORITY PROJECTS (CONT.)

### SWIMMING POOL & SPLASH PADS

#### CONSTRUCTING A NEW OUTDOOR SWIMMING POOL AND ADDITIONAL SPLASH PADS

Living in Texas necessitates activities involving water play. There is currently one swimming pool maintained and operated by the City, which is in need of major repairs and improvements. Based on the strong public desire for waterbased recreation, the target number of swimming pools is two for the community. One possibility for a new swimming pool site would be to pursue a shared-use agreement with an existing school property in Lockhart. This would alleviate some up-front capital costs for the City.

Splash pads are another family-friendly amenity that is gaining popularity across the nation. The City should consider the addition of splash pads at key neighborhood parks, like the one recently constructed at Maple Street Park. While community pools are still important, lack of funding and greater competition for limited resources has forced many cities to look to splash pads as an alternative. This has led to the increase in use of zero depth splash pads, which still provide significant relief from summer heat, but are less challenging to operate and maintain. As such, splash pads are an excellent complement to other parks amenities and provide for an appealing attraction in the warm months.



*Large splash pad facility with seating and shade*



*Medium sized public pool with multiple amenities  
City Pool in Gatesville, Texas*

### INDOOR RECREATION CENTER

#### CREATING THE CITY'S FIRST RECREATION CENTER

The community voiced a desire for an indoor recreation facility. A recreation center would best serve the community as a partnership between the City, Caldwell County, and the Lockhart ISD. As such, it is recommended that the three organizations partner to proceed with a feasibility study and locational analysis for the complex. The study should evaluate financial feasibility today and into the future, the best location for the development, and staffing and organizational structure options. The study should also evaluate the potential to allow sufficient space for a future expansion to include an indoor swimming center.



*San Marcos Recreation Center*

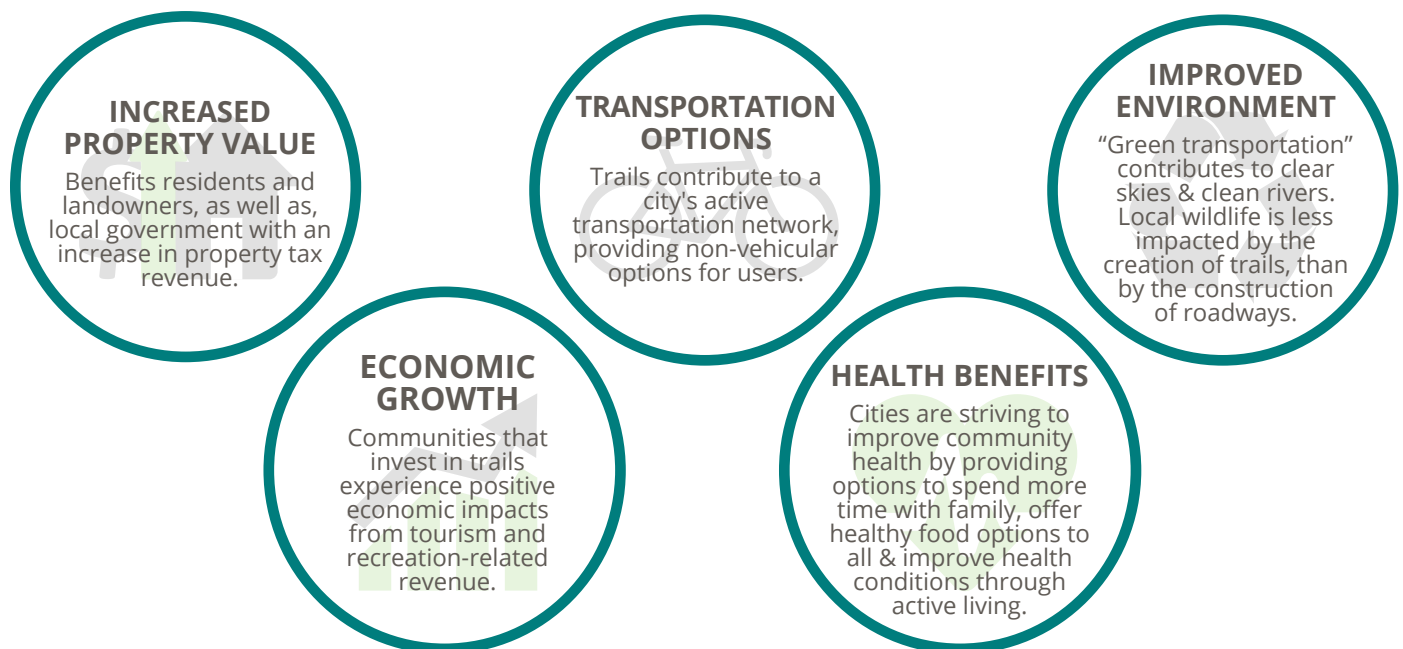
## TRAILS MASTER PLAN

### FUNDING A CITY-WIDE TRAILS MASTER PLAN STUDY

The planning, design, and development of a comprehensive trails system serves tremendous value to the broader community. Communities across the United States and throughout the world are investing in trails as a key contributor to livability. Trails promote health, safety, and welfare. Not only are trails needed for recreation, but in many communities they are utilized as essential components of the bicycle and pedestrian transportation network.

Public trails build community at a human scale and support physical, social and economic prosperity across a community, regardless of class, economic status, age or ability. **The Primary Benefits of Trails**, summarizes the positive impacts that an interconnected network of multi-use trails can have on a community. Communities across Texas recognize of outdoor recreation supports and contributes to a high quality of life, as well as, attracting and sustaining employers and families. Investing in outdoor infrastructure attracts employers and active workforces, ensuring those communities thrive economically and socially.

### THE PRIMARY BENEFITS OF TRAILS



*An interconnected multi-use trail network within the City of Lockhart provides residents the ability to move from destination to destination without getting in a car. Recreation opportunities are also improved when the trail network includes diverse trail types that cater to multiple interests and are accessible for people of all abilities.*

# IMPLEMENTING THE PLAN

Lockhart’s elected and appointed officials and City staff are the primary decision makers for implementation actions, budgeting, integration of this plan into refined park plans and maintaining up-to-date processes. The Parks and Recreation Department will be the primary leader in operating, maintaining, and expanding parks and recreation offerings. Ultimately, plan outcomes will be a community-wide effort and determination of success will be an ongoing evaluation.

## WORK PROGRAM

This section contains an implementation action plan. The actions are allocated by three categories of timing and reflects the action’s target priority or ongoing nature.

The actions generally fall into one or more of the following categories:

**PARTNERSHIP**  
Partnerships include two or more entities working close together to serve as champions of the plan.

**POLICY**  
Official procedures or policies used to make City decisions.

**OPERATIONAL**  
New or altered programs, staffing, or operational procedures.

**CAPITAL INVESTMENT**  
Larger-scale capital improvements incorporated into the greater capital improvement program or bond initiative. These projects may include outside funding sources or funding matches.

**STUDY**  
Additional study or examination required to determine the best result.

**REGULATION**  
Council approved regulations used to direct growth or additional actions.

- The time frames for the table actions focus on initiation and not necessarily completion:
- Short-term: To be initiated or completed within the next 1-2 years
  - Long-term: To be initiated within the next 2 - 5 years, or as opportunities arise
  - Ongoing: Recommendations that are to be continually implemented during the course of the plan horizon

## PLAN UPDATES

Implementation by level of priority guarantees that the City is responding incrementally to community needs and desires. This does not mean that the plan will serve all needs and desires of the public for the entirety of the next 5 years. The following updates are recommended to keep the plan current and relevant over time.

- **Five-Year Update.** Undertaking an official plan update every five years allows the City to remain competitive in TPWD grants process, as five-year updates are needed to ensure strong scores in the grant application point system.
- **10-Year Update.** Towards the end of this plan’s time horizon, the City should prepare for a new master plan with an assessment of facilities and priorities. While neither the five-year or 10-year update are strict requirements for grant funding, TPWD does reward communities that create a new plan every 10 years.



## Implementation Plan

| Action                                                                                                                                                                                         | Short-Term | Long-Term | Ongoing |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 1: Flexible Park Spaces</b>                                                                                                                                                            |            |           |         |
| Explore the feasibility of a multi-generational recreation center that could include indoor aquatics and a senior component.                                                                   | ✓          |           |         |
| Identify a location to construct a new swimming pool with a splash pad.                                                                                                                        |            | ✓         |         |
| Consistently review recreation trends to ensure parks are meeting service needs and community interests.                                                                                       |            |           | ✓       |
| <b>Goal 2: Strategic Cost-Sharing</b>                                                                                                                                                          |            |           |         |
| Coordinate with Lockhart Independent School District (LCISD) to execute a school joint use agreement for the sharing of resources related to new and existing school facilities and amenities. | ✓          |           |         |
| Coordinate with Caldwell County to continue building county trails in the City of Lockhart.                                                                                                    |            | ✓         |         |
| Coordinate with Chamber of Commerce and area sports leagues on continuing efforts for sport tourism opportunities.                                                                             |            |           | ✓       |
| Participate in the NRPA's park metrics program and agency performance review on a recurring basis.                                                                                             |            |           | ✓       |
| <b>Goal 3: Parkland Aquisition</b>                                                                                                                                                             |            |           |         |
| Develop a concept plan focused around a nature park on the undeveloped land that is Comanche Park.                                                                                             |            | ✓         |         |
| Preserve city-owned open space to support passive recreation uses.                                                                                                                             |            | ✓         |         |
| Support development of a downtown park network, that could provide pocket parks, special use parks, and civic areas.                                                                           | ✓          |           |         |
| <b>Goal 4: Parks for All</b>                                                                                                                                                                   |            |           |         |
| Encourage exercise classes such as running / walking groups or yoga to community members to increase recreational program offerings that don't require facilities or supervision.              |            |           | ✓       |
| Add additional athletic programming opportunities for adults and seniors.                                                                                                                      | ✓          |           |         |
| Build inclusive play facilities at a neighborhood park to foster a recognized inclusive destination at that park for individuals and families.                                                 |            | ✓         |         |
| Develop an ADA Transition Plan, in order to make Lockhart parks more ADA-compliant.                                                                                                            |            | ✓         |         |
| Expand multi-generational recreation opportunities through additional City-provided and third-party programming.                                                                               | ✓          |           |         |

## Implementation Action Plan (cont.)

| Action                                                                                                                                                                         | Short-Term | Long-Term | Ongoing |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 5: Parks for Economic Growth</b>                                                                                                                                       |            |           |         |
| Pursue CAPRA accreditation for the Lockhart PARD.                                                                                                                              |            | ✓         |         |
| Develop and implement a series of park staffing, management, and maintenance policies to ensure a quality parks system.                                                        | ✓          |           |         |
| Implement overall park design guidelines for all park classifications.                                                                                                         |            | ✓         |         |
| Consider approaching the citizens with a bond election to fund identified larger-scale capital improvements for the parks system.                                              | ✓          |           |         |
| Update the Lockhart Parks Master Plan in five (5) years                                                                                                                        |            | ✓         |         |
| Evaluate and pursue public-private partnerships for development and maintenance of parks and recreation facilities.                                                            |            |           | ✓       |
| Improve the parking areas and in-park roads in each park.                                                                                                                      |            | ✓         |         |
| Where possible, replace older lighting technologies with LED lighting to save on energy costs.                                                                                 | ✓          |           |         |
| Create a schedule to replace and upgrade all accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.    | ✓          |           |         |
| <b>Goal 6: Balancing the Growth or Self-funding New Growth</b>                                                                                                                 |            |           |         |
| Amend municipal codes to require the dedication and improvement of neighborhood parkland as part of new development.                                                           | ✓          |           |         |
| Amend municipal land development codes to require trail corridor dedication for multi-use trails and the construction of applicable trail segments as part of new development. | ✓          |           |         |
| Amend municipal codes to require common areas and recreational amenities as part of new multi-family development.                                                              | ✓          |           |         |
| <b>Goal 7: Develop Park Renovation Plan</b>                                                                                                                                    |            |           |         |
| Develop and implement a department wide annual maintenance plan and long-term asset maintenance schedule.                                                                      |            | ✓         |         |
| Evaluate the need for additional PARD equipment to increase efficiencies with regard to park maintenance operations.                                                           | ✓          |           |         |
| Continue to implement a phasing plan to upgrade playgrounds in need of replacement.                                                                                            | ✓          |           |         |
| Develop and implement a series of park staffing, management, and maintenance policies to ensure a quality parks system.                                                        |            |           | ✓       |

## Implementation Action Plan (cont.)

| Action                                                                                                                                                                                                                                  | Short-Term | Long-Term | Ongoing |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 8: Seek Efficiencies and New Sources of Funding</b>                                                                                                                                                                             |            |           |         |
| Evaluate the City's park-related fee structure to ensure that users are adequately offsetting cost of maintenance.                                                                                                                      | ✓          |           |         |
| Remove non-parkland from the maintenance responsibilities of the PARD to allow adequate resources (e.g., staffing, funding, equipment) for maintenance of the parks and trails system.                                                  |            |           | ✓       |
| Identify opportunities to add "No Mow" areas across the parks systems.                                                                                                                                                                  | ✓          |           |         |
| Implement software solutions, like Work Order Tracking. These softwares can help streamline preventative maintenance, work scheduling, equipment lifecycle tracking, and other features.                                                |            | ✓         |         |
| <b>Goal 9: Celebrate Culture in Parks</b>                                                                                                                                                                                               |            |           |         |
| Work with Caldwell county and the chamber of commerce to promote municipal parks and recreational programs aimed at tourists and new residents.                                                                                         |            |           | ✓       |
| Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of all ages, abilities, cultures, and interests.                                                                                |            |           | ✓       |
| Commission and seek funding sources for local artists to provide various works of public art in the parks and activated public spaces                                                                                                   |            | ✓         |         |
| Add interpretive educational displays or art showcasing local history.                                                                                                                                                                  |            | ✓         |         |
| Continue to expand the wall murals throughout Lockhart and use a promotional tool outside the community.                                                                                                                                | ✓          |           |         |
| Continue to promote and expand family-oriented programming, special events, festivals, and concerts in various locations to enhance community identity, activity, and education.                                                        |            |           | ✓       |
| Consider commissioning a simple yet new brand for Lockhart's park system that could be used in the marketing/communication material for the department and slowly integrated into facility and signage upgrades or replacements         |            | ✓         |         |
| <b>Goal 10: Coordinate, Avoid Duplication</b>                                                                                                                                                                                           |            |           |         |
| Track recreation program lifecycle rates of participation to ensure that the City program portfolio adjusts to meet changing recreational needs and preferences.                                                                        |            |           | ✓       |
| Conduct a study identifying all of the third-party recreation programs offered in the City of Lockhart and Caldwell County, where there are gap's in program offerings, the City can look to provide new recreation programs or leagues | ✓          |           |         |



## Implementation Action Plan (cont.)

| Action                                                                                                                                                                                                                                        | Short-Term | Long-Term | Ongoing |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 11: Integrate Recreation with Other Services</b>                                                                                                                                                                                      |            |           |         |
| Consider providing smaller, park-specific events to encourage greater use of all parks throughout the community.                                                                                                                              |            |           | ✓       |
| Encourage collaboration and information sharing among various city departments, this will promote a holistic approach to park planning and management.                                                                                        |            |           | ✓       |
| Design and develop parks to serve multiple functions that benefit the community. For example, incorporating educational elements, health-promoting features, and green infrastructure within park spaces can enhance their value and utility. |            |           | ✓       |
| Explore opportunities to integrate parks with economic development initiatives. Parks can be catalysts for local business growth, tourism, and job creation, thereby contributing to economic prosperity.                                     |            | ✓         |         |
| <b>Goal 12: Commit to Citizen Involvement</b>                                                                                                                                                                                                 |            |           |         |
| Initiate discussions with local athletic leagues to reevaluate partnership responsibilities.                                                                                                                                                  | ✓          |           |         |
| Publish a list of volunteer and donation opportunities to allow the public to help improve City parks.                                                                                                                                        |            |           | ✓       |
| Involve the community in the planning process to ensure that parks meet the diverse needs and preferences of local residents. Public input should be sought and considered at all stages of park development.                                 |            | ✓         |         |
| <b>Goal 13: Regional Integration</b>                                                                                                                                                                                                          |            |           |         |
| Coordinate with the Caldwell County to publicize Lockhart PARD events.                                                                                                                                                                        |            |           | ✓       |
| Align with Texas Parks and Wildlife state-level initiatives, policies, and funding opportunities related to parks and recreation.                                                                                                             | ✓          |           |         |
| Pursue state and regional grant opportunities to fund park development and improvement projects. Align grant proposals with the priorities and objectives of both local and higher-level plans.                                               | ✓          |           |         |



## Lockhart City Park Playground









# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss 1st Quarter Financial Report FYE 2024.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Joseph Resendez

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** In an effort to keep the City Council updated and informed on the City of Lockhart's budget, a quarterly financial status report is presented that focuses on financial and operational performance and provides updates on revenues and expenditures for the remainder of the fiscal year. This financial management practice is recommended by the GFOA.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

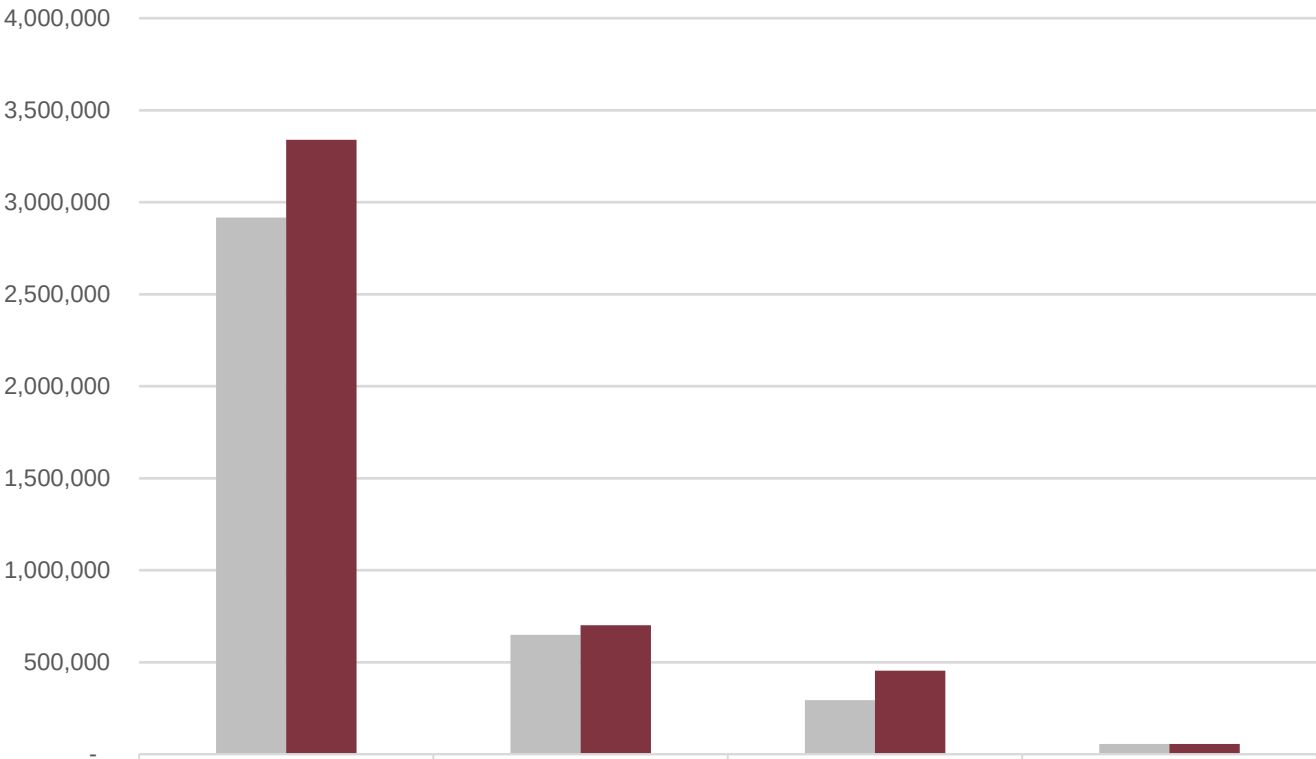
**LIST OF SUPPORTING DOCUMENTS:** 1st Qtr Financial Focus FYE 2024

# Lockhart Financial Focus

Oct. – Dec. 2023

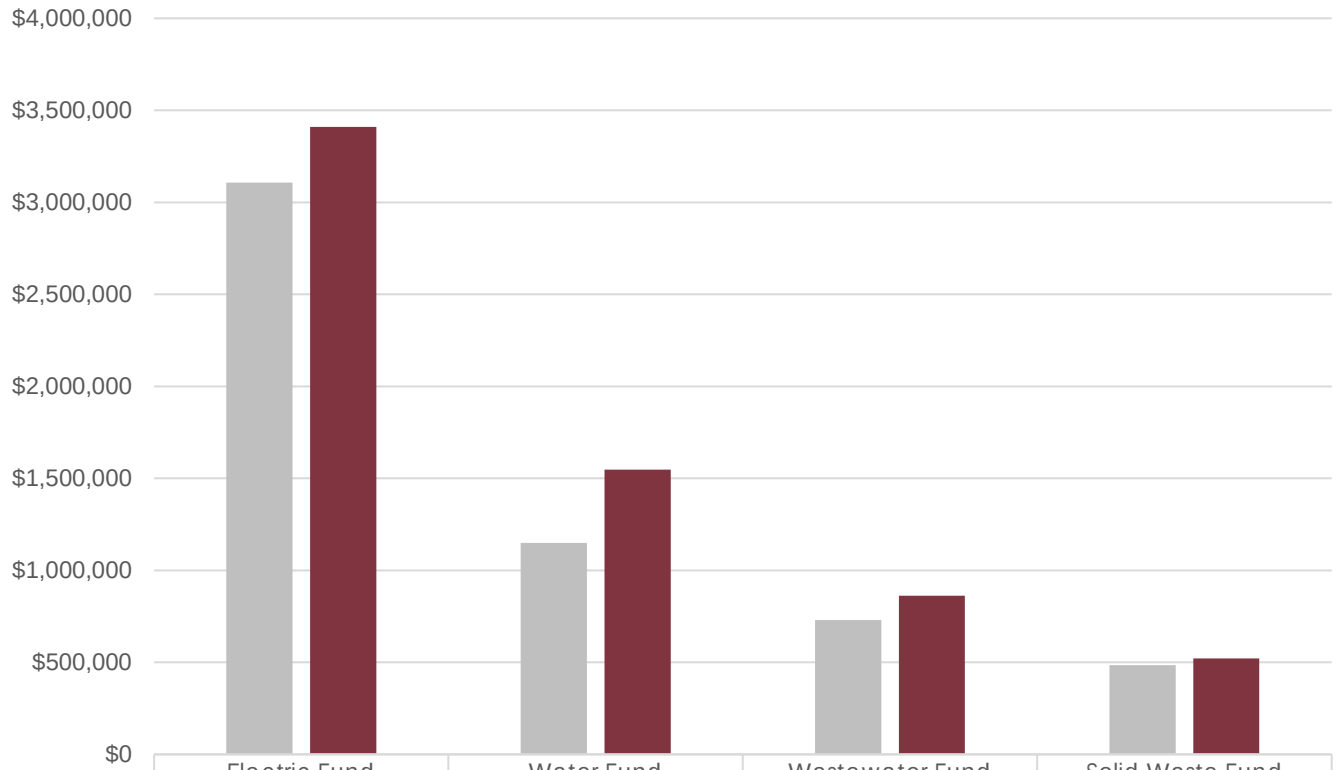
1<sup>st</sup> Quarter of FYE 2024

GENERAL FUND REVENUE COMPARISON - Q1 (OCT - DEC)



|               | Property Tax | Sales Tax | License & Permits | Fines & Fees |
|---------------|--------------|-----------|-------------------|--------------|
| FYE 2023 - Q1 | 2,915,986    | 648,254   | 294,801           | 56,139       |
| FYE 2024 - Q1 | 3,339,199    | 700,459   | 454,195           | 55,355       |

## UTILITY FUNDS REVENUE COMPARISON - Q1 (OCT - DEC)



|               | Electric Fund | Water Fund | Wastewater Fund | Solid Waste Fund |
|---------------|---------------|------------|-----------------|------------------|
| FYE 2023 - Q1 | 3,107,686     | 1,149,945  | 729,237         | 484,737          |
| FYE 2024 - Q1 | 3,409,595     | 1,547,104  | 862,293         | 521,359          |



**GENERAL FUND REVENUES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **Property Tax revenues are at 63.7% of the FYE 2024 budget.** The majority of property tax revenues are collected in December and January of the fiscal year.
- **Sales Tax revenues are at 24.6% of the FYE 2024 budget.** Sales tax deposits are received by the City two months after they are remitted to the State Comptroller; October, November, and December deposits reflect sales from the preceding August, September, October, respectively. The City imposes a 1.5% tax rate on retail sales within the city limits with 1% allocated to the City's General Fund and 0.5% allocated to the Lockhart Economic Development Corporation (LEDC).
- **License and Permit revenues are at 72.1% of the FYE 2024 budget.** The City increased development-related fees for building permits (including electrical, plumbing, HVAC, and gas) resulting in the subsequent increase in License and Permit revenues. If current permit trends continue, the City will exceed the \$630,042 in anticipated revenue in FYE 2024 for this category.
- **Fines and Fees revenues are at 14.5% of the FYE 2024 budget.** Q1 - FYE 2024 increased Municipal Court Fines revenues. However, decreases in Library Services & Fees and Cemetery Lot Sales revenues offset for a slight net decrease compared to Q1 – FYE 2023.

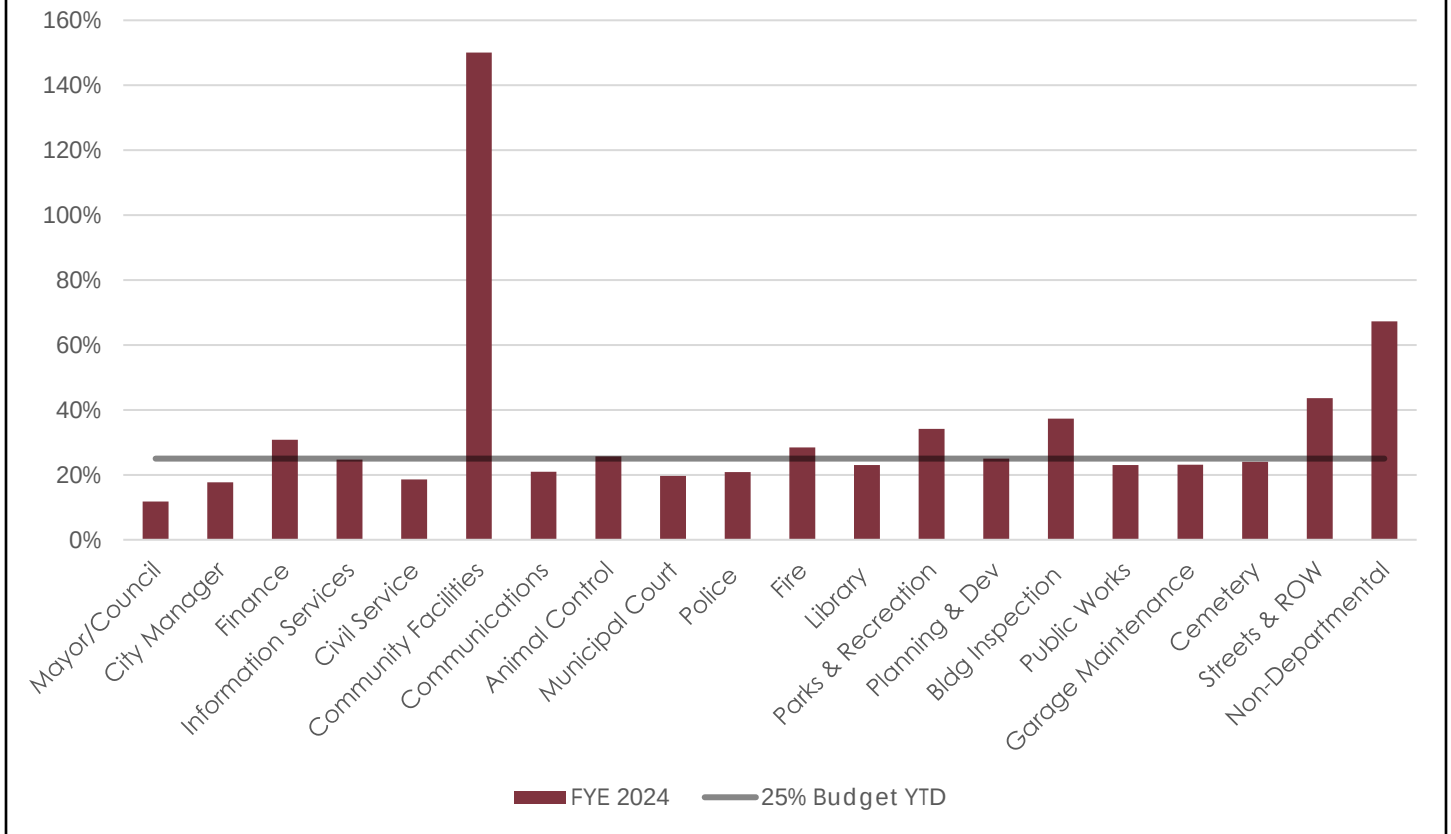
| Revenue Category  | FYE 2023 - Q1 | FYE 2024 - Q1 | FYE 2024       |          |
|-------------------|---------------|---------------|----------------|----------|
|                   |               |               | Adopted Budget | % Budget |
| Property Tax      | 2,915,986     | 3,339,199     | 5,239,839      | 63.7%    |
| Sales Tax         | 648,254       | 700,459       | 2,843,437      | 24.6%    |
| License & Permits | 294,801       | 454,195       | 630,042        | 72.1%    |
| Fines & Fees      | 56,139        | 55,355        | 381,100        | 14.5%    |

**UTILITY FUND REVENUES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **Electric revenues are at 24.4% of the FYE 2024 budget.** Increased revenues are expected during the peak months of the summer.
- **Water revenues are at 26.9% of the FYE 2024 budget.** Water revenues typically increase during summer months. However, these increases may be tempered by seasonal water use restrictions.
- **Wastewater revenues are at 24.5% of the FYE 2024 budget.**
- **Water and Wastewater Rates** completed a three-year phase-in process in November 2023 as part of a rate increase implementation plan as recommended by the City's utility financial consultants. Beginning with the second billing cycle in November 2021, the rate increases were structured to have the least impact on customers while still maintaining quality service delivery and financial integrity for the Water and Wastewater utilities. Subsequent increases in these revenues are due in large part to the rate increases and compounded by the growth in new utility accounts.
- **Solid Waste revenues are at 23.8% of the FYE 2024 budget.**

| Revenue Category | FYE 2023 - Q1 | FYE 2024 - Q1 | FYE 2024       |          |
|------------------|---------------|---------------|----------------|----------|
|                  |               |               | Adopted Budget | % Budget |
| Electric Fund    | 3,107,686     | 3,409,595     | 13,989,885     | 24.4%    |
| Water Fund       | 1,149,945     | 1,547,104     | 5,754,837      | 26.9%    |
| Wastewater Fund  | 729,237       | 862,293       | 3,525,587      | 24.5%    |
| Solid Waste Fund | 484,737       | 521,359       | 2,191,685      | 23.8%    |

## General Fund Expenditures by Department Q1 - FYE 2024

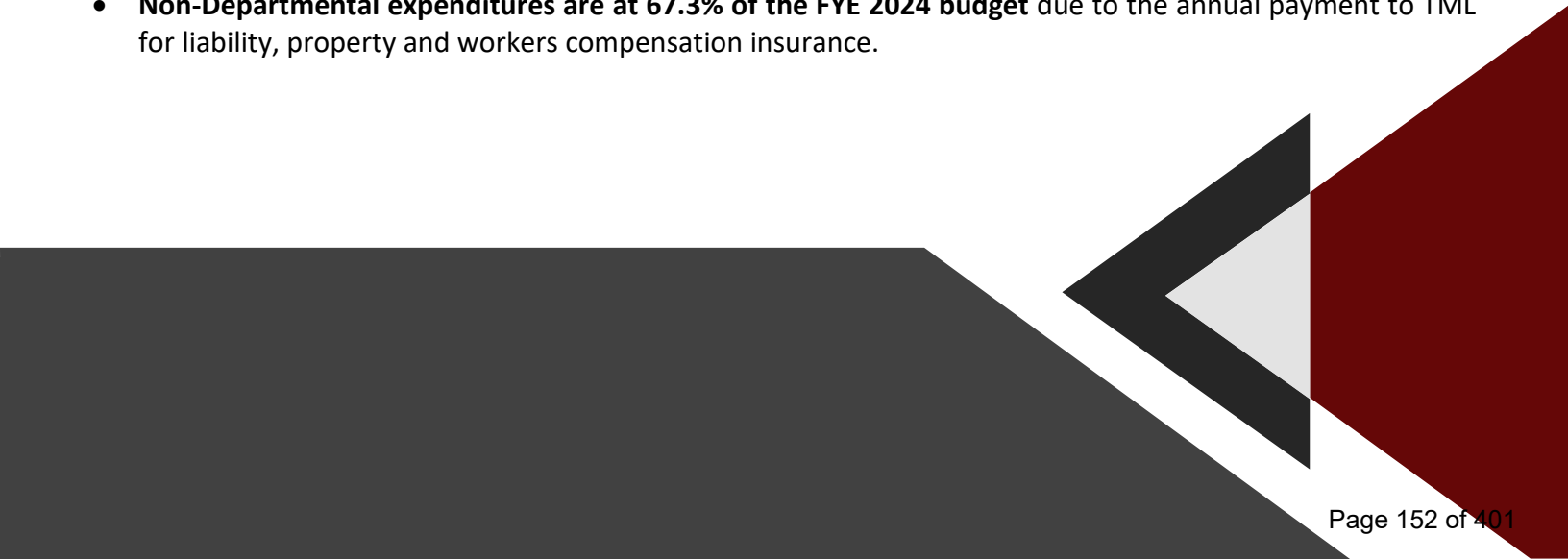




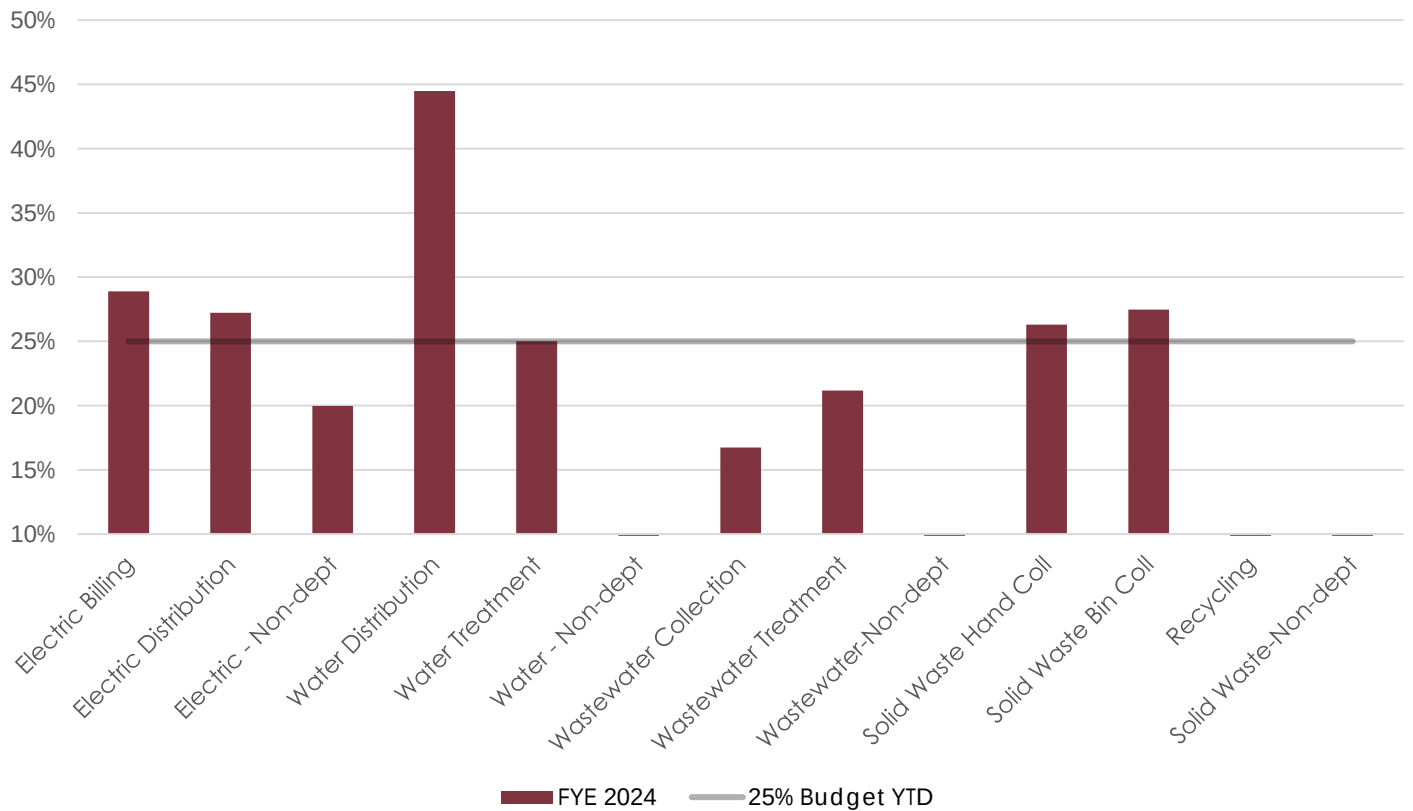


**GENERAL FUND EXPENDITURES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

**The General Fund is currently operating \$620,237 revenues over expenditures.** Departments with higher than 25% budgeted expenditures are the following:

- **Finance department expenditures are at 30.8% of the FYE 2024 budget** due to annual financial software payments and audit expenses.
  - **Community Facilities department expenditures are at 150.1% (\$18,759) of the FYE 2024 budget (\$12,500)** due to unforeseen HVAC and waterline repairs at the Lockhart Area Senior Citizen Activity Center.
  - **Animal Control department expenditures are at 25.7% of the FYE 2024 budget** due to chemical and medical supply purchases.
  - **Fire department expenditures are at 28.5% of the FYE 2024 budget** due to paving of the Fire Station No. 2 parking lot.
  - **Parks & Recreation department expenditures are at 34.1% of the FYE 2024 budget** due to paving E City Park Rd. and Parks Master Plan consulting fees.
  - **Building Inspections & Enforcement department expenditures are at 37.3% of the FYE 2024 budget** due to an increase in building inspections with Bureau Veritas, a 3<sup>rd</sup> party inspection company.
  - **Streets & ROW department expenditures are at 43.63% of the FYE 2024 budget** due to the 2023 Street Improvement Projects.
  - **Non-Departmental expenditures are at 67.3% of the FYE 2024 budget** due to the annual payment to TML for liability, property and workers compensation insurance.
- 

### Utility Fund Expenditures by Department Q1 - FYE 2024

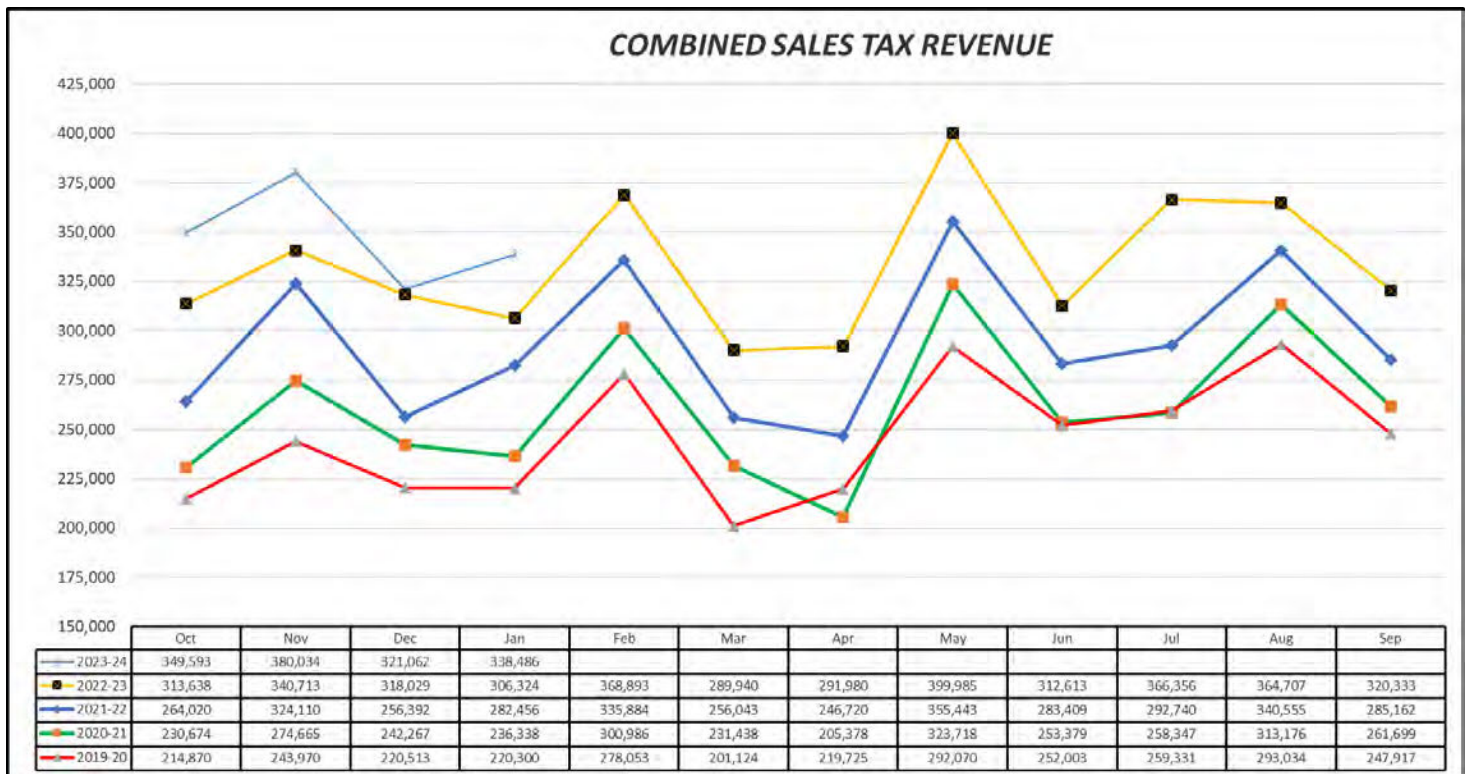




**UTILITY FUND EXPENDITURES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **The Electric Fund is operating \$360,447 revenues over expenditures.** The Electric Billing department is at 28.9% of the FYE 2024 budget due to annual software payments. The Electric Distribution department is at 27.21% of the FYE 2024 budget due to an increase in electric meter and transformer expenses.
- **The Water Fund is operating (\$84,593) revenues over expenditures.** The Water Distribution department is at 44.5% of the FYE 2024 budget due to wholesale water costs and an increase in water meter expenses.
- **The Wastewater Fund is operating \$537,358 revenues over expenditures.** The Wastewater Collection and Wastewater Treatment departments are at 16.7% and 21.2% respectively. The Wastewater Treatment department includes payments to GBRA for maintenance and operations.
- **The Solid Waste Fund is operating \$77,891 revenues over expenditures.** The Solid Waste Hand Collection and Solid Waste Bin Collection departments are at 26.3% and 27.5% respectively. This includes payments to Central Texas Refuse for administration and operations of the Solid Waste utility.





### City Allocation:

Q1 - FYE 2024 collectibles are 8.1% higher than Q1 – FYE 2023 collections.

Total collections for the City of Lockhart to date for FYE 2024 are \$700,459. This reflects a 8.1% increase from FYE 2023 YTD.

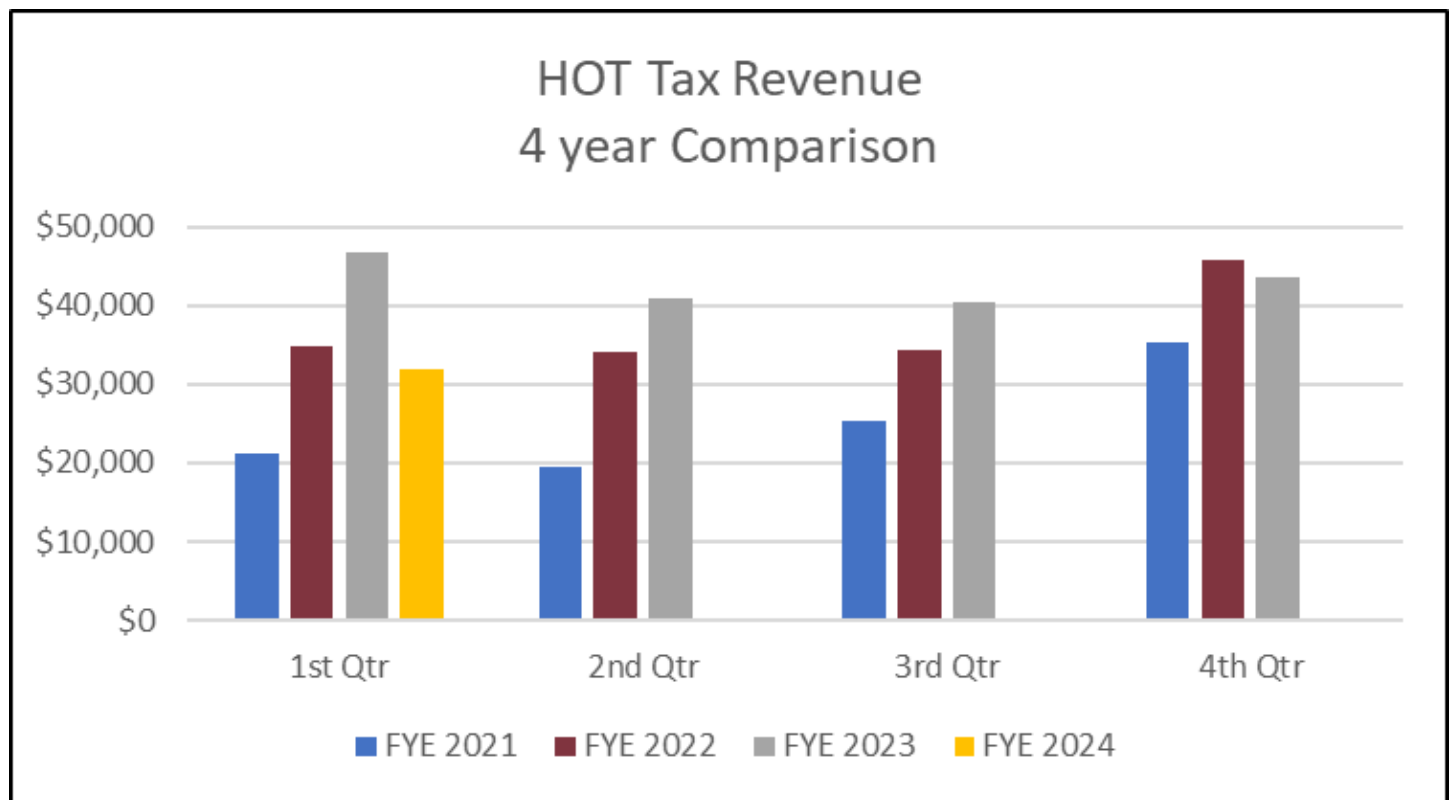
### LEDC Allocation:

Total collections for the Lockhart Economic Development Corp. to date are \$350,230.

### Hotel Occupancy Tax (HOT)

HOT revenues in Q1 - FYE 2024 are \$32,008 compared to \$46,902 collected in Q1 – FYE 2023.

Short-term rentals make up approximately 3% of HOT fund revenues.



# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss a proposed project for grant application for funding allocated from the Texas General Land Office (GLO) for hazard mitigation projects.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Joseph Resendez, Sean Kelley

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** UPDATE

City Council provided staff direction at the January 16, 2024, City Council meeting to proceed with the development of a project scope and cost estimate for a proposed waterline replacement project. The proposed project includes the replacement of 6 fire hydrants, 18 isolation/gate valves, and 3,300 Linear Feet (LF) of 8" waterline. Further, this project completes required utility line upgrades for the Blanco Street Bridge TxDOT project and prepares the underlying utilities for future street overlay project consideration.

**Construction:** \$1,518,013

**Engineering:** \$227,702 \*15% of Construction Cost

**Sub-Total:** \$1,745,715

**Grant Administration:** \$139,657 \*8% of Total Project

**Total:** \$1,885,372

GLO Funding: \$1,889,900

Balance: \$4,528

### **History**

As previously discussed with City Council during the FY 2023-24 budget workshops, the City was appropriated \$1,889,900 from the Texas General Land Office (GLO) for mitigation projects. Additional requirements mandate at least 50% of total funds (\$945,000) must be spent on projects that directly benefit Low-and-Moderate-Income (LMI) persons within the city and a minimum 14-day public participation period. Funds have been appropriated to the City for eligible projects. However, an application must be submitted to access this funding. The project application deadline is Thursday, February 29th, 2024.



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

### **PROJECT SCHEDULE (if applicable):**

### **AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

### **FISCAL NOTE (if applicable):**

- There are no local matching funds required to access funding. However, matching funds may be required if total project costs exceed available GLO funding and/or selected projects exceed the Engineering and Grant Administration limits provided below.
- 6 years (2028) to expend half of funding.
- 12 years (2034) to expend all funding.
- Limit of 15% of Construction Costs eligible for Engineering.
- Limit of 8% of Total Project Cost eligible for Grant Administration.

### **PREVIOUS COUNCIL ACTION:**

### **COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** City staff is recommending approval of the proposed project to begin the 14-day Public Participation requirement by posting to the city website and City Hall announcement board. Staff also anticipates a public hearing at the February 20th, 2024 meeting for citizen input regarding the proposed project. At the conclusion of the hearing, City Council may take action to approve the funding application to the GLO for the proposed waterline replacement project.

**LIST OF SUPPORTING DOCUMENTS:** 2024 CDBG-MIT Waterline GLO - Map Exhibit, 2024 CDBG-MIT Waterline GLO - Table 2 Costs, City of Lockhart - LMI Map

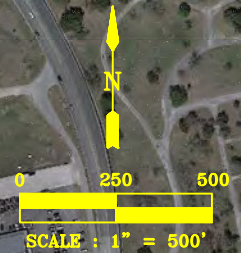


# CITY OF LOCKHART, TX CDBG-MIT GLO WATERLINE EXHIBIT

END N BLANCO ST WATERLINE REPLACEMENT  
APPRX 3300 LF  
LAT: N29.892387  
LONG: W97.676243

BEGIN BOIS D'ARC WATERLINE REPLACEMENT  
LAT: N29.886215  
LONG: W97.678956

END BOIS D'ARC WATERLINE REPLACEMENT  
BEGIN CONNECTION TO N BLANCO ST  
WATERLINE REPLACEMENT  
LAT: N29.886877  
LONG: W97.675055







**CDBG-MIT: Budget Justification of Retail Costs  
(Former Table 2)**

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

|                                                                         |                                                        |             |                 |                     |                    |                    |
|-------------------------------------------------------------------------|--------------------------------------------------------|-------------|-----------------|---------------------|--------------------|--------------------|
| <b>Applicant/Subrecipient:</b>                                          | City of Lockhart                                       |             |                 |                     |                    |                    |
| <b>Site/Activity Title:</b>                                             | Project Cost Summary                                   |             |                 |                     |                    |                    |
| <b>Eligible Activity:</b>                                               | N Blanco & Bois D'Arc Street 8" Waterline Replacements |             |                 |                     |                    |                    |
| <b>Materials/Facilities/Services</b>                                    | <b>\$/Unit</b>                                         | <b>Unit</b> | <b>Quantity</b> | <b>Construction</b> | <b>Acquisition</b> | <b>Total</b>       |
| Removal of Concrete Sidewalks                                           | \$10                                                   | SY          | 25              | \$250               |                    | \$250              |
| Removal of Curb                                                         | \$10                                                   | LF          | 1,293           | \$12,930            |                    | \$12,930           |
| Removal of Existing Water Line (All Depths & Sizes)                     | \$22                                                   | LF          | 2,030           | \$44,660            |                    | \$44,660           |
| Removal of Existing Gate Valve (All Sizes) (All Depths)                 | \$730                                                  | EA          | 16              | \$11,680            |                    | \$11,680           |
| Removal of Existing Fire Hydrant (All Types)                            | \$753                                                  | EA          | 5               | \$3,765             |                    | \$3,765            |
| Curb                                                                    | \$50                                                   | LF          | 1,293           | \$64,650            |                    | \$64,650           |
| Concrete Sidewalk                                                       | \$75                                                   | SY          | 400             | \$30,000            |                    | \$30,000           |
| Temporary Sediment Control Fence & SWPPP/Erosion Control Implementation | \$5                                                    | LF          | 4,516           | \$22,580            |                    | \$22,580           |
| Landscape and ROW restoration Allowance                                 | \$35,000                                               | LS          | 1               | \$35,000            |                    | \$35,000           |
| Traffic Control Plan Implementation                                     | \$13,500                                               | MONTH       | 6               | \$81,000            |                    | \$81,000           |
| Trench Excavation Safety Protection                                     | \$10                                                   | LF          | 3,300           | \$33,000            |                    | \$33,000           |
| Hydrotesting                                                            | \$7,000                                                | LS          | 2               | \$14,000            |                    | \$14,000           |
| 8" Water Tie-in                                                         | \$3,900                                                | EA          | 6               | \$23,400            |                    | \$23,400           |
| 8" Gate Valve, complete and in place                                    | \$2,200                                                | EA          | 18              | \$39,600            |                    | \$39,600           |
| 8" PVC C900 DR18 Waterline (Sawcut Asphalt & Open-cut Trench)           | \$150                                                  | LF          | 3,300           | \$495,000           |                    | \$495,000          |
| Jack and Bore under Railroad track, including permitting                | \$500                                                  | LF          | 100             | \$50,000            |                    | \$50,000           |
| Stairs                                                                  | \$2,000                                                | EA          | 2               | \$4,000             |                    | \$4,000            |
| Retaining wall                                                          | \$30,000                                               | LS          | 1               | \$30,000            |                    | \$30,000           |
| 16" Steel casing                                                        | \$300                                                  | LF          | 100             | \$30,000            |                    | \$30,000           |
| Fire Hydrant assembly                                                   | \$6,500                                                | EA          | 6               | \$39,000            |                    | \$39,000           |
| Fittings, all sizes and types                                           | \$12,000                                               | TON         | 2.00            | \$24,000            |                    | \$24,000           |
| Service Connections Long & Short                                        | \$3,990                                                | EA          | 10              | \$39,900            |                    | \$39,900           |
| Inductive Tracer Tape                                                   | \$1                                                    | LF          | 2,030           | \$2,030             |                    | \$2,030            |
| 2" Temporary Blow-offs                                                  | \$2,000                                                | EA          | 4               | \$8,000             |                    | \$8,000            |
| Asphalt Repair                                                          | \$119                                                  | SY          | 2,300           | \$273,660           |                    | \$273,660          |
|                                                                         |                                                        |             |                 |                     |                    |                    |
| Mobilization/Demobilization 5% of total bid                             | \$ 70,605                                              | LS          | 1               | \$ 70,605           |                    | \$70,605           |
| Bonds 2.5% of total bid                                                 | \$ 35,303                                              | LS          |                 | \$ 35,303           |                    | \$35,303           |
| <b>TOTAL</b>                                                            |                                                        |             |                 | <b>\$1,518,013</b>  |                    | <b>\$1,518,013</b> |

1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.

