

PUBLIC NOTICE
AGENDA
LOCKHART CITY COUNCIL

January 3, 2023

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3RD FLOOR
LOCKHART, TEXAS

6:30 P.M. WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issues discussed or reviewed during the work session except to the extent specifically authorized under the Texas Open Meetings Act

DISCUSSION ONLY

- A. Presentation of a Certificate of Recognition to Calvary Church for serving as a Warming Center during the arctic blast during Christmas, 2022. 4
- B. Update from Texas Monthly regarding plans for the 2023 BBQ Fest. 5-11
- C. Discuss changing Marcia Proctor's position on the Zoning Board of Adjustment from an alternate member to a regular member by Councilmember Kara McGregor with a term to expire in November 2023. 12
- D. Discuss minutes of the December 6, 2022, December 13, 2022 and December 20, 2022 Council meetings. 13-30

7:30 P.M. REGULAR MEETING

- 1. **CALL TO ORDER**
Mayor Lew White
- 2. **INVOCATION, PLEDGE OF ALLEGIANCE**
Invocation. Pledge of Allegiance to the United States and Texas flags.
- 3. **PUBLIC COMMENT**
The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.

4. **PUBLIC HEARING/COUNCIL ACTION**

- A. Hold a public hearing and consider approval of Ordinance 2023-01 annexing 92.52 acres out of the James George Survey Number 7, Abstract Number 9, Caldwell County, Texas, generally located on the east side of Lay Road, approximately 350 feet east of FM 1322 and approximately 750 feet north of Seawillow Road, including the adjacent Lay Road right-of-way.

31-50

5. **DISCUSSION/ACTION ITEMS**

- A. Discussion and/or action regarding update from Texas Monthly regarding plans for the 2023 BBQ Fest.
- B. Discussion and/or action to consider changing Marcia Proctor's position on the Zoning Board of Adjustment from an alternate member to a regular member by Councilmember Kara McGregor with a term to expire in November 2023.
- C. Discussion and/or action to consider minutes of the December 6, 2022, December 13, 2022 and December 20, 2022 Council meetings.

51-57

58

59-76

6. **CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION**

- Live Christmas tree recycling program.
- City offices closed on January 16 for MLK Day.
- City Council/Planning and Zoning joint work session on January 12, 2023.
- Update regarding the new Fire Apparatus.
- Update regarding Economic Development project.

7. **COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

8. **EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.087 TO DELIBERATE OR FOR DISCUSSION REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS; OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT.**
 - A. Discussion regarding economic development negotiations with Project Sooner.
9. **EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE.**
 - A. Seek legal advice from City Attorney regarding Emergency Medical Services.
10. **OPEN SESSION**
 - A. Discussion and/or action regarding economic development negotiations with Project Sooner.
 - B. Discussion and/or action regarding Emergency Medical Services.
11. **ADJOURNMENT**

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 30th day of December, 2022 at 3:15 p.m.

CERTIFICATE OF RECOGNITION

Presented to

Calvary Church

In appreciation for Calvary Church's dedication and commitment to the community for opening the Church as a Warming Center to help residents have a warm, safe place to go while getting out of the cold dangerous weather conditions during the arctic blast during Christmas, 2022.

Presented this 3rd day of January, 2023.

CITY OF
Lockhart
TEXAS

Lew White, Mayor

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: January 3, 2023

AGENDA ITEM CAPTION: Update from Texas Monthly regarding plans for the 2023 BBQ Fest.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

Representatives of Texas Monthly will be present to give an update about the BBQ Fest held in Lockhart on November 5-6, 2022 and discuss plans for 2023.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS: Texas Monthly 2022 BBQ Fest Recap

Texas Monthly BBQ Fest Recap

NOVEMBER 5-6, 2022 • LOCKHART, TEXAS

TexasMonthly

OVERVIEW

TM BBQ FEST MOVED TO LOCKHART AND EXPANDED TO TWO DAYS

On November 5-6, 2022, *Texas Monthly* BBQ Fest brought together an estimated 9,000 attendees across 2 days in Lockhart. Saturday's event featured the inaugural BBQ World's Fair in downtown Lockhart, with food vendors, live music, live fire cooking demos, and a marketplace. Sunday's event featured a return of the annual Top 50 Picnic, which had been on hiatus during the pandemic. The Top 50 Picnic brought together 45 barbecue joints, including 3 local Lockhart favorites.

[LINK TO ONLINE RECAP](#)



BY THE NUMBERS

**BY SEVERAL MEASURES,
2022 WAS THE BIGGEST
BBQ FEST EVER**

\$41,000

Donations Raised for Feeding Texas

5,000

Saturday Attendees

4,000

Sunday Attendees

30%

Ticket Sales Increase (Over 2019)

56

Weekend Participating Joints

38

Sunday On-Site Smoker Rigs

33

BBQ World's Fair Live Fire/Marketplace Vendors

22

BBQ World's Fair Local "Happenings"

21

Sponsors

8

Weekend Music Acts



PROGRAMMING

HIGHLIGHTS FROM SATURDAY AND SUNDAY

BBQ World's Fair (Saturday)

- 7 BBQ Joints + 4 Taco Trail Joints
- Live Fire Cooking Demos
- BBQ Sauce Tasting Tent
- Live Mural Painting
- Marketplace & More: From Texas apparel and arts to agriculture
- Stage Entertainment: Sun Radio emcees; Texas Historical Commission celebrating Texas Treasure BBQ businesses; Recognition of BBQ Passport finishers, live music
- Live Music: Daphne Tunes, Mariachi Las Coronelas; Nick Garza's Get Along; Squeezebox Bandits; Jesse Stratton Band
- Texas Book Festival Pop-Up with Author Signings: Kevin Bludso; Adrian Davila; Wyatt McSpadden; Robert Moss; Jess Pryles; José Ralat; Mando Rayo; Daniel Vaughn

Top 50 Picnic (Sunday)

- 42 Top 50 Joints + 3 Local Favorite Joints
- Live Music: Al Dessen & The Super Swing Revue; Jenny & The Corn Ponies; Sir Woman



RESPONSE

VENDORS AND GUESTS GAVE POSITIVE FEEDBACK

“What an AWESOME experience!
The food was wonderful and the
music great. I am looking forward
already the next one!”

—Michael Roland, Guest

“Thank you so much for organizing
such an amazing weekend in
Lockhart. I can’t imagine how much
work it takes, but y’all pulled it off
wonderfully. We had a blast. Can’t
wait till next time.”

—Don Nguyen, Khoi BBQ

“From all of the sweet business
owners I talked to, it sounds like
this festival was all around good for
everyone and I know we all were
happy to get a big lift from all the
amazing people that came to town.
Yesterday was @hammerson_forge
and my highest grossing market
EVER. Which means we are in the
business of growing!”

Gwyn Hammerson, Hammerson Co.



MOVING FORWARD

PRIORITIES FOR SUCCESS IN 2023

From the beginning, our goals with the 2022 event were to:

- Grow the festival
- Be more inclusive of the broader barbecue community, while innovating on our tried-and-true format
- Build good, symbiotic relationships with the Lockhart community

As we look to next year, some key priorities include:

1. Improve ticketing/check-in experience for BBQ World's Fair
2. Increase staffing and directional signage
3. Continue to build on community partnerships
4. Coordinate more proactively with First Friday initiatives

We are always interested in feedback to help make *Texas Monthly* BBQ Fest the best it can be. Any comments and questions can be directed to:

Melissa Reese

Director of Video & Events, Texas Monthly
mreese@texasmmonthly.com



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: January 3, 2023

AGENDA ITEM CAPTION: Discuss changing Marcia Proctor's position on the Zoning Board of Adjustment from an alternate member to a regular member by Councilmember Kara McGregor with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Kara McGregor

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

Mayor White appointed Marcia Proctor to the ZBOA as an alternate member on November 15, 2022.

Since Ms. Proctor's appointment, Councilmember McGregor's appointee (Anne Clark) to the ZBOA resigned on December 6, 2022.

Councilmember McGregor would like to appoint Marcia Proctor as her appointee to the ZBOA. Ms. Proctor continues to meet the qualifications as a ZBOA member.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS:

**REGULAR MEETING
LOCKHART CITY COUNCIL**

DECEMBER 6, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Victoria Maranan, Public Information Officer
Bob Leos, Electric Superintendent
Dan Gibson, City Planner
Travis Hughes, Parks Director

Monte Akers, City Attorney
Pam Larison, Finance Director
Sean Kelley, Public Works Director
David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Reid McCoy and other Representatives of McCoy's; and Brett Corwin, Developer, of 1322 LLC; and Citizens: Fredrica Kinnard and Susan Patterson.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

A. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074, TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. Employment of Police Chief.

Mayor White announced that the Council would enter Executive Session at 6:34 p.m.

Mayor White announced that the Council would enter Open Session at 7:38 p.m.

B. DISCUSS THE FIVE-YEAR SYSTEM STUDY BY THE LOWER COLORADO RIVER AUTHORITY (LCRA) AND DIRECT THE CITY MANAGER TO SIGN THE ENGINEERING SERVICES AGREEMENT FOR THE NEXT FIVE-YEAR STUDY.

Mr. Leos stated that historically, the City of Lockhart has contracted with the Lower Colorado River Authority (LCRA) to perform distribution system studies every five years. LCRA recently delivered the 2023-2027 Electric System Study. Twelve projects are being recommended to address deficiencies, forecasted load additions and to maximize the system's efficiency and reliability. The total cost of these 12 recommended improvements through 2026 is \$1.7million. The preparation of a new five-year study will continue to help the City of Lockhart maintain a reliable electric distribution system. Mr. Leos recommended approval. There was discussion.

C. DISCUSS REQUEST BY THE MCCOY CORPORATION FOR APPROVAL OF A CONCEPTUAL SITE PLAN FOR 12.844 ACRES CONSISTING OF 4.007 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 1600 SOUTH COLORADO STREET, AND LOTS 5-A AND 5-B, BLOCK 1, LOCKHART INDUSTRIAL PARK II, LOCATED AT 114 AND 118 BUFKIN LANE, FOR THE PURPOSE OF ALLOWING REMOVAL OF TWO PROTECTED TREES AND REPLACEMENT WITH MULTIPLE NEW TREES, SUCH AS LIVE OAK AND MONTERREY OAK TREES, OF AT LEAST FOUR INCHES CALIPER.

Mr. Gibson stated that the McCoy Corporation (McCoy's Building Supply) has acquired a total of 12.844 acres at the southeast corner of the intersection of South Colorado Street and Bufkin Lane, where a former bank building is located. McCoy's plans to demolish the existing building and redevelop the site as a facility that would be classified by our zoning ordinance as a lumber yard. It will occupy a lot that will be one of a total of four, with the other three lots intended for unspecified commercial development. They are attempting to save as many existing trees as possible, but need to remove eight trees to accommodate the proposed site layout of the lumber yard. Two of those trees are protected trees, which are Live Oak trees over 72 inches circumference. The normal process for removal of any tree is to submit a tree removal application to the building official for review. If the tree is a protected tree, the permit will be denied unless it is diseased, dying, or a hazard to life or property. Tree removal applications that are denied by the building official can be appealed to the Board of Adjustment. If the Board denies the appeal, that denial can then be appealed to the City Council. However, no approval by the building official for removing protected trees is necessary if the reason is to accommodate a proposed development, and the location of the protected tree or trees is shown on a site plan submitted for approval by the City Council. Approval of the site plan by the Council constitutes approval of the protected trees (Section 60-27(B)). The City Council may require as a condition of site plan approval that a replacement tree be planted (Section 60-30(f)). In this case, the applicant proposes to plant replacement trees for all eight existing trees to be removed, including the ones that are not protected trees, on a one-to-one caliper-inch basis such that the total caliper measurements of the new trees equal at least the total caliper measurements of the removed trees. Over all, the plan proposes to increase the number of trees on the site from 14 to 40 trees, and all of the new trees will be at least four inches caliper (diameter). The applicant has submitted a letter, as well as two site plans, with one showing the existing trees, and the other showing the proposed trees. If it weren't for the need to remove two protected trees to accommodate the proposed layout of the development, the site plan would not be subject to any public review. The property is zoned CHB Commercial Heavy Business District, and lumber yards are allowed by-right. The abutting zoning classifications are commercial, industrial, and public/institutional (police station and electric department). The buildings and site development would simply be subject to the normal minimum standards. Perimeter fencing or other screening is not required because there is no abutting residential zoning. However, if there is a concern about the appearance of a lumber yard in this location, it is worth noting that our nonresidential appearance standards require visual screening of outdoor storage areas, even if the entire property is not screened. In addition, great care has been exercised in the proposed layout of the site, including the arrangement of lots, and addition of trees for buffering. The lumber yard is proposed to be just one of four lots on the subject property and, once the additional three lots are developed as other uses, the most visible part of the lumber yard from either street will be the enclosed retail store and parking lot. The outdoor lumber storage sheds are shown on the site plan to be tucked behind those other commercial lots, and new trees are proposed along the south, west, and north sides of the portion of the McCoy's lot where the lumber storage area is located. The trees will provide a visual buffer not only from Colorado Street and Bufkin Lane, but also from abutting development in the adjacent industrial park. Mr. Gibson recommended approval. There was discussion.

Mayor White requested the applicant to address the Council.

Reid McCoy, San Marcos, requested approval of the conceptual site plan that included removal of two protected trees. He stated that removing the trees would allow them to construct their facility and that new trees will be planted on the site. There was discussion.

D. DISCUSS ORDINANCE 2022-63 VACATING AND ABANDONING A TOTAL OF APPROXIMATELY 0.582 ACRE OF UNUSED PUBLIC RIGHT-OF-WAY CONSISTING OF A PORTION OF THE 50-FOOT WIDE TEAL STREET RIGHT-OF-WAY EXTENDING EASTWARD FROM TRINITY STREET, AND SEGMENTS OF A 30-FOOT WIDE ALLEY RIGHT-OF-WAY EXTENDING NORTH OF TEAL STREET TO RUDDY STREET, AND SOUTH OF TEAL STREET TO BLACKJACK STREET (FM 20).

Mr. Gibson stated that Teal Street is an existing east-west right-of-way dedicated by the Trinity Addition (Revised) subdivision plat, recorded in 1951. That plat also included a north-south alley right-of-way between Teal Street and Ruddy Street to the north, and Blackjack Street to the south. Ellia May, LLC, has proposed to replat a portion of that subdivision into one large lot for development that would encompass a portion of Teal Street and the alley if those rights-of-way are abandoned by the City. If the segments of alley within their proposed replat are abandoned, a short segment of the alley continuing northward to Ruddy Street would be of no use to the City, so that segment is proposed by the City to be included in the abandonment. None of the subject rights-of-way have been used for any purpose by the City, and it is not anticipated that they will be needed in the future. The existing portion of the Teal Street right-of-way continuing east of the area proposed to be replatted, and terminating at Pancho Street, will remain in case it is needed for future access to the new lot or to other lots abutting that portion of the street right-of-way. Mr. Gibson recommended approval. There was discussion.

E. DISCUSS RENEWAL OF THE CEMETERY MAINTENANCE AGREEMENT WITH MAINTENANCE MANAGEMENT.

Mr. Hughes stated that the Cemetery Maintenance Agreement with Mr. Gene Bagwell d/b/a Maintenance Management, was entered into on January 1, 2010 and has been renewed on an annual basis since that time. This renewal agreement will add the new section of Lockhart Burial Park as well as Hooks Cemetery to the maintenance agreement. Mr. Hughes recommended approval. There was discussion.

F. DISCUSS AWARDDING AN ANNUAL FUEL BID TO SUN COAST RESOURCES, INC. OF HOUSTON, TEXAS WITH A PROFIT MARGIN OF 5.37 CENTS PER GALLON OF GASOLINE AND 5.37 CENTS PER GALLON FOR DIESEL OVER THE OIL PRICE INFORMATION SERVICES (OPIS) PRICE FROM AUSTIN, TEXAS RACK, POSTED WEEKLY. IF APPROVED, THE TERM OF THE CONTRACT WILL BE FOR ONE YEAR.

Mr. Kelley stated that the City uses approximately 40,000 gallons of gasoline and 26,000 gallons of diesel per year. Fuel bids were sought in compliance with State Law. Two bids were received from oil companies interested in delivering Unleaded Gasoline and Diesel to the Public Works Yard. The best bid was submitted by Sun Coast Resources, Inc. of Houston, Texas at \$0.0537 profit per gallon of gasoline and \$0.0537 profit per gallon of diesel. Price includes delivery to the Public Works Yard. Mr. Kelley recommended approval.

G. DISCUSS ORDINANCE 2022-65 TO SELL A 0.056-ACRE PARCEL LOCATED AT THE WEST END OF MULBERRY STREET TO THE OWNER OF ADJACENT PROPERTY.

Mr. Gibson stated that in February 2004, the City of Lockhart acquired 0.233-acre of land at the west end of Mulberry Street from Teresa Valdez while assembling parcels to become public land for Navarro Springs Park. It was one of several contiguous parcels owned by Ms. Valdez. However, a 0.056-acre triangular portion at the north end of the parcel, which was the part adjacent to the Mulberry Street right-of-way, was never dedicated as parkland. That is where the driveway is located from Mulberry Street to the house further back on the property, which is addressed at 119 Mulberry Street. Ms. Valdez was

assured that she would be able to maintain use of the driveway for access to the house, even though a portion of the driveway was across the property being acquired by the City. The parcel acquired by the City was the only part of Ms. Valdez's property that had frontage on a public street (Mulberry Street), except for an unopened alley at the northwest corner of her property. Ms. Valdez and an owner of property on the opposite side of the alley right-of-way have requested that the City vacate and abandon the alley. Because Ms. Valdez's property would no longer abut a public right-of-way if the alley is abandoned, it would technically become landlocked. Our subdivision regulations require that all lots have frontage on an improved public street right-of-way. The City doesn't need the unopened alley, but cannot abandon it until frontage to a public street right-of-way is restored to Ms. Valdez's property. The solution is to convey the 0.056-acre triangular-shaped portion that is not dedicated parkland back to Ms. Valdez, since the City does not need it. The City will still have access to the rear of the park from the unnamed, undedicated, street that connects Reynolds Street and Mulberry Street. Therefore, the attached Ordinance 2022-65 authorizes the sale of the triangular-shaped portion of the former Valdez parcel back to Ms. Valdez. Once that transaction is completed, the actual abandonment of the alley can be placed on a future Council agenda for consideration. Mr. Gibson recommended approval. There was discussion.

