

PUBLIC NOTICE

AGENDA

LOCKHART CITY COUNCIL

November 15, 2022

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3RD FLOOR
LOCKHART, TEXAS**

6:30 P.M. WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issues discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Presentation of a Certificate of Appreciation to Ms. Beverly Haug recognizing her service as the Director of the Lockhart Housing Authority for almost 42 years. 5
- B. Presentation by the Guadalupe-Blanco River Trust (GBRT) to give an update about the Plum Creek Wetlands Preserve. 6-29
- C. Discuss minutes of the November 1, 2022 and November 7, 2022 Council meetings. 30-37
- D. Discuss confirmation of Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager. 38-40
- E. Discuss Resolution 2022-38 of the City Council of the City of Lockhart, Texas authorizing the Lockhart Economic Development Corporation to sale property and authorizing its President to negotiate and enter into sales contracts, execute a deed or deeds conveying land and all other documents pursuant to the sale of property located within Lockhart Industrial Park III previously acquired for a project being known as Project Future. 41-43
- F. Discuss Resolution 2022-39 authorizing the City Manager to enter into an updated Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for bridge replacement or rehabilitation for the North Blanco Street Bridge over Town Branch Creek. 44-50
- G. Discuss Ordinance 2022-61 of the City Council of the City of Lockhart, Texas amending the personnel policies of the City of Lockhart adding Section 4-6 (13) Sick Leave Pool Program Policy; providing for severability; providing for publication and providing an effective date. 51-58

- H. Discuss follow up to Park & Recreation capital and operational projects. 59-90
- I. Discuss authorizing the City Manager to seek proposals for the development of a space needs assessment for City Hall. 91-92
- J. Discuss the nomination of Lucy Knight to the Zoning Board of Adjustment by Councilmember Jeffry Michelson with a term to expire in November 2023. 93-97
- K. Discuss the nomination of Marcia Proctor to the Zoning Board of Adjustment by Mayor Lew White with a term to expire in November 2023. 98-105

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation. Pledge of Allegiance to the United States and Texas flags.

3. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.

4. PUBLIC HEARING/COUNCIL ACTION

- A. Hold a PUBLIC HEARING on Application ZC-22-29 by Robert D. Parker and discussion and/or action to consider Ordinance 2022-60 for a **Zoning Change** from *AO Agricultural-Open Space District* and *RLD Residential Low Density District* to *RMD Residential Medium Density District* on a total of 17.478 acres in the Cornelius Crenshaw League & Labor, Abstract No. 68, located at 1503 West San Antonio Street (SH 142). 106-120

5. CONSENT AGENDA

- A. Approve minutes of the November 1, 2022 and November 7, 2022 Council meetings. 121-128
- B. Accept confirmation of Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager. 129-131

- C. Approve Resolution 2022-38 of the City Council of the City of Lockhart, Texas authorizing the Lockhart Economic Development Corporation to sale property and authorizing its President to negotiate and enter into sales contracts, execute a deed or deeds conveying land and all other documents pursuant to the sale of property located within Lockhart Industrial Park III previously acquired for a project being known as Project Future. 132-134
- D. Approve Resolution 2022-39 authorizing the City Manager to enter into an updated Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for bridge replacement or rehabilitation for the North Blanco Street Bridge over Town Branch Creek. 135-141

6. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action to consider Ordinance 2022-61 of the City Council of the City of Lockhart, Texas amending the personnel policies of the City of Lockhart adding Section 4-6 (13) Sick Leave Pool Program Policy; providing for severability; providing for publication and providing an effective date. 142-149
- B. Discussion and/or action regarding follow up to Park & Recreation capital and operational projects. 150-181
- C. Discussion and/or action to consider authorizing the City Manager to seek proposals for the development of a space needs assessment for City Hall. 182-188
- D. Discussion and/or action to consider the nomination of Lucy Knight to the Zoning Board of Adjustment by Councilmember Jeffry Michelson with a term to expire in November 2023. 189-196
- E. Discussion and/or action to consider the nomination of Marcia Proctor to the Zoning Board of Adjustment by Mayor Lew White with a term to expire in November 2023.

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION

- Special Meeting will be held on Monday, November 21st at 6:30 p.m. to canvass the City of Lockhart November 8, 2022 General Election and to swear-in newly elected officials..
- City offices closed for Thanksgiving Day (November 24) and the day after (November /25).
- Christmas Tree Lighting (December 2).
- *A Christmas to Remember* Lighted Christmas Parade (December 3).

8. **COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST**

9. **ADJOURNMENT**

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 10th day of November, 2022 at 4:40 p.m.

CERTIFICATE

OF APPRECIATION

Presented to

Beverly Haug

In appreciation for your dedication and commitment to the community and the City of Lockhart for your loyal service as Director of the Lockhart Housing Authority from July 1, 1980 to March 31, 2022.

Presented this 15th day of November, 2022.

CITY OF
Lockhart
TEXAS

Lew White, Mayor

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Presentation by the Guadalupe-Blanco River Trust (GBRT) to give an update about the Plum Creek Wetlands Preserve.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: The last update the Council received by the GBRT was on February 18, 2020. The GBRT has worked on their Master Plan since then, and is at a point of updating the Council.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: Last update by the GBRT was February 18, 2020.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Update only.

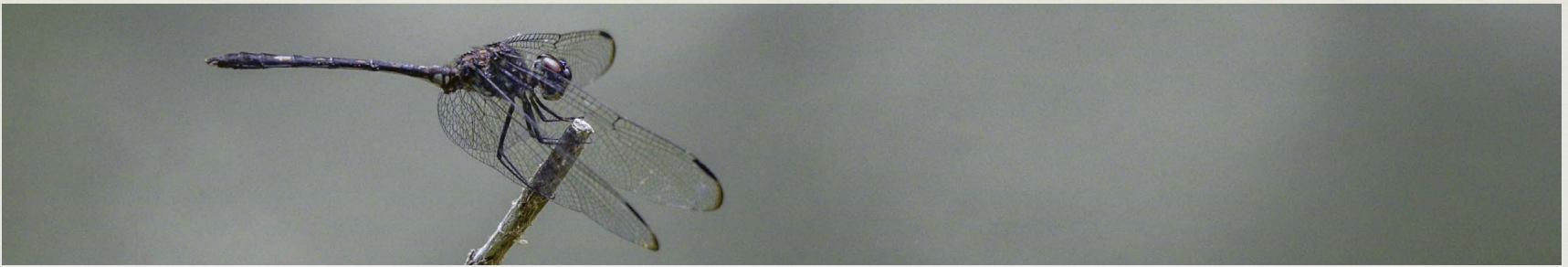
LIST OF SUPPORTING DOCUMENTS: Presentation



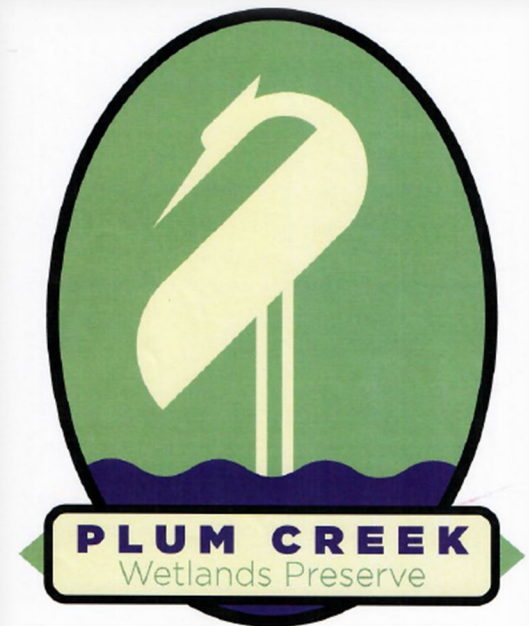
Lockhart City Council
November 15, 2022

Tyler Sanderson
Executive Director

Stephen Risinger
Conservation Manager



- Introduction from GBRT
- Brief History
 - TXDoT Mitigation
 - USACE Monitoring
 - Donation of property
 - GBRT management
- Current state of the preserve
- Master development plan
- Closing



Guadalupe-Blanco River Trust

- 501(c)(3) nonprofit
- Land trust
- Board of Trustees
- 2 staff
- Offices in Seguin, TX



Land trusts are charitable organizations that...

- Protect land for its natural, recreational, scenic, historic, or productive value
- Offer various conservation approaches
 - Acquire conservation lands
 - Educate
 - Engage communities
 - Provide technical assistance
 - Assist land stewardship
 - Advocate



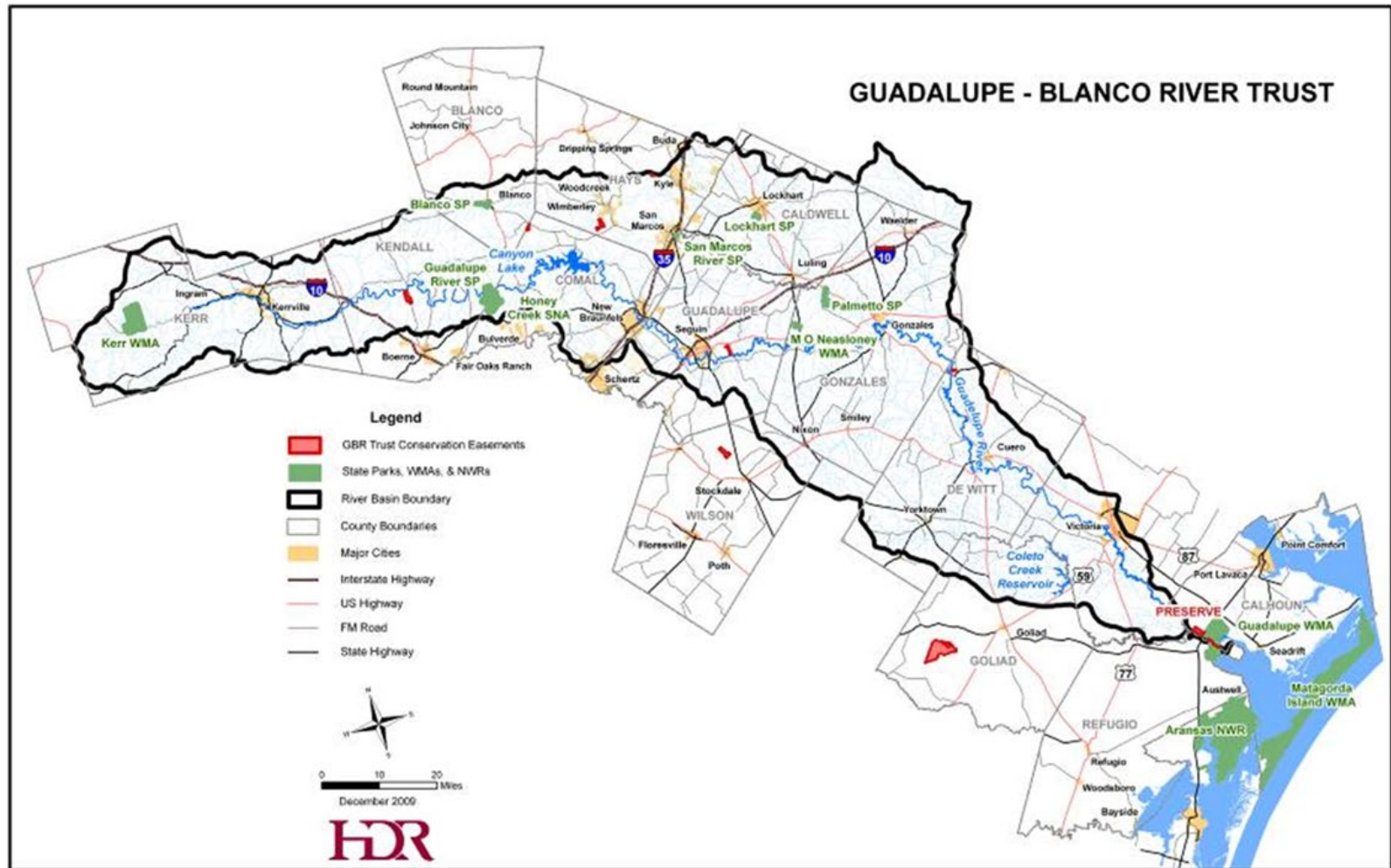
GBRT Board of Directors



- William A. Blackwell – President
- Oscar H. Fogle – Vice President
- Denis R. Mueller – Secretary/Treasurer
- Wilfred Korth
- Ronnie Luster
- Diane McMahon
- John P. Schneider, JR.
- Maggie Snow
- Stephen Wilson



...to preserve the unique natural heritage of the Guadalupe watershed for future generations, by protecting open landscapes, working farms and ranches, and wildlife habitat through conservation easements, education, and outreach that connects people to the water and the land.



Preserved 11,109 total acres to date:
10,027 conservation easement acres

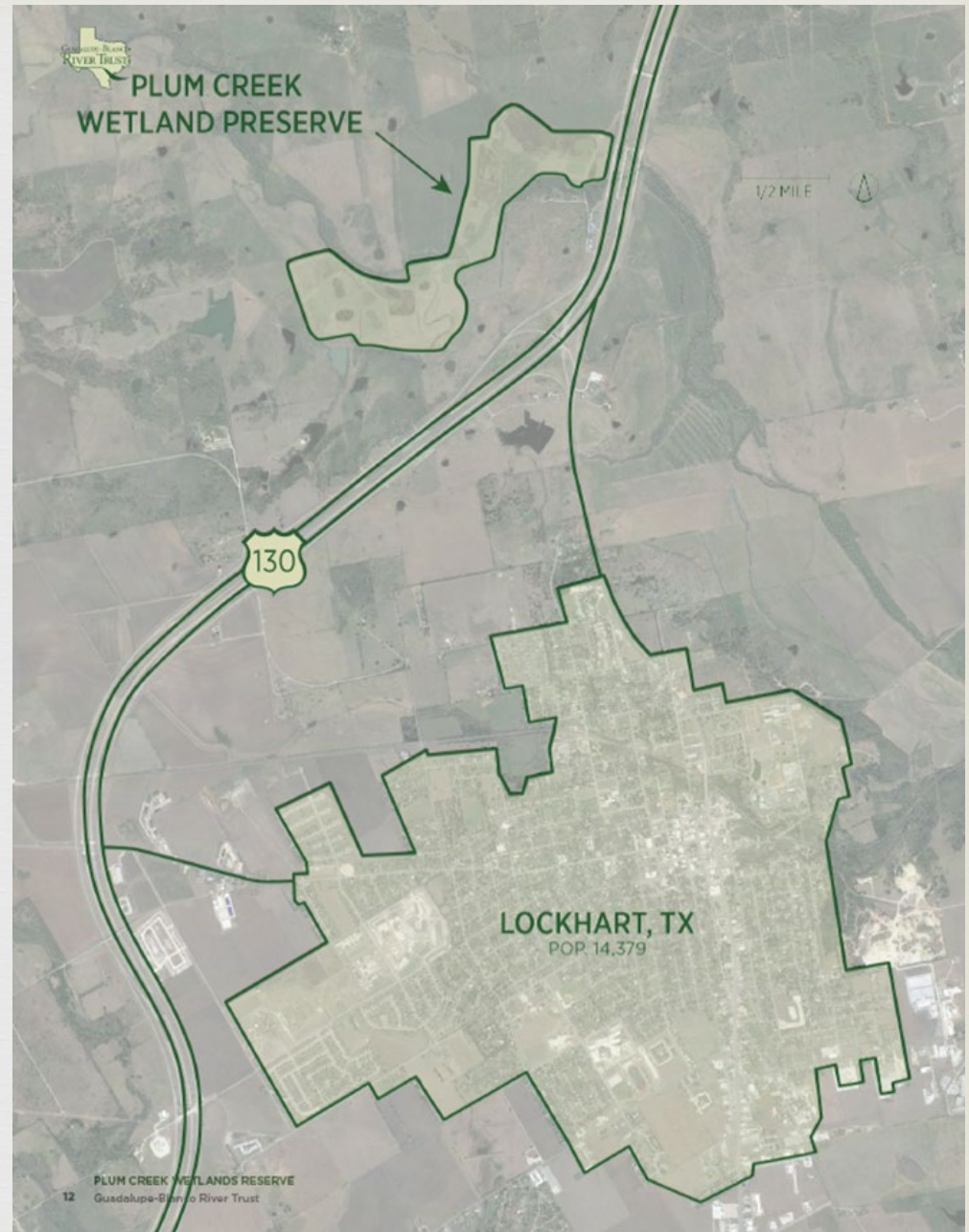
265 acres

24 surface water features

restored and constructed

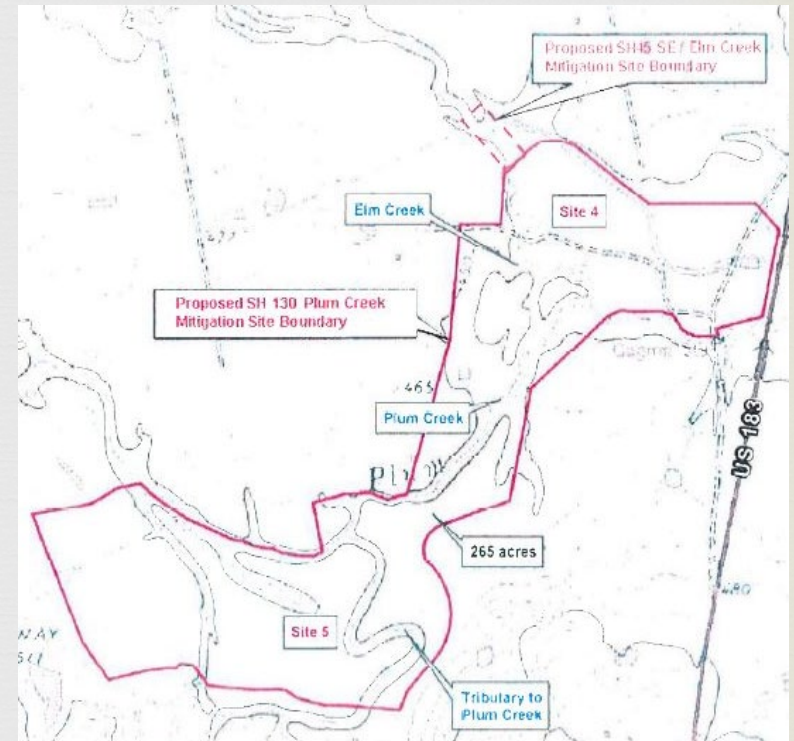
Over 2 miles of Plum Creek

6 intermittent tributaries



Construction of HWY 130

- TXDoT
- Damaged ~ 22 acres of wetlands
- USACE: Permittee Required Mitigation (PRM)
- Purchased the land
- Planned wetland restoration and construction
- Earth work and construction



PRM Monitoring Period



- Post construction and restoration activities
- USACE required 5-year monitoring
- Vegetation and hydrology fulfilled purpose
- TXDoT cleared of all requirements
- Donated property to GBRT

GBRT Management

Owned since 2014

Passively managed

2020 - more active management
- first annual Re-Leaf event

2021 - hired new staff
- more volunteer events
- master planning began

2022 - secured restoration grant
- Re-Leaf expanded
- more active management
- completion of master plan





Detailed Compensatory Mitigation Plan

2003

Lone Star Infrastructure compiled a package for the property design, including site requirements, compliance, accessibility standards, safety, and other considerations.

As the permittee for wetland mitigation, TXDOT created a proposed plan to utilize the now PCWP as a mitigation site. The plan set goals and objectives, proposed the mitigation activities to include design, construction, hydrology, plantings, and it set performance standards.

Plum Creek Design Package

2007



TXDOT released for construction the design package, or "As-Built." The plan includes all relevant surveys and designs for constructing roads and trails, low water and stream crossings, bridges, parking lot and entrance, bathrooms, bio-retention ponds, emergent wetlands, deep ponds, and other land alterations.



Mitigation Construction Plans

2008

Upon acceptance of PCWP, the GBRT board and Staff created a concept summary for preliminary property use. The summary included management goals and outlined the top three priorities for GBRT's use of PCWP.

Project Concept Summary

2014



This report identified and addressed the immediate needs of the PCWP. During this review, the ANCA Peer Consult Team identified vital areas where GBRT needed input, surveyed community stakeholders, and interviewed Staff, Board, and partners. The report provided recommendations, considerations, and observations for the development of a nature center at PCWP and outlined the process of creating a nature center.



Peer Consultation: Association of the Nature Center Administrators

2016

A Texas State University MBA Capstone team created a marketing report. The analysis focused on internal and external resources, potential partnerships, target stakeholders, market research and data, brand and marketing strategies, and alternatives. Adams Environmental, Inc. Developed a Land Management Plan. The plan provides site maps, natural site attributes, recommendations for natural resource management procedures, and a land monitoring plan.

Marketing Planning Report & Land Management Plan

2020



A UTSA Design-Build architecture class created student-led site development plans for the desired infrastructure at PCWP. A final "master plan" project laid out designs and concept imagery for large-scale development of PCWP, including buildings, trails, and other community nature center needs.



Engineering/Architectural

2021

Master Planning

AMENITIES RECOMMENDATIONS

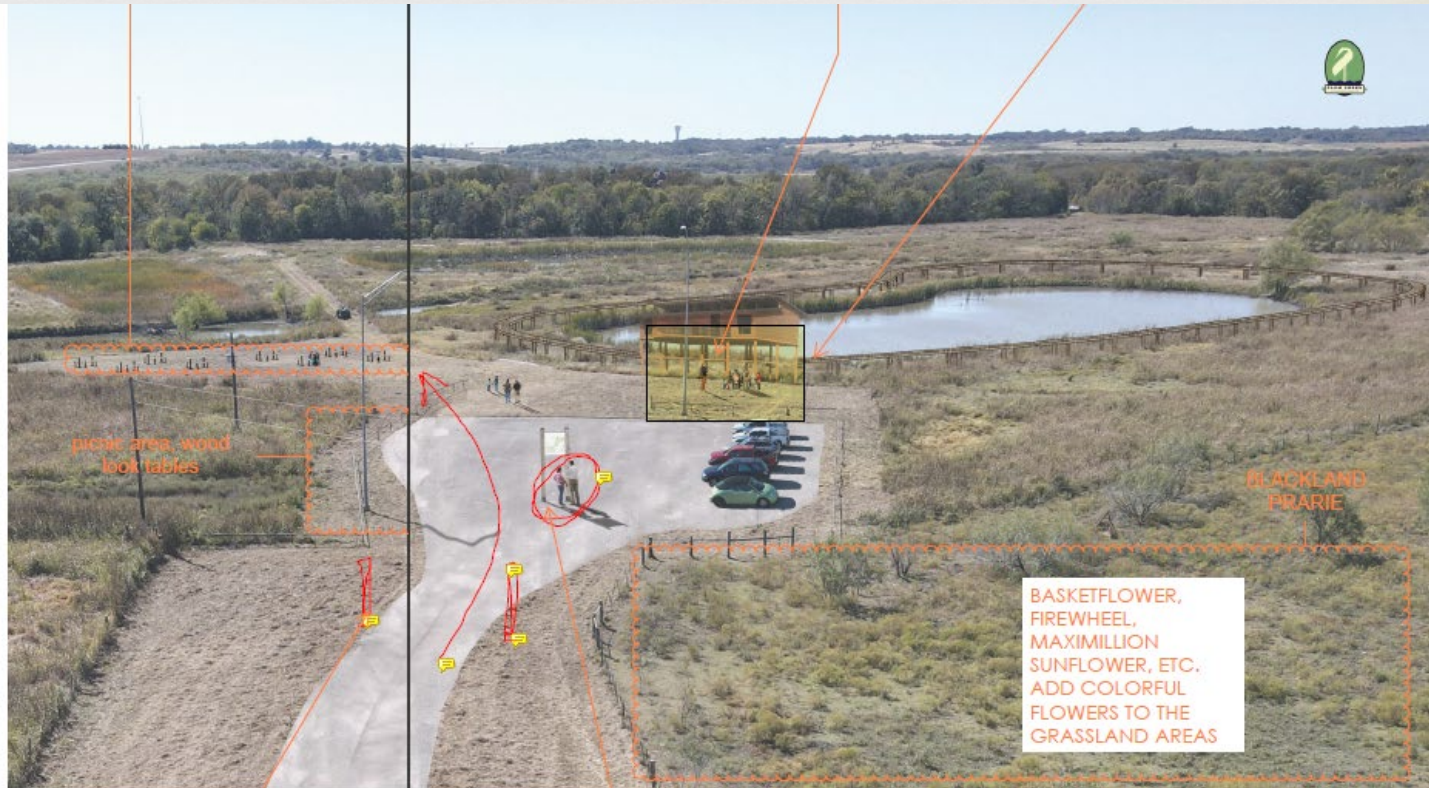
A Nature Center, bunkhouses, various forms of signage, a nature scape, and other low-impact recreation fixtures are all elements that comprise the desired amenities for the Preserve. Paying close attention to installing our amenities with great care will define the preserve experience; durable and well-placed site furnishings can improve the look of the Preserve, accommodate gatherings efficiently, and minimize negative impacts on the landscape. Since the site is almost entirely in the 100-year floodplain, all amenities will be elevated or constructed to withstand flood events.

The recommendations aim to improve the amenities within the Preserve in strategic ways that can be implemented over time as funding is available.

LOW IMPACT DESIGN AND GREEN INFRASTRUCTURE

Low Impact design (LID) refers to systems and practices that replicate natural processes during the planning and construction of amenities. LID principles will be used in the planning and implementation of all added amenities in order to conserve the natural space, minimize development impacts, integrate storm water protection, and implement pollution prevention, proper maintenance, and public education programs. Examples of these practices include rainwater harvesting, permeable pavement, rain gardens, bioswales, and vegetated buffer strips.

Green Infrastructure design techniques will improve the energy and resource efficiency of the planned amenities by utilizing renewable resources, reducing energy consumption, and using local and sustainable materials.



the main entrance road. A parking island could be the center of the lot, outfitted with a welcome sign, property map, site use rules, and native vegetation.

WAY-FINDING PORTAL

Headquarters

Upon parking, guests should enter the designated public use area up the boardwalk ramp to the nature center and visitor deck. ADA access is available.

Nature Center

GREENERY AROUND

A large single-room facility should be designed to blend into the landscape and incorporate extensive window views, focusing attention on the natural area below. This facility would have rotating exhibits, a site history, and refreshments. As the first stop for guests, the nature center is the central location for information, safety, and congregation. The nature center could be available for public use during open days and hours. The facility could be available for rent or by appointment when PCWP is closed to the public.

Restrooms

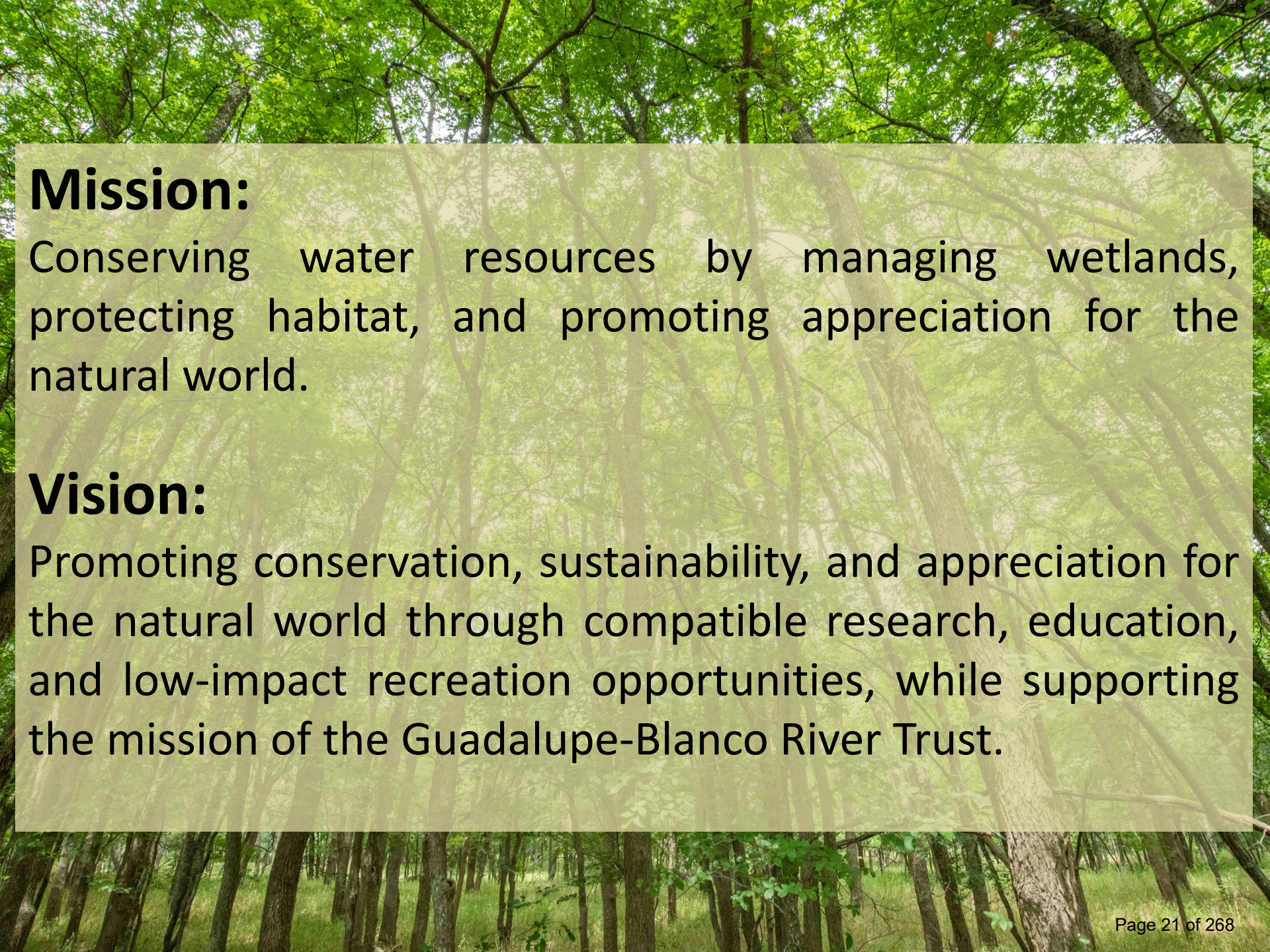
Conceptual entrance render: LPA Design Studios

FRONT ENTRANCE PARKING

First Impressions are essential as visitors enter PCWP. An entrance gate offers site security and

PCWP PLANNING COMMITTEE

Name	Title	Organization
Jason Biemer	Plum Creek Water shed Partnership Member/Master Naturalist	Lost Pines Master Naturalist / Plum Creek Partnership
Virginia Condie	Executive Director	San Marcos River Foundation
John DeFillipo	Director	John Bunker Sands Wetland Center
Oscar Fogle	Respected Area Rancher	Oak Hill Ranch
Joann Garza-Mayberry	Texas Game Warden V	TPWD
Sangcchul Hwang Ph. D.	Associate Professor Ph. D. Civil Engineering	Ingram School of Engineering Texas State University
Wilfred Korth	Retired Chief Ranger	Colero Creek Park
Christina Lopez	Water shed Coordinator	Plum Creek Water Shed Partnership
Cinde Thomas-Jimenez	Environmental Education Administrator	Guadalupe-Blanco River Authority (GBRA)
Joshua Tuck	National Park Service	National Park Service
Tyler Sanderson	Executive Director	PCWP/GBRT
Stephen Risinger	Conservation & Stewardship Director	PCWP/GBRT



Mission:

Conserving water resources by managing wetlands, protecting habitat, and promoting appreciation for the natural world.