2. Identify and explain any special engineering activities.

n/a



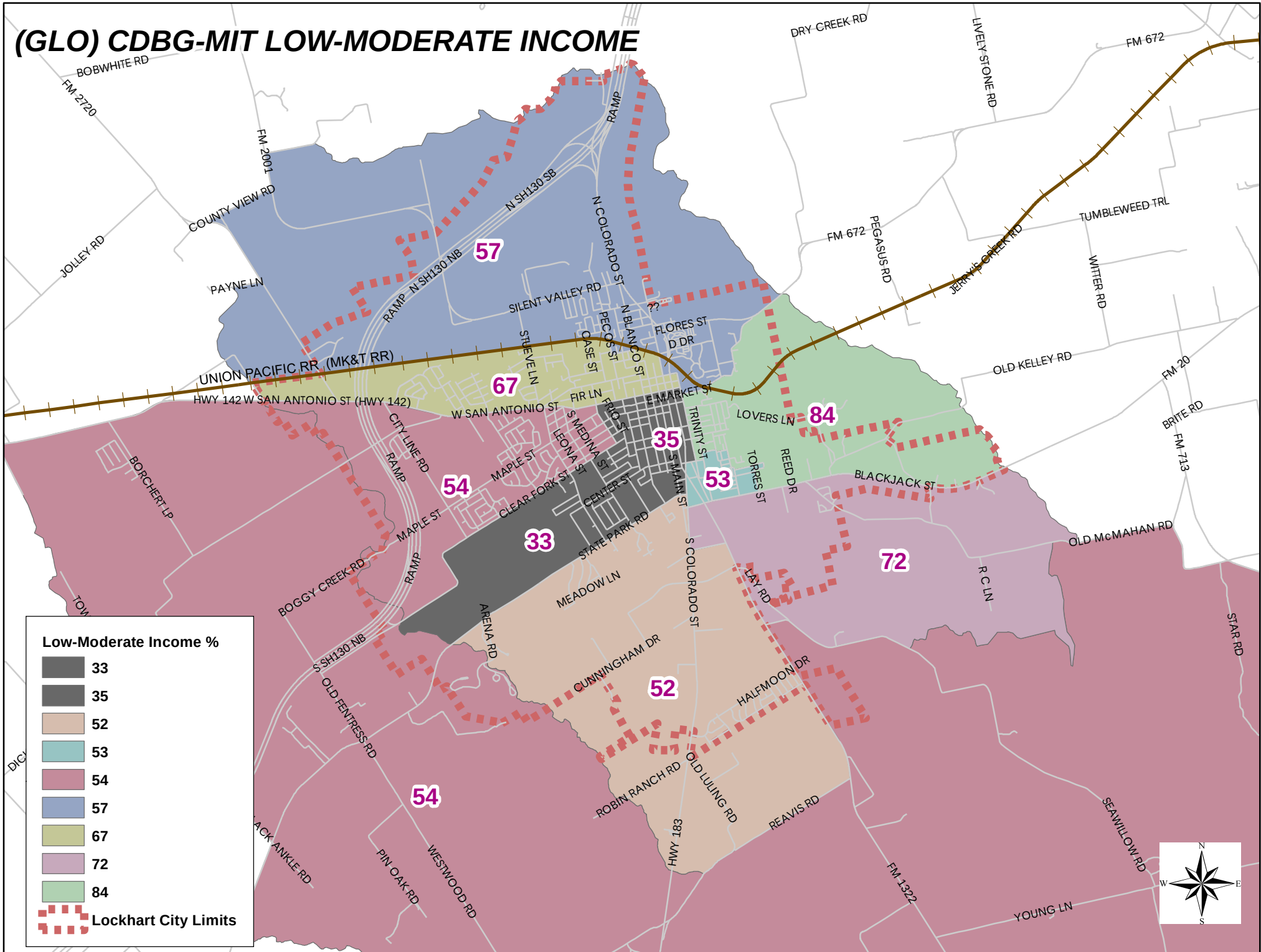
*William Wachel*

Seal

|               |               |
|---------------|---------------|
| Date:         | 1/29/2024     |
| Phone Number: | (512)201-1207 |

Signature of Registered Engineer/Architect  
Responsible For Budget Justification:

# (GLO) CDBG-MIT LOW-MODERATE INCOME





# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss appointments, and announcement of nominations, to the newly established Animal Shelter Advisory Board.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Mayor Lew White

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** Council previously adopted Ordinance 2024-01 establishing the creation of a seven member Animal Shelter Advisory Board. Ordinance 2024-01 outlining member eligibility as well as board purpose, scope, and responsibility is attached. Councilmembers were invited to submit names for nominations to the newly established Board.

Names Received to Date:

Susan Falgout (board application attached)  
Alexandra Worthington (board application attached)  
Adrea Theriot (board application attached)  
Morgan Siewert, DVM  
Caldwell County Commissioner B.J. Westmoreland  
Police Chief Gary Williamson  
Lockhart Animal Shelter Supervisor Nikole Lockard

Should Council move to nominate any of the above individuals to the board, those nominated would be placed on the February 20th Council agenda for action of appointment.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:** Approval of Ordinance 2024-01.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2024-04, Applications: Alex Worthington, Susan Falgout, Andrea Theriot

## ORDINANCE NO. 2024-01

### **AN ORDINANCE OF THE CITY OF LOCKHART AMENDING SECTION 2.207 OF CHAPTER 2 OF THE LOCKHART CODE OF ORDINANCES AND ADOPTING A NEW SECTION 10-19 OF CHAPTER 10 OF THE LOCKHART CODE OF ORDINANCES TO ESTABLISH AN ANIMAL SHELTER ADVISORY BOARD; PROVIDING CLAUSES FOR REPEALER, SEVERABILITY, SAVINGS, PUBLICATION, AND EFFECTIVE DATE**

**WHEREAS**, the City of Lockhart is a home rule city located in a county of less than 75,000 population; and

**WHEREAS**, the City of Lockhart operates an animal shelter and periodically impounds animals to protect the health and safety of the general public and the animal population; and

**WHEREAS**, the City Council now deems it necessary and advisable to create an Animal Shelter Advisory Board to provide support and advice regarding the City of Lockhart Animal Shelter;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS that:**

**SECTION 1: Recitals adopted.** The foregoing recitals are adopted and incorporated herein for all purposes.

**SECTION 2: Amendment.** Section 2.207 of the Lockhart Code of Ordinances is amended by the addition of a new subsection (2)(f), which shall read as follows:

(f) Animal Shelter Advisory Board

**SECTION 3: Adoption of New Section.** Chapter 10 of the Lockhart Code of Ordinances is amended by the adoption of new Section 10-19, which shall read as follows:

Sec. 10-19. Animal Shelter Advisory Board

- a) The city council shall appoint an animal shelter advisory board.
- b) The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following:
  - 1. A licensed veterinarian;
  - 2. A municipal or county official;
  - 3. A person whose duties include operation of an animal shelter;
  - 4. A member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and
  - 5. One or more citizens of the City or County.

- c) The purpose and scope of the board shall be the following:
  - 1. Assist the City in the development of the Animal Shelter's mission and policies.
  - 2. Review and recommend long range planning and budgeting for the Shelter.
  - 3. Contribute information relevant to Animal Services program development, policies, and procedures.
  - 4. Promote awareness of the services and procedures of the Shelter.
- d) The Board's authority is as follows:
  - 1. The Board's authority is advisory and is not operational in nature.
  - 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council.
  - 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization.
  - 4. The Board shall report to the City Manager or his/her designee
  - 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken.
- e) Meetings of the Board shall be as follows:
  - 1) At its first meeting and annually thereafter, the Board shall select one of its members to serve as its chair and one member to serve as its secretary.
  - 2) The Board shall meet at least three times a year or when an additional meeting is called by the chair.
  - 3) Meetings shall be posted, open to the public, and shall comply with the requirements of the Texas Open Meetings Act.
  - 4) Minutes of each meeting shall be kept by the secretary.

**SECTION 4. Repealer.** All provisions of the Code of Ordinances of the City of Lockhart in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict, and all other provisions of the Code of Ordinances of the City of Lockhart codified or uncoded, not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5. Severability.** It is hereby declared to be the intention of the City Council that the components of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any remaining component of this Ordinance.

**SECTION 6. Effective Date.** This ordinance shall become effective and be in full force from the date of its passage.



PASSED AND ADOPTED on this the 2<sup>nd</sup> day of JANUARY, 2024.

CITY OF LOCKHART

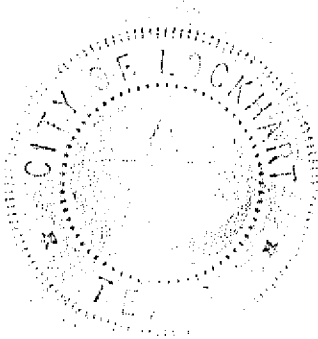
Lew White  
Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie Bowermon  
Julie Bowermon, City Secretary

Brad Bullock  
Brad Bullock, City Attorney



CAPTION PUBLISHED  
1.4.24

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

JAN 17 2024

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                                  |                 |                                |  |
|--------------------------------------------------|-----------------|--------------------------------|--|
| Full Legal Name <i>ALEXANDRA WORTHINGTON</i>     |                 | Preferred Name <i>ALEX</i>     |  |
| Physical Home Address <i>701 CAMPBELL STREET</i> |                 |                                |  |
| Mailing Address (if different)                   |                 |                                |  |
| City <i>LOCKHART</i>                             | State <i>TX</i> | Zip <i>78644</i>               |  |
| Home Phone <i>512.227.0071</i>                   |                 | Work Phone <i>512.227.0071</i> |  |
| Mobile Phone <i>512.227.0071</i>                 |                 |                                |  |
| Email Address                                    |                 |                                |  |
| Date of Birth                                    |                 |                                |  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                                  |
|-------------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission      |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board      |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board                  |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission            |
| <input type="checkbox"/> Electric Board                                 | <input checked="" type="checkbox"/> <i>Animal Advisory Board</i> |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

I am a volunteer at the Lockhart Animal Shelter and the original organizer and current board President of the Lockhart Fur Ball (Lockhart Animal Foundation). I am a huge animal advocate and feel I would be a good partner on the Animal Advisory Board through my experiences with volunteering and getting to know the needs of the shelter and how to work together with the city, county and community to get the needed improvements made.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

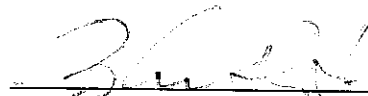
| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

  
**Applicant's Signature**

JANUARY 17, 2024  
**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
 City Secretary's Office  
 308 W. San Antonio Street / PO Box 239  
 Lockhart, TX 78644

Phone: 512.398.3461  
 FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)



1/17/24

APPLICANT'S NAME: Alexandra WorthingtonBOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: 2017

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2020

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Animal Shelter Advisory Board**

Y or

☒ N

Licensed veterinarian?

Y or

☒ N

Municipal or county official? \_\_\_\_\_

Y or

☒ N

Person whose duties include operation of animal shelter?

Y or

☒ N

Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?)

☒ Y or

N

Citizen of the City or County? (one or more)

LOCKHART ANIMAL FOUNDATION FILED FOR FORMAL ORGANIZED  
IN 2023 - MS. WORTHINGTON ANTICIPATES  
PROCESS TO BE COMPLETE IN FEB 2024.

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

**CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:**

Is Applicant Qualified?

☒ YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

JAN 16 2024

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE**1. PERSONAL INFORMATION**

|                                              |  |                     |           |
|----------------------------------------------|--|---------------------|-----------|
| Full Legal Name Susan O. Falgout             |  | Preferred Name Suzy |           |
| Physical Home Address 710 S. Commerce Street |  |                     |           |
| Mailing Address (if different)               |  |                     |           |
| City Lockhart                                |  | State Texas         | Zip 78644 |
| Home Phone                                   |  | Work Phone          |           |
| Mobile Phone 512-227-1111                    |  |                     |           |
| Email Address                                |  |                     |           |
| Date of Birth                                |  |                     |           |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                             |
|-------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                 |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

Not listed: Animal Shelter Advisory Board.

I am the founder of Caldwell County Animal Coalition. I have been doing rescue for nine years. In 2021 I created CCAC to offer welfare to the Caldwell County Community. We provide low cost/no cost services such as sterilization, vaccinations, and microchips to the community. Since November of 2021 we have sterilized over 1000 animals.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
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- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

EMAILED FORM

01/16/2024

**Applicant's Signature**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)

1/16/24

APPLICANT'S NAME: Susan FalgoutBOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: 2021

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2012

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:**Animal Shelter Advisory Board

Y or

N

Licensed veterinarian?

Y or

N

Municipal or county official? \_\_\_\_\_

Y or

N

Person whose duties include operation of animal shelter?

Y or

N

Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?)

CALDWELL COUNTY ANIMAL COALITION AS OFY or

N

Citizen of the City or County? (one or more)

APRIL 8, 2021

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

## CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_



JAN 24 2024

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE**1. PERSONAL INFORMATION**

|                                           |  |                       |           |
|-------------------------------------------|--|-----------------------|-----------|
| Full Legal Name Andrea K Theriot          |  | Preferred Name Andrea |           |
| Physical Home Address 120 Lakeview Circle |  |                       |           |
| Mailing Address (if different) Same       |  |                       |           |
| City Lockhart                             |  | State Texas           | Zip 78644 |
| Home Phone                                |  | Work Phone            |           |
| Mobile Phone 512-665-8911                 |  |                       |           |
| Email Address                             |  |                       |           |
| Date of Birth                             |  |                       |           |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                             |
|-------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                 |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

Lockhart Animal Advisory Board. Current volunteer at the Lockhart Animal Shelter. Board member of Take Me Home Advocates for Transport.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

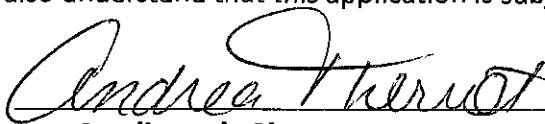
| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

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- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

  
**Applicant's Signature**

**01/23/24**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
 City Secretary's Office  
 308 W. San Antonio Street / PO Box 239  
 Lockhart, TX 78644

Phone: 512.398.3461  
 FAX: 512.398.5103  
[cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org)

APPLICANT'S NAME: Andrea TheriotBOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: \_\_\_\_\_

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2009

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:**Animal Shelter Advisory Board

Y or

N

Licensed veterinarian?

Y or

N

Municipal or county official? \_\_\_\_\_

Y or

N

Person whose duties include operation of animal shelter?

Y or

N

Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?)

TAKE ME HOME- ADVOCATES FOR TRANSPORTY or

N

Citizen of the City or County? (one or more)

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

## CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion regarding the nomination of Nigel Gusdorf to the Airport Advisory Board by Councilmember Juan Mendoza for a term to expire in November 2025.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Juan Mendoza

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Councilmember Juan Mendoza has nominated Nigel Gusdorf to be appointed to the Lockhart Airport Advisory Board.

After reviewing the application, Mr. Gusdorf meets the qualifications to serve on a city board and on the Commission.

Resolution 2024-02 was adopted in 2024 establishing administrative procedures for the nomination of board and commission members to include a 2-step process. First, the nomination is to be placed on the agenda as "announcement of nomination" followed by a notice on a subsequent agenda as "discussion and/or action on the nomination."

The announcement of nomination occurred during the January 18, 2024 Council meeting.

Action of appointment, should the Council move to do so, will occur during the February 6, 2024 Council meeting.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** January 18, 2024 Council meeting: nomination of Mr. Nigel Gusdorf to the Airport Advisory Board was announced.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None. Discretion of the Council.

**LIST OF SUPPORTING DOCUMENTS:** Nigel Gusdorf board application , Airport Advisory Board Members



In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                          |             |                      |  |
|------------------------------------------|-------------|----------------------|--|
| Full Legal Name Nigel Matthew Gusdorf    |             | Preferred Name Nigel |  |
| Physical Home Address 518 Mockingbird Ln |             |                      |  |
| Mailing Address (if different) (same)    |             |                      |  |
| City Lockhart                            | State Texas | Zip 78644            |  |
| Home Phone na                            |             | Work Phone na        |  |
| Mobile Phone 512-422-4362                |             |                      |  |
| Email Address                            |             |                      |  |
| Date of Birth                            |             |                      |  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                     |                                                |                          |                                    |
|-------------------------------------|------------------------------------------------|--------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | Airport Advisory Board                         | <input type="checkbox"/> | Historical Preservation Commission |
| <input type="checkbox"/>            | Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> | Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/>            | Charter Review Commission                      | <input type="checkbox"/> | Library Advisory Board             |
| <input type="checkbox"/>            | Construction Board of Appeals                  | <input type="checkbox"/> | Parks & Recreation Advisory Board  |
| <input type="checkbox"/>            | Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> | Planning & Zoning Commission       |
| <input type="checkbox"/>            | Electric Board                                 |                          |                                    |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

|                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Previously single engine airplane pilot with IFR, Commercial and Flight Instructor ratings.<br/>Served on the City of Galveston's Airport Advisory Committee from 2016-2021. I resigned in 2021 when we moved from Galveston to Lockhart.<br/>Retired attorney.<br/>Resident of Lockhart since July 1, 2021.</p> <p>I am interested in supporting Lockhart's airport and aviation community.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

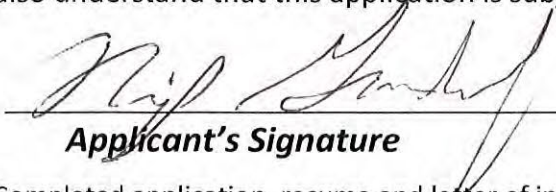
| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

  
**Applicant's Signature**

Dec. 5, 2023

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)



## BOARD QUALIFICATION CHECKLIST

**APPLICANT'S NAME:** Nigel Gusdorf

**BOARD NAME(S):** Airport Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.  
Date of residency in Lockhart: JULY 2021
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.  
Date qualified voter in Lockhart: AUG 5, 2021
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.  
Removed from another board? YES or NO  
If yes, date \_\_\_\_\_ and board \_\_\_\_\_
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.  
Serves on another board? YES or NO  
If yes, board currently serving: \_\_\_\_\_

### BOARD SPECIFIC QUALIFICATIONS:

#### Airport Advisory Board

- Y or N Flight rated? WAS PREVIOUSLY FLIGHT RATED LAST IN 1985.  
Five members must be flight rated.  
Current # members flight rated? \_\_\_\_\_
- Y or N City Resident?  
Y or N If no, Caldwell County resident? N/A - HE IS A RESIDENT OF LOCKHART  
Two county residents allowed to serve.  
Current # members county residents? \_\_\_\_\_
- Y or N Has financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport? *If yes, applicant does not qualify.*

**Airport Advisory Board** meets only when there are items pending the Board's review. At least five of the seven members must currently be or have been flight rated. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Board. The Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties. Up to two members who are not city residents but are residents of Caldwell County may serve on the Board. Members serve a three-year term. The Public Works Director is the staff liaison.

#### CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

## AIRPORT ADVISORY BOARD

Ord. 86-18, Adopted 3-11-86

Seven (7) Members

| First Name  | Last Name                        | Board Position | Address             | City or County resident? | Flight Certified Past/Now | Home (512) | Work (512)   | Cell (512)   | Email                                                                      | Council Member                | Date Appt | Exp  |
|-------------|----------------------------------|----------------|---------------------|--------------------------|---------------------------|------------|--------------|--------------|----------------------------------------------------------------------------|-------------------------------|-----------|------|
| Benny       | Hilburn                          |                | 508 Nixon St.       | City                     | Yes                       | 398-4026   |              | 797-8637     | <a href="mailto:hilburnbenny@gmail.com">hilburnbenny@gmail.com</a>         | Mayor White                   | 3/1/2022  | 2023 |
| Andrew      | Reyes                            |                | 241 Acorn Rd.       | County                   | Yes                       | 668-4087   | 680-0551     | 680-0551     | <a href="mailto:volarav@gmail.com">volarav@gmail.com</a>                   | Angie Sanchez                 | 1/7/2020  | 2022 |
| Vacant      | Thomas Hughes (resigned 8-14-23) |                | 2345 Westwood Rd.   | County                   | Yes                       |            | 488-2214     | 386-748-4903 | <a href="mailto:thomashxl1@gmail.com">thomashxl1@gmail.com</a>             | Kara McGregor<br>John Lairsen | 9/6/2022  | 2023 |
| Daniel      | Koehler                          |                | 213 Sunshadow Dr.   | City                     | Student pilot             |            | 361-7028     | 916-792-7296 | <a href="mailto:dan@jrcpartner.com">dan@jrcpartner.com</a>                 | David Bryant                  | 4/5/2022  | 2022 |
| Vacant      | Larry Burrier (resigned 7-1-22)  |                |                     |                          |                           |            |              |              |                                                                            | Juan Mendoza                  |           | 2022 |
| Jake        | McCullough                       |                | 416 Summerside Ave. | City                     | Yes                       |            |              | 409-550-1188 | <a href="mailto:jakemccullough92@yahoo.com">jakemccullough92@yahoo.com</a> | Jeffry Michelson              | 1/18/2022 | 2023 |
| Jason "Tex" | Cordova                          |                | 936 W. Prairie Lea  | City                     | No                        |            | Fax 668-4736 | 757-4658     | <a href="mailto:texcordova@gmail.com">texcordova@gmail.com</a>             | Brad Westmoreland             | 2/4/2020  | 2022 |

Public Works Director- staff liaison

Updated: September 7, 2022

### NOTES:

**Sec. 2-209.** Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.

### Sec. 4-26. Membership; appointments.

The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment. Per Section 2-209(6), two County residents can be appointed to the Lockhart Airport Advisory Board.

### Sec. 4-28. Eligibility for board membership.

No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.

### Sec. 4-32. Limitations of authority.

The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Announcement of nomination of Patrick Stroka to the Zoning Board of Adjustment and Appeals by Councilmember John Lairsen for a term to expire in November 2026.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - John Lairsen

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Councilmember John Lairsen has nominated Patrick Stroka to be appointed to the Zoning Board of Adjustment and Appeals.

After reviewing the application, Mr. Stroka meets the qualifications to serve on a city board and on the Commission.

Resolution 2024-02 was adopted in 2024 establishing administrative procedures for the nomination of board and commission members to include a 2-step process. First, the nomination is to be placed on the agenda as "announcement of nomination" followed by a notice on a subsequent agenda as "discussion and/or action on the nomination."

This item is the announcement of nomination. If the Council should move to appoint Mr. Stroka, action of appointment will occur during a subsequent Council meeting.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** None.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None. Discretion of the Council.

**LIST OF SUPPORTING DOCUMENTS:** Patrick Stroka application - Zoning Board of Adjustment and Appeals, Zoning Board of Adjustment and Appeals Roster

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose. JAN 17 2024

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                                    |                 |                                  |
|----------------------------------------------------|-----------------|----------------------------------|
| Full Legal Name <i>Patrick Edward Stroka</i>       |                 | Preferred Name <i>Pat Stroka</i> |
| Physical Home Address <i>1204 Sierra Vista Cv.</i> |                 |                                  |
| Mailing Address (if different)                     |                 |                                  |
| City <i>Lockhart</i>                               | State <i>TX</i> | Zip <i>78644</i>                 |
| Home Phone                                         |                 | Work Phone                       |
| Mobile Phone <i>512-771-8991</i>                   |                 |                                  |
| Email Address                                      |                 |                                  |
| Date of Birth                                      |                 |                                  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                          |                                                             |
|--------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                          | <input type="checkbox"/> Historical Preservation Commission |
| <input checked="" type="checkbox"/> Zoning Board of Adjustment & Appeals | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                       | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                   | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax)  | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                  |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

*I am interested in the Zoning Board of Adjustment & Appeals because it allows property owners an impartial way to challenge zoning decisions.  
Experience: I served on the Edwards Aquifer Authority Board 2007-2020 and on the Human Development Commission in San Marcos. I understand a board's scope and how to interact with staff and other board members.*

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

**Applicant's Signature**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)

**APPLICANT'S NAME:** Patrick Stroka**BOARD NAME(S):** Zoning Board of Adjustment & Appeals

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.  
Date of residency in Lockhart: JAN 2021
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.  
Date qualified voter in Lockhart: APRIL 2021
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.  
Removed from another board? YES or NO  
If yes, date \_\_\_\_\_ and board \_\_\_\_\_
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.  
Serves on another board? YES or NO  
If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Board of Adjustment**

Y or N City Resident? If no, applicant does not qualify.

**Zoning Board of Adjustment** meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The Planning Director is the staff liaison.

**CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:**

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_



## BOARD OF ADJUSTMENT ROSTER

| First Name | Last Name                           | Address1                    | Council Member    | Exp. Nov |
|------------|-------------------------------------|-----------------------------|-------------------|----------|
| Mike       | Annas                               | 914 S. Guadalupe            | Mayor White       | 2026     |
| Laura      | Cline                               | 1313 Walter Ellison         | Angie Sanchez     | 2022     |
| Shawn      | Martinez                            | 523 Cibilo                  | David Bryant      | 2022     |
| VACANT     | Severo Castillo resigned 5-2-2022   |                             | Brad Westmoreland |          |
| Lori       | Rangel                              | 801 W. San Antonio, Apt. A. | Juan Mendoza      | 2019     |
| Wayne      | Reeder                              | 910-F S. Guadalupe          | Jeffry Michelson  | 2022     |
| Lucy       | Knight                              | 1532 Parkview Dr.           | Jeffry Michelson  | 2023     |
| VACANT     | Marica Proctor moved to LHPC 2/6/24 | 515 S. Main                 | John Lairsen      |          |
| VACANT     | Alternate position                  |                             |                   |          |

City Planner - staff liaison

Updated: January 18, 2024

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discuss Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner.

**ORIGINATING DEPARTMENT AND CONTACT:** Development Services - City Attorney Brad Bullock, Planning Director David Fowler

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On January 12, 2024, Petitioner filed an ETJ release petition pursuant to the process set forth in SB 2038. The petition was filed in accordance with Sections 42.101-105 of the Texas Local Government Code. Senate Bill 2038, effective September 1, 2023, provides that owners of land in a City's ETJ may petition for release of the land by the City, resulting in the land being considered subject only to County jurisdiction. If the City grants the petition, the area will be released immediately.

**PROJECT SCHEDULE (if applicable):** None.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** None.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** Seek legal advice in executive session.

**LIST OF SUPPORTING DOCUMENTS:** Petition for ETJ Release (Donald A. O'Neil)

January 12, 2024

I, Donald A O'Neil, hereby submit this petition to request the removal of my property, located at 542 FM 672, Lockhart, TX 78644, from the Extraterritorial Jurisdiction (ETJ) of Lockhart, Texas. This petition is filed in accordance with the provisions of Texas Senate Bill 2038 and other relevant laws governing the removal of property from an ETJ.

### 1. Property Information:

Address: 542 FM 672, Lockhart, TX 78644  
Legal Description: A017 LOCKHART, BYRD, ACRES 101.8  
Property ID: 13851  
Geographic ID: 0200017-110-020-00  
Tax record link: <https://esearch.caldwellcad.org/Property/View/13851?year=2023>

Map:



Owner of Record: Donald A O'Neil

Owner Information: Donald A O'Neil  
542 FM 672, Lockhart, TX 78644

Contact Information: [don@lizardhill.com](mailto:don@lizardhill.com)  
(702) 496-1842 cell

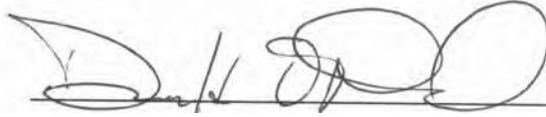
3. Resident & Voter Registration Information:

The following individuals are residents and registered voters at the address (area) of the property in question and approve the request to remove the property from the ETJ:

- Tony Nava



- Donald A O'Neil



4. Justification for Removal:

The city of Lockhart unlawfully and unconstitutionally restricts the free use without voter rights or representation in the city of Lockhart by the residents and registered voters at the property (area) described by this petition.

Section 42.103 of Texas Senate Bill 2038 requires the municipality, if a resident or landowner obtains the applicable number of signatures on the petition required under to release the area from the municipality's extraterritorial jurisdiction, to immediately release the area from its extraterritorial jurisdiction.

This petition requesting release under Section 42.101(a) is signed by more than 50 percent of the registered voters of the area described by the petition and a majority in value of the holders of title of land in the area described by the petition, as indicated by the tax rolls of the central appraisal district.

I affirm that the information provided in this petition is accurate and complete to the best of my knowledge. I respectfully request that the appropriate officials review this petition and consider the removal of my property from the Extraterritorial Jurisdiction of Lockhart, Texas. I am prepared to provide any additional information or documentation that may be required to process this request.

Thank you for your attention to this matter.

Sincerely,



Don O'Neil



# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Hold a PUBLIC HEARING and discussion and/or action on applications ZC-23-09 and PDD-23-01 by Pamela McClain Madere of Jackson Walker, LLP, and discussion and/or action to consider approval of Ordinance 2024-04 for a **Zoning Change** from *AO Agricultural-Open Space District* to *PDD Planned Development District* and a *PDD Development Plan* on 53 acres in the Cornelius Crenshaw Survey, Abstract No. 68 and located at 1925 FM 2001.

**ORIGINATING DEPARTMENT AND CONTACT:** Development Services - David Fowler

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** This is an application to approve the zoning to Planned Development District (PDD) and approve the PDD Development Plan for a proposed industrial park of up to 877,000 square feet, anchored by a cold storage business to be located south and west of FM 2001 approximately 1,000 square feet north of SH 130. A PDD is requested because of some of the unconventional aspects of the cold storage building including building height, parking, and mechanical requirements. Other than the requested variations from City code, the development will follow the requirements of the Light Industrial (Li) zoning district. Additionally, the topography of the site, combined with the improvements and roadway dedication required along FM 2001 has led to a request to not require a sidewalk along FM 2001. The proposed PDD Development Plan also provides for specific landscaping improvements to screen the mechanical equipment and outdoor storage proposed as part of the development of the cold storage facility. Specific details regarding the requested variations from the regular LI zoning district standards are detailed in the attached staff report and the PDD development plan.

**PROJECT SCHEDULE (if applicable):** The subject property was annexed on January 18, 2024. The preliminary plat related to the PDD Development Plan was approved January 24, 2024. Site grading has commenced with the City Engineer's approval of grading plans. Engineering plans for the extension of wastewater service and upsizing of water lines are currently under review. A building permit can be issued once a final plat on the property has been recorded and all permit fees paid.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**FISCAL NOTE (if applicable):** The approved project would generate permit fees, impact fees and property taxes resulting from the construction of the proposed industrial park.

**PREVIOUS COUNCIL ACTION:** Lockhart City Council approved an Economic Development incentive agreement for the property on October 17, 2023. The property was annexed on January 18, 2024.

**COMMITTEE/BOARD/COMMISSION ACTION:** The Planning and Zoning Commission unanimously recommended approval subject to conditions of approval on January 24, 2024. The proposed conditions are reflected in the version of the PDD development plat included in the Council packet.

**STAFF RECOMMENDATION/REQUESTED MOTION:** Approval of Ordinance 2024-04, approving the zoning change from AO Agricultural-open Space District to PDD Planned Development District and the PDD Development plan for 53 acres located at 1925 FM 2001.

**LIST OF SUPPORTING DOCUMENTS:** zc2309 and pdd2301 ordinance, Ordinance 2024-04 Exhibit A, ZC2309 case map, ZC2309 aerial, ZC2309 landuse thoroughfares, ZC2309 zoning, zc2309 PDD 23-01 staff report--Council version, RealCold Lockhart TX\_PDD Package\_01.27.2024, ZC2309 application

## ORDINANCE 2024-04

**AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY THE PROPERTY KNOWN AS 53 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, LOCATED AT 1925 FM 2001, FROM AO AGRICULTURAL OPEN SPACE DISTRICT TO PDD PLANNED DEVELOPMENT DISTRICT, INCLUDING BY-REFERENCE ADOPTION OF A PDD DEVELOPMENT PLAN FOR MCCORMICK RANCH PLANNED DEVELOPMENT.**

WHEREAS, on January 24, 2024, the Planning and Zoning Commission held a public hearing and voted to recommend approval of said change; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:**

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-23-09 and PDD Development Plan PDD-23-01 as 53 acres in the Cornelius Crenshaw survey, Abstract No. 68, more particularly described in Exhibit "A" and located at 1925 FM 2001, will be reclassified from AO Agricultural-Open Space District to PDD Planned Development District, including by-reference adoption of a PDD Development Plan for McCormick Ranch Planned Development.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

**PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 6<sup>th</sup> DAY OF FEBRUARY 2024.**

CITY OF LOCKHART

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Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

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Julie Bowermon, TRMC, City Secretary

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Brad Bullock, City Attorney

# EXHIBIT A



## Legal Description

BEING A DESCRIPTION OF A TRACT OF LAND CONTAINING 53.0000 ACRES (2,308,681 SQUARE FEET) OF LAND, MORE OR LESS, BEING OUT OF THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68 IN CALDWELL COUNTY, TEXAS, BEING A PORTION OF A CALLED 168.04 ACRE TRACT (DESCRIBED AS "TRACT 2") CONVEYED TO MCCORMICK RANCH PARTNERS, LP IN DOCUMENT NO. 2021-007211 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (O.P.R.C.C.T.), SAID 53.0000 ACRES BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

PO Box 90876  
Austin, TX 78709  
512.554.3371  
jward@4wardls.com  
[www.4wardls.com](http://www.4wardls.com)

**BEGINNING**, at 1/2-inch iron rod with "4Ward-Boundary" cap set in the west right-of-way line of F.M. 2001 (80' Right-of-way), being the southeast corner of said McCormick Ranch tract, and being the apparent northeast corner of a called 14.914 acre tract conveyed to Juan & Alice Garcia in Document No. 2019-005279 (O.P.R.C.C.T.), for the southeast corner and **POINT OF BEGINNING** hereof, from which a TxDOT Type II brass disc found for an ell-corner in the west right-of-way line of said F.M. 2001, and being an ell-corner in the east line of said Garcia tract bears, S01°17'38"E, a distance of 335.00 feet;

**THENCE**, leaving the west right-of-way line of said F.M. 2001, with the common line of said McCormick Ranch tract and said Garcia tract, S79°38'50"W, passing at a distance of 2.18 feet a 12" cedar fence post found, and continuing for a total distance of 1,545.81 feet to a 1/2-inch iron rod found for an angle point hereof, said point being the northwest corner of said Garcia tract, and being the northeast corner of Lot 2, Block 1 of the Spillman Subdivision, a subdivision in Caldwell County, Texas recorded in Cabinet C, Slide 108 of the Plat Records of Caldwell County, Texas (P.R.C.C.T.), and being an angle point in the east line of a called 92.793 acre tract conveyed to 92A Partnership, LLC in Document No. 2021-009427 (O.P.R.C.C.T.);

**THENCE**, with the common line of said McCormick Ranch tract and said Lot 2, S79°28'56"W, a distance of 484.45 feet to a 1/2-inch iron rod with "4Ward-Boundary" cap set for the southwest corner hereof, from which a 1/2-inch iron rod found for the northwest corner of said Lot 2, and being an angle point in the south line of said McCormick Ranch tract bears, S79°28'56"W, a distance of 2,779.12 feet;

**THENCE**, leaving the common line of said McCormick Ranch tract and said Lot 2, over and across said McCormick Ranch tract, N10°21'10"W, a distance of 1,266.39 feet to a 1/2-inch iron rod with "4Ward-Boundary" cap set for the northwest corner hereof, said point being in the south right-of-way line of said F.M. 2001, and being in the north line of said McCormick Ranch tract, from which a calculated point for a point of curvature in the south right-of-way line of said F.M. 2001, and being a point of curvature in the north line of said McCormick Ranch tract bears, S79°31'56"W, passing at a distance of 1,138.46 feet a TxDOT Type I concrete monument found, and continuing for a total distance of 3,444.62 feet;

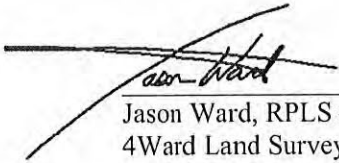
**THENCE**, with the common line of said McCormick Ranch tract and said F.M. 2001, the following three (3) courses and distances:

- 1) N79°31'56"E, a distance of 920.18 feet to a TxDOT Type I concrete monument found for a point of curvature hereof,
- 2) Along the arc of a curve to the right, whose radius is 1,107.08 feet, whose arc length is 1,741.35 feet and whose chord bears S55°27'19"E, a distance of 1,567.31 feet to a TxDOT Type I concrete monument found for a point of tangency hereof, and
- 3) S10°17'38"E, a distance of 160.58 feet to the **POINT OF BEGINNING** and containing 53.0000 Acres (2,308,681 Square Feet) of land, more or less.



**NOTE:**

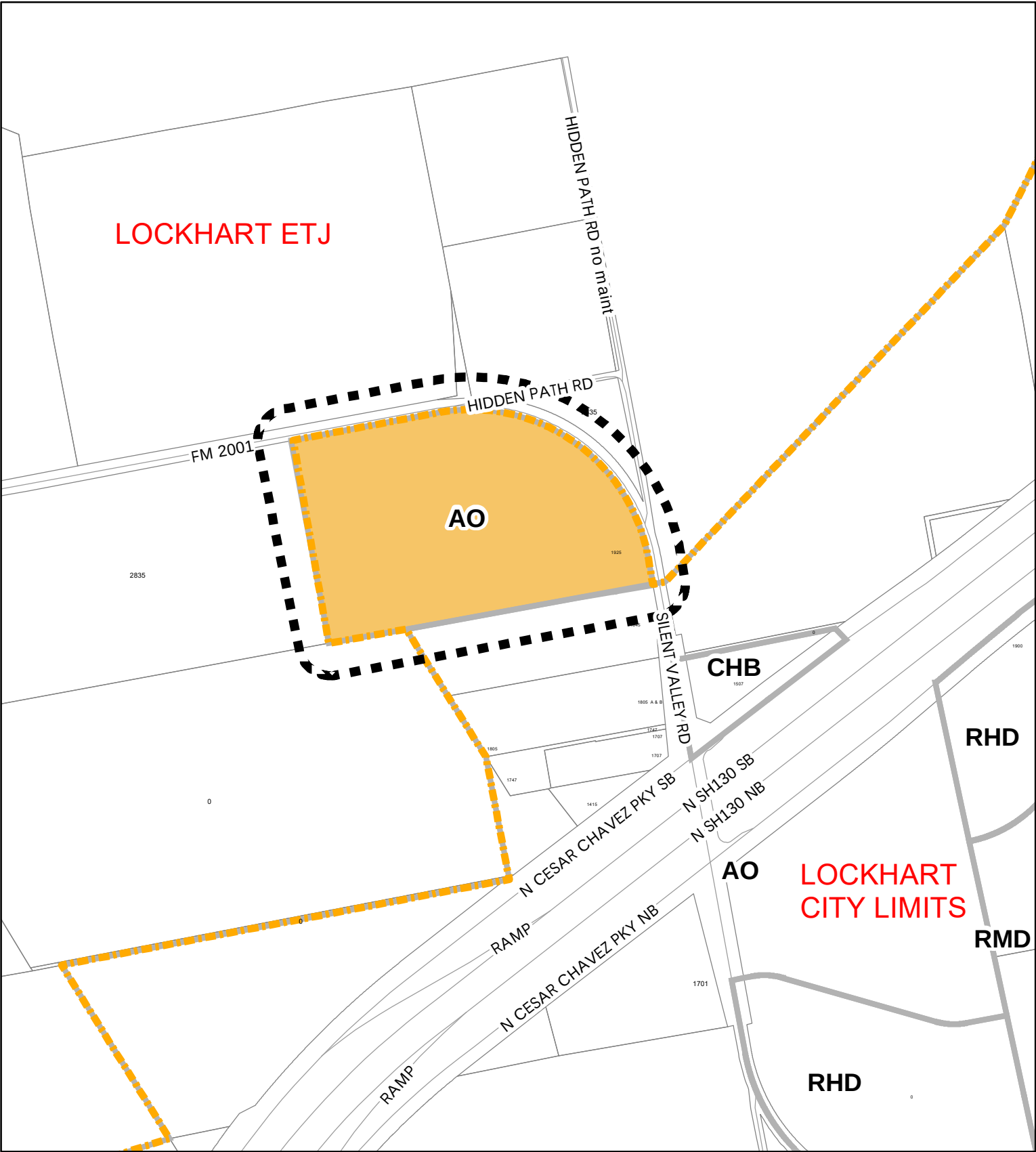
All bearings are based on the Texas State Plane Coordinate System, Grid North, Central Zone (4203); all distances were adjusted to surface using a combined scale factor of 1.000082521812. See attached sketch (reference drawing: 01604\_10 Acres.dwg)

  
Jason Ward, RPLS #5811  
4Ward Land Surveying, LLC

4/7/23





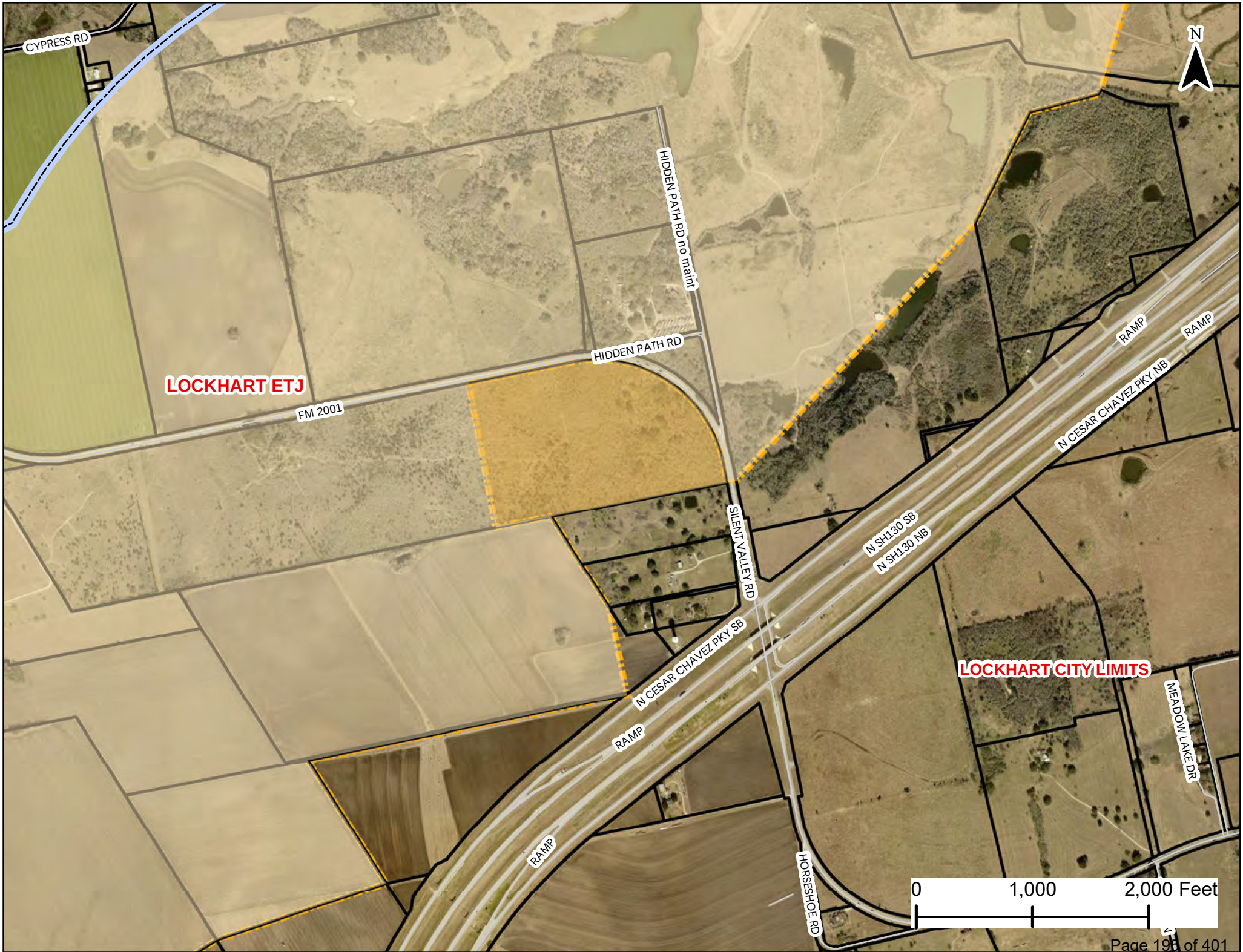


ZC-23-09  
AO TO PDD  
1925 FM 2001

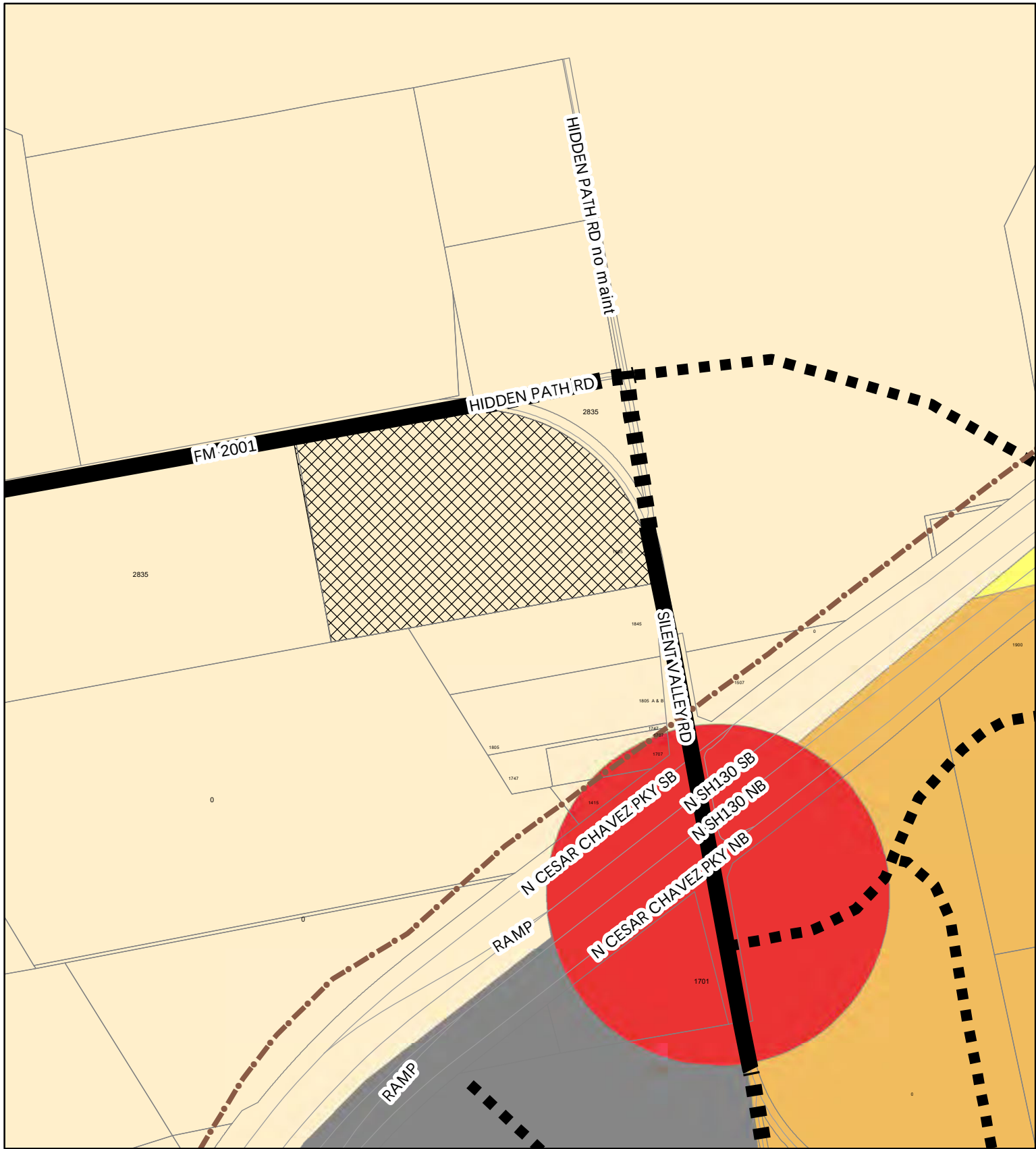


-  SUBJECT PROPERTY
-  ZONING BOUNDARY
-  CITY LIMITS
-  200 FT BUFFER







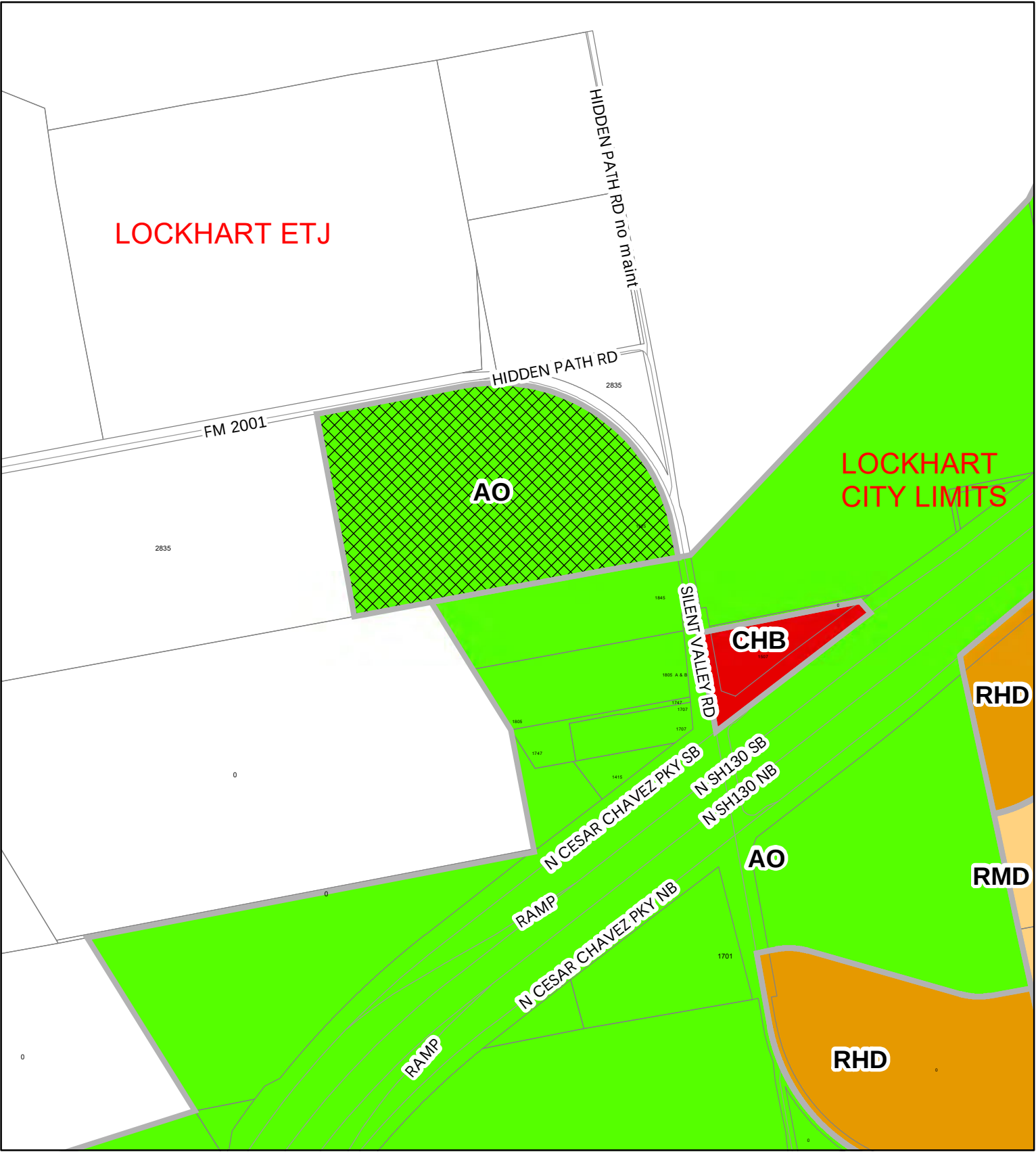


FUTURE LANDUSE &  
THOROUGHFARES  
AO TO PDD  
1925 FM 2001



scale 1" = 800'

- |                   |                               |
|-------------------|-------------------------------|
| HIKE/BIKE TRAIL   | AGRICULTURE/RURAL DEVELOPMENT |
| EXISTING ARTERIAL | GENERAL-HEAVY COMMERCIAL      |
| FUTURE COLLECTOR  | INDUSTRY                      |
| FUTURE ARTERIAL   | RESIDENTIAL, LOW DENSITY      |
|                   | RESIDENTIAL, MEDIUM DENSITY   |



ZC-23-09  
AO TO PDD  
1925 FM 2001



| ZONING DISTRICTS                                                                                   |                            |
|----------------------------------------------------------------------------------------------------|----------------------------|
| <span style="display:inline-block; width:15px; height:15px; background-color:lightgreen;"></span>  | AGRICULTURAL-OPEN SPACE    |
| <span style="display:inline-block; width:15px; height:15px; background-color:red;"></span>         | COMMERCIAL HEAVY BUSINESS  |
| <span style="display:inline-block; width:15px; height:15px; background-color:orange;"></span>      | RESIDENTIAL HIGH DENSITY   |
| <span style="display:inline-block; width:15px; height:15px; background-color:lightorange;"></span> | RESIDENTIAL MEDIUM DENSITY |

## CASE SUMMARY

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STAFF: David Fowler, Planning Director

CASE NUMBERS: ZC-23-09, PDD 23-01

REPORT DATE: January 25, 2024

PLANNING AND ZONING COMMISSION HEARING DATE: January 24, 2024

CITY COUNCIL HEARING DATE: February 6, 2024

REQUESTED CHANGE: AO to PDD

STAFF RECOMMENDATION: ***Approval, subject to P&Z conditions***

PLANNING AND ZONING COMMISSION RECOMMENDATION: ***Approval with conditions***

## BACKGROUND DATA

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APPLICANT: Pam McClain Madere, Jackson Walker, LLP

OWNER: Ian Karpov, F3 Lockhart Owner, LLC

SITE LOCATION: 2835 FM 2001

LEGAL DESCRIPTION: Metes and bounds

SIZE OF PROPERTY: 53 acres

EXISTING USE OF PROPERTY: Vacant land

LAND USE PLAN DESIGNATION: Agriculture/Rural Development

## ANALYSIS OF ISSUES

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**REASON FOR REQUESTED ZONING CHANGE:** This application, along with the accompanying PDD plan, proposes to create a Planned Development District for an industrial park development with up to 877,000 square feet. A PDD is the only way to accommodate the proposed cold storage facility, which the applicant has stated has height, parking and other characteristics which are not typical of most uses permitted by right in the Light Industrial (LI) zoning district.