H. REVIEW OF A PETITION FOR ANNEXATION FROM AUSTIN DAVIS ON BEHALF OF LOCKHART 1322 LLC AND DISCUSSION REGARDING RESOLUTION 2022-41, SETTING THE DATE FOR THE PUBLIC HEARING FOR THE ANNEXATION OF 92.52 ACRES OUT OF THE JAMES GEORGE SURVEY NUMBER 7, ABSTRACT NUMBER 9, CALDWELL COUNTY, TEXAS, LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 350 FEET EAST OF FM 1322 AND APPROXIMATELY 750 FEET NORTH OF SEAWILLOW ROAD.

Mr. Fowler stated that this item is the review of a petition, and the adoption of a resolution, setting a public hearing date for the annexation of 92.52 acres located on the east side of Lay Road, approximately 350 feet east of FM 1322, and 750 feet north of Seawillow Road. The property is proposed to be developed as a residential subdivision. The site is not currently served by City of Lockhart water and wastewater utilities. As such, the extension of such services will be at the owner's expense. If the resolution is adopted, a public hearing for adoption of the annexation ordinance will be scheduled for the January 3, 2023, City Council meeting and staff will work with the applicant on an Annexation Service Agreement. Notifications must take place no earlier than 20 days before the hearing and no later than 10 days before the hearing. The area proposed for annexation is indicated as a combination of Medium-Density Residential and Agriculture/Rural Development on the Future Land Use Map. The parcel abuts one property in the city, which is zoned AO Agricultural-Open Space District. There was discussion.

Mayor White requested the applicant to address the Council.

Brett Corwin, Developer, of 1322 LLC, stated that the company plans to develop the property as single-family homes. He requested approval.

RECESS: Mayor White announced that the Council would recess for a break at 8:05 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 8:25 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Castillo gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council.

Fredrica Kinnard, Lockhart, stated that part of her property is a part of the acreage being proposed for annexation. She expressed opposition of the annexation. She stated that the property has sites of historical and archeological interest. Information about the history of the property are documented and recorded by personnel of the University of Texas Archeological Department and the Texas Historical Commission. She believes that annexation may threaten the historical features of her property. She also opposes the annexation because she does not want residential development on or near her property and she opposes paying city property taxes.

Susan Patterson, Lockhart, a member of *Take Me Home*, a non-profit organization that supports the Lockhart Animal Shelter. She provided details about their services to assist with animal adoption, care and the safety of the animals in the Lockhart Animal Shelter.

ITEM 4-A. HOLD A PUBLIC HEARING AND CONSIDER APPROVAL OF ORDINANCE 2022-62, ANNEXING APPROXIMATELY 197 ACRES OUT OF THE FRANCES BERRY SURVEY, ABSTRACT NUMBER 2, CALDWELL COUNTY, TEXAS, GENERALLY LOCATED SOUTH OF STATE PARK ROAD, WEST OF TWIN ISLAND DRIVE, AND EAST OF ARENA ROAD.

Mayor White opened the public hearing at 8:32 p.m.

Mr. Gibson provided history about the annexation.

Mr. Fowler stated that this item is the consideration of the ordinance to annex 197 acres currently within the Lockhart ETJ in the southwest part of the city, known as the "donut hole." The owners of nine parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties cover approximately 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. City Council set the public hearing date for December 6, 2022 and authorized the city manager to create a service plan for the annexation area at its November 1, 2022, meeting. The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule. Adoption of the ordinance would not only annex the subject properties, but would also adopt the Service Plan and assign the properties to the AO Agricultural-Open Space Zoning District. Mr. Fowler stated that staff recommends approval.

Mayor White requested citizens in favor of or against the annexation to address the Council. There were none. He closed the public hearing at 8:45 p.m.

Councilmember McGregor made a motion to approve Ordinance 2022-62, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D, and 5E. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Accept the five-year system study by the Lower Colorado River Authority (LCRA) and direct the City Manager to sign the Engineering Services Agreement for the next five-year study.
- 5B: Approve request by the McCoy Corporation for approval of a conceptual site plan for 12.844 acres consisting of 4.007 acres in the Francis Berry Survey, Abstract No. 2, located at 1600 South Colorado Street, and Lots 5-A and 5-B, Block 1, Lockhart Industrial Park II, located at 114 and 118 Bufkin Lane, for the purpose of allowing removal of two protected trees and replacement with multiple new trees, such as Live Oak and Monterrey Oak trees, of at least four inches caliper.
- 5C: Approve Ordinance 2022-63 vacating and abandoning a total of approximately 0.582 acre of unused public right-of-way consisting of a portion of the 50-foot wide Teal Street right-of-way extending eastward from Trinity Street, and segments of a 30-foot wide alley right-of-way extending north of Teal Street to Ruddy Street, and south of Teal Street to Blackjack Street (FM 20).
- 5D: Approve renewal of the cemetery maintenance agreement with Maintenance Management.
- 5E: Approve awarding an annual fuel bid to Sun Coast Resources, Inc. of Houston, Texas with a profit margin of 5.37 cents per gallon of gasoline and 5.37 cents per gallon for diesel over the Oil Price Information Services (OPIS) price from Austin, Texas RACK, posted weekly. If approved, the term of the contract will be for one year.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-65 TO SELL A 0.056-ACRE PARCEL LOCATED AT THE WEST END OF MULBERRY STREET TO THE OWNER OF ADJACENT PROPERTY.

There was discussion regarding the process to carry out the property transaction.

Councilmember McGregor made a motion to approve Ordinance 2022-65, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-B. REVIEW OF A PETITION FOR ANNEXATION FROM AUSTIN DAVIS ON BEHALF OF LOCKHART 1322 LLC AND POSSIBLE ADOPTION OF RESOLUTION 2022-41, SETTING THE DATE FOR THE PUBLIC HEARING FOR THE ANNEXATION OF 92.52 ACRES OUT OF THE JAMES GEORGE SURVEY NUMBER 7, ABSTRACT NUMBER 9, CALDWELL COUNTY, TEXAS, LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 350 FEET EAST OF FM 1322 AND APPROXIMATELY 750 FEET NORTH OF SEAWILLOW ROAD.

There was discussion regarding the annexation.

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2022-41, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER THE REAPPOINTMENT OF DOUGLAS FOSTER TO THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson made a motion to re-appoint Douglas Foster to the Lockhart Economic Development Corporation. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-D. CONSIDER RESCHEDULING CITY COUNCIL MEETINGS IN 2023 DUE TO CONFLICTS WITH A CITY HOLIDAY OR EVENT.

Mr. Lewis stated that annually reviewing council meeting dates for conflicts is important to provide Development Services with an accurate Council meeting schedule when publishing public notice information about public hearings, such as zoning change applications. The 2023 Texas Municipal League Annual Conference will be held on October 4-6 in Dallas. After reviewing a 2023 calendar, the following meeting dates reflect a conflict:

Tuesday:

- July 4 - Independence Day Holiday
- October 3 – National Night Out
- November 7 - Election Day

Mayor White stated that the first meeting in November would be scheduled when the dates for canvassing the November 7, 2023 General Election are confirmed.

Mayor Pro-Tem Sanchez made a motion to cancel the July 4, 2023, October 3, 2023 and November 7, 2023 Council meetings. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-E. DISCUSSION AND/OR ACTION REGARDING THE SELECTION OF MAYOR PRO-TEM OF THE LOCKHART CITY COUNCIL AS REQUIRED BY SECTION 3.05 OF THE CITY CHARTER.

Mr. Lewis stated that Section 3.05 of the Lockhart City Charter requires that *after an election, the Council elect one of its number Mayor Pro-Tem and he/she shall perform all the duties of the Mayor in the absence or disability of the Mayor.* The Mayor Pro-Tem selected on December 6, 2022 would serve until December 2023, which is after the canvass of the November 7, 2023 City of Lockhart General Election. There was discussion

Councilmember Westmoreland made a motion to appoint Councilmember Angie Gonzales-Sanchez as Mayor Pro-Tem. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Texas Department of Transportation's (TxDOT) US 183 resurfacing project from Lockhart o Luling.
- TxDOT's notice of proposed construction and widening of FM 2720 from SH 21 to SH 142.
- Lockhart EMS new ambulance in service.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland thanked everyone involved in the successful *A Christmas to Remember* event.

Councilmember Mendoza thanked everyone involved in the successful *A Christmas to Remember* event.

Mayor Pro-Tem Sanchez expressed condolences to the families of Pedro Lucio, Antonio Ybarra Mendez, Sr., Palma Armstrong Fehr, and Rose Aleta Laurell for their loss. She thanked everyone involved with the successful *A Christmas to Remember* event. She congratulated all involved with the Tree of Angels ceremony.

Councilmember McGregor thanked all involved with *A Christmas to Remember* event. She wished the Lockhart High School students good luck on final exams. She wished everyone Happy Holidays.

Councilmember Castillo also thanked everyone for the successful *A Christmas to Remember* event. He thanked staff for their work.

Councilmember Michelson also thanked everyone for the successful *A Christmas to Remember* event.

Mayor White thanked all involved with the successful *A Christmas to Remember* event and for the successful Tree Lighting ceremony. He welcomed McCoys Lumber to Lockhart. He expressed appreciation to the Texas Monthly for agreeing to host a second BBQ Fest in November 2023 in Lockhart. Mayor White welcomed Councilmember John Castillo back on the council dais.

ITEM 9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE. Seek legal advice from City Attorney regarding Emergency Medical Services.

Mayor White announced that the Council would enter Executive Session at 9:08 p.m.

ITEM 10. OPEN SESSION - Discussion and/or action regarding matters discussed in Executive Session.

Mayor White announced that the Council would enter Open Session at 9:40 p.m. There was no action taken on either of the matters discussed in Executive Session.

ITEM 11. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:41 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

SPECIAL JOINT MEETING**DECEMBER 13, 2022****6:30 P.M.****LOCKHART CITY COUNCIL and PLANNING AND ZONING COMMISSION****CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS****Council present:**

Mayor Lew White
Councilmember John Castillo
Councilmember Jeffry Michelson

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Brad Westmoreland

Council absent:

Councilmember Kara McGregor

Planning and Zoning Commission members present:

Philip Ruiz
Ron Peterson

Brad Lingvai
Chris St. Leger

Staff present:

Steven Lewis, City Manager
Sean Kelley, Public Works Director
Dan Gibson, City Planner

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Representatives of Texas Department of Transportation (TxDOT): Diana Schulze, Area Engineer, Tanli Sun, Assistant Area Engineer, and Margaret Lake, Transportation Engineer; Will Wachel of TRC Engineers; Mark Estrada, Superintendent of the Lockhart Independent School District; and Eduardo Montoya of the Guadalupe-Blanco River Authority.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the special meeting of the Lockhart City Council to order at 6:30 p.m.

Philip Ruiz called the special meeting of the Planning and Zoning Commission to order at 6:30 p.m.

ITEM 2-A. PRESENTATION BY TEXAS DEPARTMENT OF TRANSPORTATION RELATIVE TO STATE HIGHWAY PROJECTS.

Representatives of TxDOT provided information and there was discussion regarding the following:

- Current traffic.
- Development on Highway 142.
- Short term projects and responsibilities.
 - SH 142 from US 183 to Borchert Loop- pavement repair and overlay scheduled for Dec. 2024.
 - Town Creek Bridge on Blanco Street- bridge replacement, scheduled for Jan. 2026.
 - FM 20/FM 1322 traffic signal project, estimated 2026.
- Long term projects on Highway 142.
 - Feasibility study for SH 142- not scheduled at this time
- Discussion of Project Responsibilities.
 - ROW- for a new roadway- typically a 10% match from the City or County
 - Utilities – relocation of existing utilities in the existing ROW – non reimbursable

- 2045 Capital Area Metropolitan Planning Organization (CAMPO) Regional Transportation Plan
 - Every five years, Metropolitan Planning Organizations are required by federal law to adopt a long-range transportation plan, commonly known as the Regional Transportation Plan, or RTP. The CAMPO 2045 Transportation Plan was adopted May 4, 2020. This Plan is a multimodal approach to addressing congestion and transportation needs over the next 25 years, and uses comprehensive planning to ensure the regional nature of the plan is locally driven. The Plan includes roads, transit, active transportation options such as walking and biking, and also examines new technologies, travel strategies, and choices that maximize the use of current transportation infrastructure.
 - SH 142 from US 183 to SH 80 is on the unconstrained list in the CAMPO 2045 meaning that there is no funding at this time to work on this project.
- Western Caldwell County Transportation Plan
 - SH 142: proposed 4-lane rural divided roadway
 - Construct new roadbed east of Maxwell for WB traffic, EB traffic on existing roadbed
 - Provide RCUTs in this segment
 - Widen in Maxwell
 - Construct overpass for new intersection with CR 238 extension
 - Widen to 5 lane section south of CR 238 to Martindale
 - CR 238: proposed 4-lane rural divided roadway
 - Reconstruct existing CR 238 as 4-lane divided roadway
 - Replace at-grade UPRR crossings with grade separation, CR 238 will bridge over UPRR ROW
 - Improve existing floodplain crossing
 - Construct new bridges / culverts
 - FM 2720
 - FM 2720: from SH 21 to the Caldwell County Line (CSJ: 0805-05-004), in Hays County, Texas, and from the Caldwell County Line to SH 142 (CSJ: 0805-02-008), in Caldwell County, Texas.
 - The existing roadway section of FM 2720 consists of 2-10' lanes with one-foot shoulders. FM 2720 will be widened/improved to a 4-lane divided highway with a continuous left turn lane and shoulders on both sides from SH 21 to approximately 500' south of Buda Court. From 500' south of Buda Court to SH 142, FM 2720 will be improved to a 4-lane divided roadway with a 30' grass median with cable barrier.
 - This is currently in the preliminary feasibility stage. This project just kicked off last week. Survey is under way. Public involvement expected in Spring and Fall of 2023.

RECESS: Mayor White announced that the meeting would recess for a break at 7:32 p.m.

Mayor White reconvened the meeting at 7:45 p.m.

ITEM 2-B. DISCUSSION BY CITY STAFF AND TRC CONCERNING CITY UTILITIES, PLANNING AND CAPITAL IMPROVEMENTS.

City staff provided information and there was discussion regarding the following:

- Future Thoroughfare Planning.
- New truck route along SH 142.
- Projected growth trends.
- Water/wastewater service boundary.

- Water storage, water supply and treatment capabilities, and wastewater treatment capacity regulations.
- Elevated water storage capacity.
- Current and projected water supply capacity and wastewater treatment plans capacity.
- Impact fees.

After discussion, the consensus was to hold a second workshop of the Lockhart City Council and the Planning and Zoning Commission on January 12, 2023 at 6:30 p.m.

ITEM 3. ADJOURNMENT.

The special meeting/joint workshop was adjourned at 8:32 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**REGULAR MEETING
LOCKHART CITY COUNCIL**

DECEMBER 20, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Lew White
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Council absent:

Mayor Pro-Tem Angie Gonzales-Sanchez

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Sean Kelley, Public Works Director
Dan Gibson, City Planner
Kevin Lunsford, Interim Police Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
David Fowler, Senior Planner
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: Citizens: Alan Balser, Natalie Douga, David Raschke, and Diane Bernal.

Work Session 6:30 p.m.

Mayor White announced that Mayor Pro-Tem Sanchez would not be attending the meeting due to a family emergency. He opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS CITY COUNCIL MINUTES OF THE NOVEMBER 15, 2022 AND NOVEMBER 21, 2022 MEETINGS.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS SEMI-ANNUAL REPORT FROM THE IMPACT FEE ADVISORY COMMITTEE CONCERNING THE STATUS OF IMPLEMENTATION OF CHAPTER 31 "IMPACT FEES" OF THE LOCKHART CODE OF ORDINANCES WITH REGARD TO WATER, WASTEWATER, AND ROAD IMPACT FEES.

Mr. Gibson stated that in accordance with State law, the Impact Fee Advisory Committee has an ongoing role in monitoring and evaluating implementation of the water, wastewater, and road impact capital improvement plans (CIP's), and submitting semi-annual reports to the City Council. The Committee met on December 14th to consider their 41st semi-annual report since impact fees were originally adopted on January 15, 2002. The total impact fee revenue during the period covered by this report was \$529,285, and the only expenditures from the impact fee accounts during that time were periodic payments of invoices to the impact fee consultants. Because the Committee previously recommended that the City undertake the statutory five-year update of the impact fee land use assumptions, capital improvement plans, and fees, and the Council subsequently directed staff to retain consultants for the update, there are no new recommendations from the Committee. Freese and Nichols is currently preparing the land use assumptions and road impact fee elements of the update project, and TRC Engineers is preparing the water and wastewater elements of the update. The semi-annual report from the Impact Fee Advisory Committee is for the period from April 1 to October 1, 2022. There was discussion.

C. DISCUSS RESOLUTION 2022-42 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADVANCE FUNDING AGREEMENT (AFA) WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR RUNWAY AND TAXIWAY IMPROVEMENTS AT THE LOCKHART MUNICIPAL AIRPORT.

Mr. Kelley stated that on March 11, 2021, TxDOT conducted an inspection of the pavement at the Lockhart Municipal Airport. The inspection identified the runway and taxiway as fair condition and TxDOT made several recommendations to improve the rating to good condition. TxDOT has several programs that are aimed at assisting with funding airport maintenance projects, which the City has participated in the past. On January 4, 2022, a Letter of Intent was sent to TxDOT requesting use of Non-Primary Entitlement funds for the Lockhart Municipal Airport to make improvements to the runway, taxiway, fencing, LED lighting and development of an Airport Master Plan. TxDOT was receptive to the request and has been working with staff to undertake the pavement rehabilitation project. Resolution 2022-42 authorizes the City Manager to enter into an agreement with TxDOT for the project and identifies the City's match responsibility of 10% (\$191,900) of the entire project (\$1,919,000). The remaining amount will be financed with Federal funds. Mr. Kelley recommended approval. There was discussion.

D. DISCUSS AWARDING BID TO PROTA, INC. OF AUSTIN, TEXAS IN THE AMOUNT OF \$989,000 FOR THE 2022 HIGH SERVICE PUMP STATION EXPANSION PROJECT AT THE WATER PLANT, INCLUDING THE INSTALLATION OF TWO GENERATORS FOR BACKUP POWER.