Vision:

Promoting conservation, sustainability, and appreciation for the natural world through compatible research, education, and low-impact recreation opportunities, while supporting the mission of the Guadalupe-Blanco River Trust.

- 
- A large, leafy tree with a thick trunk and dense green foliage dominates the upper half of the image. The tree's branches spread out across the frame. Below the tree, a grassy field with some taller, dry-looking grass in the foreground stretches towards a line of more trees in the distance. The sky is overcast with soft, grey clouds. A semi-transparent yellow rectangular box is overlaid on the lower two-thirds of the image, containing three bullet points.
- **Goal 1:** Protect, maintain and enhance the wetland, riparian and additional wildlife habitat on the property.
 - **Goal 2:** Provide scientific and educational opportunities related to water, wildlife and conservation.
 - **Goal 3:** Provide appropriate outdoor recreational opportunities while protecting the conservation values of the property.

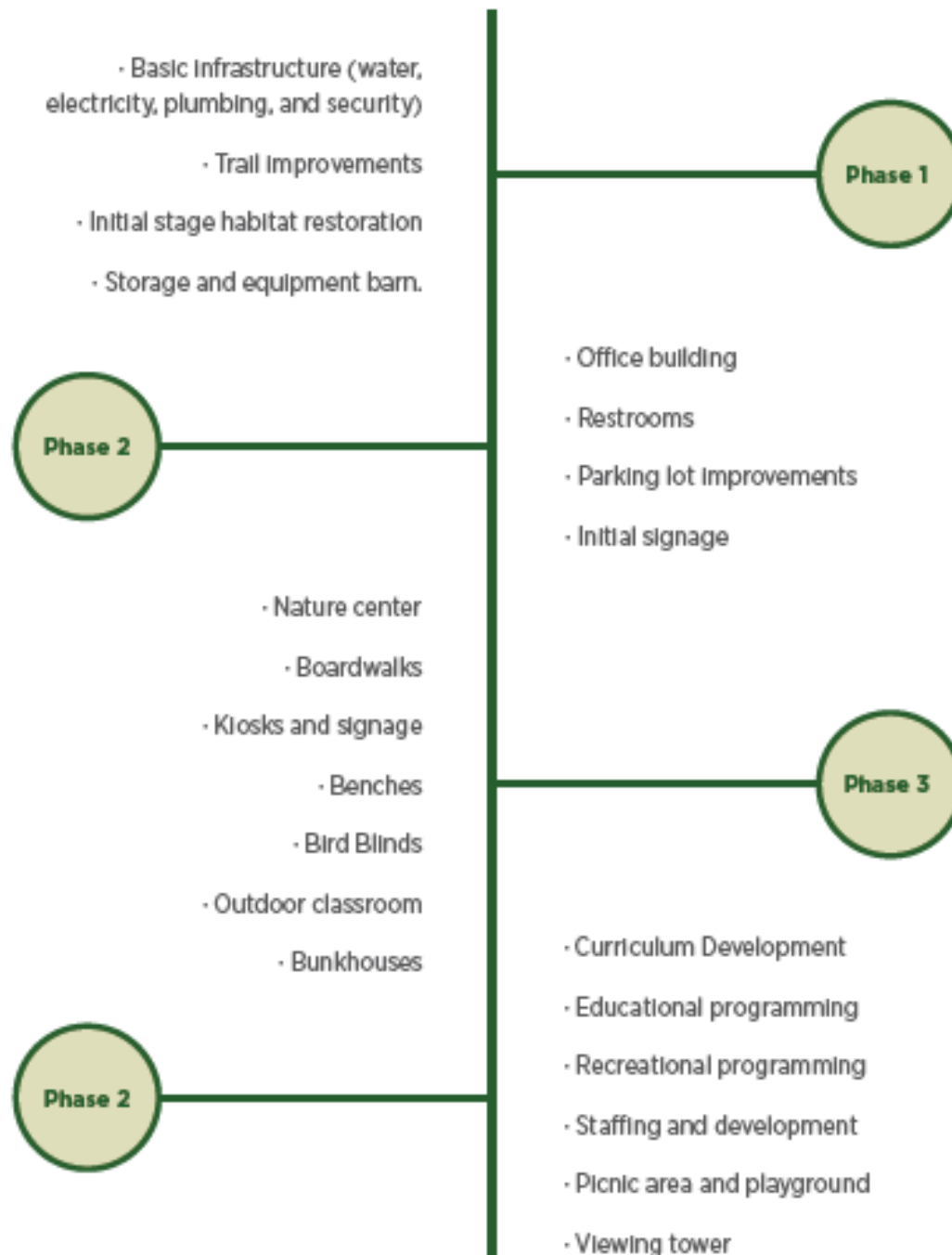


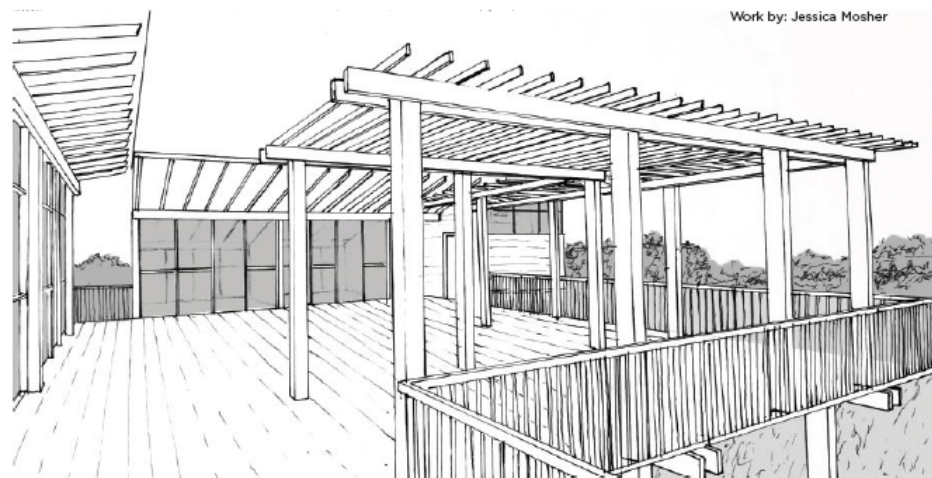
Plum Creek Wetland Preserve Site Plan

-  HEADQUARTERS
-  VIEWPOINT
-  CAMP
-  BUNK HOUSES
-  PARKING
-  BIRD BLIND
-  HOG TRAPS
-  OUTDOOR CLASSROOM

-  HIGHWAY
- 
- 
- 

500 FT



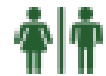


Concept designs by UTSA Architecture students

Amenities to be Offered



Nature Center



Restrooms



Office



Outdoor Classroom



Picnic Area and Playground



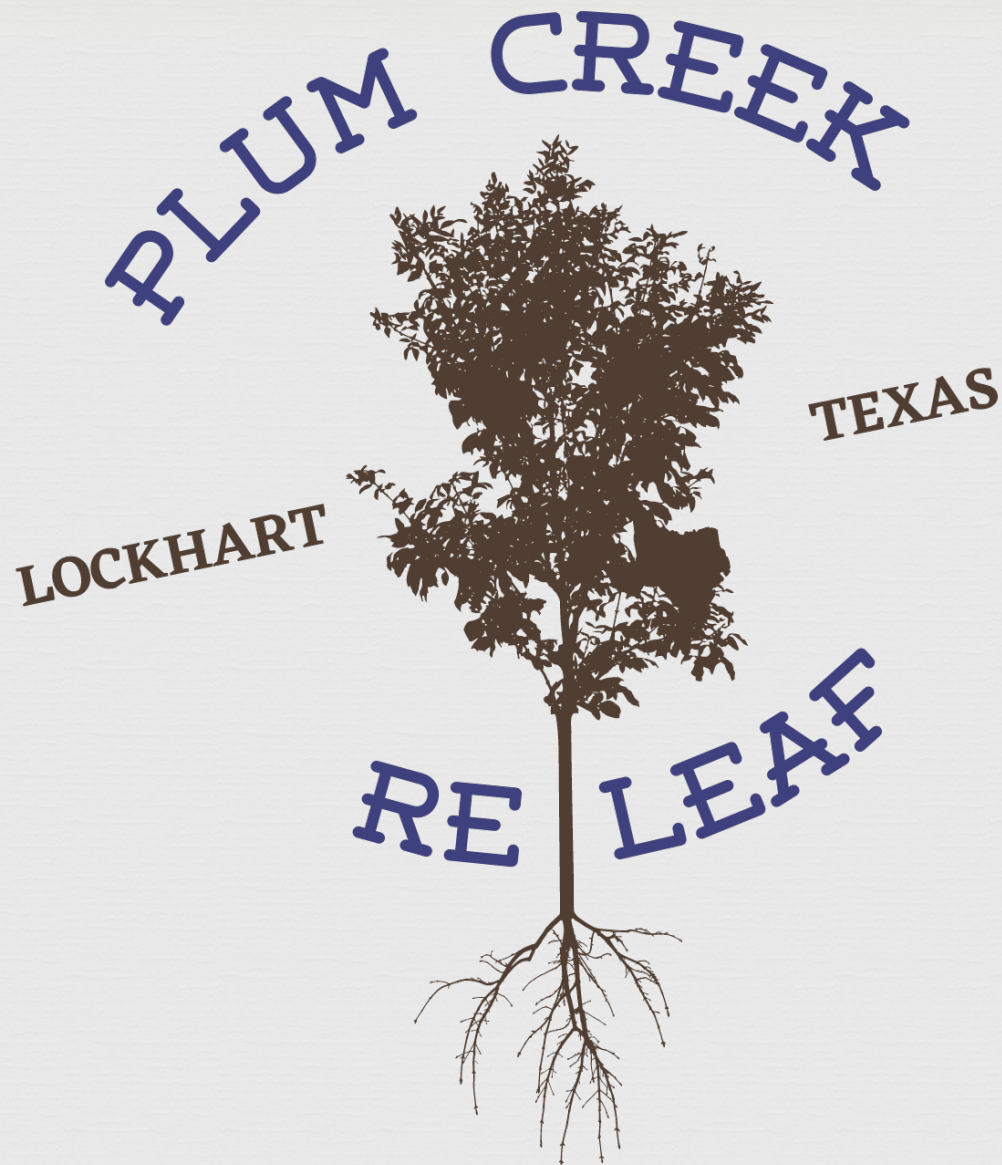
Trail-head



Boardwalks



Bird Blinds



December 9 and 10 from 9:00 am – 3:00 pm

Plum Creek Re-Leaf

- Bi-annual volunteer event
- Training and instruction
- Workshops, food and t-shirts
- Reforestation: December
- Prairie Planting: March/April



Tyler Sanderson, Executive Director

tyler@gbrtx.org

Phone: 830.560.3981

Stephen Risinger, Conservation Manager

Stephen@gbrtx.org

Phone: 830.632.8263

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Follow us on Instagram: gbrivertrust



www.gbrtx.org

Questions?

**REGULAR MEETING
LOCKHART CITY COUNCIL**

NOVEMBER 1, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Julie Bowermon, Civil Service/HR Director
David Fowler, Senior Planner

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Sean Kelley, Public Works Director
Dan Gibson, City Planner

Citizens/Visitors Addressing the Council: William Wachel of TRC Engineers and Kylie Mycock of Rialto Studios; and Clifton Jones of 142 Partnership.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT. (30% DESIGN REPORT)

Mr. Kelley stated that TRC will be providing a project update at the 30% design milestone. At this stage, the major design elements are defined. Also, the baseline budget, schedule, and cost estimate are established. The progress report by TRC Engineering and Rialto Studio will also address the following:

- Geotechnical Report, Surveying and Photometric Outcome
- Updated Project Cost Estimate
- Refined Project Limits
- Results of 30% Design Plans
- Stakeholder Meeting Take Aways
- Proposed Construction Phasing

Mr. Kelley stated that the Stakeholder meeting feedback is a result of TRC's individual meetings with downtown business owners that were held the week of October 17-20. Finally, in January 2023, staff will receive the 60% plans from TRC that will include utility plans, identifying potential conflicting components, and to refine the material quantities needed for the project. Council will be updated about the progress shortly thereafter.

William Wachel of TRC Engineers and Kylie Mycock of Rialto Studios provided the update.

B. DISCUSS MINUTES OF THE OCTOBER 18, 2022 AND OCTOBER 24, 2022 COUNCIL MEETINGS.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS RESOLUTION 2022-35 APPROVING THE CITY OF LOCKHART 2022 CERTIFIED APPRAISAL ROLL FOR THE TAX YEAR 2022.

Ms. Larison stated that Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart for the Certified Appraisal Roll, with tax amount presented by the Caldwell County Appraisal District for the 2022 tax year. The 2022 Certified Appraisal Roll contains final amounts due totaling \$7,059,211.33 (\$1,764,745.23 for Debt Service). Ms. Larison recommended approval. There was discussion.

D. DISCUSS THE 4TH QUARTER FISCAL YEAR 2022 INVESTMENT REPORT.

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. There was discussion regarding the 4th Quarter Investment Report for Fiscal Year 2022, ending September 30, 2022. Ms. Larison recommended approval.

E. DISCUSS A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND GRANT DEVELOPMENT SERVICES FOR THE U.S. DEPARTMENT OF COMMERCE- ECONOMIC DEVELOPMENT ADMINISTRATION GRANT (08-79-05656) TO PROVIDE PROFESSIONAL SERVICES (GRANT ADMINISTRATION) TO SUPPORT THE CONSTRUCTION OF APPROXIMATELY 2.5 MILES OF WASTEWATER LINE TO THE LOCKHART INDUSTRIAL PARK III AND APPOINTING THE MAYOR TO SIGN THE CONTRACTUAL AGREEMENT FOR PROFESSIONAL SERVICES, IF APPROVED.

Mr. Kelley stated that the City of Lockhart was awarded an Economic Development Administration (EDA) Grant from the U.S. Department of Commerce in the amount of \$2,100,000 to install approximately 2.5 miles of wastewater lines between the Larrimore Wastewater Treatment Plant and the new Lockhart Industrial Park. This grant requires the use of and funds professional services to administer the grant. Three grant administration firms were solicited to submit proposals for administrative and planning services. The Grant Administration Evaluation Team (Sean Kelley-Public Works Director, Joe Chavira-Water/Wastewater Supervisor, and John Eddleton-Street Supervisor) reviewed two project specific proposals from qualified grant administration firms using qualification criteria. The firm selected by the Evaluation Team as the most qualified was Grant Development Services. The evaluation of proposals is provided for the Council's review. Mr. Kelley recommended approval. There was discussion.

F. DISCUSS RESOLUTION 2022-36, SETTING THE DATE OF THE PUBLIC HEARING FOR THE ANNEXATION OF 197 ACRES OUT OF THE FRANCES BERRY SURVEY, ABSTRACT NUMBER 2, CALDWELL COUNTY, TEXAS, GENERALLY LOCATED SOUTH OF STATE PARK ROAD (FM 20), WEST OF TWIN ISLAND DRIVE, AND EAST OF ARENA ROAD.

Mr. Fowler stated that this item is the consideration of the resolution to set the public hearing date for the annexation of 197 acres of extraterritorial jurisdiction (ETJ) in the southwest part of the city, known as the "donut hole." The owners of nine parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties

cover 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. The proposed resolution would set the public hearing date for December 6, 2022, and authorize the city manager to create a service plan for the annexation area. The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule. Mr. Fowler recommended approval. There was discussion.

G. DISCUSS ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND SETTING FORTH CRITERIA FOR THE INCENTIVE. (TABLED OCTOBER 18, 2022)

Ms. Bowermon stated that during the previous Council meeting on October 18, 2022, staff presented an ordinance to consider increasing the current police officer hiring incentive and a one-time retention incentive for current Lockhart police officers. During that meeting, Council authorized two one-time retention incentive payments to Lockhart Police Officers. The first incentive, in the amount of \$2,500 to be processed immediately and a second one-time retention incentive payment of \$2,500 to be processed no later than January 31, 2023. However, Council tabled the hiring incentive increase and requested that it be placed on the November 1, 2022 City Council agenda. There is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies each. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages. It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held October 22, 2022. Two certified police officers applied for the exam. The Police Department is currently evaluating the two applicants. The Police Department currently has four officer vacancies, one lieutenant vacancy, and one captain vacancy. The Department currently has four cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have two sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter. To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in two payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program. If any certified officers are hired from the October 22, 2022 exam (at which time the hiring incentive was \$5,000), staff respectfully asks that the recently approved \$5,000 retention incentive payment (\$2,500 and \$2,500) be extended to them as well, due to not being hired prior to the hiring incentive being increased. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:19 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-28 BY BEN TOLSON OF AQUILA COMMERCIAL ON BEHALF OF CLIFTON JONES OF 142 PARTNERS, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-59 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO 8.06 ACRES CMB COMMERCIAL MEDIUM BUSINESS DISTRICT AND 54.56 ACRES RHD RESIDENTIAL HIGH DENSITY DISTRICT ON A TOTAL OF 62.62 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, FRANCIS CASTILLO SURVEY, ABSTRACT NO. 85, MARTIN MCFERRIN SURVEY, ABSTRACT NO. 204, AND WILLIAM HOUSE SURVEY, ABSTRACT NO. 15, LOCATED AT 132 CLARK LOOP.

Mayor White opened the public hearing at 7:31 p.m.

Mr. Fowler stated that the applicant is interested in developing the subject property as a mix of commercial and multi-family residential land uses. The current AO zoning does not allow for these uses, so a zoning change has been requested for CMB and RHD, which would allow the type of development desired. The applicant proposes to locate the CMB commercial zoning at the intersection of West San Antonio Street and FM 2720, while the multifamily area would largely be located along the north side of West San Antonio Street (FM 142). The proposed rezoning is partially consistent with the Future Land Use Map in that the area proposed for CMB is shown as part of a larger heavy commercial node, while the remainder of the property proposed for multifamily development in the RHD district is shown as Light-Medium Commercial. The property is adequately served by City water and wastewater, although the wastewater connection is north of the railroad tracks on the east side of FM 2720. The Texas Department of Transportation (TxDOT) would need to approve any vehicular access points and possibly require traffic mitigation for both West San Antonio Street and FM 2720. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Clifton Jones of 142 Partnership requested approval of the zoning change. He provided details about the plans of developing the property. The first phase would include apartment complexes with commercial businesses added in the future.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:42 p.m.

Councilmember McGregor made a motion to approve Ordinance 2022-59, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the October 18, 2022 and October 24, 2022 Council meetings.
- 5B: Approve Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022.
- 5C: Accept the 4th Quarter Fiscal Year 2022 Investment Report.
- 5D: Approve a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce- Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved.
- 5E: Approve Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road.

ITEM 6-A. DISCUSSION AND/OR ACTION REGARDING PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT (30% DESIGN REPORT)

Councilmember Mendoza made a motion to accept the report. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND SETTING FORTH CRITERIA FOR THE INCENTIVE. (TABLED OCTOBER 18, 2022)

Councilmember Bryant made a motion to approve Ordinance 2022-56, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Dia de Los Muertos Celebration at the Square near the Library - November 4.
- Texas Monthly BBQ Fest - November 5-6.
- Election Day - November 8.
- City Offices closed for Veteran's Day - November 11.
- Update regarding filling the Police Chief vacancy.
- Update regarding the Texas Monthly BBQ Fest road closures.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland shared an experience about finding an old photo of a veteran, which the family was appreciative of receiving it.

Councilmember Mendoza encouraged everyone to vote. He stated that he attended a tour of the Bluebonnet Electric building.

Mayor Pro-Tem Sanchez expressed best wishes to the Lockhart Lions football team. She congratulated the Special Olympians for a successful event. She wished all candidates best of luck during the November 8, 2022 General Election.

Councilmember McGregor thanked all for public safety measures that kept everyone safe on Halloween.

Councilmember Bryant thanked city staff for their work. He thanked LISD staff and students for their dedication.

Councilmember Michelson thanked staff for their work during the Texas Monthly BBQ event.

Mayor White thanked staff for their work. He congratulated the Lockhart Lions football team for making the playoffs. He wished all candidates best of luck and he encouraged everyone to vote.

Mayor Pro-Tem Sanchez congratulated Margaret Sanchez for being acknowledged for giving 49 plus years of service as a Lockhart ISD teacher, whom will continue teaching.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:00 p.m.

PASSED and APPROVED this the 15th day of November 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**SPECIAL MEETING
LOCKHART CITY COUNCIL**

NOVEMBER 7, 2022

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Council absent:

Councilmember David Bryant

Staff present:

Steven Lewis, City Manager
Victoria Maranan, Public Information Officer

Connie Constancio, City Secretary
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: None.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

**ITEM 2-A. DISCUSSION AND/OR ACTION REGARDING CONFIRMATION OF THE CITY
MANAGER'S APPOINTMENT OF AN INTERIM POLICE CHIEF.**

Mr. Lewis stated that resumes were received from several individuals and that two candidates were interviewed for the position. After conducting the interviews, staff chose to recommend the appointment of Kevin Lunsford of Huntsville as the interim police chief. Mr. Lewis provided details about Chief Lunsford's public safety background, and he recommended confirmation of the appointment.

There was discussion regarding the proposed work schedule since Chief Lunsford's permanent residence is outside the city limits, lodging and the proposed term of approximately six months.

Mayor Pro-Tem Sanchez made a motion to confirm the City Manager's appointment of Kevin Lunsford as the interim police chief. Councilmember McGregor seconded. The motion carried by a vote of 6-0.

**ITEM 2-B. DISCUSSION AND/OR ACTION TO CONSIDER INTERLOCAL COOPERATIVE
AGREEMENT BETWEEN CALDWELL COUNTY AND THE CITY OF LOCKHART FOR
LAW ENFORCEMENT SERVICES.**

Mr. Lewis stated that the Interlocal Cooperative Agreement is being considered in the event that there is a need for temporary public safety assistance in the event that staffing shortage occurs in the future. The initial term of the agreement is six months with the provision to extend it if both entities agree. He provided details about the contents of the agreement, and he recommended approval. If approved, the Caldwell County Commissioners Court will consider the interlocal agreement at their next meeting.

There was discussion about considering recruitment of public safety assistance from other agencies, such as the Texas Department of Public Safety. Mr. Lewis replied that the standard emergency management protocol is to seek public safety assistance from a local entity, such as the Sheriff's office and Constables. Seeking assistance from the Texas Department of Public Safety would be in an emergency.

ITEM 3. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

PASSED and APPROVED this the 15th day of November 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss confirmation of Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: In 2017, Mr. Sanders was appointed to fill the unexpired term of long time serving Civil Service Commissioner Mr. Doug Shomette. That term expired January 1, 2020. Mr. Sanders was then reappointed for an additional three (3) year term which will expire January 1, 2023. Mr. Sanders has graciously agreed to continue serving on the commission for an additional three (3) year term expiring January 1, 2026.

Mr. Sanders has previously served the community as Mayor, Councilmember, on various boards, and as a volunteer. Both the City Manager and Civil Service Director concur that he has been, and will continue to be, an asset to the Civil Service Commission.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Both the City Manager and Civil Service Director respectfully recommend that Council confirm, by vote, the reappointment of Mr. Raymond Sanders.

LIST OF SUPPORTING DOCUMENTS: History - October 15, 2019 City Council minutes

HISTORY

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B. DISCUSS PROPOSAL FOR PREMIER PROTECTIVE SERVICES TO PROVIDE UNARMED, UNIFORMED, STATE LICENSED SECURITY OFFICER SERVICES AT THE CITY OF LOCKHART DR. EUGENE CLARK LIBRARY AT A COST OF \$16.85 PER HOUR AND AUTHORIZING THE MAYOR TO EXECUTE ALL REQUIRED DOCUMENTS.

Ms. Bowermon stated that security guard services have been in place at the Library since March 2017. When the Lockhart Independent School District (LISD) is in session, the security guard is present in the library in the afternoons and all day on Saturdays. On days that LISD is not in session, for example Spring and Summer breaks, the guard is present for a majority of the hours that the library is opened. 4J Security Services provided security services at the Library in the past year. They elected to end providing security services as of August 2019.

Request for proposals were sought in compliance with State law. Four proposals were received. Universal Security Guard Association submitted the lowest proposal. However, their proposal was incomplete and was therefore rejected. Premier Protective Services submitted the second lowest proposal. Reference checks have been performed and show a history of satisfied customers. The company will provide general liability and workers' compensation insurance. If approved, Premier Protective Services anticipates having a guard in place by October 21, 2019. The proposed agreement allows for termination if services are not satisfactory to the city. Ms. Bowermon recommended approval. There was discussion.

C. DISCUSS CIVIL SERVICE COMMISSION MEMBER REAPPOINTMENT OF MR. RAYMOND SANDERS FOR A THREE (3) YEAR TERM AS RECOMMENDED BY THE CITY MANAGER.

Ms. Bowermon stated that in 2017, Mr. Sanders was appointed to fill the unexpired term of long-time Civil Service Commissioner, Mr. Doug Shomette. The term will expire January 1, 2020. Mr. Sanders has graciously agreed to continue serving on the commission for an additional three-year term expiring January 1, 2023. Ms. Bowermon recommended approval.

D. DISCUSS INTERLOCAL COOPERATION AGREEMENT BETWEEN THE LOCKHART INDEPENDENT SCHOOL DISTRICT (LISD) AND THE CITY OF LOCKHART FOR A SCHOOL RESOURCE OFFICER DURING THE 2019-2020 SCHOOL YEAR.

Chief Pedraza stated that the interlocal agreement between the LISD and the City of Lockhart is to provide two School Resource Officers (SRO) for the school year 2019-2020. The purpose of this agreement is to set forth guidelines to ensure that the Lockhart Police Department and LISD have a shared understanding of the role and responsibility of each in maintaining safe schools, improving climate, and supporting educational opportunities for all students. One officer will be assigned to the Junior High School and one officer will be assigned to the High School. Chief Pedraza recommended approval. There was discussion.

E. DISCUSS ORDINANCE 2019-25 AMENDING THE LOCKHART CODE OF ORDINANCES, CHAPTER 58, UTILITIES, SECTION 58-141, ENTITLED "DEFINITIONS" AND SECTION 59-142 ENTITLED "WATER RATES" ADJUSTING WATER RATES TO COVER INCREASED COSTS OF NEW WATER SUPPLY LAND LEASES AND FOR NEW WATER SUPPLY DEBT PAYMENTS. THIS ORDINANCE SHALL BECOME EFFECTIVE WITH THE FIRST UTILITY BILLING CYCLE IN NOVEMBER 2019.

Ms. Larison stated that the ordinance sets rates to provide revenue that are reflected in the Fiscal Year 2019-2020 budget to cover costs associated with the new water supply land leases and for new water supply debt payments. Information about the new water supply project was provided to Council and the public in September 2018 by the Carrizo Water Supply Project with the Guadalupe-Blanco River Authority (GBRA) and its costs effect on the City of Lockhart. Intermittent rate increases are scheduled until 2034 to cover these costs. The Fiscal Year 2019-2020 water rate increase is no more than 1.67% and varies for residential, commercial and industrial use. Ms. Larison recommended approval. There was discussion.

HISTORY

Mr. Gibson stated that this is the third application submitted for rezoning of the subject property since last July. The first two, which were denied, were for rezoning from AO to RMD. This application is for rezoning to RLD. The 2.749-acre area proposed to be rezoned is part of a 68-acre tract. The applicant desires to construct one or more single-family dwellings on the property. The RLD district allows only one dwelling per lot, so the property will have to be subdivided if there is to be more than one home constructed. The applicant plans to eventually develop the entire 68 acres, which will require extensive public infrastructure, further rezoning, and platting at that time. The proposed rezoning abuts an existing large area already zoned RLD, so it would simply be an expansion of that area. Current traffic is relatively low due to the limited number of homes along North Pecos Street. If rezoned to RLD and subdivided along the North Pecos Street frontage, a maximum of three lots would be possible without constructing an internal public street. Three additional dwelling units would slightly increase traffic on the dead-end street, but the street is currently not congested. A new single-family dwelling would be compatible with the existing homes located along North Pecos Street. The requested RLD zoning classification is consistent with the Lockhart 2020 Land Use Plan map designation of Low Density Residential for the area where the subject property is located. Three letters of support were received from owners of nearby lots, including an adjacent lot, and one owner of property within 200 feet spoke in opposition at the Planning and Zoning Commission meeting. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Thomas Blauvelt, 1602 Magpie Cove, Austin, stated that he intends to build two single-family homes as opposed to his original plan of building a duplex. He requested approval of the zoning change to RLD.