**PROPOSED DEVELOPMENT:** The planned layout includes a single lot. Phase one would be the site of the cold storage facility, while the future phase would be the site of other light industrial uses, which are unspecified at this time. The development site would have two entrances from FM 2001/Silent Valley Road including a new center left turn lane. A detention pond will be provided to serve both phases on the inside of the curve of FM 2001.

The overall regulatory structure of the requirements found on the PDD development plan are based upon the City's Light Industrial (LI) zoning district. Because of the characteristics of the proposed Cold Storage use, the applicant has proposed several standards that vary from the standards found in the base zoning district, as follows:

- 1) Maximum building height of 75 feet (50 feet in IL zoning district).
- 2) Roof-mounted mechanical equipment taller than 18 inches above the roof surface and ground-mounted mechanical equipment will not be required (is required in 64-203, Nonresidential Appearance Standards).
- 3) Sidewalks adjacent to FM 2001 are not required (is required in subdivision ordinance). This was the subject of a related subdivision variance request.

- 4) Required parking is limited to one space per 4,690 square feet of building area in phase one comprising the cold storage facility and one space per 3,000 square feet of building area in phase two, which is currently unspecified light industrial development. The LI district specifies one parking space per 1,000 square feet.
- 5) Three of the “bonus features” listed in Section 64-203, Nonresidential Appearance Standards, would be required for each phase as it is development. Seven is the standard bonus feature requirement for developments with buildings over 25,000 square feet in area. Seeing that all three of the landscaping bonus features in 64-203 (6) l.-n. are listed as being required for each phase, this requirement as written would effectively remove the need for any architectural or other site-design related features on the site as each section develops.

The PDD development plan shows amenities including an employee break area and a four-foot-wide granite trail along the rear (west) boundary of the property in phase two. The attached PDD design document shows eight-foot fencing around the parking lot for the cold storage facility, and also details the proposed building design and signage location and design for the first phase. The trail would not be built until phase two. No details have been provided for the employee break area.

#### AREA CHARACTERISTICS:

|              | Existing Use                           | Zoning  | Future Land Use Plan                 |
|--------------|----------------------------------------|---------|--------------------------------------|
| <b>North</b> | ETJ, agricultural uses                 | ETJ     | <i>Agriculture/Rural Development</i> |
| <b>East</b>  | City and ETJ, agricultural/vacant land | ETJ, AO | <i>Agriculture/Rural Development</i> |
| <b>South</b> | Agricultural, residential              | AO      | <i>Agriculture/Rural Development</i> |
| <b>West</b>  | Vacant Land                            | ETJ     | <i>Agriculture/Rural Development</i> |

**TRANSITION OF ZONING DISTRICTS:** Because PDD is not a conventional zoning classification, the basis for comparison to other zoning districts would be the development plan, which in this case. The subject project is industrial, which varies from the agricultural designation for the surrounding areas in the City and ETJ. The site’s overall intensity is similar to other uses that could be developed under the City’s LI zoning district.

**ADEQUACY OF INFRASTRUCTURE:** Vehicular access will be provided via FM 2001, which will be improved with turn lanes into and out of the property. The development will have an internal network of driveways connecting the two phases. Currently, the site’s utility service is inadequate for the proposed use, but the developer has received economic development incentives which will reimburse the developer for extending wastewater to the site and upsizing the current 3-inch water line located in FM 2001 right-of-way. The project’s water and wastewater extension plans are currently under review by the city engineer.

**POTENTIAL NEIGHBORHOOD IMPACT:** The properties in the areas are agricultural or undeveloped, with only the properties to the south within the City limits. The nearest industrial uses are further south between SH 130 and FM 2720 north Of West San Antonio Street (SH 142). No other development is currently planned in the area, other than a gas station/convenience store at the northeast intersection of SH 130 and FM 2001.

**CONSISTENCY WITH COMPREHENSIVE PLAN:** The proposed PDD zoning is not consistent with the *Agriculture/Rural Development* designation for the property on the Future Land Use Plan map. The PDD will be considerably more intense than the site’s agricultural designation. However, the Lockhart 2020 Comprehensive Plan generally does not specify future land uses other than agriculture for areas that were in the ETJ at the time the plan was written. The property part of the area designated as the City’s ETJ Industrial District on August 15, 2023, so the proposed use is consistent with that more recent designation.



**ALTERNATIVE CLASSIFICATIONS:** The site's current AO zoning is consistent with the Future Land Use Plan map. However, the proposed cold storage component of the proposed development would not be possible in the current zoning district or any of the city's standard zoning districts due to the height of the proposed building.

**FORM AND CONTENT:** The PDD Development Plan conforms to all minimum requirements for form and content.

**COMPLIANCE WITH STANDARDS:** The proposed development will comply with applicable subdivision standards, in the areas of utilities, stormwater drainage, and signage. The applicant proposed a subdivision variance from the required sidewalk along FM 2001, which is also reflected in the development standards listed in the PDD development plan.

**ADDITIONAL REQUIREMENTS:** The applicant has worked with TxDOT to determine proper access to the site , resulting in required turn lanes into and out of the development at both entrances.

**RESPONSE TO NOTIFICATION:** Staff have only received one question from a nearby resident of the ETJ at this time.

**STAFF RECOMMENDATION:** City Planning Staff recommends approval of ZC-23-09 and PDD-23-01, proposed development will provide an industrial development type which is currently not present in Lockhart. City staff did have some concerns with the version of the PDD that was submitted for Planning and Zoning Commission review. In particular, the proposed lack of sidewalks was seen as potentially becoming an issue as surrounding properties develop along FM 2001 due to adequate water and wastewater becoming available in the area. TxDOT proposes to eventually fill the sidewalk gap along the site's frontage when planned FM 2001 improvements would be built starting around 2030. Staff recognizes that the proposed cold storage use may have a lower parking demand than typical industrial uses. Based on the applicant's recent industrial development projects, a parking ratio of one parking space per 3,000 square feet has been proposed for the non-cold-storage phase two of the development. This proposal is based on experience that recent light industrial developments not involving manufacturing are utilizing more automation, which has had the effect of reducing the parking demands for new facilities.

Staff presented several proposed conditions of approval at the Planning and Zoning Commission meeting held January 24, 2024. After lengthy discussion, the Commission recommended the applicant pay a fee in lieu of the construction of sidewalks along FM 2001. Additionally, the Commission recommended adding vegetative screening of ground-mounted equipment and storage areas visible from FM 2001, requiring five "bonus features" as required in Section 64-203 of the zoning code, and adding details of the lighting fixtured to be installed at the site. The Commission recommended approving the applicant's parking ratio as proposed, as well as all other aspects of the submitted PDD Development Plan not addressed earlier in this paragraph. The PDD development plan has been updated to reflect the Planning and Zoning Commission's conditions of approval.

MCCORMICK RANCH PLANNED DEVELOPMENT DISTRICT DEVELOPMENT PLAN

ROAD IMPROVEMENTS INCLUDE  
WIDENING THE EXISTING ROAD  
TO ADD A CENTER LEFT TURN  
LANE AND RIGHT TURN LANE  
INTO THE SITE. SEE ROAD  
IMPROVEMENT PLAN

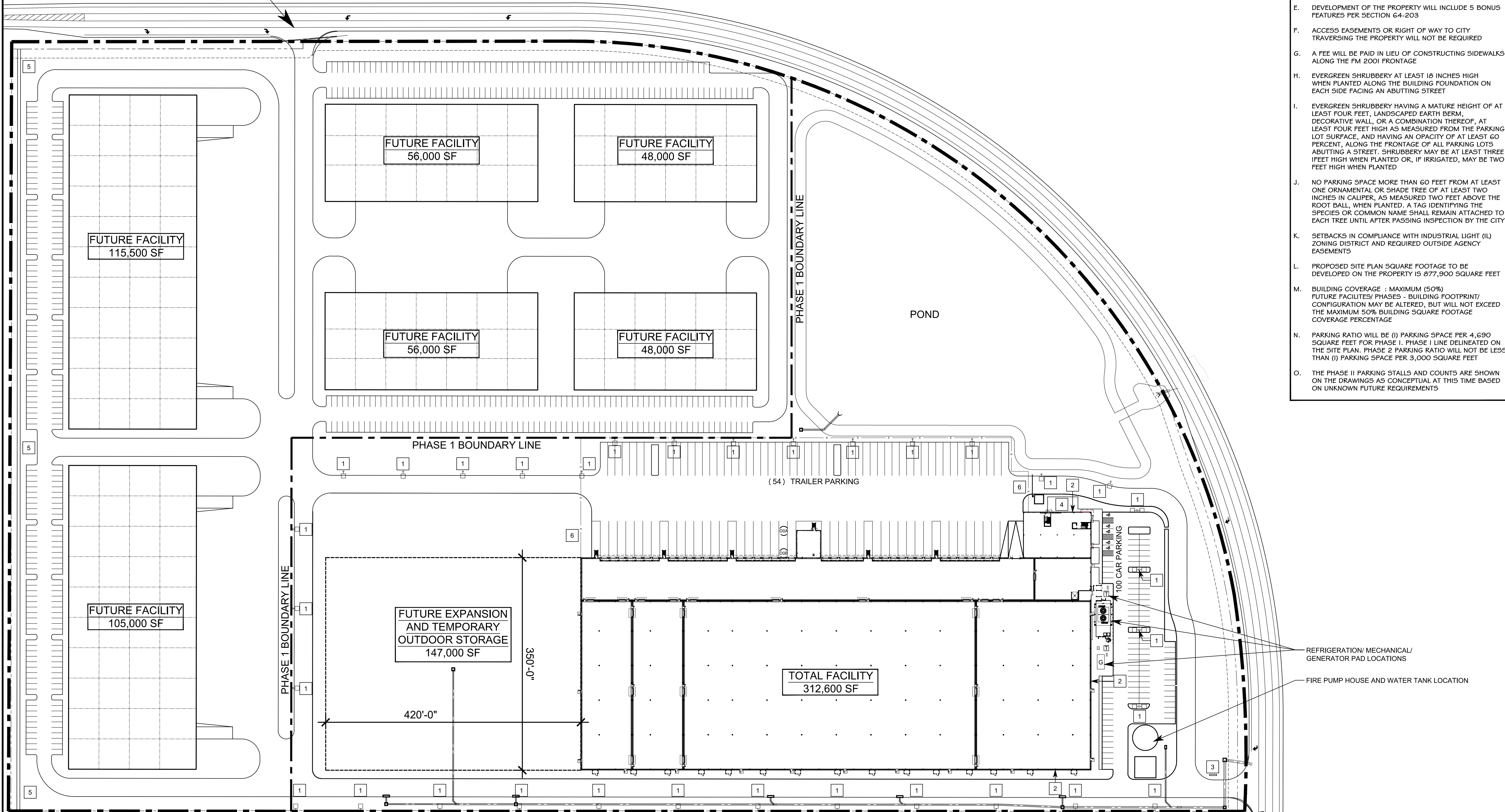
KEYNOTE LEGEND

LIGHTING TO BE TARGETED AND USEFUL PER DARKSKY  
REQUIREMENTS. LIGHTING SHALL ONLY BE USED WHERE NEEDED  
FOR OPERATIONS AND NO LIGHTING TO BE PROJECTED INTO  
SKY. BUILDING LIGHTING WILL MEET CODE MINIMUMS.

- 1 SITE LIGHTING
- 2 EXTERIOR BUILDING SIGNAGE COMPLYING WITH CODE OF  
ORDINANCES CITY OF LOCKHART, TEXAS CHAPTER 46.  
BUILDING MOUNTED SIGNAGE SHALL BE INTERNALLY LIT
- 3 GROUND MOUNTED MONUMENT SIGN COMPLYING WITH  
CODE OF ORDINANCES CITY OF LOCKHART, TEXAS  
CHAPTER 46-10 AND 46-11. MONUMENT SIGN TO BE  
INTERNALLY LIT OR LIT FROM GROUND MOUNTED LIGHTING
- 4 EMPLOYEE BREAK AREA CONNECTING TO PRIVATE  
SIDEWALKS AT THE BUILDING ENTRY
- 5 COMPACTED GRAVEL EMPLOYEE WALKING TRAIL TO BE  
CONSTRUCTED WITH PHASE 2 BUILD OUT
- 6 8' TALL BLACK VINYL, 2" MESH, 9-GAUGE WIRE CHAIN LINK  
FENCING

GENERAL NOTES

- DEVELOPMENT OF THE PROPERTY SHALL COMPLY WITH  
INDUSTRIAL LIGHT (II) ZONING DISTRICT AND THE USES  
AUTHORIZED IN THIS DISTRICT. THE OFF-STREET PARKING  
PROVIDED FOR PHASE I, HOWEVER, IS LESS THAN THAT  
REQUIRED IN THE II ZONING DISTRICT
- OUTDOOR STORAGE AND TRAILER PARKING WILL BE  
PERMITTED
- MAXIMUM BUILDING HEIGHT WILL BE 75 FEET
- SCREENING FOR ROOF MOUNTED MECHANICAL EQUIPMENT  
TALLER THAN 18 INCHES ABOVE THE ROOF SURFACE  
WILL NOT BE REQUIRED
- VEGETATIVE SCREENING FOR GROUND MOUNTED  
MECHANICAL EQUIPMENT, STORAGE OF PRODUCTS OR  
MATERIALS OTHER THAN VEHICLES AND TRUCKS LOADING/  
UNLOADING VISIBLE FROM FM 2001 FRONTAGE WILL BE  
PROVIDED. SITE FENCING WILL BE INSTALLED TO SUPPORT  
SECURITY AND OPERATIONS. ADDITIONAL SCREENING  
ALONG FRONTAGES IS NOT FEASIBLE DUE TO TEXAS  
DEPARTMENT OF TRANSPORTATION (TXDOT) RIGHT OF  
WAYS AND STORM DRAINAGE REQUIREMENTS PER  
AUTHORITY HAVING JURISDICTION (AHJ)
- DEVELOPMENT OF THE PROPERTY WILL INCLUDE 5 BONUS  
FEATURES PER SECTION 64-203
- ACCESS EASEMENTS OR RIGHT OF WAY TO CITY  
TRAVERSING THE PROPERTY WILL NOT BE REQUIRED
- EVERGREEN SHRUBBERY AT LEAST 18 INCHES HIGH  
WHEN PLANTED ALONG THE BUILDING FOUNDATION ON  
EACH SIDE FACING AN ADJUTING STREET
- EVERGREEN SHRUBBERY HAVING A MATURE HEIGHT OF AT  
LEAST FOUR FEET, LANDSCAPED EARTH BERM,  
DECORATIVE WALL, OR A COMBINATION THEREOF, AT  
LEAST FOUR FEET HIGH AS MEASURED FROM THE PARKING  
LOT SURFACE, AND HAVING AN OPACITY OF AT LEAST 60  
PERCENT, ALONG THE FRONTAGE OF ALL PARKING LOTS  
ABUTTING A STREET. SHRUBBERY MAY BE AT LEAST THREE  
FEET HIGH WHEN PLANTED OR, IF IRRIGATED, MAY BE TWO  
FEET HIGH WHEN PLANTED
- NO PARKING SPACE MORE THAN 60 FEET FROM AT LEAST  
ONE ORNAMENTAL OR SHADE TREE OF AT LEAST TWO  
INCHES IN CALIPER, AS MEASURED TWO FEET ABOVE THE  
ROOT BALL, WHEN PLANTED. A TAG IDENTIFYING THE  
SPECIES OR COMMON NAME SHALL REMAIN ATTACHED TO  
EACH TREE UNTIL AFTER PASSING INSPECTION BY THE CITY
- SETBACKS IN COMPLIANCE WITH INDUSTRIAL LIGHT (II)  
ZONING DISTRICT AND REQUIRED OUTSIDE AGENCY  
EASEMENTS
- PROPOSED SITE PLAN SQUARE FOOTAGE TO BE  
DEVELOPED ON THE PROPERTY IS 877,900 SQUARE FEET
- BUILDING COVERAGE : MAXIMUM (50%)  
FUTURE FACILITIES/ PHASES - BUILDING FOOTPRINT/  
CONFIGURATION MAY BE ALTERED, BUT WILL NOT EXCEED  
THE MAXIMUM 50% BUILDING SQUARE FOOTAGE  
COVERAGE PERCENTAGE
- PARKING RATIO WILL BE (I) PARKING SPACE PER 4,690  
SQUARE FEET FOR PHASE I. PHASE I LINE DELINEATED ON  
THE SITE PLAN. PHASE 2 PARKING RATIO WILL NOT BE LESS  
THAN (I) PARKING SPACE PER 3,000 SQUARE FEET
- THE PHASE II PARKING STALLS AND COUNTS ARE SHOWN  
ON THE DRAWINGS AS CONCEPTUAL AT THIS TIME BASED  
ON UNKNOWN FUTURE REQUIREMENTS



ROAD IMPROVEMENTS INCLUDE WIDENING THE EXISTING  
ROAD TO ADD A CENTER LEFT TURN LANE AND RIGHT TURN  
LANE INTO THE SITE. SEE ROAD IMPROVEMENT PLAN

ARCHITECT  
GMA  
ARCHITECTS  
1621 114TH AVENUE SE, STE 229  
BELLEVUE, WA 98004  
WWW.GMA-ARCHITECTS.COM

DESIGN BUILDER  
ARCO  
NATIONAL CONSTRUCTION  
10101 REMON PLACE, STE 400  
DALLAS, TX 75216  
P: 214.941.9166  
F: 214.941.9167  
WWW.ARCONATIONAL.COM

CONSULTING ENGINEERS  
ELECTRICAL  
RILEY CHEN  
10101 REMON PLACE, STE 400  
DALLAS, TX 75216  
P: 214.941.9166  
F: 214.941.9167  
WWW.ARCONATIONAL.COM

PLUMBING  
ARCO NATIONAL CONSTRUCTION  
10101 REMON PLACE, STE 400  
DALLAS, TX 75216  
P: 214.941.9166  
F: 214.941.9167  
WWW.ARCONATIONAL.COM

FIRE PROTECTION  
ARCO NATIONAL CONSTRUCTION  
10101 REMON PLACE, STE 400  
DALLAS, TX 75216  
P: 214.941.9166  
F: 214.941.9167  
WWW.ARCONATIONAL.COM

MECHANICAL  
ARCO NATIONAL CONSTRUCTION  
10101 REMON PLACE, STE 400  
DALLAS, TX 75216  
P: 214.941.9166  
F: 214.941.9167  
WWW.ARCONATIONAL.COM

PROJECT  
RELATED FUND MANAGEMENT  
REALCOLD LOCKHART  
COUNTY ROAD 303 & SILENT VALLEY ROAD  
LOCKHART, TEXAS 78644

NOT FOR  
CONSTRUCTION

GMA JOB NO : GA1333  
ARCO JOB NO : NW102  
DRAWN BY : MWY

REVISIONS

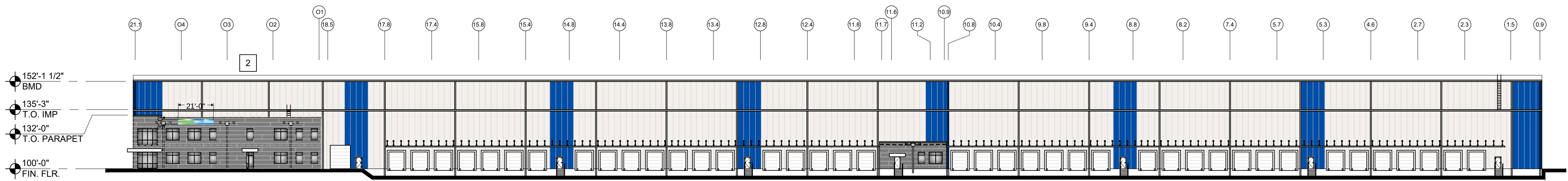
SHEET NUMBER  
A1.1  
ARCHITECTURAL SITE PLAN

PDD SUBMITTAL : 01.27.2024



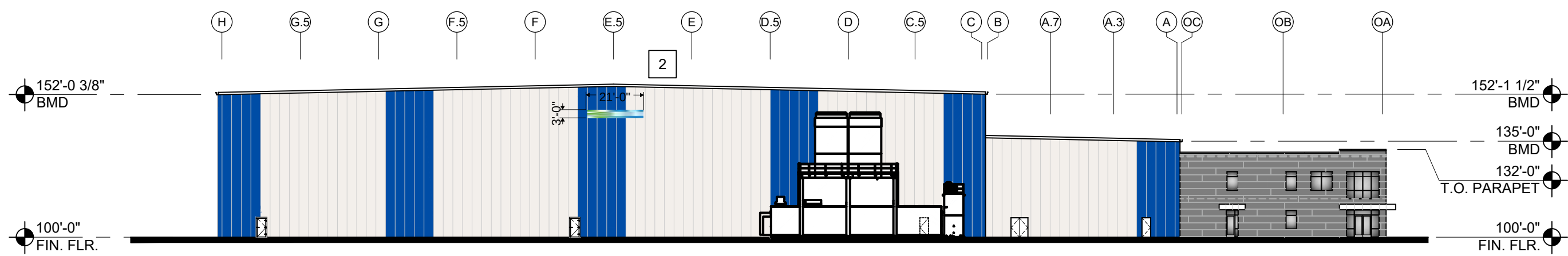
2 EXTERIOR BUILDING SIGNAGE COMPLYING WITH CODE OF ORDINANCES CITY OF LOCKHART, TEXAS CHAPTER 46

\*EXTERIOR BUILDING SIGNAGE DESIGN AND SIZE MAY CHANGED BASED FINAL COORDINATION WITH OWNER. ALL BUILDING MOUNTED SIGNAGE SHALL COMPLY WITH CODE OF ORDINANCES CITY OF LOCKHART, TX CHAPTER 46



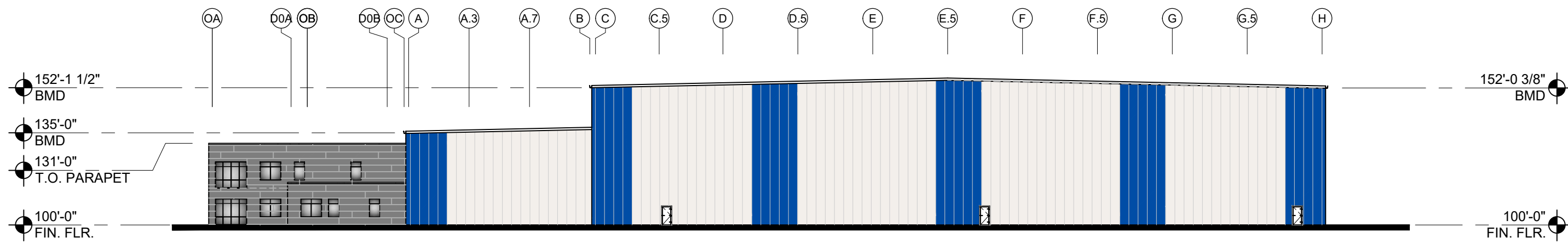
1 NORTH ELEVATION

A5.3 SCALE: 1" = 40'-0"



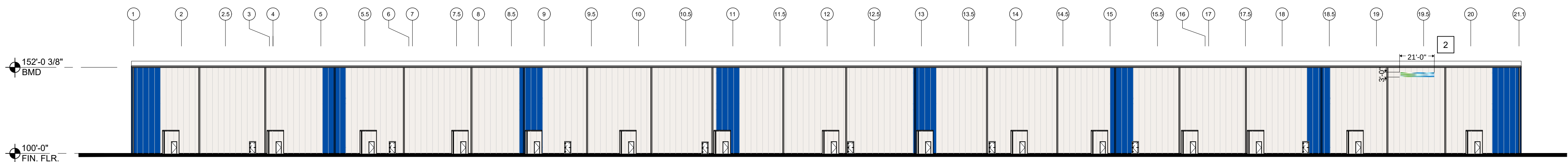
2 EAST ELEVATION

A5.3 SCALE: 1" = 40'-0"



3 WEST ELEVATION

A5.3 SCALE: 1" = 40'-0"



4 SOUTH ELEVATION

A5.3 SCALE: 1" = 40'-0"

ELECTRICAL: ARCO NATIONAL CONSTRUCTION  
7830 CLAYTON RD. STE 300  
RICHMOND HEIGHTS, MO 63117  
(P) 314.832.3486  
FIRE PROTECTION: ARCO NATIONAL CONSTRUCTION  
7830 CLAYTON RD. STE 300  
RICHMOND HEIGHTS, MO 63117  
(P) 314.832.3486  
REFRIGERATION: INNOVATIVE REF. SYSTEMS  
1314 HUNTER RD. 2ND FLOOR  
ST. LOUIS, MO 63108  
(P) 314.832.3486

CONSULTING ENGINEERS  
TOTAL: INGLETON, MOORE & ASSOCIATES, INC.  
10101 REIMANN PLACE, STE 400  
RICHMOND HEIGHTS, MO 63117  
(P) 314.832.3486  
STRUCTURAL: GMA STRUCTURAL  
1621 114TH AVENUE SE, STE 229  
BELLEVUE, WA 98004  
(P) 314.832.3486  
MECHANICAL: GMA MECHANICAL  
1621 114TH AVENUE SE, STE 229  
BELLEVUE, WA 98004  
(P) 314.832.3486

ARCHITECT: GMA ARCHITECTS  
1621 114TH AVENUE SE, STE 229  
BELLEVUE, WA 98004  
(P) 314.832.3486  
WWW.GMA-ARCHITECTS.COM  
DESIGN BUILDER: ARCO NATIONAL CONSTRUCTION  
1621 114TH AVENUE SE, STE 229  
BELLEVUE, WA 98004  
(P) 314.832.3486  
WWW.ARCONATIONAL.COM

PROJECT: RELATED FUND MANAGEMENT  
REALCOLD LOCKHART  
COUNTY ROAD 303 & SILENT VALLEY ROAD  
LOCKHART, TEXAS 78644

NOT FOR CONSTRUCTION

GMA JOB NO.: GA1333  
ARCO JOB NO.: NW102  
DRAWN BY: MWV  
PERMIT DATE: 12.06.2023

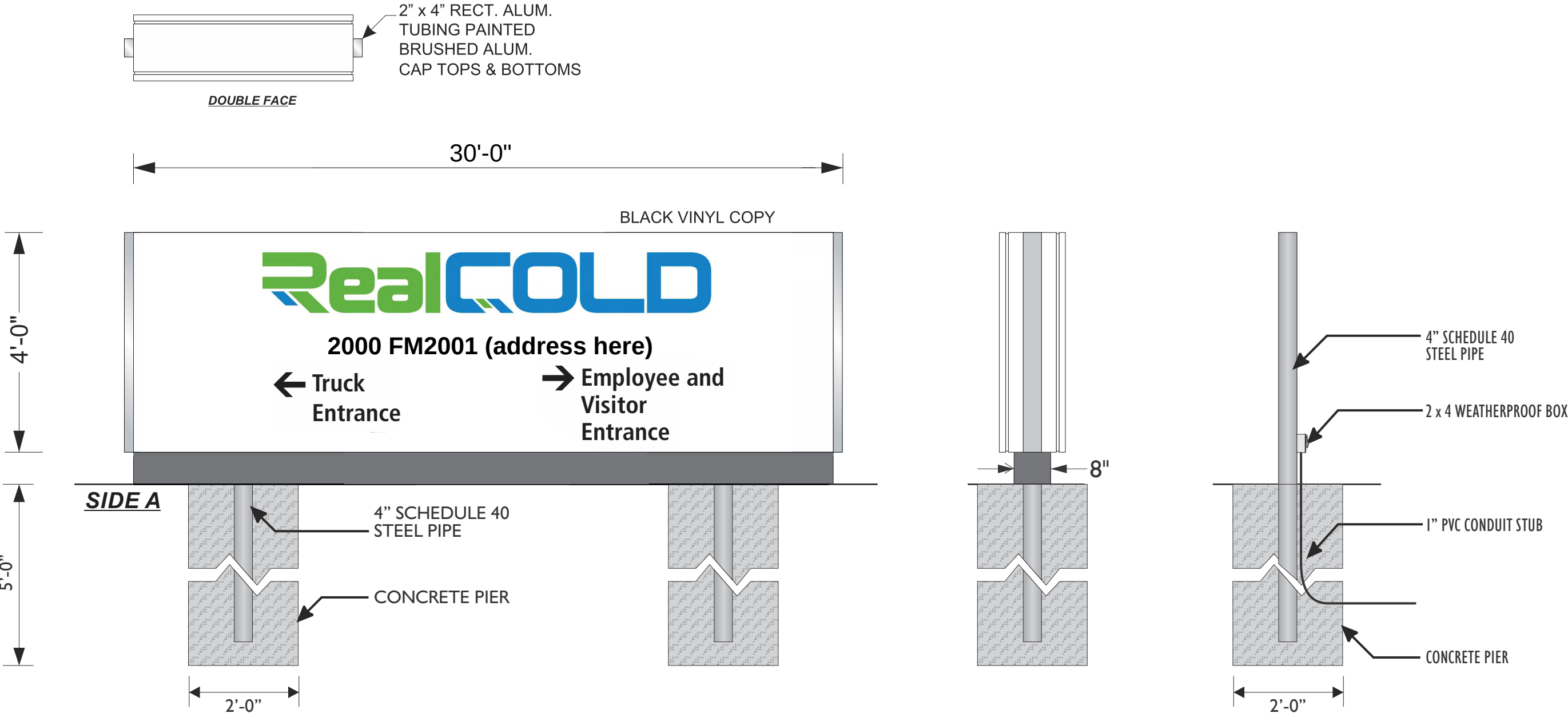
REVISIONS

SHEET NUMBER  
A5.3  
ENLARGED EXTERIOR  
OFFICE ELEVATIONS

PDD SUBMITTAL : 01.27.2024

# McCormick Ranch Planned Development District Development Plan

## Lockhart Cold Storage



**SIGN**  
**A**  
**0**  
**OPTION**

**ELEVATION: NOTE**  
1/2" SCALE



# McCormick Ranch Planned Development District Development Plan

## Lockhart Cold Storage



Catalog #: \_\_\_\_\_ Project: **Real Cold @ Lockhart, TX** Type: \_\_\_\_\_  
Prepared By: \_\_\_\_\_ Date: **11/02/2023**

## Mirada Medium (MRM)

### Outdoor LED Area Light



| OVERVIEW             |                             |
|----------------------|-----------------------------|
| Lumen Package        | 7,000 - 55,000              |
| Wattage Range        | 48 - 438                    |
| Efficacy Range (LPW) | 115 - 162                   |
| Weight lbs(kg)       | 30 (13.6)                   |
| Control Options      | IMSBT, ALB, ALS, 7-Pin, PCI |

### FEATURES & SPECIFICATIONS

#### Construction

- Rugged die-cast aluminum housing contains factory prewired driver and optical unit. Cast aluminum wiring access door located underneath.
- Designed to mount to square or round poles.
- Fixtures are finished with LSI's DuraGrip® polyester powder coat finishing process. The DuraGrip finish withstands extreme weather changes without cracking or peeling. Other standard LSI finishes available. Consult factory.
- Shipping weight: 37 lbs in carton.

#### Optical System

- State-of-the-Art one piece silicone optic sheet delivers industry leading optical control with an integrated gasket to provide IP66 rated sealed optical chamber in 1 component.
- Proprietary silicone refractor optics provide exceptional coverage and uniformity in IES Types 2, 3, 4, 5W, FT, FTA, AM, and LC/RC.
- Silicone optical material does not yellow or crack with age and provides a typical light transmittance of 93-95%.
- Zero uplight.
- Available in 5000K, 4000K, and 3000K color temperatures per ANSI C78.377. Also Available in Phosphor Converted Amber with Peak intensity at 610nm.
- Minimum CRI of 70.
- Integral louver (IL) and integral half louver (IH) options available for enhanced backlight control.

#### Electrical

- High-performance programmable driver features over-voltage, under-voltage, short-circuit and over temperature protection. Custom lumen and wattage packages available.
- 0-10V dimming (10% - 100%) standard.
- Standard Universal Voltage (120-277 Vac) Input 50/60 Hz or optional High Voltage (347-480 Vac).
- L80 Calculated Life: >100k Hours (See Lumen Maintenance chart)
- Total harmonic distortion: <20%
- Operating temperature: -40°C to +50°C (-40°F to +122°F). 42L and 48L lumen packages rated to +40°C. 55L lumen package rate to +35°C.
- Power factor: >.90
- Input power stays constant over life.
- Field replaceable 10kV surge protection device meets a minimum Category C Low operation (per ANSI/IEEE C62.41.2).
- High-efficacy LEDs mounted to metal-core circuit board to maximize heat dissipation
- Components are fully encased in potting material for moisture resistance. Driver and key electronic components can easily be accessed.

#### Controls

- Optional integral passive infrared Bluetooth™ motion. Fixtures operate independently and can be commissioned via iOS or Android configuration app
- LSI's AirLink™ wireless control system options reduce energy and maintenance costs while optimizing light quality 24/7. (see controls section for more details).

costs while optimizing light quality 24/7. (see controls section for more details).

#### Installation

- Designed to mount to square or round poles.
- A single fastener secures the hinged door, underneath the housing and provides quick & easy access to the electrical compartment.
- Included terminal block accepts up to 12 ga. wire.
- Utilizes LSI's traditional 3" drill pattern B3 for easy fastening of LSI products.

#### Warranty

- LSI LED Fixtures carry a 5-year warranty.

#### Listings

- Listed to UL 1598 and UL 8750.
- Meets Buy American Act requirements.
- IDA compliant; with 3000K color temperature selection.
- Title 24 Compliant; see local ordinance for qualification information.
- Suitable for wet Locations.
- IP66 rated Luminaire per IEC 60598.
- 3G rated for ANSI C136.31 high vibration applications are qualified.
- DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org/QPL](http://www.designlights.org/QPL) to confirm which versions are qualified.
- Patented Silicone Optics (US Patent NO. 10,816,165 B2)
- IK08 rated luminaire per IEC 66262 mechanical impact code

## Mirada Medium Outdoor LED Area Light

Have questions? Call us at (800) 436-7800

### ORDERING GUIDE

| TYPICAL ORDER EXAMPLE: MRM LED 36L SIL FTA UNV DIM 50 70CRI ALS004 BRZ IL                                                                                                                                                                                                                                                                                                                                                                            |              |                                                                                                                                                                                                                                                                                                                                                                       |                       |                                                                                                                                                                                                                                                           |                                                                                   |                                                                                                                    |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------------------|
| Prefix                                                                                                                                                                                                                                                                                                                                                                                                                                               | Light Source | Lumen Package                                                                                                                                                                                                                                                                                                                                                         | Lens                  | Distribution                                                                                                                                                                                                                                              | Orientation <sup>2</sup>                                                          | Voltage                                                                                                            | Driver                             |
| <b>MRM</b> - Mirada Medium Area Light                                                                                                                                                                                                                                                                                                                                                                                                                | <b>LED</b>   | <b>7L</b> - 7,000 lms, 48W<br><b>9L</b> - 9,000 lms, 62W<br><b>12L</b> - 12,000 lms, 85W<br><b>18L</b> - 18,000 lms, 135W<br><b>24L</b> - 24,000 lms, 170W<br><b>30L</b> - 30,000 lms, 232W<br><b>36L</b> - 36,000 lms, 288W<br><b>42L</b> - 42,000 lms, 314W<br><b>48L</b> - 48,000 lms, 401W<br><b>55L</b> - 55,000 lms, 438W<br>Custom Lumen Packages <sup>1</sup> | <b>SIL</b> - Silicone | <b>2</b> - Type 2<br><b>3</b> - Type 3<br><b>4</b> - Type 4<br><b>5W</b> - Type 5 Wide<br><b>FT</b> - Forward Throw<br><b>FTA</b> - Forward Throw Automotive<br><b>AM</b> - Automotive Merchandise<br><b>LC</b> - Left Corner<br><b>RC</b> - Right Corner | (blank) - standard<br>L - Optics rotated left 90°<br>R - Optics rotated right 90° | <b>UNV</b> - Universal Voltage (120-277V)<br><b>HV</b> - High Voltage (347-480V)                                   | <b>DIM</b> - 0-10V Dimming (0-100) |
| Color Temp                                                                                                                                                                                                                                                                                                                                                                                                                                           |              | Color Rendering                                                                                                                                                                                                                                                                                                                                                       |                       | Finish                                                                                                                                                                                                                                                    |                                                                                   | Options                                                                                                            |                                    |
| <b>50</b> - 5,000 CCT<br><b>40</b> - 4,000 CCT<br><b>30</b> - 3,000 CCT<br><b>AMB</b> - Phosphor Converted Amber <sup>2</sup>                                                                                                                                                                                                                                                                                                                        |              | <b>70CRI</b> - 70 CRI                                                                                                                                                                                                                                                                                                                                                 |                       | <b>BLK</b> - Black<br><b>BRZ</b> - Dark Bronze<br><b>GMG</b> - Gun Metal Gray<br><b>GPI</b> - Graphite                                                                                                                                                    |                                                                                   | <b>MSV</b> - Metallic Silver<br><b>PLP</b> - Platinum Plus<br><b>SVG</b> - Satin Verde Green<br><b>WHI</b> - White |                                    |
| Controls (Choose One)                                                                                                                                                                                                                                                                                                                                                                                                                                |              | Stand-Alone Controls                                                                                                                                                                                                                                                                                                                                                  |                       | Button Type Photocontrols                                                                                                                                                                                                                                 |                                                                                   |                                                                                                                    |                                    |
| (Blank) - None<br><b>Wireless Controls System</b><br>ALS - AirLink Synapse Control System<br>ALS004 - AirLink Synapse Control System with 12-20" Motion Sensor<br>ALS004 - AirLink Synapse Control System with 20-40" Motion Sensor<br>ALS004 - AirLink Blue Wireless Motion & Photo Sensor Controller (8-24" mounting height) <sup>3</sup><br>ALS004 - AirLink Blue Wireless Motion & Photo Sensor Controller (25-40" mounting height) <sup>3</sup> |              | EXT - 0-10V Dimming leads extended to housing exterior<br>CR7P - 7 Pin Control Receptacle ANSI C136.41 <sup>4</sup><br>IMSBTL - Integral Bluetooth® Motion and Photocell Sensor (8-24" MH) <sup>5</sup><br>IMSBTL2 - Integral Bluetooth® Motion and Photocell Sensor (25-40" MH) <sup>5</sup>                                                                         |                       | PC120 - 120V<br>PC208-277 - 208 - 277V<br>PC347 - 347V                                                                                                                                                                                                    |                                                                                   |                                                                                                                    |                                    |

Need more information?  
Click here for our glossary

Have additional questions?  
Call us at (800) 436-7800

### ACCESSORY ORDERING INFORMATION<sup>7</sup>

| CONTROLS ACCESSORIES                                                         |              |
|------------------------------------------------------------------------------|--------------|
| Description                                                                  | Order Number |
| PC120 Photocell for use with CR7P option (120V) <sup>8</sup>                 | 12254        |
| PC208-277 Photocell for use with CR7P option (208V, 240V, 277V) <sup>8</sup> | 12255        |
| Twist Lock Photocell (347V) for use with CR7P <sup>8</sup>                   | 12256        |
| Twist Lock Photocell (480V) for use with CR7P <sup>8</sup>                   | 12258        |
| AirLink 5 Pin Twist Lock Controller <sup>4</sup>                             | 66340        |
| AirLink 7 Pin Twist Lock Controller <sup>4</sup>                             | 66340        |
| Shoring Cap for use with CR7P                                                | 145528       |

| FUSING OPTIONS <sup>9</sup> |                            |
|-----------------------------|----------------------------|
| Single Fusing (120V)        | See Fusing Accessory Guide |
| Single Fusing (277V)        |                            |
| Double Fusing (208V, 240V)  |                            |
| Double Fusing (480V)        |                            |
| Double Fusing (347V)        |                            |

| SHIELDING OPTIONS |                     |
|-------------------|---------------------|
| Mirada Small      | See Shielding Guide |
| Mirada Medium     |                     |
| Mirada Large      |                     |
| Zone Medium       |                     |
| Zone Large        |                     |

- Custom lumen and wattage packages available, consult factory. Values are within industry standard tolerances but not DLC listed.
- Not available with 5W distribution
- Consult factory for availability.
- Not available in RLC
- Motion sensors are field configurable via an app that can be downloaded from your smartphone's native app store. See controls section for more details.
- Control device or shoring cap must be ordered separately. See Accessory Ordering Information.

- Accessories are shipped separately and field installed.
- Factory installed CR7P option required. See Options.
- "CLR" denotes finish. See Finish options.
- Only available with ALS/ALS004 control options.
- Fusing must be located in hand hole of pole. See [Fusing Accessory Guide](#) for compatibility.
- Only available in 9L, 12L, 18L, and 24L Lumen Packages. Consult factory for lead time and availability.

## Mirada Medium Outdoor LED Area Light

Have questions? Call us at (800) 436-7800

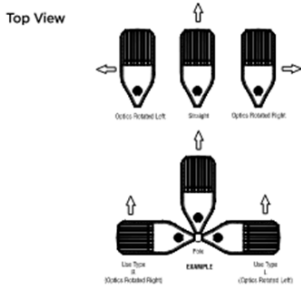
### ACCESSORIES

| MOUNTING ACCESSORIES                                                                                                                                                                 |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Universal Mounting Bracket</b><br>Mounts to a 3" square or round (tapered/straight) poles with (2) mounting hole spaces between 3.5" to 5"<br><b>Part Number:</b> BKA UMB CLR     |  |
| <b>Quick Mount Plate</b><br>True one person installation to existing/new contraction poles with hole spaces between 2.4 to 4.6"<br><b>Part Number:</b> BKS POM B3B5 XX CLR           |  |
| <b>19" Tilt Quick Mount Plate</b><br>True one person installation to existing/new contraction poles with hole spaces between 2.4 to 4.6"<br><b>Part Number:</b> BKS POTS B3B5 XX CLR |  |
| <b>Adjustable Sillpitter</b><br>Mounts onto a 2" (51mm) (R 2.375" (60mm) O.D. hexon and provides 180° of tilt (max 45° above horizontal)<br><b>Part Number:</b> BKA ASF CLR          |  |
| <b>Square Tenon Top</b><br>Mounts onto a 2" (51mm) (R 2.375" (60mm) O.D. hexon and allows for mounting up to 4 luminaires<br><b>Part Number:</b> BKA BXA *                           |  |
| <b>Square Internal Sillpitter</b><br>Mounts inside 4" or 5" square pole and allows for mounting up to 4 luminaires<br><b>Part Number:</b> BKA R_ISP * CLR                            |  |
| <b>Wall Mount Bracket</b><br>Mounts onto vertical wall surface (hardware/anchors not included)<br><b>Part Number:</b> BKS WB WM CLR                                                  |  |
| <b>Wood Pole Bracket</b><br>Mounts onto wooden poles (5" minimum OD, hardware/anchors not included)<br><b>Part Number:</b> BKS WB WP CLR                                             |  |

| SHIELDING, POLES & MISC. ACCESSORIES                                                                                                                                                                   |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Integral Louver</b><br>Field install Integral Louver provides maximum backlight control by shielding each individual row of LEDs<br><b>Part Number:</b> 690981                                      |  |
| <b>Integral Half Louver</b><br>Field install Integral Half Louver provides great backlight control without impacting front side distribution.<br><b>Part Number:</b> 743415                            |  |
| <b>External Shield</b><br>External shield blocks view of light source from any side of luminaire, additional shielding configurations available<br><b>Part Number:</b> 783607BLK (3") / 776538BLK (6") |  |
| <b>Square Poles</b><br>14 - 39" steel and aluminum poles in 4", 5" and 6" sizes for retrofit and new construction<br><b>Part Number:</b> 450/550/650                                                   |  |
| <b>Round Poles</b><br>10 - 39" steel and aluminum poles in 4" and 5" sizes for retrofit and new construction<br><b>Part Number:</b> 489/589                                                            |  |
| <b>Tapered Poles</b><br>20" - 39" steel and aluminum poles for retrofit and new construction<br><b>Part Number:</b> RTP                                                                                |  |
| <b>Bird Spikes</b><br>10" Linear Bird Spike Kit, 4" recommended per luminaire, includes silicone adhesive and application tool<br><b>Part Number:</b> 736795                                           |  |

Replace CLR with paint finish description  
Replace RT with 5/8" square pole or RD for round pole (x3" OD)  
Replace \* with S (Single), D (Double), D (Double), D (Double), D (Double), D (Double), D (Double)  
Replace \_ with 4" (4" square pole) or 5" (5" square pole)

### OPTICS ROTATION



### ACCESSORIES/OPTIONS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Integral Louver (IL) and House-Side Shield (IH)</b><br>Integral louver (IL) and half louver (IH) accessory shields available for improved backlight control without sacrificing street side performance. LSI's Integral Louver (IL) and Integral House-Side Shield (IH) options deliver backlight control that significantly reduces spill light behind the poles for applications with pole locations close to adjacent properties. The design maximizes forward reflected light while reducing glare, maintaining the optical distribution selected, and most importantly eliminating light trespass. Both options rotate |  |
| <b>7 Pin Photoelectric Control</b><br>7-pin ANSI C136.41-2013 control receptacle option available for twist lock photocontrols or wireless control modules. Control accessories sold separately. Dimming leads from the receptacle will be connected to the driver dimming leads (Consult factory for alternate wiring).                                                                                                                                                                                                                                                                                                       |  |

CITY OF  
**Lockhart**  
TEXAS

**ZONING CHANGE APPLICATION**

(512) 398-3461 • FAX (512) 398-3833  
P.O. Box 239 • Lockhart, Texas 78644  
308 West San Antonio Street

**APPLICANT/OWNER**

APPLICANT NAME Pamela Madere  
DAY-TIME TELEPHONE 512-236-2048  
E-MAIL pmadere@jw.com

ADDRESS 100 Congress Ave., Suite 1100  
Austin, TX. 78701

OWNER NAME F3 Lockhart Owner LLC  
DAY-TIME TELEPHONE \_\_\_\_\_  
E-MAIL ikarpov@related.com

ADDRESS c/o Ivan Karpov  
30 Hudson Yards, 83rd Floor  
New York, NY 10001

**PROPERTY**

ADDRESS OR GENERAL LOCATION 2835 FM 2001, Lockhart, TX.  
LEGAL DESCRIPTION (IF PLATTED) 53 ac. out of Cornelius Crenshaw Survey, Abstract No. 68  
SIZE 53 ACRE(S) LAND USE PLAN DESIGNATION Agriculture / Rural Development  
EXISTING USE OF LAND AND/OR BUILDING(S) Vacant  
PROPOSED NEW USE, IF ANY Industrial

**REQUESTED CHANGE**

FROM CURRENT ZONING CLASSIFICATION AO (following annexation)  
TO PROPOSED ZONING CLASSIFICATION PDD  
REASON FOR REQUEST The zoning is required in order to develop the property for an industrial park



## **SUBMITTAL REQUIREMENTS**

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

**APPLICATION FEE OF \$250, PLUS \$150 PER ACRE, MAXIMUM OF \$10,000, PLUS ADDITIONAL \$1,000 FOR PLANNED DEVELOPMENT DISTRICT.**

**APPLICATION FEE OF \$9,200.00 PAYABLE TO THE CITY OF LOCKHART.**

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE Pat Mah

DATE 11/2/23

## **OFFICE USE ONLY**

ACCEPTED BY Kevin Waller

RECEIPT NUMBER R01259301

DATE SUBMITTED 1/13/23

CASE NUMBER ZC - 23 - 09

DATE NOTICES MAILED 1/8/24

DATE NOTICE PUBLISHED 1/11/24

PLANNING AND ZONING COMMISSION MEETING DATE 1/24/2024

PLANNING AND ZONING COMMISSION RECOMMENDATION \_\_\_\_\_

CITY COUNCIL MEETING DATE \_\_\_\_\_

DECISION \_\_\_\_\_

May 8, 2023

Honorable Mayor and City Council Members  
c/o Mike Kamerlander  
City of Lockhart  
308 West San Antonio Street  
Lockhart, Texas 78644

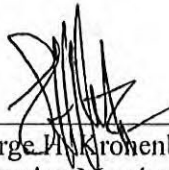
Re: Voluntary Annexation Petition – Project Apple Pie, Lockhart, Texas  
("Property")

Honorable Mayor and City Council Members:

As the current owner of the Property, I hereby submit my request for voluntary annexation and zoning for the Property.

As owner, I reserve the right to withdraw this annexation request from consideration at any time during the proceedings. Pam Madere, Jackson Walker LLP, will serve as the agent for these applications.

Sincerely,



\_\_\_\_\_  
Name: George H. Kronenberg, III  
Title: Managing Member, McCormick Ranch Partners, LP, a  
Texas limited partnership



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Hold a PUBLIC HEARING and discussion and/or action regarding Ordinance 2024-05 proposing **Text Amendments** to Chapter 18 “Environment”, Chapter 46 “Signs”, Chapter 52 “Subdivision Regulations”, and Chapter 64 “Zoning” of the Lockhart Code of Ordinances, as follows:

Amend Chapter 18 “Environment”, Article III “Nuisances”, Division 2 “Offensive Conditions”, Section 18-82 “Prohibited”;

Amend Chapter 46 “Signs”, Section 46-6 “Prohibited signs and locations”;

Amend Chapter 52 “Subdivision Regulations”, Article V “Design Standards”, Section 52-78 “Streetlights”;

Amend Chapter 64 “Zoning”, Article I “In General”, Section 64-2 “Definitions”; Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, Subsection (g) “Minimum parking and loading requirements”;

Add Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, Subsection (j) “Lighting Standards”; and

Amend Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-198 “Performance standards for commercial and industrial districts.”, Subsection (c) “Nuisances” to establish revised requirements and standards for residential and commercial lighting, include references to lighting standards in relevant sections, and include updated street lighting policy.

**ORIGINATING DEPARTMENT AND CONTACT:** Development Services - David Fowler

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** The proposed text amendments are designed to strengthen the City's lighting ordinances in order to minimize glare, reduce lighting-related hazards and nuisances, and improve the overall appearance and effect of residential, commercial, and institutional lighting in the city. Although several chapters are affected, including Chapter 18, Environment, Chapter 46, Signs, and Chapter 52, Subdivision Regulations, the main impetus of the proposed text amendments is to place the majority of the lighting standards in Chapter 64, zoning. The proposed lighting standards will not only define the allowed types of lighting and the intensity of new lighting installations, they also create a mechanism for enforcement in cases where existing lighting sources pose a hazard to public safety or the quiet enjoyment of one's property. In addition to creating much more defined requirements and limits reflecting all types of commercial, residential, and institutional lighting,

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

the ordinance also codifies the City streetlight policy, which was adopted in 2020 but never added to the Code of Ordinances.

**PROJECT SCHEDULE (if applicable):** None

**FISCAL NOTE (if applicable):** None.

**PREVIOUS COUNCIL ACTION:** The affected chapters of the Code of Ordinances have been updated on numerous occasions, with the most recent being the adoption of updated subdivision regulations, passed in January 2023.

**COMMITTEE/BOARD/COMMISSION ACTION:** The Planning and Zoning Commission recommended approval by a vote of 6-1 at their January 24, 2024 meeting.

**STAFF RECOMMENDATION/REQUESTED MOTION:** Approval of Ordinance 2024-05, amending chapters 18, 46, 52, and 64 of the City of Lockhart Code of Ordinances to update City lighting standards.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2024-05 Lighting, Lighting Ordinance Memo for Council

## ORDINANCE 2024-05

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING CHAPTER 18 "ENVIRONMENT" OF THE CODE OF ORDINANCES, ARTICLE III "NUISANCES", DIVISION 2 "OFFENSIVE CONDITIONS", SECTION 18-82 "PROHIBITED"; CHAPTER 46 "SIGNS", SECTION 46-6 "PROHIBITED SIGNS AND LOCATIONS", SUBSECTION (A) "PROHIBITED SIGNS."; CHAPTER 52 "SUBDIVISION REGULATIONS", ARTICLE V "DESIGN STANDARDS", SECTION 52-78 "STREETLIGHTS"; CHAPTER 64 "ZONING", ARTICLE I "IN GENERAL", SECTION 64-2 "DEFINITIONS"; ARTICLE VII "ZONING DISTRICTS AND STANDARDS", SECTION 64-197 "REGULATIONS COMMON TO ALL OR SEVERAL DISTRICTS.", SUBSECTION (G) "MINIMUM PARKING AND LOADING REQUIREMENTS."; ARTICLE VII "ZONING DISTRICTS AND STANDARDS", SECTION 64-198 "PERFORMANCE STANDARDS FOR COMMERCIAL AND INDUSTRIAL DISTRICTS.", SUBSECTION (C) "NUISANCES"; AND CREATING CHAPTER 64 "ZONING", ARTICLE VII "ZONING DISTRICTS AND STANDARDS", SECTION 64-197 "REGULATIONS COMMON TO ALL OR SEVERAL DISTRICTS.", SUBSECTION (J) "LIGHTING STANDARDS" TO ESTABLISH REVISED REQUIREMENTS AND STANDARDS FOR RESIDENTIAL AND COMMERCIAL LIGHTING, INCLUDE REFERENCES TO LIGHTING STANDARDS IN RELEVANT SECTIONS, AND INCLUDE THE UPDATED STREET LIGHTING POLICY, AND TO MODIFY CERTAIN OTHER PROVISIONS; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, Lockhart City Council and the Lockhart Planning and Zoning Commission are interested in developing methods to update the City Code to enhance the quality of the built environment; and,

**WHEREAS**, The quality of new commercial and residential projects is an area of concern to the City during this period of strong growth; and,

**WHEREAS**, The City anticipates a continuation of current development trends in the coming years; and,

**WHEREAS**, The City wishes to protect the safe use and enjoyment of outdoor areas, streets, and the night sky; and,

**WHEREAS**, Light pollution in the form of light trespass and glare to abutting property and the public decrease the safe use and enjoyment of Lockhart's natural and man-made resources; and,

**WHEREAS**, The current City Code contains limited standards for controlling outdoor lighting; and,

**WHEREAS**, The current City Code does not enable staff review of lighting on proposed projects; and,

**WHEREAS**, The Lockhart Planning and Zoning Commission held a public hearing on January 24, 2024, and voted to recommend amending Sections 18-82, 46-6, 52-78, 64-2, 64-197, and 64-198 to address these concerns, and to add, clarify, or otherwise modify certain other provisions; and,

**WHEREAS**, The City Council has determined that such amendment serves a public purpose and the Council desires to amend the Code of Ordinances accordingly;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:**

I. The foregoing recitals are approved and adopted herein for all purposes.

II. Chapter 18 “Environment”, Article III “Nuisances”, Division 2 “Offensive Conditions”, Section 18-82 “Prohibited”, is hereby amended in part to read as follows:

“(d) It shall be unlawful in residentially zoned districts to arrange, operate or maintain any yard lighting so that it illuminates portions of other properties, causing problems from glare or of a general nuisance nature. The intent of this subsection is that any lighting used to illuminate any yard, building, or structure in a residentially zoned district be so arranged as to reflect the light away from adjoining properties, thus maximizing the illumination of any yard lighting onto the property where it originates and minimizing the illumination that pervades other properties. See **Chapter 64-197(j) – Lighting Standards** for additional lighting regulations.”