Mr. Kelley stated that the City Engineer recently conducted a study to identify the high service pump supply capacity needs at the Lockhart Water Plant to remain in compliance with TCEQ regulations. During this study, it was determined that the smallest high service pump would need to be replaced with a larger one and an additional pump would be required to meet regulatory requirements. The 2022 High Service Pump Expansion Project was combined with another project at the Water Plant to bring permanent standby generated power as part of the SB3 requirement to complete a comprehensive Emergency Preparedness Plan that included alternative power options for critical facilities. The installation of generators at the plant will provide enhanced reliability of the potable water supply during loss of electric utility power at this critical facility. The 2022 High Service Pump Expansion Project consists of replacing the existing 600 gpm jockey pump with a 1,200 gpm pump, and installation of an additional 1,200 gpm pump on a variable frequency drive. This will increase the number of high service pumps from three to four. The project also consists of the installation of two new generators to provide backup power to the pumping components of the water treatment plant and to the office for operations. Eight bids were received, ranging from \$989,000 to \$1,543,100. The lowest bid was submitted by Prota, Inc. Favorable references have been verified for Prota, Inc. Mr. Kelley recommended approval. There was discussion.

E. DISCUSS ORDINANCE 2022-68 REPEALING UN-CODIFIED ORDINANCE 2022-38 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE REGARDING ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION.

Ms. Bowermon stated that in compliance with civil service, the number of classified police and fire positions are set by an ordinance, which is referred to as the "Strength of Force." Proposed Ordinance 2022-68 reflects reducing/abolishing the number of lieutenants by one (from three to two) and increasing the number of police officers from 20 to 21. The Lockhart Police Department was structured with two lieutenants for several years. In 2019, at the request of the Police Chief, a third lieutenant position was created to provide for additional supervision and oversight during the night shift. Earlier this year, one lieutenant retired from the Lockhart Police Department creating a vacancy in the third lieutenant position. There is no current promotional eligibility list in place for lieutenant to fill the vacancy. Recently, Lockhart Police Administration evaluated the effectiveness and efficiency of the

Police Department's planning, training, coordination of daily activities, management of personnel and promoting of the police department's community policing philosophy. After careful consideration and conferring with current Lockhart Police Department staff, Interim Police Chief Kevin Lunsford has elected to not fill the currently vacant lieutenant position. The proposed ordinance authorizes the abolishment of this currently vacant lieutenant position. However, to maintain the same number of certified officers within the department, the ordinance further authorizes that the number of police officers be increased by one. Thus, shifting the position from a lieutenant rank to a police officer rank. If a future Police Chief should determine additional supervisory positions are necessary in the best interest of the operation of the Police Department, the Police Chief at that time can request that the City Council consider additional staffing amendments to the Strength of Force.

Interim Chief Lunsford explained that he did not believe that a third Lieutenant is necessary, at this time, in the Lockhart Police Department for a city with the population of Lockhart. There was discussion regarding the Civil Service laws regarding filling a vacant position.

F. DISCUSS MOVING THE APPOINTMENT OF IAN STOWE FROM THE ELECTRIC BOARD TO THE CONSTRUCTION BOARD OF APPEALS BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson stated that Ian Stowe is currently a member of the Electric Board. Councilmember Michelson requests to move Ian Stowe from the Electric Board to the Construction Board.

G. DISCUSS THE APPOINTMENT OF KEVIN RANDY THUERWAECHTER TO THE LOCKHART HISTORICAL PRESERVATION COMMISSION BY COUNCILMEMBER BRAD WESTMORELAND WITH A TERM TO EXPIRE IN NOVEMBER 2025.

Councilmember Westmoreland stated that he would like to appoint Mr. Thuerwaechter to the LHPC.

RECESS: Mayor White announced that the Council would recess for a break at 7:03 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember McGregor gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-30 BY ALAN BALSER AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-66 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT AND RLD RESIDENTIAL LOW DENSITY DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT ON A TOTAL OF 17.228 ACRES IN THE LOCKHART BYRD LEAGUE, ABSTRACT NO. 17, LOCATED AT 1107 SILENT VALLEY ROAD (FM 2001).

Mayor White opened the public hearing at 7:32 p.m.

Mr. Fowler stated that the applicant proposes the subject parcel as the site of future single-family residential development. The property currently has split zoning between the RLD and AO districts. The proposed zoning change will make the lot entirely RLD. The subject parcel has one home near the southeast corner of the lot. However, the subject parcel also contains Meadow Lake Drive, which is an access easement for the driveway that provides access to three landlocked residential lots east of the property. The nearby area is either zoned residential (RLD, RMD, or RHD) or Agricultural-Open Space. Despite the nearby mix of residential zoning types, none of the nearby area has yet been developed. Street access would be provided via Silent Valley Road. The planned extension of Stueve Lane is located immediately west of the site. Water is currently available via a 12" line in Silent Valley Road. Wastewater service would require an extension northward along Stueve Lane from the trunk line planned along the railroad track. The timing of the construction of the trunk line has not yet been determined. The proposed RLD zoning is consistent with the subject parcel's Low Density Residential designation on the Future Land Use Map. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval. There was discussion.

Mayor White requested the applicant to address the Council.

Alan Balser, applicant, requested approval of the residential low density zoning. He provided details about the drainage plans and the surrounding zoning uses.

Mayor White requested citizens in favor of the zoning change to address the Council.

Natalie Douga, Lockhart, stated that Mr. Balser has met with the residents in the neighborhood, and that they have come to an agreement about the development. She spoke in favor of the zoning change.

Mayor White requested citizens against the zoning change to address the Council. There were none.

David Raschke, Silent Valley Road resident, stated that he is not in favor of or against the zoning change. He expressed concern about the lack of development plans available for the neighborhood to view prior to a zoning change.

Mayor White requested additional citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:45 p.m.

There was discussion regarding the detention pond requirements for new developments.

Councilmember McGregor made a motion to approve Ordinance 2022-66, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

ITEM 4-B. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-31 BY DIANE BERNAL ON BEHALF OF MICHAEL WES MASUR AND MANDY MASUR HOLCOMB AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-67 FOR A ZONING CHANGE FROM RLD RESIDENTIAL LOW DENSITY DISTRICT TO CMB COMMERCIAL MEDIUM BUSINESS DISTRICT ON LOT 1, MASUR SUBDIVISION, CONSISTING OF 2.248 ACRES LOCATED AT 1708 WEST SAN ANTONIO STREET (SH 142).

Mayor White opened the public hearing at 7:52 p.m.

Mr. Fowler stated that the applicant wishes to develop a commercial or mixed-use project on the property. The site is currently zoned RLD, which does not permit commercial development. The proposed CMB zoning is consistent with the property's Light-Medium Commercial designation on the future land use plan. At 2.248 acres, and fronting the busy West San Antonio Street corridor, the property

is not well-suited for new single-family residential development. Surrounding uses include several types of residential development, including apartments, single-family homes, and a PDD-zoned duplex development. Additionally, there are several nearby areas along the West San Antonio Street corridor that are either zoned CMB or designated for commercial development on the Future Land Use Plan map. The property has 285 feet of frontage on West San Antonio Street, which should be suitable for commercial development. The property is adequately served by both water and wastewater within the West San Antonio Street right-of-way. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Diane Bernal, Austin, requested approval of the zoning change. She stated that proposed development would be a commercial business that is allowed by-right in the CMB zoning.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 8:02 p.m.

Councilmember Castillo made a motion to approve Ordinance 2022-67, as presented. Councilmember McGregor seconded. The motion passed by a vote of 6-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Councilmember Westmoreland seconded. The motion passed by a vote of 6-0.

The following are the consent agenda items that were approved:

- 5A: Approve City Council minutes of the November 15, 2022 and November 21, 2022 meetings.
- 5B: Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.
- 5C: Approve Resolution 2022-42, authorizing the City Manager to enter into an Advance Funding.
- 5D: Agreement (AFA) with Texas Department of Transportation (TxDOT) for runway and taxiway improvements at the Lockhart Municipal Airport.
- 5E: Approve awarding bid to Prota, Inc. of Austin, Texas in the amount of \$989,000 for the 2022 High Service Pump Station Expansion Project at the Water Plant, including the installation of two generators for backup power.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-68 REPEALING UN-CODIFIED ORDINANCE 2022-38 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE REGARDING ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION.

Mayor White made a motion to approve Ordinance 2022-68, as presented. Councilmember Michelson seconded. The motion passed by a vote of 6-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER MOVING THE APPOINTMENT OF IAN STOWE FROM THE ELECTRIC BOARD TO THE CONSTRUCTION BOARD OF APPEALS BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson made a motion to remove Ian Stowe from the Electric Board and to appoint him to the Construction Board of Appeals. Councilmember McGregor seconded. The motion passed by a vote of 6-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER THE APPOINTMENT OF KEVIN RANDY THUERWAECHTER TO THE LOCKHART HISTORICAL PRESERVATION COMMISSION BY COUNCILMEMBER BRAD WESTMORELAND WITH A TERM TO EXPIRE IN NOVEMBER 2025.

Councilmember Westmoreland made a motion to appoint Kevin Randy Thuerwaechter to the Lockhart Historical Preservation Commission. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Recap of the December 13 Council and Planning and Zoning Commission Joint workshop.
- Live Christmas Tree recycling.
- Free COVID-19 Rapid Tests available.
- City offices closed December 23 and December 26 for Christmas, and January 2 for the New Year.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland wished everyone Happy Holidays and to stay safe.

Councilmember Mendoza stated that he attended the TML Region 10 meeting of which he encouraged Councilmembers to attend in the future. He wished everyone Happy Holidays.

Councilmember McGregor thanked city staff for preparedness for an upcoming winter storm. He encouraged everyone to order the free COVID tests. She wished everyone Happy Holidays and to stay warm.

Councilmember Castillo thanked city staff that will be working during the winter storm this weekend. He wished everyone Happy Holidays. He asked if there is a warming station established for citizens that might need a warm place to stay during the cold weather. Mr. Lewis replied that a local church is preparing to setup as a warming station.

Councilmember Michelson wished everyone a Happy Holiday and a Happy New Year. He thanked city staff for their work. He congratulated Councilmember Brad Westmoreland for his retirement.

Mayor White thanked city staff for their hard work in 2022. He wished everyone Happy Holidays and to stay safe. He congratulated Councilmember Brad Westmoreland for his retirement and the closing of Westy's Pharmacy after 122 years.

Councilmember Westmoreland thanked the community for supporting Westy's Pharmacy.

ITEM 9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE. Seek legal advice from City Attorney regarding Emergency Medical Services.

Mayor White announced that the Council would enter Executive Session at 8:20 p.m.

ITEM 10. OPEN SESSION. Discussion and/or action regarding matters discussed in Executive Session.

Mayor White announced that the Council would enter Open Session at 8:55 p.m. There was no action.

ITEM 11. ADJOURNMENT.

Councilmember Mendoza made a motion to adjourn the meeting. Councilmember Westmoreland seconded. The motion passed by a vote of 6-0. The meeting was adjourned at 8:56 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: January 3, 2023

AGENDA ITEM CAPTION: Hold a public hearing and consider approval of Ordinance 2023-01 annexing 92.52 acres out of the James George Survey Number 7, Abstract Number 9, Caldwell County, Texas, generally located on the east side of Lay Road, approximately 350 feet east of FM 1322 and approximately 750 feet north of Seawillow Road, including the adjacent Lay Road right-of-way.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - David Fowler

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: This item is the adoption of an ordinance to annex, an Annexation Service Agreement, and the application of initial zoning for 92.52 acres located on the east side of Lay Road, approximately 350 feet east of FM 1322, and 750 feet north of Seawillow Road, including the adjacent Lay Road right-of-way. The property is anticipated to be developed as a residential subdivision. The site is not currently served by City of Lockhart water and wastewater utilities. As such, the extension of such services will be at the owner's expense. The ordinance, the petition for annexation, and the annexation service agreement are attached. The adjacent Lay Road right-of-way is included in the annexation due to a clause in Chapter 43 of the Texas Local Government Code that states that when cities annex property adjacent to a county road, they must also annex the entire width of the adjacent right-of-way. Notification of the public hearing was placed on the city website and in the Lockhart Post-Register on Thursday, December, 15, 2022. Relevant public service providers in the annexation area were notified via letters sent before December 16, 2022.

The area proposed for annexation is indicated as a combination of Medium-Density Residential and Agriculture/Rural Development on the Future Land Use Map. The parcel abuts one property in the city, which is zoned AO Agricultural-Open Space District. Upon annexation, the property will be automatically be zoned AO Agricultural-Open Space District until another zoning district has been successfully requested for the property.

PROJECT SCHEDULE (if applicable): If the ordinance is passed, the annexation will be effective immediately, including the adoption of the service agreement and the zoning of the property to AO Agricultural-Open Space District.

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

FISCAL NOTE (if applicable): The annexation will add the property to the city tax rolls, and development of the property as a residential subdivision would further add to the city's property tax base. The city will need to maintain any public improvements made during the course of the development of the property, including roads, utilities, and public parks. The city will serve the property and its residents with police, fire, EMS, animal control, and all other city services post annexation.

PREVIOUS COUNCIL ACTION: City Council adopted the resolution accepting the petition for annexation, setting the public hearing date, and authorizing the City Manager to create an Annexation Service Agreement at the December 6, 2022, meeting.

COMMITTEE/BOARD/COMMISSION ACTION: None.

STAFF RECOMMENDATION/REQUESTED MOTION: APPROVAL of Ordinance 2023-01, annexing 92.52 acres located on the east side of Lay Road, approximately 350 feet east of FM 1322, and 750 feet north of Seawillow Road, including the adjacent public right of way, accepting the Annexation Service Agreement, and assigning zoning of AO Agricultural-Open Space to the annexed property.

LIST OF SUPPORTING DOCUMENTS: Lay Road Annexation Ordinance 1-3-2023, Lay Rd 92.52 acres--Exhibit A, Lay Rd 92.52 acres--Exhibit B, 2023 Lay Road service agreement 12-12-2022-signed agreement

ORDINANCE NO. 2023-01

AN ORDINANCE PROVIDING FOR THE EXTENSION OF CERTAIN BOUNDARY LIMITS OF THE CITY OF LOCKHART, TEXAS, BY ANNEXATION OF CERTAIN TERRITORY, BEING APPROXIMATELY 92.52 ACRES OF LAND LOCATED IN CALDWELL COUNTY, TEXAS, AS DESCRIBED IN EXHIBITS "A" AND "B", DESCRIBED AS 92.52 ACRES OF LAND, MORE OR LESS, OUT OF THE JAMES GEORGE SURVEY NUMBER 7, ABSTRACT NUMBER 9, CALDWELL COUNTY, TEXAS; INCLUDING THE ADJACENT LAY ROAD RIGHT-OF-WAY; DIRECTING THE CITY SECRETARY TO FILE A CERTIFIED COPY OF THIS ORDINANCE WITH CERTAIN AUTHORITIES; DIRECTING THAT THE MAP OF THE CITY BOUNDARIES AND EXTRATERRITORIAL JURISDICTION BE UPDATED TO INCLUDE THE ANNEXED PROPERTY; PROVIDING FOR APPROVAL OF THE ANNEXATION SERVICE AGREEMENT FOR THE ANNEXED PROPERTY; GRANTING TO SAID ANNEXED PROPERTY AND ALL FUTURE INHABITANTS ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID FUTURE INHABITANTS BY ALL OF THE ACTS AND ORDINANCES OF SAID CITY; PROVIDING FOR SEVERABILITY; PROPER NOTICE AND MEETING; AND EFFECTIVE DATE.

WHEREAS, Section 43.0671 of the Texas Local Government Code additionally authorizes a City to annex an area if each owner of the land in the area requests the annexation; and

WHEREAS, in accordance with the Annexation Petition dated November 22, 2022, attached hereto as Exhibit "A", and incorporated herein for all purposes, the landowner of the property has voluntarily requested and consented to the annexation of the Property; and

WHEREAS, the Property is adjacent to and contiguous to the boundaries of the City; and

WHEREAS, an Annexation Service Agreement for the territory to be annexed has been negotiated and approved by the Landowner and is hereby approved by the City Council as required by Sec. 43.0672 of the Texas Local Government Code, a copy of which Service Agreement, is attached hereto as Exhibit "C"; and

WHEREAS, notices were provided and the public hearing was held in accordance with state law regarding the annexation of the subject Property at which time persons interested in the annexation were given the opportunity to be heard; and

WHEREAS, the territory is exempt from the municipal annexation plan requirements; and

WHEREAS, the Property is within the City's extraterritorial jurisdiction and the Property is not within the extraterritorial jurisdiction or corporate limits of any other city; and

WHEREAS, the City Council is of the opinion that annexing the subject Property is in the best interest of the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

SECTION 1. PREAMBLE. All of the above premises are hereby found to be true and correct legislative and factual findings of the City of Lockhart and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2. ANNEXATION. That the Property described as approximately 92.52 acres of land, Caldwell County, Texas, described in Exhibit "A" and depicted in Exhibit "B" attached hereto, including the adjacent Lay Road right-of-way where it abuts the Property, and incorporated herein for all purposes, is hereby annexed into the City of Lockhart, Caldwell County, Texas, and that the corporate limits of the City of Lockhart shall be and the same are hereby extended to include the Property within the territorial limits of said City, and said Property and the present and future inhabitants thereof shall hereafter be entitled to all rights and privileges of citizens of Lockhart, Texas, and shall be bound by the provisions of all ordinances and codification of ordinances of said City.

SECTION 3. ANNEXATION SERVICE AGREEMENT. An Annexation Service Agreement, attached hereto as Exhibit "C", and incorporated herein for all purposes, between the City and the Landowner for the Property is hereby approved and the Mayor is authorized to execute same.

SECTION 4. FILING OF ORDINANCE. That the City Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of Caldwell County, Texas, the Voting Registrar of Caldwell County, the Caldwell County Appraisal District, the Secretary of the State of Texas, and the Comptroller of the State of Texas in the manner required by law.

SECTION 5. MAPS. That the Official Map showing the boundaries of the City and its extraterritorial jurisdiction shall be immediately updated to include the Annexed Property and the map shall be annotated to show the date of the annexation and the number of the annexation ordinance.

SECTION 6. SEVERABILITY. That if any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 7. REPEALER CLAUSE. The provisions of this Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinance or parts of ordinances inconsistent or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent that such inconsistency is apparent. This Ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

SECTION 8. NOTICE AND MEETING CLAUSE. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the

time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Local Government Code.

SECTION 9. EFFECTIVE DATE. This Ordinance shall take effect immediately upon approval.