Mayor White requested citizens in favor of and against the zoning change to address the Council. There were none. He closed the public hearing at 8:05 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-24 AMENDING PROPERTY KNOWN AS 2.749 ACRES IN THE BYRD LOCKHART SURVEY, ABSTRACT NO. 17, LOCATED AT 1621 NORTH PECOS STREET, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT.

Councilmember McGregor made a motion to approve Ordinance 2019-24, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson requested to pull consent agenda item 5G.

Councilmember McGregor made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, 5F, and 5H. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve minutes of the City Council meetings of September 3, 2019 and September 17, 2019.

5B: Approve proposal by Premier Protective Services to provide unarmed, uniformed, state licensed security officer services at the City of Lockhart Dr. Eugene Clark Library at a cost of \$16.85 per hour and authorizing the Mayor to execute all required documents.

5C: Confirm Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager.

5D: Approve Interlocal Cooperation Agreement between the Lockhart Independent School District and the City of Lockhart for a School Resource Officer during the 2019-2020 school year.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-38 of the City Council of the City of Lockhart, Texas authorizing the Lockhart Economic Development Corporation to sale property and authorizing its President to negotiate and enter into sales contracts, execute a deed or deeds conveying land and all other documents pursuant to the sale of property located within Lockhart Industrial Park III previously acquired for a project being known as Project Future.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION:

City Council approved Resolution 2020-29 authorizing the negotiation and purchase of 75.04 acres of property pursuant to a Lockhart Economic Development project known as "Project Future." Portions of the property purchased pursuant to "Project Future" is now commonly known as the Lockhart Industrial Park III. The Board of the Lockhart Economic Development Corporation and City Council have approved the sale(s) of certain lots pursuant to the continued development of the industrial park. Title underwriters committing to the condition and status of land require a formal resolution approving the sale of the 75.04 acres as a whole.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION: Approval of the sale and sale contracts of several lots located within the industrial park.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Resolution LEDC Sale Lockhart Industrial Park III

City of Lockhart, Texas

Council Agenda Item Cover Sheet

Lots

RESOLUTION NO. 2022-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS AUTHORIZING THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION TO SALE PROPERTY AND AUTHORIZING ITS PRESIDENT TO NEGOTIATE AND ENTER INTO SALES CONTRACTS, EXECUTE A DEED OR DEEDS CONVEYING LAND AND ALL OTHER DOCUMENTS PURSUANT TO THE SALE OF PROPERTY LOCATED WITHIN LOCKHART INDUSTRIAL PARK III PREVIOUSLY ACQUIRED FOR A PROJECT BEING KNOWN AS "PROJECT FUTURE"

WHEREAS, the Lockhart Economic Development Corporation ("LEDC") is a Type B corporation operating pursuant to Chapters 501 and 505, Texas Local Government Code; and

WHEREAS, the Board of Directors of the LEDC and the City Council of the City of Lockhart have approved the purchase real property, being 75.04 acres out of the Cornelius Crenshaw Survey, Abstract 68, City of Lockhart, Caldwell County, Texas ("the Property"), for the purpose of establishing an industrial park for economic development purposes for the City of Lockhart; and

WHEREAS, the Board of Directors and the City Council now wish to sale certain lots or parcels of land to promote business and economic growth in the city, and the sale of land within the Lockhart Industrial Park III ("Property") is in the best interests of the LEDC and the City of Lockhart; and

WHEREAS, the Board of Directors and the City Council desire to authorize the President of the Lockhart Economic Development Corporation to negotiate the sale of any and all lots within Lockhart Industrial Park III at a negotiated price that is fair and reasonable with consideration of fair market value;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART that:

SECTION 1. The foregoing recitals are adopted and incorporated herein for all purposes.

SECTION 2. The President of the LEDC is here by authorized to negotiate and enter into sales contracts, execute a deed or deeds and all other documents pursuant to the sale of the Property described above.

SECTION 3. This Resolution shall take effect from and after its date of adoption.

PASSED AND APPROVED by the City Council of the City of Lockhart, Texas this the _____ day of _____ 2022.

Lew White, Mayor

ATTEST:

By: _____
Connie Constancio, City Secretary

APPROVED AS TO FORM:

By: _____
Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-39 authorizing the City Manager to enter into an updated Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for bridge replacement or rehabilitation for the North Blanco Street Bridge over Town Branch Creek.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: On June 7, 2022, City Council approved Resolution 2022-25, entering an (AFA) with TxDOT for the rehabilitation or replacement of the Blanco Street Bridge. On August 30, 2022, this item was taken to the Texas Transportation Commission and was approved as a project to replace the bridge. TxDOT has also increased the City's match portion from \$5,500 to \$6,100. This is primarily attributed to adjusted material quantities and the rising cost of materials. Due to rising costs and newly issued State Control-Section-Job Order Number (116292), it is necessary to adopt a revised resolution in support of the North Blanco Street Bridge Replacement Project.

This project is still slated for design and replacement in FY 2026. City staff and TxDOT will continue to inspect and monitor the bridge until the bridge's replacement takes place.

PROJECT SCHEDULE (if applicable): FY 2026- TxDOT's projected schedule for the design and replacement of the North Blanco Street Bridge

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$6,100

Account Number: 100-5633-911-00

Funds Available: \$40,000

Account Name: Construction/Project Improvement

FISCAL NOTE (if applicable): Annually, the Street Department budgets \$440,000 towards street improvements. This line item has an additional \$40,000 for miscellaneous projects which will cover the 0.5% match towards the North Blanco Street Bridge replacement or rehabilitation project.

PREVIOUS COUNCIL ACTION: June 7, 2022- Council Adopted Resolution 2022-25 in support of the replacement of the North Blanco Street Bridge

COMMITTEE/BOARD/COMMISSION ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of Resolution 2022-39.

LIST OF SUPPORTING DOCUMENTS: Resolution 2022-39 AFA with TxDOT for North Blanco Street Bridge, N. Blanco St. Bridge Map, History, Resolution 2022-25

RESOLUTION 2022-39

The State of Texas
County of **Caldwell**

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, City of Lockhart, hereinafter referred to as the Local Government owns bridges:

Located at **N. Blanco Street at Town Branch Creek**, National Bridge Inventory (NBI) Structure Number **14-028-0-B000-50-001**, State Control-Section-Job (CSJ) Number **0914-22-079**; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number **116292**. Dated, **August 30, 2022**; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government, unless reduced by participation in the Economically Disadvantaged County Program; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is **\$6,160.00**; and

WHEREAS, the estimated local match fund participation requirement will be paid by the Local Government; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX that the Local Government approves the execution of an Advance Funding Agreement with the State. The **City Manager** is authorized to execute the agreement on behalf of the Local Government.

Approved this the **15th** day of **November, 2022**.

Approved: _____

Lew White, City of Lockhart Mayor

Date: _____

Attest: _____

Connie Constancio, City Secretary

North Blanco Street Bridge

Legend

-  N. Blanco Street Bridge
-  Navarro Springs Park



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: June 7, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-25 authorizing the City Manager to enter into a Local Transportation Project Advance Funding Agreement (AFA) with TxDOT for bridge replacement or rehabilitation Off the State System for the North Blanco Street Bridge over Town Branch Creek.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: During a routine inspection by TxDOT in December 2019, the North Blanco Street Bridge was found to have scouring, settling, and cracks that would require action. The City worked with TxDOT to create an Action Plan that included frequent routine inspections to monitor the bridge, along with TxDOT's biannual inspections.

Staff has been working with TxDOT to fund the full replacement of the North Blanco Street Bridge using their Highway Bridge Replacement and Rehabilitation Program (HBRRP). Resolution 2022-25 authorizes the City Manager to enter into an Advance Funding Agreement (AFA) with TxDOT. The AFA will require the City to match 0.5% of the total estimated cost and the remaining 99.5% to be federally funded using the Highway Bridge Replacement and Rehabilitation Program (HBRRP). Once the Resolution is approved, TxDOT will be scheduling the bridge design and replacement for FY 2026.

TxDOT inspected the bridge this spring and rated the condition the same. However, the inspector made the recommendation to have the bridge require a load posting of 24,000lbs per tandem axle to prolong the integrity of the bridge until the full replacement takes place.

PROJECT SCHEDULE (if applicable): FY 2026-TxDOT's projected schedule for the design and replacement for the North Blanco Street Bridge

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$5,500.00

Account Number: 100-5633-911-00

Funds Available: \$40,000.00

Account Name: Construction/Project Improvement

FISCAL NOTE (if applicable): Annually, the Street Department budgets \$440,000 towards street improvements. This line item has an additional \$40,000 for miscellaneous projects which will cover the 0.5% match towards the North Blanco Street Bridge replacement or rehabilitation project.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Resolution 2022-25.

LIST OF SUPPORTING DOCUMENTS: Resolution 2022-25 North Blanco Bridge , N. Blanco St. Bridge Map

Resolution 2022-25

A RESOLUTION OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT (AFA) WITH TXDOT FOR BRIDGE REPLACEMENT OR REHABILITATION OFF THE STATE SYSTEM (North BLANCO STREET BRIDGE OVER TOWN BRANCH CREEK)

WHEREAS, a Master Agreement between Local Government and the State has been adopted May 23, 1969, and states the general terms and conditions for transportation projects developed through the LPAFA; and

WHEREAS, TITLE 23 United States Code Section 144 authorizes federal funds to assist the states in the replacement or rehabilitation of deficient bridges located on public highways, roads, and streets, including those under the jurisdiction of local governments; and

WHEREAS, the Local Government owns one or more bridges on a public road or street located at North Blanco Street over Town Branch Creek, and the bridge is included in the current approved off-state system federal aid Highway Bridge Replacement and Rehabilitation Program (HBRRP) as authorized by the Texas Transportation Commission Minute Order Number 116073, Dated August 31, 2021; and

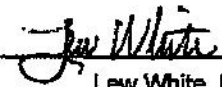
WHEREAS, HBRRP will fund ninety-nine and a half percent (99.5%) of the estimated project costs of \$1,100,000 and the City of Lockhart will fund the remaining half percent (0.5%) in the estimated cost of \$5,500.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX THAT:

Section 1. The City Manager is hereby authorized to enter into a local transportation project Advance Funding Agreement (AFA) to provide funding for Bridge Replacement or Rehabilitation Off the State System for the North Blanco Street Bridge over Town Branch Creek.

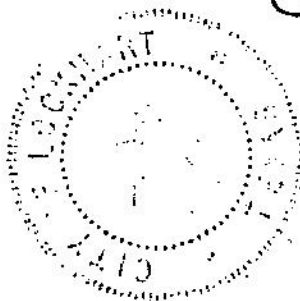
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX ON THIS THE 7TH DAY OF JUNE 2022.

APPROVED:


Lew White, Mayor

Attest:

Connie Constancio, City Secretary



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss Ordinance 2022-61 of the City Council of the City of Lockhart, Texas amending the personnel policies of the City of Lockhart adding Section 4-6 (13) Sick Leave Pool Program Policy; providing for severability; providing for publication and providing an effective date.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Julie Bowermon

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: From time to time City employees may experience a catastrophic illness or injury resulting in a need for additional time off in excess of their available paid sick/personal leave. Currently, City employees cannot donate or share their unused sick leave time with other City employees. There has been a request to consider creating a policy that allows employees to donate or share unused sick leave with other employees that are experiencing a catastrophic illness or injury. This proposed Ordinance 2022-61 would establish a sick leave donation program policy that is strictly voluntary. This will be a new program available to City employees. As employees become familiar with the new benefit and start utilizing the program, it is anticipated that there will be future requests for amendments and/or adjustments to the program to better tailor the system to our organization.

For the purposes of this policy, catastrophic illness or injury is defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available. An immediate family member is defined as a spouse, child or parent.

The following is a summary of the proposed policy:

Contributing Leave to the Sick Pool (or specific person)

- Donate up to 80 hours of sick leave per calendar year.
- Donor can elect donating to the pool, a specific employee, or both.
- Donor must have at least 96 hours of sick leave remaining in their own accruals after donation.
- The donations are on an hourly basis, without regard to the dollar value of the donated leave.

Recipients

City of Lockhart, Texas

Council Agenda Item Cover Sheet

- Employed by the City for a minimum of 12 consecutive months.
- Must have applied for and received Family and Medical Leave (FMLA).
- An employee that is taking FMLA will not automatically qualify for donated sick leave benefits. The definition of a serious health condition for FMLA purposes is not the same as the definition of a catastrophic illness or injury for the purposes of this sick leave pool policy.
- Donated sick time shall only be applied while the employee is on approved FMLA leave. When/if FMLA leave becomes exhausted, the employee will become ineligible for donated sick leave hours.
- The proposed policy does not limit or extend the maximum allowable absence under FMLA.

Requesting / Approval of Donated Sick Time

- Requests must be made in writing and include supporting documentation from their doctor (forms will be provided).
- Human Resources Director will determine approval or denial. An employee can appeal a denial to the City Manager.

Application of Donated Sick Time

- Maximum number of donated sick hours a full-time employee can receive is 480 hours per calendar year; maximum number of hours a part-time employee can receive is 240 hours.
- Donated leave can be used intermittently or continuously.
- Use of donated sick leave will run concurrently with FMLA.
- Employees will not accrue sick/vacation leave while using the donated leave.
- Employees will not be provided employee benefits while using donated leave. Health insurance may continue in compliance with FMLA.
- Employee's own sick/vacation leave will be applied before donated sick time.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

City of Lockhart, Texas

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FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of Ordinance 2022-61.

LIST OF SUPPORTING DOCUMENTS: Proposed Ordinance 2022-61

ORDINANCE NO. 2022-61

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS AMENDING THE PERSONNEL POLICIES OF THE CITY OF LOCKHART ADDING SECTION 4-6 (13) SICK LEAVE POOL PROGRAM POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lockhart recognizes that from time to time employees may have a catastrophic illness or injury resulting in a need for additional time off in excess of their available paid sick/personal time;

WHEREAS, the City Council believes to address the need for additional time off, all eligible City of Lockhart employees should be allowed to donate accrued paid sick hours from their unused balance to their City of Lockhart co-workers; and

WHEREAS, the City Council believes that establishing a voluntary sick leave pool program for City of Lockhart employees is in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

I. That the City Council hereby finds the statements made in the preamble are true and correct.

II. Section 4-6 of the City of Lockhart Personnel Policies is hereby amended to add Subsection (13) to read as follows:

SICK LEAVE POOL PROGRAM POLICY

Policy Statement

The City of Lockhart recognizes that employees may have a family medical emergency resulting in a need for additional time off in excess of their available sick/personal time. To address this need, all eligible employees will be allowed to donate accrued paid sick hours from their unused balance to their co-workers in need of additional paid time off, in accordance with the policy outlined below. This policy is strictly voluntary. The City Manager may issue administrative regulations, procedures, or directives to implement or clarify this policy.

A. Administration. *The sick leave pool shall be administered by the Human Resources Director. Creating, distributing, and retaining required forms will be the responsibility of the Human Resources Director.*

B. Catastrophic Illness or Injury. *The definition of a catastrophic illness or injury for purposes of this policy is defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty*

and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available. An immediate family member is defined as a spouse, child or parent.

A catastrophic illness or injury typically excludes elective surgeries, normal pregnancy and childbirth, and common acute illnesses and injuries even though they may qualify as serious medical conditions. The uncomplicated delivery of a child at the conclusion of a pregnancy is not considered to be a catastrophic illness or injury. Examples of a catastrophic illness or injury include, but are not limited to, cancer, AIDS, heart surgery, stroke, etc. An uncomplicated common cold, flu, or coronavirus would not be considered a catastrophic illness for the purposes of this policy.

C. Contributing Leave to the Sick Leave Pool. *The sick leave pool is accumulated through voluntary donations of accrued sick leave from active employees.*

- 1. Employees may stipulate who is to receive their contributions to the sick leave pool by completing a “Sick Leave Pool Donation of Hours” form. Hours not used by the individual stipulated to receive specific contributions will become part of the pool or credited back to the donor upon the donor’s request.*
- 2. Once sick leave is donated to the sick leave pool, employees may not withdraw time from the pool, except as outlined in this policy.*
- 3. Civil Service Employees that voluntarily donate to the sick leave pool will not receive payment for these donated hours upon their separation of employment from the City.*
- 4. The donation of sick time is on an hourly basis, without regard to the dollar value of the donated or used leave.*
- 5. The minimum number of sick hours that an eligible employee may donate is 4 hours per calendar year; the maximum number of sick hours that an eligible employee may donate is 80 hours per calendar year.*
- 6. Eligible employees volunteering to donate sick leave must have a minimum of 96 hours of sick leave remaining in their accruals after donating.*
- 7. Employees who are currently on an approved leave of absence cannot donate sick time.*
- 8. Employees cannot borrow against future sick time to donate.*

D. Recipient Eligibility. *An employee may qualify for leave from the sick leave pool if they have experienced a catastrophic injury or illness.*

- 1. The employee requesting the donation must have been an employee for a minimum of twelve (12) consecutive months prior to the request.*

2. *An employee must have applied for and received Family and Medical Leave (FMLA) in order to qualify for sick leave pool benefits.*
3. *While employees must have applied for FMLA leave in order to qualify for sick leave pool benefits, an employee who is taking FMLA leave may or may not be eligible for sick leave pool benefits. The definition of a serious health condition for FMLA purposes is not the same as the definition of a catastrophic illness or injury for the purpose of this sick leave pool policy.*
4. *Sick leave pool hours (if request is approved) shall only be applied to an employee's leave while on approved FMLA leave. When/if FMLA leave becomes exhausted, eligibility for usage of sick leave pool hours shall terminate.*
5. *Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act.*

E. Requesting / Approval of Donated Sick Time. *Request for the sick leave pool must be made in writing to the Human Resources Director and must include supporting documentation of need from the treating physician. Should an employee's condition make it impossible for them to submit a request in writing, then a family member may make the submission on their behalf.*

1. *Request for the use of leave from the sick leave pool must be made by submitting a "Sick Leave Pool Request for Hours" form to the Human Resources Director with any and all documentation requested to substantiate the request.*
2. *The Human Resources Director will determine approval or denial. Denial may be appealed to the City Manager or his/her designee whose decision will be final.*

F. Application of Donated Sick Time. *Employees are eligible to request the use of leave from the sick leave pool only after they have exhausted, or anticipate to exhaust, all of their own accrued time including but not limited to vacation, comp, personal holiday, etc.*

1. *Full-time employees may request/receive up to 480 hours of time from the sick leave pool program per calendar year; part-time employees may request/receive up to 240 hours of time from the sick leave pool program.*
2. *Leave may be used intermittently as may be needed for on-going treatments.*
3. *Any sick leave granted under this policy shall run concurrently with any leave an employee is granted under the Family and Medical Leave Act.*
4. *Employees will not accrue sick and vacation leave while using leave from the sick leave pool.*
5. *Employees will not be provided employee benefits while using leave from the sick leave pool. However, health insurance may be continued in compliance with FMLA eligibility.*

6. *Use of sick leave pool hours will not be considered "hours worked" in the calculation of overtime.*
7. *If the recipient employee has available sick/personal time in his or her balance, this time will be used prior to any donated sick time.*
8. *Donated sick time may only be used for time off related to the approved request.*
9. *Civil Service Employees that become recipients of the sick leave pool will not receive payment for these donated hours upon their separation of employment from the City.*

G. Work-Related Injury. *Employees are not eligible to withdraw leave from the sick leave pool when leave is due to an employee's work-related injury while eligible for workers' compensation benefits.*

H. Cessation of Pool Usage. *Use of sick leave pool hours shall cease, and the remaining balance of donated leave returned to the pool, if any of the following occur:*

1. *The participant receives full medical release from treating physician;*
2. *The participant returns to work;*
3. *The participant exhausts all FMLA leave;*
4. *The participant's employment is terminated; or*
5. *The employee/participant fails to provide medical documentation as requested by the supervisor or Human Resource Director or otherwise violates City policy.*

III. **Severability:** If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforceable, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV. **Repealer:** That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. **Publication:** That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VII. Effective Date: That this ordinance shall become effective and be in full force on November 15, 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 15th DAY OF NOVEMBER, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss follow up to Park & Recreation capital and operational projects.

ORIGINATING DEPARTMENT AND CONTACT: Parks & Recreation - Travis Hughes

ACTION REQUESTED: Agreement

BACKGROUND/SUMMARY/DISCUSSION: This item is a follow-up to the presentation provided by the Parks & Recreation Director on August 16, 2022. This presentation contains recommended next steps in fulfilling the short and long-term goals of the Department.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION: Requested follow-up for next steps

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends that City Council approve next steps.

LIST OF SUPPORTING DOCUMENTS: City Council 11.15.22 -Parks & Recreation



Next Steps

Parks & Recreation



Priorities for Development

Short Term:

- **Renovate Existing Park Facilities** (create plans for each park -rank ordered)
City Park, Lions Park, Soccer Complex, Maple Park, Nueces Park, Pecos Park, Braun Park, Navarro Park, Arredondo Park.
- **Build Aquatics Facility to Replace Existing Facility**
Multiple use: Leisure, Competition, Rentals, Instruction
- **Add Amenities to Existing Facilities**
Splash Pads, Courts, Seating, Shade, Trees, Trails, Lighting
- **Improve Athletic Fields**
Grading, Irrigation, Turf Grass, Seating, Lighting



Priorities for Development

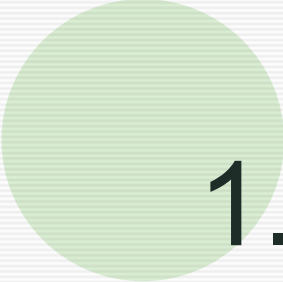
Long Term:

- City Park Upgrades to Event Spaces and Amphitheater
- Indoor Recreation Facility
- Develop Trails and Bike Lanes



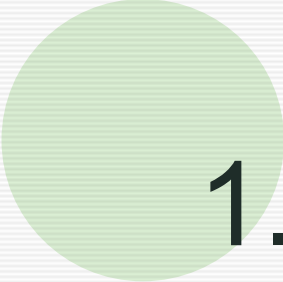
Next Steps

1. Act on Short-Term Facility Goals (1-2 years)
2. Develop Plans for Long-Term Facility Goals (3+ years)
3. Act on Short-Term Recreation Program Goals (This year)
4. Develop Plans for Long-Term Recreation Program Goals (1-2 years)
5. Develop Budgets and Secure Funding



1. Act on Short Term Facility Goals

- A. Send out RFQ for General Services Contract (Park Renovations)
- B. Create Committee to Develop Aquatics Facility Plans
- C. Build Splash Pad at Maple Park
- D. Resurface courts at Nueces and Pecos Parks
- E. Develop Plans to Improve Soccer and Little League Fields



1. Act on Short Term Facility Goals

A. Send out RFQ for General Services Contract (Park Renovations)

The desired outcome is to develop park plans and implement renovations, upgrades, and installations with the aim of modernizing an aging parks system. The selected firm will work with Parks & Recreation Department leadership in a cooperative manner to design and build park amenities that improve the aesthetics and functionality of each city park in a manner that enhances utilization, accessibility, and safety.



Scope of Work

- **Existing Facilities Overview and Inventory:**

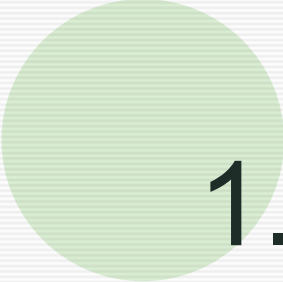
1. Identify open space framework
2. Park types and distribution
3. Park conditions assessment
4. Facility distribution
5. Forestry assessment
6. Assessing aging park infrastructure

- **Replanning and Renovating Mature Parks**

1. Ensure parks offer a wide variety of recreational opportunities
2. Improve access to all parks and facilities
3. Ensure parks meet ADA and safety standards
4. Activate and Enhance public spaces
5. Align proposed plans with public interest and needs

- **Manage Projects Associated with the Renovation of Existing Parks:**

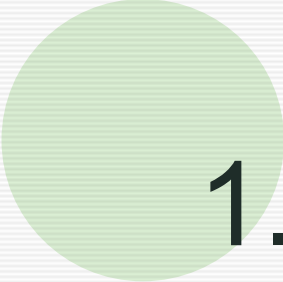
1. Produce concept renderings for each park
2. Provide planning and engineering services as needed
3. Project management for construction, landscaping, and installations as needed
4. Collaborate with Parks & Recreation Department leadership to determine best use of in-house resources and capabilities



1. Act on Short Term Facility Goals

B. Create Committee to Develop Aquatics Facility Plans

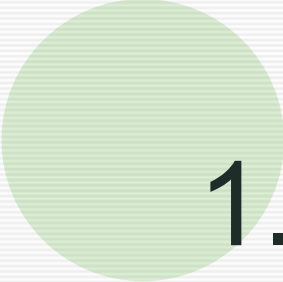
The existing city pool was constructed in 1973 and is in an unrepairable condition and does not serve the current aquatics needs of the community. The goal of the committee will be to determine the most appropriate type of facility to build, where to build it, utilization and programming, construction and operating budget, as well as potential funding sources and partnerships. The committee will be chaired by the Parks & Recreation Director and seek the guidance of an Aquatics Facility Design Firm.



1. Act on Short Term Facility Goals

C. Build a Splashpad at Maple Park

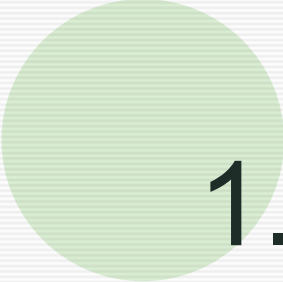
- Funds were allocated to the budget this year to build a splashpad at Maple Park
- Approximate size will be 2,500 sq'
- The additional location provides for wider accessibility to aquatics amenities
- This project had been quoted by a Texas BuyBoard Vendor and has a 16-20 week completion timeline once initiated



1. Act on Short Term Facility Goals

D. Resurface Courts at Nueces and Pecos Parks

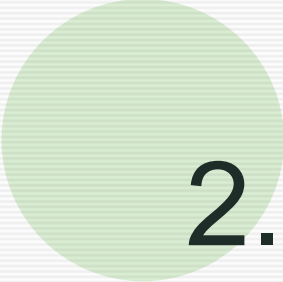
- Courts will be resurfaced and painted with an all-weather sports court coating that has a variety of color options
- Courts will be striped for basketball and pickleball use
- Court fencing will be replaced
- This project has been quoted by a Texas BuyBoard Vendor and has a 4-6 week completion timeline once initiated



1. Act on Short Term Facility Goals

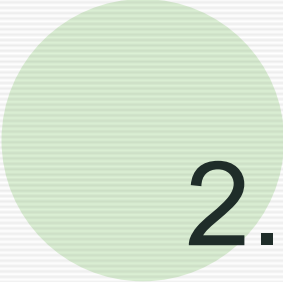
E. Develop Plans to Improve Soccer and Little League Fields

- Both facilities require short and long-term renovations
- Short-term: fencing repair, irrigation repair, safety concerns
- Existing funding is for annual maintenance, so additional funds may be required to complete immediate needs
- Planning for long-term improvements will start immediately



2. Act on Short Term Recreation Goals

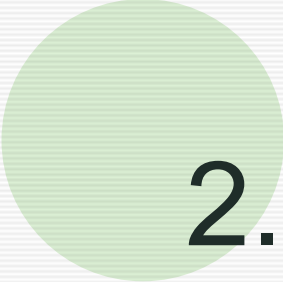
- A. Learn to Swim Program
- B. Ramp-up Summer Rec Program
- C. Pickleball League
- D. Softball League
- E. Create FTE Recreation Position



2. Act on Short Term Recreation Goals

A. Learn to Swim Program

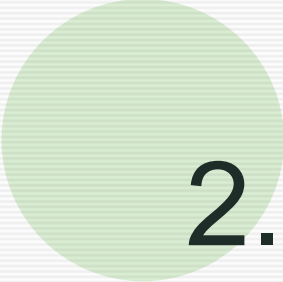
- Will require additional aquatics staff and training prior to pool opening
- Goal would be to have LTS fees offset additional staff wages
- \$5K equipment investment (platforms, kickboards, backpacks, dumbbells, toys)



2. Act on Short Term Recreation Goals

B. Ramp-up LISD Summer Rec Program

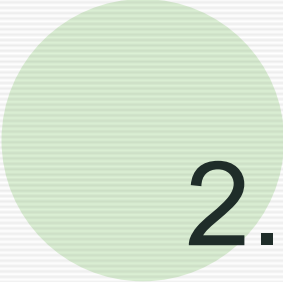
- Hire 2-3 part-time staff
- Goal is to increase participation by having a variety of staff-lead activities
- Small equipment investment



2. Act on Short Term Recreation Goals

C. Pickleball League

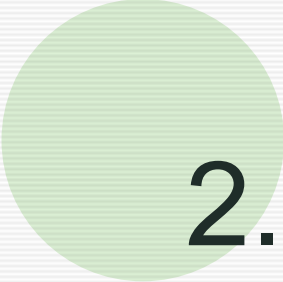
- There is an existing group of pickleball enthusiasts in Lockhart
- Goal is to provide for a pickleball league beginning this Spring
- Small equipment investment
- Requires completion of resurfacing the courts at Nueces & Pecos Parks



2. Act on Short Term Recreation Goals

D. Softball League

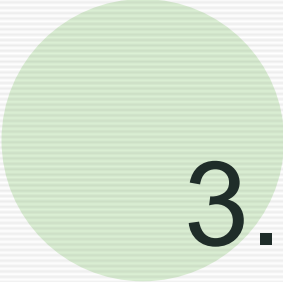
- There is an existing group of softball enthusiasts in Lockhart
- Goal is to provide for a softball league beginning this Spring
- Small equipment investment
- Requires some attention to the existing softball field at City Park



2. Act on Short Term Recreation Goals

D. Create FTE Recreation Position

- A Recreation Coordinator Position will be necessary to grow and implement new recreation programs
- Goal is to hire a Recreation Coordinator by September 2023



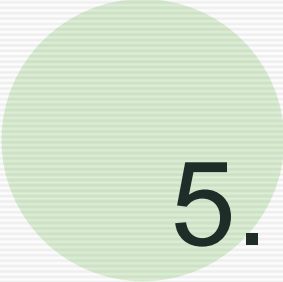
3. Develop Long Term Facility Goals

- City Park Upgrades to Event Spaces and Amphitheater
- Develop Plans for Indoor Recreation Center
- Develop Plans for Trails and Bike Lanes



4. Develop Long Term Recreation Goals

- Seasonal Adult Leagues (Basketball, Flag Football, Softball)
- Summer Youth Camps
- Summer Youth Sports Programs (TAAF)
- Road Races (5K, 10K, etc.)