III. Chapter 46 “Signs”, Section 46-6 “Prohibited signs and locations”, Subsection (a) “Prohibited Signs.”, is hereby amended in part to read as follows:

“(5) Any sign lighting, other than neon tube lighting, that exceeds 100 nits between sunset and sunrise, exceeds 300 nits between sunrise and sunset, or that causes any direct or undiffused illumination to be visible from any roadway or any residential district. See **Chapter 64-197(j) – Lighting Standards** for additional lighting regulations.”

IV. Chapter 52 “Subdivision Regulations”, Article V “Design Standards”, Section 52-78 “Streetlights”, is hereby amended to read as follows:

A. “Streetlights shall be installed by the subdivider in accordance with the current streetlight policy, as adopted by the city council, and shall conform to the construction and lighting standards of the city. See **Chapter 64-197(j) – Lighting Standards** for additional lighting regulations.”

B. Street Lighting Policy

a. Streetlights shall not be installed on private property.

b. New Subdivisions

- i. All new subdivision construction plans shall have developer installed LED streetlights based upon these standards, and the City’s Subdivision Ordinance. Any variance to this policy must be approved by the City Manager or designee.
- ii. The developer shall submit a streetlight plan as a part of the final subdivision plat package in conjunction with the utility plans and in conformance with these standards.
- iii. The staff shall review, coordinate with the electric utility, and recommend LED street lighting plans to the Electric Distribution Superintendent or other City Manager designee.
- iv. Metal poles with at a minimum height of 30 feet (30’) shall be required for all public LED street lighting with minimum 8 foot (8’) long, 80 gauge aluminum arms.
- v. The City may reject subdivision and development construction plans involving streets that fail to comply with the standards set forth in this section. In new subdivisions where underground primary and secondary must be provided by the developer, the developer shall provide all required easements and pay for the installation/materials/equipment for streetlights in accordance with the standards set out in this section.

c. Spacing

- i. Streetlights shall be placed in accordance with the following spacing requirements in all public streets:



1. Typical spacing of lights shall be one per intersection as described in the Street LED Watts/Lumens Chart of this section; where two street types intersect, the heavier street type lighting shall apply.
2. Lights shall be provided along arterial and collector streets, with a maximum spacing between lights of 250 feet (250') and in compliance with the LED Watts/Lumens Chart.
3. If the block length is over 600 feet (600') but less than increments of 300 feet (300'), the light shall be placed mid-block to the degree practical.
4. In a cul-de-sac turnaround, if the cul-de-sac length is longer than 300 feet (300').
5. In all vertical curve points of 10% or more in all streets.
6. At all roundabouts, bulb outs, and marked crosswalks.
7. Streetlights shall be placed in the subdivision in compliance with the final approved LED lighting plan.

ii. Streetlight LED Watts/Lumens Chart

| <u>Type of Street, Intersections, Other Locations</u> | <u>Watts/Lumens (Minimum)</u>                                                                                  |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
|                                                       | <u>30' Metal Poles, 8' aluminum mast Arms, photoelectric control, and fused – Submittal approval required.</u> |
| <u>Arterial</u>                                       | <u>148/8,600</u>                                                                                               |
| <u>Arterial/Arterial Intersections</u>                | <u>148/10,300</u>                                                                                              |
| <u>Arterial/Collector Intersections</u>               | <u>130/9,100</u>                                                                                               |
| <u>Arterial/Residential Intersections</u>             | <u>130/9,100</u>                                                                                               |
| <u>Arterial Other Specified Locations</u>             | <u>45/3,500</u>                                                                                                |
| <u>Collector</u>                                      | <u>95/5,600</u>                                                                                                |
| <u>Collector/Residential Intersections</u>            | <u>130/9,100</u>                                                                                               |
| <u>Collector/Collector Intersections</u>              | <u>130/9,100</u>                                                                                               |
| <u>Collector/Arterial Intersections</u>               | <u>45/3,500</u>                                                                                                |
| <u>Collector Other Specified Locations</u>            |                                                                                                                |
| <u>Residential-Local (Low Traffic)</u>                | <u>45/3,500</u>                                                                                                |
| <u>Residential/Residential Intersections</u>          | <u>95/8,000</u>                                                                                                |
| <u>Residential/Collector Intersections</u>            | <u>130/9,100</u>                                                                                               |
| <u>Residential/Arterial Intersections</u>             | <u>45/3,500</u>                                                                                                |
| <u>Residential Other Specified Locations</u>          | <u>45/3,500</u>                                                                                                |

d. Private Streets and Mobile Home Park Subdivision Streets

- i. No street or intersection shall be illuminated at public expense by the City of Lockhart unless said street is located within dedicated public street right-of-way. Public access easements shall not be considered public right-of-way for street lighting purposes. Streetlights within the mobile home park shall be provided by the developer along internal streets. Light standards shall have a height and spacing to ensure an

average illumination level of not less than 0.2 footcandles shall be maintained.

e. Annexed Areas

- i. In newly annexed areas, the annexation assessment and service plan, if required, shall indicate the approximate number of streetlights to be provided, the approximate annual cost of providing the lights and the timing for providing the streetlights. Streetlights shall be installed by the City in developed areas with conventional “along the street utility areas” in subdivisions of 5 lots or more upon request.
- ii. The additional cost of providing streetlights in annexed areas with underground utilities shall not be borne by the City. Streetlights in areas with rear utilities shall be provided as soon as economically feasible. All streetlights shall be provided within 5 years of the effective date of annexation where there are at least 5 contiguous home sites.

f. Existing Areas

- i. When a request is received for a streetlight in previously developed areas, the Developer and/or his designee will complete the “Request for Street Light” form. All requests for streetlights in existing subdivisions and public streets will be evaluated by the City Manager or his designee according to the standards set out in this chapter as follows:
  1. Requested light(s) must not be closer than 250 feet (250’) to the closest existing streetlight(s) unless approved by the City Manager or designee.
  2. Requested light(s) will receive priority if located at:
    - a. intersections of public streets,
    - b. sharp curves,
    - c. turns,
    - d. cul-de-sacs,
    - e. dead end streets, and
    - f. points of traffic conflict.
    - g. Lumen measurements will also be considered.
  3. Installation costs shall be reasonable and the number of trees along the streets that hinder street light levels will be considered.
  4. The City Manager or designee will evaluate a request for street lighting according to the above criteria. If a request is denied by the City Manager, the applicant may ask that his street light request be heard by the City Council; the Council’s decision will be final.

g. Moving Existing Installed Street Lights

- i. It shall be the responsibility of the property owner, developer, or building contractor to move existing installed streetlights where required in order to construct/alter/move a driveway or other appurtenance. A licensed electrical contractor must perform the work after review by the Electric Superintendent or designee and after obtaining the required permits.

V. Chapter 64 “Zoning”, Article I “In General”, Section 64-2 “Definitions”, is hereby amended to add the following:

[...]

Adequately Shielded – The attribute of a light source from which no direct glare is visible at normal viewing angles by virtue of its being properly aimed, oriented, and located and properly fitted with such devices as shields, skirts, or visors that permit no light to be emitted at or above a horizontal plane drawn through the lowest light-emitting part of the luminaire.

[...]

Footcandle – Unit of light density incident on a plane (assumed to be horizontal unless otherwise specified), and measurable with an illuminance meter, a.k.a. light meter. Footcandle measurements report the amount of light originating from a specific direction.

[...]

Glare – Excessive brightness in the field of view that is sufficiently greater than that to which the eyes are adapted, so as to cause annoyance or loss in visual performance and visibility, so as to jeopardize health, safety or welfare.

[...]

Illuminance – Quantity of incident light, measured in footcandles.

[...]

Light Trespass – Light emitted by a luminaire or lighting installation, which is cast beyond the boundaries of the property on which the lighting installation is sited.

[...]

Luminaire – A complete lighting fixture assembly consisting of lamp(s), lamp holders, electrical components, light directing devices, shielding devices and lenses or diffusers.

[...]

Nit – A unit of luminance, or brightness, emitted from a luminous surface equal to one candle per square meter, measured perpendicular to the rays of the source. Nits is the only scientific manner for measuring light energy being emitted from an internally illuminated sign.

[...]

VI. Chapter 64, Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, Subsection (g) “Minimum parking and loading requirements.”, is hereby amended in part to add the following:

“(1)(e)(5) Lighting fixtures used to illuminate or to mark any off-street parking area shall be arranged to shield direct light from any residence and from street traffic. **See Chapter 64-197(j) – Lighting Standards** for additional lighting regulations.”

VII. Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-197 “Regulations Common to all or several districts.”, is hereby amended to add Subsection (j) “Lighting Standards”, as follows:

A. Purpose and Application

a. Purpose

- i. Standards for controlling lighting and glare are set forth to permit an amount of outdoor lighting that is appropriate to allow for the safe use and enjoyment of outdoor areas, streets, and the night sky while mitigating light trespass and glare to abutting property and the public, reducing light pollution, and promoting public energy conservation. These standards are intended to allow reasonable enjoyment of adjacent and nearby properties by their owners and occupants while requiring adequate levels of lighting for nonresidential areas, such as parking lots.

b. Applicability and Exceptions

i. Applicability

1. This section applies to new and existing residential, commercial, public, and industrial development.

ii. Exceptions

1. Luminaires used for public roadway illumination may be installed at a maximum height of 30 feet and may be positioned at that height up to the edge of any bordering property.
2. All temporary emergency lighting required by the Police, the Fire Department, or other emergency services shall be exempt from the requirements of this section.
3. All hazard warning luminaires required by federal regulatory agencies are exempt from the requirements of this section, except that all luminaires used must be shown to be as close as possible to the federally required minimum output requirement for the specific task.
4. Recreational Area Lighting – Lighting for recreational uses (including athletic courts and fields) may employ standards, poles, and luminaires in excess of the heights prescribed in B(b) below.
  - a. Where recreational uses are adjacent to residential uses regardless of separation by streets, and such recreational use is illuminated in such a manner as to produce a light intensity in excess of 0.25 footcandles at the property line of the residential use, a living screen shall be required in accordance with the following:
    - i. Shade trees that normally grow to a height of 30 feet or greater shall be provided.
    - ii. Shade trees shall be planted at most 30 feet on center along the property line abutting the residential use.
    - iii. Shade trees shall be a variety that maintains a crown width sufficient to form a continuous screen at height between 10 feet and 25 feet above grade.
    - iv. Such trees shall be a minimum of 10 feet tall at the time of planting.
    - v. Shade trees acceptable for this purpose are defined in Chapter 60 – Vegetation, Section 60-28 - Definitions.
  - b. Recreational lighting must be shut off by 10:30pm on Sunday through Thursday and 11:30pm on Friday or Saturday nights.

B. Regulations

a. General

- i. The allowable maximum illuminance for any development abutting a residential use, including other residential uses, shall be 0.25 footcandles as measured at the property line.
- ii. Light sources shall be adequately shielded, of a down-light, indirect, diffused, or shield type so installed and maintained as to reduce glare effect and light trespass onto adjacent properties and boundary streets. Direct light shall not cross any zone boundary line.
- iii. No luminaire may be directed at an angle other than straight down. Up-lighting is prohibited, including but not limited to lighting for buildings, signage, and landscaping.



- iv. Pole-mounted and wall-mounted luminaires mounted above six (6) feet shall be adequately shielded, of a down-light or full cutoff type, and shall not direct light onto adjacent properties.
- v. The height of luminaires, including those mounted on poles and standards, shall not exceed 30 feet except as required by street lighting standards.
- b. Nonresidential, Multifamily, and Mixed Use Regulations
  - i. Lighting Plan Required
    - 1. All nonresidential, multifamily, and mixed use developments shall submit a lighting plan. The lighting plan shall show how the proposed development will comply with the regulations within this Section.
      - a. An application for a lighting plan shall be submitted and approved or denied by the Director of Planning as part of Subdivision, Planned Development District, and Building Permit applications. The lighting plan shall show such information in sufficient detail to enable the Director of Planning to readily determine whether the lighting plan is in compliance with the requirements within this section.
      - b. Elements of a Lighting Plan
        - i. A site plan or plans, complete with all structures, parking spaces, building entrances, traffic areas (both vehicular and pedestrian), existing and proposed trees, and adjacent uses. The lighting plan shall contain a layout of all proposed and existing luminaires, including but not limited to area, architectural, building entrance, canopy, soffit, landscape, flag, and sign lighting by location, orientation, aiming direction, and mounting height;
        - ii. The type of luminaires, fixtures, lamps, supports, reflectors, and other devices, and their respective location on the site;
        - iii. A description of the luminaires, fixtures, lamps, supports, reflectors, and other devices (such as catalog cuts by manufactures and drawings); and
        - iv. Photometric data, such as furnished by manufacturers, or similar data showing the angle of cut off or light emissions.
  - ii. The allowable maximum illuminance measured at the property line of a retail, office, commercial, or multifamily use shall be 3.0 footcandles and shall be 5.0 footcandles at the property line of an industrial use. When located adjacent to residential development, the intensity shall be no greater than 0.25 footcandles at the property line.
  - iii. All off-street parking areas for nonresidential, multifamily, and mixed uses that are used at night shall be illuminated beginning no later than thirty (30) minutes after sunset. Lighting may be constant or by motion sensor.
  - iv. Nonresidential uses that abut residential zoning districts shall be required to cease illumination of parking areas at the termination of hours of use. In case only a portion of a parking area is offered for use after dark, only that part is required to be illuminated in accordance with these standards. The portion offered for use after dark shall be clearly designated on the Lighting Plan.
  - v. The following table establishes maximum pole-mounted luminaire heights by parking lot size:

| <u>Longest Dimension of Lot</u> | <u>Maximum Luminaire Mounting Height</u> |
|---------------------------------|------------------------------------------|
| <u>Zero – 50 feet</u>           | <u>12 feet</u>                           |
| <u>51 – 100 feet</u>            | <u>18 feet</u>                           |
| <u>101 feet or greater</u>      | <u>25 feet</u>                           |

C. Nonconforming and Temporary Lighting

a. Nonconforming Lighting

i. Any luminaire or lighting installation existing on the effective date of this Ordinance that does not conform with the requirements of this Ordinance, shall be considered legally nonconforming.

1. A nonconforming luminaire or lighting installation shall be made to conform with the requirements of this Ordinance before building permits may be issued for the property, or when:

- a. Minor corrective action, such as re-aiming, automatically shutting off offending sources at a reasonable hour nightly, or shielding can achieve conformity with the applicable requirements of this Ordinance,
- b. It is deemed by the City to create a health or safety hazard,
- c. It is replaced by another luminaire or luminaires, or abandoned or relocated,
- d. The number of existing luminaires on the property is increased by 30% or more, or
- e. There is a change in use of the property.

b. Temporary Lighting

i. Any temporary outdoor lighting that conforms to the requirements of this chapter shall be allowed.

VIII. Chapter 64 “Zoning”, Article VII “Zoning Districts and Standards”, Section 64-198 “Performance standards for commercial and industrial districts.”, Subsection (c) “Nuisances”, is hereby amended in part as follows:

“(1) Lighting fixtures shall be arranged to shield direct light from crossing any zone boundary line. See Chapter 64-197(j) – Lighting Standards for additional lighting regulations.”

IX. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision or regulation.

X. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

XI. Penalty: Any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Section 1-8 of the City Code.

XII. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

XIII. Effective Date. That this ordinance shall become effective and be in full force immediately upon its passage.

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 6<sup>th</sup> DAY OF FEBRUARY 2024.**

CITY OF LOCKHART

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Lew White  
Mayor

ATTEST:

APPROVED AS TO FORM:

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Julie Bowermon  
City Secretary

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Brad Bullock  
City Attorney

TO: Lockhart City Council; Planning and Zoning Commission  
FROM: David Fowler AICP, Planning Director  
SUBJECT: Lighting Ordinance Amendment  
DATE: January 25, 2024

Dear Mayor and City Council:

The attached proposed code amendments regulate sign and exterior lighting by creating clear standards for light trespass/glare, the reduction of light pollution, and administrative review of light fixtures on new projects. The amendments are proposed in response to interest from the public and public officials in maintaining quality development and Lockhart's dark skies. The purpose of the amendments is:

**To permit an amount of outdoor lighting that is appropriate to allow for the safe use and enjoyment of outdoor areas, while mitigating light trespass and glare to abutting property and the public at large, reducing light pollution, and promoting public energy conservation.**

A lighting ordinance with clear standards and review for development prevents surprises to the city and neighbors by requiring that developers and builders provide complete information about proposed lighting, site suitability, and ordinance compliance that can be fully judged before permits are issued. Additionally, the proposed amendments include additions to chapters throughout the city code that cross-reference the primary lighting code section. Enforcement of these code amendments will require the purchase of a luminance meter (a.k.a. light meter) and an illuminance meter to enable staff to take measurements of light levels. No external training or contractors are required.

**The proposed code amendments strengthen the City's current lighting requirements.** In Lockhart's current city code, lighting regulations are contained in two sections: **Section 64-197(e)(5) Regulations common to all or several districts**, and **Section 64-198(c)(1) Performance standards for commercial and industrial districts**. These sections contain language that protects residences from off-street parking lighting and prohibits commercial/industrial lighting from crossing zoning boundaries, respectively. Additionally, **Section 18-82(d)** on prohibited nuisances requires that reflection from residential lighting is minimized, preventing the illumination of other properties by residential yard lighting. **Section 52-78**



**Streetlights.** in the subdivision code's design standards stipulated simply that streetlights are required according to city policy. Further lighting regulations apply to sign standards in **Section 46-6 Prohibited signs and locations.**

In preparing these amendments, staff has studied best practices in municipal lighting codes – including the recommendations of the International Dark-Sky Association – and compared similar cities' lighting standards. The chief recommendations are the consolidation of all lighting standards into one section of the code and writing the new standards to be as simple as possible to aid the public and staff with review and enforcement.

The proposed amendments are developed from the following principles for good lighting standards:

- Providing the right amount of light,
- Using fixtures that place the light only where needed, e.g., on the pavement,
- Using fixtures that shield the light source (bulb) from view,
- Having lights on only when needed, and
- Lighting areas uniformly to avoid very bright and very dark areas.

The amendments apply these principles to address the following areas:

- Glare control, e.g., aiming, shielding, light trespass,
- Max. allowed mounting heights,
- Shut-off hours/Security lighting,
- Lighting plan submission content,
- Compliance verification/monitoring,
- Non-conforming lighting,
- Maximum allowable illuminance at the property boundary,
- Allowed luminaire types,
- Penalties for code infractions.

A detailed overview of the lighting changes by section is below.

#### **Chapter 18-82(d) – Prohibited.**

This section of the nuisance code prohibits lighting that illuminates other properties and intends that lighting in residential zoning districts should be arranged to minimize light trespass on other properties. The proposed change adds a reference to the new code section created by this ordinance, **Chapter 64-197(j) – Lighting Standards**, to ensure citizens reading the code are aware of the new standards.

#### **Chapter 46-6(a)(5) - Prohibited signs and locations.**

This section of the sign code prohibits signage lighting that “causes direct or undiffused illumination” to be visible from public roadways or residential districts. This standard allows diffused light which is visible from roadways and residential districts. The opaque or semi-opaque cabinets typically used in commercial signs are generally considered to diffuse the interior cabinet lights. The proposed change adds a maximum limit to the brightness of light coming from signs between sunset and sunrise to reduce glare or light trespass. The proposed changes also include a reference to the new code section created by this ordinance, **Chapter 64-197(j) – Lighting Standards**, to ensure citizens reading the code are aware of the new standards.

#### **Section 52-78 - Streetlights.**

This section of the code currently consists of a single sentence referring the reader to “the current streetlight policy, as adopted by the city council”. The proposed change includes the current streetlight policy in whole, as adopted by City Council on January 21, 2020 as part of the City of Lockhart, Texas Construction Standards (pp. 44-46). The proposed changes also include a reference to the new code section created by this ordinance, **Chapter 64-197(j) – Lighting Standards**, to ensure citizens reading the code are aware of the new standards.

#### **Chapter 64-2 – Definitions.**

This section of the code includes the definitions of terms used in the entirety of **Chapter 64 – Zoning**. The proposed changes add new definitions of key terms in this lighting ordinance to support the new lighting ordinance. Key definitions include “footcandles” and “nits”, two measurements of light which record the amount of light coming from a particular direction and the amount of light emitted by a single source, respectively.

#### **Chapter 64-197(g)(1)(e)(5)**

This code section consists of a single sentence: “Lighting fixtures used to illuminate or to mark any off-street parking area shall be arranged to shield direct light from any residence and from street traffic.” The proposed changes add a reference to the new code section created by this ordinance, **Chapter 64-197(j) – Lighting Standards**, to ensure citizens reading the code are aware of the new standards.

## **Chapter 64-197(j) – Lighting Standards.**

This section of the code is the main subject of this ordinance amendment. It is entirely new and proposes standards for new and existing lighting throughout the City. It will be appended to **Section 64-197. – Regulations common to all or several districts.** and is the section to which the added references in other code sections point. The regulations recommended by staff adapt the principles of the International Dark-Sky Association to apply to Lockhart, which has a large amount of pre-existing lighting. The regulations are intended to provide simple rules and review for new projects to maximize the effectiveness of staff enforcement.

Comments by subsection are below.

- Purpose and Application: The new standards apply to all new and existing residential, commercial, public, and industrial development in Lockhart. The standards are designed to allow for the safe use and enjoyment of outdoor areas, streets, and the night sky while mitigating light trespass and glare to abutting property and the public, reducing light pollution, and promoting public energy conservation.
- Exceptions from applicability:
  - o Per the streetlight standards in the City of Lockhart, Texas Construction Standards, incorporated into **Section 52-78 – Streetlights** above, streetlights are exempted from the proposed standards because the Section 52 standards control.
  - o Temporary emergency lighting as required by City/Public emergency services are exempted.
  - o Federally-required lighting for hazard warnings (example: light required on communications towers by the Federal Aviation Administration) are exempt provided they conform to the minimum output allowed by federal standards.
  - o Recreational area lighting for sports stadiums and similar recreational uses are exempted from the lighting standards provided that where the nearest uses are residential simple landscape screening principles detailed in the code section are followed.
- Regulations:
  - o Light from any use is limited to 0.25 footcandles at the property line of any residential use.
  - o Sources of light (or fixtures, called here “luminaires”) are required to be of a design and placement that directs light straight down and does not allow light to escape to the sides or top. This minimizes the primary causes of light pollution and trespass onto nearby properties.

- o The maximum height of luminaries is set at 30 feet, except where required by streetlighting standards. This is because even downward-facing lights may light areas beyond property lines when located high up.
- o Nonresidential, multifamily, and mixed-use regulations:
  - A lighting plan is required for these development types, which will allow Staff to predict and modify the effects of site lighting on surrounding properties. The lighting plan shall include the information typically included on a site plan or development plan and shall show the location of each proposed luminaire. Applicants will be required to include a description and characteristics of each proposed luminaire with the plan; this information is typically available from light fixture manufacturers/suppliers.
  - Maximum light levels at property lines are established based on the type of adjacent use: retail, office, commercial, and multifamily uses will receive no more than 3.0 footcandles from adjacent properties; industrial uses will receive no more than 5.0 footcandles from adjacent uses; residential uses will receive no more than 0.25 footcandles from adjacent uses.
  - Parking areas which are not used after dark shall not be illuminated after dark, while parking areas used after dark require lighting. Maximum parking area luminaire heights are set based on the size of the parking area.
- Nonconforming lighting:
  - o Luminaires not meeting the standards of this ordinance will be considered legally nonconforming.
  - o Nonconforming lighting shall be brought into compliance with the ordinance prior to building permits can be issued for the property, or when minor actions (example: simple readjustment of moveable light fixtures) can bring the property into compliance.
  - o The ordinance provides that the City can require nonconforming lights to be brought into compliance when existing lighting is a hazard to health or safety, when the number of luminaires on a property is increased by 30% or more, or when there is a change in use of the property.

#### **Chapter 64-198(c)(1) – Nuisances.**

This code section consists of a single sentence: “Lighting fixtures shall be arranged to shield direct light from crossing any zone boundary line.” The proposed changes add a reference to the new code section



created by this ordinance, **Chapter 64-197(j) – Lighting Standards**, to ensure citizens reading the code are aware of the new standards.

Measurement notes:

- **Footcandle measurements** are appropriate for determining brightness from all light sources in a direction, making **illuminance meters** useful for measuring light trespass from one property to another.
- **Nit measurements** are appropriate for measuring the brightness of illumination on an object, making **luminance meters** useful for determining whether specific objects are over/under illuminated with respect to an ordinance setting maximum brightness levels for certain uses, e.g. billboards.

# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Approve Resolution 2024-05 authorizing the approval of the following documents, policies, procedures, and proclamation associated with the Texas Department of Agriculture (TDA) Community Development Block Grant (CDBG) Project CDV21-0093 as required by the Civil Rights requirements of Title I of the Housing and Community Development Act and Fair Housing Law.

1. Citizen Participation Plan and Grievance Procedures;
2. Excessive Force Policy;
3. Fair Housing Policy;
4. Section 504 Policy and Grievance Procedures;
5. Code of Conduct Policy;
6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing Choice.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works - Sean Kelley

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** In late 2020, the City Council authorized submission of a CDBG grant application for the replacement of residential water meters. Grant Development Services thereafter submitted the application for the grant in the amount of \$350,000. On January 6, 2023, the City was informed that Lockhart was awarded the grant that will replace approximately 950 aging residential water meters. These documents are another portion of the grant requirements in which the City must take actions to ensure that no person or group is denied benefits such as employment, training, housing and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability. The Resolution contains the statement that, in accordance with Section 504 of the Rehabilitation Act of 1973, the City of Lockhart does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds.

Attached is an explanation provided by Gandolf Burrus of Grant Development Services about the documents listed above.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:** \$70,000 (Match)

**Account Number:** 520-5750-484-00

**Funds Available:** \$141,671

**Account Name:** WATER METERS & BOXES

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:** January 6, 2023- Grant Award

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff recommends approval of the Resolution as presented.

**LIST OF SUPPORTING DOCUMENTS:** A1014 Civil Rights Resolution 2024-05, A1013 - Citizen Participation Plan, A1003 - Civil Rights - Excessive Force Policy 2020, A1015 - Civil Rights - Fair Housing Policy 2024, A1007 - Civil Rights - Fair Housing Month Proclamation 2024, A1004 - Civil Rights - Section 504 Policy Against Discrimination based on Handicap and Grievance Procedure, A1002 Code of Conduct 2024

**RESOLUTION No. 2024-05  
Regarding Civil Rights**

**The City of Lockhart, Texas Texas**

Whereas, the **City of Lockhart** Texas, (hereinafter referred to as "City" has been awarded TxCDBG funding through a TxCDBG grant # CDV-21-0093 from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the **City of Lockhart** in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the **City of Lockhart** in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the **City of Lockhart** in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the Section 3 Service Area;

Whereas, the **City of Lockhart** in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the **City of Lockhart**, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the **City of Lockhart** in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and



Whereas, the **City of Lockhart**, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing;

Whereas, the **City of Lockhart**, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE **CITY OF LOCKHART TEXAS**, that:

The **City of Lockhart** of ADOPTS/REAFFIRMS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).
4. [If Grant Recipient employs 15 or more employees], Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The **City of Lockhart** affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing choice.

**Passed and approved this** \_\_\_\_\_ **day of** \_\_\_\_\_, **20**\_\_\_\_\_.

\_\_\_\_\_  
Signature of Elected Official

\_\_\_\_\_  
Printed Name of Elected Official

City of Lockhart

Date \_\_\_\_\_

THE CITY OF LOCKHART  
CITIZEN PARTICIPATION PLAN  
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:*

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have ‘meaningful access’ to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see [LEP.gov](http://LEP.gov)

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City of Lockhart, at City Hall located at 308 West San Antonio. Lockhart Texas 78644 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. Citizens may also request the procedures be mailed to them by calling **Julie Bowermon, City Secretary** City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461).
2. A copy of the complaint or grievance shall be transmitted by the complainant to the entity that is the subject of the complaint or grievance and to the City/County Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City of Lockhart shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after

receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

## TECHNICAL ASSISTANCE

When requested, the City/County shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City of Lockhart, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City/County, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City of Lockhart shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City/County shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City/County shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City/County must comply with the following citizen participation requirements in the event that the City/County receives funds from the TxCDBG program:

1. The City of Lockhart shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City of Lockhart shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City/County shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

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Lew White Mayor

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Date



LA CIUDAD DE LOCKHART / CONDADO DE CALDWELL  
PLAN DE PARTICIPACIÓN CIUDADANA  
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:*

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad/Condado de \_\_\_\_\_, \_\_\_\_\_ (Dirección postal), \_\_\_\_\_, ( teléfono ) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la \_\_\_\_\_, a \_\_\_\_\_ (Dirección postal) o puede llamar a \_\_\_\_\_ (Teléfono).
2. Una copia de la queja o reclamación se transmitirá por el \_\_\_\_\_ a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad/Condado dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El \_\_\_\_\_ deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia sera notificada, por escrito, dentro de los quince (15) días

cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se debiera completar la investigación.

5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionara copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

## ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad/Condado proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad/Condado, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

## DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad/Condado, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad/Condado debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad/Condado deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad/Condado deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad/Condado conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad/Condado debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad/Condado recibe fondos del programa TxCDBG:

1. La Ciudad/Condado celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad/Condado celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad/Condado conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

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<< Nombre>>, Alcalde de la ciudad o Juez de

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Fecha



## **Excessive Force Policy**

In accordance with 24 CFR 91.325(b)(6), the City of Lockhart hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Lockhart to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations.
2. It is also the policy of the City of Lockhart to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. The City of Lockhart will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Lockhart we the undersigned have read and fully agree to this plan and become a party to the full implementation of this program.

\_\_\_\_\_  
Lew White

\_\_\_\_\_  
Title: Mayor

\_\_\_\_\_  
Date

09/01/2020

## Fair Housing Policy

In accordance with Fair Housing Act, the City of Lockhart hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Lockhart *agrees to* affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Lockhart *agrees to* plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Lockhart will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Lockhart we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

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Signature

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Title

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Date

**Fair Housing Month Proclamation  
Proclamation of July as Fair Housing Month**

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of [Month], provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of Lockhart , do proclaim July as Fair Housing Month in the City of Lockhart and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

IN WITNESS WHEREOF we have affixed our signatures and seal on this the 6<sup>th</sup> day of February 2024

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_

Witness:

\_\_\_\_\_

Title: \_\_\_\_\_

## **Section 504 Policy Against Discrimination based on Handicap and Grievance Procedures**

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), the City of Lockhart *employs fifteen or more persons and* hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Lockhart does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Lockhart's recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Lockhart shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Lockhart shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
  - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Lockhart to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
  - b. Complaints should be addressed to: **Julie Bowermon, City Secretary**  
City of Lockhart PO Box 239 Lockhart, TX 78644 512-398-3461, who has been designated to coordinate Section 504 compliance efforts.
  - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.



- d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
- e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by **Julie Bowermon, City Secretary**. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued **Julie Bowermon, City Secretary** and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Lockhart relating to the complaints files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Lockhart within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Lockhart complies with Section 504 and HUD regulations.

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Signature/Title

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Date

**CODE OF CONDUCT**

As a Grant Recipient of a TxCDBG contract, CDV-21-0093 The City of Lockhart shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Lockhart shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Lockhart shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Lockhart Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

**Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.**

\_\_\_\_\_  
Lew White, Mayor  
City of Lockhart

3/1/2022

**REGULAR MEETING  
LOCKHART CITY COUNCIL**

**FEBRUARY 21, 2023**

**6:30 P.M.**

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS**

**Council present:**

Councilmember John Castillo  
Councilmember Juan Mendoza  
Councilmember Jeffry Michelson

Mayor Lew White  
Councilmember Brad Westmoreland  
Councilmember Kara McGregor  
Mayor Pro-Tem Angie Gonzales-Sanchez

**Staff present:**

Steve Lewis, City Manager  
David Fowler, Planning Director  
Julie Bowermon, Civil Service/HR Director  
Mike Kamerlander, Interim Economic Development Director

City Attorney  
Sean Kelley, Public Works Director

**Citizens/Visitors Addressing the Council:** Will Wachel of TRC Engineering; Kylie Mycock of Rialto Studio; Alfonso Sifuentes of Central Texas Refuse; and Citizens: Stephen Woytkewicz, Ricky Seitz, and Joan Gabriel.

**Work Session 6:30 p.m.**

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

**DISCUSSION ONLY**

**A. PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT (60% DESIGN REPORT).**

Mr. Kelley stated that TRC will be providing a project update regarding the 60% design milestone.

Will Wachel of TRC Engineering and Kylie Mycock of Rialto Studio provided information regarding the topics listed below.

Major design components have been refined in comparison to the 30% design plans, conflicting design elements have been modified, and quantities/probable cost estimates have been updated to reflect the changes.

The progress report will also address the following:

- Completed tasks.
- Comments received during meetings with the County and Texas Department of Transportation.
- Proposed street improvements to eliminate steep steps along roads.

In June of 2023, staff will receive the 100% plans from TRC Engineering. These plans will be used for the permitting, bidding and construction of the Downtown Revitalization Project. An additional update by TRC will follow the release of the 100% plans that will explain the next steps of the project prior to bidding beginning. There was discussion.

**B. PRESENTATION BY CENTRAL TEXAS REFUSE REGARDING SOLID WASTE COLLECTION ACTIVITIES, PROGRAMS AND 130 ENVIRONMENTAL PARK.**

Mr. Kelley stated that Central Texas Refuse (CTR) will be providing an update regarding solid waste services provided, citizen dropoffs, the new modified residential collection route, and SH130 Environmental Park.

Alfonso Sifuentes of Central Texas Refuse provided information regarding the following topics:

- Historical background.
- Service totals in 2021 and 2022 for Residential and Commercial customers.
- Modified residential collection route.
- Community investments and City co-sponsored events.
- Construction of the Shared Community Center.
- Update regarding the SH130 Environmental Park.

**C. PRESENTATION BY INTERIM POLICE CHIEF LUNSFORD REGARDING THE 2022 RACIAL PROFILING REPORT.**

The Council received the report in the Council agenda packet. Mayor White announced that Interim Police Chief Lunsford would be present at the next Council meeting to provide a detailed presentation of the report.

**D. DISCUSS RESOLUTION 2023-01 REGARDING THE REQUEST OF JES DEV CO, INC. FOR SUPPORT FROM THE CITY OF LOCKHART FOR TAX CREDITS RELATIVE TO THE CONSTRUCTION OF 30 AFFORDABLE SENIOR HOUSING UNITS NAMED MAPLE PARK MANOR TO BE LOCATED NORTH OF CLEARFOK STREET.**

Mr. Fowler stated that Jim Markel and Michael P. Ash of JES Development Company, Inc. recently met with the Lockhart City Manager to discuss the proposed construction of 30 senior housing units in Lockhart. A request was made for the city to consider a resolution of support for the development as well as a resolution approving \$250 in local support for the development in the form of a fee waiver. The resolution will be submitted to the Texas Department of Housing and Community Affairs (TDHCA) as evidence of local support to increase chances of receiving funding. The development will be restricted to senior residents and located adjacent to Maple Park Senior Village, a senior apartment complex developed previously by JES Holdings at 1925 Clearfork Street in Lockhart. The proposed building will be a single three-story, elevator-served building and will include 24 1-BR and 6 2-BR units. The one-bedroom units will be approximately 750 square feet while the two-bedroom units will be approximately 880 square feet. The development will include both indoor and outdoor amenities appropriate to the development's residents and size. TDHCA will issue funding commitments in late July. Assuming JES Holdings is approved for financing, they anticipate starting the plan review process with city staff in the winter of 2023-2024, starting construction in late spring of 2024, and finishing sometime in 2025. Mr. Fowler recommended approval. There was discussion.

**E. DISCUSS LEASE AGREEMENT BETWEEN THE CITY OF LOCKHART AND NEW CINGULAR WIRELESS PCS, LLC FOR INSTALLATION OF CELLULAR ANTENNA COMPONENTS TO THE MAPLE STREET ELEVATED STORAGE TOWER LOCATED AT 460 CITY LINE ROAD AND AUTHORIZING THE MAYOR TO SIGN THE LEASE DOCUMENTS.**

Mr. Kelley stated that New Cingular Wireless PCS (AT&T) approached the City in 2022 to seek lease space on the Maple Street Elevated Storage Tower for use for antenna space. The proposed antennas would be located beneath the bowl of the tower as depicted in Exhibit 1 of the packet. The lease would grant AT&T use of the premises for the transmission and reception of communications signals. The lease would



also grant 24/7 access, so AT&T may install, build, maintain, operate, repair, and replace communication fixtures. The initial lease term would be five (5) years, and the agreement will automatically renew for five (5) additional (5) year term(s). The rent for tower lease space would initially be \$2,000.00/ month (\$24,000.00/ annually) for the first five years. At each five year renewal anniversary, rent will increase by three percent (3%) over the rent paid during the previous five (5) year term. Over the entire 30 year lease, the revenue from the lease would be \$776,208.00. Upon expiration of the lease, the tenant would be required to repair any damage to the property resulting from removing the communication components. Mr. Kelley recommended approval. There was discussion.

**F. DISCUSS AWARDING BID TO 304 CONSTRUCTION, LLC OF CEDAR CREEK, TEXAS IN THE AMOUNT OF \$199,600 FOR THE CONSTRUCTION OF THE 2023 SIDEWALK IMPROVEMENTS PROJECT.**

Mr. Kelley stated that in 2022, City staff evaluated sidewalk conditions within the city and determined that deficiencies within the sidewalk system. It was decided by Council to unanimously approve the use of up to \$350,000 from the Series 2022 Tax Note to remedy the worst sidewalk deficiencies first. Sidewalk Improvements Project consists of approximately 1,456 square yards of concrete sidewalk replacement, and 21 concrete ramp replacements, which is approximately 3,250 linear feet of sidewalks of various widths in various locations throughout town. Ten (10) bids for the project were received, ranging from \$199,600 to \$438,484. The lowest bid was submitted by 304 Construction, LLC in the amount of \$199,600. TRC has conducted reference checks on 304 Construction and found that all references that were contacted recommended this contractor for future work. Mr. Kelley recommended approval. There was discussion.

**G. DISCUSS SECOND AMENDMENT OF 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND VISIONARY FIBER TECHNOLOGIES, INC.**

Mr. Kamerlander stated that Visionary Fiber Technologies, Inc. ("VFT") is commercializes Texas State University technology called "Fiber Reactors". The reactors allow for the rapid combination of solutions to react and separate faster than established methods traditionally used. VFT established its operations in Lockhart in 2018 with incentives from the City of Lockhart, LEDC, and Caldwell County. VFT has approached the City for incentives for an expansion of operations including a new 6,800 SF office located on the corner of SH 20 and E. MLK Industrial Blvd. This additional office space to the company's headquarters will free up space in the main building to build additional lab and manufacturing space. The investment number is twice as much as the original investment by the company and the new and reconfigured space allows for more jobs to be created to facilitate the growth of the company in the future.

Mr. Kamerlander provided an explanation regarding the project details as listed below:

**Timing:**

Immediately

**Employment:**

Additional 25 above current incentive requirements at \$75,000 average salary

**New Investment:**

\$9,960,210

**Status:**

VFT currently has building permits under review with the City of Lockhart. Project is funded and ready to go.

**Recommended Incentives:**

| Year      | Current | Proposed |
|-----------|---------|----------|
| 1 (2019)  | 100%    | N/A      |
| 2 (2020)  | 75%     | N/A      |
| 3 (2021)  | 75%     | N/A      |
| 4 (2022)  | 75%     | N/A      |
| 5 (2023)  | 75%     | 75%      |
| 6 (2024)  | 50%     | 66%      |
| 7 (2025)  | 50%     | 66%      |
| 8 (2026)  | 50%     | 50%      |
| 9 (2027)  | 50%     | 50%      |
| 10 (2028) | 50%     | 50%      |

Total Current Incentive with expansion: \$561,238.

New Incentive: \$606,328 (+\$45,090)

Mr. Kamerlander recommended approval. There was discussion.

**H. DISCUSS PROPOSAL TO ASSIGN RECENTLY-ANNEXED AREAS TO CITY COUNCIL DISTRICTS AND DISCUSS ORDINANCE 2023-05, ADOPTING REVISED CITY COUNCIL DISTRICT BOUNDARIES.**

Mr. Fowler stated that this item is a discussion of a proposed assignment of three recently-annexed areas to City Council districts. The properties requiring assignment are the Red Oak Seawillow property, covering 89.775 acres and annexed on September 6, 2022; the former southwest development agreement (or "Donut Hole") properties, covering 197 acres south of State Park Road, annexed December 6, 2022; and the Austin Davis property, located east of Lay Road near the intersection with FM 1322, annexed January 3, 2023. Using the principle that all city council districts should be contiguous, the proposal would assign the Red Oak annexation and the Southwest annexation to District 4, while assigning the Austin Davis annexation to District 1. With the exception of three properties in the southwest annexation area, all of the properties are vacant, so there should be minimal impact on the current population balance of the council districts. The development of these parcels, along with development activity in other parts of the city, will likely cause significant council district boundary adjustments after the release of the 2030 Census. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:40 p.m.

## **REGULAR MEETING**

### **ITEM 1. CALL TO ORDER.**

Mayor Lew White called the meeting to order at 7:55 p.m.

### **ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.**

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

### **ITEM 3. PUBLIC COMMENT.**

Mayor White requested citizens to address the Council. There were none.

### **ITEM 4. HOLD A PUBLIC HEARING ON APPLICATION ZC-23-01 FROM AUSTIN DAVIS OF LOCKHART 1322 LLC AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2023-04, FOR A ZONING CHANGE FROM AO AGRICULTURAL – OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON 92.52 ACRES IN THE JAMES GEORGE LEAGUE, ABSTRACT NO. 9. LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 530 FEET EAST OF FM 1322.**

Mayor White opened the public hearing at 7:58 p.m. He requested that staff background report.

Mr. Fowler stated that the applicant has requested to rezone the property in order to develop a single-family residential neighborhood. The property has been zoned AO Agricultural-Open Space District since its annexation on January 3, 2023. The proposed rezoning would allow development of the Single Family 2 (SF-2) development type on the property, which is not permitted within the AO zoning district. The applicant has estimated that the subdivision could contain approximately 380 residences. The proposed zoning is consistent with the Future Land Use Map designation for the parts of the property that are closest to FM 1322/Lay Road. Areas further out from the city limits at the time of the adoption of the most recent Future Land Use Map were usually designated Agriculture/Rural Development rather than being designated as a more specific future use. The property is located within a short distance from city water, but would require a force main to connect to the wastewater system at Blackjack Street. The property is located off Lay Road, which would need to be improved to handle the increased traffic which a residential subdivision would provide. Two nearby residents spoke at the Planning and Zoning Commission meeting, expressing concerns regarding increased traffic on Lay Road. City staff has received two letters of opposition since the meeting, also expressing opposition based upon traffic concerns and other effects on surrounding property owners.

Mayor White requested the applicant to address the Council.

Brett Corwin of Austin Davis of Lockhart 1322, LLC provided information regarding the project. There was discussion regarding the traffic concerns.

Mayor White requested citizens against the zoning change to address the Council.

Stephen Woytkewicz, 70 Lay Road, expressed concern about the new development encroaching on his property which will decrease the front yard to his house from 30 to 15 feet from his house.

Ricky Seitz, 420 Lay Road, expressed concern about the existing utility lines such as fuel and water being damaged and creating a hazard in the neighborhood.

Joan Gabriel, 93 Seawillow Road, expressed concern about the utility lines and about the additional flooding and traffic congestion with a new subdivision.

Mayor White requested additional citizens to address the Council. There were none. He closed the public hearing at 8:22 p.m.

Mayor White asked Will Wachel of TRC Engineering about the utility line, drainage and traffic congestion concerns. Mr. Wachel responded that TRC would investigate the issues of concern during the construction planning meetings as directed by staff.

There was discussion.

Councilmember Mendoza made a motion to approve Ordinance 2023-04/ZC-23-01, as presented. Councilmember McGregor seconded. The motion passed by a vote of 5-2, with Councilmember Castillo and Councilmember Westmoreland opposing.

**ITEM 5-A. DISCUSSION AND OR ACTION OF RESOLUTION 2023-01 REGARDING THE REQUEST OF JES DEV CO, INC. FOR SUPPORT FROM THE CITY OF LOCKHART FOR TAX CREDITS RELATIVE TO THE CONSTRUCTION OF 30 AFFORDABLE SENIOR HOUSING UNITS NAMED MAPLE PARK MANOR TO BE LOCATED NORTH OF CLEARFOK STREET.**

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2023-01, as presented. Councilmember Castillo seconded. The motion passed by a vote of 7-0.

**ITEM 5-B. DISCUSSION AND CONSIDERATION OF THE 2022 RACIAL PROFILING REPORT.**

Councilmember Mendoza made a motion to accept the 2022 Racial Profiling report, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

**ITEM 5-C. DISCUSSION AND/OR ACTION REGARDING A LEASE AGREEMENT BETWEEN THE CITY OF LOCKHART AND NEW CINGULAR WIRELESS PCS, LLC FOR INSTALLATION OF CELLULAR ANTENNA COMPONENTS TO THE MAPLE STREET ELEVATED STORAGE TOWER LOCATED AT 460 CITY LINE ROAD AND AUTHORIZING THE MAYOR TO SIGN THE LEASE DOCUMENTS.**

Councilmember Michelson made a motion to approve the lease agreement between the City of Lockhart and New Cingular Wireless, PCS, LLC, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

**ITEM 5-D. DISCUSSION AND/OR ACTION REGARDING RECOMMENDATION TO AWARD BID TO 304 CONSTRUCTION, LLC OF CEDAR CREEK, TEXAS IN THE AMOUNT OF \$199,600 FOR THE CONSTRUCTION OF THE 2023 SIDEWALK IMPROVEMENTS PROJECT.**

Mayor Pro-Tem Sanchez made a motion to award bid to 304 Construction, LLC for the construction of the 2023 sidewalk improvements project, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 5-E. DISCUSSION AND/OR ACTION REGARDING SECOND AMENDMENT OF 380 ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND VISIONARY FIBER TECHNOLOGIES, INC.**



Councilmember Michelson made a motion to approve the second amendment of the 380 Economic Development Agreement between the City of Lockhart and Texas and Visional Fiber Technologies, Inc. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

**ITEM 5-F. CONSIDERATION OF A PROPOSAL TO ASSIGN RECENTLY-ANNEXED AREAS TO CITY COUNCIL DISTRICTS AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2023-05, ADOPTING REVISED CITY COUNCIL DISTRICT BOUNDARIES.**

Councilmember Mendoza made a motion to approve Ordinance 2023-05, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

**ITEM 6. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Progress relative to the upcoming Comprehensive Plan update.
- Council / Planning Zoning Committee on housing and development issues meets on February 27, 2023 at 6:00 p.m. in the Dr. Eugene Clark Library - third floor.
- Update concerning the City's efforts on securing grants for public improvements.
- Update on 2022-2023 Street Resurfacing Projects.
- KidFish at City Park on March 18 at 9:00 a.m.
- Household Hazardous Waste Collection Event will be held Saturday, April 1, 2023 (rain or shine) for Lockhart residents.
- Future City Council Agenda items on March 7, 2023 include:
  - Consulting agreement for Parks and Recreation General Planning Services.
  - Recommendation from the Hotel Occupancy Tax (HOT) Advisory Board for 2023 allocations.
  - Annual Review of the Emergency Outdoor Siren Activation Policy.

**ITEM 7. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.**

Councilmember Westmoreland announced that there are 26 ducks in the Lockhart City pond.

Councilmember Mendoza encouraged everyone to keep house and vehicle doors locked and to stay safe.

Mayor Pro-Tem Sanchez expressed condolences to the families of Theresa Ledesma, Joe Davila and Jody Thompson for their loss. She thanked the Progressive Club for a successful annual banquet.

Councilmember Castillo expressed condolences for families that have lost a loved one. He thanked staff for their work. He inquired about staff reminding citizens about the emergency siren protocols and safety precautions to take during an emergency.

Mayor White thanked the Progressive Club for a successful annual banquet. He thanked the sponsors of the 1<sup>st</sup> Annual Fur Ball event to promote adoption of animals at the Lockhart Animal Shelter and the Take Me Home organization. He thanked staff for the report about grants.

**ITEM 11. ADJOURNMENT.**

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded.  
The motion passed by a vote of 7-0. The meeting was adjourned at 8:48 p.m.

PASSED and APPROVED this the 6th day of February, 2024.

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

ATTEST:

\_\_\_\_\_  
Julie Bowermon  
City Secretary

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Approve Resolution 2024-03 allowing the police department to apply for the Patrol Laptop Technology Improvement Project grant through the Capital Area Council of Governments (CAPCOG) and designating the City Manager as the Authorized Official.

**ORIGINATING DEPARTMENT AND CONTACT:** Police - Gary Williamson

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** The police department wishes to apply for a Criminal Justice Division (CJD) Grant through the Capital Area Council of Governments (CAPCOG) to replace twenty (20) laptops for patrol cars. The current laptops are over six (6) years old and contain the minimum amount of memory required to run the operating system after a recent update. The in-car laptops are a link to law enforcement databases and used to verify people's identity, check registrations on vehicles, check serial numbers for stolen items, write reports, and more.

The total for the twenty (20) laptops with extended warranties is \$110,577.23. There are no matching funds required.

**PROJECT SCHEDULE (if applicable):** October 1, 2024 to September 30, 2025.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** There are NO matching funds for this grant.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

**LIST OF SUPPORTING DOCUMENTS:** CC Resolution - Body-Worn Camera Project

**RESOLUTION NO. R2024-03**  
**CITY OF LOCKHART, TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THAT THE PATROL LAPTOP TECHNOLOGY IMPROVEMENT PROJECT BE OPERATED FOR THE 2025 FUNDING CYCLE; AND AUTHORIZING THE CITY MANAGER TO ACT AS THE CITY’S AUTHORIZED OFFICIAL AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION IN THE GRANT PROGRAM**

**WHEREAS**, the City Council of Lockhart, TX finds it in the best interest of the citizens of Lockhart, TX that the Patrol Laptop Technology Improvement Project be operated for the 2025 funding cycle, start date 10/01/2024 and end date 09/30/2025; and

**WHEREAS**, the City Council of Lockhart, TX agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division, grant application, and

**WHEREAS**, the City Council of Lockhart, TX agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of Lockhart, TX assures that the funds will be returned to the Criminal Justice Division in full.

**WHEREAS**, the City Council of Lockhart, TX designates the City Manager as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Lockhart, TX approves submission of the grant application for the Patrol Laptop Technology Improvement Project to the Office of the Governor, Criminal Justice Division.



Passed and Approved this 6<sup>th</sup> of February, 2024.

CITY OF LOCKHART, TEXAS

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Lew White, Mayor

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Julie Bowermon, City Secretary

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Brad Bullock, City Attorney

Grant Number: 4994201

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Approve Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official.

**ORIGINATING DEPARTMENT AND CONTACT:** Police -

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** Discuss/take action on Resolution 2024-04 allowing the police department to apply for the Ballistic Shield Project grant through the Office of the Governor (OOG) and designating the Police Chief as the Authorized Official.

The police department would like to add ten (10) ballistic shields for use in any possible response to an active shooter or barricaded subject situation. Ballistic shields offer an additional layer of protection for officers and can stop rifle rounds up to certain calibers.

The total for this project is \$18,509.70. There are no matching funds required.

**PROJECT SCHEDULE (if applicable):** September 1, 2024 through September 1, 2025.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** There are NO matching funds for this grant.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

**LIST OF SUPPORTING DOCUMENTS:** CC Resolution -Ballistic Shield Project

**RESOLUTION NO. R2024-04**  
**CITY OF LOCKHART, TEXAS**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THAT THE BALLISTIC SHIELD PROJECT BE OPERATED FOR THE 2025 FUNDING CYCLE; AND AUTHORIZING THE POLICE CHIEF TO ACT AS THE CITY'S AUTHORIZED OFFICIAL AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE GRANT PROGRAM**

**WHEREAS**, the City Council of Lockhart, TX finds it in the best interest of the citizens of Lockhart, TX that the Ballistic Shield Project be operated for the 2025 funding cycle, start date 09/01/2024 and end date 09/01/2025; and

**WHEREAS**, the City Council of Lockhart, TX agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division, grant application, and

**WHEREAS**, the City Council of Lockhart, TX agrees that in the event of loss or misuse of the Criminal Justice Division funds, the City Council of Lockhart, TX assures that the funds will be returned to Office of the Governor in full.

**WHEREAS**, the City Council of Lockhart, TX designates the Police Chief as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

**NOW THEREFORE, BE IT RESOLVED** that the City Council of Lockhart, TX approves submission of the grant application for the Ballistic Shield Project to the Office of the Governor.

Passed and Approved this 6<sup>th</sup> of February, 2024.

CITY OF LOCKHART, TEXAS

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Lew White, Mayor

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Julie Bowermon, City Secretary

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Brad Bullock, City Attorney

Grant Number: 5014901



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Accept 1st Quarter Financial Report FYE 2024.

**ORIGINATING DEPARTMENT AND CONTACT:** Finance - Joseph Resendez

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** In an effort to keep the City Council updated and informed on the City of Lockhart's budget, a quarterly financial status report is presented that focuses on financial and operational performance and provides updates on revenues and expenditures for the remainder of the fiscal year. This financial management practice is recommended by the GFOA.