Passed and Approved: _____, 2023

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio
City Secretary

APPROVED AS TO FORM:

Monte Akers, City Attorney

Exhibit "A"

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS:

Lockhart B22 LLC, herein collectively referred to as "Petitioner", files this Petition requesting the annexation of certain property they own, being the real property described in by metes and bounds and plat in Exhibit A, attached hereto and mad a part hereof for all purposes ("Property") into the boundaries of the City of Lockhart, Texas ("City"), in accordance with the provisions of Sections 43.0671 of the Texas Local Government Code. In support hereof, the Petitioner states the following:

1. The City has the authority under Section 43.0671 of the Texas Local Government Code to extend its boundaries by the annexation of additional territory upon request by the landowners of said territory.
2. In accordance with the requirements of Chapter 43 of the Texas Local Government Code, the Property: (a) is contiguous and adjacent to the current corporate limits of the City.
3. The Petitioner is the sole owner of the Property.
4. By execution of this Petition, Petitioner declares that the Property is not appraised for ad valorem tax purposes as land for agricultural or wildlife management use, or for timber purposes under Subchapter C or D, Chapter 23, Texas Property Tax Code, or if such Property is appraised for agricultural or wildlife management use, or for timber purposes, Petitioner waives the right to request a Development Agreement pursuant to Sections 43.016 of the Texas Local Government Code.

THEREFORE, Petitioner respectfully requests that after the fifth (5th) day but on or before the thirtieth (30th) day from the filing of this Petition, the Lockhart City Council will consider this Petition, the arguments for and against the annexation, and grant this Petition in accordance with the terms hereof and thereafter by ordinance annex the property so that on the effective date of such ordinance the area to be annexed shall become a part of the City and therefore be entitled to the rights and privileges of all of the territory within the City and be bound by the acts and ordinances adopted by the City.

DATED the 22ND day of NOVEMBER, 2022

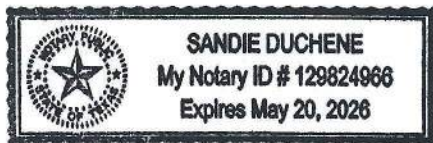
Respectfully submitted,


Austin Davis
Lockhart 1322 LLC
Petitioner

2899 Cedar Hollow Rd
Georgetown TX 78628
Address

STATE OF TEXAS §
COUNTY OF WILLIAMSON §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared AUSTIN DAVIS known to me to be the person whose name is subscribed to the foregoing instrument. This instrument was acknowledged before me on the 22ND day of NOVEMBER, 2022, by SANDIE DUCHENE



(SEAL)



Notary Public, State of Texas



10090 W Highway 29 | Liberty Hill, Texas 78642
TBPELS Firm No. 10001800 | 512-238-7901 office

EXHIBIT " A "

METES AND BOUNDS DESCRIPTION

BEING 92.52 ACRES OF LAND, SURVEYED BY LANDESIGN SERVICES, INC., SITUATED IN THE JAMES GEORGES SURVEY NO. 7, ABSTRACT NO. 9 IN CALDWELL COUNTY, TEXAS, AND BEING COMPRISED OF ALL OF A CALLED 39.52 ACRE TRACT OF LAND DESCRIBED IN A WARRANTY DEED WITH VENDOR'S LIEN TO LOCKHART 1322, LLC, RECORDED IN DOCUMENT NO. 2022-006907, OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (O.P.R.C.C.T.), AND ALL OF A CALLED 53.00 ACRE TRACT OF LAND DESCRIBED IN A WARRANTY DEED WITH VENDOR'S LIEN TO LOCKHART 1322, LLC, RECORDED IN DOCUMENT NO. 2022-004872 OF SAID O.P.R.C.C.T., AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 1/2-inch rebar found in the existing Easterly right-of-way line of Lay Road (County Road 206 – R.O.W. Varies) for the Westerly common corner of said 39.52 acre tract and of a called 2.474 acre tract of land described in a Warranty Deed with Vendor's Lien to Aaron D. Baker, recorded in Document No. 2015-003264 of said O.P.R.C.C.T., from which a 1/2-inch rebar found in the Easterly right-of-way line of said Lay Road for the Westerly common corner of a called 1.000 acre tract of land in a Special Warranty Deed with Vendor's Lien to John Clinton Wood, recorded in Document No. 2017-000810 of said O.P.R.C.C.T. and of the remainder of a called 74.364 acre tract of land described in a General Warranty deed to Johnnie R. Lay and Barbara Lay Miles, recorded in Document No. 2014-003733 of said O.P.R.C.C.T., bears North 32°03'01" West a distance of 944.42 feet;

THENCE with the common line of said 39.52 acre tract and of said 2.474 acre tract, the following two (2) courses and distances:

1. **North 78°27'08" East** a distance of **344.44** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found for the Southeast corner of said 2.474 acre tract; and
2. **North 21°51'37" West** a distance of **72.86** feet to a 1/2-inch rebar found for a corner of the remainder of said 74.364 acre tract;

THENCE with the common line of said 39.52 acre tract and of the remainder of said 74.64 acre tract, the following three (3) courses and distances:

1. **North 78°07'20" East** a distance of **327.60** feet to an 8 inch fence post found;



2. **North 10°57'23" West** a distance of **432.05** feet to a 1/2-inch rebar found; and
3. **North 81°54'04" East** a distance of **505.60** feet to an 8 inch fence post found for a common corner of said 53.00 acre tract and of the remainder of said 74.64 acre tract;

THENCE with the common line of said 53.00 acre tract and of the remainder of said 74.64 acre tract, the following two (2) courses and distances:

1. **North 32°32'49" West** a distance of **736.67** feet to a 1/2-inch rebar with cap stamped "LSI SURVEY" set; and
2. **South 78°32'22" West** a distance of **1,341.66** feet to a 1/2-inch rebar with cap stamped "LSI SURVEY" set in the existing Easterly right-of-way line of said Lay Road and the Westerly common corner of the remainder of said 74.364 acre tract and of said 53.00 acre tract, from which said 1/2-inch rebar found in the existing Easterly right-of-way line of said Lay Road for the Westerly common corner of the remainder of said 74.364 acre tract and of said Wood tract, bears **South 32°23'21" East** a distance of **300.00** feet;

THENCE **North 32°23'21" West** with the Westerly line of said 53.00 acre tract and the common existing Easterly right-of-way line of said Lay Road, a distance of **413.44** feet to an 8-inch fence post found for the Westerly common corner of said 53.00 acre tract and of a called 1.07 acre tract of land described in a Warranty Deed with Vendor's Lien to Stephen Woytkewicz and Patricia Woytkewicz, recorded in Volume 366, Page 943 of said O.P.R.R.P.C.C.T.;

THENCE with the common line of said 53.00 acre tract and of said 1.07 acre tract, the following four (4) courses and distances:

1. **North 78°29'47" East** a distance of **242.64** feet to a 1/2-inch rebar found;
2. **North 30°26'32" West** a distance of **74.54** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found;
3. **North 78°16'54" East** a distance of **68.05** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found; and
4. **North 30°36'56" West** a distance of **98.48** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found in the Southerly line of a called 178.42 acre tract of land described as First Tract in a Dced to Kenneth Riddle, recorded in Volume 314, Page 206 of said O.P.R.R.P.C.C.T., for the Northerly common corner of said 53.00 acre tract and of said 1.07 acre tract;

THENCE **North 78°33'45" East** with the Northerly line of said 53.00 acre tract and the common Southerly line of said 178.42 acre tract, a distance of **3,241.61** feet to a fence post found for the Northerly common corner of said 53.00 acre tract and of a called 85.898 acre tract of land described in a General Warranty Gift Deed to Chad Smith, recorded in Document No. 2017-001589 of said O.P.R.C.C.T.;

THENCE **South 10°42'51" East** with the Easterly line of said 53.00 acre tract and the common Westerly line of said 85.898 acre tract, a distance of **324.17** feet to a 1/2-inch rebar found for the Easterly common corner of said 53.00 acre tract and of said 39.52 acre tract;

THENCE **South 10°49'05" East** with the Easterly line of said 39.52 acre tract and the common Westerly line of said 85.898 acre tract, a distance of **1,199.12** feet to a 1/2-inch rebar found for the Easterly common corner of said 39.52 acre tract and of a called 35.211 acre tract of land described in a General Warranty Deed to Ricky Seitz and Amy Seitz, recorded in Document No. 2019-001139 of said O.P.R.C.C.T.;

THENCE **South 74°16'53" West** with the Southerly line of said 39.52 acre tract and the common Northerly line of said 35.211 acre tract, a distance of **1,584.76** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found for the Northerly common corner of said 35.211 acre tract and of a called 10.217 acre tract described in a General Warranty Deed to Ricky Seitz and Amy Seitz recorded in Document No. 2019-001137 of said O.P.R.C.C.T.;

THENCE with the Southerly line of said 39.52 acre tract and the common line of said 10.217 acre tract, the following two (2) courses and distance:

1. **South 78°14'09" West** a distance of **526.80** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found; and
2. **South 38°32'56" East** a distance of **143.38** feet to a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found;

THENCE **South 78°29'54" West** continuing with the Southerly line of said 39.52 acre tract and with the common Northerly line of said 10.217 acre tract, at 413.15 feet passing a 1/2-inch rebar with cap stamped "HINKLE SURVEYORS" found for the Northerly common corner of said 10.217 acre tract and of a called 1.000 acre tract of land described in a Gift Deed to Amy E. Eddleton, recorded in Volume 343, Page 447 of said O.P.R.R.P.C.C.T., and continuing with the common Northerly line of said Eddleton tract for a total distance of **822.86** feet to a 1/2-inch rebar found in the existing Easterly right-of-way line of Lay Road, for the Westerly common corner of said 39.52 acre tract and of said Eddleton tract;

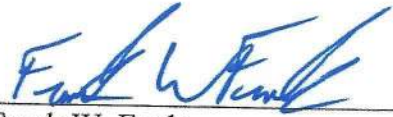
THENCE with the existing Easterly right-of-way line of said Lay Road and the common Westerly line of said 39.52 acre tract, the following two (2) courses and distances:

1. **North 36°41'13" West** a distance of **49.07** feet to a 1/2-inch rebar with cap stamped "LSI SURVEY" set; and

2. **North 32°13'26" West** a distance of **15.35** feet to the **POINT OF BEGINNING** and containing 92.52 acres of land, more or less.

This project is referenced for all bearing and coordinate basis to the Texas State Plane Coordinate System, North American Datum of 1983 (NAD83 – 2011 Adjustment), Central Zone (4203). All distances shown hereon are surface values represented in U.S. Survey Feet based on a grid-to-surface combined adjustment factor of 1.0000944162.

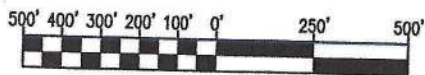
This property description was prepared from an on-the-ground survey performed under my supervision and is accompanied by a separate plat of even date. The field work was completed on May 4, 2019.

 11/18/2022
Frank W. Funk
Registered Professional Land Surveyor
State of Texas No. 6803



Job Number: 22-039

Attachments: K:\22039 - HLE 40 Lockhart\CAD\DWGs\HLE Lockhart Zoning Exhibit.dwg



GRAPHIC SCALE

JAMES GEORGES SURVEY NO. 7
ABSTRACT NO. 9

KENNETH RIDDLE
FIRST TRACT (178.42 ACRES)
VOL. 314, PG. 206
O.P.R.R.P.C.C.T.

LOCKHART 1322 LLC
(53.00 ACRES)
DOC. NO. 2022-004872
O.P.R.C.C.T.

92.52 ACRES

LOCKHART 1322 LLC
(39.52 ACRES)
DOC. NO. 2022-006907
O.P.R.C.C.T.

JOHNNIE R. LAY AND BARBARA LAY MILES
REMAINDER OF (74.364 ACRES)
DOC. NO. 2014-003733
O.P.R.C.C.T.

RICKY SEITZ & AMY SEITZ
(35.211 ACRES)
DOC. NO. 2019-001139
O.P.R.C.C.T.

RICKY SEITZ & AMY SEITZ
(10.217 ACRES)
DOC. NO. 2019-001137
O.P.R.C.C.T.

LAY ROAD (COUNTY ROAD 206)
(R.O.W. VARIES)

POINT OF BEGINNING

OWNERSHIP TABLE

(A)	STEPHEN WOYTKIEWICZ AND PATRICIA WOYTKIEWICZ 1.07 ACRES VOL. 366, PG. 943 O.P.R.R.P.C.C.T.	(C)	AMY E. EDDLETON (1.000 ACRE) VOL. 343, PG. 447 D.R.C.C.T.
	CHAD SMITH 85.898 ACRES DOC. NO. 2017-001589 O.P.R.C.C.T.		AARON D. BAKER (2.474 ACRES) DOC. NO. 2015-003264 O.P.R.C.C.T.



*SEE SHEET 8 FOR LEGEND, LINE TABLE, AND NOTES

JOB NUMBER: 22-039		DATE: 11/15/22	
PROJECT NAME: HLE 40 LOCKHART			
DRAWING NAME: HLE LOCKHART ZONING EXHIBIT			
DRAWING FILE PATH:			
K:\22039 - HLE 40 LOCKHART\CAD\DWGS			
METES AND BOUNDS FILE PATH:			
K:\22039 - HLE 40 LOCKHART\DESCRIPTIONS			
RPLS: FWF	TECH: JRM	PARTY CHIEF: JE	CHK BY: HAS
SHEET 05 of 08	FIELDBOOKS 61/412	SCALE: 1" = 500'	

LSI LANDESIGN SERVICES, INC.

10090 W HIGHWAY 29, LIBERTY HILL, TEXAS 78642
TBPELS FIRM NO. 10001800
512-238-7901

KENNETH RIDDLE
FIRST TRACT (178.42 ACRES)
VOL. 314, PG. 206
O.P.R.R.P.C.C.T.

STEPHEN WOYTKIEWICZ AND
PATRICIA WOYTKIEWICZ
1.07 ACRES
VOL. 366, PG. 943
O.P.R.R.P.C.C.T.

LOCKHART 1322 LLC
(53.00 ACRES)
DOC. NO. 2022-004872
O.P.R.C.C.T.

92.52 ACRES

S78°32'22"W 1341.66'

JOHNNIE R. LAY AND BARBARA LAY MILES
REMAINDER OF (74.364 ACRES)
DOC. NO. 2014-003733
O.P.R.C.C.T.

JOHN CLINTON WOOD
(1.000 ACRES)
DOC. NO. 2017-000810
O.P.R.C.C.T.

JAMES GEORGES
SURVEY NO. 7
ABSTRACT NO. 9

LAY ROAD (COUNTY ROAD 206)
(R.O.W. VARIES)

505.60'
N81°54'04"E

LOCKHART 1322 LLC
(39.52 ACRES)
DOC. NO. 2022-006907
O.P.R.C.C.T.

AARON D. BAKER
(2.474 ACRES)
DOC. NO. 2015-003264
O.P.R.C.C.T.

POINT OF BEGINNING

AMY E. EDDLETON
(1.000 ACRE)
VOL. 343, PG. 447
D.R.C.C.T.

RICKY SEITZ & AMY SEITZ
(10.217 ACRES)
DOC. NO. 2019-001137
O.P.R.C.C.T.

250' 187.5' 125' 62.5' 0' 125' 250'
GRAPHIC SCALE

JOB NUMBER: 22-039
PROJECT NAME: HLE 40 LOCKHART
DRAWING NAME: HLE LOCKHART ZONING EXHIBIT
DRAWING FILE PATH:
K:\22039 - HLE 40 LOCKHART\CAD\DWGS
METES AND BOUNDS FILE PATH:
K:\22039 - HLE 40 LOCKHART\DESCRIPTIONS
RPLS: FWF TECH: JRM PARTY CHIEF: JE CHK BY: HAS
SHEET 06 of 08 FIELDBOOKS 61/412 SCALE: 1" = 250'

LSI LANDESIGN SERVICES, INC. ★

10090 W HIGHWAY 29, LIBERTY HILL, TEXAS 78642
TBPELS FIRM NO. 10001800
512-238-7901

KENNETH RIDDLE
FIRST TRACT (178.42 ACRES)
VOL. 314, PG. 206
O.P.R.R.P.C.C.T.
N78°33'45"E 3241.61'

324.17'
S10°42'51"E

CHAD SMITH
85.898 ACRES
DOC. NO. 2017-001589
O.P.R.C.C.T.

S10°49'05"E 1199.12'

MATCH LINE SHEET 6
SHEET 7

LOCKHART 1322 LLC
(53.00 ACRES)
DOC. NO. 2022-004872
O.P.R.C.C.T.

JAMES GEORGES SURVEY NO. 7
ABSTRACT NO. 9

92.52 ACRES

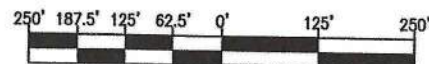
LOCKHART 1322 LLC
(39.52 ACRES)
DOC. NO. 2022-006907
O.P.R.C.C.T.

S74°16'53"W 1584.76'

RICKY SEITZ & AMY SEITZ
(35.211 ACRES)
DOC. NO. 2019-001139
O.P.R.C.C.T.

S78°14'09"W
526.80'

RICKY SEITZ & AMY SEITZ
(10.217 ACRES)
DOC. NO. 2019-001137
O.P.R.C.C.T.



GRAPHIC SCALE

JOB NUMBER: 22-039		DATE: 11/15/22	
PROJECT NAME: HLE 40 LOCKHART			
DRAWING NAME: HLE LOCKHART ZONING EXHIBIT			
DRAWING FILE PATH:			
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RPLS: FWF	TECH: JRM	PARTY CHIEF: JE	CHK BY: HAS
SHEET 07 of 08		FIELDBOOKS 61/412	SCALE: 1" = 250'

LSI LANDESIGN SERVICES, INC.

10090 W HIGHWAY 29, LIBERTY HILL, TEXAS 78642
TBPELS FIRM NO. 10001800
512-238-7901

LEGEND

- 1/2" REBAR FOUND (OR AS NOTED)
- ⊙ 1/2" REBAR WITH CAP MARKED "HINKLE SURVEYORS" FOUND (OR AS NOTED)
- 1/2" REBAR WITH CAP MARKED "LSI SURVEY" SET
- ⊕ 8 INCH FENCE CORNER POST FOUND
- O.P.R.C.C.T. OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS
- O.P.R.R.P.C.C.T. OFFICIAL PUBLIC RECORDS OF REAL PROPERTY OF CALDWELL COUNTY, TEXAS
- R.O.W. RIGHT-OF-WAY
- P.O.B. POINT OF BEGINNING

LINE TABLE		
LINE #	BEARING	DISTANCE
L1	N21°51'37"W	72.86'
L2	N78°29'47"E	242.64'
L3	N30°26'32"W	74.54'
L4	N78°16'54"E	68.05'
L5	N30°36'56"W	98.48'
L6	S38°32'56"E	143.38'
L7	N36°41'13"W	49.07'
L8	N32°13'26"W	15.35'

GENERAL NOTES:

THIS PROJECT IS REFERENCED FOR ALL BEARING AND COORDINATE BASIS TO THE TEXAS COORDINATE SYSTEM, NORTH AMERICAN DATUM OF 1983 (NAD83 - 2011 ADJUSTMENT), SOUTH CENTRAL ZONE (4204).