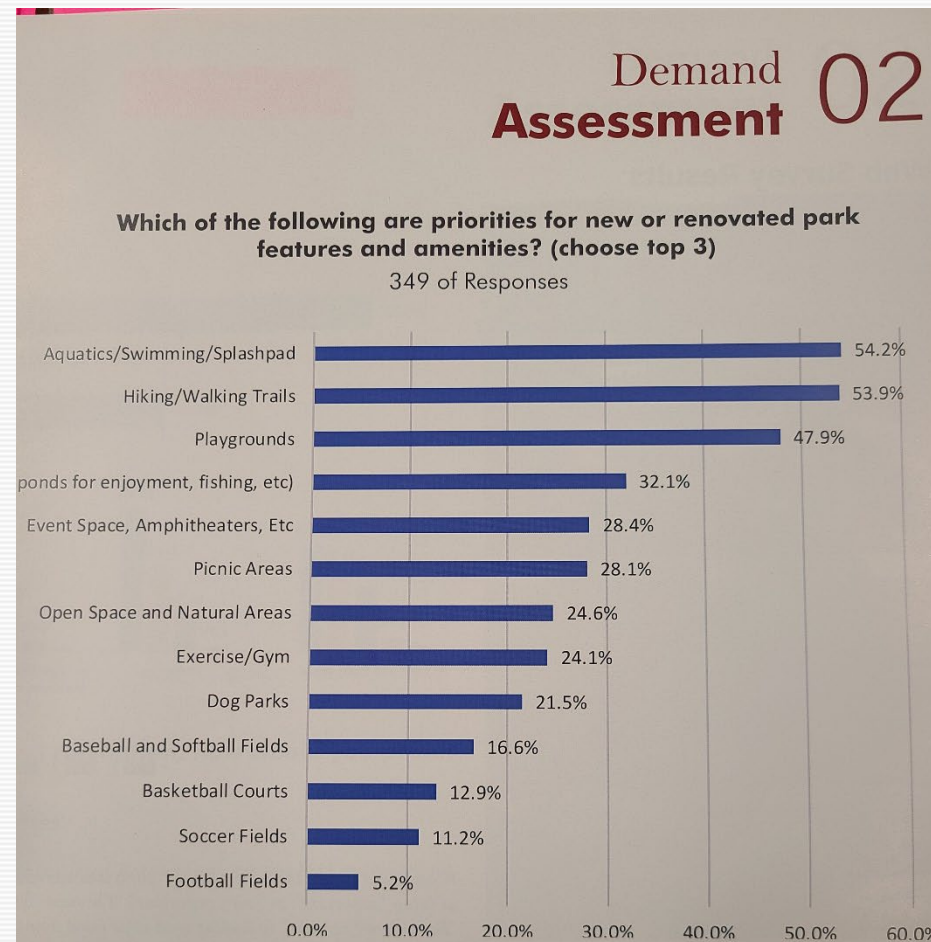
5. Develop Budgets & Secure Funding

- Create Budgets for Each City Park Renovation
- Create Budget for Aquatics Facility Construction & Operation
- Create Budgets for Recreation Programs
- Identify Funding Sources and Secure

City Park Event Area



Priorities from 2017 Survey



Outdoor Pool with Multiple Amenities



Outdoor Pool with Multiple Amenities



Outdoor Pool with Multiple Amenities

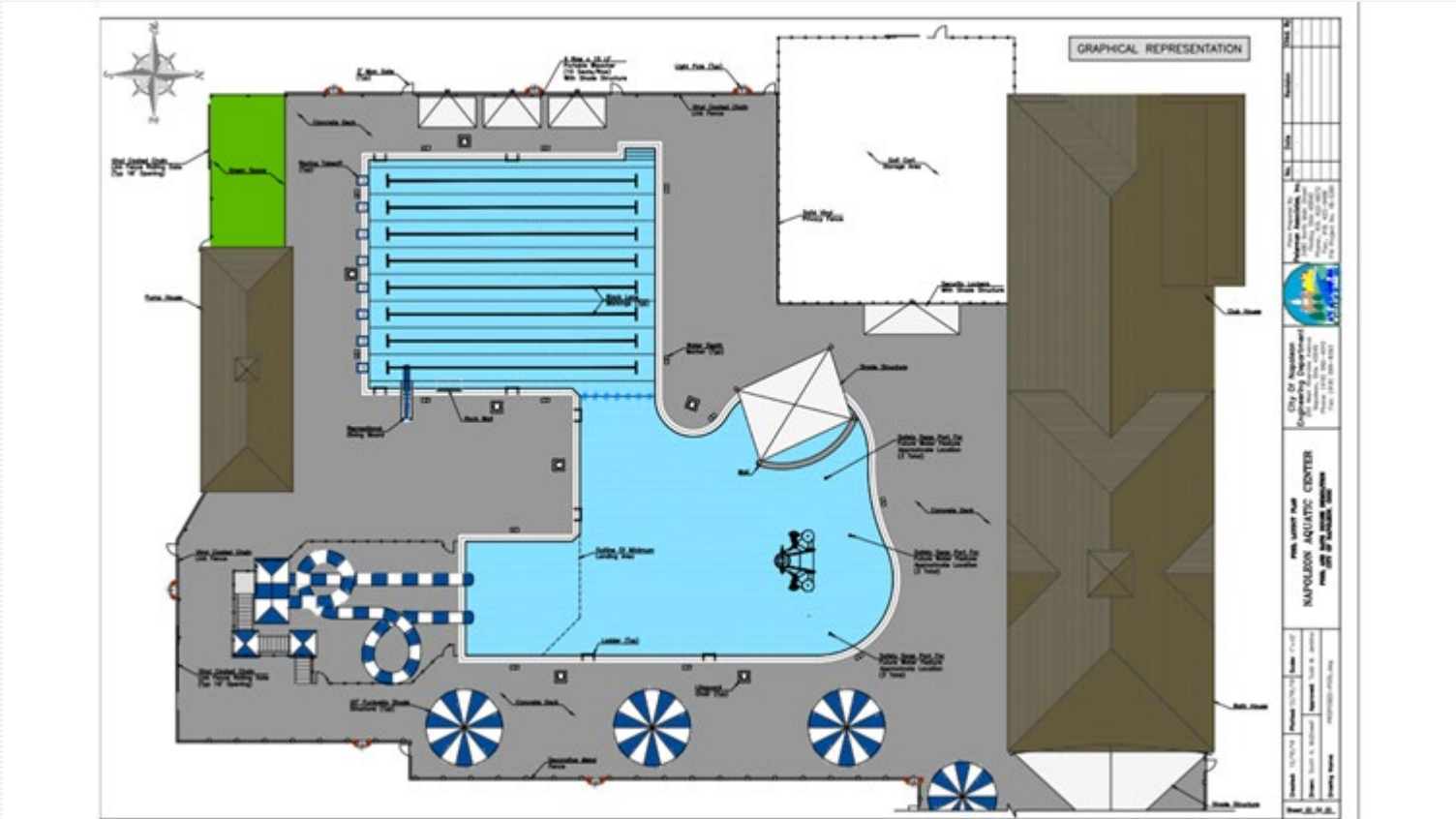


Indoor Pool Example

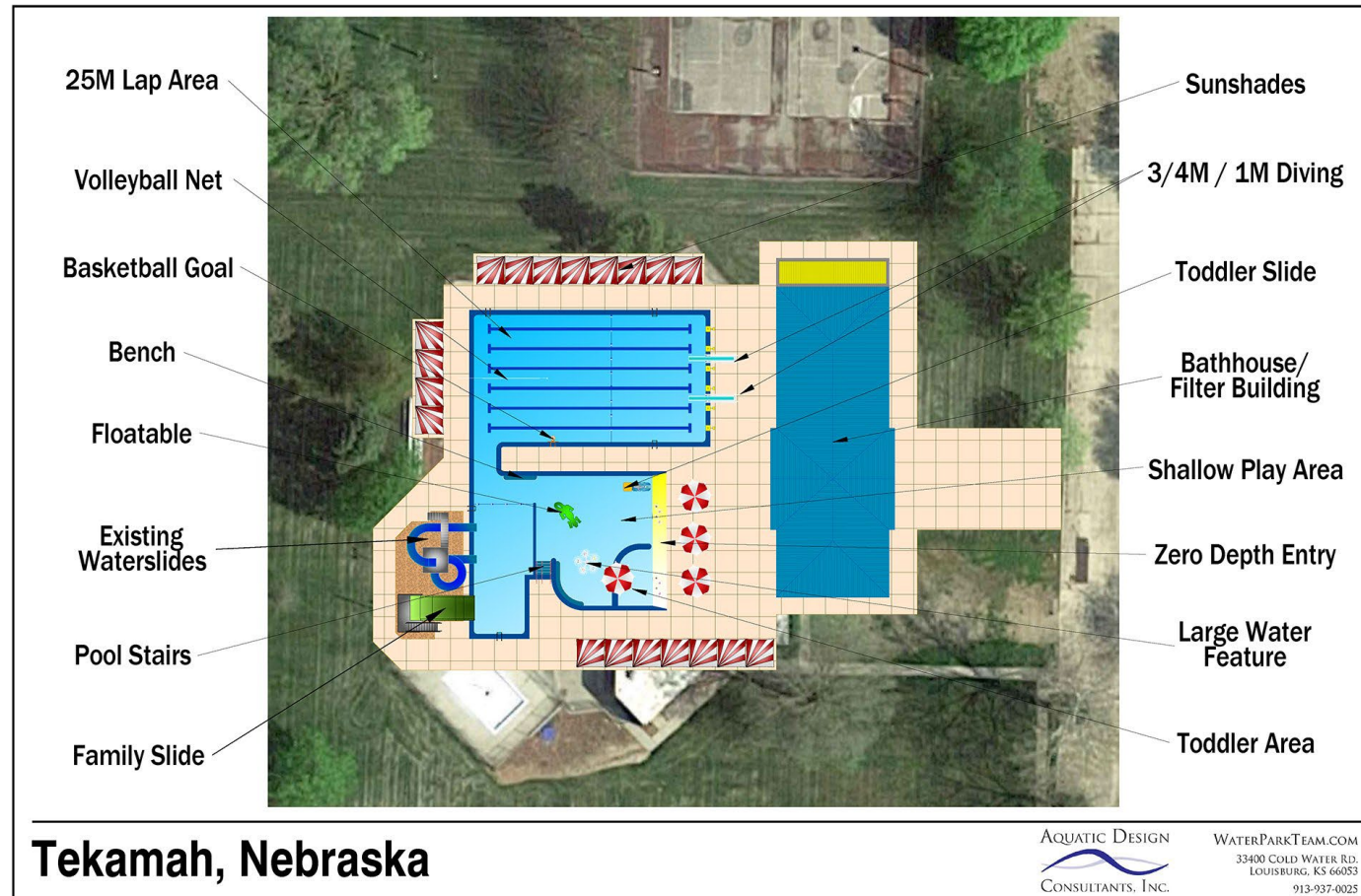


Indoor Pool Example





Pool Layout Example



Ballfield Dugout Example



Rubberized Playground Surface Example



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss authorizing the City Manager to seek proposals for the development of a space needs assessment for City Hall.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis, Pam Larison

ACTION REQUESTED: Consensus

BACKGROUND/SUMMARY/DISCUSSION: During the City Council Retreat in March 2022, the consensus of Council and Staff was to perform a space study on City of Lockhart office locations and buildings. In preparation for the 2022-2023 Annual Operating Budget, \$30,000 was allocated to begin this process.

With the recent move of administrative staff to the new office location at 105 S. Colorado St. and the resulting available space at City Hall, staff would like to begin the Request for Proposal (RFP) process for a space study at City Hall. This RFP would include architectural and design work to allow for the most beneficial and efficient use of space for:

1. Review and analyze current workspace and flow,
2. The remaining departments at City Hall, which include Utility Billing, Finance, Planning and Zoning, and Building Permits and Inspections,
3. Workspace and backroom space optimization, and
4. Layout alternatives for storage and additional future employees.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$30,000

Account Number: 100-5101-410-01

Funds Available: \$30,000

Account Name: Buildings/Structures

FISCAL NOTE (if applicable): Additional funds for Space Study or renovations to City Hall can be allocated at a later date by Budget amendment and through the use of access property tax revenues.

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request City Council to direct the City Manager to begin the RFP process for a Space Study of City Hall.

LIST OF SUPPORTING DOCUMENTS:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss the nomination of Lucy Knight to the Zoning Board of Adjustment by Councilmember Jeffry Michelson with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Mayor Lew White

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Ms. Knight submitted an application to serve on the Zoning Board of Adjustment (ZBOA) on November 9, 2022. Councilmember Michelson requested that the nomination be placed on the agenda to appoint Ms. Knight to the ZBOA.

After reviewing the application, Ms. Knight meets the qualifications to serve on a city board and on the ZBOA.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS: Application

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

1. PERSONAL INFORMATION

Full Legal Name Lucy Weller Knight		Preferred Name Lucy
Physical Home Address 1532 Parkview Dr.		
Mailing Address (if different)		
City Lockhart	State TX	Zip 78644
Home Phone 512-398-5929		Work Phone 512-398-2416
Mobile Phone 512-699-9043 Won't answer if not in contacts		
Email Address lknight@independencetitle.com or [REDACTED]		
Date of Birth	04 / 20 / 1949	

2. AREAS OF INTEREST

Please indicate the position(s) of interest to you.

☐	Airport Advisory Board	☐	Historical Preservation Commission
☒	Zoning Board of Adjustment & Appeals	☐	Hotel Occupancy Tax Advisory Board
☐	Charter Review Commission	☐	Library Advisory Board
☐	Construction Board of Appeals	☐	Parks & Recreation Advisory Board
☐	Economic Development Corp (1/2 Cent Sales Tax)	☐	Planning & Zoning Commission
☐	Electric Board		

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

As a title person I am well-versed in some of the problems concerning real property in Lockhart. There would not be a steep learning curve for me as we tackle the issues. I know this board needs additional members in order to get any work accomplished at its called meetings. It's not right or fair for applicants to not be heard because the board does not have adequate membership at every meeting.

3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

YES	NO	Please answer the following questions about Board/Commission qualifications:
☒	☐	Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?
☒	☐	Are you a registered voter?
☐	☒	Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years?
☐	☒	Do you serve on any other City of Lockhart board/commission/committee at this time? If yes, please list: _____

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

Certification of Applicant

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.



Applicant's Signature

11/9/2022

Date

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart
City Secretary's Office
308 W. San Antonio Street / PO Box 239
Lockhart, TX 78644

Phone: 512.398.3461
FAX: 512.398.5103
cconstancio@lockhart-tx.org

APPLICANT'S NAME: Lucy KnightBOARD NAME(S): Zoning Board of Adjustment

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.
Date of residency in Lockhart: 1976
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.
Date qualified voter in Lockhart: 1976
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.
Removed from another board? YES or NO
If yes, date _____ and board _____
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
Serves on another board? YES or NO
If yes, board currently serving: _____

BOARD SPECIFIC QUALIFICATIONS:Board of Adjustment

Y or N City Resident? If no, applicant does not qualify.

Zoning Board of Adjustment meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES: _____

CURRENT ZBOA MEMBER ROSTER

First Name	Last Name	Title	Council Member	Date Appt	Exp. Nov
Mike	Annas	Vice-Chair	Mayor White	1/19/2021	2022
Anne	Clark		Kara McGregor	2/23/2021	2023
Laura	Cline	Chair	Angie Sanchez	1/7/2020	2022
Shawn	Martinez		David Bryant	3/16/2021	2022
VACANT 5-2-2022	Severo Castillo resigned 5-2-2022		Brad Westmoreland		2022
Lori	Rangel		Juan Mendoza	3/7/2017	2019
Wayne	Reeder		Jeffry Michelson	12/15/2020	2022
VACANT 07/07/17	Nic Irwin removed	Alternate			
Kirk	Smith	Alternate	Kara McGregor	12/5/2017	2020

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discuss the nomination of Marcia Proctor to the Zoning Board of Adjustment by Mayor Lew White with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Mayor Lew White

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Ms. Proctor submitted a revision to her initial board application to include her interest in serving on the Zoning Board of Adjustment (ZBOA) on October 13, 2022. Mayor White requested that the nomination be placed on the agenda to appoint Ms. Proctor to the ZBOA.

After reviewing the application, Ms. Proctor meets the qualifications to serve on a city board and on the ZBOA.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS: Application

APPLICANT'S NAME: Marcia Proctor

BOARD NAME(S): Parks P's Z

* Added Board of Adjustments on 10-13-22

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.
Date of residency in Lockhart: 38 yrs
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.
Date qualified voter in Lockhart: 38 yrs
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.
Removed from another board? YES or NO
If yes, date _____ and board _____
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
Serves on another board? YES or NO
If yes, board currently serving: _____

BOARD SPECIFIC QUALIFICATIONS:**Continued on next page**

CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES:

BOARD SPECIFIC QUALIFICATIONS:

Marcia Proctor

LHPC

- Y or ☒ N Registered architect? (must have one)
If no, current # members registered architect? _____
- Y or ☒ N Planner or rep. of a design profession? (must have one)
If no, current # members planner/design profession? _____
- Y or ☒ N Registered professional engineer in the State of Texas? (must have one)
If no, current # members registered engineer? _____
- Y or ☒ N Member of a nonprofit historical organization of Caldwell County? (must have one)
If no, current # members a member of above? _____
- ☒ Y or ☒ N Local licensed real estate broker or member of the financial community? (must have one)
If no, current # members of above? _____
- ☒ Y or ☒ N Owner of an historic landmark residential building? (must have one)
If no, current # members of above? _____
- Y or ☒ N Owner or tenant of a business property that is an historic landmark or in an historic district?
(must have one)
If no, current # members of above? _____
- Y or ☒ N Member of the Caldwell County Historical Commission? (must have one)
If no, current # members of above? _____
- ☒ Y or ☒ N City Resident?
Y or ☒ N If no, Caldwell County resident?
(one Caldwell County resident who is also an owner of real property within any local historic district)
How many members are qualified county residents? _____

Lockhart Historical Preservation Commission meets on the first and third Wednesday at 5:30 p.m. each month. The Commission shall consist of a registered architect, planner or representative of a design profession; a registered professional engineer in the State of Texas; a member of a nonprofit historical organization of Caldwell County; a local licensed real estate broker or member of the financial community; an owner of an historic landmark residential building; an owner or tenant of a business property that is an historic landmark or in an historic district; and a member of the Caldwell County Historical Commission. One Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

Library Board

- ☒ Y or ☒ N City Resident?
Y or ☒ N If no, Caldwell County resident? (Up to two county residents may serve)
Current # members that are county residents? _____

Library Advisory Board does not have a set meeting date or time. The Board only meets when there are items pending their review. The Board duties are to encourage development of the public library, recommend to the city council policies and programs for the advancement of the library, cooperate with all other public and private groups in advancing the best interests of the public library, and to render to the city council all recommendations it considers advisable regarding the library. Up to two members who are not city residents but are residents of Caldwell County may serve on the Board. The Board consists of seven members that serve a three-year term. The Director of Library Services is the staff liaison.

Marcia
Proctor
Adds BOA on
10-13-2022

Board of Adjustment

☒ Y or ☐ N City Resident? If no, applicant does not qualify.

Zoning Board of Adjustment meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

CURRENT ZBOA MEMBER ROSTER

First Name	Last Name	Title	Council Member	Date Appt	Exp. Nov
Mike	Annas	Vice-Chair	Mayor White	1/19/2021	2022
Anne	Clark		Kara McGregor	2/23/2021	2023
Laura	Cline	Chair	Angie Sanchez	1/7/2020	2022
Shawn	Martinez		David Bryant	3/16/2021	2022
VACANT 5-2-2022	Severo Castillo resigned 5-2-2022		Brad Westmoreland		2022
Lori	Rangel		Juan Mendoza	3/7/2017	2019
Wayne	Reeder		Jeffry Michelson	12/15/2020	2022
VACANT 07/07/17	Nic Irwin removed	Alternate			
Kirk	Smith	Alternate	Kara McGregor	12/5/2017	2020

Marcia Proctor

PARKS

☒ Y or N City Resident? If no, applicant does not qualify.

Parks and Recreation Advisory Board meets on the fourth Thursday at 5:30 p.m. each month if there are items pending the Board's review. The Board's duties are to recommend to the city council policies and programs for the advancement and betterment of city parks and recreation; to render to the city manager recommendations concerning the annual budget of the parks and recreation department for presentation to the city council; to make recommendations to the city council regarding proposed parks facilities and recreation programs, encourage public interest in parks facilities and recreation programs and solicit the cooperation of public and private agencies in the advancement of city parks and recreation; to make recommendations through the city manager to the city council regarding special requests for use of public parks or facilities; and to make recommendations through the city manager to the city council regarding the use of donations, legacies or requests made to the city for the furtherance of city park facilities. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The Parks Manager is the staff liaison.

Planning & Zoning Commission

☒ Y or N City Resident? If no, applicant does not qualify.

Planning and Zoning Commission meets on the second and fourth Wednesday at 7:00 p.m. each month. The Commission's duties are to review applications for zoning changes, hear public comments, and make recommendations to the council regarding such applications; review applications for specific use permits, hear public comments, and grant, grant with modification, or deny such applications; review proposed preliminary subdivision plats, engineering plans, requested plat and plan variances, and proposed restrictive covenants and make recommendations to the council pertaining to each; review proposed plats and plans for mobile home parks and for such other developments as may be required by ordinance and make recommendations to the council pertaining to such; recommend to the council for amendments, extensions, and additions to the comprehensive master plan of the city, including the land use plan and the thoroughfare plan; recommend to the council for changes to the official zoning map of the city; when appropriate, make a determination of appropriate zoning or use; and perform such other duties as may be duly delegated to them from time to time by the council. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

Connie Constancio

From: Marcia Proctor
Sent: Thursday, October 13, 2022 11:19 AM
To: Connie Constancio
Subject: My application for Boards

Ms Constancio,

Please update my Board application to include my willingness to serve on the Boards below

Board of Adjustments

And

Planning and Zoning

And Library

In addition to Historical Preservation

Thank You Marcia Proctor

Sent from my iPhone

CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Marcia J Proctor E-mail: ---

ADDRESS: 515 South Main Street HOME#: ---

WORK#: ---

OCCUPATION: retired educator CELL# 214-288-9138

EDUCATION (optional): Masters

How long have you been a resident of Lockhart? 38 years

Are you a qualified voter of the City? Yes ☒ No ☐ VOTER REG. #: ---

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: former Lockhart City Council member, Irving Club Member,

Sigma Beta Phi Service club Member, Member of Emmanuel Episcopal Church, retired educator

ADDITIONAL PERTINENT INFORMATION/REFERENCES: ---

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES:

(Please limit your selection to no more than three. List in order of preference: 1,2,3)

☐ Airport Advisory Board	☐ Electric Board
☐ Board of Adjustments & Appeals	☒ Historic Preservation Commission
☐ Construction Board of Appeals	☒ Library Board Advisory Bd.
☐ Economic Development Revolving Loan	☒ Parks and Recreation Advisory Bd.
☐ Economic Development Corp (1/2 Cent Sales Tax)	☒ Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list:

Do you have any relative working for the City of Lockhart? Yes ☐ No ☒

Do you receive any direct compensation or gain from the City of Lockhart? Yes ☐ No ☒

Do you receive any direct compensation or gain from any other governmental body?

Yes ☐ No ☒ If yes, what type? TRS retiree (if that counts as governmental body)

Marcia J Proctor
(Signature of Applicant)

Jan 3, 2022
(Date)

Return application to:
City of Lockhart
City Secretary's Office
PO Box 239
Lockhart, TX 78644
cconstancio@lockhart-tx.org

RECEIVED

JAN - 3 2022

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

CITY OF LOCKHART
CITY SECRETARY'S OFFICE

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Hold a PUBLIC HEARING on Application ZC-22-29 by Robert D. Parker and discussion and/or action to consider Ordinance 2022-60 for a **Zoning Change** from *AO Agricultural-Open Space District* and *RLD Residential Low Density District* to *RMD Residential Medium Density District* on a total of 17.478 acres in the Cornelius Crenshaw League & Labor, Abstract No. 68, located at 1503 West San Antonio Street (SH 142).

ORIGINATING DEPARTMENT AND CONTACT: Development Services - David Fowler

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: The applicant proposes to rezone the property from its current mix of AO Agricultural--Open Space District and RLD Residential Low Density District to RMD Residential Medium Density District to allow for the future development of a residential neighborhood similar in character to the subdivisions to the west. The site is located north of the West San Antonio Street corridor, between the Windridge and Woodlawn subdivisions. The surrounding area is mostly single-family residential, with the exception of two nearby parcels in the CMB Commercial Medium Business District and the AO-zoned areas to the north. The proposed zoning is one level of intensity higher than the parcel's Low Density Residential designation on the Future Land Use map.

The property is served by City water and wastewater lines located in both the West San Antonio Street and Windridge Drive rights-of-way. The property has access to both West San Antonio Street and Windridge Drive, including a currently unused right-of-way leading to the property from West San Antonio Street. The property also has a corridor designated as a location for a hike/bike trail running roughly north-south through the eastern portion of the property.

Due to the differing nature of the applicant's request for the property to be rezoned to RMD and the Planning and Zoning Commission's recommendation of RLD as an Alternative Classification, that would effectively rezone the AO-zoned part of the property to RLD, two ordinances have been included in the packet. Depending upon City Council's action, the ordinance reflecting the rezoning to either RMD or to RLD would be signed and executed.

PROJECT SCHEDULE (if applicable): None.

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): None.

PREVIOUS COUNCIL ACTION: None.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COMMITTEE/BOARD/COMMISSION ACTION: The Planning and Zoning Commission unanimously recommended approval of the Alternative Classification, which is to rezone the AO part of the property to match the current RLD zoning of the eastern portion of the property at its November 9, 2022 meeting. Four nearby residents spoke in opposition to the requested rezoning to RMD.

STAFF RECOMMENDATION/REQUESTED MOTION: APPROVAL of the Alternative Classification for application ZC-22-29, changing the zoning from AO and RLD to RLD for 17.478 acres located at 1503 West San Antonio Street.

LIST OF SUPPORTING DOCUMENTS: zc2229 ordinance--RLD version, zc2229 ordinance--RMD version, ZC2229 exhibit A, ZC2229 case map, ZC2229 zoning, ZC2229 future landuse, ZC2229 aerial, zc-22-29 staff report--council, ZC2229 Nuding opposition e-mail, ZC2229 application

ORDINANCE 2022-60

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY 17.478 ACRES IN THE CORNELIUS CRENSHAW LEAGUE & LABOR, ABSTRACT NO. 68, LOCATED AT 1503 WEST SAN ANTONIO STREET (SH 142), FROM AO AGRICULTURAL-OPEN SPACE DISTRICT AND RLD RESIDENTIAL LOW DENSITY DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT.

WHEREAS, the applicant requested a zoning change for the subject property from AO and RLD to RMD; and,

WHEREAS, on November 9, 2022, the Planning and Zoning Commission held a public hearing and voted to recommend approval of the alternative classification of RLD Residential Low Density District; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances and as recommended by the Planning and Zoning Commission; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-22-29, known as 17.478 acres in the Cornelius Crenshaw League & Labor, Abstract Number 68, More particularly described in Exhibit A, located at 1503 West San Antonio Street, will be reclassified from AO Agricultural-Open Space District and RLD Residential Low Density District to RLD Residential Low Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 15th DAY OF NOVEMBER, 2022

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

ORDINANCE 2022-60

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY 17.478 ACRES IN THE CORNELIUS CRENSHAW LEAGUE & LABOR, ABSTRACT NO. 68, LOCATED AT 1503 WEST SAN ANTONIO STREET (SH 142), FROM AO AGRICULTURAL-OPEN SPACE DISTRICT AND RLD RESIDENTIAL LOW DENSITY DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT.