**PROJECT SCHEDULE (if applicable):**

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:**

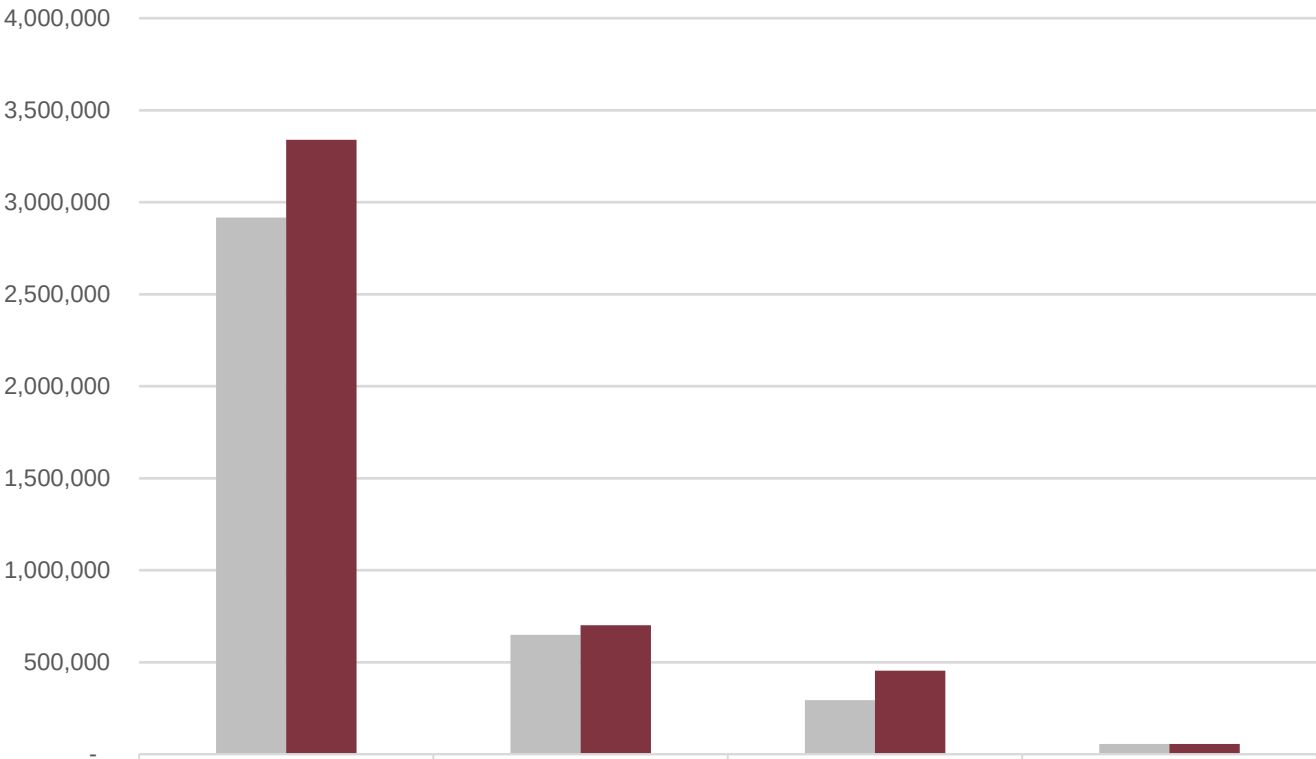
**LIST OF SUPPORTING DOCUMENTS:** 1st Qtr Financial Focus FYE 2024

# Lockhart Financial Focus

Oct. – Dec. 2023

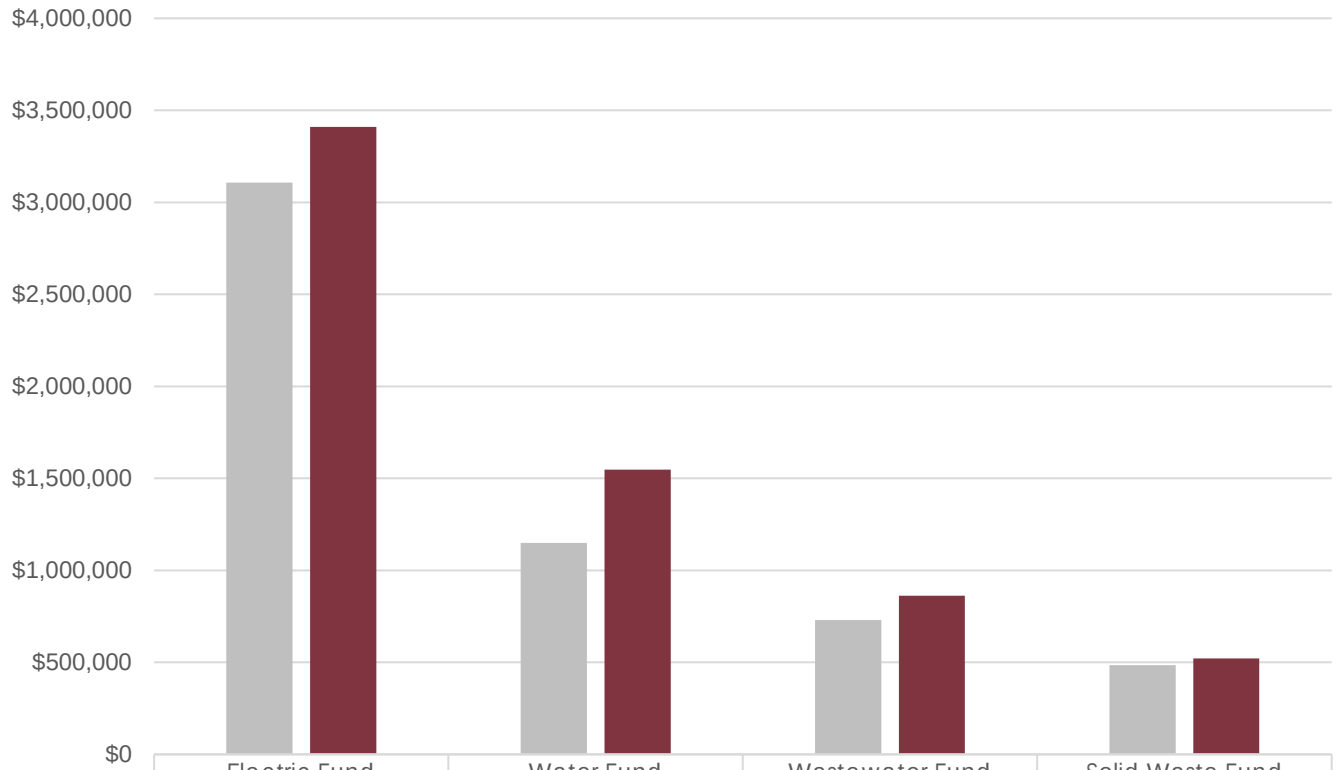
1<sup>st</sup> Quarter of FYE 2024

GENERAL FUND REVENUE COMPARISON - Q1 (OCT - DEC)



|               | Property Tax | Sales Tax | License & Permits | Fines & Fees |
|---------------|--------------|-----------|-------------------|--------------|
| FYE 2023 - Q1 | 2,915,986    | 648,254   | 294,801           | 56,139       |
| FYE 2024 - Q1 | 3,339,199    | 700,459   | 454,195           | 55,355       |

## UTILITY FUNDS REVENUE COMPARISON - Q1 (OCT - DEC)



|               | Electric Fund | Water Fund | Wastewater Fund | Solid Waste Fund |
|---------------|---------------|------------|-----------------|------------------|
| FYE 2023 - Q1 | 3,107,686     | 1,149,945  | 729,237         | 484,737          |
| FYE 2024 - Q1 | 3,409,595     | 1,547,104  | 862,293         | 521,359          |

**GENERAL FUND REVENUES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **Property Tax revenues are at 63.7% of the FYE 2024 budget.** The majority of property tax revenues are collected in December and January of the fiscal year.
- **Sales Tax revenues are at 24.6% of the FYE 2024 budget.** Sales tax deposits are received by the City two months after they are remitted to the State Comptroller; October, November, and December deposits reflect sales from the preceding August, September, October, respectively. The City imposes a 1.5% tax rate on retail sales within the city limits with 1% allocated to the City's General Fund and 0.5% allocated to the Lockhart Economic Development Corporation (LEDC).
- **License and Permit revenues are at 72.1% of the FYE 2024 budget.** The City increased development-related fees for building permits (including electrical, plumbing, HVAC, and gas) resulting in the subsequent increase in License and Permit revenues. If current permit trends continue, the City will exceed the \$630,042 in anticipated revenue in FYE 2024 for this category.
- **Fines and Fees revenues are at 14.5% of the FYE 2024 budget.** Q1 - FYE 2024 increased Municipal Court Fines revenues. However, decreases in Library Services & Fees and Cemetery Lot Sales revenues offset for a slight net decrease compared to Q1 – FYE 2023.

| Revenue Category  | FYE 2023 - Q1 | FYE 2024 - Q1 | FYE 2024       |          |
|-------------------|---------------|---------------|----------------|----------|
|                   |               |               | Adopted Budget | % Budget |
| Property Tax      | 2,915,986     | 3,339,199     | 5,239,839      | 63.7%    |
| Sales Tax         | 648,254       | 700,459       | 2,843,437      | 24.6%    |
| License & Permits | 294,801       | 454,195       | 630,042        | 72.1%    |
| Fines & Fees      | 56,139        | 55,355        | 381,100        | 14.5%    |

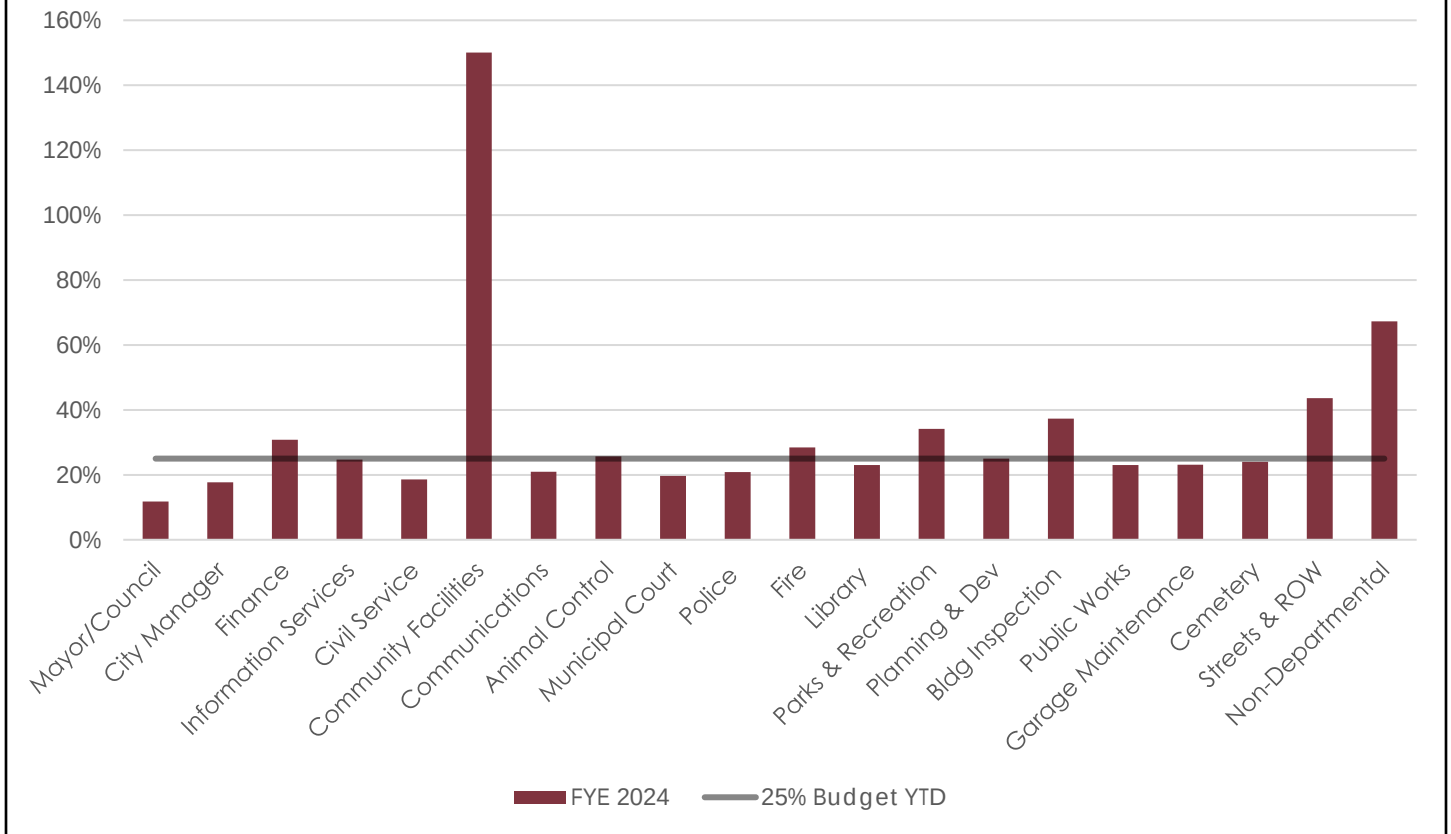


**UTILITY FUND REVENUES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **Electric revenues are at 24.4% of the FYE 2024 budget.** Increased revenues are expected during the peak months of the summer.
- **Water revenues are at 26.9% of the FYE 2024 budget.** Water revenues typically increase during summer months. However, these increases may be tempered by seasonal water use restrictions.
- **Wastewater revenues are at 24.5% of the FYE 2024 budget.**
- **Water and Wastewater Rates** completed a three-year phase-in process in November 2023 as part of a rate increase implementation plan as recommended by the City's utility financial consultants. Beginning with the second billing cycle in November 2021, the rate increases were structured to have the least impact on customers while still maintaining quality service delivery and financial integrity for the Water and Wastewater utilities. Subsequent increases in these revenues are due in large part to the rate increases and compounded by the growth in new utility accounts.
- **Solid Waste revenues are at 23.8% of the FYE 2024 budget.**

| Revenue Category | FYE 2023 - Q1 | FYE 2024 - Q1 | FYE 2024       |          |
|------------------|---------------|---------------|----------------|----------|
|                  |               |               | Adopted Budget | % Budget |
| Electric Fund    | 3,107,686     | 3,409,595     | 13,989,885     | 24.4%    |
| Water Fund       | 1,149,945     | 1,547,104     | 5,754,837      | 26.9%    |
| Wastewater Fund  | 729,237       | 862,293       | 3,525,587      | 24.5%    |
| Solid Waste Fund | 484,737       | 521,359       | 2,191,685      | 23.8%    |

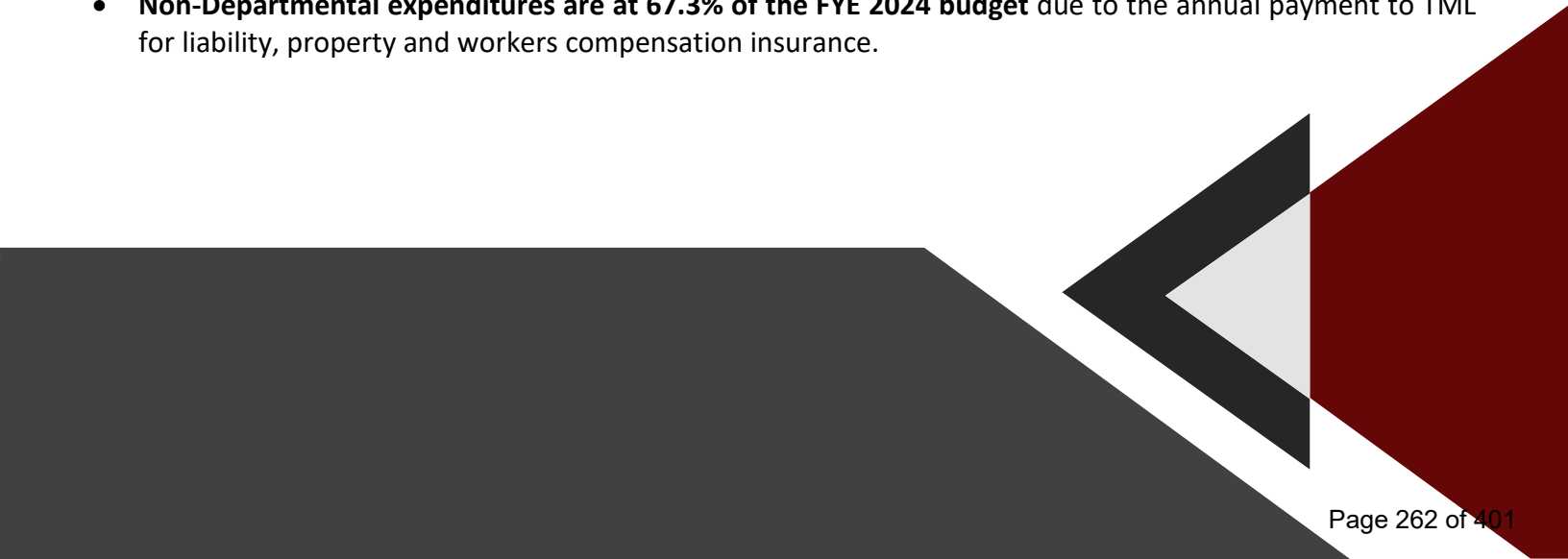
## General Fund Expenditures by Department Q1 - FYE 2024



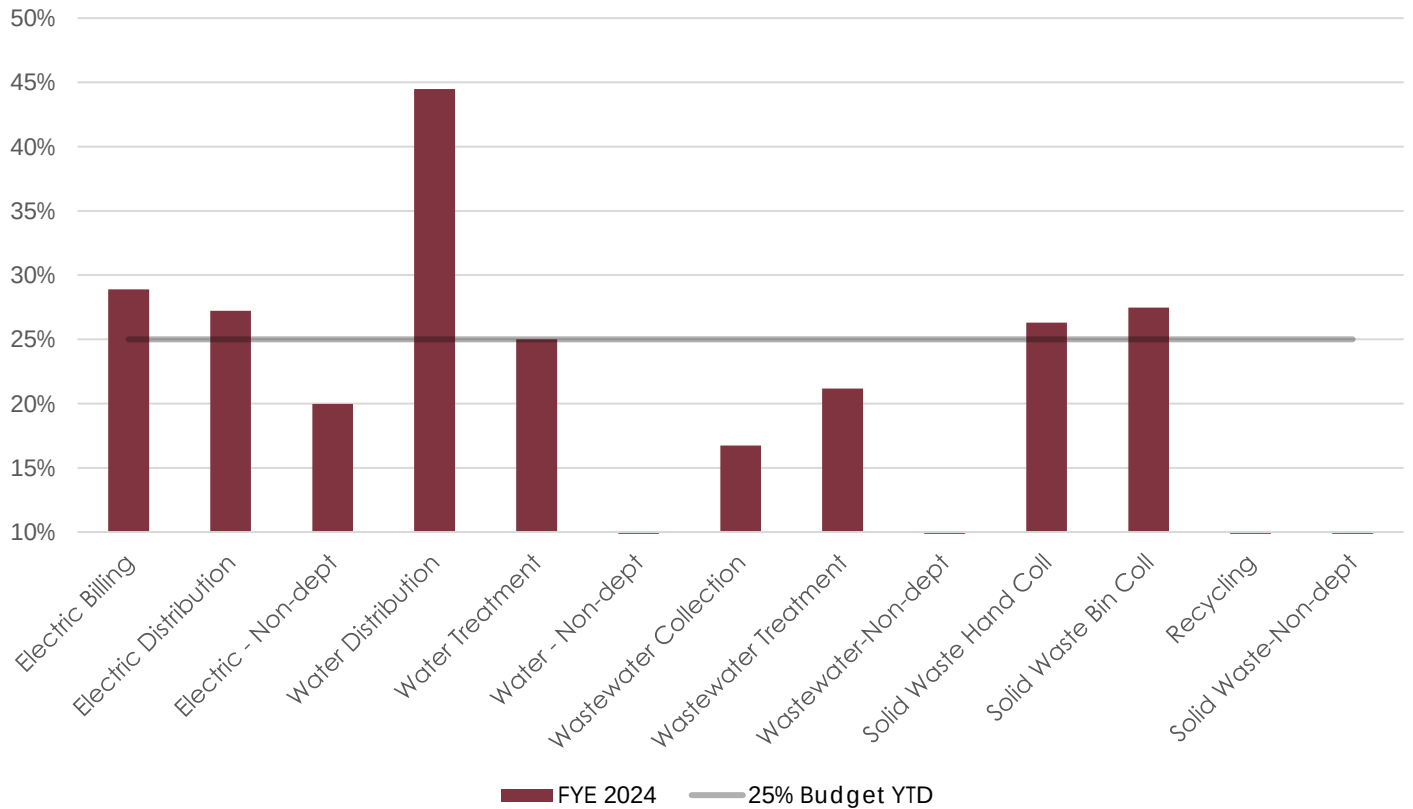


**GENERAL FUND EXPENDITURES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

**The General Fund is currently operating \$620,237 revenues over expenditures.** Departments with higher than 25% budgeted expenditures are the following:

- **Finance department expenditures are at 30.8% of the FYE 2024 budget** due to annual financial software payments and audit expenses.
  - **Community Facilities department expenditures are at 150.1% (\$18,759) of the FYE 2024 budget (\$12,500)** due to unforeseen HVAC and waterline repairs at the Lockhart Area Senior Citizen Activity Center.
  - **Animal Control department expenditures are at 25.7% of the FYE 2024 budget** due to chemical and medical supply purchases.
  - **Fire department expenditures are at 28.5% of the FYE 2024 budget** due to paving of the Fire Station No. 2 parking lot.
  - **Parks & Recreation department expenditures are at 34.1% of the FYE 2024 budget** due to paving E City Park Rd. and Parks Master Plan consulting fees.
  - **Building Inspections & Enforcement department expenditures are at 37.3% of the FYE 2024 budget** due to an increase in building inspections with Bureau Veritas, a 3<sup>rd</sup> party inspection company.
  - **Streets & ROW department expenditures are at 43.63% of the FYE 2024 budget** due to the 2023 Street Improvement Projects.
  - **Non-Departmental expenditures are at 67.3% of the FYE 2024 budget** due to the annual payment to TML for liability, property and workers compensation insurance.
- 

### Utility Fund Expenditures by Department Q1 - FYE 2024

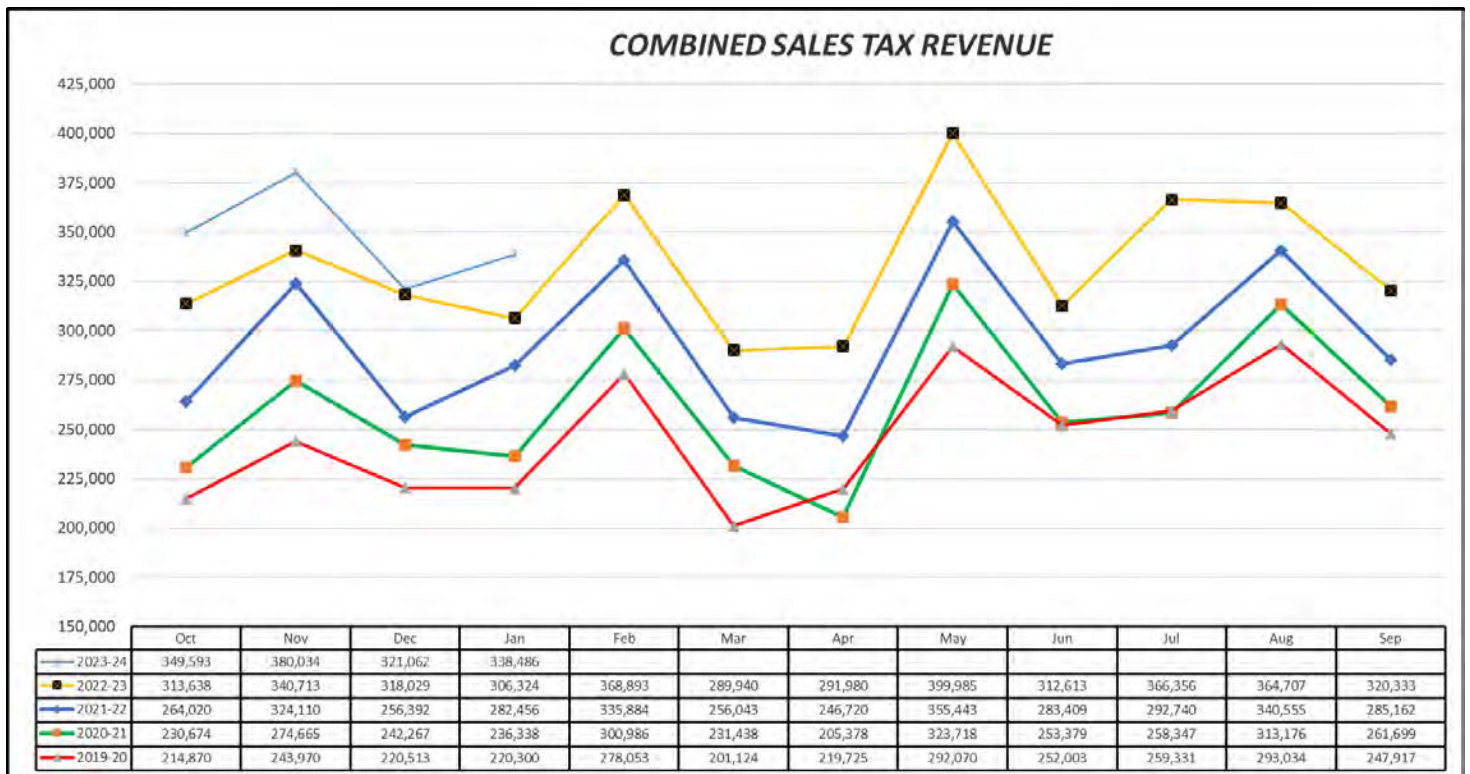






**UTILITY FUND EXPENDITURES  
IN THE 1<sup>st</sup> QUARTER (25% OF BUDGET)**

- **The Electric Fund is operating \$360,447 revenues over expenditures.** The Electric Billing department is at 28.9% of the FYE 2024 budget due to annual software payments. The Electric Distribution department is at 27.21% of the FYE 2024 budget due to an increase in electric meter and transformer expenses.
- **The Water Fund is operating (\$84,593) revenues over expenditures.** The Water Distribution department is at 44.5% of the FYE 2024 budget due to wholesale water costs and an increase in water meter expenses.
- **The Wastewater Fund is operating \$537,358 revenues over expenditures.** The Wastewater Collection and Wastewater Treatment departments are at 16.7% and 21.2% respectively. The Wastewater Treatment department includes payments to GBRA for maintenance and operations.
- **The Solid Waste Fund is operating \$77,891 revenues over expenditures.** The Solid Waste Hand Collection and Solid Waste Bin Collection departments are at 26.3% and 27.5% respectively. This includes payments to Central Texas Refuse for administration and operations of the Solid Waste utility.



### City Allocation:

Q1 - FYE 2024 collectibles are 8.1% higher than Q1 – FYE 2023 collections.

Total collections for the City of Lockhart to date for FYE 2024 are \$700,459. This reflects a 8.1% increase from FYE 2023 YTD.

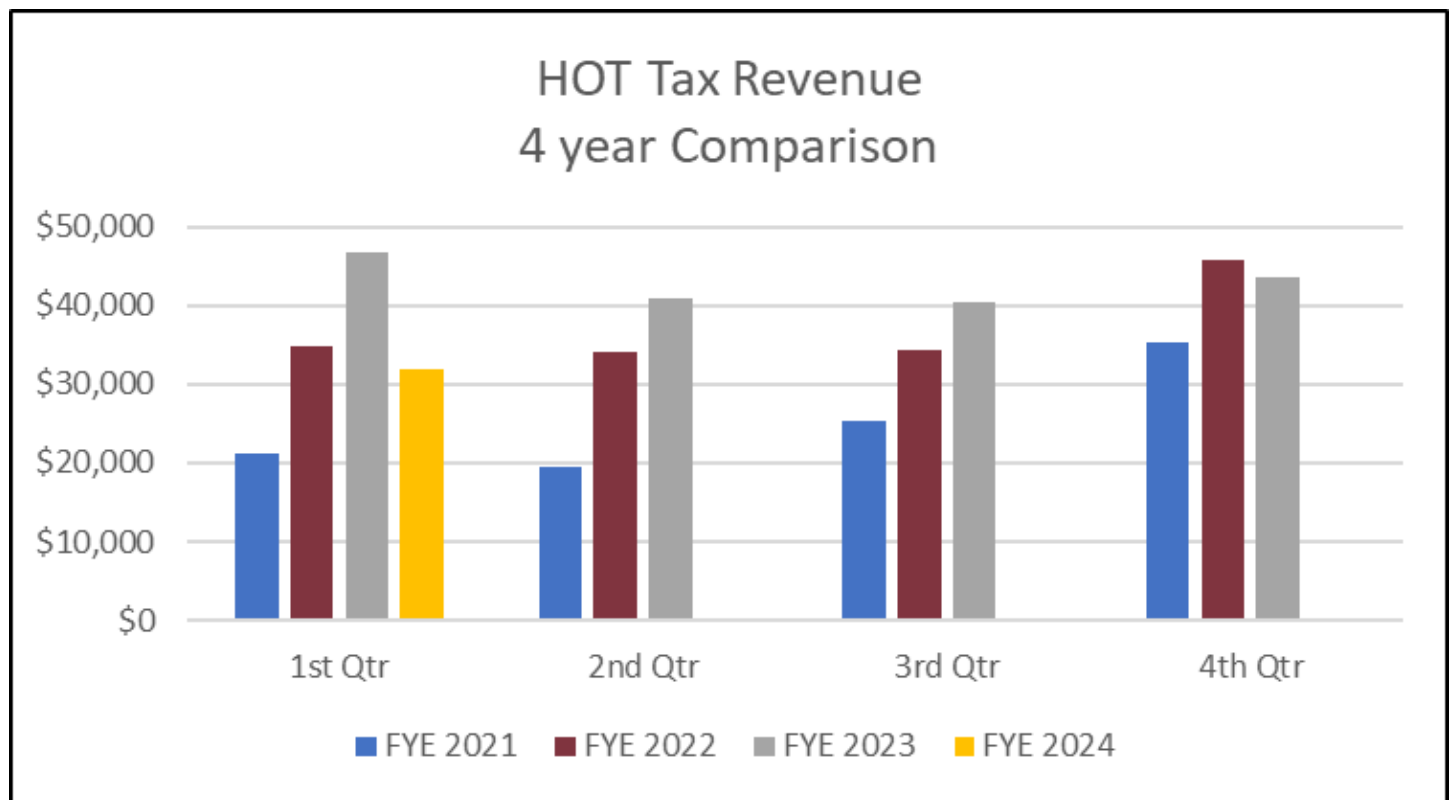
### LEDC Allocation:

Total collections for the Lockhart Economic Development Corp. to date are \$350,230.

### Hotel Occupancy Tax (HOT)

HOT revenues in Q1 - FYE 2024 are \$32,008 compared to \$46,902 collected in Q1 – FYE 2023.

Short-term rentals make up approximately 3% of HOT fund revenues.



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion and/or action to consider entering an Advance Funding Agreement (AFA) with the Texas Department of Transportation authorizing City contributions for signal/traffic improvements to the intersection of West San Antonio Street and Mockingbird Lane and authorizing the Mayor to sign all contractual documents, if approved.

**ORIGINATING DEPARTMENT AND CONTACT:** Public Works - Sean Kelley

**ACTION REQUESTED:** Agreement

**BACKGROUND/SUMMARY/DISCUSSION:** Since August 2023, staff has consulted with TxDOT to discuss the potential partnering with TxDOT to make improvements to the intersection of West San Antonio Street and Mockingbird Lane to alleviate bottle-necking at the intersection. On September 19, 2023, staff updated Council on the potential partnership for improvements to this intersection and was directed to bring back an Advance Funding Agreement (AFA) for Council consideration.

Currently, there is an 80'ROW on SH 142, which can accommodate the widening of pavement to a single 12' driving lane in each direction on SH142 (one eastbound and one westbound) and one 12' center turning lane for a total of three lanes. The proposed improvement will stretch out 0.15 miles east and west from the intersection (approximately 800' east and west). Additional improvements at this intersection include reconnecting pedestrian accesses, connecting to driveways in the affected area, 1,100 linear feet of curb & gutter, and permanent traffic signal installation with arm-masts. City-owned utility conflicts such as water and wastewater have to be resolved by the City if discovered. TxDOT will handle engineering and design for the project, handle the bidding and award, conduct construction inspections on the improvements and produce as-built plans upon completion. TxDOT's participation in this project has an approximate value of \$180,000-\$200,000 if the City were to design and bid the project. If the City authorizes the AFA, the City will agree to fund the construction of the project up to but not to exceed \$1,000,000. The attached preliminary estimate of \$926,787.40 from TxDOT explains the quantities necessary to complete the project. Should the City fund the construction of the project for \$1,000,000, TxDOT will cover any overruns in their scope and refund any money back should the project come in under budget.

TxDOT has also temporarily postponed the repaving of SH 142 from SH130 to downtown so that it may be collaborated with this project. The 2024 repaving project along with the Mockingbird/W. San Antonio project can be expected to take place in late 2025/early 2026 should the City agree to the terms.

**PROJECT SCHEDULE (if applicable):** Late 2025 to Early 2026

**AMOUNT & SOURCE OF FUNDING:**



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**Funds Required:**  
**Account Number:**  
**Funds Available:**  
**Account Name:**

**FISCAL NOTE (if applicable):** If approved, funds for this project would be a one-time expenditure for fund balance.

**PREVIOUS COUNCIL ACTION:**

**COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** Staff seeks direction.

**LIST OF SUPPORTING DOCUMENTS:** 0384-01-027 AFA Signature Page, 0384-01-027 Attachment A Payment and Work, 0384-01-027 Preliminary Estimate (SH142 & Mockingbird Widening), Mockingbird-W San Antonio Exhibit, Mockingbird-W San Antonio Image

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

STATE OF TEXAS       §

COUNTY OF TRAVIS   §

**ADVANCE FUNDING AGREEMENT FOR VOLUNTARY  
LOCAL GOVERNMENT CONTRIBUTIONS  
TO TRANSPORTATION IMPROVEMENT PROJECTS  
WITH NO REQUIRED MATCH  
ON-SYSTEM**

**THIS AGREEMENT** is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Lockhart**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

**WITNESSETH**

**WHEREAS**, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

**WHEREAS**, Transportation Code, Chapters 201 and 221, authorize the State to lay out, construct, maintain, and operate a system of streets, roads, and highways that comprise the State Highway System; and

**WHEREAS**, Government Code, Chapter 791, and Transportation Code, §201.209 and Chapter 221, authorize the State to contract with municipalities and political subdivisions; and

**WHEREAS**, the Texas Transportation Commission passed Minute Order Number **116073** authorizing the State to undertake and complete a highway improvement generally described as resurface roadway on SH 142 from US 183 to Borchert Loop in Caldwell County, Texas; and

**WHEREAS**, the Local Government has requested that the State allow the Local Government to participate in said improvement by funding that portion of the improvement described as **intersection and operational improvement on SH 142 at Mockingbird Lane in City of Lockhart, Texas** (Project); and

**WHEREAS**, the State has determined that such participation is in the best interest of the citizens of the state;

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

## AGREEMENT

### 1. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in full force and effect until the Project has been completed and accepted by all parties or unless terminated as provided below.

### 2. Project Funding and Work Responsibilities

- A. The State will authorize the performance of only those Project items of work which the Local Government has requested and has agreed to pay for as described in Attachment A, Payment Provision and Work Responsibilities (Attachment A) which is attached to and made a part of this contract. In addition to identifying those items of work paid for by payments to the State, Attachment A also specifies those Project items of work that are the responsibility of the Local Government and will be carried out and completed by the Local Government, at no cost to the State.
- B. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its financial share for the State's estimated construction oversight and construction costs.
- C. In the event that the State determines that additional funding by the Local Government is required at any time during the Project, the State will notify the Local Government in writing. The Local Government shall make payment to the State within thirty (30) days from receipt of the State's written notification. N/A
- D. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.

### 3. Right of Access

If the Local Government is the owner of any part of the Project site, the Local Government shall permit the State or its authorized representative access to the site to perform any activities required to execute the work.

### 4. Adjustments Outside the Project Site

The Local Government will provide for all necessary right of way and utility adjustments needed for performance of the work on sites not owned or to be acquired by the State.

### 5. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
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| Project Name    |    | SH 142 on Mockingbird Lane |           |

**6. Document and Information Exchange**

The Local Government agrees to electronically deliver to the State all general notes, specifications, contract provision requirements and related documentation in a Microsoft® Word or similar document. If requested by the State, the Local Government will use the State's document template. The Local Government shall also provide a detailed construction time estimate including types of activities and month in the format required by the State. This requirement applies whether the local government creates the documents with its own forces or by hiring a consultant or professional provider. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

**7. Interest**

The State will not pay interest on funds provided by the Local Government. Funds provided by the Local Government will be deposited into, and retained in, the State Treasury.

**8. Inspection and Conduct of Work**

Unless otherwise specifically stated in Attachment A, the State will supervise and inspect all work performed hereunder and provide such engineering inspection and testing services as may be required to ensure that the Project is accomplished in accordance with the approved plans and specifications. All correspondence and instructions to the contractor performing the work will be the sole responsibility of the State. Unless otherwise specifically stated in Attachment A to this contract, all work will be performed in accordance with the *Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges* adopted by the State and incorporated in this agreement by reference, or special specifications approved by the State.

**9. Increased Costs**

If any existing or future local ordinances, commissioners court orders, rules, policies, or other directives, including but not limited to outdoor advertising billboards and storm water drainage facility requirements, are more restrictive than State or Federal Regulations, or if any other locally proposed changes, including but not limited to plats or replats, result in increased cost to the department for a highway improvement project, then any increased costs associated with the ordinances or changes will be paid by the Local Government. The cost of providing right of way acquired by the State shall mean the total expenses in acquiring the property interests either through negotiations or eminent domain proceedings, including but not limited to expenses related to relocation, removal, and adjustment of eligible utilities.

**10. Insurance**

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
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| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

#### 11. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in Attachment A or existing maintenance agreements with the Local Government.

#### 12. Termination

- A. This agreement may be terminated in the following manner:
  - 1. By mutual written agreement and consent of both parties;
  - 2. By either party upon the failure of the other party to fulfill the obligations set forth in this agreement; or
  - 3. By the State if it determines that the performance of the Project is not in the best interest of the State.
- B. If the agreement is terminated in accordance with the above provisions, the Local Government will be responsible for the payment of Project costs incurred by the State on behalf of the Local Government up to the time of termination.
- C. Upon completion of the Project, the State will perform an audit of the Project costs. Any funds due to the Local Government, the State, or the Federal Government will be promptly paid by the owing party.

#### 13. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid or sent by electronic mail, (electronic notice being permitted to the extent permitted by law but only after a separate written consent of the parties), addressed to such party at the following addresses:

| Local Government:                                                                                                         | State:                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| City of Lockhart<br>ATTN: <a href="#">Mayor Lew White</a><br>308 W. San Antonio St.<br>P.O. Box 239<br>Lockhart, TX 78644 | Texas Department of Transportation<br>ATTN: Director of Contract Services<br>125 E. 11 <sup>th</sup> Street<br>Austin, TX 78701 |

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided in this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.



|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
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| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

**14. Sole Agreement**

In the event the terms of the agreement are in conflict with the provisions of any other existing agreements between the Local Government and the State, the latest agreement shall take precedence over the other agreements in matters related to the Project.

**15. Successors and Assigns**

The State and the Local Government each binds itself, its successors, executors, assigns, and administrators to the other party to this agreement and to the successors, executors, assigns, and administrators of such other party in respect to all covenants of this agreement.

**16. Amendments**

By mutual written consent of the parties, this agreement may be amended in writing prior to its expiration.

**17. State Auditor**

Pursuant to Texas Government Code § 2262.154, the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under the contract or indirectly through a subcontract under the contract. Acceptance of funds directly under the contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

**18. Signatory Warranty**

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

|                 |    |                            |           |
|-----------------|----|----------------------------|-----------|
| CCSJ #          |    | 0384-01-024                |           |
| AFA CSJs        |    | 0384-01-027                |           |
| District #      | 14 | AFA ID                     | Z00008625 |
| Code Chart 64 # |    | 25000                      |           |
| Project Name    |    | SH 142 on Mockingbird Lane |           |

**THIS AGREEMENT IS EXECUTED** by the State and the Local Government.

**THE STATE OF TEXAS**

**THE LOCAL GOVERNMENT**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Tucker Ferguson, P.E.

\_\_\_\_\_  
Lew White

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
District Engineer

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Typed or Printed Title

\_\_\_\_\_  
Typed or Printed Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

|                 |                            |        |           |
|-----------------|----------------------------|--------|-----------|
| CCSJ #          | 0384-01-024                |        |           |
| AFA CSJs        | 0384-01-027                |        |           |
| District #      | 14                         | AFA ID | Z00008625 |
| Code Chart 64 # | 25000                      |        |           |
| Project Name    | SH 142 on Mockingbird Lane |        |           |

## ATTACHMENT A PAYMENT PROVISION AND WORK RESPONSIBILITIES

The Local Government shall contribute a sufficient amount not to exceed \$1,000,000 toward discrete element of the State larger project under CCSJ#0384-01-024, described as intersection and operational improvement on SH 142 at Mockingbird Lane to add a left-turn lane on SH 142 from 0.15 miles west of Mockingbird lane to 0.15 miles east of Mockingbird Lane in City of Lockhart, Texas, called "Project"

The Local Government contribution is due within 60 days before the State advertise for bid, as referenced on Article 2.B of this Agreement. The State will perform all work responsibilities of the Project and will be responsible for project overruns

| ITEM                                                                                    | DESCR | BID ITEM DESCRIPTION                                              | ALT. | EXCL. | UNIT            | QUANTITY | UNIT PRICE | BID ITEM TOTAL |
|-----------------------------------------------------------------------------------------|-------|-------------------------------------------------------------------|------|-------|-----------------|----------|------------|----------------|
| <b>0384-01-024 LAW ENFORCEMENT: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING) Cont.</b> |       |                                                                   |      |       |                 |          |            |                |
| 18                                                                                      |       | LAW ENFORCEMENT: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING)    |      | T     |                 | 1        | \$1,000.00 | \$1,000.00     |
| 18                                                                                      |       | SAFETY CONTINGENCY: CONTRACTOR FORCE ACCOUNT WORK (PARTICIPATING) |      | T     |                 | 1        | \$1,000.00 | \$1,000.00     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$3,000.00     |
| <b>0384-01-027 Roadway</b>                                                              |       |                                                                   |      |       |                 |          |            |                |
| 110                                                                                     | 6001  | EXCAVATION (ROADWAY)                                              |      |       | CY Cubic Yard   | 500      | \$16.04    | \$8,020.00     |
| 132                                                                                     | 6003  | EMBANKMENT (FINAL)(ORD COMP)(TY B)                                |      |       | CY Cubic Yard   | 250      | \$19.09    | \$4,772.50     |
| 529                                                                                     | 6008  | CONC CURB & GUTTER (TY II)                                        |      |       | LF Linear Feet  | 1100     | \$37.56    | \$41,316.00    |
| 530                                                                                     | 6004  | DRIVEWAYS (CONC)                                                  |      |       | SY Square Yards | 300      | \$135.81   | \$40,743.00    |
| 530                                                                                     | 6027  | DRIVEWAYS (ACP)(TYPE 3)                                           |      |       | SY Square Yards | 375      | \$185.00   | \$69,375.00    |
| 3076                                                                                    | 6003  | D-GR HMA TY-B PG64-22 (EXEMPT)                                    |      |       | TON Ton         | 1419     | \$137.78   | \$195,509.82   |
| 3076                                                                                    | 6051  | D-GR HMA TY-D PG76-22 (LEVEL-UP)                                  |      |       | TON Ton         | 150      | \$120.78   | \$18,117.00    |
| 3076                                                                                    | 6072  | D-GR HMA TY-D PG 76-22 (EXEMPT)                                   |      |       | TON Ton         | 190      | \$166.63   | \$31,659.70    |
| 3081                                                                                    | 6008  | TOM-C PG76-22 SAC-B                                               |      |       | TON Ton         | 411      | \$145.25   | \$59,697.75    |
| 3084                                                                                    | 6001  | BONDING COURSE                                                    |      |       | GAL Gallon      | 830      | \$4.03     | \$3,344.90     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$472,555.67   |
| <b>0384-01-027 Barricades</b>                                                           |       |                                                                   |      |       |                 |          |            |                |
| 502                                                                                     | 6001  | BARRICADES, SIGNS AND TRAFFIC HANDLING                            |      |       | MO Monthly      | 3        | \$7,824.32 | \$23,472.96    |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$23,472.96    |
| <b>0384-01-027 Drainage</b>                                                             |       |                                                                   |      |       |                 |          |            |                |
| 464                                                                                     | 6031  | RC PIPE (ARCH)(CL III)(DES 2)                                     |      |       | LF Linear Feet  | 300      | \$357.69   | \$107,307.00   |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$107,307.00   |
| <b>0384-01-027 Erosion</b>                                                              |       |                                                                   |      |       |                 |          |            |                |
| 506                                                                                     | 6038  | TEMP SEDMT CONT FENCE (INSTALL)                                   |      |       | LF Linear Feet  | 1000     | \$6.55     | \$6,550.00     |
| 506                                                                                     | 6039  | TEMP SEDMT CONT FENCE (REMOVE)                                    |      |       | LF Linear Feet  | 1000     | \$1.30     | \$1,300.00     |
| 506                                                                                     | 6040  | BIODEG EROSN CONT LOGS (INSTL) (8")                               |      |       | LF Linear Feet  | 1000     | \$6.44     | \$6,440.00     |
| 506                                                                                     | 6043  | BIODEG EROSN CONT LOGS (REMOVE)                                   |      |       | LF Linear Feet  | 1000     | \$1.19     | \$1,190.00     |
|                                                                                         |       |                                                                   |      |       |                 |          | SUBTOTAL:  | \$15,480.00    |

| ITEM                              | DESCR | BID ITEM DESCRIPTION                    | ALT. EXCL. UNIT | QUANTITY | UNIT PRICE | BID ITEM TOTAL |
|-----------------------------------|-------|-----------------------------------------|-----------------|----------|------------|----------------|
| <b>0384-01-027 Landscape</b>      |       |                                         |                 |          |            |                |
| 531                               | 6002  | CONC SIDEWALKS (5")                     | SY Square Yards | 267      | \$67.73    | \$18,083.91    |
| 531                               | 6033  | CONC SIDEWALKS (SPECIAL) (TYPE B)       | SY Square Yards | 10       | \$188.97   | \$1,889.70     |
| SUBTOTAL:                         |       |                                         |                 |          |            | \$19,973.61    |
| <b>0384-01-027 Pavemarking(s)</b> |       |                                         |                 |          |            |                |
| 662                               | 6008  | WK ZN PAV MRK NON-REMOV (W)6"(SLD)      | LF Linear Feet  | 2420     | \$0.20     | \$484.00       |
| 662                               | 6012  | WK ZN PAV MRK NON-REMOV (W)8"(SLD)      | LF Linear Feet  | 3030     | \$0.45     | \$1,363.50     |
| 662                               | 6016  | WK ZN PAV MRK NON-REMOV (W)24"(SLD)     | LF Linear Feet  | 72       | \$3.60     | \$259.20       |
| 662                               | 6017  | WK ZN PAV MRK NON-REMOV (W)(ARROW)      | EA Each         | 4        | \$82.52    | \$330.08       |
| 662                               | 6037  | WK ZN PAV MRK NON-REMOV (Y)6"(SLD)      | LF Linear Feet  | 3630     | \$0.21     | \$762.30       |
| 662                               | 6090  | WK ZN PAV MRK REMOV (W)(WORD)           | EA Each         | 4        | \$161.52   | \$646.08       |
| 666                               | 6036  | REFL PAV MRK TY I (W)8"(SLD)(100MIL)    | LF Linear Feet  | 1010     | \$1.15     | \$1,161.50     |
| 666                               | 6048  | REFL PAV MRK TY I (W)24"(SLD)(100MIL)   | LF Linear Feet  | 144      | \$9.23     | \$1,329.12     |
| 666                               | 6054  | REFL PAV MRK TY I (W)(ARROW)(100MIL)    | EA Each         | 4        | \$221.20   | \$884.80       |
| 666                               | 6078  | REFL PAV MRK TY I (W)(WORD)(100MIL)     | EA Each         | 4        | \$242.16   | \$968.64       |
| 666                               | 6309  | RE PM W/RET REQ TY I (W)6"(SLD)(100MIL) | LF Linear Feet  | 4840     | \$0.76     | \$3,678.40     |
| 666                               | 6321  | RE PM W/RET REQ TY I (Y)6"(SLD)(100MIL) | LF Linear Feet  | 1210     | \$0.66     | \$798.60       |
| SUBTOTAL:                         |       |                                         |                 |          |            | \$12,666.22    |
| <b>0384-01-027 Signals</b>        |       |                                         |                 |          |            |                |
| 416                               | 6031  | DRILL SHAFT (TRF SIG POLE) (30 IN)      | LF Linear Feet  | 26       | \$353.25   | \$9,184.50     |
| 618                               | 6030  | CONDT (PVC) (SCH 40) (3") (BORE)        | LF Linear Feet  | 630      | \$25.82    | \$16,266.60    |
| 618                               | 6046  | CONDT (PVC) (SCH 80) (2")               | LF Linear Feet  | 200      | \$13.32    | \$2,664.00     |
| 618                               | 6053  | CONDT (PVC) (SCH 80) (3")               | LF Linear Feet  | 115      | \$30.43    | \$3,499.45     |
| 620                               | 6007  | ELEC CONDR (NO.8) BARE                  | LF Linear Feet  | 750      | \$1.47     | \$1,102.50     |
| 620                               | 6008  | ELEC CONDR (NO.8) INSULATED             | LF Linear Feet  | 1260     | \$1.57     | \$1,978.20     |
| 620                               | 6009  | ELEC CONDR (NO.6) BARE                  | LF Linear Feet  | 60       | \$1.55     | \$93.00        |
| 620                               | 6010  | ELEC CONDR (NO.6) INSULATED             | LF Linear Feet  | 120      | \$1.75     | \$210.00       |
| 624                               | 6010  | GROUND BOX TY D (162922)W/APRON         | EA Each         | 4        | \$1,590.49 | \$6,361.96     |
| 628                               | 6165  | ELC SRV TY D 120/240 070(NS)AL(E)SP(O)  | EA Each         | 1        | \$7,800.00 | \$7,800.00     |
| 644                               | 6001  | IN SM RD SN SUP&AM TY10BWG(1)SA(P)      | EA Each         | 2        | \$810.49   | \$1,620.98     |



| ITEM                             | DESCR | BID ITEM DESCRIPTION                  | ALT. EXCL. UNIT | QUANTITY | UNIT PRICE  | BID ITEM TOTAL |
|----------------------------------|-------|---------------------------------------|-----------------|----------|-------------|----------------|
| <b>0384-01-027 Signals Cont.</b> |       |                                       |                 |          |             |                |
| 644                              | 6076  | REMOVE SM RD SN SUP&AM                | EA Each         | 2        | \$113.60    | \$227.20       |
| 680                              | 6003  | INSTALL HWY TRF SIG (SYSTEM)          | EA Each         | 1        | \$45,000.00 | \$45,000.00    |
| 682                              | 6001  | VEH SIG SEC (12")LED(GRN)             | EA Each         | 8        | \$347.74    | \$2,781.92     |
| 682                              | 6003  | VEH SIG SEC (12")LED(YEL)             | EA Each         | 8        | \$346.39    | \$2,771.12     |
| 682                              | 6005  | VEH SIG SEC (12")LED(RED)             | EA Each         | 8        | \$347.74    | \$2,781.92     |
| 682                              | 6060  | BACKPLATE W/REFL BRDR(3 SEC)          | EA Each         | 8        | \$162.45    | \$1,299.60     |
| 684                              | 6031  | TRF SIG CBL (TY A)(14 AWG)(5 CONDR)   | LF Linear Feet  | 1006     | \$1.90      | \$1,911.40     |
| 685                              | 6004  | INSTL RDSO FLSH BCN ASSM (SOLAR PWRD) | EA Each         | 2        | \$8,788.01  | \$17,576.02    |
| 686                              | 6027  | INS TRF SIG PL AM(S)1 ARM(24')LUM     | EA Each         | 2        | \$15,108.00 | \$30,216.00    |
| 686                              | 6033  | INS TRF SIG PL AM(S)1 ARM(32')        | EA Each         | 1        | \$12,000.00 | \$12,000.00    |
| 686                              | 6035  | INS TRF SIG PL AM(S)1 ARM(32')LUM     | EA Each         | 2        | \$12,211.69 | \$24,423.38    |
| 6004                             | 6031  | ITS COM CBL (ETHERNET)                | LF Linear Feet  | 150      | \$2.08      | \$312.00       |
| 6058                             | 6001  | BBU SYSTEM (EXTERNAL BATT CABINET)    | EA Each         | 1        | \$7,933.33  | \$7,933.33     |
| 6292                             | 6001  | RVDS(PRESENCE DETECTION ONLY)         | EA Each         | 4        | \$8,259.23  | \$33,036.92    |
| 6292                             | 6002  | RVDS(ADVANCE DETECTION ONLY)          | EA Each         | 2        | \$7,852.44  | \$15,704.88    |
|                                  |       |                                       |                 |          | SUBTOTAL:   | \$248,756.88   |
| <b>0384-01-027 Work zone</b>     |       |                                       |                 |          |             |                |
| 6001                             | 6002  | PORTABLE CHANGEABLE MESSAGE SIGN      | EA Each         | 2        | \$7,573.53  | \$15,147.06    |
| 6185                             | 6002  | TMA (STATIONARY)                      | DAY Day         | 25       | \$233.84    | \$5,846.00     |
| 6185                             | 6005  | TMA (MOBILE OPERATION)                | DAY Day         | 25       | \$303.28    | \$7,582.00     |
|                                  |       |                                       |                 |          | SUBTOTAL:   | \$28,575.06    |



Mockingbird/W San Antonio Traffic Improvement Location

-Project ID# 0384-01-027









# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion and/or action to consider Resolution 2024-06 authorizing the adoption of the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update.