DISTANCES AND AREAS SHOWN HEREON ARE SURFACE VALUES REPRESENTED IN U.S. SURVEY FEET BASED ON A GRID-TO-SURFACE COMBINED ADJUSTMENT FACTOR OF 1.0000944162.

SOME FEATURES SHOWN HEREON MAY BE OUT OF SCALE FOR CLARITY.

JOB NUMBER: 22-039		DATE: 11/15/22	
PROJECT NAME: HLE 40 LOCKHART			
DRAWING NAME: HLE LOCKHART ZONING EXHIBIT			
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K:\22039 - HLE 40 LOCKHART\DESCRIPTIONS			
RPLS: FWF	TECH: JRM	PARTY CHIEF: JE	CHK BY: HAS
SHEET 08 of 08	FIELDBOOKS 61/412	SCALE:1"= 250'	

LSI

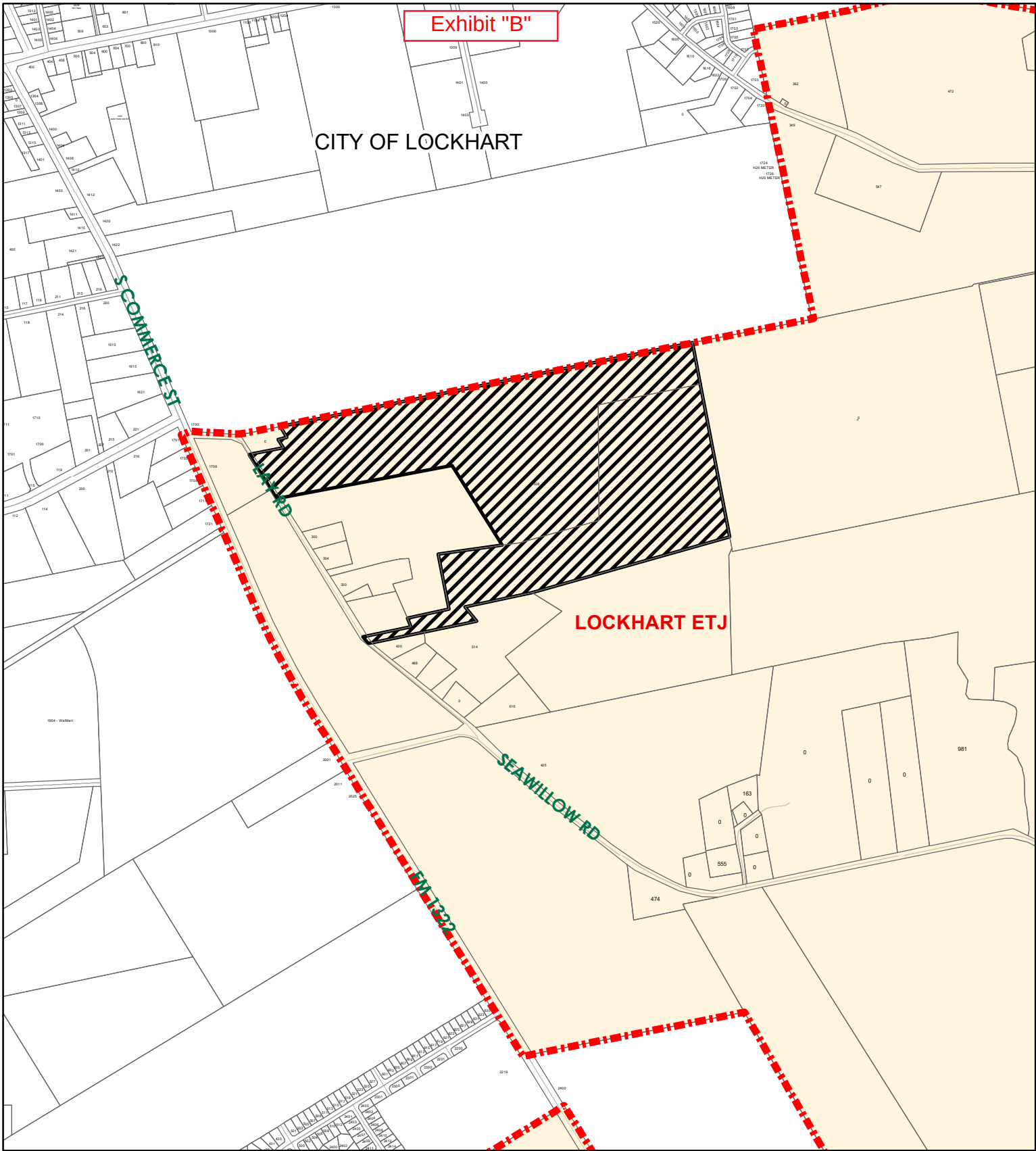
LANDESIGN 

SERVICES, INC.

10090 W HIGHWAY 29, LIBERTY HILL, TEXAS 78642
 TBPELS FIRM NO. 10001800
 512-238-7901

Exhibit "B"

CITY OF LOCKHART



CITY OF
Lockhart
TEXAS

LAY ROAD ANNEXATION

300 BLOCK LAY ROAD



scale 1" = 1000'

Map Legend

- LAY RD ANNEXATION
- PARCEL BOUNDARY
- LOCKHART CITY LIMITS
- LOCKHART ETJ

ORDINANCE EXHIBIT "C"

CITY OF LOCKHART SERVICE AGREEMENT FOR LAY ROAD ANNEXATION – 2023

WHEREAS, the City of Lockhart, Texas (the "City") has instituted annexation proceedings for the land described in Exhibit "A" , attached hereto (referred to herein as the "Annexed Property"); and,

WHEREAS, Chapter 43, Texas Local Government Code, (referred to herein as "TLGC") requires a service plan agreement between the Landowner and the City adopted with, or prior to, the annexation ordinance;

NOW, THEREFORE, by execution hereof, the City and the Landowner agree to the Annexation Services set out herein for the Annexed Property on the date of annexation:

1. Intent

As used in this Agreement, *providing services* includes having services provided by any method or means by which the City may extend municipal services to any other area of the City, including the City's infrastructure extension policies and Landowner participation in accordance with applicable City ordinances. Provided however, that nothing in this Service Plan Agreement shall require the City to provide a uniform level of full municipal services to each area of the City, including the Annexed Property, if different characteristics of topography, land use, and population density are considered a sufficient basis for providing different levels of service.

The City shall provide the Annexed Property or cause the Annexed Property to be provided with services in accordance with this Agreement. This may include, but is not limited to, causing or allowing private utilities, governmental entities, and other agencies to provide such services, in whole or in part. The parties acknowledge and agree that it is not the intent of this Agreement to create any vested rights to develop the Annexed Property, until such time that development of the Annexed Property is commenced as evidenced by the submittal of one or more complete development applications in accordance with the City's Code of Ordinances.

2. Police, EMS, and animal control

Immediately upon annexation, City of Lockhart Police will provide regular and routine patrols in the area as part of its overall patrol activities, and will respond to any calls for assistance. Similarly, Emergency Medical Service and animal control services will be provided by the City. The Bufkin Lane EMS station is the closest to and has the most direct access to this annexation area. No additional personnel or equipment is anticipated as a result of this annexation.

3. Fire protection

Immediately upon annexation, the Lockhart Fire Department will provide fire suppression service from Fire Station No. 1, located at 201 W. Market St. Fire prevention activities, including subdivision/building plan review and fire inspections of structures, will be provided by the City, or a firm contracted by the City. Although no additional personnel or equipment is anticipated as a result of this annexation, the pace of future development will determine the need for a fire substation in the southeast part of the city.

4. Solid waste collection

Immediately upon annexation, refuse collection and voluntary household curbside recycling will be provided by the City in accordance with the rates and conditions of the Lockhart City Code. Recycling is also available at the City's voluntary drop-off center located at 110 N. Brazos St. No additional personnel or equipment is anticipated as a result of this annexation.

5. Water facilities

The closest City water mains are a 12-inch line along FM 1322. The Annexed Property is within the City's water service jurisdiction. Further water line extensions are the responsibility of the Landowner or developer desiring service, in accordance with the City's subdivision regulations, water facility construction standards, and utility extension policy. The City of Lockhart will maintain any new public water facilities that are not in the service area of another utility, in accordance with standard City maintenance procedures.

6. Wastewater facilities.

The Annexed Property will be served by the City's centralized sanitary wastewater system which is not currently available to the Annexed Property. The cost of extending such centralized wastewater service to the Annexed Property shall be the Landowner's responsibility in accordance with the City's Utility Extension Ordinance, unless the city and the landowner agree to alternative arrangements. However, should the extension of such centralized wastewater system result in the City's oversizing of the wastewater system to serve properties outside of the Annexed Property or, in the event that the installation or construction of sewer system facilities will benefit the overall performance of the City's wastewater system to properties located outside of the Annexed Property, the Landowner's share shall be determined on a pro-rata basis and shall be limited to costs associated with the extension of the wastewater service to the Annexed Property. The City of Lockhart will maintain any wastewater facilities serving the Annexed Property in accordance with standard City maintenance procedures and the Code of Ordinances.

7. Electric service and street lighting

The Annexed Property is not within the City's jurisdiction for electric service. Electric service is provided by Bluebonnet Electric Cooperative.

8. Streets and drainage

Access to the Annexed Property is currently provided via Lay Road, which is a Caldwell County roadway. Immediately upon annexation, street and drainage facility and public rights-of-way maintenance will be performed by the Lockhart Public Works Department in accordance with standard City maintenance procedures for streets located within the subject area that are not under the jurisdiction of the State. Construction of new streets and drainage facilities is the responsibility of the Landowner or developer desiring them, in accordance with the City's subdivision regulations and street and drainage facility construction standards.

9. Traffic control

Immediately upon annexation, the City of Lockhart will maintain street name signs, traffic control devices, and other required traffic system design improvements for any new public streets in the Annexed Property.

10. Parks and recreation

Immediately upon annexation, Lockhart Parks and Recreation Department facilities and services, including the use of any and all public parks, will be available to residents of the Annexed Property. There are currently no City parks or recreation facilities in the subject Annexed Property. Dedication of land, or payment of a fee-in-lieu-of land dedication, for new parkland is the responsibility of the Landowner at the time of land development in accordance with the City's subdivision regulations. Construction of park improvements on the dedicated land, and maintenance thereafter, will be in accordance with the standards of the Lockhart subdivision regulations unless otherwise negotiated with the Landowner or developer.

11. Public Library

Immediately upon annexation, all residents of the subject Annexed Property will be eligible for library services available to Lockhart citizens at the Lockhart Public Library.

12. Planning and zoning

Immediately upon annexation, the Annexed Property will be zoned "AO" Agricultural–Open Space District, in accordance with the City of Lockhart zoning ordinance. Any other zoning classification for specific parcels may be subsequently requested by individual property owners in accordance with the standard City application, notification, and public hearing procedures. The Lockhart 2020 Land Use Plan indicates primarily future residential development, with the exception of agricultural development on the eastern portion of the Annexed Property. The land use plan also indicates a future arterial passing north of the Annexed Property and one east of the Annexed Property. All services of the Lockhart Planning Department will be available to residents and owners of annexed Property.

13. Building inspection and code enforcement

Immediately upon annexation, the City of Lockhart Building Inspection Division, or a firm contracted by the City, will enforce the adopted building and nuisance codes within the Annexed Property. This includes consultation with developers, plan review, and on-site inspections for construction activity, as well as investigation of complaints and prosecution of code violations related to buildings, property maintenance, and other health and safety hazards or nuisances.

14. Environmental health code services

Immediately upon annexation, the City of Lockhart Health Officer will enforce the City's food-handler and other adopted health regulations within the Annexed Property area. This includes regular inspections as well as investigation of complaints and prosecution of violations.

15. Floodplain management

Immediately upon annexation, floodplain management will be in accordance with FEMA and City of Lockhart flood hazard regulations. There are no identified 100-year floodplains in the Annexed Property.

16. Miscellaneous municipal facilities and services

Should any other municipal facilities, buildings, or services be constructed or located within the subject area subsequent to annexation, all required operation or maintenance will be provided by the appropriate City department.

17. Term and Effective Date

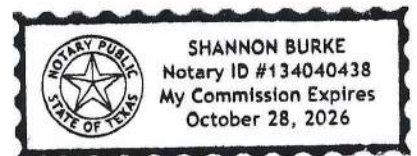
This agreement shall be effective on the date the Annexed Property is annexed by the City. This Annexation Services Agreement shall be valid for a term of ten (10) years.

CITY OF LOCKHART

Lew White, Mayor

Date: _____

State of Tx County of Williamson
Subscribed and sworn to (or affirmed) before me on this
20 day of December, 20 22 by
Austin Davis proved to me on the basis
of satisfactory evidence to be the person(s) who appeared before me.
Notary Signature Shannon Burke **LANDOWNER**



By: Austin Davis

Date: 12/20/2022

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: January 3, 2023

AGENDA ITEM CAPTION: Discussion and/or action regarding update from Texas Monthly regarding plans for the 2023 BBQ Fest.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

Representatives of Texas Monthly will be present to give an update about the BBQ Fest held in Lockhart on November 5-6, 2022 and discuss plans for 2023.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS: Texas Monthly 2022 BBQ Fest Recap

Texas Monthly BBQ Fest Recap

NOVEMBER 5-6, 2022 • LOCKHART, TEXAS

TexasMonthly

OVERVIEW

TM BBQ FEST MOVED TO LOCKHART AND EXPANDED TO TWO DAYS

On November 5-6, 2022, *Texas Monthly* BBQ Fest brought together an estimated 9,000 attendees across 2 days in Lockhart. Saturday's event featured the inaugural BBQ World's Fair in downtown Lockhart, with food vendors, live music, live fire cooking demos, and a marketplace. Sunday's event featured a return of the annual Top 50 Picnic, which had been on hiatus during the pandemic. The Top 50 Picnic brought together 45 barbecue joints, including 3 local Lockhart favorites.

[LINK TO ONLINE RECAP](#)



BY THE NUMBERS

**BY SEVERAL MEASURES,
2022 WAS THE BIGGEST
BBQ FEST EVER**

\$41,000

Donations Raised for Feeding Texas

5,000

Saturday Attendees

4,000

Sunday Attendees

30%

Ticket Sales Increase (Over 2019)

56

Weekend Participating Joints

38

Sunday On-Site Smoker Rigs

33

BBQ World's Fair Live Fire/Marketplace Vendors

22

BBQ World's Fair Local "Happenings"

21

Sponsors

8

Weekend Music Acts



PROGRAMMING

HIGHLIGHTS FROM SATURDAY AND SUNDAY

BBQ World's Fair (Saturday)

- 7 BBQ Joints + 4 Taco Trail Joints
- Live Fire Cooking Demos
- BBQ Sauce Tasting Tent
- Live Mural Painting
- Marketplace & More: From Texas apparel and arts to agriculture
- Stage Entertainment: Sun Radio emcees; Texas Historical Commission celebrating Texas Treasure BBQ businesses; Recognition of BBQ Passport finishers, live music
- Live Music: Daphne Tunes, Mariachi Las Coronelas; Nick Garza's Get Along; Squeezebox Bandits; Jesse Stratton Band
- Texas Book Festival Pop-Up with Author Signings: Kevin Bludso; Adrian Davila; Wyatt McSpadden; Robert Moss; Jess Pryles; José Ralat; Mando Rayo; Daniel Vaughn

Top 50 Picnic (Sunday)

- 42 Top 50 Joints + 3 Local Favorite Joints
- Live Music: Al Dessen & The Super Swing Revue; Jenny & The Corn Ponies; Sir Woman



RESPONSE

VENDORS AND GUESTS GAVE POSITIVE FEEDBACK

“What an AWESOME experience!
The food was wonderful and the
music great. I am looking forward
already the next one!”

—Michael Roland, Guest

“Thank you so much for organizing
such an amazing weekend in
Lockhart. I can’t imagine how much
work it takes, but y’all pulled it off
wonderfully. We had a blast. Can’t
wait till next time.”

—Don Nguyen, Khoi BBQ

“From all of the sweet business
owners I talked to, it sounds like
this festival was all around good for
everyone and I know we all were
happy to get a big lift from all the
amazing people that came to town.
Yesterday was @hammerson_forge
and my highest grossing market
EVER. Which means we are in the
business of growing!”

Gwyn Hammerson, Hammerson Co.



MOVING FORWARD

PRIORITIES FOR SUCCESS IN 2023

From the beginning, our goals with the 2022 event were to:

- Grow the festival
- Be more inclusive of the broader barbecue community, while innovating on our tried-and-true format
- Build good, symbiotic relationships with the Lockhart community

As we look to next year, some key priorities include:

1. Improve ticketing/check-in experience for BBQ World's Fair
2. Increase staffing and directional signage
3. Continue to build on community partnerships
4. Coordinate more proactively with First Friday initiatives

We are always interested in feedback to help make *Texas Monthly* BBQ Fest the best it can be. Any comments and questions can be directed to:

Melissa Reese

Director of Video & Events, Texas Monthly
mreese@texasmonthly.com



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: January 3, 2023

AGENDA ITEM CAPTION: Discussion and/or action to consider changing Marcia Proctor's position on the Zoning Board of Adjustment from an alternate member to a regular member by Councilmember Kara McGregor with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Kara McGregor

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

Mayor White appointed Marcia Proctor to the ZBOA as an alternate member on November 15, 2022.

Since Ms. Proctor's appointment, Councilmember McGregor's appointee (Anne Clark) to the ZBOA resigned on December 6, 2022.

Councilmember McGregor would like to appoint Marcia Proctor as her appointee to the ZBOA. Ms. Proctor continues to meet the qualifications as a ZBOA member.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS:

**REGULAR MEETING
LOCKHART CITY COUNCIL**

DECEMBER 6, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Victoria Maranan, Public Information Officer
Bob Leos, Electric Superintendent
Dan Gibson, City Planner
Travis Hughes, Parks Director

Monte Akers, City Attorney
Pam Larison, Finance Director
Sean Kelley, Public Works Director
David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Reid McCoy and other Representatives of McCoy's; and Brett Corwin, Developer, of 1322 LLC; and Citizens: Fredrica Kinnard and Susan Patterson.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

A. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074, TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. Employment of Police Chief.

Mayor White announced that the Council would enter Executive Session at 6:34 p.m.

Mayor White announced that the Council would enter Open Session at 7:38 p.m.