WHEREAS, on November 9, 2022, the Planning and Zoning Commission held a public hearing and voted to recommend approval of the alternative classification of RLD Residential Low Density District; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances and as requested by the applicant; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-22-29, known as 17.478 acres in the Cornelius Crenshaw League & Labor, Abstract Number 68, More particularly described in Exhibit A, located at 1503 West San Antonio Street, will be reclassified from AO Agricultural-Open Space District and RLD Residential Low Density District to RMD Residential Medium Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON THIS THE 15th DAY OF NOVEMBER, 2022

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

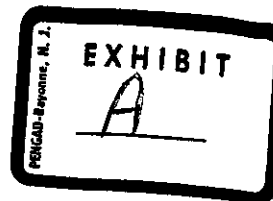
Monte Akers, City Attorney



Claude Hinkle Surveyors

5120057700

P. 7



All of a certain tract or parcel of land situated in the City of Lockhart, Caldwell County, Texas and being a part of a tract of land designated as Tract I called 25.42 acres and conveyed to Don B. Parker et ux by deed recorded in Volume 470 Page 21 of the Deed Records of Caldwell County, Texas and being more particularly described as follows:

BEGINNING at a capped 1/2" iron pin set in the most Southerly South East line of the above mentioned 25.42 acre tract and in the apparent East corner of a tract of land designated as Tract 2 called 2.24 acres and conveyed to 2HK, LLC by deed recorded in Volume 608 Page 508 of the said Official Records for the South corner this tract and from which point a concrete monument found used for basis of bearing bears South 85° 20' 04" West 1030.34 feet and from the said concrete monument a second concrete monument found used for basis of bearing bears North 30° 51' 50" West 2803.67 feet.

THENCE North 07° 09' 31" West entering the said 25.42 acre tract and with the apparent North East line of the above mentioned 2.24 acre tract **192.43 feet** to a capped 1/2" iron pin set for an angle point this tract.

THENCE North 11° 05' 32" East with the apparent North East line the above mentioned 2.24 acre tract **202.62 feet** to a concrete monument found in the East corner of Windridge Addition Section One as recorded in Plat Cabinet A Slide 191 of the Plat Records of Caldwell County, Texas for an angle point this tract.

THENCE North 23° 50' 00" West with the North East line of the said Windridge Addition Second One **301.35 feet** to a 8" broken fence post and concrete nail found in the North West line the said 25.42 acre tract and in the apparent South corner of a tract of land designated as Tract 3 called 80.34 acres and conveyed to Spillman Properties Ltd., by deed recorded in Volume 586 Page 112 of the said Official Records for the West corner this tract.

THENCE South 59° 51' 05" East with the North West line the said 25.42 acre tract and the apparent South East line of the above mentioned 80.34 acre tract **979.74 feet** to a capped iron pin found in the North corner of the said 25.42 acre tract and the apparent West corner of a tract of land conveyed to W.H. Schroeder by deed recorded in Volume 301 Page 502 of the said Deed Records for the North corner this tract.

THENCE South 30° 14' 14" East with the North East line the said 25.42 acre tract **985.72 feet** to a 1" iron rod found in the East corner of the said 25.42 acre tract and the North West line of the W.W. Kelley Subdivision as recorded in Volume 291 Page 607 of the said Deed Records for the East corner this tract.

THENCE with the South East line said 25.42 acre tract for the following five courses:

- (1) **South 88° 21' 30" West 313.43 feet** to a capped iron pin set for an angle point this tract.
- (2) **South 85° 56' 10" West 292.35 feet** to a capped 1/2" iron pin set for an angle point this tract.
- (3) **South 85° 24' 10" West 103.80 feet** to a capped 1/2" iron pin set for an angle point this tract.



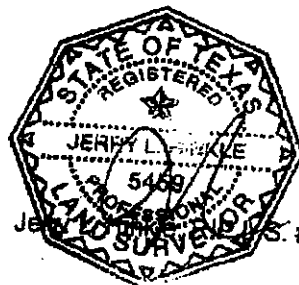
Claude Hinkle Surveyors

- (4) South 85° 33' 10" West 123.40 feet to a capped 1/2" iron pin set in the North corner of the Willms Addition as recorded in Plat Cabinet A Slide 17 of the Plat Records of Caldwell County, Texas for an angle point this tract.
- (5) South 80° 53' 10" West with the North West line the said Willms Addition through 64.90 feet to a capped 1/2" iron pin set in the West corner of the said Willms Addition and in an ell corner of the said 25.42 acre tract for an ell corner this tract.

THENCE South 07° 09' 50" East with the North East line the said 25.42 acre tract and the North West line of the said Willms Addition 196.15 feet to a capped 1/2" iron pin set in the South East line of the said 25.42 acre tract and the North West line of State Highway #142 for the most Southerly East corner this tract.

THENCE South 85° 10' 40" West with the North West line of State Highway #142 and the South East line the said 25.42 acre tract 69.83 feet to the place of beginning containing 17.478 acres of land more or less.

I hereby certify that the foregoing field notes are a true and correct description of a survey made under my direct supervision on November 22, 2010. **THESE FIELD NOTES ARE CERTIFIED AND ITS CONTENTS GUARANTEED FOR USE WITH THIS ONE TRANSACTION ONLY DATED THIS DATE.** Only those prints containing the raised Surveyor's seal and an original "LIVE" signature should be considered official and relied upon by the user.



FILED this 14th day of April 2011
2:10 P M
CAROL HOLCOMB
COUNTY CLERK, CALDWELL COUNTY, TEXAS
By Jesus Rodriguez Deputy

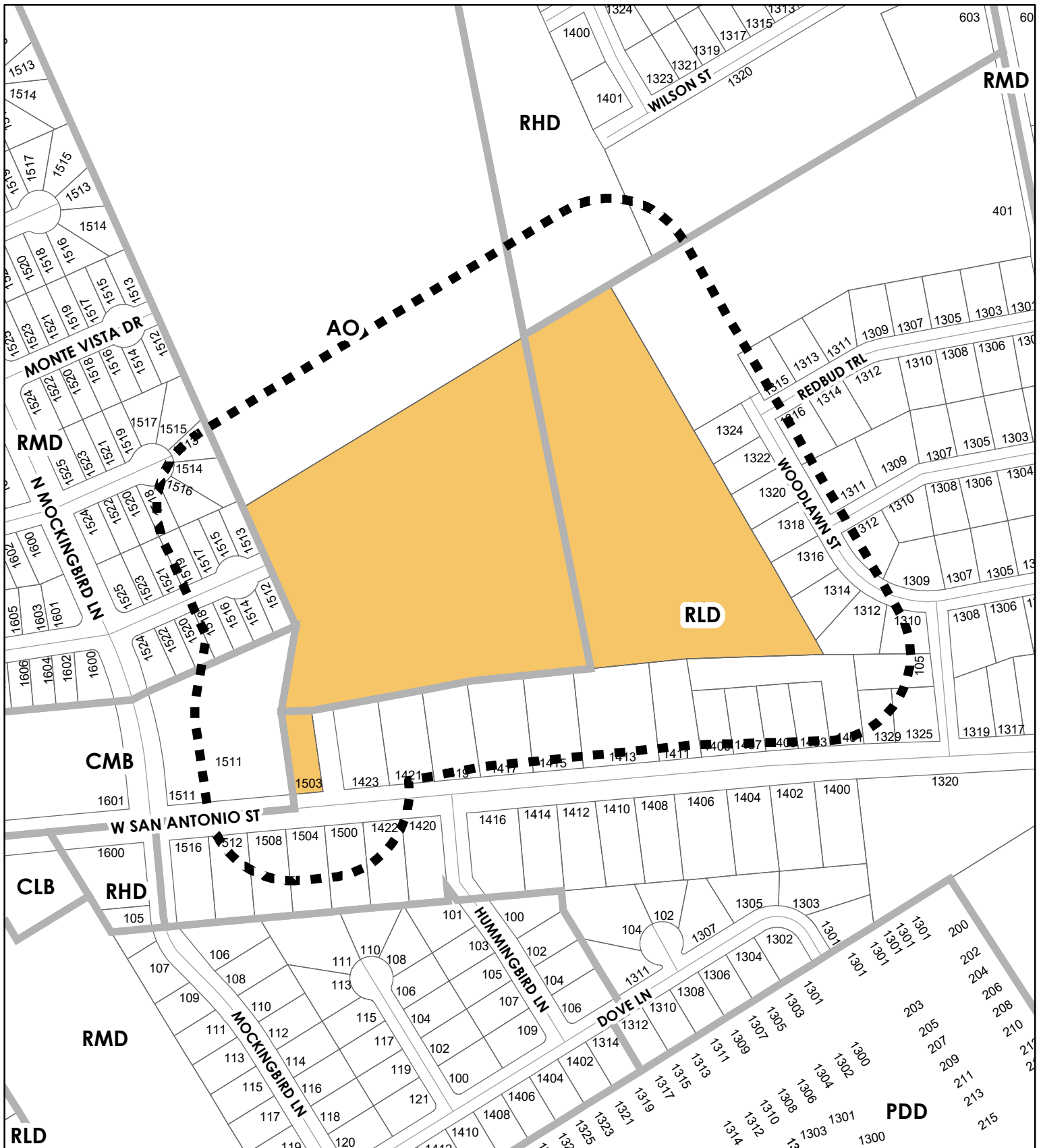
Any provisions herein which restricts the sale, rental or use of the described property because of color or race is invalid and unenforceable under Federal Law, STATE OF TEXAS
COUNTY OF CALDWELL
I hereby certify that this instrument was FILED in File Number Sequence on the date and time stamped hereon by me and was duly RECORDED in Official Public records of Real Property of Caldwell County Texas on

APR 14 2011



Carol Holcomb
COUNTY CLERK
CALDWELL COUNTY, TEXAS

©Claude Hinkle Surveyors, 2003
P.O. Box 1027 - Lockhart, Texas 78644 - Phone (512) 398-2000 - Fax (512) 398-7683



ZC-22-29

AO & RLD TO RMD

1503 W SAN ANTONIO ST



scale 1" = 300'



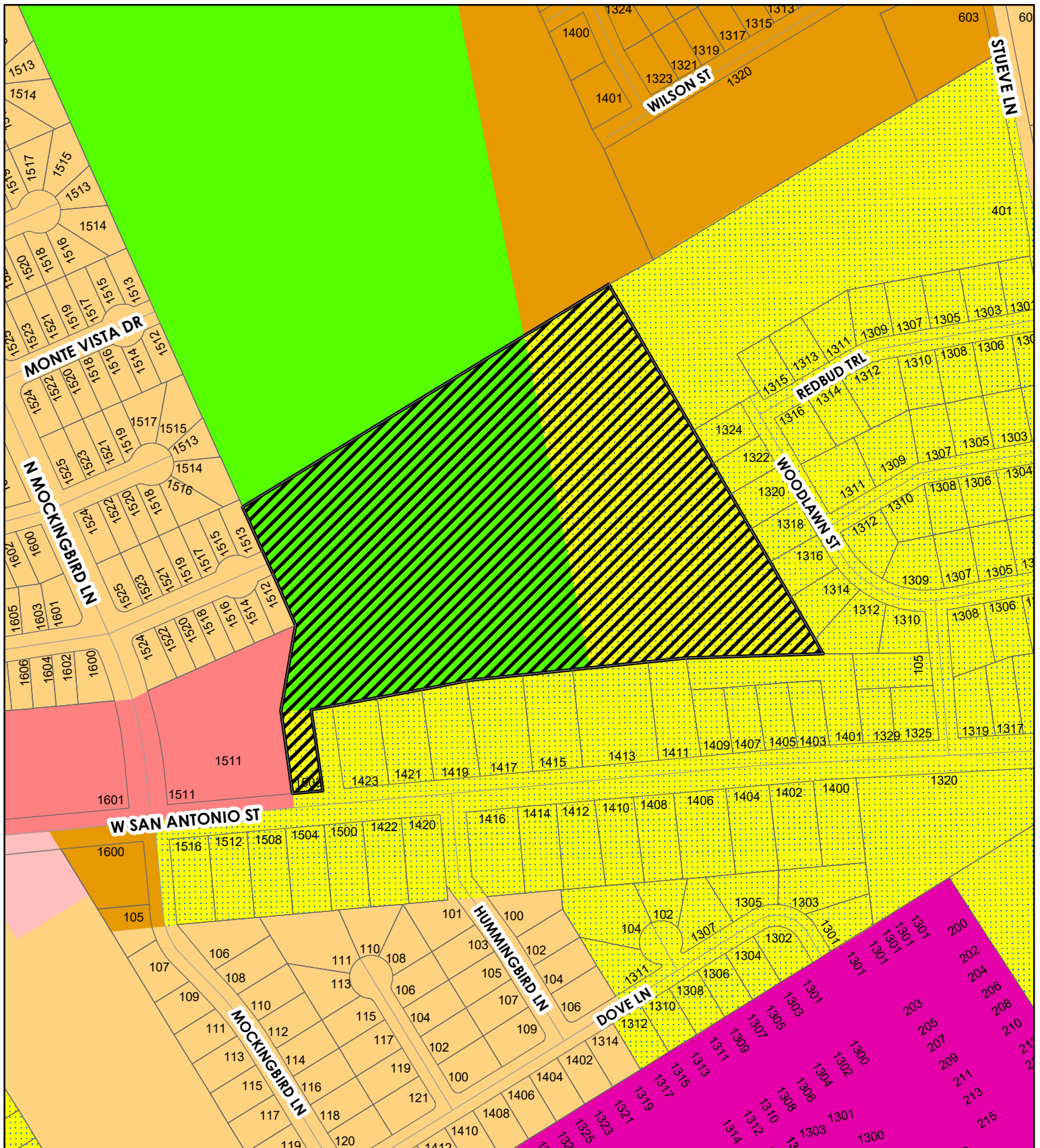
SUBJECT PROPERTY



ZONING BOUNDARY



200 FT BUFFER



ZC-22-29

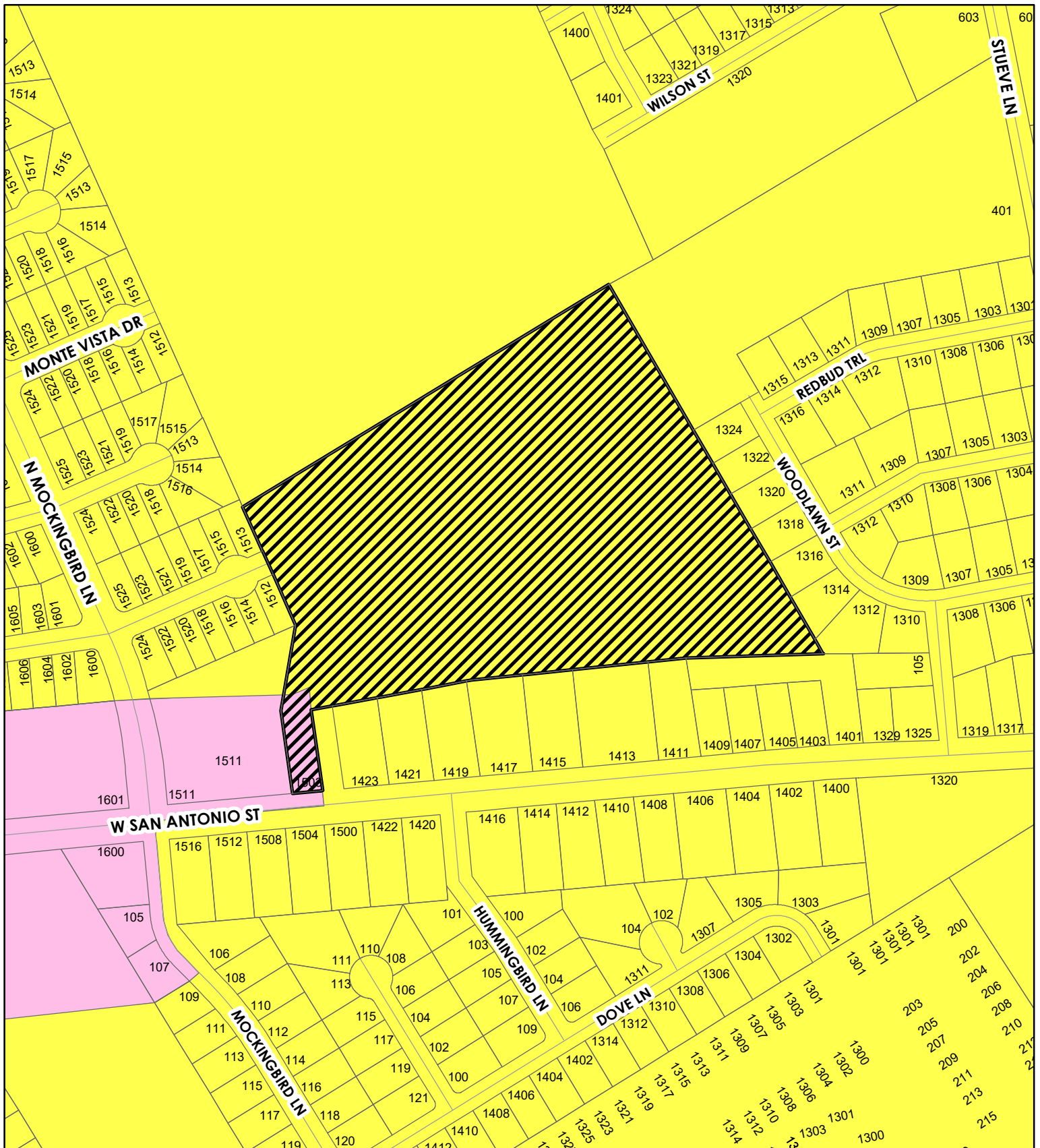
AO & RLD TO RMD

1503 W SAN ANTONIO ST



scale 1" = 300'

- ZONING DISTRICTS**
- AGRICULTURAL-OPEN SPACE
 - COMMERCIAL LIGHT BUSINESS
 - COMMERCIAL MEDIUM BUSINESS
 - PLANNED DEVELOPMENT
 - RESIDENTIAL HIGH DENSITY
 - RESIDENTIAL LOW DENSITY
 - RESIDENTIAL MEDIUM DENSITY



FUTURE LANDUSE

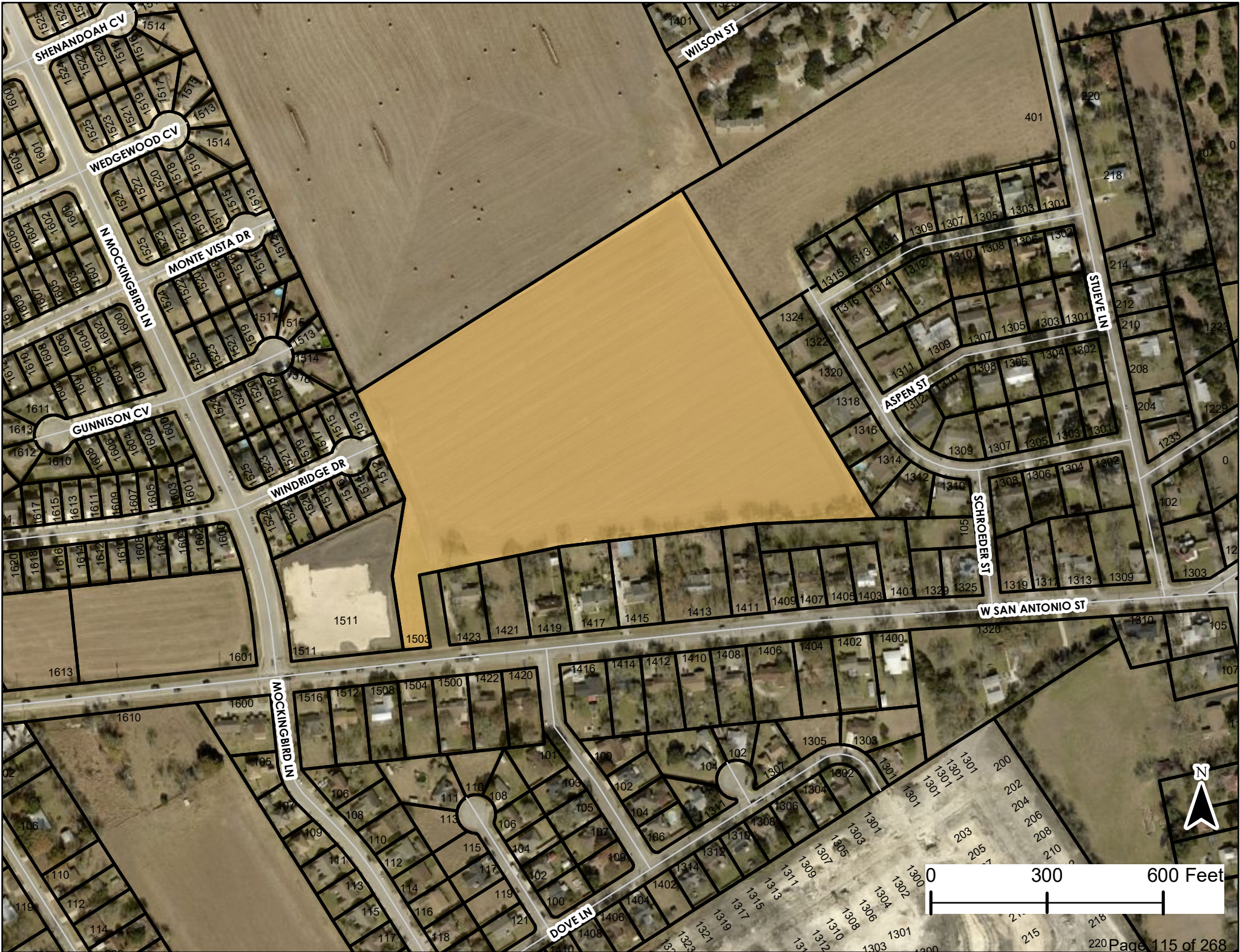
AO & RLD TO RMD

1503 W SAN ANTONIO ST



scale 1" = 300'

- LIGHT-MEDIUM COMMERCIAL
- RESIDENTIAL, LOW DENSITY



CASE SUMMARY

STAFF: David Fowler, Senior Planner

CASE NUMBER: ZC-22-29

REPORT DATE: November 10, 2022

PLANNING AND ZONING COMMISSION HEARING DATE: November 9, 2022

CITY COUNCIL HEARING DATE: November 15, 2022

REQUESTED CHANGE: AO and RLD to RMD

STAFF RECOMMENDATION: ***Approval of RLD instead of RMD***PLANNING AND ZONING COMMISSION RECOMMENDATION: ***Approval of RLD instead of RMD*****BACKGROUND DATA**

APPLICANT: Robert D. Parker

OWNER: Robert D. Parker

SITE LOCATION: 1503 West San Antonio Street

LEGAL DESCRIPTION: Metes and bounds

SIZE OF PROPERTY: 17.478 acres

EXISTING USE OF PROPERTY: Vacant land

LAND USE PLAN DESIGNATION: *Low Density Residential***ANALYSIS OF ISSUES**

REASON FOR REQUESTED ZONING CHANGE: The applicant proposes to rezone the subject property to allow development of the property in a manner similar to the subdivisions to the west. The current AO zoning on part of the site allows single-family dwellings, but only on lots of one acre or larger, while the RLD on part of the site allows residential lots of 8,500 square feet or larger. The Residential Medium Density (RMD) district has been selected, as the applicant intends to sell the property to a developer who would develop it in a manner consistent with surrounding areas such as the Windridge subdivision.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Vacant Land	AO, RMD, RHD	<i>Low Density Residential</i>
East	Single-family residential	RLD	<i>Low Density Residential</i>
South	Single-family residential	RLD	<i>Low-Density Residential,</i>
West	Single-family residential, Commercial	RMD, CMB	<i>Low Density Residential, Light-Medium Commercial</i>

TRANSITION OF ZONING DISTRICTS: With the exception of a CMB-zoned site of a convenience store to the southwest, all the parcels abutting the subject property to the east, west, and south are residentially zoned, either RLD or RMD. The area to the north is mostly zoned AO but would be well-situated as a future site for infill single-family uses in either the RMD or RLD zoning districts, especially since neighboring subdivisions currently have or would have streets stubbed to the property line.

ADEQUACY OF INFRASTRUCTURE: Adequate City water service is currently available in the West San Antonio Street right-of-way, as well as Windridge Drive, which stubs to the parcel from the west. This would provide an opportunity to loop the water system in the area. City wastewater service is also available from the same two rights-of-way. Any subdivision of the property will require internal public streets connecting to any nearby street connections, as well as stubs to neighboring vacant properties for connection to future development. TxDOT will review any connection to West San Antonio Street and may require intersection improvements to mitigate traffic impact. The parcel also includes an area designated for a hike/bike trail on the Future Land Use Map, running parallel to the eastern property line.

POTENTIAL NEIGHBORHOOD IMPACT: A residential subdivision on the subject site would likely have connections to both Windridge Drive and West San Antonio Street, where an unused right-of-way sits adjacent to the parcels' San Antonio Street frontage. Some additional traffic would be created along the existing Windridge Drive through connection of the street to the currently vacant parcel.

CONSISTENCY WITH COMPREHENSIVE PLAN: The proposed RMD zoning is one step up in intensity from the site's *Low Density Residential* designation on the Land Use Plan map.

ALTERNATIVE CLASSIFICATIONS: Rezone the portion of the property currently zoned AO to RLD to match the eastern portion of the property and the neighborhood to the east.

RESPONSE TO NOTIFICATION: Staff received one letter in opposition from a resident of the Wilson's Addition neighborhood to the east. At the public hearing, four nearby residents or property owners spoke in opposition to the proposed RMD zoning.

STAFF RECOMMENDATION: ***Approval of RLD as an Alternative Classification, resulting in RLD zoning on the entire property.***

David Fowler

From: Crystal Nuding [REDACTED]
Sent: Monday, November 7, 2022 9:56 AM
To: David Fowler; Kevin Waller; Dan Gibson
Cc: Lew White; Angie Sanchez; Juan Mendoza; Derrick Bryant; Kara McGregor; Jeffry Michelson; Brad Westmoreland
Subject: OPPOSITION to (ZC-22-29)

Good Monday to you all,

I received a notice regarding the request (ZC-22-29) by Robert D. Parker to change the zoning on the 17.478 acre property from AO and RLD to RMS.

I am a homeowner located at 1314 Woodlawn St, Lockhart, TX 78644. This property is right out my back door.

I OPPOSE the change of zoning on this property.

What will be the impact of this change to Lockhart proper? Safety? Traffic? Water supply? Drainage?

- This property (a giant flag lot) is accessed by one roadway. Fire Dept and EMS would have limited access in case of major emergency.
- RMD in this area would put even more pressure on the main access San Antonio St. Already the uptick in traffic makes it difficult to get out of our neighborhood.
- Necessary side streets cutting through our neighborhood would increase traffic, speeding, safety concerns, etc.
- RMD also means potentially 4 cars at each place and parking on the streets.
- RMD allows for AirBnB, negatively affecting our entire neighborhood's property values while introducing a transient "weekend" community not invested in our neighborhood.
- Drainage issues in Lockhart are real. Taking away the existing pervious cover will only make that worse.
- Our water situation? We're already in drought-mode for most of the year, how could packing more people in a small area be beneficial?

My neighborhood and this lot are zoned RLD for a reason, to maintain the quality of life for the people that live here.

Preserve our Lockhart proper neighborhoods and support the people that are invested in and support this town.

Keep the charm and integrity of our community so people actually want to visit and we can attract more events like the Texas Monthly BBQ Fest, bringing countless visitors and money to Lockhart and it's small businesses.

I'll see you on Wednesday, November 9th at 7pm.

Have a great week,

Crystal Nuding

[REDACTED]
calendly.com/crystalnuding

ABOUT CRYSTAL

Crystal Nuding is a leading edge thinker and Consciousness Coach whose message of soothing and uplifting

CITY OF

Lockhart

TEXAS

ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Robert D. Parker

ADDRESS 11655 Old Lockhart Rd.

DAY-TIME TELEPHONE 512-557-2120

Creedmoor, TX 78610

E-MAIL Navybrice.2266@gmail.com

OWNER NAME Same

ADDRESS _____

DAY-TIME TELEPHONE _____

E-MAIL _____

PROPERTY

ADDRESS OR GENERAL LOCATION 1503 W. San Antonio St.

LEGAL DESCRIPTION (IF PLATTED) Metes & Bounds

SIZE 17.478 ACRE(S)

LAND USE PLAN DESIGNATION Low Density Residential

EXISTING USE OF LAND AND/OR BUILDING(S) vacant land

PROPOSED NEW USE, IF ANY Residential development

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION AO and RLD

TO PROPOSED ZONING CLASSIFICATION RMD

REASON FOR REQUEST Future medium density residential development.

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

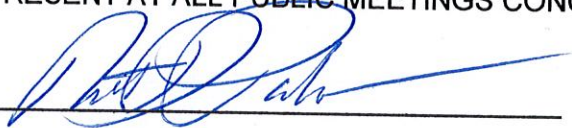
NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY.

IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$ 499.56 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE 

DATE 10-21-22

OFFICE USE ONLY

ACCEPTED BY 

RECEIPT NUMBER 01183493

DATE SUBMITTED 10-21-22

CASE NUMBER ZC - 22 - 29

DATE NOTICES MAILED 10-24-2022

DATE NOTICE PUBLISHED 10-27-2022

PLANNING AND ZONING COMMISSION MEETING DATE 11-9-2022

PLANNING AND ZONING COMMISSION RECOMMENDATION Approval of RLD

CITY COUNCIL MEETING DATE 12-20-2022

DECISION _____

**REGULAR MEETING
LOCKHART CITY COUNCIL**

NOVEMBER 1, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Julie Bowermon, Civil Service/HR Director
David Fowler, Senior Planner

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Sean Kelley, Public Works Director
Dan Gibson, City Planner

Citizens/Visitors Addressing the Council: William Wachel of TRC Engineers and Kylie Mycock of Rialto Studios; and Clifton Jones of 142 Partnership.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT. (30% DESIGN REPORT)

Mr. Kelley stated that TRC will be providing a project update at the 30% design milestone. At this stage, the major design elements are defined. Also, the baseline budget, schedule, and cost estimate are established. The progress report by TRC Engineering and Rialto Studio will also address the following:

- Geotechnical Report, Surveying and Photometric Outcome
- Updated Project Cost Estimate
- Refined Project Limits
- Results of 30% Design Plans
- Stakeholder Meeting Take Aways
- Proposed Construction Phasing

Mr. Kelley stated that the Stakeholder meeting feedback is a result of TRC's individual meetings with downtown business owners that were held the week of October 17-20. Finally, in January 2023, staff will receive the 60% plans from TRC that will include utility plans, identifying potential conflicting components, and to refine the material quantities needed for the project. Council will be updated about the progress shortly thereafter.