**ORIGINATING DEPARTMENT AND CONTACT:** Parks & Recreation - Travis Hughes

**ACTION REQUESTED:** Resolution

**BACKGROUND/SUMMARY/DISCUSSION:** The adopted 2018 Parks, Recreation, and Open Space Master Plan is over 5 years old. The Master Plan is integral to the planning of future projects and should be updated to reflect the most current needs of the Lockhart community. In addition, the city intends to seek grant funding for projects when appropriate, and most grant funding sources require that applicants provide Master Plans and demographic information that is less than 5 years old. Therefore, the city engaged Halff & Associates to update the Master Plan, which was presented at the December 19th City Council meeting.

**PROJECT SCHEDULE (if applicable):** NA

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** NA

**PREVIOUS COUNCIL ACTION:** City Council engaged Halff & Associates to update the 2018 Parks, Recreation, and Open Space Master Plan on March 21, 2023.

**COMMITTEE/BOARD/COMMISSION ACTION:** NA

**STAFF RECOMMENDATION/REQUESTED MOTION:** Adopt

**LIST OF SUPPORTING DOCUMENTS:** RESOLUTION 2024-06 - PARKS MASTER PLAN 5-YEAR UPDATE, Exhibit A. 2024 Lockhart Parks, Recreation, and Open Space Master Plan 5-Year Update

## **RESOLUTION 2024-06**

### **A RESOLUTON OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THE ADOPTION OF THE 2024 LOCKHART PARK, RECREATION, AND OPEN SPACE MASTER PLAN 5-YEAR UPDATE.**

**WHEREAS**, the adopted 2018 Park, Recreation, and Open Space Master Plan is over 5 years old; and

**WHEREAS**, the city is planning to pursue park, recreation and open space projects in the near future; and

**WHEREAS**, the Park, Recreation, and Open Space Master Plan will be integral to the planning of these projects, and

**WHEREAS**, the city will identify and pursue grant funding opportunities to support these projects; and

**WHEREAS**, grant funding agencies prefer applicants with Master Plans less than 5 years old; and

**WHEREAS**, the city engaged Halff & Associates to update the 2018 Park, Recreation, and Open Space Master Plan; and

**WHEREAS**, Halff & Associates interacted with the Lockhart Community and Steering Committee through meetings, surveys, interviews, and work sessions to obtain pertinent information for the Master Plan 5-Year Update; and

**WHEREAS**, Halff & Associates presented the 2024 Lockhart Park, Recreation, and Open Space Master Plan 5-Year Update to City Council on December 19, 2023;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, that:**

**City Council approves the adoption of the 2024 Lockhart Parks, Recreation, and Open Space Master Plan 5-Year Update and authorizes city staff to utilize it for the planning and development of city projects. Attached as Exhibit A.**



**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
LOCKHART, TEXAS, ON THIS THE 6<sup>th</sup> DAY OF FEBRUARY 2024.**

**CITY OF LOCKHART**

\_\_\_\_\_  
Lew White, Mayor

**Attest:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Julie Bowermon, City Secretary

\_\_\_\_\_  
Brad Bullock, City Attorney



# 2024 LOCKHART PARKS MASTER PLAN

5-YEAR UPDATE

# ACKNOWLEDGMENTS

The Lockhart Parks Master Plan 5-Year Update was developed by the City of Lockhart with the technical support and design assistance of Halff, Inc. A special thanks goes to the countless citizens, additional staff members and other community leaders for their insight and support during this planning process. The following individuals are recognized for their substantial contributions towards the creation of this Plan.

## MAYOR AND CITY COUNCIL

Lew White, Mayor  
Angie Gonzales-Sanchez, Mayor Pro-Tem  
Juan Mendoza, District 1  
John Castillo, District 2  
Kara McGregor, District 3  
Jeffrey Michelson, District 4  
Brad Westmoreland, At-Large

## HALFF

Julian Salas-Porras  
Ylda Capriccioso, AICP  
James Hemenes, PLA, ASLA, CPRE  
Kari Biddix, PLA, LI



## CITY OF LOCKHART STAFF

Steve Lewis, City Manager  
Travis Hughes, PARD Director  
Victoria Maranan, Public Information Officer



# RESOLUTION OF ADOPTION

The City of Lockhart City Council passed Resolution No. XXXXXXX on MONTH DAY, 2024, to adopt the City of Lockhart’s Parks Master Plan 5-Year Update.

WILL PLACE ADOPTION HERE







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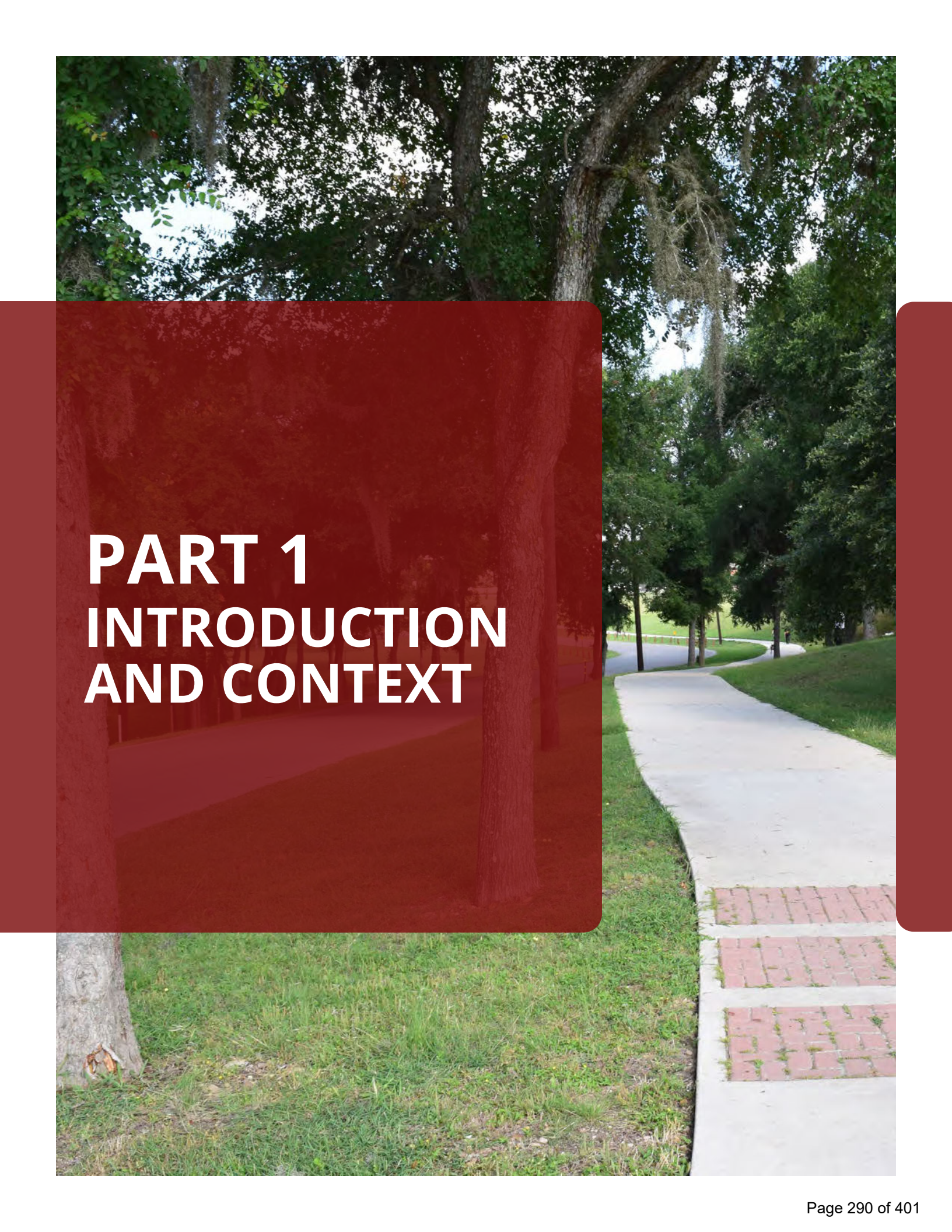
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# **PART 1**

## **INTRODUCTION AND CONTEXT**



## PURPOSE AND PRINCIPLES

This planning effort was initiated by the City of Lockhart with intent to reflect additional priorities needed to update the City's parks system in order to meet the needs of the community residents. The plan will provide guidance for future enhancements and the development of new parks, recreational facilities, and programs. This plan update revisits the goals and priorities of the 2018 and will provide an important update for both near-term and future park, recreation and leisure opportunities. This chapter identifies overarching citywide parks planning principles and the community context for the planning area.

## WHY PLAN A PARK SYSTEM

A local community's trust in its government stems from the City's ability to be good stewards of community facilities and capital resources. A plan is an invaluable tool for documenting the information needed to identify improvements, additions, and expenditure of those resources. Parks are City facilities, and an essential part of the City's civic infrastructure, that directly impact the quality of life of existing and future residents alike. Therefore, it is important to understand the role parks and open spaces play in supporting a community that is a vibrant and desirable place to live.

Parks and other civic spaces are the public's primary destinations for exercise, play, fellowship, and other leisure activities. The ability to participate in these activities help to define how people view the quality of their community. The 2023 City of Lockhart Parks Master Plan Update has been prepared in recognition of this. It also addresses the following six key public benefits of parks.

### PARKS PROMOTE ACTIVE AND HEALTHY LIFESTYLES

For most people, their daily lives involve a lot of sitting and not much physical activity. It requires making a conscious effort to exercise instead of relying on regular activities to keep fit. To make this easier, we need our surroundings to support and motivate us to be active. Exercise is crucial for our physical well-being, while our mental health benefits from social interactions and spending time in nature. Parks and open areas are great places that provide these opportunities to be active and relax.

- **Active recreation** includes organized sports and activities that require specific spaces for recreation or play.
- **Passive recreation** includes opportunities that promote interaction with nature and have a smaller imprint on the natural environment. Activities may include hiking, biking, kayaking, and wildlife viewing.



*Parks and open spaces provide citizens with opportunities for active recreation such as the disc golf course in City Park.*





*Parks and recreation programs provide opportunities for both adults and youth to participate in organized events which contribute to community building and important life skills.*

## **PARKS CONTRIBUTE TO A SENSE OF COMMUNITY**

Parks are places to socialize, participate in groups or clubs, and meet new people. Some may talk with another parent as their children use a nearby play structure, while others may find common interests with other pet owners during the interactions afforded at a dog park. These social interactions help build a safe, connected, and friendly community.

Parks also provide an opportunity for community service and participation in group events or leagues. A neighborhood group can volunteer to maintain a specific park through an Adopt-A-Park program. Special events and festivals hosted in local parks are great ways to get to know neighbors and local businesses.

## **PARKS PROVIDE A SAFE HAVEN TO YOUTH**

Parks and recreation programs, specifically those targeted towards teens and youth, can have a positive social impact by providing a supervised and safe environment. Organized sports as well as unstructured activities such as skateboarding, increase interaction with peers, and help develop life skills such as teamwork, leadership, and decision-making.

## **PARKS INCREASE TOURISM**

People will visit a community because of local attractions, including parks with desirable facilities or unique features. Festivals, concerts, sports tournaments, and special events typically take place in community owned public spaces. Even museums and sometimes libraries can be located within or adjacent to a park to increase community offerings in a central location. Lockhart and the surrounding area are already a destination for activities such as BBQ festivals, athletic tournaments, and camping/RVing at Lockhart State Park. Capitalizing on these existing attractions and enhancing those experiences is a way to increase local revenues.

## **PARKS CONTRIBUTE TO THE ECONOMY**

Parks improve local economies by increasing residential property values through what is known as the Proximate Principle. This concept recognizes that people will pay more for a home when it is close to a park or green space. Higher home values create more revenue from property tax rolls.

The Proximate Principle extends beyond residential property. The relationship between private business and parks has a positive impact through an increase in demand for services. Hotels and restaurants that overlook a park, lake, or garden see increased customer satisfaction versus those without similar views. These relationships often lead to positive experiences and reviews and in turn generate more business and tax revenue for the community.

## PARKS PROMOTE CONSERVATION

Parks, open spaces, and conservation lands remind us of our roles and responsibilities as stewards of the land. Proper practices and approaches to storm water runoff reduce flooding, prioritize clean water, and promote wise use of resources. The use of native plantings and water reclamation practices have the potential to provide mutually beneficial relationships of lower maintenance costs and opportunities for passive recreation by providing wildlife viewing opportunities along walking or biking trails.

Finally, the designation of parkland and open space is complementary to the build-out of a city. Understanding where future parkland or open space should be located can encourage new development to occur in a manner that promotes other city goals and interests, such as protecting environmentally sensitive areas or buffering undesirable land uses.



*Comanche Park is an undeveloped area of parkland within Lockhart's city limits, located along FM 20 on the eastern edge of town. This unused parkland can be saved for open space or utilized as a future park to be added into Lockhart's park system.*

## TPWD CONSISTENCY

The Texas Parks and Wildlife Department (TPWD) provides guidance for the development of a Parks Master Plan. Their guidance is intended to help municipalities organize park planning initiatives in a manner that improves the chances of being awarded points through the "Project Priority Scoring System," which is used as part of a ranking for project funds through a matching grant program administered by TPWD. The guidelines are ancillary to TPWD's desire to ensure an equitable manner for awarding funds to communities throughout Texas. Additionally, the guidelines promote a process that generates locally sponsored projects and are reflective of the community's wants and needs.

A TPWD-consistent plan includes the following organizational components: plan goals and objectives, parkland and facility standards, inventory of existing parks and park facilities, a needs assessment, an implementation strategy, and prioritized list of needs. These plan components are supported by public input and outreach, maps, graphics, and photos that add support and context for the issues covered in the plan.



## PLAN COMPONENTS

The Parks Master Plan Update is organized by the following parts:

### **Part 1: Introduction and Context.**

This introductory chapter defines the purpose of the master plan, provides the regional context for the area, and showcases the planning area for the Lockhart Parks System.

### **Part 3: Parks Condition Assessment.**

This chapter incorporates an assessment of the entire parks system that was used to inform plan recommendations and implementation strategies.

### **Part 2: Demographics & Public Engagement Summary.**

This chapter provides details and context of Lockhart's current demographic makeup, and summarizes the results of the public survey that was administered.

### **Part 4: Plan Recommendations and Implementation.**

This chapter identifies plan goals recommended actions for new park facilities, improvements to existing parks, and operational elements.



*Texas Monthly BBQ Festival held at Lockhart City Park in 2022*

REGIONAL CONTEXT

The City of Lockhart is located in the heart of Central Texas, nestled approximately 30 miles south of Austin and 70 miles northeast of San Antonio. Lockhart benefits from its proximity to these major metropolitan areas because the region serves as a gateway between the urban sprawl of IH-35 and the more rural landscapes that characterize much of the surrounding region.

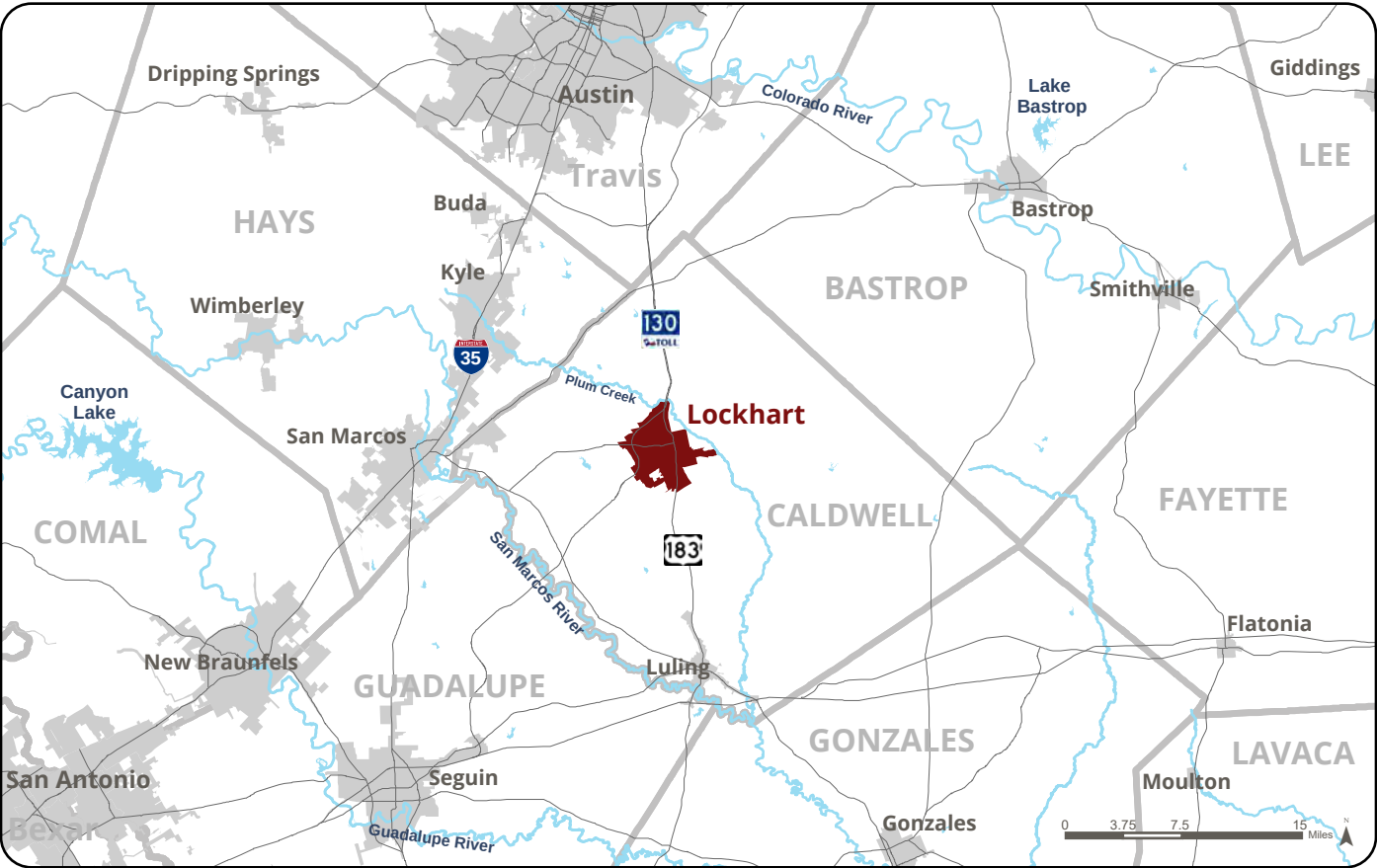
Lockhart’s regional context is defined by its prime location along major transportation routes. The city is intersected by Highway 183 and Highway 142, making it easily accessible to neighboring towns and cities. This accessibility enhances Lockhart’s role as a regional hub, attracting visitors from nearby communities for various events, festivals, and business endeavors.

PLANNING AREA

It is important that the park planning effort considers the entire extent of the area that is under the jurisdictional influence of the municipality. Regardless of the community's growth rate, a city should explore opportunities beyond its current limits for parks and recreation to take advantage of its natural resources and prepare for future growth.

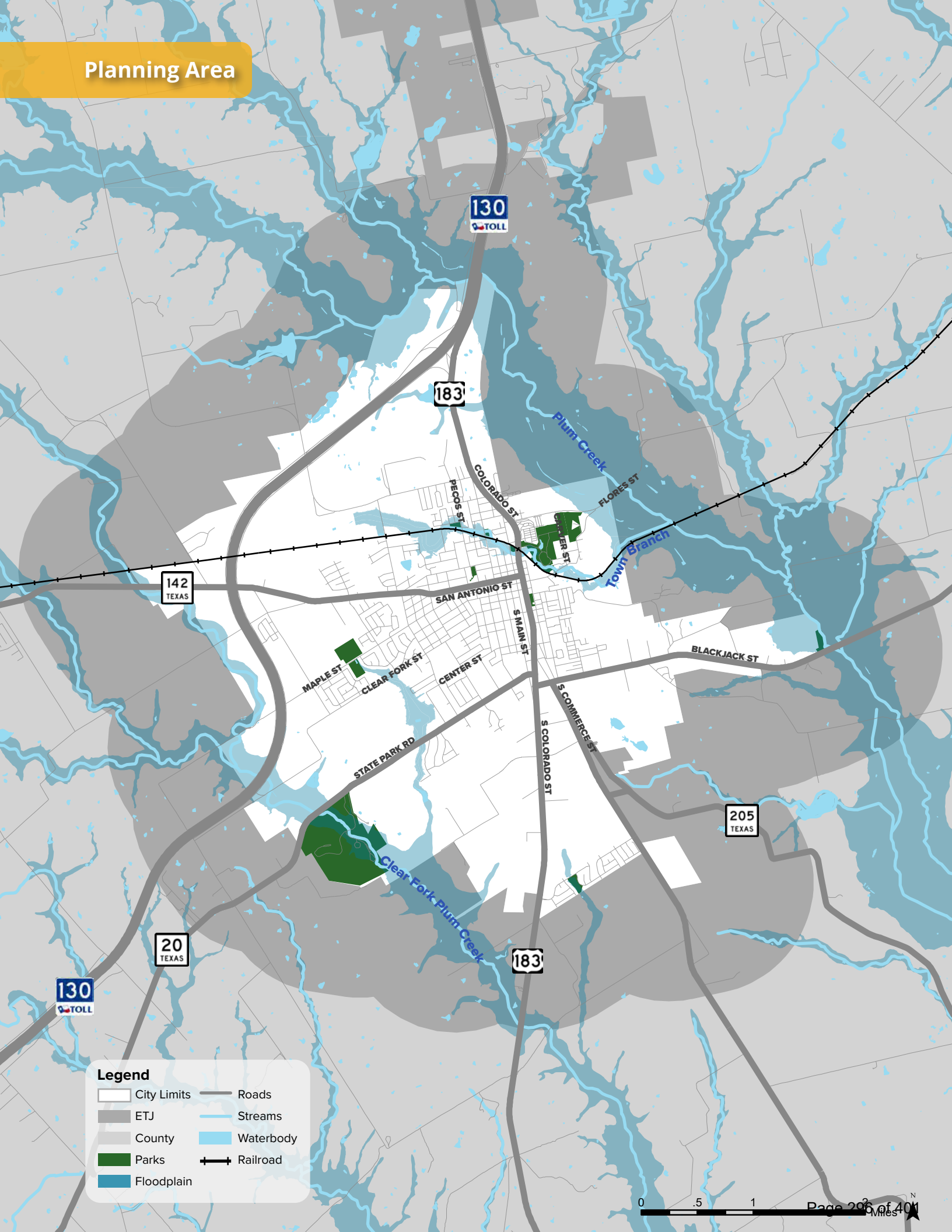
The Parks Master Plan Update analyzes the park, recreation, and open space needs for the residents within Lockhart’s municipal limits and its extraterritorial jurisdiction (ETJ). The City limits of Lockhart include approximately 16.3 square miles, while the ETJ adds 31.8 square miles. The Parks Master Plan planning area is illustrated on the following page, **Planning Area**.

Regional Context Map





Planning Area



Legend

- |             |           |
|-------------|-----------|
| City Limits | Roads     |
| ETJ         | Streams   |
| County      | Waterbody |
| Parks       | Railroad  |
| Floodplain  |           |

# DEMOGRAPHIC PROFILE

A community's demographics can contribute to a better understanding of the people a planning effort is intending to serve. Effectively addressing public preferences and needs requires an understanding of the unique characteristics of the resident population. Key demographic and wealth metrics of Lockhart's population are presented on **pages 8 through 9**. For additional demographic information please see **Appendix B, Demographics**.

## POPULATION GROWTH

According to the U.S. Census, the City's population changed very little overall between 2000 and 2020. The Texas Water Development Board (TWDB) projects the population to increase more significantly over the next several decades, as seen in **Historic and Projected Population**.

LOCKHART,  
TEXAS

CITY  
POPULATION  
14,379

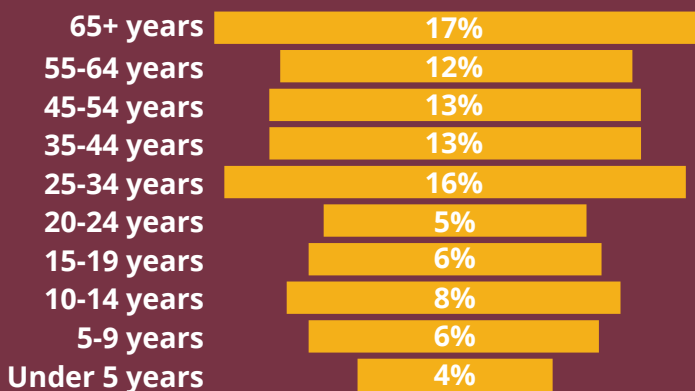
AVERAGE  
AGE  
38.8

AVERAGE  
HOUSEHOLD INCOME  
\$64,633

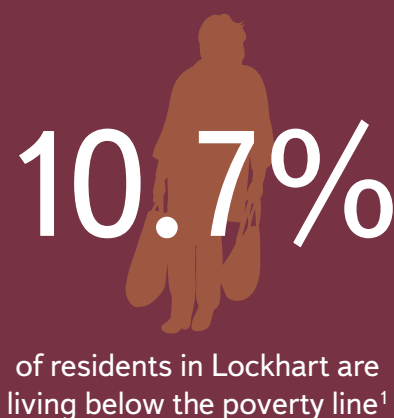
## PROJECTED POPULATION

| Year | TWDB Baseline | Low Growth<br>(2% CAGR) | Medium Growth<br>(2.5% CAGR) | High Growth<br>(3.5% CAGR) |
|------|---------------|-------------------------|------------------------------|----------------------------|
| 2020 | 14,614        | 14,379                  | 14,379                       | 14,379                     |
| 2030 | 16,563        | 17,528                  | 18,406                       | 20,283                     |
| 2040 | 18,722        | 21,366                  | 23,562                       | 28,611                     |
| 2050 | 21,276        | 25,046                  | 30,161                       | 40,359                     |
| 2060 | 24,114        | 31,749                  | 38,609                       | 56,930                     |

## POPULATION AGE GROUPS



## POVERTY LEVEL

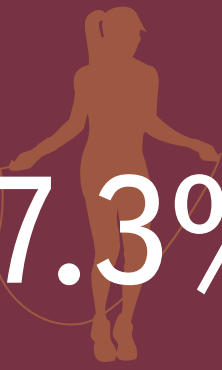


## HEALTH INDICATORS



# 20.0%

of residents in Lockhart live with a **physical disability**<sup>1</sup>



# 57.3%

of residents in Lockhart **exercise** at a home or club 2+ times per week<sup>1</sup>



# 40.0%

of adults in Lockhart are **chronically obese**<sup>2</sup>

## CALDWELL COUNTY OVERALL HEALTH RANKINGS<sup>2</sup>

Caldwell County ranks **#109** of 254 ranked counties in Texas

**#** Ranking Out of 254 Texas Counties

**Health Factors**  
ranked in the lower to middle range of all counties

Physical Environment

## 242

Social & Economic

## 100

Clinical Care

## 179

Health Behaviors

## 143

**Health Outcomes**  
ranked in the higher to middle range of all counties

Quality of Life

## 138

Length of Life

## 81

The Community Health Rankings issued by the Robert Wood Johnson Foundation are a tool used to understand the levels of overall health of a community. These annual rankings are an examination of community-wide health care outcomes which include length and quality of life and health factors which consist of health behaviors, clinical care, social and economic factors, and physical environment.

The County Health Rankings are based on a model of community health that emphasizes the many factors that influence how long and how well we live. The Rankings use more than 30 measures that help communities understand how healthy their residents are today (health outcomes) and what will impact their health in the future (health factors).

**The Robert Wood Johnson Foundation's 2020 health rankings for Caldwell County are illustrated to the left.** Caldwell County ranks 109 out of 254 Texas counties in terms of community-wide health factors - including measures of diet and exercise - and 88 out of 254 in health outcomes. Lockhart's lowest scores are in "length of life" and "social & economic".

Source: 1. U.S. Census Bureau, 2018-2019 American Community Survey 5-year estimates;  
2. Robert Wood Johnson Foundation, County Health Rankings







# **PART 2 LOCKHART PARKS TODAY**

# PARKS SYSTEM INTRODUCTION

This chapter of the Parks Master Plan establishes a base assessment of the existing park system. This information will be used to develop the park recommendations.

Park classifications, existing park properties, a park system inventory, and Level of Service tables are all topics covered in this chapter.

- Park classifications provide the context to how each park functions and the role each park plays within the overall park system.
- Examining existing parkland provides an inventory of park facilities.
- The identification of the level of service the parks should be providing in regards to acreage and facilities / amenities

These three topics will be discussed in further detail in the following pages. The City of Lockhart Parks and Recreation Department currently maintains 10 City-owned parks, and all of them include planned amenities or facilities.

The Department is tasked with managing the maintenance and upkeep of the facilities, grounds, and trails for these properties, as well as several non-park properties, as shown in the map, **Existing Parks System**. In addition, the Department assists with coordinating numerous community events, recreational programming and supports development review.



## PARK CLASSIFICATIONS

Organizing parkland into a classification system is important for management and evaluation of the park offerings and services being provided to the local residents. The Parks Master Plan follows national, state, and industry standards for evaluating and classifying parkland.

Parks are typically grouped into general classification system that considers types of uses, size, and service area of each park type.

These include:

- Pocket/Mini Parks
- Neighborhood Parks
- Community Parks
- Regional Parks
- Special Use Parks
- Trails and Greenways
- Open Space/Greenspace (typically undeveloped land for parks)

In Lockhart, there are three primary types of parks: community, neighborhood, and special use parks.



**Left:** Skatepark located at City Park; **Right:** Trail running through North Pecos Park



# Existing Parks System





## COMMUNITY PARKS

Community parks are typically larger parks that offer a range of active and passive recreation opportunities for multiple neighborhoods. Amenities of community parks may include swimming pools, ball fields (often lighted) for organized sports, playgrounds and trails. Community parks generally provide multiple facilities while still leaving open space for unstructured recreation, natural areas, and landscaped areas for beautification.

There is currently one community park in Lockhart totaling 51.9 acres which comprises approximately 41 percent of Lockhart's total parkland. City Park is located in the northeast portion of the city.

### LOCKHART'S COMMUNITY PARK

- **City Park**



**Above:** Looped trail around pond; **Top Right:** Dog Park;  
**Bottom Right:** Amphitheater

### COMMUNITY PARK HIGHLIGHTS

Lockhart's community park include multiple amenities that attract residents from across the City. Highlights include:

- BBQ grills
- Walking and nature trail
- Playground areas
- Basketball courts
- Disc golf course
- Fishing areas
- Amphitheater
- Pavilions
- Skatepark
- Dog park
- Swimming pool & splashpad

A full inventory of community park amenities is located in **Existing Park System Inventory**, on page 24.





## SPECIAL USE PARKS

Special use parks tend to be diverse in size, category, and amenities because they are designed to serve a unique purpose and support specific activities. Because the facility accommodates particular or unique recreational activities, each special use park may provide only one or a few activities. Prominent examples of special use parks are athletic complexes, skate parks, dog parks, natural areas and open space.

The Lockhart parks system includes two special use parks totaling 46.3 acres which comprise approximately 37 percent of Lockhart's total parkland. These parks are located in the southern portion of the city.

### LOCKHART'S SPECIAL USE PARKS

- **Youth Sports Complex**
- **Jason K. LaFleur Soccer Complex**



**Top Right:** Entrance to Youth Sports Complex; **Above:** Youth Sports Complex picnic area; **Above:** Jason K. LaFleur Soccer Complex

### SPECIAL USE PARK HIGHLIGHTS

Lockhart's special use parks include amenities that attract residents and visitors from the region. Highlights include:

- Baseball fields
- Youth softball fields
- Adult softball fields
- Soccer fields
- Concession facilities
- Pavilions

A full inventory of special use park amenities is located in **Existing Parks System Inventory** on page 24.



## NEIGHBORHOOD PARKS

Neighborhood parks are small parks designed to be within walking or biking distance to surrounding neighborhoods and subdivisions. Typically, they offer passive and active amenities including trails, playgrounds, pavilion and benches.

The Lockhart parks system includes seven neighborhood parks totaling 26.9 acres which comprise approximately 22 percent of Lockhart's total parkland. These parks are located throughout the city.

### LOCKHART'S NEIGHBORHOOD PARKS

- **North Pecos Park**
- **Nueces Park**
- **Santos Arredondo Park**
- **Navarro Springs Park**
- **Lions Park**
- **Braun Park**
- **Maple Street Park**



### NEIGHBORHOOD PARK HIGHLIGHTS

Lockhart's neighborhood parks include multiple amenities that attract residents from surrounding neighborhoods. Highlights include:

- BBQ grills
- Basketball courts
- Splash pad
- In-park trails
- Playgrounds
- Picnic tables
- Pavilions
- Benches

A full inventory of neighborhood park amenities is located in **Existing Parks System Inventory**.



**Left:** Santos Arredondo Park; **Top Right:** North Pecos Park;  
**Bottom Right:** Navarro Springs Park





**Top:** Nueces Park basketball court; **Bottom Left:** Lion's Park playground; **Middle Right:** Maple Street Park splash pad; **Bottom Right:** Braun Park

## Existing Park System Inventory

| Existing Parks       |                                 |                       |       | Active Facilities |                 |               |                        |                               |                  |
|----------------------|---------------------------------|-----------------------|-------|-------------------|-----------------|---------------|------------------------|-------------------------------|------------------|
| Facility             |                                 | Address               | Acres | Baseball Fields   | Softball Fields | Soccer Fields | Basketball Full Courts | Multi-purpose Practice Fields | Disc Golf Course |
| Community Parks      |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 1                    | City Park                       | 504 E. City Park Road | 51.9  |                   |                 |               | 2                      |                               | 1                |
| Subtotal             |                                 |                       | 51.9  | 0                 | 0               | 0             | 2                      | 0                             | 1                |
| Special Use Parks    |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 2                    | Jason K. LaFluer Soccer Complex | 1507 Maple St.        | 19.9  |                   |                 | 7             | 2                      |                               |                  |
| 3                    | Youth Sports Complex            | 700 North Carver      | 26.4  | 5                 | 1               | 1             |                        | 1                             |                  |
| Subtotal             |                                 |                       | 46.3  | 5                 | 1               | 8             | 2                      | 1                             | 0                |
| Neighborhood Parks   |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 4                    | Braun Park                      | 310 Summerside Ave.   | 6.8   |                   |                 |               |                        |                               |                  |
| 5                    | Lion’s Park                     | 400 South Colorado    | 3.3   |                   |                 |               |                        |                               |                  |
| 6                    | Navarro Springs Park            | 800 North Blanco      | 1.8   |                   |                 |               |                        |                               |                  |
| 7                    | North Pecos Park                | 831 North Pecos       | 2.8   |                   |                 |               | 1                      |                               |                  |
| 8                    | Nueces Park                     | 315 Nueces            | 2.3   |                   |                 |               | 2                      |                               |                  |
| 9                    | Maple Street Park               | 1508 Maple St.        | 8.4   |                   |                 |               |                        |                               |                  |
| 10                   | Santos Arredondo Park           | 317 North Commerce    | 1.5   |                   |                 |               |                        |                               |                  |
| Subtotal             |                                 |                       | 26.9  | 0                 | 0               | 0             | 3                      | 0                             | 0                |
| Undeveloped Parkland |                                 |                       |       |                   |                 |               |                        |                               |                  |
| 11                   | Comanche Park                   | 3800 FM 20            | 8.2   |                   |                 |               |                        |                               |                  |
| Total                |                                 |                       | 133.3 | 5                 | 1               | 8             | 7                      | 1                             | 1                |



| Active Facilities              |              |                         |                    | Water       |                |               | Passive / Support Facilities |           |               |            |         |                    | Infrastructure         |            |                   |                          |                       |
|--------------------------------|--------------|-------------------------|--------------------|-------------|----------------|---------------|------------------------------|-----------|---------------|------------|---------|--------------------|------------------------|------------|-------------------|--------------------------|-----------------------|
| Paved Hike/Bike Trails (miles) | Amphitheater | Playground (# of units) | Skating Facilities | Splash Pads | Swimming Pools | Fishing Piers | Covered Picnic Table         | Pavilions | Picnic Tables | BBQ Grills | Benches | Drinking Fountains | Lakes or Water in Park | Bike Racks | Concession Bldgs. | Restroom Bldgs./Portable | Parking (# of spaces) |
| 1.5                            | 1            | 2                       | 1                  | 1           | 1              | 1             | 8                            | 4         | 36            | 7          | 16      | 4                  | 1                      |            |                   |                          | 150                   |
| 1.5                            | 1            | 2                       | 1                  | 1           | 1              | 1             | 8                            | 4         | 36            | 7          | 16      | 4                  | 1                      | 0          | 0                 | 0                        | 150                   |
|                                |              | 1                       |                    |             |                |               |                              | 3         | 5             |            | 3       |                    |                        |            | 1                 | 1                        | 170                   |
|                                |              | 1                       |                    |             |                |               |                              |           | 7             |            |         | 2                  |                        |            | 1                 | 1                        | 72                    |
| 0                              | 0            | 2                       | 0                  | 0           | 0              | 0             | 0                            | 3         | 12            | 0          | 3       | 2                  | 0                      | 0          | 2                 | 2                        | 242                   |
|                                |              | 1                       |                    |             |                |               | 1                            |           | 4             | 1          | 3       |                    |                        | 1          |                   | 1                        | 9                     |
|                                |              | 2                       |                    |             |                |               | 2                            | 2         | 9             | 3          |         |                    |                        |            |                   | 1                        | 12                    |
|                                |              | 1                       |                    |             |                |               | 1                            |           | 7             | 2          | 4       | 1                  |                        |            |                   |                          | 25                    |
|                                |              | 2                       |                    |             |                |               | 2                            | 1         | 6             | 2          |         | 1                  |                        |            |                   |                          |                       |
|                                |              | 2                       |                    |             |                |               |                              | 1         | 3             | 4          |         | 1                  |                        |            |                   | 1                        |                       |
|                                |              | 1                       |                    | 1           |                |               |                              | 1         |               |            |         |                    |                        |            |                   | 1                        |                       |
|                                |              | 1                       |                    |             |                |               |                              |           | 9             |            | 3       |                    |                        |            |                   |                          | 12                    |
| 0                              | 0            | 10                      | 0                  | 1           | 0              | 0             | 6                            | 5         | 38            | 12         | 10      | 3                  | 0                      | 1          | 0                 | 4                        | 58                    |
| 1.5                            | 1            | 14                      | 1                  | 2           | 1              | 1             | 14                           | 12        | 86            | 19         | 29      | 9                  | 1                      | 1          | 2                 | 6                        | 450                   |

## PARK HIGHLIGHT: LOCKHART STATE PARK

This state park is not maintained by the City of Lockhart, but is a major asset located within Lockhart's city limits. Nestled in the southwest corner of the City, the park is a serene oasis for nature enthusiasts and people that love the outdoors. The state park spans approximately 263 acres and offers a unique blend of natural beauty and recreational opportunities. Currently the City of Lockhart does not have a city-wide trail system, but this Plan will recommend a Trails Master Plan to guide the development of future trails in Lockhart. Until then, Lockhart State Park offers approximately 4 miles of trails for residents and visitors to enjoy. Visit the Texas Parks and Wildlife website to learn more about annual state park passes. ([tpwd.texas.gov/state-parks/park-information/passes](https://tpwd.texas.gov/state-parks/park-information/passes))

- **9-Hole Golf Course:** One of the park's standout features is its beautifully maintained golf course, built in 1938. Golfers of all skill levels can enjoy a round surrounded by the park's natural beauty. This is one of the best values for golf in the state of Texas.
- **Picnic Areas:** Numerous shaded picnic areas are scattered throughout the park, making it an ideal spot for a family picnic
- **Hiking / Biking Trails:** Lockhart State Park boasts a network of scenic hiking trails that wind through the park's woodlands and meadows. These trails offer opportunities for hikers to explore the park.
- **Camping Facilities:** For those looking to extend their stay, the park offers a campground with both tent and RV sites. Campers can immerse themselves in the natural surroundings while still having access to modern amenities.
- **Swimming Pool:** A refreshing swimming pool is available during the summer months, providing visitors with a cool escape from the Texas heat.
- **Fishing and Wildlife Viewing:** The park is home to Clear Fork Creek, where anglers can try their luck at catching a variety of fish species. Birdwatchers and wildlife enthusiasts will also find plenty to observe among the diverse ecosystems.
- **Nature Center:** Lockhart State Park's nature center offers educational exhibits and programs that delve into the local flora, fauna, and history, making it an engaging experience for visitors of all ages.

“THE CLEAR FORK CREEK AND ITS LUSH, SHADY FORESTS HAVE ATTRACTED PEOPLE FOR THOUSANDS OF YEARS. LARGE BLUFFS OFFER REMARKABLE VIEWS OF NATURAL AND HISTORIC BEAUTY, WHILE THE LOWLANDS AND CREEK OFFER A NICE RESPITE FROM THE HOT SUMMER SUN. TEXAS NATURE AND CULTURE COME TOGETHER IN THIS LITTLE PIECE OF THE GREAT OUTDOORS.”

- TEXAS PARKS AND WILDLIFE DEPARTMENT



Lockhart State Park group hall, and outdoor seating

Photo Source: Texas Parks and Wildlife



Lockhart State Park walking trail  
Photo Source: Texas Parks and Wildlife



## LOCKHART STATE PARK TRAIL SYSTEM

| TRAIL            | DISTANCE | TIME    | DIFFICULTY  | DESCRIPTION                                                                                                                                                                                                |
|------------------|----------|---------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CLEAR FORK TRAIL | 0.4 mi.  | 20 min. | Easy        | For great views of Clear Fork Creek, take an easy stroll through this riparian corridor. You will pass some of the biggest trees in the park and see some of the historical CCC constructed check dams.    |
| WILD ROSE LOOP   | 0.4 mi.  | 20 min. | Easy        | One of the more diverse trails in the park, this short loop winds through habitats of bluestem prairie grass, Eastern red cedar, and green ash trees.                                                      |
| CREEKVIEW TRAIL  | 0.3 mi.  | 10 min. | Easy        | Enjoy this flat walk along the ridge above Clear Fork Creek to discover a great fishing spot. Continue on to link up to the Fence Line and Persimmon trails.                                               |
| HILLTOP TRAIL    | 0.3 mi.  | 15 min. | Moderate    | Whether ascending or descending this trail, you will move through diverse landscapes with new plants to discover.                                                                                          |
| FENCE LINE TRAIL | 0.2 mi.  | 20 min. | Moderate    | Watch the landscape change as this trail parallels a large portion of the park's southern boundary.                                                                                                        |
| PERSIMMON TRAIL  | 0.2 mi.  | 15 min. | Challenging | Traverse the rugged hillside covered with Texas persimmon trees, and enjoy the shaded journey.                                                                                                             |
| CHISHOLM TRAIL   | 0.7 mi.  | 15 min. | Moderate    | This trail will take you past the third hole of the golf course to connect with Rattlesnake Run, Comanche Loop, Fence Line Trail, or CCC Trail.                                                            |
| COMANCHE LOOP    | 0.1 mi.  | 10 min. | Easy        | Named for the vantage point used by Comanche tribes in the past, this relaxing loop yields hilltop views of the entire park and surrounding Lockhart area.                                                 |
| RATTLESNAKE RUN  | 0.5 mi.  | 20 min. | Challenging | The most challenging trail in the park, this trek will place you near the Recreation Hall.                                                                                                                 |
| CADDY TRAIL      | 0.4 mi.  | 5 min.  | Moderate    | This meandering path will transport you between the Recreation Hall and the CCC Trail.                                                                                                                     |
| CCC TRAIL        | 0.2 mi.  | 5 min.  | Moderate    | From the back patio of the Recreation Hall there is a pleasant hilltop view of nearby Lockhart. This trail drops off the back patio and leads you down the high hill to the golf course and the park road. |



## DEMAND-BASED ASSESSMENT

## PUBLIC SURVEY SUMMARY

A community-wide online survey was conducted to better understand the opinions, perceptions, and desires of the local community. 128 respondents took the survey during the summer of 2023.

The next two pages highlight key survey results. The complete survey results can be found in **Appendix A, Public Engagement Results.**

## Most Frequented Parks In Lockhart

# #1



## City Park

## #2



## Maple Street Park

### #3



## Youth Sports Complex



City Park Pond

## Least Frequented Parks In Lockhart

# #1



## Santos Arredondo Park

## #2



## Ed Braun Park

### #3



## North Pecos Park



*Santos Arredondo Park*

## What Are The Primary Reasons You Use Parks In Lockhart?



## Overall Condition of City Parks



# 51%

## RESIDENTS FEEL THE PARKS SYSTEM IS IN FAIR CONDITION

## Desired Park Types

## #1 INDOOR FACILITIES, #2 OPEN SPACE/TRAILS, #3 LINEAR PARKS

## MOST DESIRED

 **LEAST DESIRED**

## #4 SPECIAL USE PARKS, #5 LARGE PARKS, #6 SMALL PARKS



## Park Activities You Would Most Like To Participate In

### Adults



1. EXERCISING  
ON TRAILS

2. SWIMMING



3. SPECIAL  
EVENTS

4. VIEWING  
NATURE

5. CANOEING  
OR  
KAYAKING

### Children



1. PLAY-  
GROUNDS

2. SPLASH PAD



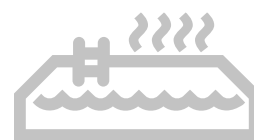
3. SWIMMING

4. ART / CRAFTS  
CLASSES

5. SOCCER

# 88%

OF RESPONSES INDICATED THAT INDOOR RECREATION PROGRAMS ARE IMPORTANT TO THE OVERALL QUALITY OF LIFE IN LOCKHART



## Most Important Facilities or Amenities

#1

NEW / UPGRADED  
RESTROOMS

#2

TREES AND  
LANDSCAPING

#3

BENCHES

#4

WALKING /  
HIKING TRAILS

#5

SWIMMING  
POOL

## What is Keeping You or Your Family From Using the Parks More Frequently?

# 30%

OF RESPONDENTS  
SAY, LACK OF  
MAINTENANCE

## Lockhart Parks System

# 96%

AGREE THAT  
BETTER PARKS WILL  
HELP TO IMPROVE  
OUR CITY IMAGE

## If You Were Given an Unlimited Budget,

“Lockhart would truly benefit from an indoor recreation center (gym, courts and classes) with an indoor swimming pool. This would greatly benefit citizens of all ages, especially during the hot months (and the few cold months).”

- SURVEY RESPONDENT

## Top Priorities

#1

CONSTRUCT A NEW  
AQUATICS FACILITY  
(INDOOR/OUTDOOR)

34%

VOTED AS TOP PRIORITY

#2

IMPROVEMENTS /  
MAINTENANCE OF  
EXISTING PARKS AND  
RECREATION FACILITIES

23%

VOTED AS TOP PRIORITY

#3

DEVELOPMENT  
OF NEW INDOOR  
FACILITIES

13%

VOTED AS TOP PRIORITY

# STANDARD-BASED ASSESSMENT

## PUBLIC SURVEY SUMMARY

This Parks Master Plan includes level of service (LOS) analysis of existing park size, park distribution and park facilities. These service levels should be viewed as guidance so the City can make decisions on future amenities within parks, or future real estate decisions on parks. The LOS is established using locally developed metrics to compare existing parkland and recreation facilities to the projected need based upon the current and future projected population.

Three types of LOS-based analyses are described below.

**Level of Service - Park Acreage.** The parkland acreage LOS analysis defines the ratio of park acreage to population. It analyzes whether there is sufficient acreage to serve the population today and in the future. The analysis also sheds light on whether the amount of parks in the community is adequate to meet future growth and what the deficiencies are per park classification.

**Level of Service - Access to Parkland.** The access to parkland LOS analysis examines the location and distribution of parkland throughout Lockhart. This analysis determines how easy it is for residents to access parkland, and identifies where parkland is needed to meet the City's target LOS.

**Level of Service - Park Facilities.** The facility LOS analysis defines the number of facilities recommended to serve each particular recreation need. Facility standards are usually expressed as a ratio of units of one particular facility per population size. For example, a facility standard for a baseball field is one field for every 5,000 residents of the city.



*Park facilities such as the disc golf at City Park can enhance the experience for the park user.*

## LEVEL OF SERVICE - PARK ACREAGE

To help determine an appropriate LOS, a “target” level is provided using a range of acreage to determine adequacy. **Parkland Level of Service in Lockhart, 2023** provides the current LOS for park acreage and **Parkland Level of Service in Lockhart, 2030** provides the LOS for park acreage based on 2030 population projections.

Lockhart is currently within acreage targets for neighborhood parks but are below the range for community park acreage. The classification of special use parks do not have target acreage recommendations.

### Parkland Level of Service in Lockhart, 2023

| Park Classification | Existing Acreage | # of Parks | Avg. Size (ac.) | Current Level of Service (Based on 14,379 population) |                     | Recommended Target LOS Ac./1000 Residents | Recommended Acreage | 2023 Surplus or Deficit |
|---------------------|------------------|------------|-----------------|-------------------------------------------------------|---------------------|-------------------------------------------|---------------------|-------------------------|
| Community Park      | 51.9             | 1          | 51.9            | 3.6                                                   | Ac./1,000 Residents | 5.0 to 8.0                                | 71.9 to 115.0       | Deficit                 |
| Neighborhood Park   | 26.9             | 7          | 3.8             | 1.9                                                   | Ac./1,000 Residents | 1.0 to 2.0                                | 14.8 to 28.8        | Within Range            |
| Special Use         | 46.3             | 2          | 23.2            | N/A                                                   |                     | Varies                                    | N/A                 | N/A                     |
| Undeveloped         | 8.2              | 1          | 8.2             | N/A                                                   |                     | N/A                                       | N/A                 | N/A                     |

The 2023 NRPA Agency Performance Review Report suggests a city with a population size of 14,379 should have at least **10.8 acres** of parkland for every 1,000 residents. Currently, Lockhart sits at **5.5 acres** (combined community parks and neighborhood parks acreage LOS) for every 1,000 residents,

### Parkland Level of Service in Lockhart, 2030 (projected)

| Park Classification | Existing Acreage | # of Parks | Avg. Size (ac.) | Current Level of Service (Based on 20,283 population) |                     | Recommended Target LOS Ac./1000 Residents | Recommended Acreage | 2023 Surplus or Deficit |
|---------------------|------------------|------------|-----------------|-------------------------------------------------------|---------------------|-------------------------------------------|---------------------|-------------------------|
| Community Park      | 51.9             | 1          | 51.9            | 2.6                                                   | Ac./1,000 Residents | 5.0 to 8.0                                | 82.8 to 132.5       | Deficit                 |
| Neighborhood Park   | 26.9             | 7          | 3.8             | 1.3                                                   | Ac./1,000 Residents | 1.0 to 2.0                                | 16.6 to 33.1        | Within Range            |
| Special Use         | 46.3             | 2          | 15.4            | N/A                                                   |                     | Varies                                    | N/A                 | N/A                     |
| Undeveloped         | 8.2              | 1          | 8.2             | N/A                                                   |                     | N/A                                       | N/A                 | N/A                     |

## LEVEL OF SERVICE - ACCESS TO PARKLAND

In addition to parkland acreage, the location of parkland is equally important. The City has approximately 133 acres of parkland in total yet nearly half of that parkland is found in City Park and the Youth Sports Complex. The following sections evaluate parks from an access-based assessment, which uses locational distances to determine whether parks are reasonably accessible by residents.

Access to parkland is derived by applying service areas to specific types of park classifications and how they are intended to be used. For example, a neighborhood park is intended to serve the citizens in their immediate neighborhood, within roughly a quarter to half mile walkshed. This park classification would have a smaller service area than that for a community park, which serves a much broader area of four miles.

The LOS areas shown in the map on the following page indicates the areas of the community that have access to a park, delineated in each map by park type. Areas between the identified service area have to travel further to reach parks and may be considered underserved, as defined by National Recreation and Parks Association locational metrics. Note that these access standards are not indicative of a precise pedestrian shed but rather a general coverage area.

### GAP ANALYSIS

A gap analysis shows the locations throughout a city where parks are needed. The **Parks System Service Area**, on the next page identifies the “gaps” where parks are needed currently and in the future. These areas are currently underserved in regards to park access.

### NEIGHBORHOOD PARKS

Accessibility to neighborhood parks is an important consideration to ensuring equitable distribution of park space. Typically, neighborhood parks are centrally located to the residents they serve.

As illustrated on **Parks System Service Area Map** on the follow page, Lockhart’s neighborhood parks are augmented with a one-quarter-mile

and one-half-mile coverage area to represent a reasonable five-and ten-minute walking distance, respectively. These are the recommended distances for ease of access to neighborhood park amenities. While not fully developed as public parkland, public schools do provide some additional recreational resources similar to those found in neighborhood parks.

The level of service tables for park acreage indicate that there is adequate acreage of neighborhood parkland in Lockhart based on the current and projected population, while the **Parks System Service Area** on the next page, shows that there are gaps throughout the community that are not currently being served by a neighborhood park.

Neighborhood park development intended to meet the Parks Master Plan LOS targets should occur under the following provisions:

- Neighborhood parkland should be principally reserved for recreational use;
- Neighborhood parks should be safe, maintained and improved to high standards; and
- Gaps in neighborhood park areas should be examined for the potential addition of small open spaces, trail/sidewalk improvements, or partnerships with other entities such as schools for green space.