B. DISCUSS THE FIVE-YEAR SYSTEM STUDY BY THE LOWER COLORADO RIVER AUTHORITY (LCRA) AND DIRECT THE CITY MANAGER TO SIGN THE ENGINEERING SERVICES AGREEMENT FOR THE NEXT FIVE-YEAR STUDY.

Mr. Leos stated that historically, the City of Lockhart has contracted with the Lower Colorado River Authority (LCRA) to perform distribution system studies every five years. LCRA recently delivered the 2023-2027 Electric System Study. Twelve projects are being recommended to address deficiencies, forecasted load additions and to maximize the system's efficiency and reliability. The total cost of these 12 recommended improvements through 2026 is \$1.7million. The preparation of a new five-year study will continue to help the City of Lockhart maintain a reliable electric distribution system. Mr. Leos recommended approval. There was discussion.

C. DISCUSS REQUEST BY THE MCCOY CORPORATION FOR APPROVAL OF A CONCEPTUAL SITE PLAN FOR 12.844 ACRES CONSISTING OF 4.007 ACRES IN THE FRANCIS BERRY SURVEY, ABSTRACT NO. 2, LOCATED AT 1600 SOUTH COLORADO STREET, AND LOTS 5-A AND 5-B, BLOCK 1, LOCKHART INDUSTRIAL PARK II, LOCATED AT 114 AND 118 BUFKIN LANE, FOR THE PURPOSE OF ALLOWING REMOVAL OF TWO PROTECTED TREES AND REPLACEMENT WITH MULTIPLE NEW TREES, SUCH AS LIVE OAK AND MONTERREY OAK TREES, OF AT LEAST FOUR INCHES CALIPER.

Mr. Gibson stated that the McCoy Corporation (McCoy's Building Supply) has acquired a total of 12.844 acres at the southeast corner of the intersection of South Colorado Street and Bufkin Lane, where a former bank building is located. McCoy's plans to demolish the existing building and redevelop the site as a facility that would be classified by our zoning ordinance as a lumber yard. It will occupy a lot that will be one of a total of four, with the other three lots intended for unspecified commercial development. They are attempting to save as many existing trees as possible, but need to remove eight trees to accommodate the proposed site layout of the lumber yard. Two of those trees are protected trees, which are Live Oak trees over 72 inches circumference. The normal process for removal of any tree is to submit a tree removal application to the building official for review. If the tree is a protected tree, the permit will be denied unless it is diseased, dying, or a hazard to life or property. Tree removal applications that are denied by the building official can be appealed to the Board of Adjustment. If the Board denies the appeal, that denial can then be appealed to the City Council. However, no approval by the building official for removing protected trees is necessary if the reason is to accommodate a proposed development, and the location of the protected tree or trees is shown on a site plan submitted for approval by the City Council. Approval of the site plan by the Council constitutes approval of the protected trees (Section 60-27(B)). The City Council may require as a condition of site plan approval that a replacement tree be planted (Section 60-30(f)). In this case, the applicant proposes to plant replacement trees for all eight existing trees to be removed, including the ones that are not protected trees, on a one-to-one caliper-inch basis such that the total caliper measurements of the new trees equal at least the total caliper measurements of the removed trees. Over all, the plan proposes to increase the number of trees on the site from 14 to 40 trees, and all of the new trees will be at least four inches caliper (diameter). The applicant has submitted a letter, as well as two site plans, with one showing the existing trees, and the other showing the proposed trees. If it weren't for the need to remove two protected trees to accommodate the proposed layout of the development, the site plan would not be subject to any public review. The property is zoned CHB Commercial Heavy Business District, and lumber yards are allowed by-right. The abutting zoning classifications are commercial, industrial, and public/institutional (police station and electric department). The buildings and site development would simply be subject to the normal minimum standards. Perimeter fencing or other screening is not required because there is no abutting residential zoning. However, if there is a concern about the appearance of a lumber yard in this location, it is worth noting that our nonresidential appearance standards require visual screening of outdoor storage areas, even if the entire property is not screened. In addition, great care has been exercised in the proposed layout of the site, including the arrangement of lots, and addition of trees for buffering. The lumber yard is proposed to be just one of four lots on the subject property and, once the additional three lots are developed as other uses, the most visible part of the lumber yard from either street will be the enclosed retail store and parking lot. The outdoor lumber storage sheds are shown on the site plan to be tucked behind those other commercial lots, and new trees are proposed along the south, west, and north sides of the portion of the McCoy's lot where the lumber storage area is located. The trees will provide a visual buffer not only from Colorado Street and Bufkin Lane, but also from abutting development in the adjacent industrial park. Mr. Gibson recommended approval. There was discussion.

Mayor White requested the applicant to address the Council.

Reid McCoy, San Marcos, requested approval of the conceptual site plan that included removal of two protected trees. He stated that removing the trees would allow them to construct their facility and that new trees will be planted on the site. There was discussion.

D. DISCUSS ORDINANCE 2022-63 VACATING AND ABANDONING A TOTAL OF APPROXIMATELY 0.582 ACRE OF UNUSED PUBLIC RIGHT-OF-WAY CONSISTING OF A PORTION OF THE 50-FOOT WIDE TEAL STREET RIGHT-OF-WAY EXTENDING EASTWARD FROM TRINITY STREET, AND SEGMENTS OF A 30-FOOT WIDE ALLEY RIGHT-OF-WAY EXTENDING NORTH OF TEAL STREET TO RUDDY STREET, AND SOUTH OF TEAL STREET TO BLACKJACK STREET (FM 20).

Mr. Gibson stated that Teal Street is an existing east-west right-of-way dedicated by the Trinity Addition (Revised) subdivision plat, recorded in 1951. That plat also included a north-south alley right-of-way between Teal Street and Ruddy Street to the north, and Blackjack Street to the south. Ellia May, LLC, has proposed to replat a portion of that subdivision into one large lot for development that would encompass a portion of Teal Street and the alley if those rights-of-way are abandoned by the City. If the segments of alley within their proposed replat are abandoned, a short segment of the alley continuing northward to Ruddy Street would be of no use to the City, so that segment is proposed by the City to be included in the abandonment. None of the subject rights-of-way have been used for any purpose by the City, and it is not anticipated that they will be needed in the future. The existing portion of the Teal Street right-of-way continuing east of the area proposed to be replatted, and terminating at Pancho Street, will remain in case it is needed for future access to the new lot or to other lots abutting that portion of the street right-of-way. Mr. Gibson recommended approval. There was discussion.

E. DISCUSS RENEWAL OF THE CEMETERY MAINTENANCE AGREEMENT WITH MAINTENANCE MANAGEMENT.

Mr. Hughes stated that the Cemetery Maintenance Agreement with Mr. Gene Bagwell d/b/a Maintenance Management, was entered into on January 1, 2010 and has been renewed on an annual basis since that time. This renewal agreement will add the new section of Lockhart Burial Park as well as Hooks Cemetery to the maintenance agreement. Mr. Hughes recommended approval. There was discussion.

F. DISCUSS AWARDDING AN ANNUAL FUEL BID TO SUN COAST RESOURCES, INC. OF HOUSTON, TEXAS WITH A PROFIT MARGIN OF 5.37 CENTS PER GALLON OF GASOLINE AND 5.37 CENTS PER GALLON FOR DIESEL OVER THE OIL PRICE INFORMATION SERVICES (OPIS) PRICE FROM AUSTIN, TEXAS RACK, POSTED WEEKLY. IF APPROVED, THE TERM OF THE CONTRACT WILL BE FOR ONE YEAR.

Mr. Kelley stated that the City uses approximately 40,000 gallons of gasoline and 26,000 gallons of diesel per year. Fuel bids were sought in compliance with State Law. Two bids were received from oil companies interested in delivering Unleaded Gasoline and Diesel to the Public Works Yard. The best bid was submitted by Sun Coast Resources, Inc. of Houston, Texas at \$0.0537 profit per gallon of gasoline and \$0.0537 profit per gallon of diesel. Price includes delivery to the Public Works Yard. Mr. Kelley recommended approval.

G. DISCUSS ORDINANCE 2022-65 TO SELL A 0.056-ACRE PARCEL LOCATED AT THE WEST END OF MULBERRY STREET TO THE OWNER OF ADJACENT PROPERTY.

Mr. Gibson stated that in February 2004, the City of Lockhart acquired 0.233-acre of land at the west end of Mulberry Street from Teresa Valdez while assembling parcels to become public land for Navarro Springs Park. It was one of several contiguous parcels owned by Ms. Valdez. However, a 0.056-acre triangular portion at the north end of the parcel, which was the part adjacent to the Mulberry Street right-of-way, was never dedicated as parkland. That is where the driveway is located from Mulberry Street to the house further back on the property, which is addressed at 119 Mulberry Street. Ms. Valdez was

assured that she would be able to maintain use of the driveway for access to the house, even though a portion of the driveway was across the property being acquired by the City. The parcel acquired by the City was the only part of Ms. Valdez's property that had frontage on a public street (Mulberry Street), except for an unopened alley at the northwest corner of her property. Ms. Valdez and an owner of property on the opposite side of the alley right-of-way have requested that the City vacate and abandon the alley. Because Ms. Valdez's property would no longer abut a public right-of-way if the alley is abandoned, it would technically become landlocked. Our subdivision regulations require that all lots have frontage on an improved public street right-of-way. The City doesn't need the unopened alley, but cannot abandon it until frontage to a public street right-of-way is restored to Ms. Valdez's property. The solution is to convey the 0.056-acre triangular-shaped portion that is not dedicated parkland back to Ms. Valdez, since the City does not need it. The City will still have access to the rear of the park from the unnamed, undedicated, street that connects Reynolds Street and Mulberry Street. Therefore, the attached Ordinance 2022-65 authorizes the sale of the triangular-shaped portion of the former Valdez parcel back to Ms. Valdez. Once that transaction is completed, the actual abandonment of the alley can be placed on a future Council agenda for consideration. Mr. Gibson recommended approval. There was discussion.

H. REVIEW OF A PETITION FOR ANNEXATION FROM AUSTIN DAVIS ON BEHALF OF LOCKHART 1322 LLC AND DISCUSSION REGARDING RESOLUTION 2022-41, SETTING THE DATE FOR THE PUBLIC HEARING FOR THE ANNEXATION OF 92.52 ACRES OUT OF THE JAMES GEORGE SURVEY NUMBER 7, ABSTRACT NUMBER 9, CALDWELL COUNTY, TEXAS, LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 350 FEET EAST OF FM 1322 AND APPROXIMATELY 750 FEET NORTH OF SEAWILLOW ROAD.

Mr. Fowler stated that this item is the review of a petition, and the adoption of a resolution, setting a public hearing date for the annexation of 92.52 acres located on the east side of Lay Road, approximately 350 feet east of FM 1322, and 750 feet north of Seawillow Road. The property is proposed to be developed as a residential subdivision. The site is not currently served by City of Lockhart water and wastewater utilities. As such, the extension of such services will be at the owner's expense. If the resolution is adopted, a public hearing for adoption of the annexation ordinance will be scheduled for the January 3, 2023, City Council meeting and staff will work with the applicant on an Annexation Service Agreement. Notifications must take place no earlier than 20 days before the hearing and no later than 10 days before the hearing. The area proposed for annexation is indicated as a combination of Medium-Density Residential and Agriculture/Rural Development on the Future Land Use Map. The parcel abuts one property in the city, which is zoned AO Agricultural-Open Space District. There was discussion.

Mayor White requested the applicant to address the Council.

Brett Corwin, Developer, of 1322 LLC, stated that the company plans to develop the property as single-family homes. He requested approval.

RECESS: Mayor White announced that the Council would recess for a break at 8:05 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 8:25 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember Castillo gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council.

Fredrica Kinnard, Lockhart, stated that part of her property is a part of the acreage being proposed for annexation. She expressed opposition of the annexation. She stated that the property has sites of historical and archeological interest. Information about the history of the property are documented and recorded by personnel of the University of Texas Archeological Department and the Texas Historical Commission. She believes that annexation may threaten the historical features of her property. She also opposes the annexation because she does not want residential development on or near her property and she opposes paying city property taxes.

Susan Patterson, Lockhart, a member of *Take Me Home*, a non-profit organization that supports the Lockhart Animal Shelter. She provided details about their services to assist with animal adoption, care and the safety of the animals in the Lockhart Animal Shelter.

ITEM 4-A. HOLD A PUBLIC HEARING AND CONSIDER APPROVAL OF ORDINANCE 2022-62, ANNEXING APPROXIMATELY 197 ACRES OUT OF THE FRANCES BERRY SURVEY, ABSTRACT NUMBER 2, CALDWELL COUNTY, TEXAS, GENERALLY LOCATED SOUTH OF STATE PARK ROAD, WEST OF TWIN ISLAND DRIVE, AND EAST OF ARENA ROAD.

Mayor White opened the public hearing at 8:32 p.m.

Mr. Gibson provided history about the annexation.

Mr. Fowler stated that this item is the consideration of the ordinance to annex 197 acres currently within the Lockhart ETJ in the southwest part of the city, known as the "donut hole." The owners of nine parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties cover approximately 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. City Council set the public hearing date for December 6, 2022 and authorized the city manager to create a service plan for the annexation area at its November 1, 2022, meeting. The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule. Adoption of the ordinance would not only annex the subject properties, but would also adopt the Service Plan and assign the properties to the AO Agricultural-Open Space Zoning District. Mr. Fowler stated that staff recommends approval.

Mayor White requested citizens in favor of or against the annexation to address the Council. There were none. He closed the public hearing at 8:45 p.m.

Councilmember McGregor made a motion to approve Ordinance 2022-62, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D, and 5E. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Accept the five-year system study by the Lower Colorado River Authority (LCRA) and direct the City Manager to sign the Engineering Services Agreement for the next five-year study.
- 5B: Approve request by the McCoy Corporation for approval of a conceptual site plan for 12.844 acres consisting of 4.007 acres in the Francis Berry Survey, Abstract No. 2, located at 1600 South Colorado Street, and Lots 5-A and 5-B, Block 1, Lockhart Industrial Park II, located at 114 and 118 Bufkin Lane, for the purpose of allowing removal of two protected trees and replacement with multiple new trees, such as Live Oak and Monterrey Oak trees, of at least four inches caliper.
- 5C: Approve Ordinance 2022-63 vacating and abandoning a total of approximately 0.582 acre of unused public right-of-way consisting of a portion of the 50-foot wide Teal Street right-of-way extending eastward from Trinity Street, and segments of a 30-foot wide alley right-of-way extending north of Teal Street to Ruddy Street, and south of Teal Street to Blackjack Street (FM 20).
- 5D: Approve renewal of the cemetery maintenance agreement with Maintenance Management.
- 5E: Approve awarding an annual fuel bid to Sun Coast Resources, Inc. of Houston, Texas with a profit margin of 5.37 cents per gallon of gasoline and 5.37 cents per gallon for diesel over the Oil Price Information Services (OPIS) price from Austin, Texas RACK, posted weekly. If approved, the term of the contract will be for one year.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-65 TO SELL A 0.056-ACRE PARCEL LOCATED AT THE WEST END OF MULBERRY STREET TO THE OWNER OF ADJACENT PROPERTY.

There was discussion regarding the process to carry out the property transaction.

Councilmember McGregor made a motion to approve Ordinance 2022-65, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-B. REVIEW OF A PETITION FOR ANNEXATION FROM AUSTIN DAVIS ON BEHALF OF LOCKHART 1322 LLC AND POSSIBLE ADOPTION OF RESOLUTION 2022-41, SETTING THE DATE FOR THE PUBLIC HEARING FOR THE ANNEXATION OF 92.52 ACRES OUT OF THE JAMES GEORGE SURVEY NUMBER 7, ABSTRACT NUMBER 9, CALDWELL COUNTY, TEXAS, LOCATED ON THE EAST SIDE OF LAY ROAD APPROXIMATELY 350 FEET EAST OF FM 1322 AND APPROXIMATELY 750 FEET NORTH OF SEAWILLOW ROAD.

There was discussion regarding the annexation.

Mayor Pro-Tem Sanchez made a motion to approve Resolution 2022-41, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER THE REAPPOINTMENT OF DOUGLAS FOSTER TO THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson made a motion to re-appoint Douglas Foster to the Lockhart Economic Development Corporation. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-D. CONSIDER RESCHEDULING CITY COUNCIL MEETINGS IN 2023 DUE TO CONFLICTS WITH A CITY HOLIDAY OR EVENT.

Mr. Lewis stated that annually reviewing council meeting dates for conflicts is important to provide Development Services with an accurate Council meeting schedule when publishing public notice information about public hearings, such as zoning change applications. The 2023 Texas Municipal League Annual Conference will be held on October 4-6 in Dallas. After reviewing a 2023 calendar, the following meeting dates reflect a conflict:

Tuesday:

- July 4 - Independence Day Holiday
- October 3 – National Night Out
- November 7 - Election Day

Mayor White stated that the first meeting in November would be scheduled when the dates for canvassing the November 7, 2023 General Election are confirmed.

Mayor Pro-Tem Sanchez made a motion to cancel the July 4, 2023, October 3, 2023 and November 7, 2023 Council meetings. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 6-E. DISCUSSION AND/OR ACTION REGARDING THE SELECTION OF MAYOR PRO-TEM OF THE LOCKHART CITY COUNCIL AS REQUIRED BY SECTION 3.05 OF THE CITY CHARTER.

Mr. Lewis stated that Section 3.05 of the Lockhart City Charter requires that *after an election, the Council elect one of its number Mayor Pro-Tem and he/she shall perform all the duties of the Mayor in the absence or disability of the Mayor.* The Mayor Pro-Tem selected on December 6, 2022 would serve until December 2023, which is after the canvass of the November 7, 2023 City of Lockhart General Election. There was discussion

Councilmember Westmoreland made a motion to appoint Councilmember Angie Gonzales-Sanchez as Mayor Pro-Tem. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Texas Department of Transportation's (TxDOT) US 183 resurfacing project from Lockhart o Luling.
- TxDOT's notice of proposed construction and widening of FM 2720 from SH 21 to SH 142.
- Lockhart EMS new ambulance in service.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland thanked everyone involved in the successful *A Christmas to Remember* event.

Councilmember Mendoza thanked everyone involved in the successful *A Christmas to Remember* event.

Mayor Pro-Tem Sanchez expressed condolences to the families of Pedro Lucio, Antonio Ybarra Mendez, Sr., Palma Armstrong Fehr, and Rose Aleta Laurell for their loss. She thanked everyone involved with the successful *A Christmas to Remember* event. She congratulated all involved with the Tree of Angels ceremony.