William Wachel of TRC Engineers and Kylie Mycock of Rialto Studios provided the update.

B. DISCUSS MINUTES OF THE OCTOBER 18, 2022 AND OCTOBER 24, 2022 COUNCIL MEETINGS.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS RESOLUTION 2022-35 APPROVING THE CITY OF LOCKHART 2022 CERTIFIED APPRAISAL ROLL FOR THE TAX YEAR 2022.

Ms. Larison stated that Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart for the Certified Appraisal Roll, with tax amount presented by the Caldwell County Appraisal District for the 2022 tax year. The 2022 Certified Appraisal Roll contains final amounts due totaling \$7,059,211.33 (\$1,764,745.23 for Debt Service). Ms. Larison recommended approval. There was discussion.

D. DISCUSS THE 4TH QUARTER FISCAL YEAR 2022 INVESTMENT REPORT.

Ms. Larison stated that the Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. There was discussion regarding the 4th Quarter Investment Report for Fiscal Year 2022, ending September 30, 2022. Ms. Larison recommended approval.

E. DISCUSS A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF LOCKHART, TEXAS AND GRANT DEVELOPMENT SERVICES FOR THE U.S. DEPARTMENT OF COMMERCE- ECONOMIC DEVELOPMENT ADMINISTRATION GRANT (08-79-05656) TO PROVIDE PROFESSIONAL SERVICES (GRANT ADMINISTRATION) TO SUPPORT THE CONSTRUCTION OF APPROXIMATELY 2.5 MILES OF WASTEWATER LINE TO THE LOCKHART INDUSTRIAL PARK III AND APPOINTING THE MAYOR TO SIGN THE CONTRACTUAL AGREEMENT FOR PROFESSIONAL SERVICES, IF APPROVED.

Mr. Kelley stated that the City of Lockhart was awarded an Economic Development Administration (EDA) Grant from the U.S. Department of Commerce in the amount of \$2,100,000 to install approximately 2.5 miles of wastewater lines between the Larrimore Wastewater Treatment Plant and the new Lockhart Industrial Park. This grant requires the use of and funds professional services to administer the grant. Three grant administration firms were solicited to submit proposals for administrative and planning services. The Grant Administration Evaluation Team (Sean Kelley-Public Works Director, Joe Chavira-Water/Wastewater Supervisor, and John Eddleton-Street Supervisor) reviewed two project specific proposals from qualified grant administration firms using qualification criteria. The firm selected by the Evaluation Team as the most qualified was Grant Development Services. The evaluation of proposals is provided for the Council's review. Mr. Kelley recommended approval. There was discussion.

F. DISCUSS RESOLUTION 2022-36, SETTING THE DATE OF THE PUBLIC HEARING FOR THE ANNEXATION OF 197 ACRES OUT OF THE FRANCES BERRY SURVEY, ABSTRACT NUMBER 2, CALDWELL COUNTY, TEXAS, GENERALLY LOCATED SOUTH OF STATE PARK ROAD (FM 20), WEST OF TWIN ISLAND DRIVE, AND EAST OF ARENA ROAD.

Mr. Fowler stated that this item is the consideration of the resolution to set the public hearing date for the annexation of 197 acres of extraterritorial jurisdiction (ETJ) in the southwest part of the city, known as the "donut hole." The owners of nine parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties

cover 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. The proposed resolution would set the public hearing date for December 6, 2022, and authorize the city manager to create a service plan for the annexation area. The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule. Mr. Fowler recommended approval. There was discussion.

G. DISCUSS ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND SETTING FORTH CRITERIA FOR THE INCENTIVE. (TABLED OCTOBER 18, 2022)

Ms. Bowermon stated that during the previous Council meeting on October 18, 2022, staff presented an ordinance to consider increasing the current police officer hiring incentive and a one-time retention incentive for current Lockhart police officers. During that meeting, Council authorized two one-time retention incentive payments to Lockhart Police Officers. The first incentive, in the amount of \$2,500 to be processed immediately and a second one-time retention incentive payment of \$2,500 to be processed no later than January 31, 2023. However, Council tabled the hiring incentive increase and requested that it be placed on the November 1, 2022 City Council agenda. There is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies each. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages. It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held October 22, 2022. Two certified police officers applied for the exam. The Police Department is currently evaluating the two applicants. The Police Department currently has four officer vacancies, one lieutenant vacancy, and one captain vacancy. The Department currently has four cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have two sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter. To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in two payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program. If any certified officers are hired from the October 22, 2022 exam (at which time the hiring incentive was \$5,000), staff respectfully asks that the recently approved \$5,000 retention incentive payment (\$2,500 and \$2,500) be extended to them as well, due to not being hired prior to the hiring incentive being increased. There was discussion.

RECESS: Mayor White announced that the Council would recess for a break at 7:19 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Sanchez gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-28 BY BEN TOLSON OF AQUILA COMMERCIAL ON BEHALF OF CLIFTON JONES OF 142 PARTNERS, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-59 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO 8.06 ACRES CMB COMMERCIAL MEDIUM BUSINESS DISTRICT AND 54.56 ACRES RHD RESIDENTIAL HIGH DENSITY DISTRICT ON A TOTAL OF 62.62 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, FRANCIS CASTILLO SURVEY, ABSTRACT NO. 85, MARTIN MCFERRIN SURVEY, ABSTRACT NO. 204, AND WILLIAM HOUSE SURVEY, ABSTRACT NO. 15, LOCATED AT 132 CLARK LOOP.

Mayor White opened the public hearing at 7:31 p.m.

Mr. Fowler stated that the applicant is interested in developing the subject property as a mix of commercial and multi-family residential land uses. The current AO zoning does not allow for these uses, so a zoning change has been requested for CMB and RHD, which would allow the type of development desired. The applicant proposes to locate the CMB commercial zoning at the intersection of West San Antonio Street and FM 2720, while the multifamily area would largely be located along the north side of West San Antonio Street (FM 142). The proposed rezoning is partially consistent with the Future Land Use Map in that the area proposed for CMB is shown as part of a larger heavy commercial node, while the remainder of the property proposed for multifamily development in the RHD district is shown as Light-Medium Commercial. The property is adequately served by City water and wastewater, although the wastewater connection is north of the railroad tracks on the east side of FM 2720. The Texas Department of Transportation (TxDOT) would need to approve any vehicular access points and possibly require traffic mitigation for both West San Antonio Street and FM 2720. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Clifton Jones of 142 Partnership requested approval of the zoning change. He provided details about the plans of developing the property. The first phase would include apartment complexes with commercial businesses added in the future.

Mayor White requested citizens in favor of or against the zoning change to address the Council. There were none. He closed the public hearing at 7:42 p.m.

Councilmember McGregor made a motion to approve Ordinance 2022-59, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve minutes of the October 18, 2022 and October 24, 2022 Council meetings.
- 5B: Approve Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022.
- 5C: Accept the 4th Quarter Fiscal Year 2022 Investment Report.
- 5D: Approve a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce- Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved.
- 5E: Approve Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road.

ITEM 6-A. DISCUSSION AND/OR ACTION REGARDING PRESENTATION AND UPDATE BY TRC ENGINEERING AND RIALTO STUDIO REGARDING THE DOWNTOWN REVITALIZATION PROJECT (30% DESIGN REPORT)

Councilmember Mendoza made a motion to accept the report. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND SETTING FORTH CRITERIA FOR THE INCENTIVE. (TABLED OCTOBER 18, 2022)

Councilmember Bryant made a motion to approve Ordinance 2022-56, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Dia de Los Muertos Celebration at the Square near the Library - November 4.
- Texas Monthly BBQ Fest - November 5-6.
- Election Day - November 8.
- City Offices closed for Veteran's Day - November 11.
- Update regarding filling the Police Chief vacancy.
- Update regarding the Texas Monthly BBQ Fest road closures.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Westmoreland shared an experience about finding an old photo of a veteran, which the family was appreciative of receiving it.

Councilmember Mendoza encouraged everyone to vote. He stated that he attended a tour of the Bluebonnet Electric building.

Mayor Pro-Tem Sanchez expressed best wishes to the Lockhart Lions football team. She congratulated the Special Olympians for a successful event. She wished all candidates best of luck during the November 8, 2022 General Election.

Councilmember McGregor thanked all for public safety measures that kept everyone safe on Halloween.

Councilmember Bryant thanked city staff for their work. He thanked LISD staff and students for their dedication.

Councilmember Michelson thanked staff for their work during the Texas Monthly BBQ event.

Mayor White thanked staff for their work. He congratulated the Lockhart Lions football team for making the playoffs. He wished all candidates best of luck and he encouraged everyone to vote.

Mayor Pro-Tem Sanchez congratulated Margaret Sanchez for being acknowledged for giving 49 plus years of service as a Lockhart ISD teacher, whom will continue teaching.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 8:00 p.m.

PASSED and APPROVED this the 15th day of November 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**SPECIAL MEETING
LOCKHART CITY COUNCIL**

NOVEMBER 7, 2022

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Council absent:

Councilmember David Bryant

Staff present:

Steven Lewis, City Manager
Victoria Maranan, Public Information Officer

Connie Constancio, City Secretary
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: None.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

**ITEM 2-A. DISCUSSION AND/OR ACTION REGARDING CONFIRMATION OF THE CITY
MANAGER'S APPOINTMENT OF AN INTERIM POLICE CHIEF.**

Mr. Lewis stated that resumes were received from several individuals and that two candidates were interviewed for the position. After conducting the interviews, staff chose to recommend the appointment of Kevin Lunsford of Huntsville as the interim police chief. Mr. Lewis provided details about Chief Lunsford's public safety background, and he recommended confirmation of the appointment.

There was discussion regarding the proposed work schedule since Chief Lunsford's permanent residence is outside the city limits, lodging and the proposed term of approximately six months.

Mayor Pro-Tem Sanchez made a motion to confirm the City Manager's appointment of Kevin Lunsford as the interim police chief. Councilmember McGregor seconded. The motion carried by a vote of 6-0.

**ITEM 2-B. DISCUSSION AND/OR ACTION TO CONSIDER INTERLOCAL COOPERATIVE
AGREEMENT BETWEEN CALDWELL COUNTY AND THE CITY OF LOCKHART FOR
LAW ENFORCEMENT SERVICES.**

Mr. Lewis stated that the Interlocal Cooperative Agreement is being considered in the event that there is a need for temporary public safety assistance in the event that staffing shortage occurs in the future. The initial term of the agreement is six months with the provision to extend it if both entities agree. He provided details about the contents of the agreement, and he recommended approval. If approved, the Caldwell County Commissioners Court will consider the interlocal agreement at their next meeting.

There was discussion about considering recruitment of public safety assistance from other agencies, such as the Texas Department of Public Safety. Mr. Lewis replied that the standard emergency management protocol is to seek public safety assistance from a local entity, such as the Sheriff's office and Constables. Seeking assistance from the Texas Department of Public Safety would be in an emergency.

ITEM 3. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 6-0.

PASSED and APPROVED this the 15th day of November 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Accept confirmation of Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: In 2017, Mr. Sanders was appointed to fill the unexpired term of long time serving Civil Service Commissioner Mr. Doug Shomette. That term expired January 1, 2020. Mr. Sanders was then reappointed for an additional three (3) year term which will expire January 1, 2023. Mr. Sanders has graciously agreed to continue serving on the commission for an additional three (3) year term expiring January 1, 2026.

Mr. Sanders has previously served the community as Mayor, Councilmember, on various boards, and as a volunteer. Both the City Manager and Civil Service Director concur that he has been, and will continue to be, an asset to the Civil Service Commission.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Both the City Manager and Civil Service Director respectfully recommend that Council confirm, by vote, the reappointment of Mr. Raymond Sanders.

LIST OF SUPPORTING DOCUMENTS: History - October 15, 2019 City Council minutes

HISTORY

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B. DISCUSS PROPOSAL FOR PREMIER PROTECTIVE SERVICES TO PROVIDE UNARMED, UNIFORMED, STATE LICENSED SECURITY OFFICER SERVICES AT THE CITY OF LOCKHART DR. EUGENE CLARK LIBRARY AT A COST OF \$16.85 PER HOUR AND AUTHORIZING THE MAYOR TO EXECUTE ALL REQUIRED DOCUMENTS.

Ms. Bowermon stated that security guard services have been in place at the Library since March 2017. When the Lockhart Independent School District (LISD) is in session, the security guard is present in the library in the afternoons and all day on Saturdays. On days that LISD is not in session, for example Spring and Summer breaks, the guard is present for a majority of the hours that the library is opened. 4J Security Services provided security services at the Library in the past year. They elected to end providing security services as of August 2019.

Request for proposals were sought in compliance with State law. Four proposals were received. Universal Security Guard Association submitted the lowest proposal. However, their proposal was incomplete and was therefore rejected. Premier Protective Services submitted the second lowest proposal. Reference checks have been performed and show a history of satisfied customers. The company will provide general liability and workers' compensation insurance. If approved, Premier Protective Services anticipates having a guard in place by October 21, 2019. The proposed agreement allows for termination if services are not satisfactory to the city. Ms. Bowermon recommended approval. There was discussion.

C. DISCUSS CIVIL SERVICE COMMISSION MEMBER REAPPOINTMENT OF MR. RAYMOND SANDERS FOR A THREE (3) YEAR TERM AS RECOMMENDED BY THE CITY MANAGER.

Ms. Bowermon stated that in 2017, Mr. Sanders was appointed to fill the unexpired term of long-time Civil Service Commissioner, Mr. Doug Shomette. The term will expire January 1, 2020. Mr. Sanders has graciously agreed to continue serving on the commission for an additional three-year term expiring January 1, 2023. Ms. Bowermon recommended approval.

D. DISCUSS INTERLOCAL COOPERATION AGREEMENT BETWEEN THE LOCKHART INDEPENDENT SCHOOL DISTRICT (LISD) AND THE CITY OF LOCKHART FOR A SCHOOL RESOURCE OFFICER DURING THE 2019-2020 SCHOOL YEAR.

Chief Pedraza stated that the interlocal agreement between the LISD and the City of Lockhart is to provide two School Resource Officers (SRO) for the school year 2019-2020. The purpose of this agreement is to set forth guidelines to ensure that the Lockhart Police Department and LISD have a shared understanding of the role and responsibility of each in maintaining safe schools, improving climate, and supporting educational opportunities for all students. One officer will be assigned to the Junior High School and one officer will be assigned to the High School. Chief Pedraza recommended approval. There was discussion.

E. DISCUSS ORDINANCE 2019-25 AMENDING THE LOCKHART CODE OF ORDINANCES, CHAPTER 58, UTILITIES, SECTION 58-141, ENTITLED "DEFINITIONS" AND SECTION 59-142 ENTITLED "WATER RATES" ADJUSTING WATER RATES TO COVER INCREASED COSTS OF NEW WATER SUPPLY LAND LEASES AND FOR NEW WATER SUPPLY DEBT PAYMENTS. THIS ORDINANCE SHALL BECOME EFFECTIVE WITH THE FIRST UTILITY BILLING CYCLE IN NOVEMBER 2019.

Ms. Larison stated that the ordinance sets rates to provide revenue that are reflected in the Fiscal Year 2019-2020 budget to cover costs associated with the new water supply land leases and for new water supply debt payments. Information about the new water supply project was provided to Council and the public in September 2018 by the Carrizo Water Supply Project with the Guadalupe-Blanco River Authority (GBRA) and its costs effect on the City of Lockhart. Intermittent rate increases are scheduled until 2034 to cover these costs. The Fiscal Year 2019-2020 water rate increase is no more than 1.67% and varies for residential, commercial and industrial use. Ms. Larison recommended approval. There was discussion.

HISTORY

Mr. Gibson stated that this is the third application submitted for rezoning of the subject property since last July. The first two, which were denied, were for rezoning from AO to RMD. This application is for rezoning to RLD. The 2.749-acre area proposed to be rezoned is part of a 68-acre tract. The applicant desires to construct one or more single-family dwellings on the property. The RLD district allows only one dwelling per lot, so the property will have to be subdivided if there is to be more than one home constructed. The applicant plans to eventually develop the entire 68 acres, which will require extensive public infrastructure, further rezoning, and platting at that time. The proposed rezoning abuts an existing large area already zoned RLD, so it would simply be an expansion of that area. Current traffic is relatively low due to the limited number of homes along North Pecos Street. If rezoned to RLD and subdivided along the North Pecos Street frontage, a maximum of three lots would be possible without constructing an internal public street. Three additional dwelling units would slightly increase traffic on the dead-end street, but the street is currently not congested. A new single-family dwelling would be compatible with the existing homes located along North Pecos Street. The requested RLD zoning classification is consistent with the Lockhart 2020 Land Use Plan map designation of Low Density Residential for the area where the subject property is located. Three letters of support were received from owners of nearby lots, including an adjacent lot, and one owner of property within 200 feet spoke in opposition at the Planning and Zoning Commission meeting. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Thomas Blauvelt, 1602 Magpie Cove, Austin, stated that he intends to build two single-family homes as opposed to his original plan of building a duplex. He requested approval of the zoning change to RLD.

Mayor White requested citizens in favor of and against the zoning change to address the Council. There were none. He closed the public hearing at 8:05 p.m.

ITEM 4-B. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2019-24 AMENDING PROPERTY KNOWN AS 2.749 ACRES IN THE BYRD LOCKHART SURVEY, ABSTRACT NO. 17, LOCATED AT 1621 NORTH PECOS STREET, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RLD RESIDENTIAL LOW DENSITY DISTRICT.

Councilmember McGregor made a motion to approve Ordinance 2019-24, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson requested to pull consent agenda item 5G.

Councilmember McGregor made a motion to approve consent agenda items 5A, 5B, 5C, 5D, 5E, 5F, and 5H. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve minutes of the City Council meetings of September 3, 2019 and September 17, 2019.

5B: Approve proposal by Premier Protective Services to provide unarmed, uniformed, state licensed security officer services at the City of Lockhart Dr. Eugene Clark Library at a cost of \$16.85 per hour and authorizing the Mayor to execute all required documents.

5C: Confirm Civil Service Commission member reappointment of Mr. Raymond Sanders for a three (3) year term as recommended by the City Manager.

5D: Approve Interlocal Cooperation Agreement between the Lockhart Independent School District and the City of Lockhart for a School Resource Officer during the 2019-2020 school year.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Approve Resolution 2022-38 of the City Council of the City of Lockhart, Texas authorizing the Lockhart Economic Development Corporation to sale property and authorizing its President to negotiate and enter into sales contracts, execute a deed or deeds conveying land and all other documents pursuant to the sale of property located within Lockhart Industrial Park III previously acquired for a project being known as Project Future.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION:

City Council approved Resolution 2020-29 authorizing the negotiation and purchase of 75.04 acres of property pursuant to a Lockhart Economic Development project known as "Project Future." Portions of the property purchased pursuant to "Project Future" is now commonly known as the Lockhart Industrial Park III. The Board of the Lockhart Economic Development Corporation and City Council have approved the sale(s) of certain lots pursuant to the continued development of the industrial park. Title underwriters committing to the condition and status of land require a formal resolution approving the sale of the 75.04 acres as a whole.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION: Approval of the sale and sale contracts of several lots located within the industrial park.

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Resolution LEDC Sale Lockhart Industrial Park III

City of Lockhart, Texas

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Lots

RESOLUTION NO. 2022-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS AUTHORIZING THE LOCKHART ECONOMIC DEVELOPMENT CORPORATION TO SALE PROPERTY AND AUTHORIZING ITS PRESIDENT TO NEGOTIATE AND ENTER INTO SALES CONTRACTS, EXECUTE A DEED OR DEEDS CONVEYING LAND AND ALL OTHER DOCUMENTS PURSUANT TO THE SALE OF PROPERTY LOCATED WITHIN LOCKHART INDUSTRIAL PARK III PREVIOUSLY ACQUIRED FOR A PROJECT BEING KNOWN AS "PROJECT FUTURE"

WHEREAS, the Lockhart Economic Development Corporation ("LEDC") is a Type B corporation operating pursuant to Chapters 501 and 505, Texas Local Government Code; and

WHEREAS, the Board of Directors of the LEDC and the City Council of the City of Lockhart have approved the purchase real property, being 75.04 acres out of the Cornelius Crenshaw Survey, Abstract 68, City of Lockhart, Caldwell County, Texas ("the Property"), for the purpose of establishing an industrial park for economic development purposes for the City of Lockhart; and

WHEREAS, the Board of Directors and the City Council now wish to sale certain lots or parcels of land to promote business and economic growth in the city, and the sale of land within the Lockhart Industrial Park III ("Property") is in the best interests of the LEDC and the City of Lockhart; and

WHEREAS, the Board of Directors and the City Council desire to authorize the President of the Lockhart Economic Development Corporation to negotiate the sale of any and all lots within Lockhart Industrial Park III at a negotiated price that is fair and reasonable with consideration of fair market value;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART that:

SECTION 1. The foregoing recitals are adopted and incorporated herein for all purposes.

SECTION 2. The President of the LEDC is here by authorized to negotiate and enter into sales contracts, execute a deed or deeds and all other documents pursuant to the sale of the Property described above.

SECTION 3. This Resolution shall take effect from and after its date of adoption.

PASSED AND APPROVED by the City Council of the City of Lockhart, Texas this the _____ day of _____ 2022.

Lew White, Mayor

ATTEST:

By: _____
Connie Constancio, City Secretary

APPROVED AS TO FORM:

By: _____
Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Approve Resolution 2022-39 authorizing the City Manager to enter into an updated Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for bridge replacement or rehabilitation for the North Blanco Street Bridge over Town Branch Creek.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: On June 7, 2022, City Council approved Resolution 2022-25, entering an (AFA) with TxDOT for the rehabilitation or replacement of the Blanco Street Bridge. On August 30, 2022, this item was taken to the Texas Transportation Commission and was approved as a project to replace the bridge. TxDOT has also increased the City's match portion from \$5,500 to \$6,100. This is primarily attributed to adjusted material quantities and the rising cost of materials. Due to rising costs and newly issued State Control-Section-Job Order Number (116292), it is necessary to adopt a revised resolution in support of the North Blanco Street Bridge Replacement Project.

This project is still slated for design and replacement in FY 2026. City staff and TxDOT will continue to inspect and monitor the bridge until the bridge's replacement takes place.

PROJECT SCHEDULE (if applicable): FY 2026- TxDOT's projected schedule for the design and replacement of the North Blanco Street Bridge

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$6,100

Account Number: 100-5633-911-00

Funds Available: \$40,000

Account Name: Construction/Project Improvement

FISCAL NOTE (if applicable): Annually, the Street Department budgets \$440,000 towards street improvements. This line item has an additional \$40,000 for miscellaneous projects which will cover the 0.5% match towards the North Blanco Street Bridge replacement or rehabilitation project.

PREVIOUS COUNCIL ACTION: June 7, 2022- Council Adopted Resolution 2022-25 in support of the replacement of the North Blanco Street Bridge

COMMITTEE/BOARD/COMMISSION ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of Resolution 2022-39.

LIST OF SUPPORTING DOCUMENTS: Resolution 2022-39 AFA with TxDOT for North Blanco Street Bridge, N. Blanco St. Bridge Map, History, Resolution 2022-25

RESOLUTION 2022-39

The State of Texas
County of **Caldwell**

WHEREAS, the federal off-system bridge program is administered by the Texas Department of Transportation (the State) to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system; and

WHEREAS, City of Lockhart, hereinafter referred to as the Local Government owns bridges:

Located at **N. Blanco Street at Town Branch Creek**, National Bridge Inventory (NBI) Structure Number **14-028-0-B000-50-001**, State Control-Section-Job (CSJ) Number **0914-22-079**; and

WHEREAS, a project to remedy the bridge is included in the currently approved program of projects as authorized by Texas Transportation Commission Minute Order Number **116292**. Dated, **August 30, 2022**; and

WHEREAS, the usual fund participation ratio for projects on such program is 80 percent federal, 10 percent state and 10 percent Local Government, unless reduced by participation in the Economically Disadvantaged County Program; and

WHEREAS, the estimated local match fund participation requirement on the approved federal off-system bridge project is **\$6,160.00**; and

WHEREAS, the estimated local match fund participation requirement will be paid by the Local Government; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX that the Local Government approves the execution of an Advance Funding Agreement with the State. The **City Manager** is authorized to execute the agreement on behalf of the Local Government.

Approved this the **15th** day of **November, 2022**.

Approved: _____

Lew White, City of Lockhart Mayor

Date: _____

Attest: _____

Connie Constancio, City Secretary

North Blanco Street Bridge

Legend

- N. Blanco Street Bridge
- Navarro Springs Park



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: June 7, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-25 authorizing the City Manager to enter into a Local Transportation Project Advance Funding Agreement (AFA) with TxDOT for bridge replacement or rehabilitation Off the State System for the North Blanco Street Bridge over Town Branch Creek.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: During a routine inspection by TxDOT in December 2019, the North Blanco Street Bridge was found to have scouring, settling, and cracks that would require action. The City worked with TxDOT to create an Action Plan that included frequent routine inspections to monitor the bridge, along with TxDOT's biannual inspections.

Staff has been working with TxDOT to fund the full replacement of the North Blanco Street Bridge using their Highway Bridge Replacement and Rehabilitation Program (HBRRP). Resolution 2022-25 authorizes the City Manager to enter into an Advance Funding Agreement (AFA) with TxDOT. The AFA will require the City to match 0.5% of the total estimated cost and the remaining 99.5% to be federally funded using the Highway Bridge Replacement and Rehabilitation Program (HBRRP). Once the Resolution is approved, TxDOT will be scheduling the bridge design and replacement for FY 2026.

TxDOT inspected the bridge this spring and rated the condition the same. However, the inspector made the recommendation to have the bridge require a load posting of 24,000lbs per tandem axle to prolong the integrity of the bridge until the full replacement takes place.

PROJECT SCHEDULE (if applicable): FY 2026-TxDOT's projected schedule for the design and replacement for the North Blanco Street Bridge

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$5,500.00

Account Number: 100-5633-911-00

Funds Available: \$40,000.00

Account Name: Construction/Project Improvement

FISCAL NOTE (if applicable): Annually, the Street Department budgets \$440,000 towards street improvements. This line item has an additional \$40,000 for miscellaneous projects which will cover the 0.5% match towards the North Blanco Street Bridge replacement or rehabilitation project.

City of Lockhart, Texas

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PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Resolution 2022-25.

LIST OF SUPPORTING DOCUMENTS: Resolution 2022-25 North Blanco Bridge , N. Blanco St. Bridge Map

Resolution 2022-25

A RESOLUTION OF THE CITY OF LOCKHART, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL TRANSPORTATION PROJECT ADVANCE FUNDING AGREEMENT (AFA) WITH TXDOT FOR BRIDGE REPLACEMENT OR REHABILITATION OFF THE STATE SYSTEM (North BLANCO STREET BRIDGE OVER TOWN BRANCH CREEK)

WHEREAS, a Master Agreement between Local Government and the State has been adopted May 23, 1969, and states the general terms and conditions for transportation projects developed through the LPAFA; and

WHEREAS, TITLE 23 United States Code Section 144 authorizes federal funds to assist the states in the replacement or rehabilitation of deficient bridges located on public highways, roads, and streets, including those under the jurisdiction of local governments; and

WHEREAS, the Local Government owns one or more bridges on a public road or street located at North Blanco Street over Town Branch Creek, and the bridge is included in the current approved off-state system federal aid Highway Bridge Replacement and Rehabilitation Program (HBRRP) as authorized by the Texas Transportation Commission Minute Order Number 116073, Dated August 31, 2021; and

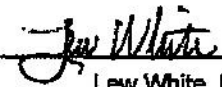
WHEREAS, HBRRP will fund ninety-nine and a half percent (99.5%) of the estimated project costs of \$1,100,000 and the City of Lockhart will fund the remaining half percent (0.5%) in the estimated cost of \$5,500.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX THAT:

Section 1. The City Manager is hereby authorized to enter into a local transportation project Advance Funding Agreement (AFA) to provide funding for Bridge Replacement or Rehabilitation Off the State System for the North Blanco Street Bridge over Town Branch Creek.

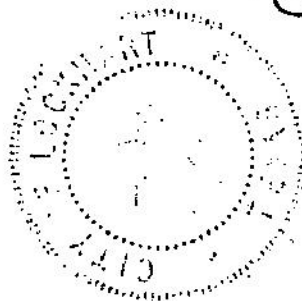
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TX ON THIS THE 7TH DAY OF JUNE 2022.

APPROVED:


Lew White, Mayor

Attest:

Connie Constancio, City Secretary



City of Lockhart, Texas

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COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Ordinance 2022-61 of the City Council of the City of Lockhart, Texas amending the personnel policies of the City of Lockhart adding Section 4-6 (13) Sick Leave Pool Program Policy; providing for severability; providing for publication and providing an effective date.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Julie Bowermon

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: From time to time City employees may experience a catastrophic illness or injury resulting in a need for additional time off in excess of their available paid sick/personal leave. Currently, City employees cannot donate or share their unused sick leave time with other City employees. There has been a request to consider creating a policy that allows employees to donate or share unused sick leave with other employees that are experiencing a catastrophic illness or injury. This proposed Ordinance 2022-61 would establish a sick leave donation program policy that is strictly voluntary. This will be a new program available to City employees. As employees become familiar with the new benefit and start utilizing the program, it is anticipated that there will be future requests for amendments and/or adjustments to the program to better tailor the system to our organization.