### COMMUNITY PARKS

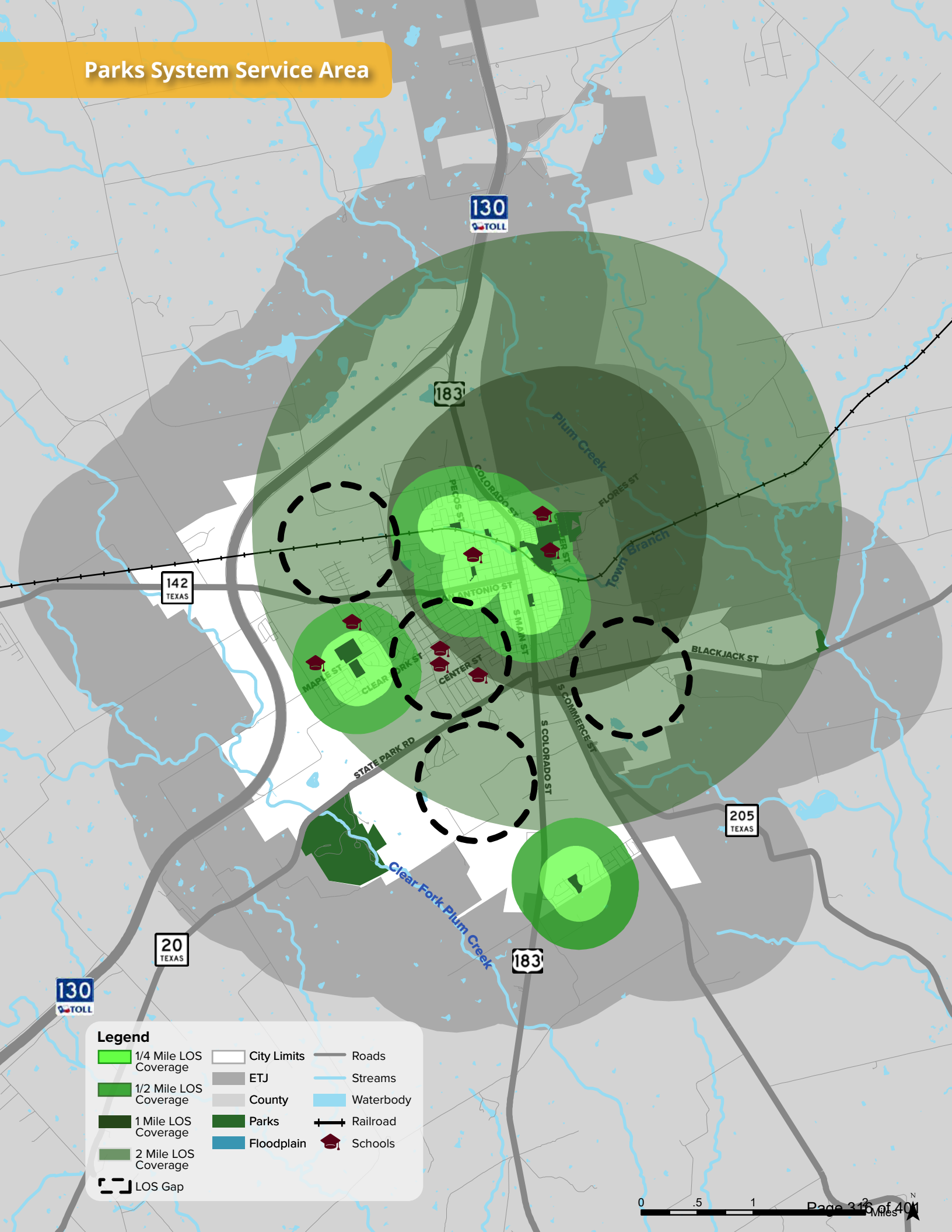
Community parks are intended to serve large neighborhoods or several neighborhoods within a one-to-two-mile service area, as shown in, **Parks System Service Area**. This distance represents a reasonable one-mile walking distance and a two-mile biking distance. Although often accessed by the community by motor vehicles, they may also serve as neighborhood parks to the residents in their immediate vicinity. Community parks may host larger community events, sports, and activities.

The City should continue to focus on developing the existing community park, City Park for future improvements.

The level of service tables for park acreage indicate that there is a deficit amount of community park land acreage in Lockhart.



# Parks System Service Area



## Legend

- |                                                                                                                                                   |                                                                                                                                         |                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #90EE90; border: 1px solid black;"></span> 1/4 Mile LOS Coverage | <span style="display: inline-block; width: 15px; height: 10px; background-color: #D3D3D3; border: 1px solid black;"></span> City Limits | <span style="display: inline-block; width: 15px; height: 10px; background-color: #808080; border: 1px solid black;"></span> Roads     |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #3CB371; border: 1px solid black;"></span> 1/2 Mile LOS Coverage | <span style="display: inline-block; width: 15px; height: 10px; background-color: #A9A9A9; border: 1px solid black;"></span> ETJ         | <span style="display: inline-block; width: 15px; height: 10px; background-color: #ADD8E6; border: 1px solid black;"></span> Streams   |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #006400; border: 1px solid black;"></span> 1 Mile LOS Coverage   | <span style="display: inline-block; width: 15px; height: 10px; background-color: #008000; border: 1px solid black;"></span> County      | <span style="display: inline-block; width: 15px; height: 10px; background-color: #00FFFF; border: 1px solid black;"></span> Waterbody |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #008000; border: 1px solid black;"></span> 2 Mile LOS Coverage   | <span style="display: inline-block; width: 15px; height: 10px; background-color: #008000; border: 1px solid black;"></span> Parks       | <span style="display: inline-block; width: 15px; height: 10px; background-color: #000000; border: 1px solid black;"></span> Railroad  |
| <span style="display: inline-block; width: 15px; height: 10px; border-top: 2px dashed black;"></span> LOS Gap                                     | <span style="display: inline-block; width: 15px; height: 10px; background-color: #0000FF; border: 1px solid black;"></span> Floodplain  | <span style="display: inline-block; width: 15px; height: 10px; background-color: #FF0000; border: 1px solid black;"></span> Schools   |

## LEVEL OF SERVICE - PARK FACILITIES

Park system facility standards provide guidance on municipal investments for recreational structures and other facilities. This direction can be used to help program for parks with appropriate recreation facilities. Facility needs are based both on ratios related to existing population and future facility needs are derived from population projections.

The park facilities identified in **Recreation Facilities Level of Service** do not represent an exhaustive list of recreational amenities; rather, they represent common facilities found throughout most municipal park systems nationwide. Their purpose in this Parks Master Plan Update is to assist in determining how existing parks should be programmed and/or expanded.

The baseline LOS for each facility type listed in the table, **Recreation Facilities Level of Service** represents minimum recommended, locally-defined targets. Additional facilities may be added to or removed from those listed in **Recreation Facilities Level of Service** to reflect changes in public demands for recreational offerings over time.

## SUMMARY

Based on the table, **Recreation Facilities Level of Service**, the City currently needs to focus their resources on adding the following facilities to the parks system:

- *Softball fields*
- *Tennis courts*
- *Outdoor volleyball*
- *More trails*
- *Indoor recreation facility*
- *Swimming pool*

Overall, Lockhart has small deficiencies for seven different types of recreation facilities. Conversely, there are many categories that are in surplus, like playgrounds, basketball courts, soccer fields, and pavilions. There are also quite a few large facilities that fit the need for Lockhart residents, these include, an amphitheater, a disc golf course, a skate park, dog park, and splash pads.



The basketball court at North Pecos Park is one example of a park facility that is currently adequately serving the community.

## Recreation Facilities Level of Service

|                   | Facility                       | Current Count | Current LOS (1 Facility per # Residents) | Target LOS (Median Number of Residents per Facility) | 2023 Need Based on 14,379 Pop. | 2023 Deficit or Surplus | 2030 Need Based on 20,283 Pop. | 2030 Deficit or Surplus |
|-------------------|--------------------------------|---------------|------------------------------------------|------------------------------------------------------|--------------------------------|-------------------------|--------------------------------|-------------------------|
| Active Recreation | Youth Baseball Field           | 5             | 1 per 2,876                              | 1 per 3,000                                          | 5                              | Adequate                | 7                              | Deficit of 2            |
|                   | Youth Softball Field           | 1             | 1 per 14,379                             | 1 per 6,000                                          | 3                              | Deficit of 2            | 4                              | Deficit of 3            |
|                   | Soccer Field                   | 8             | 1 per 1,797                              | 1 per 3,500                                          | 5                              | Surplus of 3            | 6                              | Surplus of 2            |
|                   | Practice Fields/ Football      | 1             | 1 per 14,379                             | 1 per 8,500                                          | 2                              | Deficit of 1            | 3                              | Deficit of 2            |
|                   | Playground                     | 14            | 1 per 1,027                              | 1 per 2,000                                          | 8                              | Surplus of 6            | 11                             | Surplus of 3            |
|                   | Tennis Courts                  | 0             | N/A                                      | 1 per 4,000                                          | 4                              | Deficit of 4            | 6                              | Deficit of 6            |
|                   | Outdoor Basketball Courts      | 7             | 1 per 2,054                              | 1 per 5,000                                          | 3                              | Surplus of 4            | 5                              | Surplus of 2            |
|                   | Outdoor Volleyball Courts      | 0             | N/A                                      | 1 per 5,000                                          | 3                              | Deficit of 3            | 5                              | Deficit of 5            |
|                   | Skate Park                     | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
|                   | Dog Park                       | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
| Water Rec.        | Splash Pad                     | 2             | 1 per 7,190                              | 1 per 7,500                                          | 2                              | Adequate                | 3                              | Deficit of 1            |
|                   | Swimming Pool/Aquatic Facility | 1             | 1 per 14,379                             | 1 per 10,000                                         | 2                              | Deficit of 1            | 3                              | Deficit of 2            |
| Passive Rec.      | Trails                         | 1.5           | 1 per 9,586                              | 1 mile per 4,000                                     | 4                              | Deficit of 2.5          | 6                              | Deficit of 4.5          |
|                   | Amphitheater                   | 1             | 1 per 14,379                             | 1 to 2 per City                                      | N/A                            | Adequate                | N/A                            | Adequate                |
| Misc.             | Disc Golf                      | 1             | 1 per 14,379                             | 1 per City                                           | N/A                            | Adequate                | N/A                            | Adequate                |
|                   | Indoor Recreation Facility     | 0             | N/A                                      | 1 per City                                           | 1                              | Deficit of 1            | 1                              | Deficit of 1            |
| Park Features     | Pavilions                      | 12            | 1 per 1,198                              | 1 per 4,000                                          | 4                              | Surplus of 8            | 6                              | Surplus of 6            |
|                   | Picnic Facilities              | 86            | N/A                                      | In all parks                                         | In all parks                   | In all parks            | In all parks                   | In all parks            |
|                   | Drinking Fountains             | 9             | N/A                                      | In all parks                                         | In all parks                   | In all parks            | In all parks                   | In all parks            |
|                   | Restrooms                      | 6             | N/A                                      | Where feasible                                       | Where feasible                 | Where feasible          | Where feasible                 | Where feasible          |





A photograph of a park scene. On the left, a large red semi-transparent rectangle covers the image, serving as a background for the title text. The text 'PART 3 CONDITIONS ASSESSMENT' is written in white, bold, sans-serif capital letters. The background image shows a park with a paved path, green grass, a playground structure with a red slide, and a large white canopy in the distance under a blue sky with white clouds. Green leaves are visible in the top left corner.

# **PART 3 CONDITIONS ASSESSMENT**

# CONDITIONS-BASED ASSESSMENT

The provision of accessible park spaces and amenities requires that assets are maintained and remain enticing to residents and visitors. This Plan measures and ranks the condition of parkland and recreation facilities according to 15 categories described in **Park System Condition Categories** below. This information helps determine what improvements are warranted at each park and to establish investment priorities.

## Park System Condition Categories

| Category                            | Principal Review Items                                                                                                                                                                                                                                                        |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sport Courts                        | Playing surface, fencing, netting, striping, walls, and other non-removable facilities essential to support the activity and define the area of play.                                                                                                                         |
| Athletic Fields                     | Playing surface, fencing, netting, and other non-removable facilities essential to support the activity and define the field of play (striping not considered due to differing conditions depending on season).                                                               |
| Park Pathways / Trails              | Surface condition, pathway/trail widths, vertical and horizontal clearance, crossing points, and ADA accessibility. Considers variations in pathway/trail type depending on the type of fitness, recreational, or transportation activities the trail is designed to support. |
| Public Gathering Spaces             | Areas defined for public gathering including seating and shade structures.                                                                                                                                                                                                    |
| Structured Play                     | Playscapes, surrounding surface areas, accessory structures to improve the comfort of users and attendants.                                                                                                                                                                   |
| Open Play Areas                     | Surface condition, landscaping, and access to shade for open lawn areas intended for random play.                                                                                                                                                                             |
| Parking                             | Off-street parking areas and proximate on-street parking areas.                                                                                                                                                                                                               |
| General Fencing and Retaining Walls | Condition of structures.                                                                                                                                                                                                                                                      |
| General Site Facilities             | General recreational and accessory structures (enclosed and open air) including pavilions, restrooms, concession stands, bleachers, and special use facilities to support miscellaneous activities (i.e., Shooting sports, skating, archery, etc.).                           |
| Additional Site Amenities           | Accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.                                                                                                                                                |
| Planting and Trees                  | Health, maintained condition, and coverage of trees and other landscaping including overgrowth. Strategic placement of vegetation to define park spaces.                                                                                                                      |
| Turf                                | Manicured lawn areas. Cumulative - may include surfacing for previously listed categories including athletic fields and open play areas.                                                                                                                                      |
| Signage                             | Identification, informational, and way finding signage.                                                                                                                                                                                                                       |
| Site Lighting                       | Lighting standards, fixtures, and coverage area.                                                                                                                                                                                                                              |
| Park Accessibility                  | Bicycle, pedestrian, and ADA access to, from, and within the park space.                                                                                                                                                                                                      |



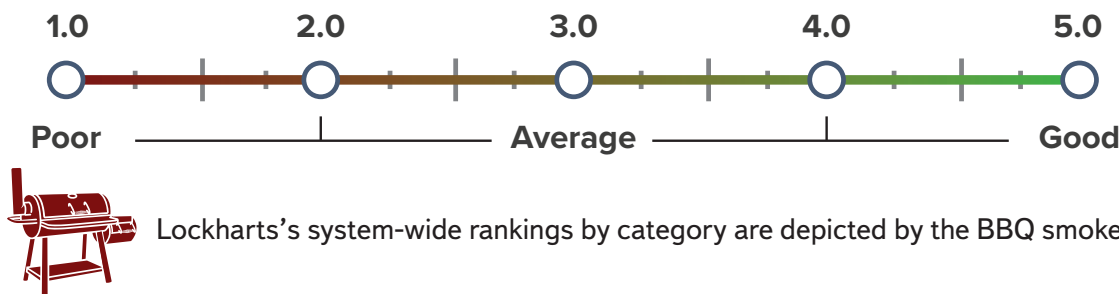
# PARK CONDITIONS SCORING

All Lockhart park properties have received a score of one to five in each of the 15 assessment categories– with “1” representing a negative score and “5” representing a positive score. Each park is assigned an average score based on the cumulative results of all categories by which it was assessed (where an assessment feature is non-existent or not applicable, then a score of “0” is assigned, and the category is excluded from the average score of the applicable park property). A score of 1.0 to 1.99 is considered “poor;” 2.0 to 3.99 is considered “average;” and,

a score of 4.0 or greater is considered “good.” The system-wide results of each of the 15 conditions assessment categories is presented on pages 40 through 44, sorted in a descending manner with the most positive scores listed first and the least positive scores listed last. A corresponding overview of high-scoring and low-scoring park properties is presented on page 45.

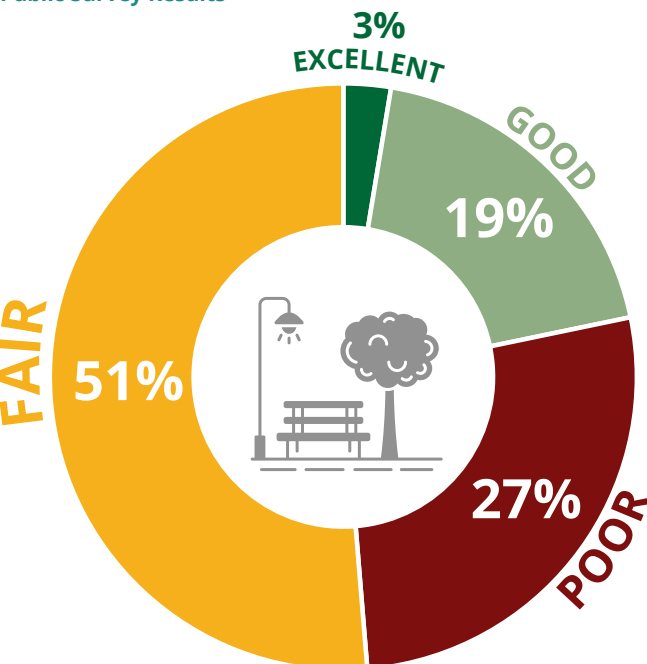
When online community survey respondents were asked about the overall condition of parks, trails, and recreation facilities in the City of Lockhart, most survey respondents indicated that the parks system is in fair condition.

## Park Conditions Scale



## Overall condition of the City of Lockhart's recreation facilities and amenities

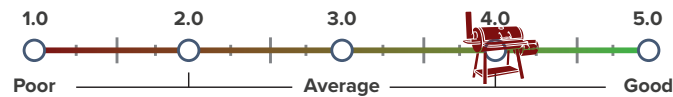
Public Survey Results



Most public gathering places in the park system are in good condition. These gathering places have sufficient seating for medium sized groups while also providing shade. The amount of pavilions and seating in the park system is enough to host many people at once, which creates opportunities for large gatherings.

SYSTEM-WIDE CONDITIONS

SPORT COURTS: SCORE 4.0

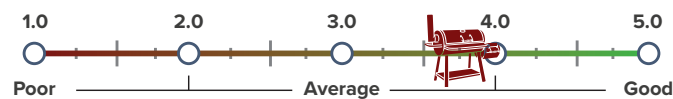


The system-wide conditions assessment for sport courts is 4.0. There are only four parks that have sports courts. Two of the sport courts are in average condition with minimal cracks evident and few incidents of resurfacing necessary. Nets and hoops are mostly intact with few evident instances of immediate maintenance needs. The other two courts are in good condition, after being recently resurfaced.



Basketball courts in Nueces Park. Overall condition is good.

TURF: SCORE 3.8

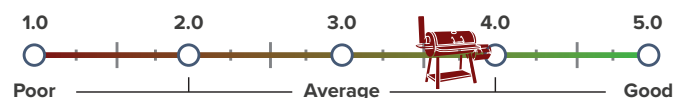


The system-wide conditions assessment for turf is 3.8. There exist intermittent examples of obvious bare spots, but only in confined instances. Where bare spots are not present, remaining turf quality ranks above average with minimal weeds, and expansive coverage.



Turf near a picnic area in City Park. Overall condition is average.

STRUCTURED PLAY: SCORE 3.7



The above average condition of structured play is 3.7 throughout the Lockhart parks system. Most play structures are of a high quality and provide diversity in play experiences. While most structures have shade, this often leads to fading and weathering, accelerating the need for maintenance or replacement. There are localized instances where immediate playscape area maintenance is needed including the replacement of play structures and improvements to the fall surface (mulching).

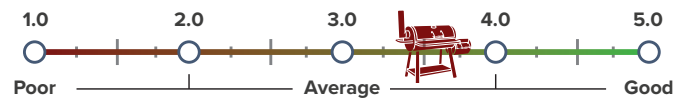


Playscape in Maple Street Park. Overall condition is average.



# SYSTEM-WIDE CONDITIONS

## PARK ACCESSIBILITY: SCORE 3.6

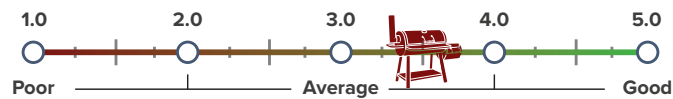


The system-wide conditions assessment for park accessibility is 3.6. The slightly above average score is based on the access that is provided by the sidewalks and paths. There exist intermittent examples of cracking or heaving, but overall the conditions are rated average.



Crosswalk and sidewalks leading into the Youth Sports Complex. Overall condition is slightly average.

## ATHLETIC FIELDS: SCORE 3.5

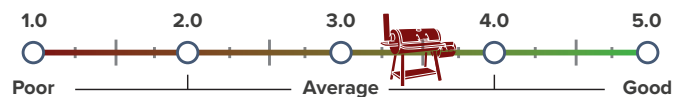


The average condition of athletic fields is 3.5. There are only two parks, the Jason K. LaFluer Soccer Complex and the Youth Sports Complex within the system that include baseball, softball, and soccer fields. Factors contributing to the above average score include maintained turf on the fields and substantial lighting.



Baseball field at the Youth Sports Complex. Overall condition is slightly above average.

## GENERAL FENCING | WALLS: SCORE 3.5



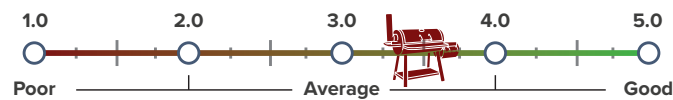
The above average condition of general fencing and walls is 3.5. Of the parks that do have fencing, half of the fencing has above average structural condition, with little to no rusting or leaning posts present. Improvements can be made in the park with lower scores by adding more fencing along playgrounds, basketball courts and busy streets adjacent to parks.



Sport court fencing at Nueces Park. Overall condition is slightly above average.

SYSTEM-WIDE CONDITIONS

PLANTINGS | TREES: SCORE 3.4

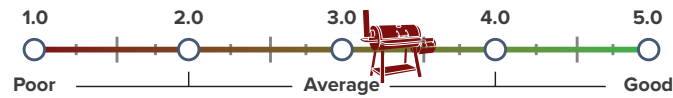


The condition of plantings and trees is 3.4. Overall, trees and shrubs that are maintained are in good condition, with minimal trees needing obvious pruning or removal. Trees provide a significant amount of shade in Lockhart parks but are not always positioned to best benefit park system users.



Tree shade located in Neuces Park. Overall condition is average.

PUBLIC GATHERING PLACES: SCORE 3.3

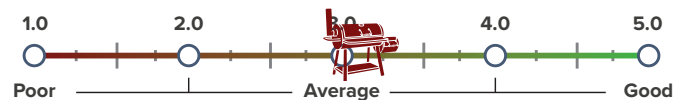


The system-wide conditions assessment for public gathering places is 3.3. The quality of facilities in most formal gathering spaces and casual sitting areas is average/above average with only two parks in the system scoring below average. The amount of pavilions and seating in the park system is ample enough to host many people at once, which creates opportunities for large gatherings.



Public gathering pavilion in City Park. Overall condition is average. More seating is needed.

SITE LIGHTING: SCORE 3.1



The average condition for site lighting is 3.1. Many parks do not contain adequate lighting or are lack lighting in general. The parks that have received higher lighting scores were due to newly installed lighting around sport courts and fields. Converting to more modern LED lighting systems will greatly benefit the park system.

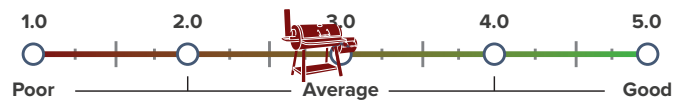


Site lighting near the Santos Arredondo Park. Overall condition is average.



# SYSTEM-WIDE CONDITIONS

## OPEN PLAY AREAS: SCORE 2.9

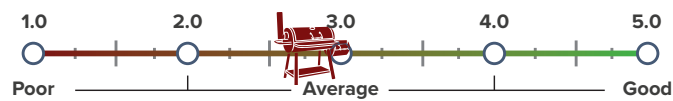


The system-wide conditions assessment for park open play areas is 2.9. This score is reflective of most spaces being located a safe distance within each park space from any hazards such as roads. Open play areas often have uneven terrain with occasional disruptions or imperfections. There are also instances of open play areas that are not of significant size for proper open play activities.



Open play area in Navarro Springs Park. Overall condition is average.

## GENERAL SITE FACILITIES: SCORE 2.8

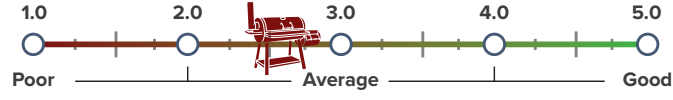


The condition of general site features varies greatly depending on the specific park space. Active recreational facilities such as playscapes and sport court amenities are maintained in average condition, while accessory facilities such as restrooms concession stands, and shade structures exhibit higher degrees of wear and tear.



Club house at the Youth Sports Complex. Overall condition is average.

## SIGNAGE: SCORE 2.6



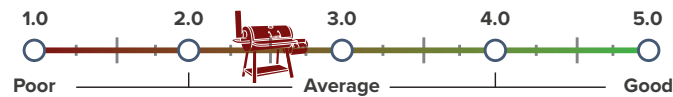
The system-wide conditions assessment for signage is 2.6. Newly placed signage in the park system is consistent in half of the parks. The parks that do not have signage or signage that is in below average condition need to be updated. Long-term aesthetic improvement through replacement with high-quality monument signage can enhance all park spaces.



Navarro Springs Park signage, overall condition is average.

SYSTEM-WIDE CONDITIONS

ADDITIONAL SITE FACILITIES: SCORE 2.5

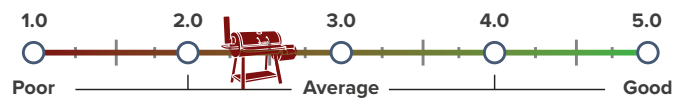


The system-wide conditions assessment for additional site facilities is 2.5. Many trash receptacles, water fountains, and benches are in a slightly deteriorated condition. There are many opportunities to provide immediate cosmetic updates, such as the color of receptacles and material used. There are many instances where a more permanent amenity solution should be provided such as in the provision of trash receptacles.



Trash receptacle in North Pecos Park, Overall condition is average.

PARK PATHWAYS | TRAILS: SCORE 2.4

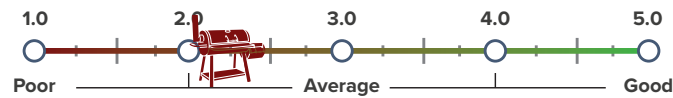


The system-wide conditions assessment for park pathways and trails is 2.4. In general, half of the parks in Lockhart need pathways so the absence of these brings down the overall score. The quality of pavement in parks with pathways and sidewalks is above average with minimal areas of cracking or heaving. Some trails are of sufficient width, although instances of encroaching vegetation is evident in some areas with hard surface pathways.



Park pathway from parking lot in Santos Arredondo Park. Overall condition is below average.

PARKING: SCORE 2.2



The system-wide conditions assessment for parking is 2.2. This score reflects the quality of parking lots, pedestrian access, parking availability in relation to park type, and public transit opportunities. Most parking lots are in average condition, with resurfacing and striping improvements needed.

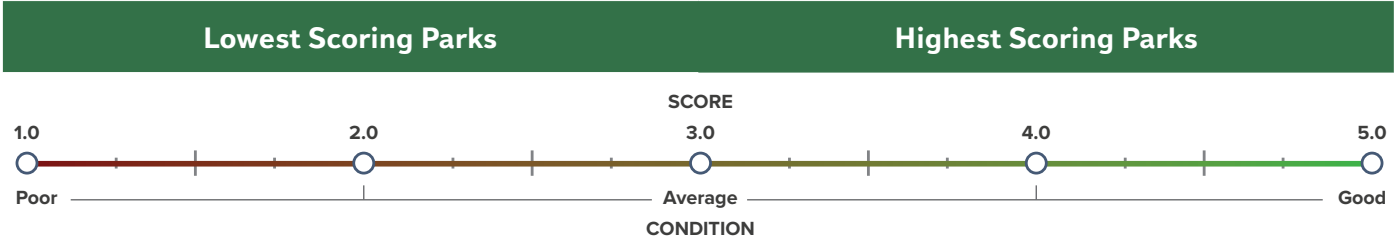


Parking lot at the Youth Sports Complex, overall condition is average.



# CONDITIONS BY PARK

## Conditions Assessment by Park, Low and High Scores (2023)



| Park Name/Rank <sup>1</sup> |                                 | Average Score |
|-----------------------------|---------------------------------|---------------|
| #1                          | Santos Arredondo Park           | 3.8           |
| #2                          | City Park                       | 3.6           |
| #3                          | North Pecos Park                | 3.4           |
| #4                          | Navarro Springs Park            | 3.4           |
| #5                          | Nueces Park                     | 3.3           |
| #6                          | Lion's Park                     | 3.1           |
| #7                          | Youth Sports Complex            | 2.7           |
| #8                          | Jason K. LaFluer Soccer Complex | 2.7           |
| #9                          | Braun Park                      | 2.7           |
| #10                         | Maple Street Park               | 2.0           |

The average conditions score for the lowest and highest-ranking properties is shown in **Conditions Assessment by Park, Low and High Scores (2021)**.

### HIGH SCORING PARKS

Park properties that received high conditions scores contain one or both of the following features:

- A)** They are newer and contain more recent investments with limited deterioration; and/or,
- B)** The park is popular and is a component of shared community-wide pride.

One of the most common elements of high scoring parks is the quality of structured play and turf — within each park property. High scoring parks also contained park accessibility, landscaping, and trees.

### LOW SCORING PARKS

Several neighborhood parks ranked low in the conditions assessment. This is a common condition among municipal park systems for two reasons: **A)** The lack of facilities in most neighborhood parks reduces visits and public demands for investment or maintenance; and, **B)** These neighborhood parks are older, with aging equipment and lack diverse features that do not draw demand from the public.

Lower scoring parks in the Lockhart parks system still rank average or above average in turf condition, which was consistent in all parks (excluding areas where bare spots were present). The quality of “additional amenities” such as fountains, trash receptacles, and seating areas – in combination with low system-wide scores for lighting, general site facilities, and park accessibility – contributes to poor individual park scores.



Shaded play structure at Nueces Park, which was the highest ranked playground in the Conditions Assessment.





## FUTURE SERVICE NEEDS

A review of the park-by-park condition assessment determined property-specific priorities that should be addressed. The system-wide condition of the Lockhart parks and recreation system can be quickly enhanced with attention to the following elements:

### MAINTENANCE STANDARDS

- The City should establish designated areas within parks that are mowed only a few times a year (No Mow Zones / Grow Zones) to reduce cost of mowing and establish areas for native grasses and wildflowers.
- Reduce and reallocate the percentage of staff hours spent on reoccurring maintenance activities towards park improvement activities by 15-20% by 2026.
- Develop and implement a priority system for tasks and create an O&M manual for staff.

### SPECIFIC INVESTMENTS

- Investments towards park access can be identified through a trails master plan. The creation of a trails master plan can provide a guide for how to connect the park system city-wide, creating connections from neighborhoods to parks.
- Invest in repairs and upgrades to parking facilities throughout the parks system.
- Create and implement a complete renovation plan (repairs and upgrades) for the Youth Sports Complex.
- Implement the construction of the recently completed (2023) concept plan for Lion's Park.
- Where possible, replace older lighting technologies with LED lighting to save on energy costs.
- Create a schedule to replace and upgrade all accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.







## PARK HIGHLIGHT: CITY PARK

City Park is the City's only community park, where a variety of amenities are provided. Specific recommendations for City Park improvements and activities are detailed below.

### ENTRANCE, CIRCULATION, AND PARKING

- Create a better sense of arrival to the park entry. Pedestrian safety improvements, bicycle infrastructure, landscaping, additional park entrance signs at all entrances.
- Consider adding a large parking lot where the old baseball field used to be at the top of the park by the restrooms.
- Across from the pond, remove the ability to park along the trail underneath the trees by adding more landscaping, benches, workout equipment, or increase the size of the trail width.
- Surface the parking lot by the skatepark with asphalt and stripe for parking lot spaces.
- Consider expanding the parking lot size in front of the dog park areas for additional parking spaces (spaces intended for, dog park and skatepark visitors), also stripe the parking lot spaces.
- Consider expanding the parking lot size for the disc golf course, surface the lot and stripe for parking spaces.
- Expand the width of the interior park road that comes off of Carver Street and then loops around the pond and trail. Expanding this road to a full two-lane road will increase circulation and could create opportunities to add bike and pedestrian facilities.
- Add a trailhead at Colorado Street and Main Drive. Extend a crosswalk from the Colorado St bridge to the beginning of the trail. Also add a crosswalk across City Park Road for the disc golf course to connect to the trailhead.
- Around the playground area, define new parking areas with walking paths to the playground.
- Conduct a parking assessment throughout the park to ensure logical, proximate locations to amenities and reduced circulation of vehicles.
- Locate two small areas to place City Park directional signs (In-Park wayfinding).
- Add additional bike parking near existing amenities.



Left: The entrance sign to Riverside Park could benefit from additional entry enhancements; Right: Disc golf under the large trees;  
Top Right: Park pathway from Carver Street into the park



## AMENITIES

- Remove the City Park Pool and conduct a site analysis study to determine the best site for a new pool facility in Lockhart.
- Consider expanding existing pavilions or adding more pavilions in the center of the park.
- Add additional shade structures and benches for both dog parks.
- Add additional trail amenities along the City Park Trail including seating, trash cans, dog waste stations, shade and lighting.
- Around the playground area, add additional lighting and access improvements.
- Add wayfinding and City Park-branded signage throughout the park.
- Add a fishing pier in a location mindful of occasional flooding concerns.
- Tear down the old restrooms (by the old baseball field) and replace with newly constructed restrooms facilities.
- Add two sand volleyball courts near the restrooms or dog parks.
- Expand the splash pad area, with new features and amenities.
- Expand the playground area with new all-ability equipment, that includes shade structures over all play equipment.
- Consider enhancements to the seating at the amphitheater.
- Create additional sports fields (football, soccer) behind the dog parks.
- Re turf the area of existing sport fields.
- Enhance the pond area by planting more trees along the perimeter of the pond. Consider adding more benches and pathways around the pond as well.



Bottom; A formal fishing pier extending into the pond could help activate the site and could become a regional draw for fishing activities  
Top; The dog park at City Park could use more shade structures and seating for dog owners







# **PART 4 LOCKHART PARKS TOMORROW**

Lockhart  
Nueces Park



# 2018 LOCKHART PARKS, RECREATION AND OPEN SPACE MASTER PLAN

The previous plan outlined 13 goals for the master plan and seven (7) priority projects. This update will carry those same goals through to this planning effort, while compiling a new list of priority projects and recommended actions that the City can focus on for the next five years.

## PREVIOUS MASTER PLAN'S GOALS (2018)

- Goal 1:** Public recreational facilities should be multipurpose and adaptable to future needs.
- Goal 2:** Because of rising costs, recreational improvements should be shared, where possible, with school, county, and non-profit entities who may have a stake in the benefits of recreational programs.
- Goal 3:** Open spaces and natural habitats should be preserved for future generations: additional land should be acquired and specialized parks developed.
- Goal 4:** All people should have access to all parks and recreational facilities regardless of age, sex, income, cultural differences, location in the community, and handicap status.
- Goal 5:** The availability of high quality parks, open spaces, and recreation opportunities plays an important role in economic development.
- Goal 6:** New growth (new subdivisions) should pay for their own recreational facilities.
- Goal 7:** The life expectancy of new parks and equipment can be 15 to 20 years: parks need to be renovated and equipment replaced or maintained as needed.
- Goal 8:** Maintaining public recreational facilities places a financial burden on the City; more facilities require more staff.
- Goal 9:** Parks and recreational programs must find ways to celebrate the variety of cultures within the community.
- Goal 10:** Public recreation should be coordinated with other community recreation providers to avoid duplication and promote innovation.
- Goal 11:** Public recreation should be integrated with all other public services, such as economic development, education, health, public safety, transportation, and protection of the environment.
- Goal 12:** Citizens should be involved in all aspects of planning for public recreation.
- Goal 13:** Local public recreation should be integrated with regional and state plans.

## PREVIOUS MASTER PLAN'S PRIORITY PROJECTS (2018)

1. City Park and Youth Sports Complex (Renovations and Additions)
2. Soccer Complex (Parking Expansion, Dog Park and Other Improvements)
3. Downtown Park/Plaza (Public Space Opportunities in Downtown)
4. Courthouse Square (Public Space Opportunities in Downtown)
5. Pecos Park (Park Redevelopment Standards for City-Wide Implementation)
6. Future Recreation Center (Capital Investment)
7. Connections (Trails)



# 2023 LOCKHART PARKS MASTER PLAN 5-YEAR UPDATE

## TOP PRIORITIES



### LION'S PARK

RENOVATIONS AND IMPROVEMENTS



### CITY PARK

RENOVATIONS AND IMPROVEMENTS



### YOUTH SPORTS COMPLEX

RENOVATIONS AND IMPROVEMENTS



### SWIMMING POOL & SPLASH PADS

CONSTRUCTING A NEW OUTDOOR POOL



### INDOOR RECREATION CENTER

CREATING THE CITY'S FIRST RECREATION CENTER



### TRAILS MASTER PLAN

DEVELOP THE CITY'S FIRST TRAILS MASTER PLAN

# PRIORITY PROJECTS

## LION'S PARK

### RENOVATIONS AND IMPROVEMENTS

In 2023, the City completed a new concept plan for the redevelopment of Lion's Park. This concept plan should serve as a model for all future park redevelopment standards and will be considered for city-wide implementation of all parks, facilities and amenities.

Lion's Park is an important neighborhood park in Lockhart for many reasons, like the park's proximity to the downtown square, the park is within a short walking distance of the majority of downtown Lockhart's residents, and the park is a great host for visitors and locals looking to have a BBQ picnic. In order for the park to become a standard for the park system in Lockhart, this plan recommends allocation of funding for this park immediately. To view the full conceptual site plan for Lion's Park with a list of new amenities and facilities, see pages 56-63.

*Lion's Park Today*



*Lion's Park Conceptual Site Plan*





# CITY PARK & YOUTH SPORTS COMPLEX

## RENOVATIONS AND IMPROVEMENTS

The 2018 Parks Master Plan included a conceptual site plan for City Park and the Youth Sports Complex. According to the public survey administered during this planning process, these two parks are some of the most heavily frequented places within Lockhart's parks and recreation system. The layout of this two-in-one park has a current layout that effectively caters to a wide spectrum of activities, ranging from leisurely picnics and relaxed play to hosting large organized events like the Chisholm Trail Roundup. However, while the majority of the park is currently operational, numerous features require updates or replacements, justifying a comprehensive park renovation. Key recommendations include:

- Enhancing Baseball and Softball Facilities
- Expanding Tee-Ball and Soccer Fields
- Augmenting Parking and Traffic Flow Throughout the Park
- Modernizing the Aquatics Facility
- Introducing New and Additional Pavilions
- Elevating the Amphitheater

The proposed conceptual site plan for City Park and the Lockhart Youth Sports Complex was developed with input from stakeholders. The plan presents an improved layout, featuring a new loop road along the northern boundary, optimizing vehicular circulation while creating ample opportunities for substantial parking expansion within the park's core. This expanded parking area will not only accommodate the park's vehicular parking needs, by adding 500 parking spaces but will also be able to be used flexibly to accommodate various event activities such as festivals and rodeos.





## LEGEND

1. CREEK ACCESS AREA
2. PEDESTRIAN BRIDGE
3. ENTRY MONUMENT
4. DECORATIVE PAVING
5. BROCK CABIN  
W/ INTERPRETIVE EXHIBITS  
AND NATIVE PLANTING
6. PICNIC PAVILION W/ GRILL
7. ENHANCED POND  
W/ FOUNTAIN
8. PICNIC TABLES
9. MULTI-USE SPORTS COURT  
(BASKETBALL, PICKLEBALL,  
VOLLEYBALL, TENNIS)
10. RENOVATED RESTROOM
11. 2-5 INCLUSIVE PLAYGROUND
12. 5-12 INCLUSIVE PLAYGROUND
13. MULTI-USE PAVILION
14. ADULT FITNESS  
EQUIPMENT (TYP.)
15. QUARRY BLOCK  
RETAINING WALLS (TYP.)
16. EXPANDED PARKING
17. TRAILHEAD AND  
WAYFINDING SIGNAGE
18. SAND VOLLEYBALL COURT
19. UNDERGROUND DRAINAGE
20. WELL-FED SPLASHPAD

## ADDITIONAL AMENITIES

- SITE LIGHTING
- TREE LIGHTING
- WI-FI HOTSPOT
- POWER RECEPTACLES
- NATIVE LANDSCAPING





# Lion's Park Concept Plan







LIONS PARK CONCEPT PLAN









## LIONS PARK CONCEPT PLAN









## LIONS PARK CONCEPT PLAN







## PRIORITY PROJECTS (CONT.)

### SWIMMING POOL & SPLASH PADS

#### CONSTRUCTING A NEW OUTDOOR SWIMMING POOL AND ADDITIONAL SPLASH PADS

Living in Texas necessitates activities involving water play. There is currently one swimming pool maintained and operated by the City, which is in need of major repairs and improvements. Based on the strong public desire for waterbased recreation, the target number of swimming pools is two for the community. One possibility for a new swimming pool site would be to pursue a shared-use agreement with an existing school property in Lockhart. This would alleviate some up-front capital costs for the City.

Splash pads are another family-friendly amenity that is gaining popularity across the nation. The City should consider the addition of splash pads at key neighborhood parks, like the one recently constructed at Maple Street Park. While community pools are still important, lack of funding and greater competition for limited resources has forced many cities to look to splash pads as an alternative. This has led to the increase in use of zero depth splash pads, which still provide significant relief from summer heat, but are less challenging to operate and maintain. As such, splash pads are an excellent complement to other parks amenities and provide for an appealing attraction in the warm months.



*Large splash pad facility with seating and shade*



*Medium sized public pool with multiple amenities  
City Pool in Gatesville, Texas*

### INDOOR RECREATION CENTER

#### CREATING THE CITY'S FIRST RECREATION CENTER

The community voiced a desire for an indoor recreation facility. A recreation center would best serve the community as a partnership between the City, Caldwell County, and the Lockhart ISD. As such, it is recommended that the three organizations partner to proceed with a feasibility study and locational analysis for the complex. The study should evaluate financial feasibility today and into the future, the best location for the development, and staffing and organizational structure options. The study should also evaluate the potential to allow sufficient space for a future expansion to include an indoor swimming center.



*San Marcos Recreation Center*



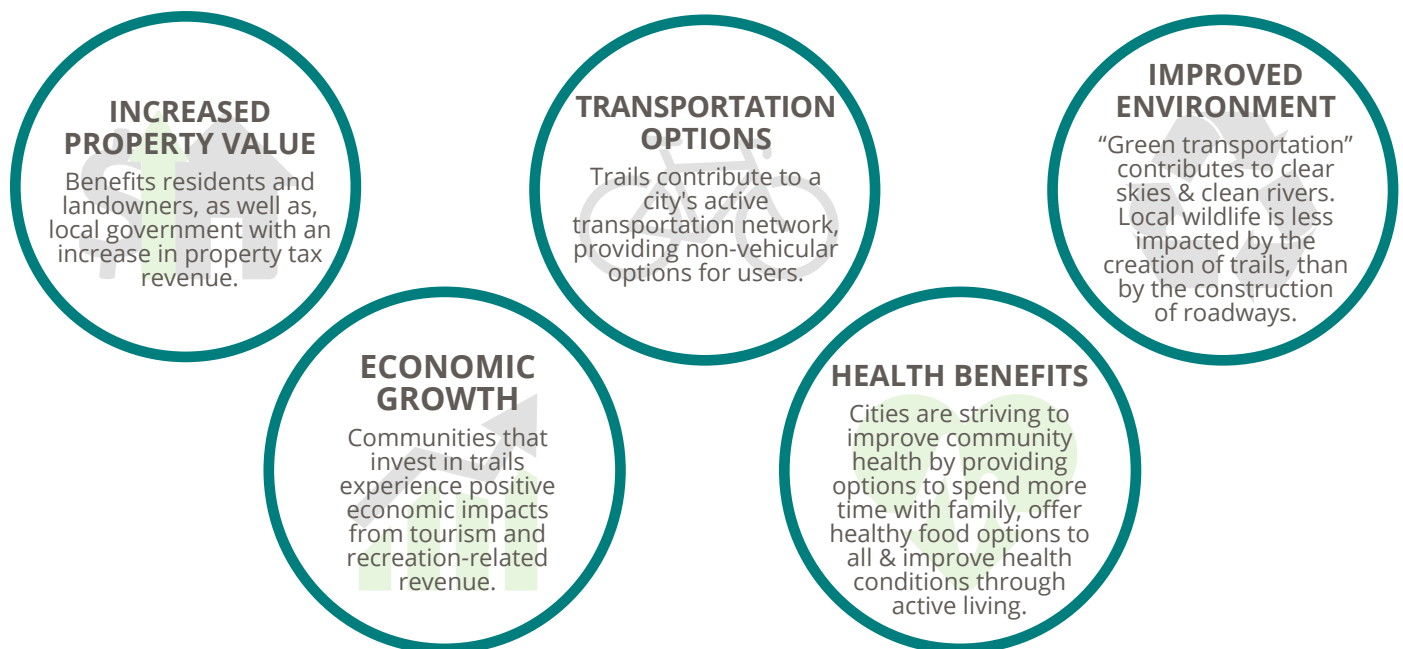
## TRAILS MASTER PLAN

### FUNDING A CITY-WIDE TRAILS MASTER PLAN STUDY

The planning, design, and development of a comprehensive trails system serves tremendous value to the broader community. Communities across the United States and throughout the world are investing in trails as a key contributor to livability. Trails promote health, safety, and welfare. Not only are trails needed for recreation, but in many communities they are utilized as essential components of the bicycle and pedestrian transportation network.

Public trails build community at a human scale and support physical, social and economic prosperity across a community, regardless of class, economic status, age or ability. **The Primary Benefits of Trails**, summarizes the positive impacts that an interconnected network of multi-use trails can have on a community. Communities across Texas recognize of outdoor recreation supports and contributes to a high quality of life, as well as, attracting and sustaining employers and families. Investing in outdoor infrastructure attracts employers and active workforces, ensuring those communities thrive economically and socially.

### THE PRIMARY BENEFITS OF TRAILS



*An interconnected multi-use trail network within the City of Lockhart provides residents the ability to move from destination to destination without getting in a car. Recreation opportunities are also improved when the trail network includes diverse trail types that cater to multiple interests and are accessible for people of all abilities.*

# IMPLEMENTING THE PLAN

Lockhart’s elected and appointed officials and City staff are the primary decision makers for implementation actions, budgeting, integration of this plan into refined park plans and maintaining up-to-date processes. The Parks and Recreation Department will be the primary leader in operating, maintaining, and expanding parks and recreation offerings. Ultimately, plan outcomes will be a community-wide effort and determination of success will be an ongoing evaluation.

## WORK PROGRAM

This section contains an implementation action plan. The actions are allocated by three categories of timing and reflects the action’s target priority or ongoing nature.

The actions generally fall into one or more of the following categories:

**PARTNERSHIP**  
Partnerships include two or more entities working close together to serve as champions of the plan.

**POLICY**  
Official procedures or policies used to make City decisions.

**OPERATIONAL**  
New or altered programs, staffing, or operational procedures.

**CAPITAL INVESTMENT**  
Larger-scale capital improvements incorporated into the greater capital improvement program or bond initiative. These projects may include outside funding sources or funding matches.

**STUDY**  
Additional study or examination required to determine the best result.

**REGULATION**  
Council approved regulations used to direct growth or additional actions.

- The time frames for the table actions focus on initiation and not necessarily completion:
- Short-term: To be initiated or completed within the next 1-2 years
  - Long-term: To be initiated within the next 2 - 5 years, or as opportunities arise
  - Ongoing: Recommendations that are to be continually implemented during the course of the plan horizon

## PLAN UPDATES

Implementation by level of priority guarantees that the City is responding incrementally to community needs and desires. This does not mean that the plan will serve all needs and desires of the public for the entirety of the next 5 years. The following updates are recommended to keep the plan current and relevant over time.

- **Five-Year Update.** Undertaking an official plan update every five years allows the City to remain competitive in TPWD grants process, as five-year updates are needed to ensure strong scores in the grant application point system.
- **10-Year Update.** Towards the end of this plan’s time horizon, the City should prepare for a new master plan with an assessment of facilities and priorities. While neither the five-year or 10-year update are strict requirements for grant funding, TPWD does reward communities that create a new plan every 10 years.

## Implementation Plan

| Action                                                                                                                                                                                         | Short-Term | Long-Term | Ongoing |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 1: Flexible Park Spaces</b>                                                                                                                                                            |            |           |         |
| Explore the feasibility of a multi-generational recreation center that could include indoor aquatics and a senior component.                                                                   | ✓          |           |         |
| Identify a location to construct a new swimming pool with a splash pad.                                                                                                                        |            | ✓         |         |
| Consistently review recreation trends to ensure parks are meeting service needs and community interests.                                                                                       |            |           | ✓       |
| <b>Goal 2: Strategic Cost-Sharing</b>                                                                                                                                                          |            |           |         |
| Coordinate with Lockhart Independent School District (LCISD) to execute a school joint use agreement for the sharing of resources related to new and existing school facilities and amenities. | ✓          |           |         |
| Coordinate with Caldwell County to continue building county trails in the City of Lockhart.                                                                                                    |            | ✓         |         |
| Coordinate with Chamber of Commerce and area sports leagues on continuing efforts for sport tourism opportunities.                                                                             |            |           | ✓       |
| Participate in the NRPA's park metrics program and agency performance review on a recurring basis.                                                                                             |            |           | ✓       |
| <b>Goal 3: Parkland Aquisition</b>                                                                                                                                                             |            |           |         |
| Develop a concept plan focused around a nature park on the undeveloped land that is Comanche Park.                                                                                             |            | ✓         |         |
| Preserve city-owned open space to support passive recreation uses.                                                                                                                             |            | ✓         |         |
| Support development of a downtown park network, that could provide pocket parks, special use parks, and civic areas.                                                                           | ✓          |           |         |
| <b>Goal 4: Parks for All</b>                                                                                                                                                                   |            |           |         |
| Encourage exercise classes such as running / walking groups or yoga to community members to increase recreational program offerings that don't require facilities or supervision.              |            |           | ✓       |
| Add additional athletic programming opportunities for adults and seniors.                                                                                                                      | ✓          |           |         |
| Build inclusive play facilities at a neighborhood park to foster a recognized inclusive destination at that park for individuals and families.                                                 |            | ✓         |         |
| Develop an ADA Transition Plan, in order to make Lockhart parks more ADA-compliant.                                                                                                            |            | ✓         |         |
| Expand multi-generational recreation opportunities through additional City-provided and third-party programming.                                                                               | ✓          |           |         |

## Implementation Action Plan (cont.)

| Action                                                                                                                                                                         | Short-Term | Long-Term | Ongoing |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 5: Parks for Economic Growth</b>                                                                                                                                       |            |           |         |
| Pursue CAPRA accreditation for the Lockhart PARD.                                                                                                                              |            | ✓         |         |
| Develop and implement a series of park staffing, management, and maintenance policies to ensure a quality parks system.                                                        | ✓          |           |         |
| Implement overall park design guidelines for all park classifications.                                                                                                         |            | ✓         |         |
| Consider approaching the citizens with a bond election to fund identified larger-scale capital improvements for the parks system.                                              | ✓          |           |         |
| Update the Lockhart Parks Master Plan in five (5) years                                                                                                                        |            | ✓         |         |
| Evaluate and pursue public-private partnerships for development and maintenance of parks and recreation facilities.                                                            |            |           | ✓       |
| Improve the parking areas and in-park roads in each park.                                                                                                                      |            | ✓         |         |
| Where possible, replace older lighting technologies with LED lighting to save on energy costs.                                                                                 | ✓          |           |         |
| Create a schedule to replace and upgrade all accessory amenities serving general visitation including trash receptacles, pet waste stations, water fountains, benches, etc.    | ✓          |           |         |
| <b>Goal 6: Balancing the Growth or Self-funding New Growth</b>                                                                                                                 |            |           |         |
| Amend municipal codes to require the dedication and improvement of neighborhood parkland as part of new development.                                                           | ✓          |           |         |
| Amend municipal land development codes to require trail corridor dedication for multi-use trails and the construction of applicable trail segments as part of new development. | ✓          |           |         |
| Amend municipal codes to require common areas and recreational amenities as part of new multi-family development.                                                              | ✓          |           |         |
| <b>Goal 7: Develop Park Renovation Plan</b>                                                                                                                                    |            |           |         |
| Develop and implement a department wide annual maintenance plan and long-term asset maintenance schedule.                                                                      |            | ✓         |         |
| Evaluate the need for additional PARD equipment to increase efficiencies with regard to park maintenance operations.                                                           | ✓          |           |         |
| Continue to implement a phasing plan to upgrade playgrounds in need of replacement.                                                                                            | ✓          |           |         |
| Develop and implement a series of park staffing, management, and maintenance policies to ensure a quality parks system.                                                        |            |           | ✓       |



## Implementation Action Plan (cont.)

| Action                                                                                                                                                                                                                                  | Short-Term | Long-Term | Ongoing |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 8: Seek Efficiencies and New Sources of Funding</b>                                                                                                                                                                             |            |           |         |
| Evaluate the City's park-related fee structure to ensure that users are adequately offsetting cost of maintenance.                                                                                                                      | ✓          |           |         |
| Remove non-parkland from the maintenance responsibilities of the PARD to allow adequate resources (e.g., staffing, funding, equipment) for maintenance of the parks and trails system.                                                  |            |           | ✓       |
| Identify opportunities to add "No Mow" areas across the parks systems.                                                                                                                                                                  | ✓          |           |         |
| Implement software solutions, like Work Order Tracking. These softwares can help streamline preventative maintenance, work scheduling, equipment lifecycle tracking, and other features.                                                |            | ✓         |         |
| <b>Goal 9: Celebrate Culture in Parks</b>                                                                                                                                                                                               |            |           |         |
| Work with Caldwell county and the chamber of commerce to promote municipal parks and recreational programs aimed at tourists and new residents.                                                                                         |            |           | ✓       |
| Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of all ages, abilities, cultures, and interests.                                                                                |            |           | ✓       |
| Commission and seek funding sources for local artists to provide various works of public art in the parks and activated public spaces                                                                                                   |            | ✓         |         |
| Add interpretive educational displays or art showcasing local history.                                                                                                                                                                  |            | ✓         |         |
| Continue to expand the wall murals throughout Lockhart and use a promotional tool outside the community.                                                                                                                                | ✓          |           |         |
| Continue to promote and expand family-oriented programming, special events, festivals, and concerts in various locations to enhance community identity, activity, and education.                                                        |            |           | ✓       |
| Consider commissioning a simple yet new brand for Lockhart's park system that could be used in the marketing/communication material for the department and slowly integrated into facility and signage upgrades or replacements         |            | ✓         |         |
| <b>Goal 10: Coordinate, Avoid Duplication</b>                                                                                                                                                                                           |            |           |         |
| Track recreation program lifecycle rates of participation to ensure that the City program portfolio adjusts to meet changing recreational needs and preferences.                                                                        |            |           | ✓       |
| Conduct a study identifying all of the third-party recreation programs offered in the City of Lockhart and Caldwell County, where there are gap's in program offerings, the City can look to provide new recreation programs or leagues | ✓          |           |         |

## Implementation Action Plan (cont.)

| Action                                                                                                                                                                                                                                        | Short-Term | Long-Term | Ongoing |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------|
| <b>Goal 11: Integrate Recreation with Other Services</b>                                                                                                                                                                                      |            |           |         |
| Consider providing smaller, park-specific events to encourage greater use of all parks throughout the community.                                                                                                                              |            |           | ✓       |
| Encourage collaboration and information sharing among various city departments, this will promote a holistic approach to park planning and management.                                                                                        |            |           | ✓       |
| Design and develop parks to serve multiple functions that benefit the community. For example, incorporating educational elements, health-promoting features, and green infrastructure within park spaces can enhance their value and utility. |            |           | ✓       |
| Explore opportunities to integrate parks with economic development initiatives. Parks can be catalysts for local business growth, tourism, and job creation, thereby contributing to economic prosperity.                                     |            | ✓         |         |
| <b>Goal 12: Commit to Citizen Involvement</b>                                                                                                                                                                                                 |            |           |         |
| Initiate discussions with local athletic leagues to reevaluate partnership responsibilities.                                                                                                                                                  | ✓          |           |         |
| Publish a list of volunteer and donation opportunities to allow the public to help improve City parks.                                                                                                                                        |            |           | ✓       |
| Involve the community in the planning process to ensure that parks meet the diverse needs and preferences of local residents. Public input should be sought and considered at all stages of park development.                                 |            | ✓         |         |
| <b>Goal 13: Regional Integration</b>                                                                                                                                                                                                          |            |           |         |
| Coordinate with the Caldwell County to publicize Lockhart PARD events.                                                                                                                                                                        |            |           | ✓       |
| Align with Texas Parks and Wildlife state-level initiatives, policies, and funding opportunities related to parks and recreation.                                                                                                             | ✓          |           |         |
| Pursue state and regional grant opportunities to fund park development and improvement projects. Align grant proposals with the priorities and objectives of both local and higher-level plans.                                               | ✓          |           |         |



## Lockhart City Park Playground









# City of Lockhart, Texas

## Council Agenda Item Cover Sheet

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion and/or action to consider a proposed project for grant application for funding allocated from the Texas General Land Office (GLO) for hazard mitigation projects.