Councilmember McGregor thanked all involved with *A Christmas to Remember* event. She wished the Lockhart High School students good luck on final exams. She wished everyone Happy Holidays.

Councilmember Castillo also thanked everyone for the successful *A Christmas to Remember* event. He thanked staff for their work.

Councilmember Michelson also thanked everyone for the successful *A Christmas to Remember* event.

Mayor White thanked all involved with the successful *A Christmas to Remember* event and for the successful Tree Lighting ceremony. He welcomed McCoys Lumber to Lockhart. He expressed appreciation to the Texas Monthly for agreeing to host a second BBQ Fest in November 2023 in Lockhart. Mayor White welcomed Councilmember John Castillo back on the council dais.

ITEM 9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE. Seek legal advice from City Attorney regarding Emergency Medical Services.

Mayor White announced that the Council would enter Executive Session at 9:08 p.m.

ITEM 10. OPEN SESSION - Discussion and/or action regarding matters discussed in Executive Session.

Mayor White announced that the Council would enter Open Session at 9:40 p.m. There was no action taken on either of the matters discussed in Executive Session.

ITEM 11. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 9:41 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

SPECIAL JOINT MEETING**DECEMBER 13, 2022****6:30 P.M.****LOCKHART CITY COUNCIL and PLANNING AND ZONING COMMISSION****CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR, LOCKHART, TEXAS****Council present:**

Mayor Lew White
 Councilmember John Castillo
 Councilmember Jeffry Michelson

Mayor Pro-Tem Angie Gonzales-Sanchez
 Councilmember Juan Mendoza
 Councilmember Brad Westmoreland

Council absent:

Councilmember Kara McGregor

Planning and Zoning Commission members present:

Philip Ruiz
 Ron Peterson

Brad Lingvai
 Chris St. Leger

Staff present:

Steven Lewis, City Manager
 Sean Kelley, Public Works Director
 Dan Gibson, City Planner

Connie Constancio, City Secretary
 Victoria Maranan, Public Information Officer
 David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Representatives of Texas Department of Transportation (TxDOT): Diana Schulze, Area Engineer, Tanli Sun, Assistant Area Engineer, and Margaret Lake, Transportation Engineer; Will Wachel of TRC Engineers; Mark Estrada, Superintendent of the Lockhart Independent School District; and Eduardo Montoya of the Guadalupe-Blanco River Authority.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the special meeting of the Lockhart City Council to order at 6:30 p.m.

Philip Ruiz called the special meeting of the Planning and Zoning Commission to order at 6:30 p.m.

ITEM 2-A. PRESENTATION BY TEXAS DEPARTMENT OF TRANSPORTATION RELATIVE TO STATE HIGHWAY PROJECTS.

Representatives of TxDOT provided information and there was discussion regarding the following:

- Current traffic.
- Development on Highway 142.
- Short term projects and responsibilities.
 - SH 142 from US 183 to Borchert Loop- pavement repair and overlay scheduled for Dec. 2024.
 - Town Creek Bridge on Blanco Street- bridge replacement, scheduled for Jan. 2026.
 - FM 20/FM 1322 traffic signal project, estimated 2026.
- Long term projects on Highway 142.
 - Feasibility study for SH 142- not scheduled at this time
- Discussion of Project Responsibilities.
 - ROW- for a new roadway- typically a 10% match from the City or County
 - Utilities – relocation of existing utilities in the existing ROW – non reimbursable

- 2045 Capital Area Metropolitan Planning Organization (CAMPO) Regional Transportation Plan
 - Every five years, Metropolitan Planning Organizations are required by federal law to adopt a long-range transportation plan, commonly known as the Regional Transportation Plan, or RTP. The CAMPO 2045 Transportation Plan was adopted May 4, 2020. This Plan is a multimodal approach to addressing congestion and transportation needs over the next 25 years, and uses comprehensive planning to ensure the regional nature of the plan is locally driven. The Plan includes roads, transit, active transportation options such as walking and biking, and also examines new technologies, travel strategies, and choices that maximize the use of current transportation infrastructure.
 - SH 142 from US 183 to SH 80 is on the unconstrained list in the CAMPO 2045 meaning that there is no funding at this time to work on this project.
- Western Caldwell County Transportation Plan
 - SH 142: proposed 4-lane rural divided roadway
 - Construct new roadbed east of Maxwell for WB traffic, EB traffic on existing roadbed
 - Provide RCUTs in this segment
 - Widen in Maxwell
 - Construct overpass for new intersection with CR 238 extension
 - Widen to 5 lane section south of CR 238 to Martindale
 - CR 238: proposed 4-lane rural divided roadway
 - Reconstruct existing CR 238 as 4-lane divided roadway
 - Replace at-grade UPRR crossings with grade separation, CR 238 will bridge over UPRR ROW
 - Improve existing floodplain crossing
 - Construct new bridges / culverts
 - FM 2720
 - FM 2720: from SH 21 to the Caldwell County Line (CSJ: 0805-05-004), in Hays County, Texas, and from the Caldwell County Line to SH 142 (CSJ: 0805-02-008), in Caldwell County, Texas.
 - The existing roadway section of FM 2720 consists of 2-10' lanes with one-foot shoulders. FM 2720 will be widened/improved to a 4-lane divided highway with a continuous left turn lane and shoulders on both sides from SH 21 to approximately 500' south of Buda Court. From 500' south of Buda Court to SH 142, FM 2720 will be improved to a 4-lane divided roadway with a 30' grass median with cable barrier.
 - This is currently in the preliminary feasibility stage. This project just kicked off last week. Survey is under way. Public involvement expected in Spring and Fall of 2023.

RECESS: Mayor White announced that the meeting would recess for a break at 7:32 p.m.

Mayor White reconvened the meeting at 7:45 p.m.

ITEM 2-B. DISCUSSION BY CITY STAFF AND TRC CONCERNING CITY UTILITIES, PLANNING AND CAPITAL IMPROVEMENTS.

City staff provided information and there was discussion regarding the following:

- Future Thoroughfare Planning.
- New truck route along SH 142.
- Projected growth trends.
- Water/wastewater service boundary.

- Water storage, water supply and treatment capabilities, and wastewater treatment capacity regulations.
- Elevated water storage capacity.
- Current and projected water supply capacity and wastewater treatment plans capacity.
- Impact fees.

After discussion, the consensus was to hold a second workshop of the Lockhart City Council and the Planning and Zoning Commission on January 12, 2023 at 6:30 p.m.

ITEM 3. ADJOURNMENT.

The special meeting/joint workshop was adjourned at 8:32 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**REGULAR MEETING
LOCKHART CITY COUNCIL**

DECEMBER 20, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Lew White
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Councilmember John Castillo
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Council absent:

Mayor Pro-Tem Angie Gonzales-Sanchez

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Sean Kelley, Public Works Director
Dan Gibson, City Planner
Kevin Lunsford, Interim Police Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
David Fowler, Senior Planner
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: Citizens: Alan Balser, Natalie Douga, David Raschke, and Diane Bernal.

Work Session 6:30 p.m.

Mayor White announced that Mayor Pro-Tem Sanchez would not be attending the meeting due to a family emergency. He opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS CITY COUNCIL MINUTES OF THE NOVEMBER 15, 2022 AND NOVEMBER 21, 2022 MEETINGS.

Mayor White requested corrections to the minutes. There were none.

B. DISCUSS SEMI-ANNUAL REPORT FROM THE IMPACT FEE ADVISORY COMMITTEE CONCERNING THE STATUS OF IMPLEMENTATION OF CHAPTER 31 "IMPACT FEES" OF THE LOCKHART CODE OF ORDINANCES WITH REGARD TO WATER, WASTEWATER, AND ROAD IMPACT FEES.

Mr. Gibson stated that in accordance with State law, the Impact Fee Advisory Committee has an ongoing role in monitoring and evaluating implementation of the water, wastewater, and road impact capital improvement plans (CIP's), and submitting semi-annual reports to the City Council. The Committee met on December 14th to consider their 41st semi-annual report since impact fees were originally adopted on January 15, 2002. The total impact fee revenue during the period covered by this report was \$529,285, and the only expenditures from the impact fee accounts during that time were periodic payments of invoices to the impact fee consultants. Because the Committee previously recommended that the City undertake the statutory five-year update of the impact fee land use assumptions, capital improvement plans, and fees, and the Council subsequently directed staff to retain consultants for the update, there are no new recommendations from the Committee. Freese and Nichols is currently preparing the land use assumptions and road impact fee elements of the update project, and TRC Engineers is preparing the water and wastewater elements of the update. The semi-annual report from the Impact Fee Advisory Committee is for the period from April 1 to October 1, 2022. There was discussion.

C. DISCUSS RESOLUTION 2022-42 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADVANCE FUNDING AGREEMENT (AFA) WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR RUNWAY AND TAXIWAY IMPROVEMENTS AT THE LOCKHART MUNICIPAL AIRPORT.

Mr. Kelley stated that on March 11, 2021, TxDOT conducted an inspection of the pavement at the Lockhart Municipal Airport. The inspection identified the runway and taxiway as fair condition and TxDOT made several recommendations to improve the rating to good condition. TxDOT has several programs that are aimed at assisting with funding airport maintenance projects, which the City has participated in the past. On January 4, 2022, a Letter of Intent was sent to TxDOT requesting use of Non-Primary Entitlement funds for the Lockhart Municipal Airport to make improvements to the runway, taxiway, fencing, LED lighting and development of an Airport Master Plan. TxDOT was receptive to the request and has been working with staff to undertake the pavement rehabilitation project. Resolution 2022-42 authorizes the City Manager to enter into an agreement with TxDOT for the project and identifies the City's match responsibility of 10% (\$191,900) of the entire project (\$1,919,000). The remaining amount will be financed with Federal funds. Mr. Kelley recommended approval. There was discussion.

D. DISCUSS AWARDING BID TO PROTA, INC. OF AUSTIN, TEXAS IN THE AMOUNT OF \$989,000 FOR THE 2022 HIGH SERVICE PUMP STATION EXPANSION PROJECT AT THE WATER PLANT, INCLUDING THE INSTALLATION OF TWO GENERATORS FOR BACKUP POWER.

Mr. Kelley stated that the City Engineer recently conducted a study to identify the high service pump supply capacity needs at the Lockhart Water Plant to remain in compliance with TCEQ regulations. During this study, it was determined that the smallest high service pump would need to be replaced with a larger one and an additional pump would be required to meet regulatory requirements. The 2022 High Service Pump Expansion Project was combined with another project at the Water Plant to bring permanent standby generated power as part of the SB3 requirement to complete a comprehensive Emergency Preparedness Plan that included alternative power options for critical facilities. The installation of generators at the plant will provide enhanced reliability of the potable water supply during loss of electric utility power at this critical facility. The 2022 High Service Pump Expansion Project consists of replacing the existing 600 gpm jockey pump with a 1,200 gpm pump, and installation of an additional 1,200 gpm pump on a variable frequency drive. This will increase the number of high service pumps from three to four. The project also consists of the installation of two new generators to provide backup power to the pumping components of the water treatment plant and to the office for operations. Eight bids were received, ranging from \$989,000 to \$1,543,100. The lowest bid was submitted by Prota, Inc. Favorable references have been verified for Prota, Inc. Mr. Kelley recommended approval. There was discussion.

E. DISCUSS ORDINANCE 2022-68 REPEALING UN-CODIFIED ORDINANCE 2022-38 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE REGARDING ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION.

Ms. Bowermon stated that in compliance with civil service, the number of classified police and fire positions are set by an ordinance, which is referred to as the "Strength of Force." Proposed Ordinance 2022-68 reflects reducing/abolishing the number of lieutenants by one (from three to two) and increasing the number of police officers from 20 to 21. The Lockhart Police Department was structured with two lieutenants for several years. In 2019, at the request of the Police Chief, a third lieutenant position was created to provide for additional supervision and oversight during the night shift. Earlier this year, one lieutenant retired from the Lockhart Police Department creating a vacancy in the third lieutenant position. There is no current promotional eligibility list in place for lieutenant to fill the vacancy. Recently, Lockhart Police Administration evaluated the effectiveness and efficiency of the

Police Department's planning, training, coordination of daily activities, management of personnel and promoting of the police department's community policing philosophy. After careful consideration and conferring with current Lockhart Police Department staff, Interim Police Chief Kevin Lunsford has elected to not fill the currently vacant lieutenant position. The proposed ordinance authorizes the abolishment of this currently vacant lieutenant position. However, to maintain the same number of certified officers within the department, the ordinance further authorizes that the number of police officers be increased by one. Thus, shifting the position from a lieutenant rank to a police officer rank. If a future Police Chief should determine additional supervisory positions are necessary in the best interest of the operation of the Police Department, the Police Chief at that time can request that the City Council consider additional staffing amendments to the Strength of Force.

Interim Chief Lunsford explained that he did not believe that a third Lieutenant is necessary, at this time, in the Lockhart Police Department for a city with the population of Lockhart. There was discussion regarding the Civil Service laws regarding filling a vacant position.

F. DISCUSS MOVING THE APPOINTMENT OF IAN STOWE FROM THE ELECTRIC BOARD TO THE CONSTRUCTION BOARD OF APPEALS BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson stated that Ian Stowe is currently a member of the Electric Board. Councilmember Michelson requests to move Ian Stowe from the Electric Board to the Construction Board.

G. DISCUSS THE APPOINTMENT OF KEVIN RANDY THUERWAECHTER TO THE LOCKHART HISTORICAL PRESERVATION COMMISSION BY COUNCILMEMBER BRAD WESTMORELAND WITH A TERM TO EXPIRE IN NOVEMBER 2025.

Councilmember Westmoreland stated that he would like to appoint Mr. Thuerwaechter to the LHPC.

RECESS: Mayor White announced that the Council would recess for a break at 7:03 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember McGregor gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-30 BY ALAN BALSER AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-66 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT AND RLD RESIDENTIAL LOW DENSITY DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT ON A TOTAL OF 17.228 ACRES IN THE LOCKHART BYRD LEAGUE, ABSTRACT NO. 17, LOCATED AT 1107 SILENT VALLEY ROAD (FM 2001).

Mayor White opened the public hearing at 7:32 p.m.

Mr. Fowler stated that the applicant proposes the subject parcel as the site of future single-family residential development. The property currently has split zoning between the RLD and AO districts. The proposed zoning change will make the lot entirely RLD. The subject parcel has one home near the southeast corner of the lot. However, the subject parcel also contains Meadow Lake Drive, which is an access easement for the driveway that provides access to three landlocked residential lots east of the property. The nearby area is either zoned residential (RLD, RMD, or RHD) or Agricultural-Open Space. Despite the nearby mix of residential zoning types, none of the nearby area has yet been developed. Street access would be provided via Silent Valley Road. The planned extension of Stueve Lane is located immediately west of the site. Water is currently available via a 12" line in Silent Valley Road. Wastewater service would require an extension northward along Stueve Lane from the trunk line planned along the railroad track. The timing of the construction of the trunk line has not yet been determined. The proposed RLD zoning is consistent with the subject parcel's Low Density Residential designation on the Future Land Use Map. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval. There was discussion.

Mayor White requested the applicant to address the Council.

Alan Balser, applicant, requested approval of the residential low density zoning. He provided details about the drainage plans and the surrounding zoning uses.

Mayor White requested citizens in favor of the zoning change to address the Council.

Natalie Douga, Lockhart, stated that Mr. Balser has met with the residents in the neighborhood, and that they have come to an agreement about the development. She spoke in favor of the zoning change.

Mayor White requested citizens against the zoning change to address the Council. There were none.

David Raschke, Silent Valley Road resident, stated that he is not in favor of or against the zoning change. He expressed concern about the lack of development plans available for the neighborhood to view prior to a zoning change.

Mayor White requested additional citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:45 p.m.

There was discussion regarding the detention pond requirements for new developments.

Councilmember McGregor made a motion to approve Ordinance 2022-66, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

ITEM 4-B. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-31 BY DIANE BERNAL ON BEHALF OF MICHAEL WES MASUR AND MANDY MASUR HOLCOMB AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-67 FOR A ZONING CHANGE FROM RLD RESIDENTIAL LOW DENSITY DISTRICT TO CMB COMMERCIAL MEDIUM BUSINESS DISTRICT ON LOT 1, MASUR SUBDIVISION, CONSISTING OF 2.248 ACRES LOCATED AT 1708 WEST SAN ANTONIO STREET (SH 142).

Mayor White opened the public hearing at 7:52 p.m.

Mr. Fowler stated that the applicant wishes to develop a commercial or mixed-use project on the property. The site is currently zoned RLD, which does not permit commercial development. The proposed CMB zoning is consistent with the property's Light-Medium Commercial designation on the future land use plan. At 2.248 acres, and fronting the busy West San Antonio Street corridor, the property

is not well-suited for new single-family residential development. Surrounding uses include several types of residential development, including apartments, single-family homes, and a PDD-zoned duplex development. Additionally, there are several nearby areas along the West San Antonio Street corridor that are either zoned CMB or designated for commercial development on the Future Land Use Plan map. The property has 285 feet of frontage on West San Antonio Street, which should be suitable for commercial development. The property is adequately served by both water and wastewater within the West San Antonio Street right-of-way. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Diane Bernal, Austin, requested approval of the zoning change. She stated that proposed development would be a commercial business that is allowed by-right in the CMB zoning.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 8:02 p.m.

Councilmember Castillo made a motion to approve Ordinance 2022-67, as presented. Councilmember McGregor seconded. The motion passed by a vote of 6-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Councilmember Westmoreland seconded. The motion passed by a vote of 6-0.

The following are the consent agenda items that were approved:

- 5A: Approve City Council minutes of the November 15, 2022 and November 21, 2022 meetings.
- 5B: Accept semi-annual report from the Impact Fee Advisory Committee concerning the status of implementation of Chapter 31 "Impact Fees" of the Lockhart Code of Ordinances with regard to water, wastewater, and road impact fees.
- 5C: Approve Resolution 2022-42, authorizing the City Manager to enter into an Advance Funding.
- 5D: Agreement (AFA) with Texas Department of Transportation (TxDOT) for runway and taxiway improvements at the Lockhart Municipal Airport.
- 5E: Approve awarding bid to Prota, Inc. of Austin, Texas in the amount of \$989,000 for the 2022 High Service Pump Station Expansion Project at the Water Plant, including the installation of two generators for backup power.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-68 REPEALING UN-CODIFIED ORDINANCE 2022-38 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE REGARDING ESTABLISHING THE CLASSIFICATIONS WITHIN THE POLICE DEPARTMENT AND AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION.

Mayor White made a motion to approve Ordinance 2022-68, as presented. Councilmember Michelson seconded. The motion passed by a vote of 6-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER MOVING THE APPOINTMENT OF IAN STOWE FROM THE ELECTRIC BOARD TO THE CONSTRUCTION BOARD OF APPEALS BY COUNCILMEMBER JEFFRY MICHELSON WITH A TERM TO EXPIRE IN NOVEMBER 2023.

Councilmember Michelson made a motion to remove Ian Stowe from the Electric Board and to appoint him to the Construction Board of Appeals. Councilmember McGregor seconded. The motion passed by a vote of 6-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER THE APPOINTMENT OF KEVIN RANDY THUERWAECHTER TO THE LOCKHART HISTORICAL PRESERVATION COMMISSION BY COUNCILMEMBER BRAD WESTMORELAND WITH A TERM TO EXPIRE IN NOVEMBER 2025.

Councilmember Westmoreland made a motion to appoint Kevin Randy Thuerwaechter to the Lockhart Historical Preservation Commission. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Recap of the December 13 Council and Planning and Zoning Commission Joint workshop.
- Live Christmas Tree recycling.
- Free COVID-19 Rapid Tests available.
- City offices closed December 23 and December 26 for Christmas, and January 2 for the New Year.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland wished everyone Happy Holidays and to stay safe.

Councilmember Mendoza stated that he attended the TML Region 10 meeting of which he encouraged Councilmembers to attend in the future. He wished everyone Happy Holidays.

Councilmember McGregor thanked city staff for preparedness for an upcoming winter storm. He encouraged everyone to order the free COVID tests. She wished everyone Happy Holidays and to stay warm.

Councilmember Castillo thanked city staff that will be working during the winter storm this weekend. He wished everyone Happy Holidays. He asked if there is a warming station established for citizens that might need a warm place to stay during the cold weather. Mr. Lewis replied that a local church is preparing to setup as a warming station.

Councilmember Michelson wished everyone a Happy Holiday and a Happy New Year. He thanked city staff for their work. He congratulated Councilmember Brad Westmoreland for his retirement.

Mayor White thanked city staff for their hard work in 2022. He wished everyone Happy Holidays and to stay safe. He congratulated Councilmember Brad Westmoreland for his retirement and the closing of Westy's Pharmacy after 122 years.

Councilmember Westmoreland thanked the community for supporting Westy's Pharmacy.

ITEM 9. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.071, PRIVATE CONSULTATION WITH ITS ATTORNEY TO SEEK ADVICE ABOUT PENDING OR CONTEMPLATED LITIGATION; SETTLEMENT OFFER; OR LEGAL MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE. Seek legal advice from City Attorney regarding Emergency Medical Services.

Mayor White announced that the Council would enter Executive Session at 8:20 p.m.

ITEM 10. OPEN SESSION. Discussion and/or action regarding matters discussed in Executive Session.

Mayor White announced that the Council would enter Open Session at 8:55 p.m. There was no action.

ITEM 11. ADJOURNMENT.

Councilmember Mendoza made a motion to adjourn the meeting. Councilmember Westmoreland seconded. The motion passed by a vote of 6-0. The meeting was adjourned at 8:56 p.m.

PASSED and APPROVED this the 3rd day of January, 2023.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary



Lockhart

T E X A S

2022-2023 Strategic Work Plan



The Strategic Planning Process

From January through April 2022, the City of Lockhart embarked on a strategic planning process to create strategic priorities for 2022-2023. The following is the process used to reach the conclusions for the plan:

The process kicked off with a preliminary Zoom between the City Manager, Steve Lewis, Mayor Lew White, and professional facilitator Alysia A. Cook, PCED, IOM with Opportunity Strategies LLC. The three met to review key issues facing the city, understand the programs and projects currently underway, and to prepare the process and format for the planning session.

On April 8, 2022, the City of Lockhart Management Team met at the Library for Part 1 of the Strategic Work Planning Session for 2022-2023.

On April 9, 2022, the City of Lockhart City Council and City Manager met at the Library for Part 2 of the Strategic Work Planning Session for 2022-2023.



Day One – Management Team

Day One began with City Manager Steve Lewis reviewing with the Management Team the City of Lockhart's accomplishments and success stories of 2021.

Following that, the City Manager and the facilitator shared some leadership concepts and considerations with the Lockhart Management Team. This led to some group discussions about the importance of continuous learning and leadership development.

The City Manager discussed with the participants that when goals are adopted by the City Council, they provide a positive impact for the Management Team in at least 4 different ways:

- a) Direction is clearly set by City Council
- b) Once that direction is established, differences can be discussed in a more open, less polarizing manner
- c) Saves time in decision making on projects/programs
- d) City Manager's recommendations can be better aligned with ultimate objectives

Mission of Lockhart Management Team

To promote and influence the alignment of organizational resources by focusing on:

- a) Organizational planning and issues
- b) Open communication with elected officials, staff, boards, commissions, and citizens
- c) Ensuring City of Lockhart is a leader in Central Texas regarding issues with community relevance
- d) Implementing programs that derive from the City Council and community's goals

Start – Stop – Continue

The facilitator then engaged the Management Team in a group exercise called *Start – Stop – Continue* which divides participants into small groups and has them offer feedback on what the City needs to start doing, stop doing, and continue doing.

These are individual manager recommendations and not necessarily agreed to by all managers or by City Council members. The responses are as follows:

Start

- Long-term capital planning
- Increasing non-emergency communications
- Administering annual customer service surveys that are statistically valid
- Developing recreation programs
- Indoor community recreation center
- City facilities and community infrastructure improvements
- New spaces for city facilities
- Modernize Human Resources policies including technology
- A vehicle acquisition fund
- Decreasing steps in the hiring process
- Staff planning for future growth
- Modernizing our contracts, best practices, attorney, etc. including reviewing for mutually beneficial language and avoiding one-sided contracts

Stop

- Ineffective/outdated contracts
- Thinking small
- Six-month probationary period for personnel
- Reconnecting customers after 10pm
- Providing free services (such as banners and road closures) and establish a fee schedule for these special requests
- Requiring utility inspections for every change of occupant

Continue

- Longevity pay
- Forward-looking planning for quality growth
- Law enforcement outreach with community
- Contracting (sending RFPs) for solid waste collection
- Supporting tourism
- Modernizing technology, e.g. paperless, Go Green
- Enhancing community investment
- Planning our wayfinding and signage
- Growing events that enhance overnight stays in Lockhart and maximize HOT \$ collections
- Economic growth including considering developing a 4th industrial park
- Striving for improved customer service
- Community engagement including public open houses and social media



Next, the Management Team embarked on a discussion around the following topics which also included some departmental reports on the status of various projects:

- Growth Trends
- Land Development
- Economic Development
- Service Delivery
- Workforce Development
- Long Range Financial Outlook

Following those discussions, the facilitator led the Management Team through a discussion of what they each thought should be the 2022-2023 goals City Council would establish the following day. She recorded those recommendations, then the group reached consensus on what would be put forth to the Council to consider.

The final decisions for 2022-2023 were made by City Council the following day and are listed below.

Day Two – City Council

Day Two began with City Manager Steve Lewis reviewing with City Council the City of Lockhart's accomplishments and success stories of 2021.

Expectations – City Council

Following that, the facilitator asked City Council to share any expectations for the day. Responses were as follows:

- TxDOT – Wayfinding and Signage
- Summerside Subdivision turn lane and traffic light
- Urgent Care facility
- Comprehensive mental health care for first responders
- Keeping City Staff wages competitive
- Need for an Assistant City Manager
- Need for a grantwriter
- Regional animal shelter
- Next industrial park and/or property

The following is the City of Lockhart 2022-2023 Strategic Work Plan.

City of Lockhart Vision:

- To be a first-class community that has maintained its integrity and sense of community characterized by livable neighborhoods and quality schools.
- To be a City that focuses on family by ensuring quality recreational and cultural activities, services, housing, economic, and educational opportunities that promote a well-rounded productive member of the community.
- To be a City that is friendly to visitors and future residents with a spirit of fellowship and cooperation by accommodating their needs and recognizing the wealth in cultural, ethnic and age diversity.
- To be a City committed to sustainability by diligently balancing community needs with available resources and managing growth in a smart and fiscally responsible manner.
- To be a City that celebrates and embraces its long and rich history by reinvesting in neighborhoods, preserving areas and buildings of historic significance and returning the Central Business District to an economically viable and lively activity center.
- To be a City recognized for the quality of its built environment and the integration of the natural landscape throughout the community.
- To be a City that ensures a good balance between residential, commercial, industrial, and public/institutional uses supported by quality infrastructure and transportation systems.
- To be a City known for its innovative solutions to managing growth, progressiveness of City government, and responsiveness to the needs of citizens and businesses.

Source: Lockhart 2020 Comprehensive Plan

Goal #1:

**City
Facilities**

Goal #2:

**Human Resources/
Staffing**

Goal #3:

**Parks &
Recreation**

Goal #4:

Infrastructure

Goal #5:

**Modernization &
Communications**

Goal #6:

**Development &
Quality of Life**

Goal #7:

**Revenue
Sustainability**

2022-2023 Goals:

Each of the following seven goals is guided by the values of diversity and inclusion. Diversity and inclusion are a tapestry that is woven through every goal, every service, and every program.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

- 1.1 Consider which facilities improvements should be funded by certificates of obligation vs. bonds
- 1.2 Begin plans to replace/update City Hall
- 1.3 Begin plans to replace/update Police/Fire/Training facilities
- 1.4 Begin plans to replace/update Maintenance/City Barn Utilities
- 1.5 Reclaim old space at the hospital
- 1.6 Lease additional space at the EDC building
- 1.7 Conduct a Facilities Study with architects and engineers
- 1.8 Consider Airport improvements (TxDOT Aviation) in the study

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

- 2.1 Hire ACM (Assistant City Manager) immediately
- 2.2 Hire City Manager Support Staff (Executive Assistant or Administrative Assistant)
- 2.3 Once new ACM is hired, assign him/her with developing a Staffing Plan
- 2.4 Once new ACM is hired, assign him/her with developing a Succession Plan
- 2.5 Consider adding additional staff city-wide as needed
- 2.6 Retain law enforcement officers by ensuring compensation competitiveness
- 2.7 Implement a formal EAP (Employee Assistance Program)
- 2.8 Secure a grantwriter (explore opportunities for hiring one vs. contractor)

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

- 3.1 Develop adult and youth programming that utilize existing facilities
- 3.2 Conduct successful outreach to sports leagues across Texas and neighboring states
- 3.3 Consider new Parks & Rec facilities such as pickleball, volleyball, and frisbee golf
- 3.4 Plan for and implement safety improvements of existing facilities
- 3.5 Plan for and implement aesthetic improvements of existing facilities
- 3.6 City Council requests to meet with Parks & Rec Director and City Manager to discuss ideas and brainstorm next steps in the Parks Plan including:
 - Work session, then tour Parks facilities with Parks & Rec Director
 - Discuss short-term vs. long-term Parks & Rec needs
 - Develop plan to survey citizens including bond exploration

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

- 4.1 Conduct public open houses to determine public wishes for Downtown
- 4.2 Council to approve a final Downtown Conceptual Design and authorize staff to implement
- 4.3 Consider an additional commercial district with retail and mixed-use offerings
- 4.4 Issue the RFP for a Comprehensive Plan update (hire firm by January 2023, then CIP (capital improvement plan) to follow
- 4.5 Explore downtown WiFi options including geofencing

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

- 5.1 PIO (Public Information Officer) to secure proposals for a new website design including:
 - Online forms and application portals (permitting, employment, variance requests, etc.)
 - Must be mobile responsive platform
 - Ensure ease of use and innovative utility of site
 - Include a portal to the Lockhart Economic Development Corporation website
- 5.2 Hire a consultant to 1) build a survey to ask the public what information they seek to find on the City of Lockhart website and 2) compare Lockhart website to other communities with high utilization of an innovative website
- 5.3 Streamline application processes of permits, developer proposals, engineering, employment, etc. to be placed on website (see 5.1)
- 5.4 Verify internet access at all City facilities



Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

- 6.1 Consider proposed sidewalk ordinance
- 6.2 Facilitate/incentivize more housing options including:
 - Rental housing options
 - Workforce housing options
 - Higher-income housing
 - Infill/revitalized housing within centers of commerce (existing or planned)
 - Senior/retiree housing
- 6.3 Continue to promote family-friendly events in Downtown
- 6.4 Encourage higher development standards (within state legislature constraints) to research modernization techniques and make recommendations to City Manager for consideration
- 6.5 Continue to implement Animal Control Audit recommendations
- 6.6 Continue to provide concerts on the square

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

- 7.1 Explore and increase film production permitting fees
- 7.2 Create and implement fees for banners, road closures, event special requests
- 7.3 Use grantwriter (see 2.8) to find and write grants that benefit the City of Lockhart and its residents
- 7.4 Conduct discussions between City Council and Staff regarding which items can/should be funded by certificates of obligation vs. bonds
- 7.5 Update/increase construction permit fees and impact fees
- 7.6 Explore a bond vote for the items proposed by Parks & Rec and Council from Goal #3
- 7.7 Explore the concept of a Community Foundation with community benefactor options including other communities who have successfully created and implemented a Community Foundation

City of Lockhart Leadership

The 2022 City Council and Management Team participating:

City Council:

Lew White, Mayor
Angie Gonzales-Sanchez, Mayor Pro-Tem
Brad Westmoreland, Councilmember At-Large
Juan Mendoza, Councilmember District 1
David Bryant, Councilmember District 2
Kara McGregor, Councilmember District 3
Jeffrey Michelson, Councilmember District 4

Management Team:

Steve Lewis, City Manager
Julie Bowermon, Director of Human Resources
Connie Constancio, City Secretary
Travis Hughes, Director of Parks & Recreation
Randy Jenkins, Fire Chief
Mike Kamerlander, Economic Development Director
Sean Kelley, Public Works Director
Pam Larison, Director of Finance
Bobby Leos, Electric Superintendent
Victoria Maranan, Public Information Officer
Bertha Martinez, Director of Library Services
Ernest Pedraza, Chief of Police





City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- ☒ Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- ☒ Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- ☒ Explore asking the county for grant writer assistance
- ☒ Establish fee schedule for fire plan reviews and inspections
- ☒ Considering increasing existing fees for applications and development fees
- ☒ Develop an Airport Business Plan
- ☒ Research options for additional records storage
- ☒ Transition staff department reports from monthly to quarterly
- ☒ Pursue agenda management process and software
- ☐ Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes

Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:

- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts

Progress Reporting

The following icons are used to document progress of the following goals and strategies:

	= Completed
	= On Target or In Progress
	= Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	

4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor	 IEDC business park development study completed. Future consideration by LEDC.	
5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready	 Mostly done. Site development will facilitate the remainder.	
6. Pursue prospects and developers and create a BRE (business retention and expansion) program	 Hiring a second Economic Development practitioner.	
7. Start investing in more property for growth	 IEDC study.	
8. Explore next industrial park	 IEDC study.	
9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs	 HOT Advisory Board created. Board training and funding processes under review.	
10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020	 LEDC Board hired Garner Economics January 2020	
11. Robust LEDC website	 Underway with EDSuite contract.	
12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- ☒ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- ☐ Did we adopt a new TIF policy?

of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____

\$ amount invested in parks in 2020? \$ _____

\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

of City-owned buildings we renovated or retrofitted? _____

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

☐ Did we court hospital providers?

☐ Did we sell the church property?

☐ Did we create a Youth Advisory Board?

☐ Did we implement downtown drainage improvements?

☐ Did we fully investigate issuing a street bond?

☐ Did we fully enforce trash clean up around town?

☐ Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

☐ # of new positions in 2020 and 2021? _____☐ Did we perform a staffing efficiency/compensation study?☐ Did we right-size our salaries based on that study by the end of 2020?☐ Did we develop new consistent policies and procedures regarding professional development of staff?☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?☐ Did we begin grooming current staff for future leadership roles?☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we upgrade our City server system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief's Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____%

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____%

☐ Did we develop a long-term public safety facilities plan?☐ Did we develop a public safety equipment replacement schedule?☐ Did we implement that new replacement schedule?☐ Did we research and record best practices across the country regarding public safety policy?☐ Did we make any modifications to our public safety policies based on that research?☐ Did we explore and evaluate Accreditation opportunities?☐ Did we implement new turn lane and traffic light improvements in 2020-2021?☐ Did we begin the TXDOT safety projects?☐ Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- ☐ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we reassess downtown development and tourism initiatives and who leads each?
- ☐ Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

☐ Which facilities did we improve the image of?

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

☐ How many City-owned buildings did we renovate or retrofit?

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- ☐ Did we perform a staffing efficiency/compensation study?
- ☐ Did we right-size our salaries based on that study by the end of 2020?
- ☐ Did we develop new consistent policies and procedures regarding professional development of staff?
- ☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?
- ☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?
- ☐ Did we begin grooming current staff for future leadership roles?
- ☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- ☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- ☐ Did we conduct a Technology Assessment?
- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- ☐ Did we upgrade our City operating system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

☐ Did we develop a long-term public safety facilities plan?

☐ Did we develop a public safety equipment replacement schedule?

☐ Did we implement that new replacement schedule?

☐ Did we research and record best practices across the country regarding public safety policy?

☐ Did we make any modifications to our public safety policies based on that research?

☐ Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	City Facilities: Maintenance and repairs
MENDOZA	4	City Facilities: Maintenance and repairs

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CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with USD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot of additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE		
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	General Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additonal money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would conscentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Westmoreland	Create a policy for the residency of future admininstrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 mintues of City Limis
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilites	Not sure what this includes; can asses all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recurit more businesses especailly retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonalbe cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart																					
Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																					
Electric Fund																					
2013 SIB Loan	30.81%		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																					-
																					-
Total Electric Fund P & I		-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																					
2006A Tax & Rev CO's	7.00%		20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%		486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%		49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%		82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I		-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																					
2015 Tax & Revenue	4.30%		42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
																					-
2016 GO Refunding	3.35%		7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
																					-
2013 SIB Loan	33.39%		77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
																					-
Total Sewer Fund P & I			126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total			1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015	2016	2017
						FebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJan		
\$14,124,890.00		TOTAL PROJECT COST						
\$2,068,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project						
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project						
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT						
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16			

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017															
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan				
		Construction	365 days	Thu 6/30/16	Thu 6/29/17																																								
\$1,355,516.00	6	SH130 WATER MAIN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001																																											
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																								
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																								
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																								
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																								
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																								
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																								
\$470,400.00	7	SH130 PUMP STATION PROJECT																																											
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																								
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																								
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																								
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																								
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT																																											
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																								
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																								
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																								
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																								
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																								
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																								
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main																																											
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																								
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																								
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																								
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																								
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																								
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																								