For the purposes of this policy, catastrophic illness or injury is defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available. An immediate family member is defined as a spouse, child or parent.

The following is a summary of the proposed policy:

Contributing Leave to the Sick Pool (or specific person)

- Donate up to 80 hours of sick leave per calendar year.
- Donor can elect donating to the pool, a specific employee, or both.
- Donor must have at least 96 hours of sick leave remaining in their own accruals after donation.
- The donations are on an hourly basis, without regard to the dollar value of the donated leave.

Recipients

City of Lockhart, Texas

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- Employed by the City for a minimum of 12 consecutive months.
- Must have applied for and received Family and Medical Leave (FMLA).
- An employee that is taking FMLA will not automatically qualify for donated sick leave benefits. The definition of a serious health condition for FMLA purposes is not the same as the definition of a catastrophic illness or injury for the purposes of this sick leave pool policy.
- Donated sick time shall only be applied while the employee is on approved FMLA leave. When/if FMLA leave becomes exhausted, the employee will become ineligible for donated sick leave hours.
- The proposed policy does not limit or extend the maximum allowable absence under FMLA.

Requesting / Approval of Donated Sick Time

- Requests must be made in writing and include supporting documentation from their doctor (forms will be provided).
- Human Resources Director will determine approval or denial. An employee can appeal a denial to the City Manager.

Application of Donated Sick Time

- Maximum number of donated sick hours a full-time employee can receive is 480 hours per calendar year; maximum number of hours a part-time employee can receive is 240 hours.
- Donated leave can be used intermittently or continuously.
- Use of donated sick leave will run concurrently with FMLA.
- Employees will not accrue sick/vacation leave while using the donated leave.
- Employees will not be provided employee benefits while using donated leave. Health insurance may continue in compliance with FMLA.
- Employee's own sick/vacation leave will be applied before donated sick time.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

City of Lockhart, Texas

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FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully recommends approval of Ordinance 2022-61.

LIST OF SUPPORTING DOCUMENTS: Proposed Ordinance 2022-61

ORDINANCE NO. 2022-61

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS AMENDING THE PERSONNEL POLICIES OF THE CITY OF LOCKHART ADDING SECTION 4-6 (13) SICK LEAVE POOL PROGRAM POLICY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lockhart recognizes that from time to time employees may have a catastrophic illness or injury resulting in a need for additional time off in excess of their available paid sick/personal time;

WHEREAS, the City Council believes to address the need for additional time off, all eligible City of Lockhart employees should be allowed to donate accrued paid sick hours from their unused balance to their City of Lockhart co-workers; and

WHEREAS, the City Council believes that establishing a voluntary sick leave pool program for City of Lockhart employees is in the best interests of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. That the City Council hereby finds the statements made in the preamble are true and correct.
- II. Section 4-6 of the City of Lockhart Personnel Policies is hereby amended to add Subsection (13) to read as follows:

SICK LEAVE POOL PROGRAM POLICY

Policy Statement

The City of Lockhart recognizes that employees may have a family medical emergency resulting in a need for additional time off in excess of their available sick/personal time. To address this need, all eligible employees will be allowed to donate accrued paid sick hours from their unused balance to their co-workers in need of additional paid time off, in accordance with the policy outlined below. This policy is strictly voluntary. The City Manager may issue administrative regulations, procedures, or directives to implement or clarify this policy.

A. Administration. *The sick leave pool shall be administered by the Human Resources Director. Creating, distributing, and retaining required forms will be the responsibility of the Human Resources Director.*

B. Catastrophic Illness or Injury. *The definition of a catastrophic illness or injury for purposes of this policy is defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty*

and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available. An immediate family member is defined as a spouse, child or parent.

A catastrophic illness or injury typically excludes elective surgeries, normal pregnancy and childbirth, and common acute illnesses and injuries even though they may qualify as serious medical conditions. The uncomplicated delivery of a child at the conclusion of a pregnancy is not considered to be a catastrophic illness or injury. Examples of a catastrophic illness or injury include, but are not limited to, cancer, AIDS, heart surgery, stroke, etc. An uncomplicated common cold, flu, or coronavirus would not be considered a catastrophic illness for the purposes of this policy.

C. Contributing Leave to the Sick Leave Pool. *The sick leave pool is accumulated through voluntary donations of accrued sick leave from active employees.*

- 1. Employees may stipulate who is to receive their contributions to the sick leave pool by completing a “Sick Leave Pool Donation of Hours” form. Hours not used by the individual stipulated to receive specific contributions will become part of the pool or credited back to the donor upon the donor’s request.*
- 2. Once sick leave is donated to the sick leave pool, employees may not withdraw time from the pool, except as outlined in this policy.*
- 3. Civil Service Employees that voluntarily donate to the sick leave pool will not receive payment for these donated hours upon their separation of employment from the City.*
- 4. The donation of sick time is on an hourly basis, without regard to the dollar value of the donated or used leave.*
- 5. The minimum number of sick hours that an eligible employee may donate is 4 hours per calendar year; the maximum number of sick hours that an eligible employee may donate is 80 hours per calendar year.*
- 6. Eligible employees volunteering to donate sick leave must have a minimum of 96 hours of sick leave remaining in their accruals after donating.*
- 7. Employees who are currently on an approved leave of absence cannot donate sick time.*
- 8. Employees cannot borrow against future sick time to donate.*

D. Recipient Eligibility. *An employee may qualify for leave from the sick leave pool if they have experienced a catastrophic injury or illness.*

- 1. The employee requesting the donation must have been an employee for a minimum of twelve (12) consecutive months prior to the request.*

2. *An employee must have applied for and received Family and Medical Leave (FMLA) in order to qualify for sick leave pool benefits.*
3. *While employees must have applied for FMLA leave in order to qualify for sick leave pool benefits, an employee who is taking FMLA leave may or may not be eligible for sick leave pool benefits. The definition of a serious health condition for FMLA purposes is not the same as the definition of a catastrophic illness or injury for the purpose of this sick leave pool policy.*
4. *Sick leave pool hours (if request is approved) shall only be applied to an employee's leave while on approved FMLA leave. When/if FMLA leave becomes exhausted, eligibility for usage of sick leave pool hours shall terminate.*
5. *Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act.*

E. Requesting / Approval of Donated Sick Time. *Request for the sick leave pool must be made in writing to the Human Resources Director and must include supporting documentation of need from the treating physician. Should an employee's condition make it impossible for them to submit a request in writing, then a family member may make the submission on their behalf.*

1. *Request for the use of leave from the sick leave pool must be made by submitting a "Sick Leave Pool Request for Hours" form to the Human Resources Director with any and all documentation requested to substantiate the request.*
2. *The Human Resources Director will determine approval or denial. Denial may be appealed to the City Manager or his/her designee whose decision will be final.*

F. Application of Donated Sick Time. *Employees are eligible to request the use of leave from the sick leave pool only after they have exhausted, or anticipate to exhaust, all of their own accrued time including but not limited to vacation, comp, personal holiday, etc.*

1. *Full-time employees may request/receive up to 480 hours of time from the sick leave pool program per calendar year; part-time employees may request/receive up to 240 hours of time from the sick leave pool program.*
2. *Leave may be used intermittently as may be needed for on-going treatments.*
3. *Any sick leave granted under this policy shall run concurrently with any leave an employee is granted under the Family and Medical Leave Act.*
4. *Employees will not accrue sick and vacation leave while using leave from the sick leave pool.*
5. *Employees will not be provided employee benefits while using leave from the sick leave pool. However, health insurance may be continued in compliance with FMLA eligibility.*

6. *Use of sick leave pool hours will not be considered "hours worked" in the calculation of overtime.*
7. *If the recipient employee has available sick/personal time in his or her balance, this time will be used prior to any donated sick time.*
8. *Donated sick time may only be used for time off related to the approved request.*
9. *Civil Service Employees that become recipients of the sick leave pool will not receive payment for these donated hours upon their separation of employment from the City.*

G. Work-Related Injury. *Employees are not eligible to withdraw leave from the sick leave pool when leave is due to an employee's work-related injury while eligible for workers' compensation benefits.*

H. Cessation of Pool Usage. *Use of sick leave pool hours shall cease, and the remaining balance of donated leave returned to the pool, if any of the following occur:*

1. *The participant receives full medical release from treating physician;*
2. *The participant returns to work;*
3. *The participant exhausts all FMLA leave;*
4. *The participant's employment is terminated; or*
5. *The employee/participant fails to provide medical documentation as requested by the supervisor or Human Resource Director or otherwise violates City policy.*

III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforceable, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

IV. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VI. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VII. Effective Date: That this ordinance shall become effective and be in full force on November 15, 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 15th DAY OF NOVEMBER, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discussion and/or action regarding follow up to Park & Recreation capital and operational projects.

ORIGINATING DEPARTMENT AND CONTACT: Parks & Recreation - Travis Hughes

ACTION REQUESTED: Agreement

BACKGROUND/SUMMARY/DISCUSSION: This item is a follow-up to the presentation provided by the Parks & Recreation Director on August 16, 2022. This presentation contains recommended next steps in fulfilling the short and long-term goals of the Department.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION: Requested follow-up for next steps

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends that City Council approve next steps.

LIST OF SUPPORTING DOCUMENTS: City Council 11.15.22 -Parks & Recreation



Next Steps

Parks & Recreation



Priorities for Development

Short Term:

- **Renovate Existing Park Facilities** (create plans for each park -rank ordered)
City Park, Lions Park, Soccer Complex, Maple Park, Nueces Park, Pecos Park, Braun Park, Navarro Park, Arredondo Park.
- **Build Aquatics Facility to Replace Existing Facility**
Multiple use: Leisure, Competition, Rentals, Instruction
- **Add Amenities to Existing Facilities**
Splash Pads, Courts, Seating, Shade, Trees, Trails, Lighting
- **Improve Athletic Fields**
Grading, Irrigation, Turf Grass, Seating, Lighting



Priorities for Development

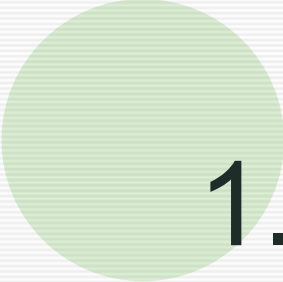
Long Term:

- City Park Upgrades to Event Spaces and Amphitheater
- Indoor Recreation Facility
- Develop Trails and Bike Lanes



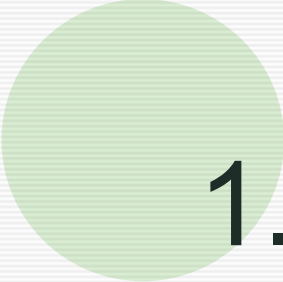
Next Steps

1. Act on Short-Term Facility Goals (1-2 years)
2. Develop Plans for Long-Term Facility Goals (3+ years)
3. Act on Short-Term Recreation Program Goals (This year)
4. Develop Plans for Long-Term Recreation Program Goals (1-2 years)
5. Develop Budgets and Secure Funding



1. Act on Short Term Facility Goals

- A. Send out RFQ for General Services Contract (Park Renovations)
- B. Create Committee to Develop Aquatics Facility Plans
- C. Build Splash Pad at Maple Park
- D. Resurface courts at Nueces and Pecos Parks
- E. Develop Plans to Improve Soccer and Little League Fields



1. Act on Short Term Facility Goals

A. Send out RFQ for General Services Contract (Park Renovations)

The desired outcome is to develop park plans and implement renovations, upgrades, and installations with the aim of modernizing an aging parks system. The selected firm will work with Parks & Recreation Department leadership in a cooperative manner to design and build park amenities that improve the aesthetics and functionality of each city park in a manner that enhances utilization, accessibility, and safety.



Scope of Work

- **Existing Facilities Overview and Inventory:**

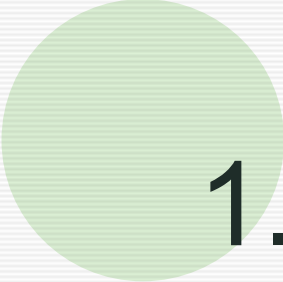
1. Identify open space framework
2. Park types and distribution
3. Park conditions assessment
4. Facility distribution
5. Forestry assessment
6. Assessing aging park infrastructure

- **Replanning and Renovating Mature Parks**

1. Ensure parks offer a wide variety of recreational opportunities
2. Improve access to all parks and facilities
3. Ensure parks meet ADA and safety standards
4. Activate and Enhance public spaces
5. Align proposed plans with public interest and needs

- **Manage Projects Associated with the Renovation of Existing Parks:**

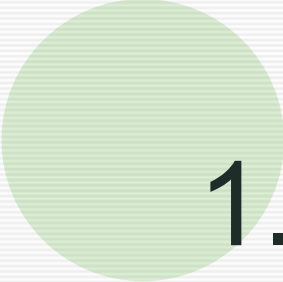
1. Produce concept renderings for each park
2. Provide planning and engineering services as needed
3. Project management for construction, landscaping, and installations as needed
4. Collaborate with Parks & Recreation Department leadership to determine best use of in-house resources and capabilities



1. Act on Short Term Facility Goals

B. Create Committee to Develop Aquatics Facility Plans

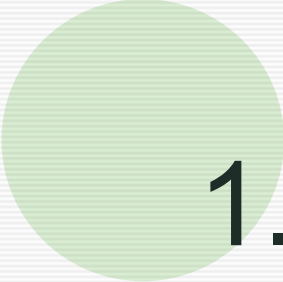
The existing city pool was constructed in 1973 and is in an unrepairable condition and does not serve the current aquatics needs of the community. The goal of the committee will be to determine the most appropriate type of facility to build, where to build it, utilization and programming, construction and operating budget, as well as potential funding sources and partnerships. The committee will be chaired by the Parks & Recreation Director and seek the guidance of an Aquatics Facility Design Firm.



1. Act on Short Term Facility Goals

C. Build a Splashpad at Maple Park

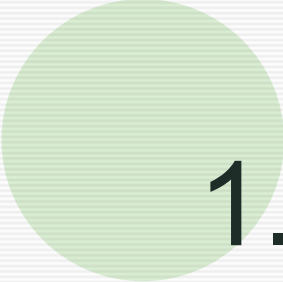
- Funds were allocated to the budget this year to build a splashpad at Maple Park
- Approximate size will be 2,500 sq'
- The additional location provides for wider accessibility to aquatics amenities
- This project had been quoted by a Texas BuyBoard Vendor and has a 16-20 week completion timeline once initiated



1. Act on Short Term Facility Goals

D. Resurface Courts at Nueces and Pecos Parks

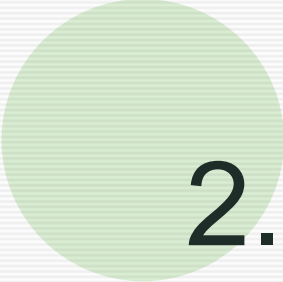
- Courts will be resurfaced and painted with an all-weather sports court coating that has a variety of color options
- Courts will be striped for basketball and pickleball use
- Court fencing will be replaced
- This project has been quoted by a Texas BuyBoard Vendor and has a 4-6 week completion timeline once initiated



1. Act on Short Term Facility Goals

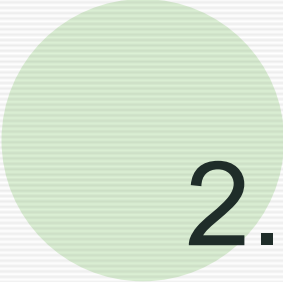
E. Develop Plans to Improve Soccer and Little League Fields

- Both facilities require short and long-term renovations
- Short-term: fencing repair, irrigation repair, safety concerns
- Existing funding is for annual maintenance, so additional funds may be required to complete immediate needs
- Planning for long-term improvements will start immediately



2. Act on Short Term Recreation Goals

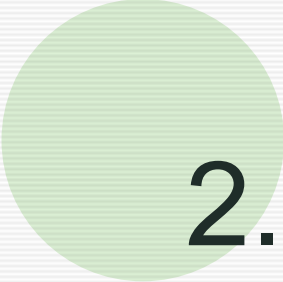
- A. Learn to Swim Program
- B. Ramp-up Summer Rec Program
- C. Pickleball League
- D. Softball League
- E. Create FTE Recreation Position



2. Act on Short Term Recreation Goals

A. Learn to Swim Program

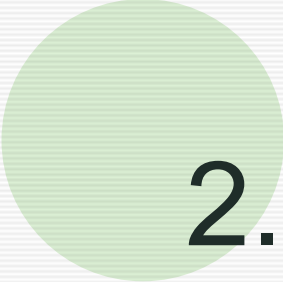
- Will require additional aquatics staff and training prior to pool opening
- Goal would be to have LTS fees offset additional staff wages
- \$5K equipment investment (platforms, kickboards, backpacks, dumbbells, toys)



2. Act on Short Term Recreation Goals

B. Ramp-up LISD Summer Rec Program

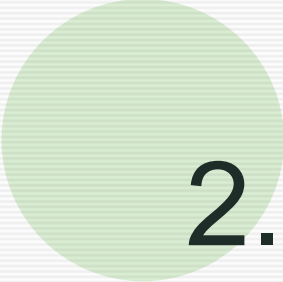
- Hire 2-3 part-time staff
- Goal is to increase participation by having a variety of staff-lead activities
- Small equipment investment



2. Act on Short Term Recreation Goals

C. Pickleball League

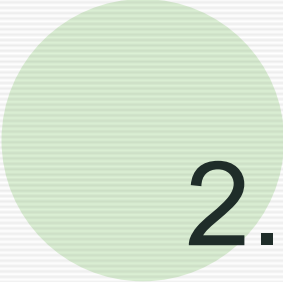
- There is an existing group of pickleball enthusiasts in Lockhart
- Goal is to provide for a pickleball league beginning this Spring
- Small equipment investment
- Requires completion of resurfacing the courts at Nueces & Pecos Parks



2. Act on Short Term Recreation Goals

D. Softball League

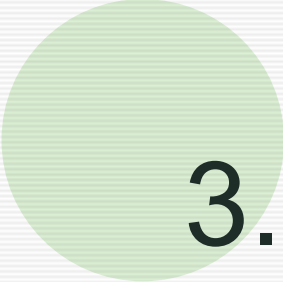
- There is an existing group of softball enthusiasts in Lockhart
- Goal is to provide for a softball league beginning this Spring
- Small equipment investment
- Requires some attention to the existing softball field at City Park



2. Act on Short Term Recreation Goals

D. Create FTE Recreation Position

- A Recreation Coordinator Position will be necessary to grow and implement new recreation programs
- Goal is to hire a Recreation Coordinator by September 2023



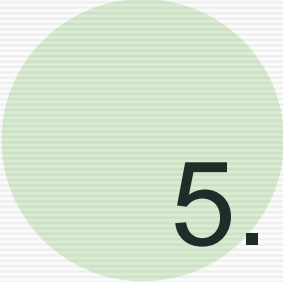
3. Develop Long Term Facility Goals

- City Park Upgrades to Event Spaces and Amphitheater
- Develop Plans for Indoor Recreation Center
- Develop Plans for Trails and Bike Lanes



4. Develop Long Term Recreation Goals

- Seasonal Adult Leagues (Basketball, Flag Football, Softball)
- Summer Youth Camps
- Summer Youth Sports Programs (TAAF)
- Road Races (5K, 10K, etc.)



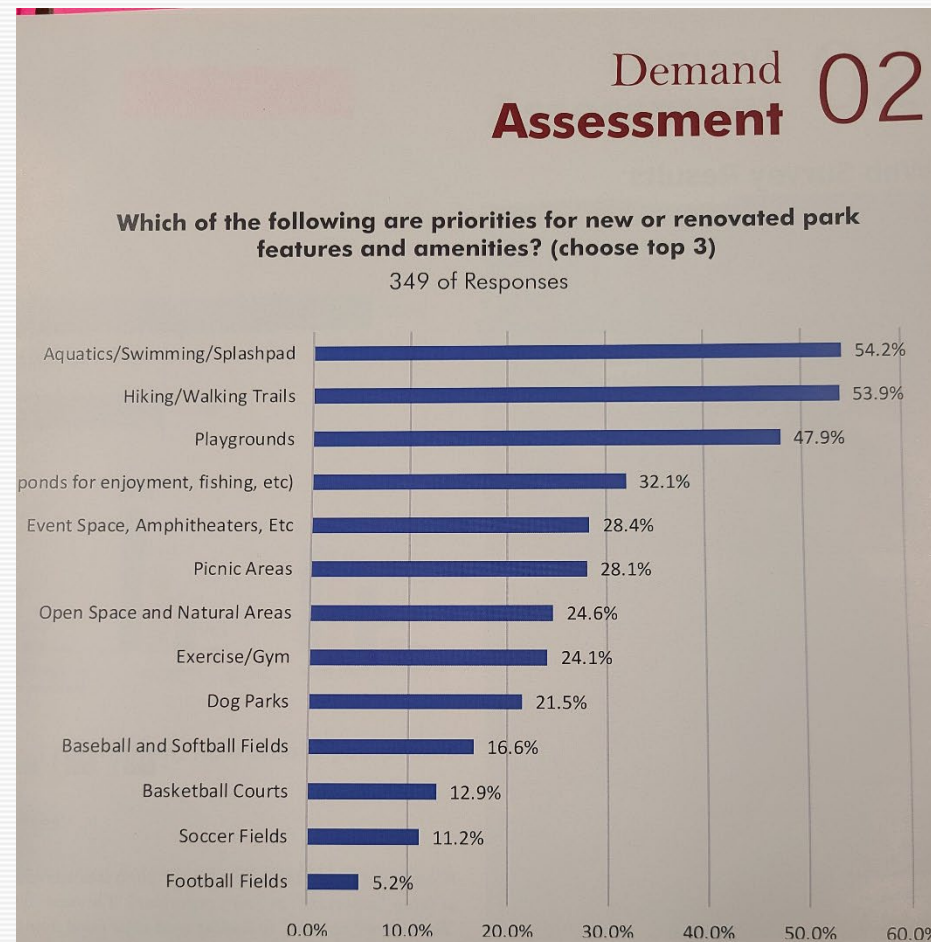
5. Develop Budgets & Secure Funding

- Create Budgets for Each City Park Renovation
- Create Budget for Aquatics Facility Construction & Operation
- Create Budgets for Recreation Programs
- Identify Funding Sources and Secure

City Park Event Area



Priorities from 2017 Survey



Outdoor Pool with Multiple Amenities



Outdoor Pool with Multiple Amenities



Outdoor Pool with Multiple Amenities



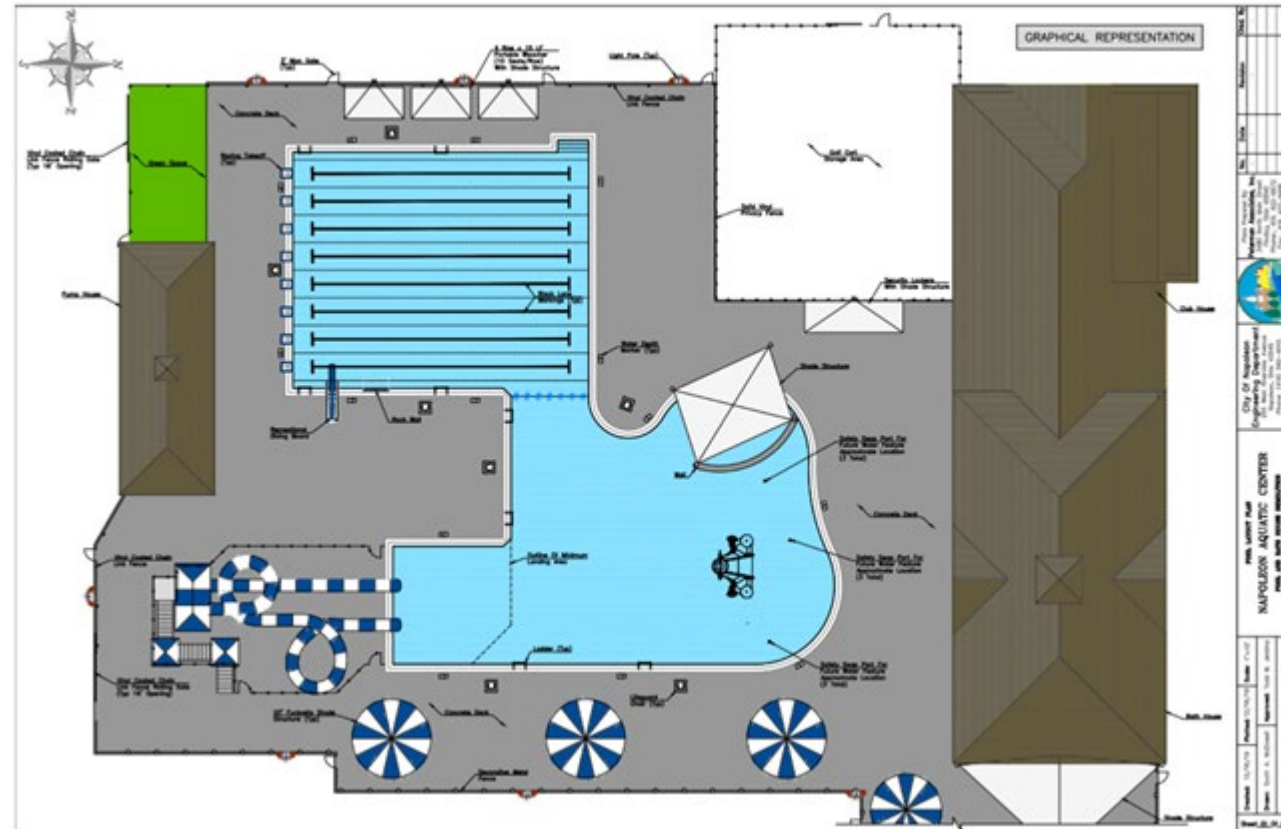
Indoor Pool Example



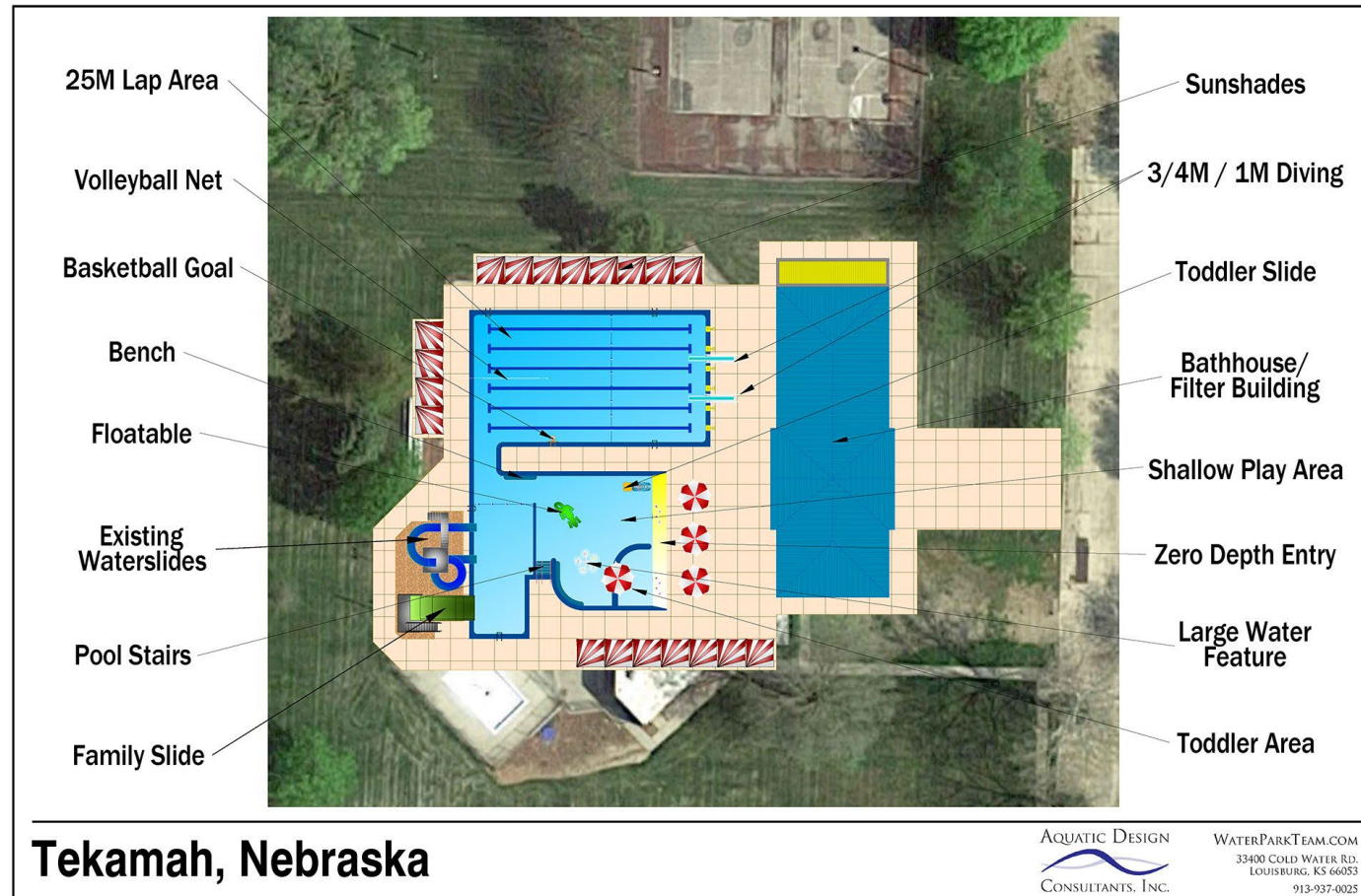
Indoor Pool Example



Pool Layout Example



Pool Layout Example



Ballfield Dugout Example



Rubberized Playground Surface Example



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider authorizing the City Manager to seek proposals for the development of a space needs assessment for City Hall.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis, Pam Larison

ACTION REQUESTED: Consensus

BACKGROUND/SUMMARY/DISCUSSION: During the City Council Retreat in March 2022, the consensus of Council and Staff was to perform a space study on City of Lockhart office locations and buildings. In preparation for the 2022-2023 Annual Operating Budget, \$30,000 was allocated to begin this process.

With the recent move of administrative staff to the new office location at 105 S. Colorado St. and the resulting available space at City Hall, staff would like to begin the Request for Proposal (RFP) process for a space study at City Hall. This RFP would include architectural and design work to allow for the most beneficial and efficient use of space for:

1. Review and analyze current workspace and flow,
2. The remaining departments at City Hall, which include Utility Billing, Finance, Planning and Zoning, and Building Permits and Inspections,
3. Workspace and backroom space optimization, and
4. Layout alternatives for storage and additional future employees.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$30,000

Account Number: 100-5101-410-01

Funds Available: \$30,000

Account Name: Buildings/Structures

FISCAL NOTE (if applicable): Additional funds for Space Study or renovations to City Hall can be allocated at a later date by Budget amendment and through the use of access property tax revenues.

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request City Council to direct the City Manager to begin the RFP process for a Space Study of City Hall.

LIST OF SUPPORTING DOCUMENTS:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider the nomination of Lucy Knight to the Zoning Board of Adjustment by Councilmember Jeffry Michelson with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Mayor Lew White

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Ms. Knight submitted an application to serve on the Zoning Board of Adjustment (ZBOA) on November 9, 2022. Councilmember Michelson requested that the nomination be placed on the agenda to appoint Ms. Knight to the ZBOA.

After reviewing the application, Ms. Knight meets the qualifications to serve on a city board and on the ZBOA.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS: Application

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

1. PERSONAL INFORMATION

Full Legal Name Lucy Weller Knight		Preferred Name Lucy	
Physical Home Address 1532 Parkview Dr.			
Mailing Address (if different)			
City Lockhart	State TX	Zip 78644	
Home Phone 512-398-5929		Work Phone 512-398-2416	
Mobile Phone 512-699-9043 Won't answer if not in contacts			
Email Address lknight@independencetitle.com or [REDACTED]			
Date of Birth	04 / 20 / 1949		

2. AREAS OF INTEREST

Please indicate the position(s) of interest to you.

☐	Airport Advisory Board	☐	Historical Preservation Commission
☒	Zoning Board of Adjustment & Appeals	☐	Hotel Occupancy Tax Advisory Board
☐	Charter Review Commission	☐	Library Advisory Board
☐	Construction Board of Appeals	☐	Parks & Recreation Advisory Board
☐	Economic Development Corp (1/2 Cent Sales Tax)	☐	Planning & Zoning Commission
☐	Electric Board		

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

As a title person I am well-versed in some of the problems concerning real property in Lockhart. There would not be a steep learning curve for me as we tackle the issues. I know this board needs additional members in order to get any work accomplished at its called meetings. It's not right or fair for applicants to not be heard because the board does not have adequate membership at every meeting.

3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

YES	NO	Please answer the following questions about Board/Commission qualifications:
☒	☐	Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?
☒	☐	Are you a registered voter?
☐	☒	Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years?
☐	☒	Do you serve on any other City of Lockhart board/commission/committee at this time? If yes, please list: _____

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

Certification of Applicant

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.



Applicant's Signature

11/9/2022

Date

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart
City Secretary's Office
308 W. San Antonio Street / PO Box 239
Lockhart, TX 78644

Phone: 512.398.3461
FAX: 512.398.5103
cconstancio@lockhart-tx.org

APPLICANT'S NAME: Lucy KnightBOARD NAME(S): Zoning Board of Adjustment

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.
Date of residency in Lockhart: 1976
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.
Date qualified voter in Lockhart: 1976
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.
Removed from another board? YES or NO
If yes, date _____ and board _____
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
Serves on another board? YES or NO
If yes, board currently serving: _____

BOARD SPECIFIC QUALIFICATIONS:Board of Adjustment

Y or N City Resident? If no, applicant does not qualify.

Zoning Board of Adjustment meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified? YES NO DISCRETION OF THE COUNCIL

NOTES: _____

CURRENT ZBOA MEMBER ROSTER

First Name	Last Name	Title	Council Member	Date Appt	Exp. Nov
Mike	Annas	Vice-Chair	Mayor White	1/19/2021	2022
Anne	Clark		Kara McGregor	2/23/2021	2023
Laura	Cline	Chair	Angie Sanchez	1/7/2020	2022
Shawn	Martinez		David Bryant	3/16/2021	2022
VACANT 5-2-2022	Severo Castillo resigned 5-2-2022		Brad Westmoreland		2022
Lori	Rangel		Juan Mendoza	3/7/2017	2019
Wayne	Reeder		Jeffry Michelson	12/15/2020	2022
VACANT 07/07/17	Nic Irwin removed	Alternate			
Kirk	Smith	Alternate	Kara McGregor	12/5/2017	2020

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 15, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider the nomination of Marcia Proctor to the Zoning Board of Adjustment by Mayor Lew White with a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Council - Mayor Lew White

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Ms. Proctor submitted a revision to her initial board application to include her interest in serving on the Zoning Board of Adjustment (ZBOA) on October 13, 2022. Mayor White requested that the nomination be placed on the agenda to appoint Ms. Proctor to the ZBOA.

After reviewing the application, Ms. Proctor meets the qualifications to serve on a city board and on the ZBOA.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS: Application, .

APPLICANT'S NAME: Marcia Proctor

BOARD NAME(S): Parks P's Z

* Added Board of Adjustments on 10-13-22

The qualifications for members of boards and commissions, except special qualifications for service on a particular board or commission, are as follows:

- Appointees must each be a resident of the State of Texas and a resident of the City of Lockhart for at least twelve (12) consecutive months preceding their appointment unless a particular board's or commission's composition or state law allows for membership by a non-resident of the City.
Date of residency in Lockhart: 38 yrs
- Appointees shall be qualified voters in the City of Lockhart or, if not a resident of the City, of Caldwell County.
Date qualified voter in Lockhart: 38 yrs
- Appointees shall not have been removed from another city board or commission because of failure to attend meetings or for cause within the last three years.
Removed from another board? YES or NO
If yes, date _____ and board _____
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
Serves on another board? YES or NO
If yes, board currently serving: _____

BOARD SPECIFIC QUALIFICATIONS:**Continued on next page**

CITY SECRETARY'S DETERMINATION OF APPLICANT'S QUALIFICATION:

Is Applicant Qualified?

YES

NO

DISCRETION OF THE COUNCIL

NOTES:

BOARD SPECIFIC QUALIFICATIONS:

Marcia Proctor

LHPC

- Y or ☒ N Registered architect? (must have one)
If no, current # members registered architect? _____
- Y or ☒ N Planner or rep. of a design profession? (must have one)
If no, current # members planner/design profession? _____
- Y or ☒ N Registered professional engineer in the State of Texas? (must have one)
If no, current # members registered engineer? _____
- Y or ☒ N Member of a nonprofit historical organization of Caldwell County? (must have one)
If no, current # members a member of above? _____
- ☒ Y or ☒ N Local licensed real estate broker or member of the financial community? (must have one)
If no, current # members of above? _____
- ☒ Y or ☒ N Owner of an historic landmark residential building? (must have one)
If no, current # members of above? _____
- Y or ☒ N Owner or tenant of a business property that is an historic landmark or in an historic district?
(must have one)
If no, current # members of above? _____
- Y or ☒ N Member of the Caldwell County Historical Commission? (must have one)
If no, current # members of above? _____
- ☒ Y or ☒ N City Resident?
Y or ☒ N If no, Caldwell County resident?
(one Caldwell County resident who is also an owner of real property within any local historic district)
How many members are qualified county residents? _____

Lockhart Historical Preservation Commission meets on the first and third Wednesday at 5:30 p.m. each month. The Commission shall consist of a registered architect, planner or representative of a design profession; a registered professional engineer in the State of Texas; a member of a nonprofit historical organization of Caldwell County; a local licensed real estate broker or member of the financial community; an owner of an historic landmark residential building; an owner or tenant of a business property that is an historic landmark or in an historic district; and a member of the Caldwell County Historical Commission. One Caldwell County resident who is also an owner of real property within any local historic district may be appointed as a full member. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

Library Board

- ☒ Y or ☒ N City Resident?
Y or ☒ N If no, Caldwell County resident? (Up to two county residents may serve)
Current # members that are county residents? _____

Library Advisory Board does not have a set meeting date or time. The Board only meets when there are items pending their review. The Board duties are to encourage development of the public library, recommend to the city council policies and programs for the advancement of the library, cooperate with all other public and private groups in advancing the best interests of the public library, and to render to the city council all recommendations it considers advisable regarding the library. Up to two members who are not city residents but are residents of Caldwell County may serve on the Board. The Board consists of seven members that serve a three-year term. The Director of Library Services is the staff liaison.

Marcia
Proctor
Adds BOA on
10-13-2022

Board of Adjustment

☒ Y or ☐ N City Resident? If no, applicant does not qualify.

Zoning Board of Adjustment meets the first Monday at 6:30 p.m. each month if there are items pending the Board's review. The Board hears and decides appeals where the applicant alleges that there is an error in any order, requirement, decision, or determination made by the city staff, the commission, or the city council in the enforcement of the zoning chapter, to hear and decide variances and special exceptions as provided by any provision of the zoning chapter, and to act as the appeal board as specified in Section 22-68, flood hazard areas, of the Lockhart Code of Ordinances. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

CURRENT ZBOA MEMBER ROSTER

First Name	Last Name	Title	Council Member	Date Appt	Exp. Nov
Mike	Annas	Vice-Chair	Mayor White	1/19/2021	2022
Anne	Clark		Kara McGregor	2/23/2021	2023
Laura	Cline	Chair	Angie Sanchez	1/7/2020	2022
Shawn	Martinez		David Bryant	3/16/2021	2022
VACANT 5-2-2022	Severo Castillo resigned 5-2-2022		Brad Westmoreland		2022
Lori	Rangel		Juan Mendoza	3/7/2017	2019
Wayne	Reeder		Jeffry Michelson	12/15/2020	2022
VACANT 07/07/17	Nic Irwin removed	Alternate			
Kirk	Smith	Alternate	Kara McGregor	12/5/2017	2020

Marcia Proctor

PARKS

☒ Y or N City Resident? If no, applicant does not qualify.

Parks and Recreation Advisory Board meets on the fourth Thursday at 5:30 p.m. each month if there are items pending the Board's review. The Board's duties are to recommend to the city council policies and programs for the advancement and betterment of city parks and recreation; to render to the city manager recommendations concerning the annual budget of the parks and recreation department for presentation to the city council; to make recommendations to the city council regarding proposed parks facilities and recreation programs, encourage public interest in parks facilities and recreation programs and solicit the cooperation of public and private agencies in the advancement of city parks and recreation; to make recommendations through the city manager to the city council regarding special requests for use of public parks or facilities; and to make recommendations through the city manager to the city council regarding the use of donations, legacies or requests made to the city for the furtherance of city park facilities. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The Parks Manager is the staff liaison.

Planning & Zoning Commission

☒ Y or N City Resident? If no, applicant does not qualify.

Planning and Zoning Commission meets on the second and fourth Wednesday at 7:00 p.m. each month. The Commission's duties are to review applications for zoning changes, hear public comments, and make recommendations to the council regarding such applications; review applications for specific use permits, hear public comments, and grant, grant with modification, or deny such applications; review proposed preliminary subdivision plats, engineering plans, requested plat and plan variances, and proposed restrictive covenants and make recommendations to the council pertaining to each; review proposed plats and plans for mobile home parks and for such other developments as may be required by ordinance and make recommendations to the council pertaining to such; recommend to the council for amendments, extensions, and additions to the comprehensive master plan of the city, including the land use plan and the thoroughfare plan; recommend to the council for changes to the official zoning map of the city; when appropriate, make a determination of appropriate zoning or use; and perform such other duties as may be duly delegated to them from time to time by the council. All members must reside within the city limits. The Board consists of seven members that serve a three-year term. The City Planner is the staff liaison.

Connie Constancio

From: Marcia Proctor
Sent: Thursday, October 13, 2022 11:19 AM
To: Connie Constancio
Subject: My application for Boards

Ms Constancio,

Please update my Board application to include my willingness to serve on the Boards below

Board of Adjustments

And

Planning and Zoning

And Library

In addition to Historical Preservation

Thank You Marcia Proctor

Sent from my iPhone

CITY OF LOCKHART

ADVISORY BOARD/COMMISSION QUESTIONNAIRE/APPLICATION

NAME: Marcia J Proctor E-mail: ---

ADDRESS: 515 South Main Street HOME#: ---

WORK#: ---

OCCUPATION: retired educator CELL# 214-288-9138

EDUCATION (optional): Masters

How long have you been a resident of Lockhart? 38 years

Are you a qualified voter of the City? Yes ☒ No ☐ VOTER REG. #: ---

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES: former Lockhart City Council member, Irving Club Member,

Sigma Beta Phi Service club Member, Member of Emmanuel Episcopal Church, retired educator

ADDITIONAL PERTINENT INFORMATION/REFERENCES: ---

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS, COMMISSIONS, OR COMMITTEES:

(Please limit your selection to no more than three. List in order of preference: 1,2,3)

☐ Airport Advisory Board	☐ Electric Board
☐ Board of Adjustments & Appeals	☒ Historic Preservation Commission
☐ Construction Board of Appeals	☒ Library Board Advisory Bd.
☐ Economic Development Revolving Loan	☒ Parks and Recreation Advisory Bd.
☐ Economic Development Corp (1/2 Cent Sales Tax)	☒ Planning & Zoning Commission

Do you serve on any other board/commission/committee at this time? If so, please list:

Do you have any relative working for the City of Lockhart? Yes ☐ No ☒

Do you receive any direct compensation or gain from the City of Lockhart? Yes ☐ No ☒

Do you receive any direct compensation or gain from any other governmental body?

Yes ☐ No ☒ If yes, what type? TRS retiree (if that counts as governmental body)

Marcia J Proctor
(Signature of Applicant)

Jan 3, 2022
(Date)

Return application to:
City of Lockhart
City Secretary's Office
PO Box 239
Lockhart, TX 78644
cconstancio@lockhart-tx.org

RECEIVED

JAN - 3 2022

If you have any questions, please contact the City Secretary's Office at 512/398-3461.

CITY OF LOCKHART
CITY SECRETARY'S OFFICE



Lockhart

T E X A S

2022-2023 Strategic Work Plan



The Strategic Planning Process

From January through April 2022, the City of Lockhart embarked on a strategic planning process to create strategic priorities for 2022-2023. The following is the process used to reach the conclusions for the plan:

The process kicked off with a preliminary Zoom between the City Manager, Steve Lewis, Mayor Lew White, and professional facilitator Alysia A. Cook, PCED, IOM with Opportunity Strategies LLC. The three met to review key issues facing the city, understand the programs and projects currently underway, and to prepare the process and format for the planning session.

On April 8, 2022, the City of Lockhart Management Team met at the Library for Part 1 of the Strategic Work Planning Session for 2022-2023.

On April 9, 2022, the City of Lockhart City Council and City Manager met at the Library for Part 2 of the Strategic Work Planning Session for 2022-2023.



Day One – Management Team

Day One began with City Manager Steve Lewis reviewing with the Management Team the City of Lockhart's accomplishments and success stories of 2021.

Following that, the City Manager and the facilitator shared some leadership concepts and considerations with the Lockhart Management Team. This led to some group discussions about the importance of continuous learning and leadership development.

The City Manager discussed with the participants that when goals are adopted by the City Council, they provide a positive impact for the Management Team in at least 4 different ways:

- a) Direction is clearly set by City Council
- b) Once that direction is established, differences can be discussed in a more open, less polarizing manner
- c) Saves time in decision making on projects/programs
- d) City Manager's recommendations can be better aligned with ultimate objectives

Mission of Lockhart Management Team

To promote and influence the alignment of organizational resources by focusing on:

- a) Organizational planning and issues
- b) Open communication with elected officials, staff, boards, commissions, and citizens
- c) Ensuring City of Lockhart is a leader in Central Texas regarding issues with community relevance
- d) Implementing programs that derive from the City Council and community's goals

Start – Stop – Continue

The facilitator then engaged the Management Team in a group exercise called *Start – Stop – Continue* which divides participants into small groups and has them offer feedback on what the City needs to start doing, stop doing, and continue doing.

These are individual manager recommendations and not necessarily agreed to by all managers or by City Council members. The responses are as follows:

Start

- Long-term capital planning
- Increasing non-emergency communications
- Administering annual customer service surveys that are statistically valid
- Developing recreation programs
- Indoor community recreation center
- City facilities and community infrastructure improvements
- New spaces for city facilities
- Modernize Human Resources policies including technology
- A vehicle acquisition fund
- Decreasing steps in the hiring process
- Staff planning for future growth
- Modernizing our contracts, best practices, attorney, etc. including reviewing for mutually beneficial language and avoiding one-sided contracts

Stop

- Ineffective/outdated contracts
- Thinking small
- Six-month probationary period for personnel
- Reconnecting customers after 10pm
- Providing free services (such as banners and road closures) and establish a fee schedule for these special requests
- Requiring utility inspections for every change of occupant

Continue

- Longevity pay
- Forward-looking planning for quality growth
- Law enforcement outreach with community
- Contracting (sending RFPs) for solid waste collection
- Supporting tourism
- Modernizing technology, e.g. paperless, Go Green
- Enhancing community investment
- Planning our wayfinding and signage
- Growing events that enhance overnight stays in Lockhart and maximize HOT \$ collections
- Economic growth including considering developing a 4th industrial park
- Striving for improved customer service
- Community engagement including public open houses and social media



Next, the Management Team embarked on a discussion around the following topics which also included some departmental reports on the status of various projects:

- Growth Trends
- Land Development
- Economic Development
- Service Delivery
- Workforce Development
- Long Range Financial Outlook

Following those discussions, the facilitator led the Management Team through a discussion of what they each thought should be the 2022-2023 goals City Council would establish the following day. She recorded those recommendations, then the group reached consensus on what would be put forth to the Council to consider.

The final decisions for 2022-2023 were made by City Council the following day and are listed below.

Day Two – City Council

Day Two began with City Manager Steve Lewis reviewing with City Council the City of Lockhart's accomplishments and success stories of 2021.

Expectations – City Council

Following that, the facilitator asked City Council to share any expectations for the day. Responses were as follows:

- TxDOT – Wayfinding and Signage
- Summerside Subdivision turn lane and traffic light
- Urgent Care facility
- Comprehensive mental health care for first responders
- Keeping City Staff wages competitive
- Need for an Assistant City Manager
- Need for a grantwriter
- Regional animal shelter
- Next industrial park and/or property

The following is the City of Lockhart 2022-2023 Strategic Work Plan.

City of Lockhart Vision:

- To be a first-class community that has maintained its integrity and sense of community characterized by livable neighborhoods and quality schools.
- To be a City that focuses on family by ensuring quality recreational and cultural activities, services, housing, economic, and educational opportunities that promote a well-rounded productive member of the community.
- To be a City that is friendly to visitors and future residents with a spirit of fellowship and cooperation by accommodating their needs and recognizing the wealth in cultural, ethnic and age diversity.
- To be a City committed to sustainability by diligently balancing community needs with available resources and managing growth in a smart and fiscally responsible manner.
- To be a City that celebrates and embraces its long and rich history by reinvesting in neighborhoods, preserving areas and buildings of historic significance and returning the Central Business District to an economically viable and lively activity center.
- To be a City recognized for the quality of its built environment and the integration of the natural landscape throughout the community.
- To be a City that ensures a good balance between residential, commercial, industrial, and public/institutional uses supported by quality infrastructure and transportation systems.
- To be a City known for its innovative solutions to managing growth, progressiveness of City government, and responsiveness to the needs of citizens and businesses.

Source: Lockhart 2020 Comprehensive Plan

Goal #1:

**City
Facilities**

Goal #2:

**Human Resources/
Staffing**

Goal #3:

**Parks &
Recreation**

Goal #4:

Infrastructure

Goal #5:

**Modernization &
Communications**

Goal #6:

**Development &
Quality of Life**

Goal #7:

**Revenue
Sustainability**

2022-2023 Goals:

Each of the following seven goals is guided by the values of diversity and inclusion. Diversity and inclusion are a tapestry that is woven through every goal, every service, and every program.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

- 1.1 Consider which facilities improvements should be funded by certificates of obligation vs. bonds
- 1.2 Begin plans to replace/update City Hall
- 1.3 Begin plans to replace/update Police/Fire/Training facilities
- 1.4 Begin plans to replace/update Maintenance/City Barn Utilities
- 1.5 Reclaim old space at the hospital
- 1.6 Lease additional space at the EDC building
- 1.7 Conduct a Facilities Study with architects and engineers
- 1.8 Consider Airport improvements (TxDOT Aviation) in the study

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

- 2.1 Hire ACM (Assistant City Manager) immediately
- 2.2 Hire City Manager Support Staff (Executive Assistant or Administrative Assistant)
- 2.3 Once new ACM is hired, assign him/her with developing a Staffing Plan
- 2.4 Once new ACM is hired, assign him/her with developing a Succession Plan
- 2.5 Consider adding additional staff city-wide as needed
- 2.6 Retain law enforcement officers by ensuring compensation competitiveness
- 2.7 Implement a formal EAP (Employee Assistance Program)
- 2.8 Secure a grantwriter (explore opportunities for hiring one vs. contractor)

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

- 3.1 Develop adult and youth programming that utilize existing facilities
- 3.2 Conduct successful outreach to sports leagues across Texas and neighboring states
- 3.3 Consider new Parks & Rec facilities such as pickleball, volleyball, and frisbee golf
- 3.4 Plan for and implement safety improvements of existing facilities
- 3.5 Plan for and implement aesthetic improvements of existing facilities
- 3.6 City Council requests to meet with Parks & Rec Director and City Manager to discuss ideas and brainstorm next steps in the Parks Plan including:
 - Work session, then tour Parks facilities with Parks & Rec Director
 - Discuss short-term vs. long-term Parks & Rec needs
 - Develop plan to survey citizens including bond exploration

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

- 4.1 Conduct public open houses to determine public wishes for Downtown
- 4.2 Council to approve a final Downtown Conceptual Design and authorize staff to implement
- 4.3 Consider an additional commercial district with retail and mixed-use offerings
- 4.4 Issue the RFP for a Comprehensive Plan update (hire firm by January 2023, then CIP (capital improvement plan) to follow
- 4.5 Explore downtown WiFi options including geofencing

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

- 5.1 PIO (Public Information Officer) to secure proposals for a new website design including:
 - Online forms and application portals (permitting, employment, variance requests, etc.)
 - Must be mobile responsive platform
 - Ensure ease of use and innovative utility of site
 - Include a portal to the Lockhart Economic Development Corporation website
- 5.2 Hire a consultant to 1) build a survey to ask the public what information they seek to find on the City of Lockhart website and 2) compare Lockhart website to other communities with high utilization of an innovative website
- 5.3 Streamline application processes of permits, developer proposals, engineering, employment, etc. to be placed on website (see 5.1)
- 5.4 Verify internet access at all City facilities



Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

- 6.1 Consider proposed sidewalk ordinance
- 6.2 Facilitate/incentivize more housing options including:
 - Rental housing options
 - Workforce housing options
 - Higher-income housing
 - Infill/revitalized housing within centers of commerce (existing or planned)
 - Senior/retiree housing
- 6.3 Continue to promote family-friendly events in Downtown
- 6.4 Encourage higher development standards (within state legislature constraints) to research modernization techniques and make recommendations to City Manager for consideration
- 6.5 Continue to implement Animal Control Audit recommendations
- 6.6 Continue to provide concerts on the square

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

- 7.1 Explore and increase film production permitting fees
- 7.2 Create and implement fees for banners, road closures, event special requests
- 7.3 Use grantwriter (see 2.8) to find and write grants that benefit the City of Lockhart and its residents
- 7.4 Conduct discussions between City Council and Staff regarding which items can/should be funded by certificates of obligation vs. bonds
- 7.5 Update/increase construction permit fees and impact fees
- 7.6 Explore a bond vote for the items proposed by Parks & Rec and Council from Goal #3
- 7.7 Explore the concept of a Community Foundation with community benefactor options including other communities who have successfully created and implemented a Community Foundation

City of Lockhart Leadership

The 2022 City Council and Management Team participating:

City Council:

Lew White, Mayor
Angie Gonzales-Sanchez, Mayor Pro-Tem
Brad Westmoreland, Councilmember At-Large
Juan Mendoza, Councilmember District 1
David Bryant, Councilmember District 2
Kara McGregor, Councilmember District 3
Jeffrey Michelson, Councilmember District 4

Management Team:

Steve Lewis, City Manager
Julie Bowermon, Director of Human Resources
Connie Constancio, City Secretary
Travis Hughes, Director of Parks & Recreation
Randy Jenkins, Fire Chief
Mike Kamerlander, Economic Development Director
Sean Kelley, Public Works Director
Pam Larison, Director of Finance
Bobby Leos, Electric Superintendent
Victoria Maranan, Public Information Officer
Bertha Martinez, Director of Library Services
Ernest Pedraza, Chief of Police





City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- ☒ Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- ☒ Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- ☒ Explore asking the county for grant writer assistance
- ☒ Establish fee schedule for fire plan reviews and inspections
- ☒ Considering increasing existing fees for applications and development fees
- ☒ Develop an Airport Business Plan
- ☒ Research options for additional records storage
- ☒ Transition staff department reports from monthly to quarterly
- ☒ Pursue agenda management process and software
- ☐ Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes

Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:

- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts

Progress Reporting

The following icons are used to document progress of the following goals and strategies:

	= Completed
	= On Target or In Progress
	= Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	

4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor	 IEDC business park development study completed. Future consideration by LEDC.	
5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready	 Mostly done. Site development will facilitate the remainder.	
6. Pursue prospects and developers and create a BRE (business retention and expansion) program	 Hiring a second Economic Development practitioner.	
7. Start investing in more property for growth	 IEDC study.	
8. Explore next industrial park	 IEDC study.	
9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs	 HOT Advisory Board created. Board training and funding processes under review.	
10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020	 LEDC Board hired Garner Economics January 2020	
11. Robust LEDC website	 Underway with EDSuite contract.	
12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- ☒ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- ☐ Did we adopt a new TIF policy?

of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____

\$ amount invested in parks in 2020? \$ _____

\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

of City-owned buildings we renovated or retrofitted? _____

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

☐ Did we court hospital providers?

☐ Did we sell the church property?

☐ Did we create a Youth Advisory Board?

☐ Did we implement downtown drainage improvements?

☐ Did we fully investigate issuing a street bond?

☐ Did we fully enforce trash clean up around town?

☐ Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

☐ # of new positions in 2020 and 2021? _____☐ Did we perform a staffing efficiency/compensation study?☐ Did we right-size our salaries based on that study by the end of 2020?☐ Did we develop new consistent policies and procedures regarding professional development of staff?☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?☐ Did we begin grooming current staff for future leadership roles?☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we upgrade our City server system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief's Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____ %

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____ %

☐ Did we develop a long-term public safety facilities plan?☐ Did we develop a public safety equipment replacement schedule?☐ Did we implement that new replacement schedule?☐ Did we research and record best practices across the country regarding public safety policy?☐ Did we make any modifications to our public safety policies based on that research?☐ Did we explore and evaluate Accreditation opportunities?☐ Did we implement new turn lane and traffic light improvements in 2020-2021?☐ Did we begin the TXDOT safety projects?☐ Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- ☐ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we reassess downtown development and tourism initiatives and who leads each?
- ☐ Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

☐ Which facilities did we improve the image of?

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

☐ How many City-owned buildings did we renovate or retrofit?

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- ☐ Did we perform a staffing efficiency/compensation study?
- ☐ Did we right-size our salaries based on that study by the end of 2020?
- ☐ Did we develop new consistent policies and procedures regarding professional development of staff?
- ☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?
- ☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?
- ☐ Did we begin grooming current staff for future leadership roles?
- ☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- ☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- ☐ Did we conduct a Technology Assessment?
- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- ☐ Did we upgrade our City operating system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

☐ Did we develop a long-term public safety facilities plan?

☐ Did we develop a public safety equipment replacement schedule?

☐ Did we implement that new replacement schedule?

☐ Did we research and record best practices across the country regarding public safety policy?

☐ Did we make any modifications to our public safety policies based on that research?

☐ Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	City Facilities: Maintenance and repairs
MENDOZA	4	

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CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with USD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot of additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE		
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	General Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additonal money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would conscentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Westmoreland	Create a policy for the residency of future admininstrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 mintues of City Limis
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilites	Not sure what this includes; can asses all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recurit more businesses especailly retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonalbe cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart																					
Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																					
Electric Fund																					
2013 SIB Loan	30.81%		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																					-
																					-
Total Electric Fund P & I		-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																					
2006A Tax & Rev CO's	7.00%		20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%		486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%		49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%		82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I		-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																					
2015 Tax & Revenue	4.30%		42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
																					-
2016 GO Refunding	3.35%		7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
																					-
2013 SIB Loan	33.39%		77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
																					-
Total Sewer Fund P & I			126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total			1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015	2016	2017
						FebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJan		
\$14,124,890.00		TOTAL PROJECT COST						
\$2,068,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project						
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project						
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT						
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16			

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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