**ORIGINATING DEPARTMENT AND CONTACT:** Administration - Joseph Resendez, Sean Kelley

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION: UPDATE**

City Council provided staff direction at the January 16, 2024, City Council meeting to proceed with the development of a project scope and cost estimate for a proposed waterline replacement project. The proposed project includes the replacement of 6 fire hydrants, 18 isolation/gate valves, and 3,300 Linear Feet (LF) of 8" waterline. Further, this project completes required utility line upgrades for the Blanco Street Bridge TxDOT project and prepares the underlying utilities for future street overlay project consideration.

**Construction:** \$1,518,013

**Engineering:** \$227,702 \*15% of Construction Cost

**Sub-Total:** \$1,745,715

**Grant Administration:** \$139,657 \*8% of Total Project

**Total:** \$1,885,372

GLO Funding: \$1,889,900

Balance: \$4,528

### **History**

As previously discussed with City Council during the FY 2023-24 budget workshops, the City was appropriated \$1,889,900 from the Texas General Land Office (GLO) for mitigation projects. Additional requirements mandate at least 50% of total funds (\$945,000) must be spent on projects that directly benefit Low-and-Moderate-Income (LMI) persons within the city and a minimum 14-day public participation period. Funds have been appropriated to the City for eligible projects. However, an application must be submitted to access this funding. The

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

project application deadline is Thursday, February 29th, 2024.

### **PROJECT SCHEDULE (if applicable):**

### **AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

### **FISCAL NOTE (if applicable):**

- There are no local matching funds required to access funding. However, matching funds may be required if total project costs exceed available GLO funding and/or selected projects exceed the Engineering and Grant Administration limits provided below.
- 6 years (2028) to expend half of funding.
- 12 years (2034) to expend all funding.
- Limit of 15% of Construction Costs eligible for Engineering.
- Limit of 8% of Total Project Cost eligible for Grant Administration.

### **PREVIOUS COUNCIL ACTION:**

### **COMMITTEE/BOARD/COMMISSION ACTION:**

**STAFF RECOMMENDATION/REQUESTED MOTION:** City staff is recommending approval of the proposed project to begin the 14-day Public Participation requirement by posting to the city website and City Hall announcement board. Staff also anticipates a public hearing at the February 20th, 2024 meeting for citizen input regarding the proposed project. At the conclusion of the hearing, City Council may take action to approve the funding application to the GLO for the proposed waterline replacement project.

**LIST OF SUPPORTING DOCUMENTS:** 2024 CDBG-MIT Waterline GLO - Map Exhibit, 2024 CDBG-MIT Waterline GLO - Table 2 Costs, City of Lockhart - LMI Map

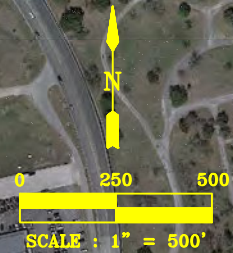


# CITY OF LOCKHART, TX CDBG-MIT GLO WATERLINE EXHIBIT

END N BLANCO ST WATERLINE REPLACEMENT  
APPRX 3300 LF  
LAT: N29.892387  
LONG: W97.676243

BEGIN BOIS D'ARC WATERLINE REPLACEMENT  
LAT: N29.886215  
LONG: W97.678956

END BOIS D'ARC WATERLINE REPLACEMENT  
BEGIN CONNECTION TO N BLANCO ST  
WATERLINE REPLACEMENT  
LAT: N29.886877  
LONG: W97.675055







### CDBG-MIT: Budget Justification of Retail Costs (Former Table 2)

Cost Verification Controls must be in place to assure that construction costs are reasonable and consistent with market costs at the time and place of construction.

| Applicant/Subrecipient:                                                 | City of Lockhart                                       |       |          |                    |             |                    |
|-------------------------------------------------------------------------|--------------------------------------------------------|-------|----------|--------------------|-------------|--------------------|
| Site/Activity Title:                                                    | Project Cost Summary                                   |       |          |                    |             |                    |
| Eligible Activity:                                                      | N Blanco & Bois D'Arc Street 8" Waterline Replacements |       |          |                    |             |                    |
| Materials/Facilities/Services                                           | \$/Unit                                                | Unit  | Quantity | Construction       | Acquisition | Total              |
| Removal of Concrete Sidewalks                                           | \$10                                                   | SY    | 25       | \$250              |             | \$250              |
| Removal of Curb                                                         | \$10                                                   | LF    | 1,293    | \$12,930           |             | \$12,930           |
| Removal of Existing Water Line (All Depths & Sizes)                     | \$22                                                   | LF    | 2,030    | \$44,660           |             | \$44,660           |
| Removal of Existing Gate Valve (All Sizes) (All Depths)                 | \$730                                                  | EA    | 16       | \$11,680           |             | \$11,680           |
| Removal of Existing Fire Hydrant (All Types)                            | \$753                                                  | EA    | 5        | \$3,765            |             | \$3,765            |
| Curb                                                                    | \$50                                                   | LF    | 1,293    | \$64,650           |             | \$64,650           |
| Concrete Sidewalk                                                       | \$75                                                   | SY    | 400      | \$30,000           |             | \$30,000           |
| Temporary Sediment Control Fence & SWPPP/Erosion Control Implementation | \$5                                                    | LF    | 4,516    | \$22,580           |             | \$22,580           |
| Landscape and ROW restoration Allowance                                 | \$35,000                                               | LS    | 1        | \$35,000           |             | \$35,000           |
| Traffic Control Plan Implementation                                     | \$13,500                                               | MONTH | 6        | \$81,000           |             | \$81,000           |
| Trench Excavation Safety Protection                                     | \$10                                                   | LF    | 3,300    | \$33,000           |             | \$33,000           |
| Hydrotesting                                                            | \$7,000                                                | LS    | 2        | \$14,000           |             | \$14,000           |
| 8" Water Tie-in                                                         | \$3,900                                                | EA    | 6        | \$23,400           |             | \$23,400           |
| 8" Gate Valve, complete and in place                                    | \$2,200                                                | EA    | 18       | \$39,600           |             | \$39,600           |
| 8" PVC C900 DR18 Waterline (Sawcut Asphalt & Open-cut Trench)           | \$150                                                  | LF    | 3,300    | \$495,000          |             | \$495,000          |
| Jack and Bore under Railroad track, including permitting                | \$500                                                  | LF    | 100      | \$50,000           |             | \$50,000           |
| Stairs                                                                  | \$2,000                                                | EA    | 2        | \$4,000            |             | \$4,000            |
| Retaining wall                                                          | \$30,000                                               | LS    | 1        | \$30,000           |             | \$30,000           |
| 16" Steel casing                                                        | \$300                                                  | LF    | 100      | \$30,000           |             | \$30,000           |
| Fire Hydrant assembly                                                   | \$6,500                                                | EA    | 6        | \$39,000           |             | \$39,000           |
| Fittings, all sizes and types                                           | \$12,000                                               | TON   | 2.00     | \$24,000           |             | \$24,000           |
| Service Connections Long & Short                                        | \$3,990                                                | EA    | 10       | \$39,900           |             | \$39,900           |
| Inductive Tracer Tape                                                   | \$1                                                    | LF    | 2,030    | \$2,030            |             | \$2,030            |
| 2" Temporary Blow-offs                                                  | \$2,000                                                | EA    | 4        | \$8,000            |             | \$8,000            |
| Asphalt Repair                                                          | \$119                                                  | SY    | 2,300    | \$273,660          |             | \$273,660          |
|                                                                         |                                                        |       |          |                    |             |                    |
| Mobilization/Demobilization 5% of total bid                             | \$ 70,605                                              | LS    | 1        | \$ 70,605          |             | \$70,605           |
| Bonds 2.5% of total bid                                                 | \$ 35,303                                              | LS    |          | \$ 35,303          |             | \$35,303           |
| <b>TOTAL</b>                                                            |                                                        |       |          | <b>\$1,518,013</b> |             | <b>\$1,518,013</b> |

1. Identify and explain the annual projected operation and maintenance costs associated with the proposed activities.

2. Identify and explain any special engineering activities.

n/a



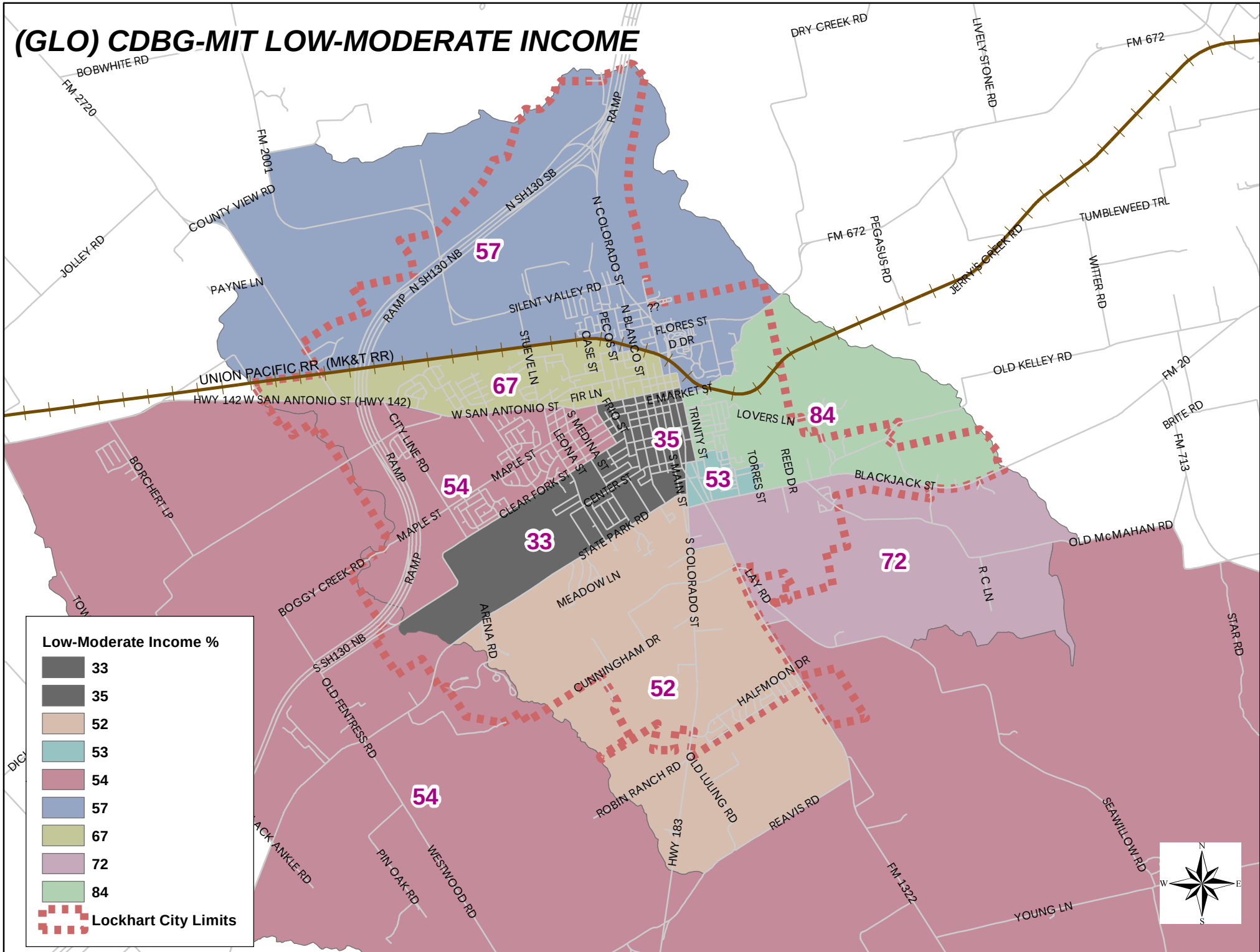
*William Wachel*  
Seal

|               |               |
|---------------|---------------|
| Date:         | 1/29/2024     |
| Phone Number: | (512)201-1207 |

Signature of Registered Engineer/Architect  
Responsible For Budget Justification:



# (GLO) CDBG-MIT LOW-MODERATE INCOME



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion and/or action regarding appointments, and announcement of nominations, to the newly established Animal Shelter Advisory Board.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Mayor Lew White

**ACTION REQUESTED:** Ordinance

**BACKGROUND/SUMMARY/DISCUSSION:** Council previously adopted Ordinance 2024-01 establishing the creation of a seven member Animal Shelter Advisory Board. Ordinance 2024-01 outlining member eligibility as well as board purpose, scope, and responsibility is attached. Councilmembers were invited to submit names for nominations to the newly established Board.

Names Received to Date:

Susan Falgout (board application attached)  
Alexandra Worthington (board application attached)  
Adrea Theriot (board application attached)  
Morgan Siewert, DVM  
Caldwell County Commissioner B.J. Westmoreland  
Police Chief Gary Williamson  
Lockhart Animal Shelter Supervisor Nikole Lockard

Should Council move to nominate any of the above individuals to the board, those nominated would be placed on the February 20th Council agenda for action of appointment.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):**

**PREVIOUS COUNCIL ACTION:** Approval of Ordinance 2024-01.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** None.

**LIST OF SUPPORTING DOCUMENTS:** Ordinance 2024-04, Applications: Alex Worthington, Susan Falgout, Andrea Theriot

## ORDINANCE NO. 2024-01

### **AN ORDINANCE OF THE CITY OF LOCKHART AMENDING SECTION 2.207 OF CHAPTER 2 OF THE LOCKHART CODE OF ORDINANCES AND ADOPTING A NEW SECTION 10-19 OF CHAPTER 10 OF THE LOCKHART CODE OF ORDINANCES TO ESTABLISH AN ANIMAL SHELTER ADVISORY BOARD; PROVIDING CLAUSES FOR REPEALER, SEVERABILITY, SAVINGS, PUBLICATION, AND EFFECTIVE DATE**

**WHEREAS**, the City of Lockhart is a home rule city located in a county of less than 75,000 population; and

**WHEREAS**, the City of Lockhart operates an animal shelter and periodically impounds animals to protect the health and safety of the general public and the animal population; and

**WHEREAS**, the City Council now deems it necessary and advisable to create an Animal Shelter Advisory Board to provide support and advice regarding the City of Lockhart Animal Shelter;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS that:**

**SECTION 1: Recitals adopted.** The foregoing recitals are adopted and incorporated herein for all purposes.

**SECTION 2: Amendment.** Section 2.207 of the Lockhart Code of Ordinances is amended by the addition of a new subsection (2)(f), which shall read as follows:

(f) Animal Shelter Advisory Board

**SECTION 3: Adoption of New Section.** Chapter 10 of the Lockhart Code of Ordinances is amended by the adoption of new Section 10-19, which shall read as follows:

Sec. 10-19. Animal Shelter Advisory Board

- a) The city council shall appoint an animal shelter advisory board.
- b) The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following:
  - 1. A licensed veterinarian;
  - 2. A municipal or county official;
  - 3. A person whose duties include operation of an animal shelter;
  - 4. A member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and
  - 5. One or more citizens of the City or County.

- c) The purpose and scope of the board shall be the following:
  - 1. Assist the City in the development of the Animal Shelter's mission and policies.
  - 2. Review and recommend long range planning and budgeting for the Shelter.
  - 3. Contribute information relevant to Animal Services program development, policies, and procedures.
  - 4. Promote awareness of the services and procedures of the Shelter.
- d) The Board's authority is as follows:
  - 1. The Board's authority is advisory and is not operational in nature.
  - 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council.
  - 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization.
  - 4. The Board shall report to the City Manager or his/her designee
  - 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken.
- e) Meetings of the Board shall be as follows:
  - 1) At its first meeting and annually thereafter, the Board shall select one of its members to serve as its chair and one member to serve as its secretary.
  - 2) The Board shall meet at least three times a year or when an additional meeting is called by the chair.
  - 3) Meetings shall be posted, open to the public, and shall comply with the requirements of the Texas Open Meetings Act.
  - 4) Minutes of each meeting shall be kept by the secretary.

**SECTION 4. Repealer.** All provisions of the Code of Ordinances of the City of Lockhart in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict, and all other provisions of the Code of Ordinances of the City of Lockhart codified or uncoded, not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5. Severability.** It is hereby declared to be the intention of the City Council that the components of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any remaining component of this Ordinance.

**SECTION 6. Effective Date.** This ordinance shall become effective and be in full force from the date of its passage.



PASSED AND ADOPTED on this the 2<sup>nd</sup> day of JANUARY, 2024.

CITY OF LOCKHART

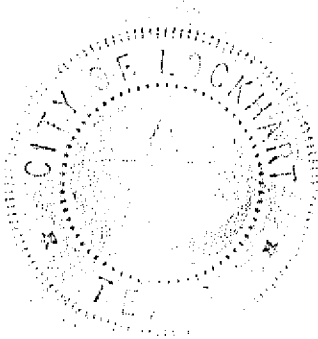
Law White  
Law White, Mayor

ATTEST:

APPROVED AS TO FORM:

Julie Bowermon  
Julie Bowermon, City Secretary

BB  
Brad Bullock, City Attorney



CAPTION PUBLISHED  
1.4.24

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

JAN 17 2024

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                                  |                 |                                |                  |
|--------------------------------------------------|-----------------|--------------------------------|------------------|
| Full Legal Name <i>ALEXANDRA WORTHINGTON</i>     |                 | Preferred Name <i>ALEX</i>     |                  |
| Physical Home Address <i>701 CAMPBELL STREET</i> |                 |                                |                  |
| Mailing Address (if different)                   |                 |                                |                  |
| City <i>LOCKHART</i>                             | State <i>TX</i> |                                | Zip <i>78644</i> |
| Home Phone <i>512.227.0071</i>                   |                 | Work Phone <i>512.227.0071</i> |                  |
| Mobile Phone <i>512.227.0071</i>                 |                 |                                |                  |
| Email Address                                    |                 |                                |                  |
| Date of Birth                                    |                 |                                |                  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                                  |
|-------------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission      |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board      |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board                  |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission            |
| <input type="checkbox"/> Electric Board                                 | <input checked="" type="checkbox"/> <i>Animal Advisory Board</i> |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

I am a volunteer at the Lockhart Animal Shelter and the original organizer and current board President of the Lockhart Fur Ball (Lockhart Animal Foundation). I am a huge animal advocate and feel I would be a good partner on the Animal Advisory Board through my experiences with volunteering and getting to know the needs of the shelter and how to work together with the city, county and community to get the needed improvements made.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

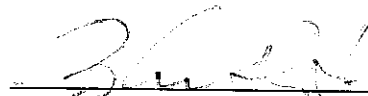
| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

  
**Applicant's Signature**

JANUARY 17, 2024  
**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
 City Secretary's Office  
 308 W. San Antonio Street / PO Box 239  
 Lockhart, TX 78644

Phone: 512.398.3461  
 FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)

1/17/24

APPLICANT'S NAME: Alexandra WorthingtonBOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: 2017

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2020

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Animal Shelter Advisory Board**

Y or

☒ N

Licensed veterinarian?

Y or

☒ N

Municipal or county official? \_\_\_\_\_

Y or

☒ N

Person whose duties include operation of animal shelter?

Y or

☒ N

Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?)

☒ Y or

N

Citizen of the City or County? (one or more)

LOCKHART ANIMAL FOUNDATION FILED FOR FORMAL ORGANIZED  
IN 2023 - MS. WORTHINGTON ANTICIPATES  
PROCESS TO BE COMPLETE IN FEB 2024.

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

**CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:**

Is Applicant Qualified?

☒ YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_



JAN 16 2024

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE**1. PERSONAL INFORMATION**

|                                              |  |                     |           |
|----------------------------------------------|--|---------------------|-----------|
| Full Legal Name Susan O. Falgout             |  | Preferred Name Suzy |           |
| Physical Home Address 710 S. Commerce Street |  |                     |           |
| Mailing Address (if different)               |  |                     |           |
| City Lockhart                                |  | State Texas         | Zip 78644 |
| Home Phone                                   |  | Work Phone          |           |
| Mobile Phone 512-227-1111                    |  |                     |           |
| Email Address                                |  |                     |           |
| Date of Birth                                |  |                     |           |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                             |
|-------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                 |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

Not listed: Animal Shelter Advisory Board.

I am the founder of Caldwell County Animal Coalition. I have been doing rescue for nine years. In 2021 I created CCAC to offer welfare to the Caldwell County Community. We provide low cost/no cost services such as sterilization, vaccinations, and microchips to the community. Since November of 2021 we have sterilized over 1000 animals.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

EMAILED FORM

01/16/2024

**Applicant's Signature**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)

APPLICANT'S NAME: Susan Falgout

BOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: 2021

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2012

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Animal Shelter Advisory Board**

|                                  |    |                                  |   |                                                                                                                                                                               |
|----------------------------------|----|----------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Y                                | or | <input checked="" type="radio"/> | N | Licensed veterinarian?                                                                                                                                                        |
| Y                                | or | <input checked="" type="radio"/> | N | Municipal or county official? _____                                                                                                                                           |
| Y                                | or | <input checked="" type="radio"/> | N | Person whose duties include operation of animal shelter?                                                                                                                      |
| <input checked="" type="radio"/> | or |                                  | N | Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?) |
| <input checked="" type="radio"/> | or |                                  | N | Citizen of the City or County? (one or more)                                                                                                                                  |

CALDWELL COUNTY ANIMAL COALITION AS OF  
APRIL 8, 2021

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

**CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:**

Is Applicant Qualified?

☒ YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

JAN 24 2024

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

CITY OF LOCKHART  
CITY SECRETARY'S OFFICE**1. PERSONAL INFORMATION**

|                                           |  |                       |           |
|-------------------------------------------|--|-----------------------|-----------|
| Full Legal Name Andrea K Theriot          |  | Preferred Name Andrea |           |
| Physical Home Address 120 Lakeview Circle |  |                       |           |
| Mailing Address (if different) Same       |  |                       |           |
| City Lockhart                             |  | State Texas           | Zip 78644 |
| Home Phone                                |  | Work Phone            |           |
| Mobile Phone 512-665-8911                 |  |                       |           |
| Email Address                             |  |                       |           |
| Date of Birth                             |  |                       |           |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                         |                                                             |
|-------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                         | <input type="checkbox"/> Historical Preservation Commission |
| <input type="checkbox"/> Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                      | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                  | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                 |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

Lockhart Animal Advisory Board. Current volunteer at the Lockhart Animal Shelter. Board member of Take Me Home Advocates for Transport.



### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

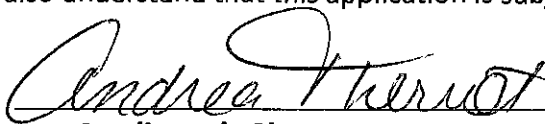
| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

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- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

  
**Applicant's Signature**

**01/23/24**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
 City Secretary's Office  
 308 W. San Antonio Street / PO Box 239  
 Lockhart, TX 78644

Phone: 512.398.3461  
 FAX: 512.398.5103  
[cconstancio@lockhart-tx.org](mailto:cconstancio@lockhart-tx.org)

APPLICANT'S NAME: Andrea TheriotBOARD NAME(S): Animal Shelter Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.

Date of residency in Lockhart: \_\_\_\_\_

- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.

Date qualified voter in Lockhart: 2009

- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.

Removed from another board? YES or NO

If yes, date \_\_\_\_\_ and board \_\_\_\_\_

- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.

Serves on another board? YES or NO

If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Animal Shelter Advisory Board**

Y or

N

Licensed veterinarian?

Y or

N

Municipal or county official? \_\_\_\_\_

Y or

N

Person whose duties include operation of animal shelter?

Y or

N

Member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals?)

TAKE ME HOME- ADVOCATES FOR TRANSPORTY or

N

Citizen of the City or County? (one or more)

**Animal Shelter Advisory Board** is appointed by the City Council. The board shall be comprised of not more than seven persons and may include persons who are not residents of the City. To the extent available, membership shall include the following: a licensed veterinarian; a municipal or county official; a person whose duties include operation of an animal shelter; a member of an animal welfare organization (defined as an incorporated or formally organized not-for-profit entity concerned with the health, safety, and wellness of animals); and one or more citizens of the City or County. The purpose and scope of the board shall be the following: assist the City in the development of the Animal Shelter's mission and policies; review and recommend long range planning and budgeting for the Shelter; contribute information relevant to Animal Services program development, policies, and procedures; and promote awareness of the services and procedures of the Shelter. The Board's authority is as follows: 1. The Board's authority is advisory and is not operational in nature; 2. The Board shall not establish or include formal policies to be followed other than those set forth from time to time by the Council; 3. Neither the Board nor any of its members may commit or expend city funds, direct city staff, or speak for the council or the city without prior council authorization; 4. The Board shall report to the City Manager or his/her designee; 5. All recommendations and proposals for action concerning the shelter shall be presented to the Council for approval before any action is taken. The Board shall meet at least three times a year or when an additional meeting is called.

## CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Discussion and/or action regarding the nomination of Nigel Gusdorf to the Airport Advisory Board by Councilmember Juan Mendoza for a term to expire in November 2025.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - Juan Mendoza

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Councilmember Juan Mendoza has nominated Nigel Gusdorf to be appointed to the Lockhart Airport Advisory Board.

After reviewing the application, Mr. Gusdorf meets the qualifications to serve on a city board and on the Commission.

Resolution 2024-02 was adopted in 2024 establishing administrative procedures for the nomination of board and commission members to include a 2-step process. First, the nomination is to be placed on the agenda as "announcement of nomination" followed by a notice on a subsequent agenda as "discussion and/or action on the nomination."

The announcement of nomination occurred during the January 18, 2024 Council meeting.

Action of appointment, should the Council move to do so, will occur during the February 6, 2024 Council meeting.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** January 18, 2024 Council meeting: nomination of Mr. Nigel Gusdorf to the Airport Advisory Board was announced.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None. Discretion of the Council.

**LIST OF SUPPORTING DOCUMENTS:** Nigel Gusdorf board application , Airport Advisory Board Members

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                          |             |                      |  |
|------------------------------------------|-------------|----------------------|--|
| Full Legal Name Nigel Matthew Gusdorf    |             | Preferred Name Nigel |  |
| Physical Home Address 518 Mockingbird Ln |             |                      |  |
| Mailing Address (if different) (same)    |             |                      |  |
| City Lockhart                            | State Texas | Zip 78644            |  |
| Home Phone na                            |             | Work Phone na        |  |
| Mobile Phone 512-422-4362                |             |                      |  |
| Email Address                            |             |                      |  |
| Date of Birth                            |             |                      |  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                     |                                                |                          |                                    |
|-------------------------------------|------------------------------------------------|--------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | Airport Advisory Board                         | <input type="checkbox"/> | Historical Preservation Commission |
| <input type="checkbox"/>            | Zoning Board of Adjustment & Appeals           | <input type="checkbox"/> | Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/>            | Charter Review Commission                      | <input type="checkbox"/> | Library Advisory Board             |
| <input type="checkbox"/>            | Construction Board of Appeals                  | <input type="checkbox"/> | Parks & Recreation Advisory Board  |
| <input type="checkbox"/>            | Economic Development Corp (1/2 Cent Sales Tax) | <input type="checkbox"/> | Planning & Zoning Commission       |
| <input type="checkbox"/>            | Electric Board                                 |                          |                                    |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

Previously single engine airplane pilot with IFR, Commercial and Flight Instructor ratings.  
Served on the City of Galveston's Airport Advisory Committee from 2016-2021. I resigned in 2021 when we moved from Galveston to Lockhart.  
Retired attorney.  
Resident of Lockhart since July 1, 2021.  
  
I am interested in supporting Lockhart's airport and aviation community.



### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

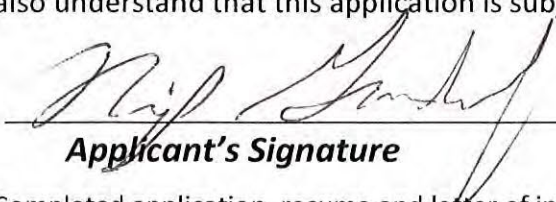
For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

Dec. 5, 2023

  
**Applicant's Signature**

\_\_\_\_\_  
**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)



## BOARD QUALIFICATION CHECKLIST

**APPLICANT'S NAME:** Nigel Gusdorf

**BOARD NAME(S):** Airport Advisory Board

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.  
Date of residency in Lockhart: JULY 2021
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.  
Date qualified voter in Lockhart: AUG 5, 2021
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.  
Removed from another board? YES or NO  
If yes, date \_\_\_\_\_ and board \_\_\_\_\_
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.  
Serves on another board? YES or NO  
If yes, board currently serving: \_\_\_\_\_

### BOARD SPECIFIC QUALIFICATIONS:

#### Airport Advisory Board

- Y or N Flight rated? WAS PREVIOUSLY FLIGHT RATED LAST IN 1985.  
Five members must be flight rated.  
Current # members flight rated? \_\_\_\_\_
- Y or N City Resident?  
If no, Caldwell County resident? N/A - HE IS A RESIDENT OF LOCKHART  
Two county residents allowed to serve.  
Current # members county residents? \_\_\_\_\_
- Y or N Has financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport? *If yes, applicant does not qualify.*

**Airport Advisory Board** meets only when there are items pending the Board's review. At least five of the seven members must currently be or have been flight rated. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Board. The Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties. Up to two members who are not city residents but are residents of Caldwell County may serve on the Board. Members serve a three-year term. The Public Works Director is the staff liaison.

#### CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

## AIRPORT ADVISORY BOARD

Ord. 86-18, Adopted 3-11-86

Seven (7) Members

| First Name  | Last Name                        | Board Position | Address             | City or County resident? | Flight Certified Past/Now | Home (512) | Work (512)   | Cell (512)   | Email                                                                      | Council Member                | Date Appt | Exp  |
|-------------|----------------------------------|----------------|---------------------|--------------------------|---------------------------|------------|--------------|--------------|----------------------------------------------------------------------------|-------------------------------|-----------|------|
| Benny       | Hilburn                          |                | 508 Nixon St.       | City                     | Yes                       | 398-4026   |              | 797-8637     | <a href="mailto:hilburnbenny@gmail.com">hilburnbenny@gmail.com</a>         | Mayor White                   | 3/1/2022  | 2023 |
| Andrew      | Reyes                            |                | 241 Acorn Rd.       | County                   | Yes                       | 668-4087   | 680-0551     | 680-0551     | <a href="mailto:volarav@gmail.com">volarav@gmail.com</a>                   | Angie Sanchez                 | 1/7/2020  | 2022 |
| Vacant      | Thomas Hughes (resigned 8-14-23) |                | 2345 Westwood Rd.   | County                   | Yes                       |            | 488-2214     | 386-748-4903 | <a href="mailto:thomashxl1@gmail.com">thomashxl1@gmail.com</a>             | Kara McGregor<br>John Lairsen | 9/6/2022  | 2023 |
| Daniel      | Koehler                          |                | 213 Sunshadow Dr.   | City                     | Student pilot             |            | 361-7028     | 916-792-7296 | <a href="mailto:dan@jrcpartner.com">dan@jrcpartner.com</a>                 | David Bryant                  | 4/5/2022  | 2022 |
| Vacant      | Larry Burrier (resigned 7-1-22)  |                |                     |                          |                           |            |              |              |                                                                            | Juan Mendoza                  |           | 2022 |
| Jake        | McCullough                       |                | 416 Summerside Ave. | City                     | Yes                       |            |              | 409-550-1188 | <a href="mailto:jakemccullough92@yahoo.com">jakemccullough92@yahoo.com</a> | Jeffry Michelson              | 1/18/2022 | 2023 |
| Jason "Tex" | Cordova                          |                | 936 W. Prairie Lea  | City                     | No                        |            | Fax 668-4736 | 757-4658     | <a href="mailto:texcordova@gmail.com">texcordova@gmail.com</a>             | Brad Westmoreland             | 2/4/2020  | 2022 |

Public Works Director- staff liaison

Updated: September 7, 2022

### NOTES:

**Sec. 2-209.** Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.

### Sec. 4-26. Membership; appointments.

The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment. Per Section 2-209(6), two County residents can be appointed to the Lockhart Airport Advisory Board.

### Sec. 4-28. Eligibility for board membership.

No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.

### Sec. 4-32. Limitations of authority.

The Lockhart Municipal Airport Advisory Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.

# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Announcement of nomination of Patrick Stroka to the Zoning Board of Adjustment and Appeals by Councilmember John Lairsen for a term to expire in November 2026.

**ORIGINATING DEPARTMENT AND CONTACT:** Council - John Lairsen

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** Councilmember John Lairsen has nominated Patrick Stroka to be appointed to the Zoning Board of Adjustment and Appeals.

After reviewing the application, Mr. Stroka meets the qualifications to serve on a city board and on the Commission.

Resolution 2024-02 was adopted in 2024 establishing administrative procedures for the nomination of board and commission members to include a 2-step process. First, the nomination is to be placed on the agenda as "announcement of nomination" followed by a notice on a subsequent agenda as "discussion and/or action on the nomination."

This item is the announcement of nomination. If the Council should move to appoint Mr. Stroka, action of appointment will occur during a subsequent Council meeting.

**PROJECT SCHEDULE (if applicable):** N/A

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** None.

**COMMITTEE/BOARD/COMMISSION ACTION:** N/A

**STAFF RECOMMENDATION/REQUESTED MOTION:** None. Discretion of the Council.

**LIST OF SUPPORTING DOCUMENTS:** Patrick Stroka application - Zoning Board of Adjustment and Appeals, Zoning Board of Adjustment and Appeals Roster



In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose. JAN 17 2024

**1. PERSONAL INFORMATION**CITY OF LOCKHART  
CITY SECRETARY'S OFFICE

|                                                    |                 |                                  |
|----------------------------------------------------|-----------------|----------------------------------|
| Full Legal Name <u>Patrick Edward Stroka</u>       |                 | Preferred Name <u>Pat Stroka</u> |
| Physical Home Address <u>1204 Sierra Vista Cv.</u> |                 |                                  |
| Mailing Address (if different)                     |                 |                                  |
| City <u>Lockhart</u>                               | State <u>TX</u> | Zip <u>78644</u>                 |
| Home Phone                                         |                 | Work Phone                       |
| Mobile Phone <u>512-771-8991</u>                   |                 |                                  |
| Email Address                                      |                 |                                  |
| Date of Birth                                      |                 |                                  |

**2. AREAS OF INTEREST**

Please indicate the position(s) of interest to you.

|                                                                          |                                                             |
|--------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Airport Advisory Board                          | <input type="checkbox"/> Historical Preservation Commission |
| <input checked="" type="checkbox"/> Zoning Board of Adjustment & Appeals | <input type="checkbox"/> Hotel Occupancy Tax Advisory Board |
| <input type="checkbox"/> Charter Review Commission                       | <input type="checkbox"/> Library Advisory Board             |
| <input type="checkbox"/> Construction Board of Appeals                   | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Economic Development Corp (1/2 Cent Sales Tax)  | <input type="checkbox"/> Planning & Zoning Commission       |
| <input type="checkbox"/> Electric Board                                  |                                                             |

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

I am interested in the Zoning Board of Adjustment & Appeals because it allows property owners an impartial way to challenge zoning decisions.  
Experience: I served on the Edwards Aquifer Authority Board 2007-2020 and on the Human Development Commission in San Marcos. I understand a board's scope and how to interact with staff and other board members.

### 3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

| YES                                 | NO                                  | Please answer the following questions about Board/Commission qualifications:                                                                |
|-------------------------------------|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Are you a registered voter?                                                                                                                 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years? |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Do you serve on any other City of Lockhart board/commission/committee at this time?<br>If yes, please list: _____                           |

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

#### **Certification of Applicant**

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

**Applicant's Signature**

**Date**

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart  
City Secretary's Office  
308 W. San Antonio Street / PO Box 239  
Lockhart, TX 78644

Phone: 512.398.3461  
FAX: 512.398.510  
[jbowermon@lockhart-tx.org](mailto:jbowermon@lockhart-tx.org)

**APPLICANT'S NAME:** Patrick Stroka**BOARD NAME(S):** Zoning Board of Adjustment & Appeals

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.  
Date of residency in Lockhart: JAN 2021
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.  
Date qualified voter in Lockhart: APRIL 2021
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.  
Removed from another board? YES or NO  
If yes, date \_\_\_\_\_ and board \_\_\_\_\_
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.  
Serves on another board? YES or NO  
If yes, board currently serving: \_\_\_\_\_

**BOARD SPECIFIC QUALIFICATIONS:****Board of Adjustment**

Y or N City Resident? If no, applicant does not qualify.

**Zoning Board of Adjustment** meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The Planning Director is the staff liaison.

**CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:**

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: \_\_\_\_\_

## BOARD OF ADJUSTMENT ROSTER

| First Name | Last Name                           | Address1                    | Council Member    | Exp. Nov |
|------------|-------------------------------------|-----------------------------|-------------------|----------|
| Mike       | Annas                               | 914 S. Guadalupe            | Mayor White       | 2026     |
| Laura      | Cline                               | 1313 Walter Ellison         | Angie Sanchez     | 2022     |
| Shawn      | Martinez                            | 523 Cibilo                  | David Bryant      | 2022     |
| VACANT     | Severo Castillo resigned 5-2-2022   |                             | Brad Westmoreland |          |
| Lori       | Rangel                              | 801 W. San Antonio, Apt. A. | Juan Mendoza      | 2019     |
| Wayne      | Reeder                              | 910-F S. Guadalupe          | Jeffry Michelson  | 2022     |
| Lucy       | Knight                              | 1532 Parkview Dr.           | Jeffry Michelson  | 2023     |
| VACANT     | Marica Proctor moved to LHPC 2/6/24 | 515 S. Main                 | John Lairsen      |          |
| VACANT     | Alternate position                  |                             |                   |          |

City Planner - staff liaison

Updated: January 18, 2024



# ***City of Lockhart, Texas***

## **Council Agenda Item Cover Sheet**

**COUNCIL MEETING DATE:** February 6, 2024

**AGENDA ITEM CAPTION:** Consideration and action regarding Petition for Release of 101.8 acres of land from ETJ, located at 542 FM 672, Lockhart, Texas 78644 from the City's ETJ by Donald A. O'Neil, Petitioner.

**ORIGINATING DEPARTMENT AND CONTACT:** Development Services - City Attorney Brad Bullock, Planning Director David Fowler

**ACTION REQUESTED:** Other

**BACKGROUND/SUMMARY/DISCUSSION:** On January 12, 2024, Petitioner filed an ETJ release petition pursuant to the process set forth in SB 2038. The petition was filed in accordance with Sections 42.101-105 of the Texas Local Government Code. Senate Bill 2038, effective September 1, 2023, provides that owners of land in a City's ETJ may petition for release of the land by the City, resulting in the land being considered subject only to County jurisdiction. If the City grants the petition, the area will be released immediately.

**PROJECT SCHEDULE (if applicable):** None.

**AMOUNT & SOURCE OF FUNDING:**

**Funds Required:**

**Account Number:**

**Funds Available:**

**Account Name:**

**FISCAL NOTE (if applicable):** N/A

**PREVIOUS COUNCIL ACTION:** None.

**COMMITTEE/BOARD/COMMISSION ACTION:** None.

**STAFF RECOMMENDATION/REQUESTED MOTION:** Seek legal advice in executive session.

**LIST OF SUPPORTING DOCUMENTS:** Petition for ETJ Release (Donald A. O'Neil), .

January 12, 2024

I, Donald A O'Neil, hereby submit this petition to request the removal of my property, located at 542 FM 672, Lockhart, TX 78644, from the Extraterritorial Jurisdiction (ETJ) of Lockhart, Texas. This petition is filed in accordance with the provisions of Texas Senate Bill 2038 and other relevant laws governing the removal of property from an ETJ.

### 1. Property Information:

Address: 542 FM 672, Lockhart, TX 78644  
Legal Description: A017 LOCKHART, BYRD, ACRES 101.8  
Property ID: 13851  
Geographic ID: 0200017-110-020-00  
Tax record link: <https://esearch.caldwellcad.org/Property/View/13851?year=2023>

Map:



Owner of Record: Donald A O'Neil

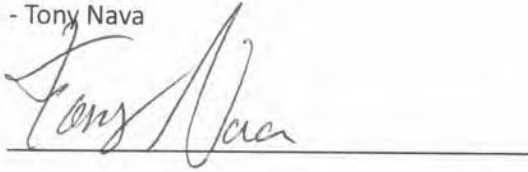
Owner Information: Donald A O'Neil  
542 FM 672, Lockhart, TX 78644

Contact Information: [don@lizardhill.com](mailto:don@lizardhill.com)  
(702) 496-1842 cell

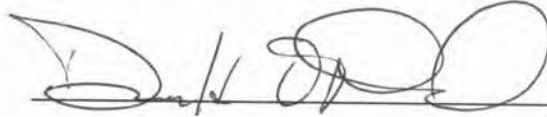
3. Resident & Voter Registration Information:

The following individuals are residents and registered voters at the address (area) of the property in question and approve the request to remove the property from the ETJ:

- Tony Nava



- Donald A O'Neil



4. Justification for Removal:

The city of Lockhart unlawfully and unconstitutionally restricts the free use without voter rights or representation in the city of Lockhart by the residents and registered voters at the property (area) described by this petition.

Section 42.103 of Texas Senate Bill 2038 requires the municipality, if a resident or landowner obtains the applicable number of signatures on the petition required under to release the area from the municipality's extraterritorial jurisdiction, to immediately release the area from its extraterritorial jurisdiction.

This petition requesting release under Section 42.101(a) is signed by more than 50 percent of the registered voters of the area described by the petition and a majority in value of the holders of title of land in the area described by the petition, as indicated by the tax rolls of the central appraisal district.

I affirm that the information provided in this petition is accurate and complete to the best of my knowledge. I respectfully request that the appropriate officials review this petition and consider the removal of my property from the Extraterritorial Jurisdiction of Lockhart, Texas. I am prepared to provide any additional information or documentation that may be required to process this request.

Thank you for your attention to this matter.

Sincerely,



Don O'Neil



# Lockhart

T E X A S

## 2022-2023 Strategic Work Plan





# **The Strategic Planning Process**

From January through April 2022, the City of Lockhart embarked on a strategic planning process to create strategic priorities for 2022-2023. The following is the process used to reach the conclusions for the plan:

The process kicked off with a preliminary Zoom between the City Manager, Steve Lewis, Mayor Lew White, and professional facilitator Alysia A. Cook, PCED, IOM with Opportunity Strategies LLC. The three met to review key issues facing the city, understand the programs and projects currently underway, and to prepare the process and format for the planning session.

On April 8, 2022, the City of Lockhart Management Team met at the Library for Part 1 of the Strategic Work Planning Session for 2022-2023.

On April 9, 2022, the City of Lockhart City Council and City Manager met at the Library for Part 2 of the Strategic Work Planning Session for 2022-2023.



## **Day One – Management Team**

Day One began with City Manager Steve Lewis reviewing with the Management Team the City of Lockhart's accomplishments and success stories of 2021.

Following that, the City Manager and the facilitator shared some leadership concepts and considerations with the Lockhart Management Team. This led to some group discussions about the importance of continuous learning and leadership development.

The City Manager discussed with the participants that when goals are adopted by the City Council, they provide a positive impact for the Management Team in at least 4 different ways:

- a) Direction is clearly set by City Council
- b) Once that direction is established, differences can be discussed in a more open, less polarizing manner
- c) Saves time in decision making on projects/programs
- d) City Manager's recommendations can be better aligned with ultimate objectives

### **Mission of Lockhart Management Team**

To promote and influence the alignment of organizational resources by focusing on:

- a) Organizational planning and issues
- b) Open communication with elected officials, staff, boards, commissions, and citizens
- c) Ensuring City of Lockhart is a leader in Central Texas regarding issues with community relevance
- d) Implementing programs that derive from the City Council and community's goals

## **Start – Stop – Continue**

The facilitator then engaged the Management Team in a group exercise called *Start – Stop – Continue* which divides participants into small groups and has them offer feedback on what the City needs to start doing, stop doing, and continue doing.

These are individual manager recommendations and not necessarily agreed to by all managers or by City Council members. The responses are as follows:

### **Start**

- Long-term capital planning
- Increasing non-emergency communications
- Administering annual customer service surveys that are statistically valid
- Developing recreation programs
- Indoor community recreation center
- City facilities and community infrastructure improvements
- New spaces for city facilities
- Modernize Human Resources policies including technology
- A vehicle acquisition fund
- Decreasing steps in the hiring process
- Staff planning for future growth
- Modernizing our contracts, best practices, attorney, etc. including reviewing for mutually beneficial language and avoiding one-sided contracts

## **Stop**

- Ineffective/outdated contracts
- Thinking small
- Six-month probationary period for personnel
- Reconnecting customers after 10pm
- Providing free services (such as banners and road closures) and establish a fee schedule for these special requests
- Requiring utility inspections for every change of occupant

## **Continue**

- Longevity pay
- Forward-looking planning for quality growth
- Law enforcement outreach with community
- Contracting (sending RFPs) for solid waste collection
- Supporting tourism
- Modernizing technology, e.g. paperless, Go Green
- Enhancing community investment
- Planning our wayfinding and signage
- Growing events that enhance overnight stays in Lockhart and maximize HOT \$ collections
- Economic growth including considering developing a 4th industrial park
- Striving for improved customer service
- Community engagement including public open houses and social media





Next, the Management Team embarked on a discussion around the following topics which also included some departmental reports on the status of various projects:

- Growth Trends
- Land Development
- Economic Development
- Service Delivery
- Workforce Development
- Long Range Financial Outlook

Following those discussions, the facilitator led the Management Team through a discussion of what they each thought should be the 2022-2023 goals City Council would establish the following day. She recorded those recommendations, then the group reached consensus on what would be put forth to the Council to consider.

The final decisions for 2022-2023 were made by City Council the following day and are listed below.

## **Day Two – City Council**

Day Two began with City Manager Steve Lewis reviewing with City Council the City of Lockhart's accomplishments and success stories of 2021.

## **Expectations – City Council**

Following that, the facilitator asked City Council to share any expectations for the day. Responses were as follows:

- TxDOT – Wayfinding and Signage
- Summerside Subdivision turn lane and traffic light
- Urgent Care facility
- Comprehensive mental health care for first responders
- Keeping City Staff wages competitive
- Need for an Assistant City Manager
- Need for a grantwriter
- Regional animal shelter
- Next industrial park and/or property

The following is the City of Lockhart 2022-2023 Strategic Work Plan.

## **City of Lockhart Vision:**

- To be a first-class community that has maintained its integrity and sense of community characterized by livable neighborhoods and quality schools.
- To be a City that focuses on family by ensuring quality recreational and cultural activities, services, housing, economic, and educational opportunities that promote a well-rounded productive member of the community.
- To be a City that is friendly to visitors and future residents with a spirit of fellowship and cooperation by accommodating their needs and recognizing the wealth in cultural, ethnic and age diversity.
- To be a City committed to sustainability by diligently balancing community needs with available resources and managing growth in a smart and fiscally responsible manner.
- To be a City that celebrates and embraces its long and rich history by reinvesting in neighborhoods, preserving areas and buildings of historic significance and returning the Central Business District to an economically viable and lively activity center.
- To be a City recognized for the quality of its built environment and the integration of the natural landscape throughout the community.
- To be a City that ensures a good balance between residential, commercial, industrial, and public/institutional uses supported by quality infrastructure and transportation systems.
- To be a City known for its innovative solutions to managing growth, progressiveness of City government, and responsiveness to the needs of citizens and businesses.

*Source: Lockhart 2020 Comprehensive Plan*

### **Goal #1:**

**City  
Facilities**

### **Goal #2:**

**Human Resources/  
Staffing**

### **Goal #3:**

**Parks &  
Recreation**

### **Goal #4:**

**Infrastructure**

### **Goal #5:**

**Modernization &  
Communications**

### **Goal #6:**

**Development &  
Quality of Life**

### **Goal #7:**

**Revenue  
Sustainability**

## **2022-2023 Goals:**

Each of the following seven goals is guided by the values of diversity and inclusion. Diversity and inclusion are a tapestry that is woven through every goal, every service, and every program.

### **Goal #1: City Facilities**

To begin planning for new city facilities and offices.

### **Goal #2: Human Resources/Staffing**

To enhance our HR services to ensure Lockhart remains a competitive employer.

### **Goal #3: Parks & Recreation**

To develop the Parks & Recreation program and services.

### **Goal #4: Infrastructure**

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

### **Goal #5: Modernization & Communications**

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

### **Goal #6: Development & Quality of Life**

To continually improve the quality of life and employment opportunities of the people of Lockhart.

### **Goal #7: Revenue Sustainability**

To ensure the long-term financial health and sustainability of the City of Lockhart.



## **Goal #1: City Facilities**

To begin planning for new city facilities and offices.

- 1.1 Consider which facilities improvements should be funded by certificates of obligation vs. bonds
- 1.2 Begin plans to replace/update City Hall
- 1.3 Begin plans to replace/update Police/Fire/Training facilities
- 1.4 Begin plans to replace/update Maintenance/City Barn Utilities
- 1.5 Reclaim old space at the hospital
- 1.6 Lease additional space at the EDC building
- 1.7 Conduct a Facilities Study with architects and engineers
- 1.8 Consider Airport improvements (TxDOT Aviation) in the study

## **Goal #2: Human Resources/Staffing**

To enhance our HR services to ensure Lockhart remains a competitive employer.

- 2.1 Hire ACM (Assistant City Manager) immediately
- 2.2 Hire City Manager Support Staff (Executive Assistant or Administrative Assistant)
- 2.3 Once new ACM is hired, assign him/her with developing a Staffing Plan
- 2.4 Once new ACM is hired, assign him/her with developing a Succession Plan
- 2.5 Consider adding additional staff city-wide as needed
- 2.6 Retain law enforcement officers by ensuring compensation competitiveness
- 2.7 Implement a formal EAP (Employee Assistance Program)
- 2.8 Secure a grantwriter (explore opportunities for hiring one vs. contractor)

## Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

- 3.1 Develop adult and youth programming that utilize existing facilities
- 3.2 Conduct successful outreach to sports leagues across Texas and neighboring states
- 3.3 Consider new Parks & Rec facilities such as pickleball, volleyball, and frisbee golf
- 3.4 Plan for and implement safety improvements of existing facilities
- 3.5 Plan for and implement aesthetic improvements of existing facilities
- 3.6 City Council requests to meet with Parks & Rec Director and City Manager to discuss ideas and brainstorm next steps in the Parks Plan including:
  - Work session, then tour Parks facilities with Parks & Rec Director
  - Discuss short-term vs. long-term Parks & Rec needs
  - Develop plan to survey citizens including bond exploration

## Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

- 4.1 Conduct public open houses to determine public wishes for Downtown
- 4.2 Council to approve a final Downtown Conceptual Design and authorize staff to implement
- 4.3 Consider an additional commercial district with retail and mixed-use offerings
- 4.4 Issue the RFP for a Comprehensive Plan update (hire firm by January 2023, then CIP (capital improvement plan) to follow
- 4.5 Explore downtown WiFi options including geofencing

## Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

- 5.1 PIO (Public Information Officer) to secure proposals for a new website design including:
  - Online forms and application portals (permitting, employment, variance requests, etc.)
  - Must be mobile responsive platform
  - Ensure ease of use and innovative utility of site
  - Include a portal to the Lockhart Economic Development Corporation website
- 5.2 Hire a consultant to 1) build a survey to ask the public what information they seek to find on the City of Lockhart website and 2) compare Lockhart website to other communities with high utilization of an innovative website
- 5.3 Streamline application processes of permits, developer proposals, engineering, employment, etc. to be placed on website (see 5.1)
- 5.4 Verify internet access at all City facilities



## Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

- 6.1 Consider proposed sidewalk ordinance
- 6.2 Facilitate/incentivize more housing options including:
  - Rental housing options
  - Workforce housing options
  - Higher-income housing
  - Infill/revitalized housing within centers of commerce (existing or planned)
  - Senior/retiree housing
- 6.3 Continue to promote family-friendly events in Downtown
- 6.4 Encourage higher development standards (within state legislature constraints) to research modernization techniques and make recommendations to City Manager for consideration
- 6.5 Continue to implement Animal Control Audit recommendations
- 6.6 Continue to provide concerts on the square

## Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

- 7.1 Explore and increase film production permitting fees
- 7.2 Create and implement fees for banners, road closures, event special requests
- 7.3 Use grantwriter (see 2.8) to find and write grants that benefit the City of Lockhart and its residents
- 7.4 Conduct discussions between City Council and Staff regarding which items can/should be funded by certificates of obligation vs. bonds
- 7.5 Update/increase construction permit fees and impact fees
- 7.6 Explore a bond vote for the items proposed by Parks & Rec and Council from Goal #3
- 7.7 Explore the concept of a Community Foundation with community benefactor options including other communities who have successfully created and implemented a Community Foundation



# **City of Lockhart Leadership**

The 2022 City Council and Management Team participating:

## **City Council:**

Lew White, Mayor  
Angie Gonzales-Sanchez, Mayor Pro-Tem  
Brad Westmoreland, Councilmember At-Large  
Juan Mendoza, Councilmember District 1  
David Bryant, Councilmember District 2  
Kara McGregor, Councilmember District 3  
Jeffrey Michelson, Councilmember District 4

## **Management Team:**

Steve Lewis, City Manager  
Julie Bowermon, Director of Human Resources  
Connie Constancio, City Secretary  
Travis Hughes, Director of Parks & Recreation  
Randy Jenkins, Fire Chief  
Mike Kamerlander, Economic Development Director  
Sean Kelley, Public Works Director  
Pam Larison, Director of Finance  
Bobby Leos, Electric Superintendent  
Victoria Maranan, Public Information Officer  
Bertha Martinez, Director of Library Services  
Ernest Pedraza, Chief of Police





# City of Lockhart

2020-2021 Strategic Priorities

Prepared by:

