

PUBLIC NOTICE
AGENDA
LOCKHART CITY COUNCIL

November 1, 2022

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3RD FLOOR
LOCKHART, TEXAS

6:30 P.M. WORK SESSION (No Action)

Work session will be held to receive briefings and to initially discuss all items contained on the Agenda posted for 7:30 p.m. Generally, this work session is to simplify issues as it relates to the agenda items. No vote will be taken on any issues discussed or reviewed during the work session.

DISCUSSION ONLY

- A. Presentation and update by TRC Engineering and Rialto Studio regarding the Downtown Revitalization Project (30% Design Report) 4-16
- B. Discuss minutes of the October 18, 2022 and October 24, 2022 Council meetings. 17-29
- C. Discuss Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022. 30-39
- D. Discuss the 4th Quarter Fiscal Year 2022 Investment Report. 40-49
- E. Discuss a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce- Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved. 50-54
- F. Discuss Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road. 55-62
- G. Discuss Ordinance 2022-56 of the City Council of the City of Lockhart, Texas repealing uncodified Ordinance 2020-16 in its entirety and adopting this ordinance establishing the payment of a monetary recruitment incentive for new police officer hires and setting forth criteria for the incentive. (TABLED October 18, 2022) 63-67

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation. Pledge of Allegiance to the United States and Texas flags.

3. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.

4. PUBLIC HEARING/COUNCIL ACTION

- A. Hold a PUBLIC HEARING on application ZC-22-28 by Ben Tolson of Aquila Commercial on behalf of Clifton Jones of 142 Partners, LLC, and discussion and/or action to consider Ordinance 2022-59 for a **Zoning Change** from AO *Agricultural-Open Space District* to 8.06 acres *CMB Commercial Medium Business District* and 54.56 acres *RHD Residential High Density District* on a total of 62.62 acres in the Cornelius Crenshaw Survey, Abstract No. 68, Francis Castillo Survey, Abstract No. 85, Martin McFerrin Survey, Abstract No. 204, and William House Survey, Abstract No. 15, located at 132 Clark Loop.

68-83

5. CONSENT AGENDA

- A. Approve minutes of the October 18, 2022 and October 24, 2022 Council meetings.
- B. Approve Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022.
- C. Accept the 4th Quarter Fiscal Year 2022 Investment Report.
- D. Approve a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce- Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved.
- E. Approve Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road.

84-96

97-106

107-116

117-121

122-129

6. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action regarding presentation and update by TRC Engineering and Rialto Studio regarding the Downtown Revitalization Project (30% Design Report) 130-142
- B. Discussion and/or action to consider Ordinance 2022-56 of the City Council of the City of Lockhart, Texas repealing uncodified Ordinance 2020-16 in its entirety and adopting this ordinance establishing the payment of a monetary recruitment incentive for new police officer hires and setting forth criteria for the incentive. (TABLED October 18, 2022) 143-147

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION

- Dia de Los Muertos Celebration at the Square near the Library - November 4.
- Texas Monthly BBQ Fest - November 5-6.
- Election Day - November 8.
- City Offices closed for Veteran's Day - November 11.

8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST

9. ADJOURNMENT

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 28th day of October, 2022 at 12:45 p.m.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Presentation and update by TRC Engineering and Rialto Studio regarding the Downtown Revitalization Project (30% Design Report)

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

TRC will be providing a project update at the 30% design milestone. At this stage, the major design elements are defined. Also, the baseline budget, schedule, and cost estimate are established. The progress report will also address the following:

- Geotechnical Report, Surveying and Photometric Outcome
- Updated Project Cost Estimate
- Refined Project Limits
- Results of 30% Design Plans
- Stakeholder Meeting Take Aways
- Proposed Construction Phasing

The Stakeholder meeting feedback is a result of TRC's individual meetings with downtown business owners that were held the week of October 17-20.

Finally, in January 2023, staff will receive the 60% plans from TRC that will include utility plans, identifying potential conflicting components, and to refine the material quantities needed for the project. Council will be updated about the progress shortly thereafter.

PROJECT SCHEDULE (if applicable):

60% Plans from TRC - January 2023

100% Plans from TRC - June 2023

Permitting - June to September 2023

Bidding - September to December 2023

Construction - December 2023 to December 2025

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION:

May 3, 2022- Council Approved Downtown Revitalization Option 1B

June 21, 2022- Entered a Professional Service Agreement with TRC for the Downtown Revitalization Project

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Accept the report.

LIST OF SUPPORTING DOCUMENTS: TRC Powerpoint

DOWNTOWN REVITALIZATION PROJECT

PROJECT STATUS UPDATE

NOVEMBER 2022



RIALTO STUDIO
LANDSCAPE ARCHITECTURE



PROJECT STATUS UPDATE

TASKS COMPLETED

- GEOTECHNICAL REPORT
- TOPOGRAPHIC AND BOUNDARY SURVEYS
- PHOTOMETRIC STUDY
- DRAINAGE STUDY
- 30% DESIGN DRAWINGS SUBMITTED TO CITY FOR REVIEW
- UPDATED PROJECT COST ESTIMATE
- CONDUCTED STAKEHOLDER MEETINGS 10/17-10/20

UPDATED PROJECT COST ESTIMATE

05/03/2022 = \$8,523,600

10/14/2022 = \$8,936,831

- REFINED PROJECT LIMITS TO INCLUDE ADDITIONAL

- + STORM SEWER

- ADDITIONAL INLETS, MANHOLES, AND PIPE OUTSIDE PROJECT AREA TO ACCOMMODATE DRAINAGE NEEDS

- + SANITARY SEWER

- ADDITIONAL MANHOLES IN ALLEYWAYS REQUIRED

- + WATER MAIN

- ADDITIONAL WATER LINE AND FITTINGS REQUIRED TO SOLVE UTILITY CONFLICTS

- + STREET PAVING

- ADDITIONAL PAVING NEEDED ALONG THE PROJECT PERIMETER

STAKEHOLDER MEETING RECAP

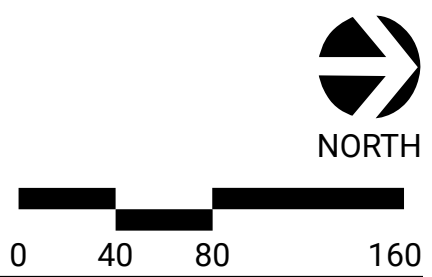
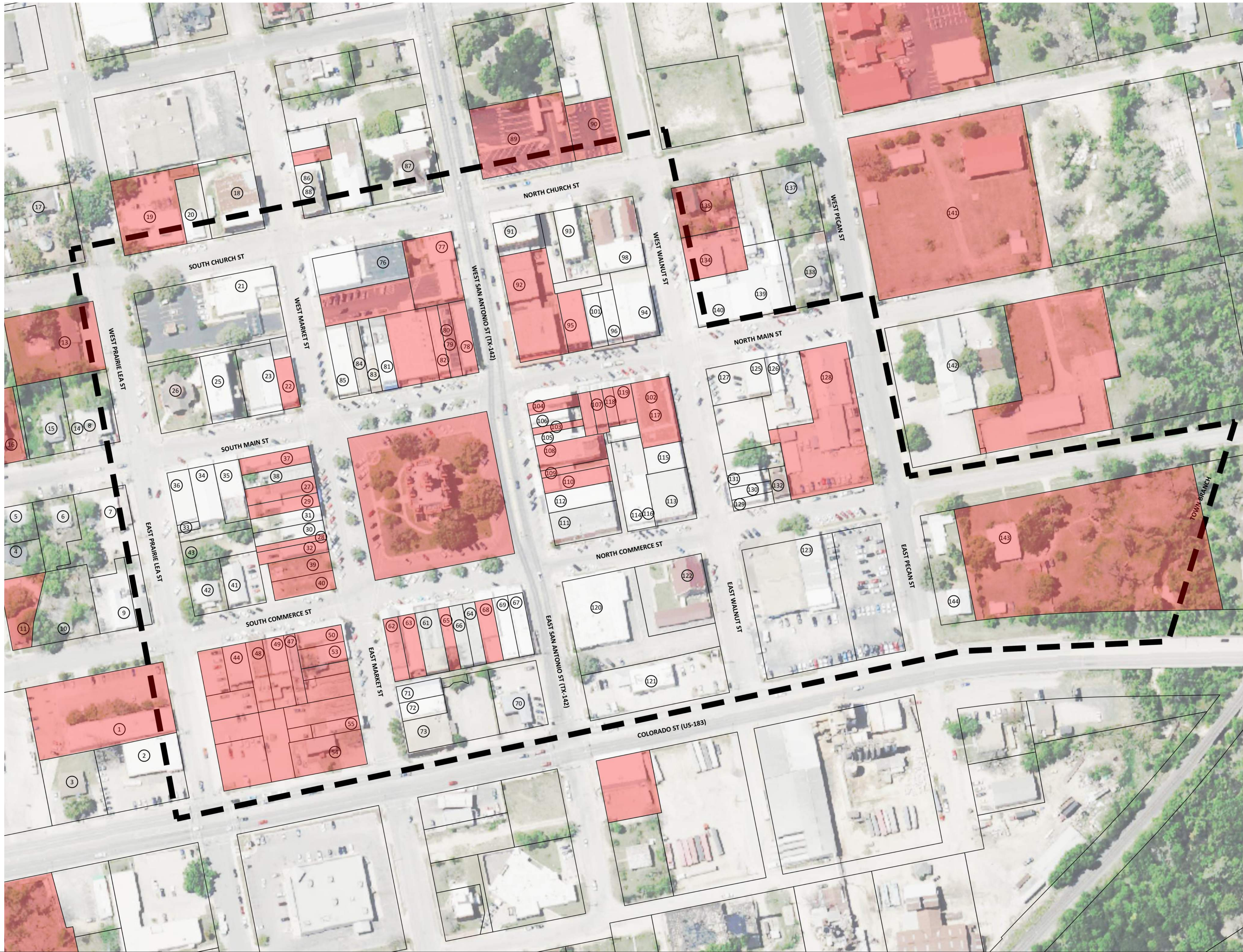
OCTOBER 17-20, 2022

MET WITH ROUGHLY 45 BUSINESSES AND PROPERTY OWNERS

- 25% OF TOTAL STAKEHOLDERS

TAKEAWAYS

- PROJECT WAS WELL-RECEIVED
- APPRECIATED ONE-ON-ONE MEETINGS
- LIKED THE FOCUS ON SAFETY IMPROVEMENTS
 - + STOP SIGNS
 - + CURB BUMP-OUTS
 - + TRUCK RE-ROUTE
- RECOGNIZED UTILITY UPGRADES ARE NEEDED
- GENERAL CONCERN ABOUT CONSTRUCTION IMPACTING BUSINESSES
- SUGGESTION FOR ADDITIONAL TEMPORARY SIGNAGE DURING CONSTRUCTION
- SUGGESTION OF WORKING CONSTRUCTION AROUND SPECIAL EVENTS TO REDUCE IMPACT
- SUGGESTION TO DEVELOP CAMPAIGN TO HELP SUPPORT BUSINESSES
 - + “A BETTER LOCKHART”
 - + “WE’RE ALL IN THIS TOGETHER”
 - + “PLEASE CONTINUE TO SUPPORT US”

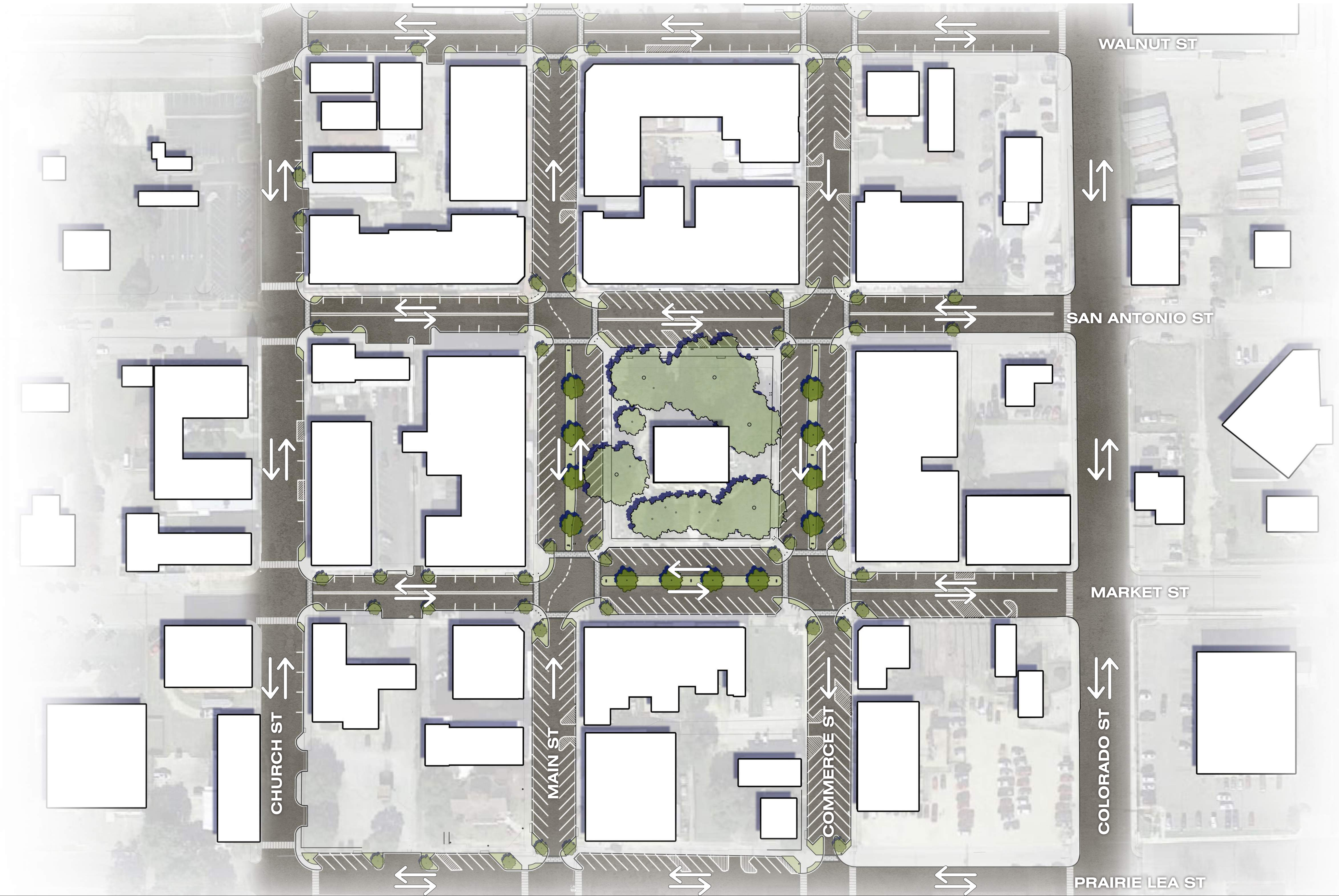


DOWNTOWN REVITALIZATION PROJECT

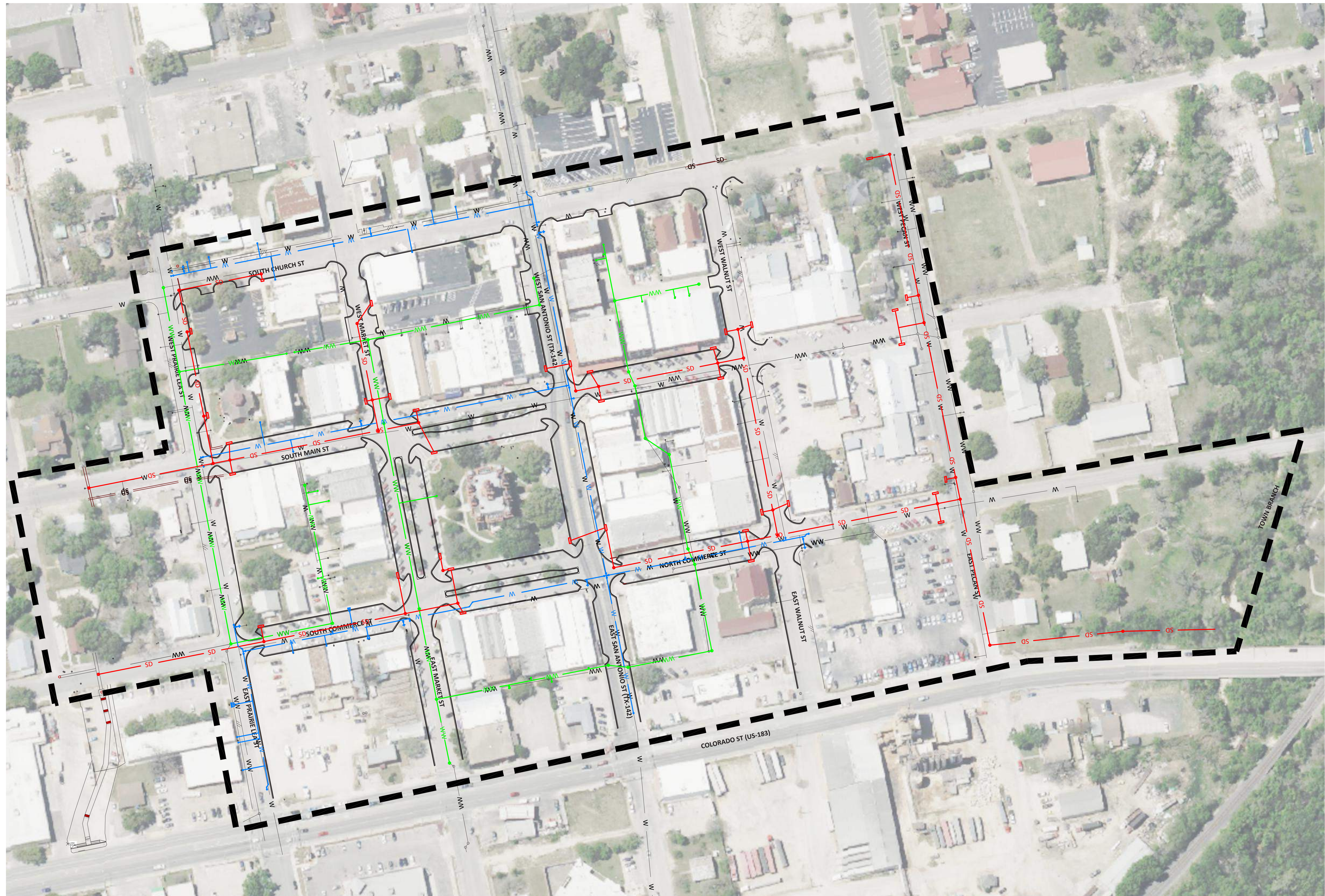
NOVEMBER 2022

STAKEHOLDER MEETING MAP





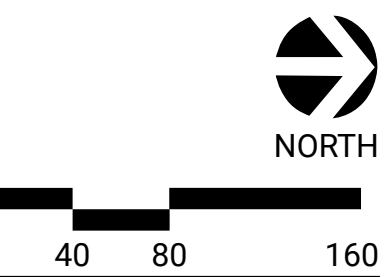
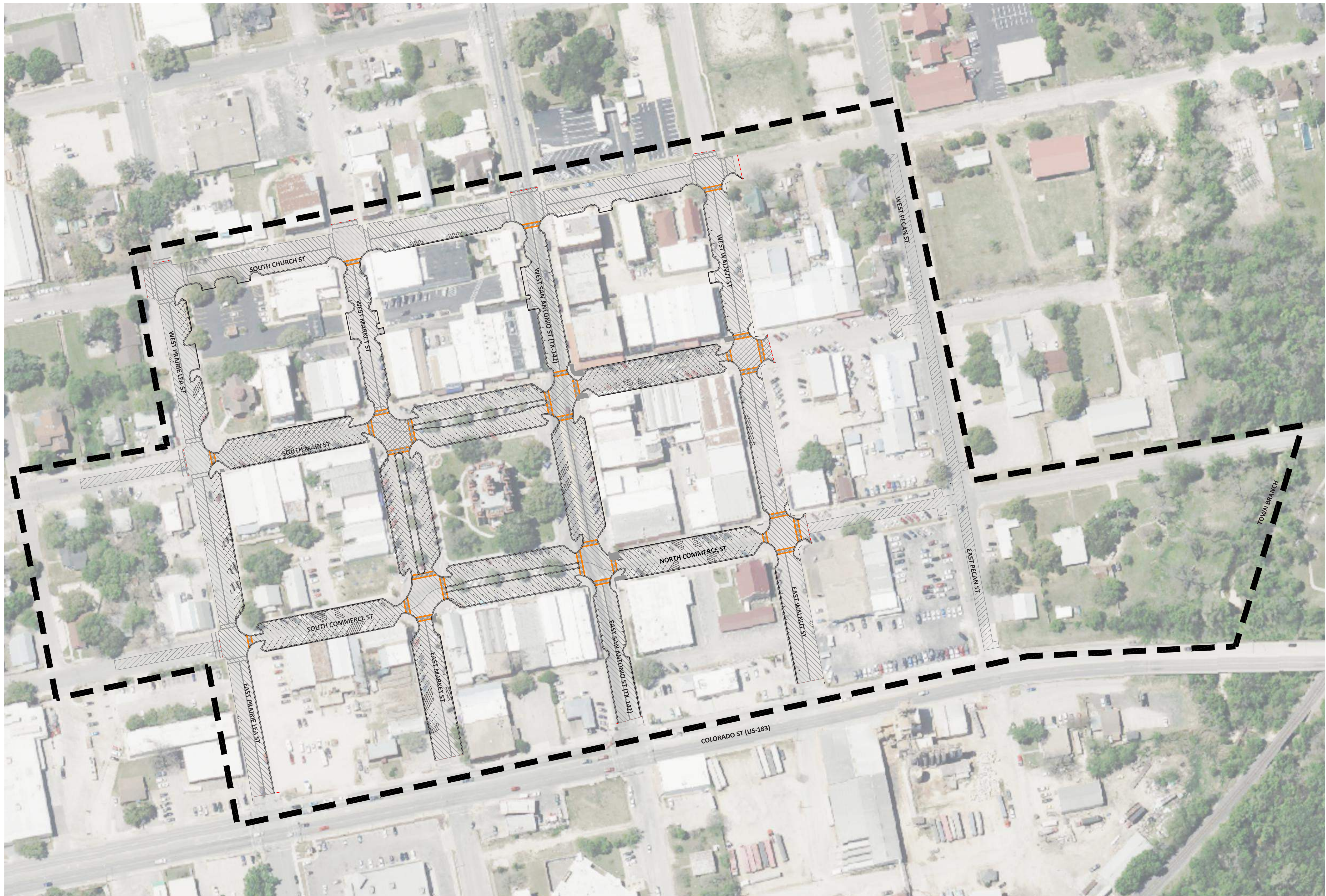
PROPOSED MASTER PLAN



DOWNTOWN REVITALIZATION PROJECT
PROPOSED UTILITY IMPROVEMENTS

NOVEMBER 2022



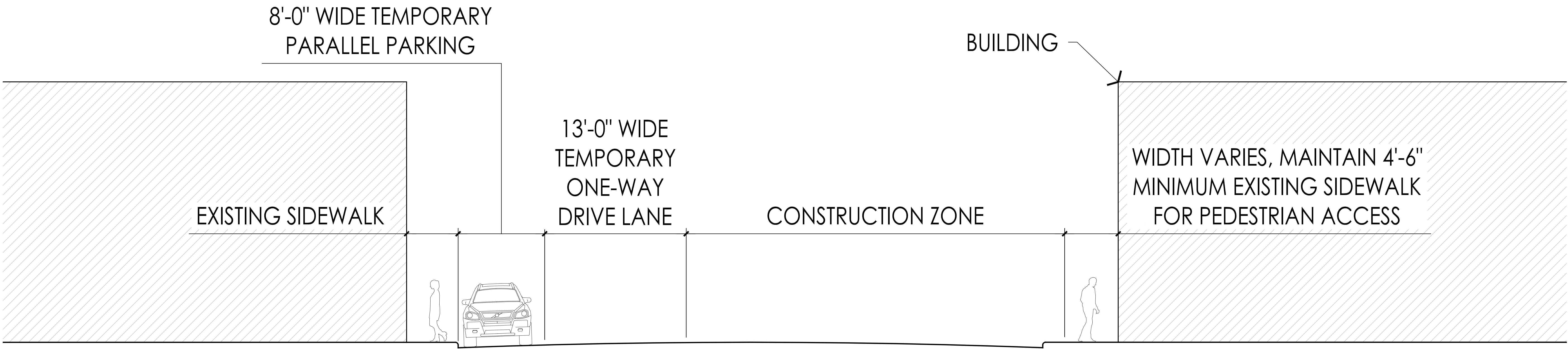


DOWNTOWN REVITALIZATION PROJECT

PROPOSED PAVEMENT IMPROVEMENTS

NOVEMBER 2022





SCHEDULE

DESIGN	JUNE 2022 TO JUNE 2023
30% - COMPLETE	SEPTEMBER 2022
60%	JANUARY 2023
100%	JUNE 2023
PERMITTING	JUNE TO SEPTEMBER 2023
BIDDING	SEPTEMBER TO DECEMBER 2023
CONSTRUCTION	DECEMBER 2023 TO DECEMBER 2025

NEXT STEPS

SCHEDULE MEETINGS

- CALDWELL COUNTY
- TXDOT

60% DESIGN - JANUARY 2023

**REGULAR MEETING
LOCKHART CITY COUNCIL**

OCTOBER 18, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Sean Kelley, Public Works Director
Dan Gibson, City Planner
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Julie Bowermon, Civil Service/HR Director
Bob Leos, Electric Superintendent
David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Paige Johnson of Seton Children's Care-A-Van; Citizens: Ashley Salazar, Mary Bryant, Amie Gonzales, Rebecca Briceno, Ronda Reagan, and Travis Tober; Tamara Carlisle and Donna Blair of The Lumberyard Lockhart; Hugo Elizondo of Quatro Consultants; and Erik Bills.

Work Session 6:30 p.m.

Mayor White stated that Mayor Pro-Tem Sanchez would be arriving soon. He opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

A. PRESENTATION OF A PROCLAMATION DECLARING OCTOBER 2022 AS NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH.

Mayor White presented the proclamation to a Representative of the Hays-Caldwell Women's Center.

B. DISCUSS CITY COUNCIL MINUTES OF THE SEPTEMBER 6, 2022 AND SEPTEMBER 20, 2022 MEETINGS.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS AN AGREEMENT WITH LOWER COLORADO RIVER AUTHORITY (LCRA) AND MCCOY TREE SERVICE FOR TREE TRIMMING IN THE RIGHT-OF-WAY AND UTILITY EASEMENTS.

Mr. Leos stated that it is recommended that the City continue the tree trimming program with McCoy Tree Service in an effort to reduce voltage flickers, outages, losses, and to improve public safety and satisfaction. Trees and tree limbs falling onto power lines is the most common cause of outages. Downed power lines caused by falling trees are a public safety hazard. McCoy Tree Service specializes in vegetation management for the electric utility industry. Their pruning methods comply with industry standards for safety and tree care, and are endorsed by the International Society of Arboriculture and Tree Care Industry. There is no charge to customers for the service. There was discussion.

Mayor Pro-Tem Sanchez arrived at 6:37 p.m.

D. DISCUSS HOTEL OCCUPANCY TAX (HOT) APPLICATION FROM HILL COUNTRY COOK-OFF ASSOCIATION.

Ms. Larison stated that on September 14, 2022, a special meeting of the HOT Advisory Board considered the request for funding from Hill Country Cook-off Association. The request was for \$2,000 to be used for advertising, solicitations, promotional programs to attract tourists and convention delegates or registrants to Lockhart. The Board voted 5-0 to recommend approval for funding and a new one-year contract between Hill Country Cook-off Association and the City of Lockhart. The contract requires Hill Country Cook-off Association to use the City of Lockhart's logo in all print and media advertising. There was discussion.

E. DISCUSS NON-PROFIT ALLOCATION TO ASCENSION CHILDREN'S CARE-A-VAN AND APPROVE BUDGET AMENDMENT #71 BY ORDINANCE 2022-57 TO THE FISCAL YEAR 2022-2023 ANNUAL OPERATING BUDGET.

Ms. Larison stated that on September 20, 2022, Ms. Paige Johnson from the Seton Foundation presented an update and there was discussion regarding support for the Children's Care-A-Van. Ms. Johnson provided a detailed presentation of the current activities provided by Ascension Seton Edgar B. Davis Children's Care-A-Van. In conclusion, Ms. Johnson requested that the City Council consider a one-time financial contribution of \$2,500 to assist the Children's Care-A-Van to continue their operations in and around the Caldwell County area. The City of Lockhart's contribution would also ensure the longevity of the program.

Mayor White requested Ms. Johnson to address the Council.

Paige Johnson of Ascension Children's Care-A-Van thanked the Council for considering support and requested that the Council consider an annual contribution in the amount of \$2,500.

Ms. Larison stated that the Children's Care-A-Van organization will be placed in the city's budget as a non-profit organization that will provide an update to Council annually.

F. DISCUSS SUBMISSION OF A TEXAS DIVISION DEPARTMENT OF EMERGENCY MANAGEMENT GRANT PROGRAM APPLICATION; AND AUTHORIZING THE CITY MANAGER TO SIGN A MATCH CERTIFICATION/COMMITMENT LETTER.

Mr. Kelley stated that staff has identified a grant opportunity offered by the Texas Division of Emergency Management (TDEM) that will cover costs associated with the purchase and installation of generators for the Water Plant. Governor Abbott and TDEM announced the open application period for the Federal Emergency Management Association (FEMA) Hazard Mitigation Program related to FEMA-FM-5420 (Post-Fire Fiscal 2022). Entities seeking funding for this opportunity must have a FEMA approved Hazard Mitigation Plan for consideration. Eligible expenses include the strengthening of water systems and purchasing of high service pumps and generators. The application process requires a letter from the city committing to a grant match in the amount of 25% or more. The costs of the high service pumps and generators were placed in the Fiscal Year 2021-2022 Annual Operating Budget to be financed from the American Rescue Plan Act (ARPA) Funds in the amount of \$750,000. The purchase of the two generators can now be made through the FEMA Hazard Mitigation Grant Program, and ARPA funds may be used for the 25% grant match. TRC Engineers has completed the design, the Texas Commission on Environmental Quality (TCEQ) approval is secured, and bids will be received in mid-November. There was discussion.

G. DISCUSS ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND ESTABLISHING A RECRUITING AND RETENTION INCENTIVE FOR CURRENT CERTIFIED POLICE OFFICERS, SETTING FORTH CRITERIA FOR THE INCENTIVES.

Ms. Bowermon stated that there is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies each. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages. It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held July 23, 2022. Two certified police officers applied for the exam. The Police Department successfully hired one from that applicant pool. The Police Department currently has four officer vacancies and one lieutenant vacancy. The Department currently has four cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have two sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter. To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in two payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program. To improve retention of current Lockhart Police Officers, proposed Ordinance 2022-56 provides a one-time payment of \$5,000 to all Lockhart Police Department Officers who are actively at work, certified, and have completed the department's field training program as of April 1, 2023. This will include all officers (at any rank) that were hired prior to the hiring incentive being increased to \$10,000. This will not include the department's four cadets currently attending police academies. An entrance exam is scheduled for October 22, 2022 (at which time the City will still be operating under the \$5,000 hiring incentive rate). If any certified officers hired from the October 22, 2022 exam are not released from the field training program by April 1, 2023, staff will ask Council to consider an exception at that time to extend the \$5,000 retention incentive to them. There was discussion.

There was discussion about tabling the item to allow a special meeting to be scheduled to discuss the proposed Ordinance. Mayor White announced that the Council would continue discussions during the regular meeting.

I. DISCUSS ORDINANCE 2022-55 VACATING AND ABANDONING A 1,243 SQUARE-FOOT SEGMENT OF ALLEY RIGHT-OF-WAY SITUATED IN THE REED'S ADDITION BETWEEN BLOCK 2 IN THE 200 BLOCK OF SOUTH RIO GRANDE STREET AND BLOCK 3 IN THE 200 BLOCK OF CONCHO STREET; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED CONVEYING SAID RIGHT-OF-WAY TO THE OWNER OF THE ADJACENT PROPERTIES. DISCUSS ORDINANCE ALLOWING THE POSSESSION OF OPEN ALCOHOLIC CONTAINERS AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY UNDER CERTAIN CIRCUMSTANCES.

Mr. Gibson stated that there are several segments of unused alley right-of-way in the area of Block 2 and Block 3 of Reed's Addition, which are located between South Rio Grande Street and Concho Street, north of West Prairie Lea Street. This segment is in the northern part of the area. It is connected at the north

end to another alley right-of-way crossing east-west between South Rio Grande Street and Concho Street that is to remain. In addition, there are other remaining alley segments in the southern part of the area that are disconnected from the subject segment, and which will be vacated separately at a later date. The same entity owns the land on both sides of this segment, so when it is abandoned, the entire right-of-way will become part of their property. On September 6th, the owner's property, along with the subject alley segment, was rezoned to RHD Residential High Density District for the future development of rental housing in the form of multiple detached single-family dwellings on the same lot. There was discussion.

J. DISCUSS INTERLOCAL AGREEMENT WITH CALDWELL COUNTY REGARDING AIR AMBULANCE AND BUDGET AMENDMENT #72 BY ORDINANCE 2022-58.

Chief Jenkins stated that Caldwell County has entered into an agreement with PHI Health, LLC d/b/a PHI Air Medical, whereby residents of Caldwell County will become members of the PHI Cares Program and will be protected from out-of-pocket cost should a Caldwell County resident be transported by a PHI Air Medical aircraft within the defined PHI Cares service area (Caldwell, Gonzales, Guadalupe, Hays, Travis or Fayette Counties). The cities of Lockhart, Luling, and Martindale have been requested to enter into an interlocal agreement whereby city residents will become members of the program and the City will compensate the County for their respective portions of the County population. Under the agreement, Lockhart will receive 4,503 memberships, for which it will pay \$6.00 per membership, or \$27,018.00. More memberships may be purchased if needed. Luling has approved participation in the agreement. There was discussion.

Mr. Akers pointed out that a correction should be considered to the term of the agreement. Mr. Lewis clarified that if approved, the start date of the program would be November 1, 2022 instead of October 1, 2022.

RECESS: Mayor White announced that the Council would recess for a break at 7:24 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:52 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council regarding items that are not on the agenda.

Ashley Salazar, Lockhart, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd.

Mary Bryant, Lockhart, Texas, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd. She stated that closing the streets would be safer for the special needs children.

Amie Gonzales, Lockhart, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd for the safety of the special needs children.

Mayor White requested additional citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-23 BY REBECCA BRICENO, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-48 FOR A ZONING CHANGE FROM CLB COMMERCIAL LIGHT BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.586 ACRE IN THE BYRD LOCKHART LEAGUE, ABSTRACT NO. 17, LOCATED AT 915 RED RIVER STREET.

Mayor White opened the public hearing at 8:00 p.m.

Mr. Fowler stated that the subject property is the site of a residential duplex building that had previously included a laundry business. The owner wishes to divide their lot into two smaller lots for residential use. The requested zoning district will both make the construction of a dwelling on a new lot created through subdividing the site possible, while also making the site's zoning consistent with surrounding properties. The site is adequately served by water and wastewater services while having access to both Red River Street and Birch Street. Staff received three letters that stated support for the zoning change request as long as any new construction on the site was new and well-maintained. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Rebecca Briceno, 915 Red River, requested approval of the zoning change. She stated that she would like to add a single-family home on the property.

Mayor White requested citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-48, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:04 p.m.

ITEM 4-B. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-24 BY TAMARA K. CARLISLE ON BEHALF OF THE LUMBERYARD LOCKHART, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-49 FOR A ZONING CHANGE FROM CMB COMMERCIAL MEDIUM BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.562 ACRE CONSISTING OF ALL OF LOT 24 AND PART OF LOT 22, A.R. CHEWS ADDITION, LOCATED AT 500 BLOCK WEST MARKET STREET.

Mayor White opened the public hearing at 8:04 p.m.

Mr. Fowler stated that the subject property was an outparcel associated with the former Wilson-Riggins Lumber business. The proposed rezoning is to facilitate redevelopment of the site as four single-family residential lots. The proposed zoning district would allow the intended use while matching the zoning of adjacent residential properties. The proposed zoning district is consistent with the Medium Density Residential designation on the Future Land Use Map. Water and wastewater service to the site is adequate. Vehicular access is available to the site from both Market and Cibilo Streets. A subdivision plat would be required to allow the applicant to build the proposed homes on the site. Staff has received one letter in support of the zoning change request. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Tamara Carlisle, Austin, and Donna Blair, Lockhart, provided information about the proposed development of the property. They requested approval.

Mayor White requested additional citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-49, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:10 p.m.

ITEM 4-C. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-25 AND CONSIDER A REQUEST BY TAMARA K. CARLISLE ON BEHALF OF THE LUMBER YARD LOCKHART, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-50 FOR A ZONING CHANGE FROM CMB COMMERCIAL MEDIUM BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.135 ACRE CONSISTING OF PART OF LOT 20, A.R. CHEWS ADDITION, LOCATED AT 500 WEST MARKET STREET.

Mayor White opened the public hearing at 8:10 p.m.

Mr. Fowler stated that the subject property was an outparcel associated with the former Wilson-Riggins Lumber business. The proposed rezoning is to facilitate redevelopment of the site as a single-family residential lot. The proposed zoning district would allow the intended use while matching the zoning of adjacent residential properties. The proposed zoning district is consistent with the Medium Density Residential designation on the Future Land Use Plan Map. Water and wastewater service to the site is adequate. Vehicular access is available to the site from both Market and Cibilo Streets. A special exception from the Board of Adjustment would be required to allow the applicant to build the proposed home on the site due to having an existing nonconforming lot depth that does not meet the threshold to be considered grandfathered. Staff has not received any correspondence in reaction to the notification of the zoning change request.

Mayor White requested the applicant to address the Council.

Tamara Carlisle, Austin, and Donna Blair, Lockhart provided details about the proposed development. They requested approval.

Mayor White requested additional citizens to address the Council. There were none.

Councilmember Michelson made a motion to approve Ordinance 2022-50, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:15 p.m.

ITEM 4-D. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-26 BY CHRIS ELIZONDO OF CUATRO CONSULTANTS, LTD., ON BEHALF OF JIMBO COTTON OF 2401 CR 119, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-51 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON 19.367 ACRES IN THE BYRD LOCKHART LEAGUE, ABSTRACT NO. 17, LOCATED AT 1400 LOVERS LANE.

Mayor White opened the public hearing at 8:15 p.m.

Mr. Fowler stated that the applicant proposes to rezone the subject property to develop a single-family residential subdivision. The applicant plans to develop the property and adjacent land currently in the RMD zoning district in a manner consistent with the Single-Family 2 (SF-2) development type. The subject tract is shown as Low Density Residential on the Future Land Use Map. Water and Wastewater service are available at the site, especially in conjunction with the remainder of the land planned for the subdivision which abuts Blackjack Street (FM 20). The site has access to Lover's Lane, which will need to be upgraded to city standards as part of subdivision improvements. City staff received one letter expressing concern regarding the impact of the proposed development on nearby roads. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Hugo Elizondo of Quatro Consultants provided information about the development. There was discussion regarding the poor condition of the street and the developer's responsibility to repair it.

Mayor White requested citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-51, as presented. Councilmember Bryant seconded. The motion failed by a vote of 2-5, with Mayor White and Councilmembers Michelson, McGregor, Mendoza and Westmoreland opposing.

Mayor White closed the public hearing at 8:30 p.m.

ITEM 4-E. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-27 BY DAN ROSS ON BEHALF OF THOMAS STAUB OF ROED PROP CO, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-52 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 89.775 ACRES IN THE JOHN A. NEILL LEAGUE, ABSTRACT NO. 20, LOCATED AT 2400 FM 1322.

Mayor White opened the public hearing at 8:30 p.m.

Mr. Fowler stated that the applicant wishes to rezone the property in order to develop a single-family residential neighborhood. The property has been zoned AO Agricultural-Open Space since its annexation on September 6, 2022. The proposed rezoning would allow development of the Single Family 2 (SF-2) development type on the property, which is not permitted within the AO zoning district. The proposed zoning is not directly consistent with the Agriculture/Rural Development and General Heavy Commercial designations shown on the Future Land Use map. However, most areas outside the previous city limits were shown as agriculture rather than being assigned a specific future use. The property is adequately served by city water, but wastewater service would require connection to the city main line near Blackjack Street, including the construction of a force main and installation of a lift station. The property has road access to FM 1322. No correspondence has been received in response to notification of the proposed zoning change. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Erik Bills, Austin, speaking on behalf of the applicant, provided details about the proposed residential development.

Mayor White requested additional citizens to address the Council. There were none.

Councilmember Michelson made a motion to approve Ordinance 2022-52, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:35 p.m.

ITEM 4-F. HOLD A PUBLIC HEARING AND DISCUSSION/ACTION TO CONSIDER ORDINANCE 2022-53 FOR A ZONING TEXT AMENDMENT REVISING CHAPTER 64 "ZONING" OF THE CODE OF ORDINANCES, ARTICLE VII "ZONING DISTRICTS AND STANDARDS", SECTION 64-197 "REGULATIONS COMMON TO ALL OR SEVERAL DISTRICTS", SUBSECTION (G)(2) "ADDITIONAL PARKING REQUIREMENTS WITHIN RESIDENTIAL DISTRICTS", PARAGRAPH (A), TO ALLOW FRONT-FACING GARAGE DOORS FOR ANY SIZE GARAGE TO OCCUPY UP TO 50 PERCENT OF THE WIDTH OF DETACHED SINGLE-FAMILY DWELLINGS.

Mayor White opened the public hearing at 8:35 p.m.

Mr. Gibson stated that it has been determined that the current limitation on the width of garage doors of 40 percent of the width of detached single-family dwellings will prevent a home with one-foot roof overhangs on the sides from having a two-car garage when constructed on a lot having the minimum 50-foot width allowed for the SF-2 residential development type. Five-foot side setbacks are required for the SF-2 development type, and since that distance is based on the fire code, roof overhangs, which are generally constructed of combustible materials, cannot encroach into the minimum side setback. Therefore, with the addition of one-foot roof overhangs it leaves only 38 feet of lot width available for the foundation of the dwelling. A typical garage door for a two-car garage is 16 feet wide, which exceeds 40 percent of the possible 38-foot width of the dwelling, thereby limiting homes on minimum width lots to a single-car garage. That was an oversight, as it was not the intent of the original ordinance to discourage two-car garages. This amendment changes the 40 percent limit to 50 percent, which is already the limit for garage doors serving three-car garages. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested citizens to address the Council. There were none.

Councilmember McGregor made a motion to approve Ordinance 2022-53, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:42 p.m.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D, and 5E. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve City Council minutes of the September 6, 2022 and September 20, 2022 meetings.

5B: Approve an agreement with Lower Colorado River Authority (LCRA) and McCoy Tree Service for tree trimming in the right-of-way and utility easements.

5C: Approve Hotel Occupancy Tax (HOT) application from Hill Country Cook-off Association.

5D: Approve non-profit allocation to Ascension Children's Care-A-Van and approve Budget Amendment #71 by Ordinance 2022-57 to the Fiscal Year 2022-2023 Annual Operating Budget.

5E: Approve the submission of a Texas Department of Emergency Management Grant Program Application; and authorizing the City Manager to sign a match certification/commitment letter.

ITEM 6-E. DISCUSSION AND/OR ACTION TO CONSIDER INTERLOCAL AGREEMENT WITH CALDWELL COUNTY REGARDING AIR AMBULANCE AND APPROVING BUDGET AMENDMENT #72 BY ORDINANCE 2022-58.

Councilmember Michelson made a motion to approve the Interlocal Agreement with Caldwell County regarding air ambulance, and to approve budget amendment 72. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-55 VACATING AND ABANDONING A 1,243 SQUARE-FOOT SEGMENT OF ALLEY RIGHT-OF-WAY SITUATED IN THE REED'S ADDITION BETWEEN BLOCK 2 IN THE 200 BLOCK OF SOUTH RIO GRANDE STREET AND BLOCK 3 IN THE 200 BLOCK OF CONCHO STREET; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED CONVEYING SAID RIGHT-OF-WAY TO THE OWNER OF THE ADJACENT PROPERTIES.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-55, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-54 AMENDING CHAPTER 28, "HISTORICAL DISTRICTS AND LANDMARKS," SECTION 28-10, "ORDINARY MAINTENANCE," SUBSECTION (E)(3) TO EXPAND THE REQUIREMENTS FOR CERTIFICATES FOR ALTERATION FOR CHANGING THE COLOR OF PAINTED SURFACES; AMENDING CHAPTER 46, "SIGNS," SECTION 46-2 "DEFINITIONS," TO ADD A DEFINITION OF MURAL, AND ADDING SECTION 46-10 (J), "MURALS," TO ESTABLISH STANDARDS REGULATING MURALS WITHIN THE CITY OF LOCKHART.

Mr. Fowler stated that at the Historical Preservation Commission (HPC) meeting held July 6, 2022, an application for a Certificate of Alteration for a mural at 115 North Commerce Street was tabled due to a perceived need for guidelines for murals in the Historical District. In response to the issues raised by the HPC's action, City Attorney Monte Akers gave a presentation regarding the legal environment facing the regulation of murals at the City Council meeting held July 19. At this meeting, City Council directed city staff and HPC to develop mural guidelines. City staff presented overviews of several notable efforts by other cities to regulate murals at the HPC's August 17th meeting. In response to feedback received at the meeting and from individual Commissioners, staff drafted mural ordinance provisions that were designed to minimize the impact of murals on the Historical District, especially the areas adjacent to the Courthouse Square. After discussion of this draft at the September 7th meeting, the Commission concluded that, as a group, they were opposed to the possibility of additional murals being located in the Historical District and directed staff to write an ordinance reflecting that sentiment. As City Council had assigned staff to write citywide mural guidelines, the majority of language related to the regulation of murals would be created through a new section in Chapter 46, Signs. This section includes language that prohibits murals within the Courthouse Square Historical District. The major change to Chapter 28, Historic Districts and Landmarks, is that all proposed changes in paint color of a previously painted brick or stone surface, as well as building trim surfaces, will require approval of a Certificate for Alteration (CFA), in addition to the already existing prohibition on painting previously unpainted masonry or stone surfaces. While staff had intended to explicitly prohibit murals within Chapter 28, no part of Chapter 28 contains any prohibitions of specific designs or finishes within the historical District. As such, the sign ordinance, which does contain language prohibiting several types or locations of signs, was seen as the most appropriate place to prohibit murals within the Historical District. The proposed location-based restriction of murals in the sign ordinance, combined with the requirement of a CFA for changing paint colors on previously painted surfaces, and the existing restriction on painting previously unpainted surfaces, will both prohibit murals within the Historical District and ensure review of future painting of surfaces for historical appropriateness. There was discussion.

Ronda Reagan, Chair of the Lockhart Historical Preservation Commission stated that the HPC believes that the proposed mural regulations would protect the integrity of the historic buildings.

Councilmember McGregor made a motion to approve Ordinance 2022-54, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 6-D. DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE ALLOWING THE POSSESSION OF OPEN ALCOHOLIC CONTAINERS AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY UNDER CERTAIN CIRCUMSTANCES.

Mr. Akers stated that the draft ordinance that was discussed at the City Council meeting on September 20, 2022, has been revised to reflect the Council's comments. If adopted, the ordinance will allow open containers and consumption of alcohol on public sidewalks, streets, and other ways in the Commercial Central Business District ("CCBD") during eight listed, special events or at an event specifically approved by the Council. Rental by businesses of sidewalk or other public property for the purpose of selling alcohol in the district is not allowed, and compliance with Texas Alcoholic Beverage Commission (TABC) regulations is the responsibility of TABC licensees. Event sponsors are required to obtain a special activity permit from the Police Chief unless the event is sponsored by the City. There was discussion.

Travis Tober, Lockhart stated that the downtown businesses are looking for guidance about when they are allowed to sell alcohol and when open containers are allowed during events in the downtown district.

Ronda Reagan owner of The Pearl stated that she is applying for an extended premises use permit with TABC to allow her to sell alcohol on the sidewalk of her business during the Texas Monthly BBQ Fest.

There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-47, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

Mayor White announced that the Council would enter Executive Session to seek legal advice from legal counsel at 9:10 p.m.

Mayor White announced that the Council would enter Open Session and reconvene the meeting at 10:10 p.m.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND ESTABLISHING A RECRUITING AND RETENTION INCENTIVE FOR CURRENT CERTIFIED POLICE OFFICERS, SETTING FORTH CRITERIA FOR THE INCENTIVES.

Mayor Pro-Tem Sanchez made a motion that, effective immediately, \$2,500 be paid to all actively working certified police officers with the second payment of \$2,500 to be paid to all actively working certified police officers no later than January 31, 2023 and to table consideration of recruitment and an incentive program for newly hired police officers to the November 1, 2022 Council meeting. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Update regarding the November 8, 2022 General Election changes in Early Voting.
- Texas Monthly BBQ fest on November 5 and 6.
- Halloween Spooktacular Preschool Storytime will Trick-or-Treat around the downtown square on October 31st.
- Plans are underway for *A Christmas to Remember in Lockhart* (formerly Dickens) on December 2nd and 3rd. The Lighted Parade will be held on Saturday, December 3, 2022.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza expressed condolences to the Gutierrez family for their loss.

Mayor Pro-Tem Sanchez expressed condolences to the families of Porfiria “Puffy” Gutierrez, Richard Cortez, Ruben Martinez, Jimmy Schroeder, and Edward Perez for their loss. She congratulated Coach Hippensteel and the Boys Cross Country team for winning the District Championship. Good luck to the Lockhart Lions football team.

Councilmember McGregor wished everyone a safe and Happy Halloween.

Councilmember Bryant thanked staff for their work. He requested that staff consider closing streets in the downtown area during the Lockhart Special Olympians’ Trunk-or-Treat event this weekend.

Mayor White thanked staff for their work.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 10:18 p.m.

PASSED and APPROVED this the 1st day of November, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

SPECIAL MEETING
LOCKHART CITY COUNCIL

OCTOBER 24, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney

Connie Constancio, City Secretary
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: None.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074. TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. To deliberate the appointment, employment, and duties of the Police Chief.

Mayor White announced that the Council would enter Executive Session at 6:31 p.m.

ITEM 3. OPEN SESSION - Take action, if any, on matters discussed in executive session.

Mayor White announced that the Council would enter Open Session and reconvene the meeting at 8:04 p.m. There was no action taken.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

PASSED and APPROVED this the 1st day of November, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart for the Certified Appraisal Roll, with tax amount presented by the Caldwell County Appraisal District for the 2022 tax year.

The 2022 Certified Appraisal Roll contains final amounts due totaling \$7,059,211.33 (\$1,764,745.23 for Debt Service).

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): The final certified appraisal roll includes all property that was under protest, which was not included in the calculations for the City's 2022 tax rate. With settled contested properties included, the City of Lockhart tax collections for the year 2022 contain a surplus of \$212,860 with a 97% collection rate.

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request the approval of Resolution 2022-35.

LIST OF SUPPORTING DOCUMENTS: 2022 Certified Appraisal Roll Resolution - 2022-35, 2022 Certified Appraisal Roll Letter

RESOLUTION 2022-35

A RESOLUTON OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, APPROVING THE CITY OF LOCKHART APPRAISAL ROLL WITH TAX AMOUNTS ENTERED BY THE ASSESSOR, FOR THE TAX YEAR 2022.

WHEREAS, Section 26.09 of the Property Tax Code requires approval of the City Council of the City of Lockhart appraisal roll with tax amounts entered by the assessor, for the tax year 2022, and

WHEREAS, such roll was presented to the City of Lockhart on October 24, 2022, and appears in all things correct as under the applicable laws of the State of Texas, and

WHEREAS, said City Council voted in open session to approve said roll.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, that the appraisal roll with amounts due totaling \$7,059,211.33 for the year 2022 is approved and is the tax roll for the City of Lockhart for the year 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 1st DAY OF NOVEMBER 2022.

CITY OF LOCKHART

Lew White, Mayor

Attest:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

Caldwell County Appraisal District

10/14/22

RECEIVED
CITY OF LOCKHART

OCT 20 2022

RECVD. BY: SM
TIME RECVD: 2:30 pm

City of Lockhart
City Manager
PO Box 239
Lockhart TX 78644

RE: Resolution for 2022 tax roll

I have enclosed for your use a resolution to be used for approval of the 2022 tax roll, along with a copy of the totals from the tax roll. The resolution should be adopted at the next meeting of your governing body as formal approval of the 2022 tax roll.

If you have any questions, please feel free to contact me at (512) 398-5550 ext #207.

Thank you,


Shanna Ramzinski
Chief Appraiser

Encl: Resolution
Levy Totals



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

RESOLUTION

WHEREAS, Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart appraisal roll with tax amounts entered by the assessor, for the tax year 2022, and

WHEREAS, such roll was presented to the City of Lockhart on _____ and appears in all things correct as under the applicable laws of Texas, and

WHEREAS, said City Council voted in open session to approve said roll.

IT IS HEREBY RESOLVED by the City of Lockhart that the appraisal roll with amounts due totaling \$7,059,211.33 for the year 2022 is approved and is the tax roll for the City of Lockhart for the year 2022.

Presiding Officer

Date

ATTEST:

Secretary

2022 LEVY TOTALS

CLH - City of Lockhart

Property Count: 6,376

10/11/2022

12:37:32PM

Land		Value			
Homesite:		176,962,986			
Non Homesite:		273,843,950			
Ag Market:		117,454,612			
Timber Market:		0	Total Land	(+)	568,261,548
Improvement		Value			
Homesite:		566,942,196			
Non Homesite:		527,114,973	Total Improvements	(+)	1,094,057,169
Non Real		Count	Value		
Personal Property:	705		70,548,270		
Mineral Property:	17		40,048		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	70,588,318
					1,732,907,035
Ag	Non Exempt	Exempt			
Total Productivity Market:	117,454,612	0			
Ag Use:	602,711	0	Productivity Loss	(-)	116,851,901
Timber Use:	0	0	Appraised Value	=	1,616,055,134
Productivity Loss:	116,851,901	0			
			Homestead Cap	(-)	182,655,699
			Assessed Value	=	1,433,399,435
			Total Exemptions Amount (Breakdown on Next Page)	(-)	208,291,212
			Net Taxable	=	1,225,108,223

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	14,256,735	13,259,716	61,404.80	64,298.06	94		
OV65	184,612,207	170,534,585	737,532.56	748,662.92	948		
Total	198,868,942	183,794,301	798,937.36	812,960.98	1,042	Freeze Taxable	(-) 183,794,301
Tax Rate	0.6006000						
						Freeze Adjusted Taxable	= 1,041,313,922

Levy Info					
M&O Rate:	0.4504000	M&O Tax:	5,291,916.51		
I&S Rate:	0.1502000	I&S Tax:	1,764,745.23		
Protected I&S Rate:	0.0000000	Protected I&S Tax:	0.00		
		Ag Penalty:	2,549.59		
		PP Late Penalty:	0.00		
		Late Correction	30.62		
		Penalty:			
			Total Levy		7,059,211.33
Tax Increment Finance Value:		0			
Tax Increment Finance Levy:		0.00			

2022 LEVY TOTALS

CLH - City of Lockhart

Property Count: 6,376

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	97	0	0	0
DV1	25	0	225,000	225,000
DV2	21	0	171,000	171,000
DV3	22	0	209,000	209,000
DV4	69	0	533,170	533,170
DV4S	3	0	36,000	36,000
DVHS	55	0	13,521,451	13,521,451
DVHSS	1	0	185,790	185,790
EX	9	0	3,720,720	3,720,720
EX-XF	4	0	55,350	55,350
EX-XG	2	0	3,037,930	3,037,930
EX-XL	3	0	588,740	588,740
EX-XN	1	0	1,082,400	1,082,400
EX-XR	1	0	29,730	29,730
EX-XU	1	0	1,036,790	1,036,790
EX-XU (Prorated)	1	0	58,231	58,231
EX-XV	199	0	172,414,854	172,414,854
EX-XV (Prorated)	1	0	42,220	42,220
EX366	120	0	124,710	124,710
FR	2	616,010	0	616,010
HT	2	422,937	0	422,937
OV65	1,030	9,917,809	0	9,917,809
OV65S	7	70,000	0	70,000
SO	13	191,370	0	191,370
Totals		11,218,126	197,073,086	208,291,212

2022 LEVY TOTALS

Property Count: 5

CLH - City of Lockhart
Under ARB Review Totals

10/11/2022

12:37:32PM

Land		Value			
Homesite:		108,140			
Non Homesite:		144,510			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	252,650
Improvement		Value			
Homesite:		152,800			
Non Homesite:		289,490	Total Improvements	(+)	442,290
Non Real		Count	Value		
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	694,940
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	694,940
Productivity Loss:	0	0			
			Homestead Cap	(-)	97,391
			Assessed Value	=	597,549
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	597,549
Freeze	Assessed	Taxable	Actual Tax	Celling	Count
DP	117,099	117,099	676.41	676.41	1
Total	117,099	117,099	676.41	676.41	1
Tax Rate	0.6006000				
			Freeze Taxable	(-)	117,099
			Freeze Adjusted Taxable	=	480,450
Tax Increment Finance Value:		0			
Tax Increment Finance Levy:		0.00			

Caldwell County

2022 LEVY TOTALS

Property Count: 5

CLH - City of Lockhart
Under ARB Review Totals

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	1	0	0	0
Totals		0	0	0

2022 LEVY TOTALS

Property Count: 6,381

CLH - City of Lockhart
Grand Totals

10/11/2022

12:37:32PM

Land		Value			
Homesite:		177,071,126			
Non Homesite:		273,988,460			
Ag Market:		117,454,612			
Timber Market:		0	Total Land	(+)	568,514,198
Improvement		Value			
Homesite:		567,094,996			
Non Homesite:		527,404,463	Total Improvements	(+)	1,094,499,459
Non Real		Count	Value		
Personal Property:	705		70,548,270		
Mineral Property:	17		40,048		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					70,588,318
					1,733,601,975
Ag	Non Exempt	Exempt			
Total Productivity Market:	117,454,612	0			
Ag Use:	602,711	0	Productivity Loss	(-)	116,851,901
Timber Use:	0	0	Appraised Value	=	1,616,750,074
Productivity Loss:	116,851,901	0			
			Homestead Cap	(-)	182,753,090
			Assessed Value	=	1,433,996,984
			Total Exemptions Amount (Breakdown on Next Page)	(-)	208,291,212
			Net Taxable	=	1,225,705,772

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	14,373,834	13,376,815	62,081.21	64,974.47	95		
OV65	184,612,207	170,534,585	737,532.56	748,662.92	948		
Total	198,986,041	183,911,400	799,613.77	813,637.39	1,043	Freeze Taxable	(-) 183,911,400
Tax Rate	0.6006000						
						Freeze Adjusted Taxable	= 1,041,794,372

Levy Info					
M&O Rate:	0.4504000	M&O Tax:	5,291,916.51		
I&S Rate:	0.1502000	I&S Tax:	1,764,745.23		
Protected I&S Rate:	0.0000000	Protected I&S Tax:	0.00		
		Ag Penalty:	2,549.59		
		PP Late Penalty:	0.00		
		Late Correction Penalty:	30.62		
				Total Levy	7,059,211.33
Tax Increment Finance Value:			0		
Tax Increment Finance Levy:			0.00		

2022 LEVY TOTALS

Property Count: 6,381

CLH - City of Lockhart
Grand Totals

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	98	0	0	0
DV1	25	0	225,000	225,000
DV2	21	0	171,000	171,000
DV3	22	0	209,000	209,000
DV4	69	0	533,170	533,170
DV4S	3	0	36,000	36,000
DVHS	55	0	13,521,451	13,521,451
DVHSS	1	0	185,790	185,790
EX	9	0	3,720,720	3,720,720
EX-XF	4	0	55,350	55,350
EX-XG	2	0	3,037,930	3,037,930
EX-XL	3	0	588,740	588,740
EX-XN	1	0	1,082,400	1,082,400
EX-XR	1	0	29,730	29,730
EX-XU	1	0	1,036,790	1,036,790
EX-XU (Prorated)	1	0	58,231	58,231
EX-XV	199	0	172,414,854	172,414,854
EX-XV (Prorated)	1	0	42,220	42,220
EX366	120	0	124,710	124,710
FR	2	616,010	0	616,010
HT	2	422,937	0	422,937
OV65	1,030	9,917,809	0	9,917,809
OV65S	7	70,000	0	70,000
SO	13	191,370	0	191,370
Totals		11,218,126	197,073,086	208,291,212

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discuss the 4th Quarter Fiscal Year 2022 Investment Report.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: The Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 4th Quarter for Fiscal Year 2022, ending September 30, 2022 is provided for City Council review.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully requests a motion to accept the 4th Quarter Investment Report for Fiscal Year 2022.

LIST OF SUPPORTING DOCUMENTS: 4th Quarter Investment Report for FY 2022

CITY OF LOCKHART

Quarterly Investment Report
For the Quarter Ended September 30, 2022

November 1, 2022

CITY of LOCKHART
Quarterly Investment Report
For the Quarter Ended September 30, 2022

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act". Attached is a detailed City of Lockhart investment report for the period July 1, 2022 through September 30, 2022. The Investment Portfolio Summary reports the beginning and ending book values and market values for the quarterly reporting period as follows:

July 1, 2022

Cash
Marketable Securities
Investment Pools
Certificates of Deposits
Total:

Investment Portfolio	
Book Value	Market Value
1,635,536	1,635,536
0	0
35,047,940	35,036,499
0	0
36,683,476	36,672,035
652,684	652,684
0	0
31,435,330	31,420,533
0	0
32,088,014	32,073,217

September 30, 2022

Cash
Marketable Securities
Investment Pools
Certificates of Deposits
Total:

July 1, 2022

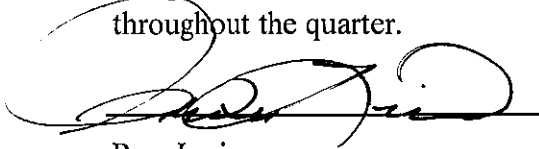
Unrestricted Funds
Restricted Funds
Total Funds

Fund Availability	
10,386,629	10,386,629
26,296,847	26,285,407
36,683,476	36,672,035
24,912,473	24,912,473
7,175,541	7,160,744
32,088,014	32,073,217

September 30, 2022

Unrestricted Funds
Restricted Funds
Total Funds

The investment portfolio, at all times during the quarter, complied with the Public Funds Investment Act and the City of Lockhart Investment Policy. TexPool, Texas CLASS and TexSTAR were also in compliance with the Public Funds Investment Act and the City of Lockhart Investment Policy throughout the quarter.


Pam Larison
Finance Director

10/25/2022
Date

CITY of LOCKHART
Investment Portfolio Summary
For the Quarter Ended September 30, 2022

	Investment Portfolio			
	Book Value	% of Total	Market Value	% of Total
<u>July 1, 2022</u>				
Cash	1,635,536	4.5%	1,635,536	4.5%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	35,047,940	95.5%	35,036,499	95.5%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	36,683,476	100.0%	36,672,035	100.0%
<u>September 30, 2022</u>				
Cash	652,684	2.0%	652,684	2.0%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	31,435,330	98.0%	31,420,533	98.0%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	32,088,014	100.0%	32,073,217	100.0%
<u>Change in Value</u>				
Cash	(982,852)		(982,852)	
Marketable Securities	0		0	
Investment Pools	(3,612,610)		(3,615,966)	
Certificates of Deposits	0		0	
Portfolio Total	(4,595,462)		(4,598,819)	
	0			
<u>Maturity Data</u>	Book Value @ 9/30/2022	Weighted Average Maturity	Yield to Maturity	
Cash	652,684	0 Days	1.00%	
Marketable Securities	0	0 Days	0.00%	
Investment Pools - Texas CLASS	16,521,282	31 Days *	2.29%	
Investment Pools - TexPool	6,434,582	25 Days *	2.41%	
Investment Pools - TexSTAR	8,479,466	43 Days *	3.05%	
Certificates of Deposits	0	0 Days	0.00%	
	32,088,014	32 Days	2.49%	

Benchmark - 4 Week Treasury Bills - Secondary Market @ September 30, 2022

2.74%

* Weighted Average Maturity of Pool Investments - City funds are available from pools upon request.

<u>Total Return On Investment</u>	<u>Interest Earned</u>
Cash	1,924
Marketable Securities	0
Investment Pools - Texas CLASS	90,161
Investment Pools - TexPool	48,700
Investment Pools - TexSTAR	40,037
Certificates of Deposits	0
Total Return on Investment	180,822

CITY OF LOCKHART
Cash Accounts (as reconciled to FLNB)
For the Quarter Ended September 30, 2022

General Operating Account - FLNB		
		<u>Value</u>
July 1, 2022	\$	1,635,536
Deposits		12,048,956
Withdrawals		(13,033,732)
Interest Earned		1,924
September 30, 2022	\$	652,684

Total Cash Accounts		
		<u>Value</u>
July 1, 2022	\$	1,635,536
Deposits		12,048,956
Withdrawals		(13,033,732)
Interest Earned		1,924
September 30, 2022	\$	652,684

CITY of LOCKHART
Marketable Securities Transaction Summary
For the Quarter Ended September 30, 2022

<u>Holdings During the Quarter</u>									Beginning Value	Beginning Book	Beginning Market	Ending Value	Ending Book	Ending
Type of Security	CUSIP	Purchase Date	Par Value	Coupon 0.34%	Date of Maturity	Yield to Maturity	Purchase Price	Quarterly Interest Earned	@ Par	Value	Value	@ Par	Value	Market Value
									July 1, 2022			September 30, 2022		
								-						0
								-						0
Totals			\$ -				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<u>Purchases</u>									
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate 0.22%	Date of Maturity	Yield to Maturity	Settlement Total	Price	Accrued Interest
			\$ -				\$ -		\$ -
Totals			\$ -				\$ -		\$ -

<u>Maturities</u>							
Type of Security	CUSIP	Purchase Date	Par Value	Coupon Rate	Date of Maturity	Yield to Maturity	Settlement Total
\$ -							
Totals			\$ -	0.59%			\$ -

CITY OF LOCKHART
Investment Pool Transactions Summary
For the Quarter Ended September 30, 2022

TexPool					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	10,992,710	10,990,182	0.99960	23 Days	1.0000%
Deposits	7,128,000				
Withdrawals	(11,734,828)				
Interest Earned	48,700				
September 30, 2022	6,434,582	6,430,786	0.99941	25 Days	2.4100%

Texas CLASS					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	11,431,120	11,431,120	1.00000	38 Days	1.1577%
Deposits	5,000,000				
Withdrawals	0				
Interest Earned	90,161				
September 30, 2022	16,521,282	16,513,186	0.99951	43 Days	2.2941%

TexSTAR					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	8,439,429	8,438,644	0.99936	35 Days	0.9850%
Deposits	0				
Withdrawals	0				
Interest Earned	40,037				
September 30, 2022	8,479,466	8,476,561	0.999657	31 Days	3.0544%

CITY of LOCKHART
Certificates of Deposit Transaction Summary
For the Quarter Ended September 30, 2022

Holdings During the Quarter

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>	<u>Quarterly Interest Earned</u>	<u>Beginning Face Value</u>	<u>Beginning Market Value</u>	<u>Ending Face Value</u>	<u>Ending Market Value</u>
									July 1, 2022	September 30, 2022		
			<u>\$ -</u>				<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Purchases

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>
			<u>\$ -</u>				<u>\$ -</u>

Maturities

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>
			<u>\$ -</u>				<u>\$ -</u>

<i>City of Lockhart</i>			
<i>Investment Pools</i>			
<u>Standard and Poor's Ratings</u>			
<u>Month</u>	<u>TexPool</u>	<u>TexSTAR</u>	<u>Texas CLASS</u>
October-21	AAAm	AAAm	AAAm
November-21	AAAm	AAAm	AAAm
December-21	AAAm	AAAm	AAAm
January-22	AAAm	AAAm	AAAm
February-22	AAAm	AAAm	AAAm
March-22	AAAm	AAAm	AAAm
April-22	AAAm	AAAm	AAAm
May-22	AAAm	AAAm	AAAm
June-22	AAAm	AAAm	AAAm
July-22	AAAm	AAAm	AAAm
August-22	AAAm	AAAm	AAAm
September-22	AAAm	AAAm	AAAm

<i>City of Lockhart</i>			
<i>Bank Collateralization</i>			
<u><i>Standard and Poor's Ratings</i></u>			
			FLNB
<u>Month</u>			<u>Collateralization *</u>
October-21			AAA
November-21			AAA
December-21			AAA
January-22			AAA
February-22			AAA
March-22			AAA
April-22			AAA
May-22			AAA
June-22			AAA
July-22			AAA
August-22			AAA
September-22			AAA
* Guaranteed by US government (AAA)			

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discuss a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce-Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Award of Contract

BACKGROUND/SUMMARY/DISCUSSION: The City of Lockhart was awarded an Economic Development Administration (EDA) Grant from the U.S. Department of Commerce in the amount of \$2,100,000 to install approximately 2.5 miles of wastewater lines between the Larrimore Wastewater Treatment Plant and the new Lockhart Industrial Park. This grant funds and requires the use of professional services to administer the grant.

Three grant administration firms were solicited to submit proposals for administrative and planning services. The Grant Administration Evaluation Team (Sean Kelley-Public Works Director, Joe Chavira-Water/Wastewater Supervisor, and John Eddleton-Street Supervisor) reviewed two project specific proposals from qualified grant administration firms using qualification criteria. The firm selected by the Evaluation Team as the most qualified was Grant Development Services. The evaluation of proposals is provided for the Council's review.

PROJECT SCHEDULE (if applicable): Next step-soliciting and awarding engineering services for the wastewater main project.

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$48,900

Account Number: 802-5199-850-00

Funds Available: \$350,292

Account Name: Administrative Costs

FISCAL NOTE (if applicable): EDA Total Grant = \$2,100,000
Federal Share of Cost = \$1,680,000 (80%)
City & LEDC's Share of Cost = \$420,000 (20%)

PREVIOUS COUNCIL ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

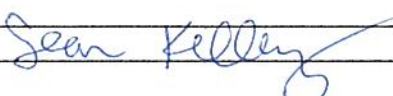
COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: The Evaluation Team respectfully recommends approval of an agreement with Grant Development Services for professional services.

LIST OF SUPPORTING DOCUMENTS: Evaluation Of Grant Administration Proposals, Lockhart EDA Wastewater Grant Exhibit 1 (Map), Lockhart EDA Wastewater Grant Exhibit 2 (Budget-Probable Cost)

U.S. Department of Commerce
Economic Development Administration Grant (08-79-05656)
Solicitation for Administrative/Planning Services

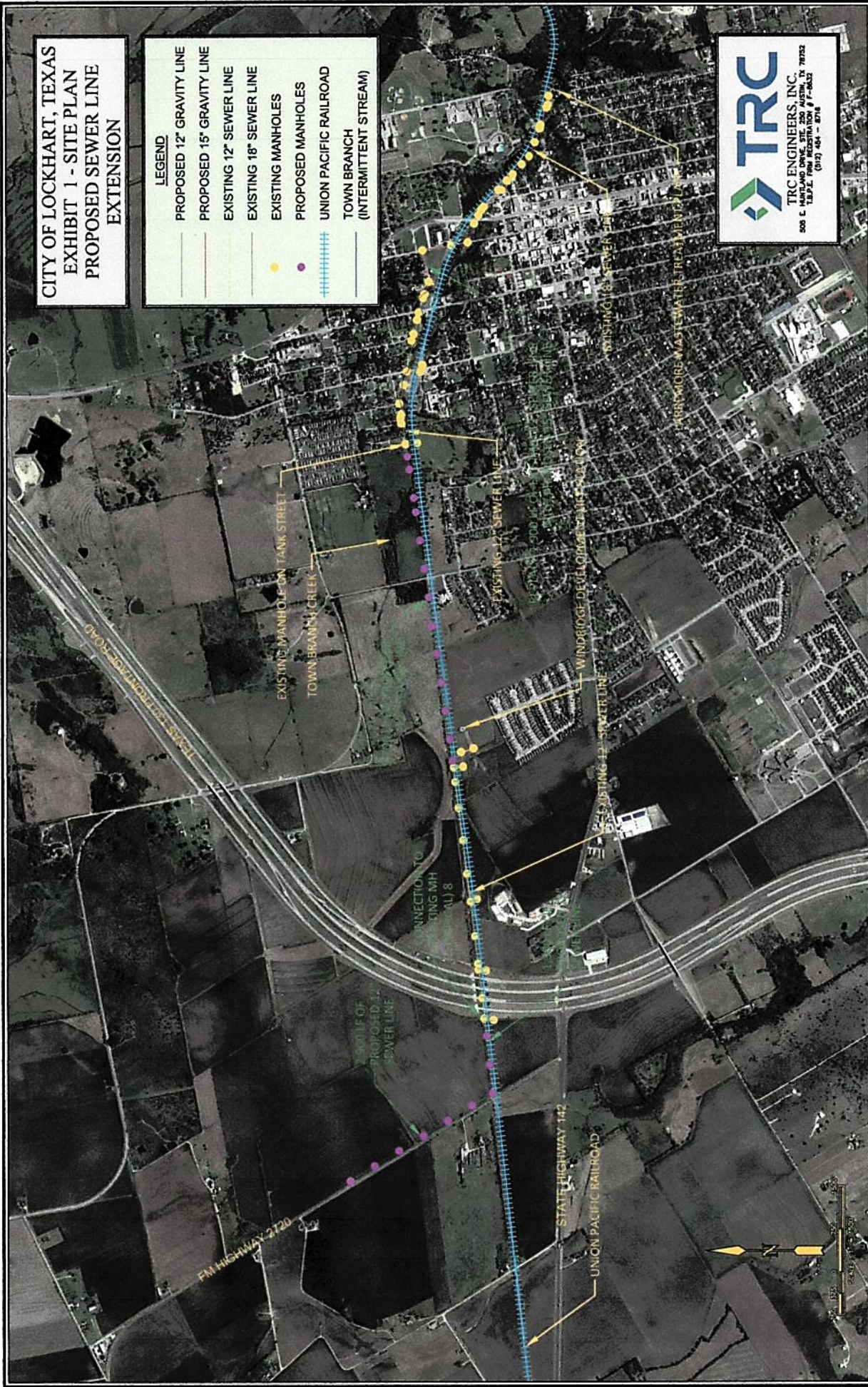
Evaluation of Specific Proposals

Applicant Community:								
Evaluation Team: (three persons minimum evaluation team)	Name of Evaluator		Title					
	Sean Kelley, Public Works Director		Public Works Director					
	Joe Chavira, W/WW Supervisor		Water and Wastewater Supervisor					
	John Eddleton, Street Supervisor		Street Supervisor					
Program: (list ONLY one program per form, create a separate form for each additional program)		U.S. Department of Commerce Economic Development Administration Grant "08-79-05656"						
Description of Project:		Upgrade and install approximately 2.5 miles of wastewater line service to the Lockhart Business Park						
Date Solicitation Sent:		10-14-22						
Responses received:	Name of Firm		Date Response Received					
	Grant Development Services Inc.		10-21-22					
	Community Development Management Co., Inc.		10-24-22					
	Resource Management and Consulting Co.		N/A					
Evaluation of Proposals: (revise/add/delete services in this section as appropriate)		Enter for each criterion & proposal: (criteria listed on A506) • Points awarded, or • Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).						
Name of Firm Maximum Score (20 per Category)		Experience	Prior Work Performance	Capacity to Perform	Similar Projects Completed	Cost	TOTAL	Notes
Grant Development Services		18	18	20	18	20	94	
Community Development Management Co., Inc.		18	15	20	15	19	87	
Resource Management and Consulting Co.								No Response Received
Firm Recommended:		Grant Development Services Inc.						
Firm Selected:								
		* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
Conflict of Interest Evaluated by:		☐ Conflict exists, firm disqualified ☐ No conflict exists						
Date Awarded by Governing Body:								
Signature of Lead Evaluator:								

**CITY OF LOCKHART, TEXAS
EXHIBIT 1 - SITE PLAN
PROPOSED SEWER LINE
EXTENSION**

LEGEND

- PROPOSED 12" GRAVITY LINE
- PROPOSED 15" GRAVITY LINE
- EXISTING 12" SEWER LINE
- EXISTING 18" SEWER LINE
- EXISTING MANHOLES
- PROPOSED MANHOLES
- UNION PACIFIC RAILROAD
- TOWN BRANCH (INTERMITTENT STREAM)



F:\WORK IN PROGRESS\LOCKHART\80807 LEC EDI GRANT SEWER LINE PER USD CAD GIS DRAWINGS\501.4 WORKING DWGS\GRAVITY LINE PROP EXHIBIT.DWG - 8/31/20

CITY OF LOCKHART, TEXAS
EXHIBIT 2 - PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST
SEWER LINE EXTENSION - SH130 TO LARREMORE WWTP

Item No.	Description	Quantity		Unit Price	Estimate Cost
1	12" PVC Sewer	9,900	LF	\$65	\$643,500
2	12" Gravity Main by Bore/Encasement	300	LF	\$450	\$135,000
3	15" PVC Sewer	1,900	LF	\$70	\$133,000
4	Demo Existing 12" Sewer	1,900	LF	\$5	\$9,500
5	Manholes	22	EA	\$4,000	\$88,000
6	Trench Safety	11,800	LF	\$1	\$11,800
7	Connection to Existing Manholes	8	EA	\$2,000	\$16,000
8	4" Sewer Service Connections	30	EA	\$1,500	\$45,000
9	Traffic Control Plan	1	LS	\$2,500	\$2,500
10	SW3P	1	LS	\$1,500	\$1,500
11	Silt Fence	11,800	LF	\$1	\$11,800
12	Mobilization/Demobilization	1	LS	\$18,100	\$18,100
	Construction Subtotal				\$1,115,700

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discuss Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - David Fowler

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: This item is the consideration of the resolution to set the public hearing date for the annexation of 197 acres of ETJ in the southwest part of the city, known as the "donut hole." The owners of 9 parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties cover 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. The proposed resolution would set the public hearing date for December 6, 2022, and authorize the city manager to create a service plan for the annexation area.

The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule.

PROJECT SCHEDULE (if applicable): If the resolution is approved, a public hearing would be scheduled for the meeting to be held on December 6, 2022.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): The proposed annexation will bring the affected properties onto the city property tax roll.

PREVIOUS COUNCIL ACTION: On August 22, 2007, City Council approved the Southwest Annexation Agreements, delaying the annexation of the subject parcels for 15 years. These agreements expired August 15, 2022, triggering annexation of the properties.

COMMITTEE/BOARD/COMMISSION ACTION: None

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Resolution 2022-36, setting the public hearing date for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, for December 6, 2022.

LIST OF SUPPORTING DOCUMENTS: State Park Road Annexation Resolution 2022-36, DEV AGREEMENT ANNEX MAP 2022, Appendix B Property legal descriptions, Dev Agreement Annex Area Water, Dev Agreement Annex Area Wastewater

RESOLUTION NO. 2022-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART TO BEGIN THE PROCESS OF ANNEXATION, AT THE EXPIRATION OF A DEVELOPMENT AGREEMENT FOR THE AREA DEPICTED IN EXHIBIT “A”, ATTACHED HERETO; DECLARING THE INTENT OF THE CITY TO ANNEX INTO THE CITY LIMITS THE PROPERTIES DESCRIBED IN EXHIBIT “B”, ATTACHED HERETO; PROVIDING WRITTEN NOTICE TO THE SERVICE PROVIDERS AND OWNERS OF RAILROAD RIGHT-OF-WAY, IF ANY, LOCATED IN SUCH TERRITORY, PROVIDING FOR A PUBLIC HEARING AND DIRECTING THE CITY MANAGER TO PREPARE A SERVICE PLAN PROVIDING FOR FULL MUNICIPAL SERVICES TO THE AREA TO BE ANNEXED; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Lockhart City Council approved annexation agreements on August 22, 2007, which delayed the annexation of nine parcels consisting of approximately 221 acres for a term of 15 years under certain conditions; and

WHEREAS, the of the nine parcels, covering approximately 23 acres, was annexed in 2015, triggered by the filing of a development application for the property, and

WHEREAS, the remaining property to be annexed at the expiration of the agreements consists of approximately 197 acres as depicted in Exhibit “A”, and as described more fully in Exhibit “B”, attached hereto, in Caldwell County, Texas; and

WHEREAS, the property to be annexed is adjacent to and contiguous to the boundaries of the City; and

WHEREAS, the property to be annexed is within the City’s extraterritorial jurisdiction and the property is not within the extraterritorial jurisdiction of any other city; and

WHEREAS, the Annexation Agreements expired August 22, 2022; and

WHEREAS, the City is authorized by Chapter 43, Subchapter C-3, Annexation of Area on Request of Owners, Texas Local Government Code, to accept the petition for annexation and annex the property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

1. The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City hereby incorporates such recitals as a part of this Resolution.

2. Before the City institutes annexation proceedings, it shall provide written notice to each public entity or private entity that provides services in the area to be annexed and to each railroad company which owns right-of-way in the area to be annexed prior to the date of the public hearing.

3. The City shall conduct a public hearing at which times persons interested in the annexation shall be given the opportunity to be heard. The public hearing shall be conducted in the Council Chamber of City Hall of the City of Lockhart, on the 6th day of December 2022, at 7:30 p.m.

4. Notice of the public hearing shall be published in the Lockhart Post-Register on or after November 17, 2022 and before November 26th, 2022 and the notice will also be posted on the City's Internet website before November 26th, 2022 and shall remain posted until the date of the public hearing.

5. The City Manager shall prepare a written Annexation Services Plan meeting the requirements of Section 43.0672 of the Texas Local Government Code. Such Plan to be approved by the City prior to the adoption of the Annexation Ordinance.

6. This Resolution shall become effective immediately upon passage.

Passed, read and approved the first day of November, 2022.

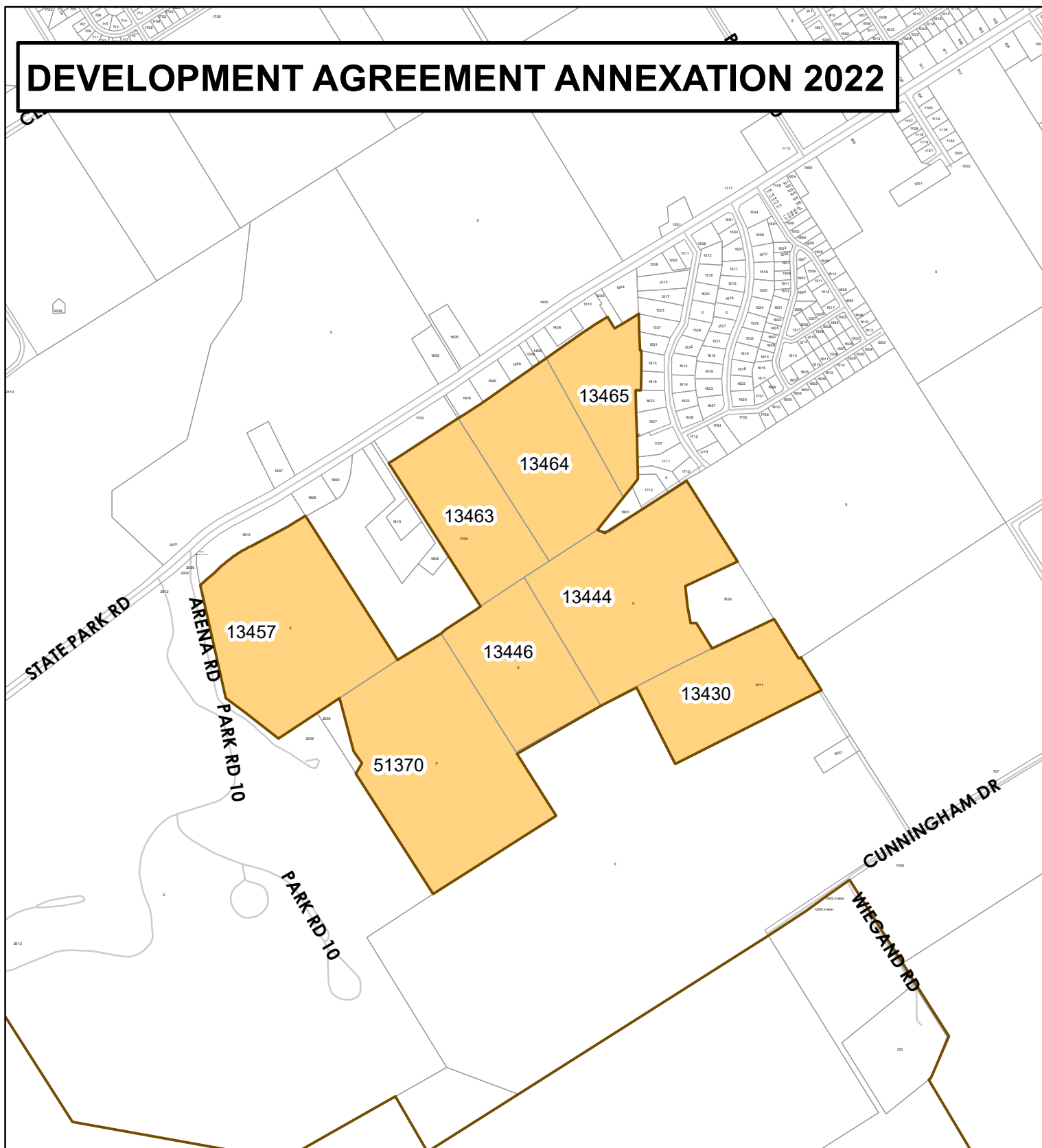
City of Lockhart, Texas

Lew White, Mayor

ATTEST:

Connie Constancio, City Secretary

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

0 0.125 0.25 Miles

Legend

- ANNEXATION AREA
- PARCEL BOUNDARY
- CITY LIMITS

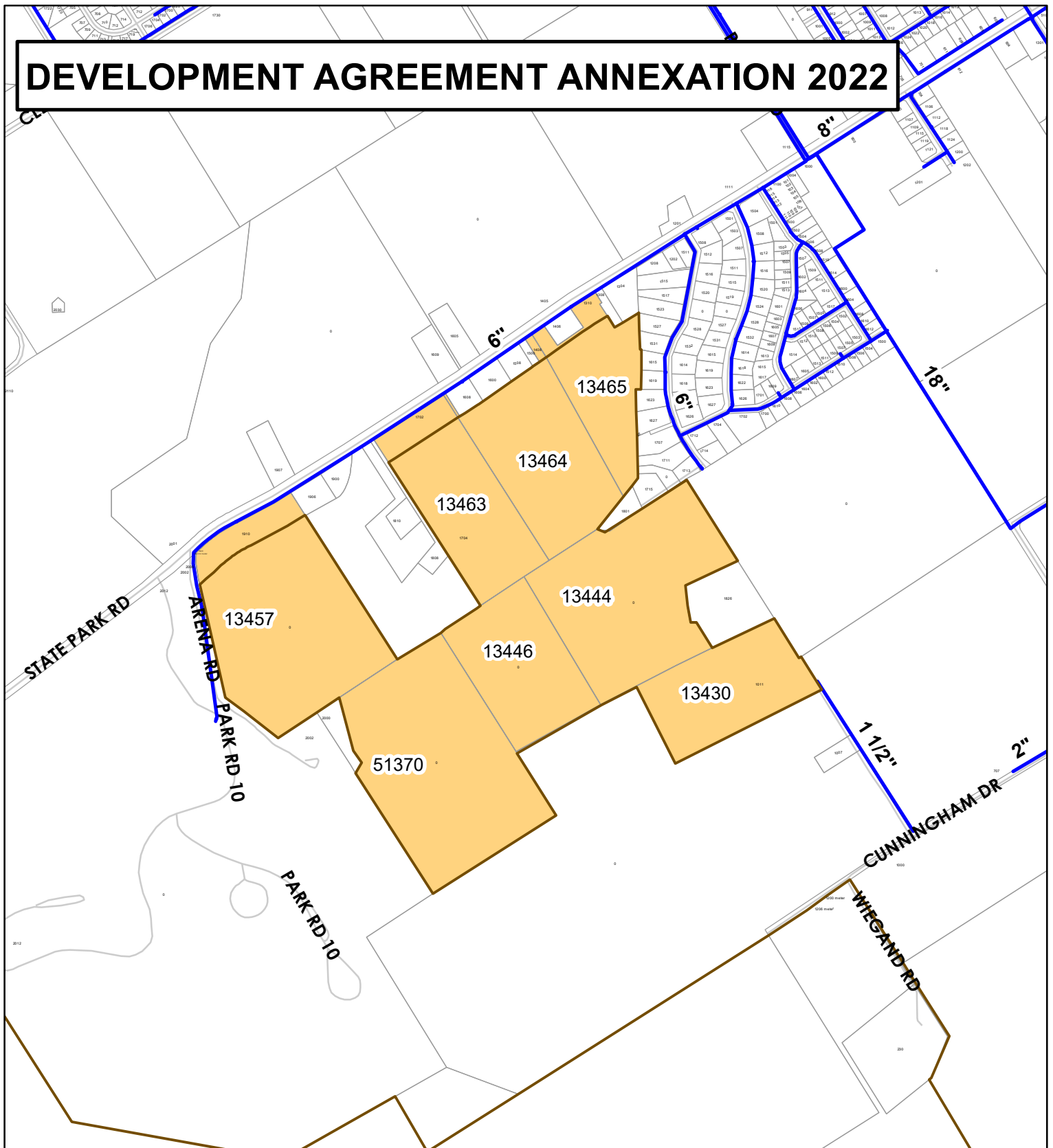
EXHIBIT B

Properties included in Southwest Development Agreement Annexation

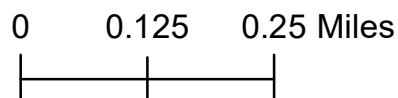
<u>Parcel ID</u>	<u>Owner(s)</u>	<u>Acreage*</u>	<u>Legal Description and Address (if applicable)</u>
13430	Kinnard, Frederica Weigand TTEE	17.1	A002 Berry Francis, Acres 17.1 1011 Cunningham Drive
13444	Klutts Land Inc.	33.2	A002 Berry Francis, Acres 33.2
13446	Metcalf, Phyllis	19.02	A002 Berry Francis, Acres 19.02
13457	John D. Patton Estate	39.0	A002 Berry, Francis, Acres 39
13463	Klutts Land Inc.	21.41	A002 Berry, Francis, Acres 21.41
13464	Hemme, Edwin Davidson	23.17	A002 Berry Francis, Acres 23.17, 1408 State Park Road
13465	Haggerty, Jackson	14.282	A002 Berry Francis, Acres 14.282, 1310 State Park Road
51370	Hugo and Lenora Hemme Supplemental Needs Trust	40.25	A002 Berry Francis, Acres 40.25

*Some Properties have frontages within the city limits, resulting in area to be annexed being lower than the total acreage of the parcels.

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS

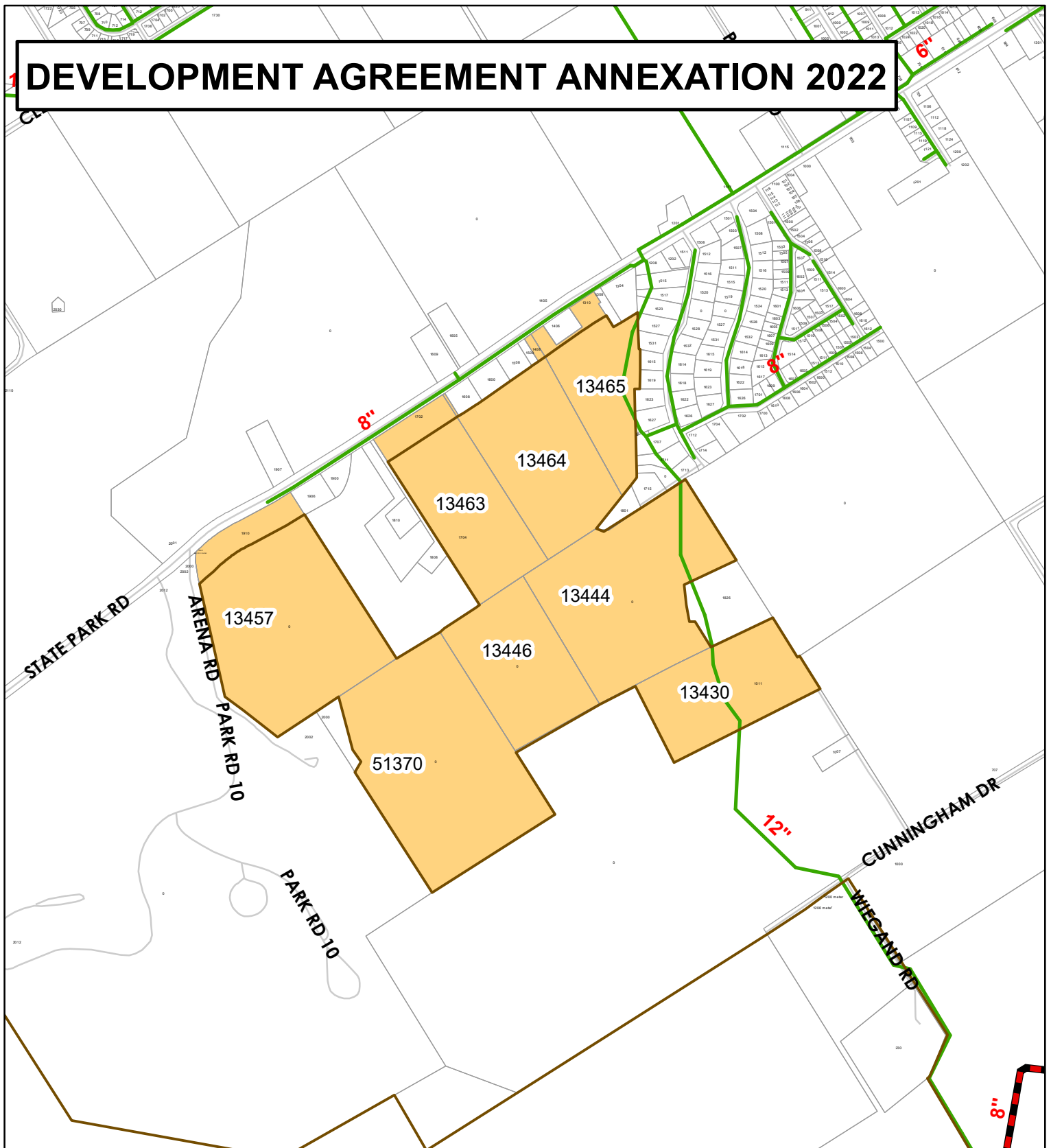


This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

Legend

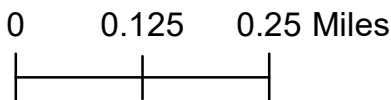
- WATERLINES
- PARCEL BOUNDARY
- ANNEXATION AREA
- CITY LIMITS

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS

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Legend

	PARCEL BOUNDARY		SEWERLINES
	ANNEXATION AREA		Type
	CITY LIMITS		Force Main
			Gravity

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discuss Ordinance 2022-56 of the City Council of the City of Lockhart, Texas repealing uncodified Ordinance 2020-16 in its entirety and adopting this ordinance establishing the payment of a monetary recruitment incentive for new police officer hires and setting forth criteria for the incentive. (*TABLED October 18, 2022*)

ORIGINATING DEPARTMENT AND CONTACT: Administration - Julie Bowermon

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: During the previous Council meeting on October 18, 2022, staff presented an ordinance to consider increasing the current police officer hiring incentive and a one-time retention incentive for current Lockhart police officers. During that meeting, Council authorized two one-time retention incentive payments to Lockhart Police Officers. The first incentive, in the amount of \$2,500 to be processed immediately and a second one-time retention incentive payment of \$2,500 to be processed no later than January 31, 2023. However, Council tabled the hiring incentive increase and requested that it be placed on the November 1, 2022 City Council agenda.

There is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies **each**. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages.

It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held October 22, 2022. 2 certified police officers applied for the exam. The Police Department is currently evaluating the 2 applicants. The Police Department currently has 4 officer vacancies, 1 lieutenant vacancy, and 1 captain vacancy. The Department currently has 4 cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have 2 sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter.

To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in 2 payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

If any certified officers are hired from the October 22, 2022 exam (at which time the hiring incentive was \$5,000), staff respectfully asks that the recently approved \$5,000 retention incentive payment (\$2,500 and \$2,500) be extended to them as well, due to not being hired prior to the hiring incentive being increased.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION: Tabled October 18, 2022

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully requests approval of proposed Ordinance 2022-56.

LIST OF SUPPORTING DOCUMENTS: Proposed Ordinance 2022-56

ORDINANCE NO. 2022-56

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES, SETTING FORTH CRITERIA FOR THE INCENTIVE; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lockhart is facing a shortage of qualified police applicants, because, in part, of the availability of other types of employment and other employers' willingness to provide signing bonuses or other hiring incentives;

WHEREAS, the City Council believes that by offering a financial recruitment incentive to qualified newly hired Police Officer candidates, the City will benefit by recruiting and retaining police officers;

WHEREAS, the City has increased recruiting qualified Police Officer candidates, it is believed that increasing the financial recruitment incentive will improve recruiting and retention efforts;

WHEREAS, the City Council, in order to protect the public's funds, authorizes the establishment of a mechanism for a return of the monetary recruitment incentive if the Police Officer's employment is ended within two (2) years of the hire date;

WHEREAS, the City Council believes that increasing recruitment of certified Police Officers serves an important public purpose; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

I. That the City Council hereby finds the statements made in the preamble are true and correct.

II. Effective November 1, 2022, the City Council authorizes the payment of a monetary recruitment incentive in the amount of \$10,000 to each Probationary Police Officer who takes an entrance examination after November 1, 2022, who possesses a Texas Commission on Law Enforcement peace officer certification by their hire date, based on the following conditions:

- 1) At the time of hire, the Police Officer candidate must execute an Acknowledgment Form (attached and incorporated by reference into this Ordinance) subject to the terms set out in the Acknowledgement Form, prior to receiving the monetary recruitment incentive. An explicit requirement contained in

the Form is that the financial incentive must be repaid to the City if employment is ended within two (2) years of the Probationary Police Officer's hire date.

III. The monetary recruitment incentive pay will cease to be offered when the City reaches desired staffing at the Police Department and may be reinstated with the approval of the City Manager when one (1) or more entry level patrol officer positions are open.

VI. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

V. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

VI. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VII. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VIII. Effective Date: That this ordinance shall become effective and be in full force on November 1, 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 1st DAY OF NOVEMBER, 2022 .

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

**CITY OF LOCKHART
POLICE OFFICER HIRING INCENTIVE
EMPLOYEE ACKNOWLEDGMENT**

I, _____, (“Employee”) acknowledge and agree to the following terms of payment of the Police Officer Hiring Incentive:

1. The City will pay me \$5,000.00 at the end of the first pay period of the hire date.
2. The City will pay me \$5,000.00 after the successful completion of the Lockhart Police Department Field Training Program.
3. If I resign within two years of my hire date or my employment is terminated by the City of Lockhart, I acknowledge that I must re-pay this financial incentive to the City. I acknowledge that the City may deduct this incentive from my final paycheck, to include any sick leave, vacation or holiday leave accruals.
4. I understand that nothing herein is intended to alter the at-will employment status of my employment during my probationary period. I understand that failure to work the required time as specified in this agreement will constitute breach of this agreement. I understand the City will take whatever action that may be necessary to collect the amount I may owe.

EMPLOYEE

Employee Date

WITNESS:

Printed Name

Signature Date

RECEIVED BY:

Human Resources Date

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Hold a PUBLIC HEARING on application ZC-22-28 by Ben Tolson of Aquila Commercial on behalf of Clifton Jones of 142 Partners, LLC, and discussion and/or action to consider Ordinance 2022-59 for a **Zoning Change** from *AO Agricultural-Open Space District* to 8.06 acres *CMB Commercial Medium Business District* and 54.56 acres *RHD Residential High Density District* on a total of 62.62 acres in the Cornelius Crenshaw Survey, Abstract No. 68, Francis Castillo Survey, Abstract No. 85, Martin McFerrin Survey, Abstract No. 204, and William House Survey, Abstract No. 15, located at 132 Clark Loop.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - David Fowler

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: The applicant is interested in developing the subject property as a mix of commercial and multi-family residential land uses. The current AO zoning does not allow for these uses, so a zoning change has been requested for CMB and RHD, which would allow the type of development desired. The applicant proposes to locate the CMB commercial zoning at the intersection of West San Antonio Street and FM 2720, while the multifamily area would largely be located along the north side of West San Antonio Street (FM 142). The proposed rezoning is partially consistent with the Future Land Use Map in that the area proposed for CMB is shown as part of a larger heavy commercial node, while the remainder of the property proposed for multifamily development in the RHD district is shown as Light-Medium Commercial. The property is adequately served by City water and wastewater, although the wastewater connection is north of the railroad tracks on the east side of FM 2720. TxDOT would need to approve any vehicular access points and possibly require traffic mitigation for both West San Antonio Street and FM 2720.

PROJECT SCHEDULE (if applicable): None

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): None

PREVIOUS COUNCIL ACTION: None

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COMMITTEE/BOARD/COMMISSION ACTION: The Planning and Zoning Commission unanimously recommended approval at their meeting held October 26, 2022.

STAFF RECOMMENDATION/REQUESTED MOTION: APPROVAL of Ordinance 2022-59, changing the zoning from AO Agricultural-Open Space District to 54.46 Acres of RHD Residential High Density District and 8.06 acres of CMB Commercial Medium Business District for 62.62 acres located at 132 Clark Loop.

LIST OF SUPPORTING DOCUMENTS: zc2228 ordinance, ZC2228 exhibit a, ZC2228 case map, ZC2228 zoning, ZC2228 future landuse, ZC2228 aerial, zc2228 staff report--council, ZC2228 application

ORDINANCE 2022-59

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LOCKHART, TEXAS, TO RECLASSIFY 62.62 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, THE FRANCIS CASTILLO SURVEY ABSTRACT 86, THE MARTIN MCFERRIN SURVEY, ABSTRACT NO. 204, AND THE WILLIAM HOUSE SURVEY, ABSTRACT NO. 16 LOCATED AT 132 CLARK LOOP, FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO 8.06 ACRES IN THE CMB COMMERCIAL MEDIUM BUSINESS DISTRICT AND 54.56 ACRES IN THE RHD RESIDENTIAL HIGH DENSITY DISTRICT.

WHEREAS, on October 26, 2022, the Planning and Zoning Commission held a public hearing and voted to recommend approval of said change; and,

WHEREAS, the City Council desires to amend the zoning map as provided in Section 64-128 of the Code of Ordinances; and,

WHEREAS, a public hearing was held in conformance with applicable law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

- I. The foregoing recitals are approved and adopted herein for all purposes.
- II. The above-referenced property described in Zoning Change request ZC-22-28, known as 62.62 acres in the Cornelius Crenshaw Survey, Abstract Number 68, Francis Castillo Survey, Abstract No. 85, Martin McFerrin Survey, Abstract No. 204, and William House Survey, Abstract No. 15 More particularly described in Exhibit A and located at 132 Clark Loop, will be reclassified from AO Agricultural-Open Space District to 8.06 acres of CMB Commercial Medium Business District and 54.56 acres of RHD Residential High Density District.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or unenforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other ordinances, sections, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. Publication: That the City Secretary is directed to cause this ordinance caption to be published in a newspaper of general circulation according to law.
- VI. Effective Date: That this ordinance shall become effective and be in full force immediately upon and from the date of its passage.

**PASSED, APPROVED, AND ADOPTED AT A REGULAR MEETING OF THE LOCKHART CITY COUNCIL ON
THIS THE 1st DAY OF NOVEMBER, 2022**

CITY OF LOCKHART

Lew White, Mayor

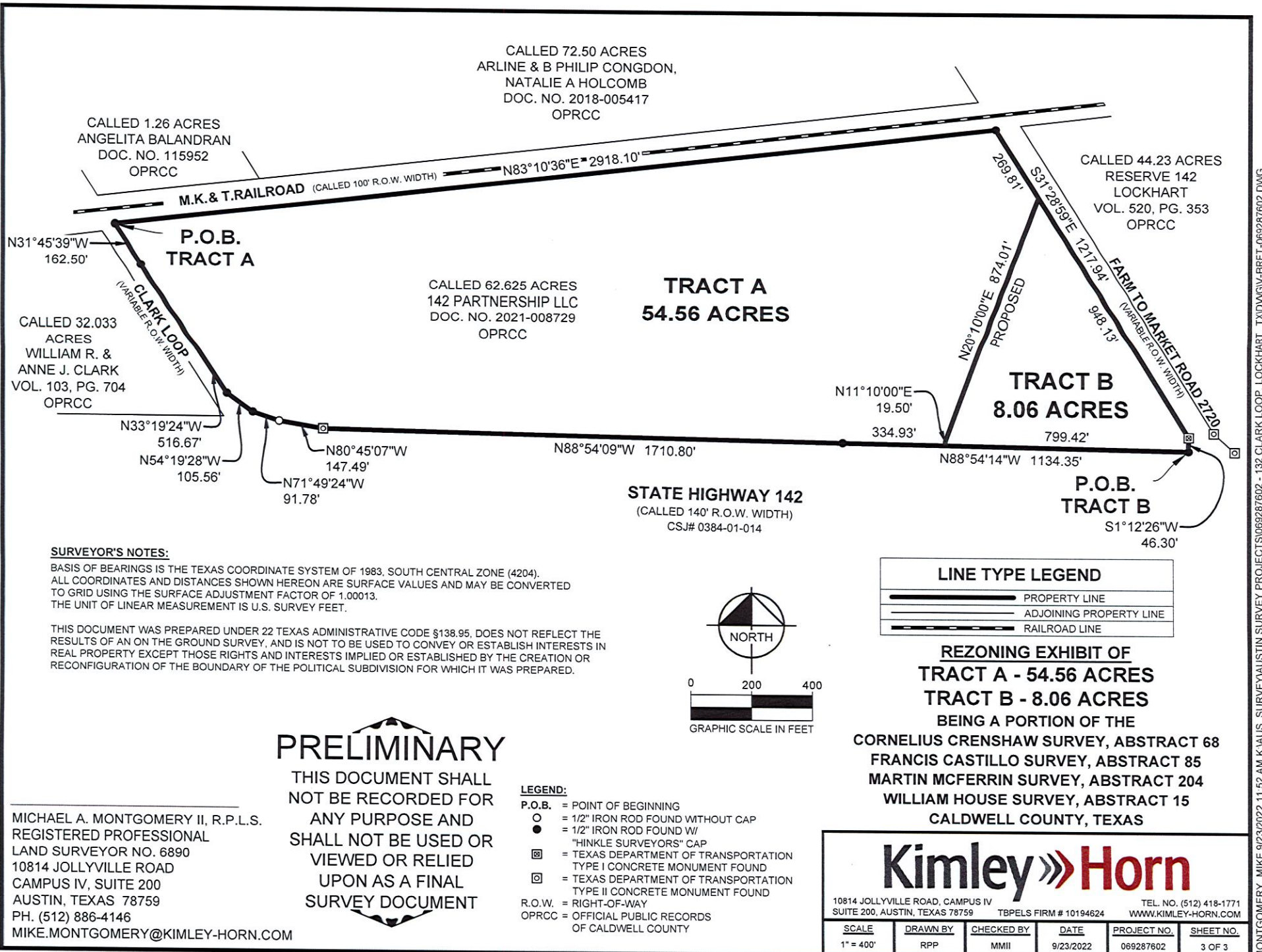
ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

EXHIBIT A



METES & BOUNDS LEGAL DESCRIPTION OF:
TRACT A - 54.56 ACRES - MULTI-FAMILY REZONING

BEING A 54.56 ACRES TRACT OF LAND LOCATED IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT 68, THE FRANCIS CASTILLO SURVEY, ABSTRACT 85, MARTIN MCFERRIN SURVEY, ABSTRACT 204, AND THE WILLIAM HOUSE SURVEY, ABSTRACT 15, CALDWELL COUNTY, TEXAS; AND A PORTION OF A CALLED 62.625 ACRES TRACT OF LAND DESCRIBED TO 142 PARTNERSHIP LLC, AS SHOWN ON INSTRUMENT RECORDED UNDER DOCUMENT NO. 2021-008729 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (O.P.R.C.C.T.); AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND AT THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF THE M.K. & T. RAILROAD, A CALLED 100-FOOT WIDTH RIGHT-OF-WAY, AS SHOWN ON VOL. 4, PG. 456 OF THE DEED RECORDS OF CALDWELL COUNTY, TEXAS (D.R.C.C.T.), WITH THE EAST RIGHT-OF-WAY LINE OF CLARK LOOP, A VARIABLE WIDTH RIGHT-OF-WAY (NO RECORDING INFORMATION FOUND), FOR THE NORTHWEST CORNER OF SAID 62.625 ACRES TRACT AND THE NORTHWEST CORNER OF THIS TRACT;

THENCE, NORTH 83°10'36" EAST, DEPARTING SAID EAST RIGHT-OF-WAY LINE OF CLARK LOOP, ALONG SAID SOUTH RIGHT-OF-WAY LINE OF M.K. & T. RAILROAD, SAME BEING THE NORTH BOUNDARY LINE OF SAID 62.625 ACRES TRACT, A DISTANCE OF 2,918.10 FEET TO A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND AT THE INTERSECTION OF SAID SOUTH RIGHT-OF-WAY LINE OF M.K. & T. RAILROAD, WITH THE WEST RIGHT-OF-WAY LINE OF FARM TO MARKET ROAD 2720 (F.M. 2720), VARIABLE WIDTH RIGHT-OF-WAY (NO RECORDING INFORMATION FOUND), FOR THE NORTHEAST CORNER OF SAID 62.625 ACRES TRACT AND THE NORTHEAST CORNER OF THIS TRACT;

THENCE, SOUTH 31°28'59" EAST, DEPARTING SAID SOUTH RIGHT-OF-WAY LINE OF M.K. & T. RAILROAD, ALONG SAID WEST RIGHT-OF-WAY LINE OF F.M. 2720, SAME BEING THE EAST BOUNDARY LINE OF THE 62.625 ACRES TRACT, A DISTANCE OF 269.81 FEET TO A CALCULATE POINT;

THENCE, DEPARTING SAID WEST RIGHT-OF-WAY LINE OF FM 2720 AND SAID EAST WEST BOUNDARY LINE OF THE 62.625 ACRES TRACT, CROSSING OVER AND ACROSS SAID 62.625 ACRE TRACT, THE FOLLOWING TWO (2) COURSES AND DISTANCES:

1. SOUTH 31°28'59" EAST, A DISTANCE OF 874.01 FEET TO A CALCULATED POINT;
2. SOUTH 11°10'00" WEST, A DISTANCE OF 19.50 FEET TO A CALCULATED POINT IN THE NORTH RIGHT-OF-WAY LINE OF STATE HIGHWAY 142 (S.H. 142), A CALLED 140-FOOT WIDTH RIGHT-OF-WAY, AS SHOWN ON C.S.J. NO. 0384-01-014, SAME BEING THE SOUTH BOUNDARY LINE OF SAID 62.625 ACRES TRACT, FOR THE SOUTHEAST CORNER OF THIS TRACT;

THENCE, ALONG SAID NORTH RIGHT-OF-WAY LINE OF S.H. 142, AND SAID SOUTH BOUNDARY LINE OF THE 62.625 ACRES TRACT THE FOLLOWING TWO (2) COURSES AND DISTANCES:

1. NORTH 88°54'14" WEST, A DISTANCE OF 334.93 FEET TO A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND;
2. NORTH 88°54'09" WEST, A DISTANCE OF 1,710.80 FEET TO A TYPE II TXDOT MONUMENT FOUND AT THE INTERSECTION OF SAID EAST RIGHT-OF-WAY LINE OF CLARK LOOP WITH SAID NORTH RIGHT-OF-WAY LINE OF S.H. 142, FOR THE SOUTHWEST CORNER OF SAID 62.625 ACRES TRACT AND THE SOUTHWEST CORNER OF THIS TRACT;

THENCE, DEPARTING SAID NORTH RIGHT-OF-WAY LINE OF S.H. 142, ALONG SAID EAST RIGHT-OF-WAY LINE OF CLARK LOOP THE FOLLOWING FIVE (5) COURSES AND DISTANCES:

1. NORTH 80°45'07" WEST, A DISTANCE OF 147.49 FEET TO A 1/2-INCH IRON ROD FOUND;
2. NORTH 71°49'24" WEST, A DISTANCE OF 91.78 FEET TO A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND;
3. NORTH 54°19'28" WEST, A DISTANCE OF 105.56 FEET TO A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND;
4. NORTH 33°19'24" WEST, A DISTANCE OF 516.67 FEET TO A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND;
5. NORTH 31°45'39" WEST, A DISTANCE OF 162.50 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 54.56 ACRES OF LAND IN CALDWELL COUNTY, TEXAS. THIS DOCUMENT WAS PREPARED IN THE OFFICE OF KIMLEY-HORN AND ASSOCIATES, INC. IN AUSTIN, TEXAS.

SURVEYOR'S NOTES:

BASIS OF BEARINGS IS THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (4204). ALL COORDINATES AND DISTANCES SHOWN HEREON ARE SURFACE VALUES AND MAY BE CONVERTED TO GRID USING THE SURFACE ADJUSTMENT FACTOR OF 1.00013. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

THIS DOCUMENT WAS PREPARED UNDER 22 TEXAS ADMINISTRATIVE CODE §138.95, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

MICHAEL A. MONTGOMERY II, R.P.L.S.
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6890
10814 JOLLYVILLE ROAD
CAMPUS IV, SUITE 200
AUSTIN, TEXAS 78759
PH. (512) 886-4146
MIKE.MONTGOMERY@KIMLEY-HORN.COM

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REZONING EXHIBIT OF
TRACT A - 62.62 ACRES
BEING A PORTION OF THE
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68
FRANCIS CASTILLO SURVEY, ABSTRACT 85
MARTIN MCFERRIN SURVEY, ABSTRACT 204
WILLIAM HOUSE SURVEY, ABSTRACT 15
CALDWELL COUNTY, TEXAS

Kimley»Horn					
10814 JOLLYVILLE ROAD, CAMPUS IV SUITE 200, AUSTIN, TEXAS 78759					
TEL. NO. (512) 418-1771 WWW.KIMLEY-HORN.COM					
SCALE	DRAWN BY	CHECKED BY	DATE	PROJECT NO.	SHEET NO.
N/A	RPP	MMII	9/23/2022	069287602	1 OF 3

METES & BOUNDS LEGAL DESCRIPTION OF:
TRACT B - 8.06 ACRES - RETAIL REZONING

BEING A 8.06 ACRES TRACT OF LAND LOCATED IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT 68 AND THE WILLIAM HOUSE SURVEY, ABSTRACT 15, CALDWELL COUNTY, TEXAS; AND BEING A PORTION OF A CALLED 62.625 ACRES TRACT OF LAND DESCRIBED TO 142 PARTNERSHIP LLC, AS SHOWN ON INSTRUMENT RECORDED UNDER DOCUMENT NO. 2021-008729 OF THE OFFICIAL PUBLIC RECORDS OF CALDWELL COUNTY, TEXAS (O.P.R.C.C.T.); AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 1/2-INCH IRON ROD WITH PLASTIC CAP STAMPED "HINKLE SURVEYORS" FOUND AT THE INTERSECTION OF THE WEST RIGHT-OF-WAY LINE OF FARM TO MARKET ROAD 2720 (F.M. 2720), VARIABLE WIDTH RIGHT-OF-WAY (NO RECORDING INFORMATION FOUND), WITH THE NORTH RIGHT-OF-WAY LINE OF STATE HIGHWAY 142 (S.H. 142), A CALLED 140-FEET WIDTH RIGHT-OF-WAY, AS SHOWN ON C.S.J. NO. 0384-01-014, FOR THE SOUTHEAST CORNER OF SAID 62.625 ACRES TRACT AND THE SOUTHEAST CORNER OF THIS TRACT;

THENCE, NORTH 88°54'14" WEST, ALONG SAID NORTH RIGHT-OF-WAY LINE OF S.H. 142, SAME BEING THE SOUTH BOUNDARY LINE OF SAID 62.625 ACRES TRACT, A DISTANCE OF 799.42 FEET TO A CALCULATED POINT FOR THE SOUTHWEST CORNER OF THIS TRACT;

THENCE, DEPARTING SAID NORTH RIGHT-OF-WAY LINE OF S.H. 142 AND SAID SOUTH BOUNDARY LINE OF THE 62.625 ACRES TRACT, CROSSING SAID 62.625 ACRES TRACT THE FOLLOWING TWO (2) COURSES AND DISTANCES:

1. NORTH 11°10'00" EAST, A DISTANCE OF 19.50 FEET TO A CALCULATED POINT;
2. NORTH 20°10'00" EAST, A DISTANCE OF 874.01 FEET TO A CALCULATED POINT IN WEST RIGHT-OF-WAY LINE OF SAID F.M. 2720, SAME BEING THE WEST LINE OF SAID 62.625 ACRES TRACT, FOR THE NORTH CORNER OF THIS TRACT;

THENCE, ALONG SAID WEST RIGHT-OF-WAY LINE OF F.M. 2720 AND SAID WEST BOUNDARY LINE OF THE 62.625 ACRES TRACT THE FOLLOWING TWO (2) COURSES AND DISTANCES:

1. SOUTH 31°28'59" EAST, A DISTANCE OF 948.13 FEET TO A TYPE I TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) MONUMENT FOUND;
2. SOUTH 01°12'26" WEST, A DISTANCE OF 46.30 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 8.06 ACRES OF LAND IN CALDWELL COUNTY, TEXAS. THIS DOCUMENT WAS PREPARED IN THE OFFICE OF KIMLEY-HORN AND ASSOCIATES, INC. IN AUSTIN, TEXAS.

SURVEYOR'S NOTES:

BASIS OF BEARINGS IS THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (4204). ALL COORDINATES AND DISTANCES SHOWN HEREON ARE SURFACE VALUES AND MAY BE CONVERTED TO GRID USING THE SURFACE ADJUSTMENT FACTOR OF 1.00013. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

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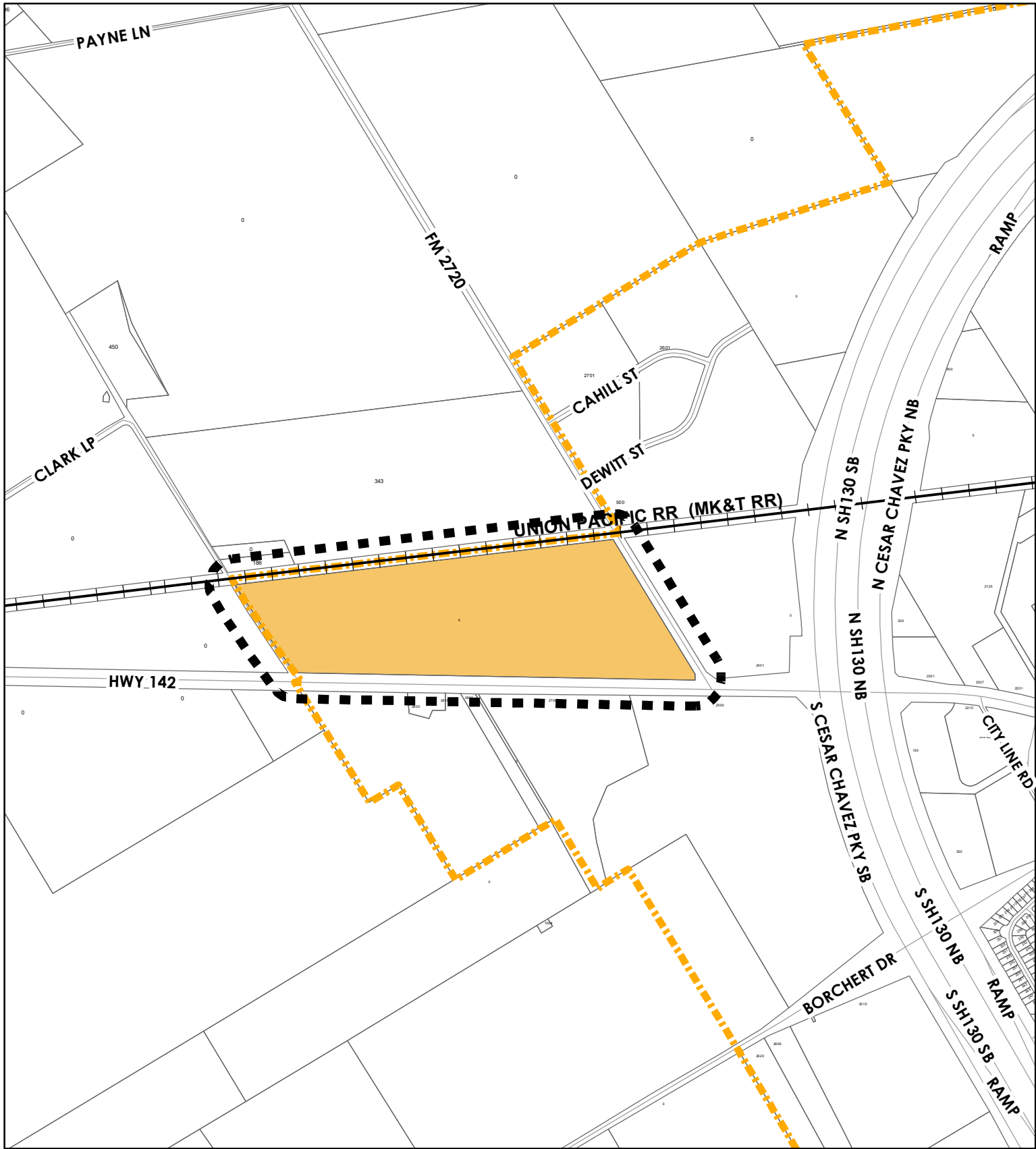
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REZONING EXHIBIT OF
TRACT A - 54.56 ACRES
TRACT B - 8.06 ACRES
BEING A PORTION OF THE
CORNELIUS CRENSHAW SURVEY, ABSTRACT 68
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MARTIN MCFERRIN SURVEY, ABSTRACT 204
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CALDWELL COUNTY, TEXAS

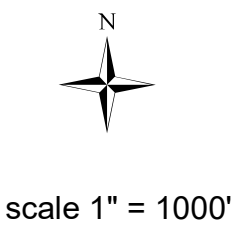
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TEL. NO. (512) 418-1771
WWW.KIMLEY-HORN.COM

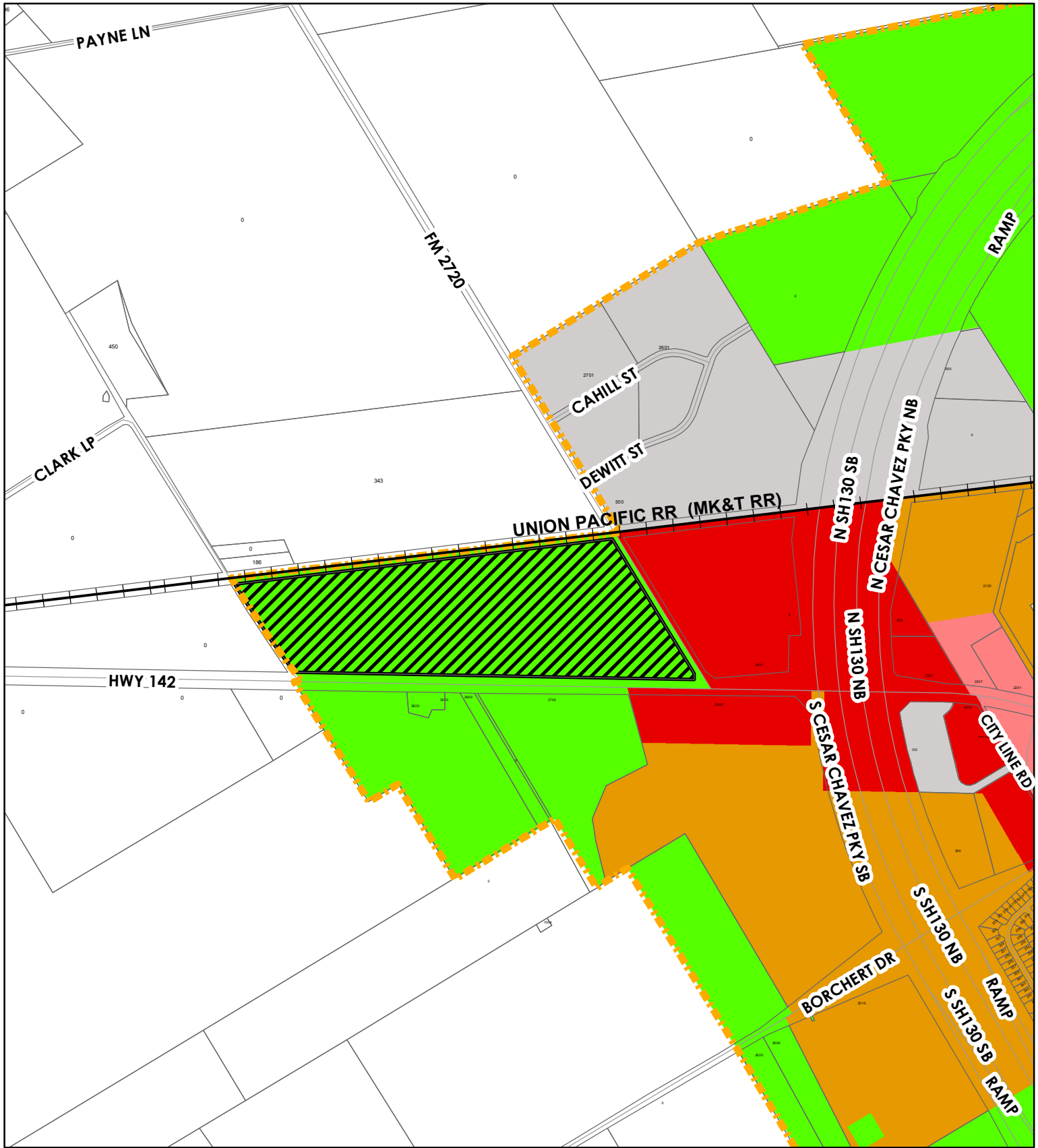
SCALE	DRAWN BY	CHECKED BY	DATE	PROJECT NO.	SHEET NO.
N/A	RPP	MMII	9/23/2022	069287602	2 OF 3



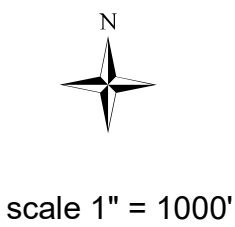
ZC-22-28
AO TO CMB & RHD
132 CLARK LOOP



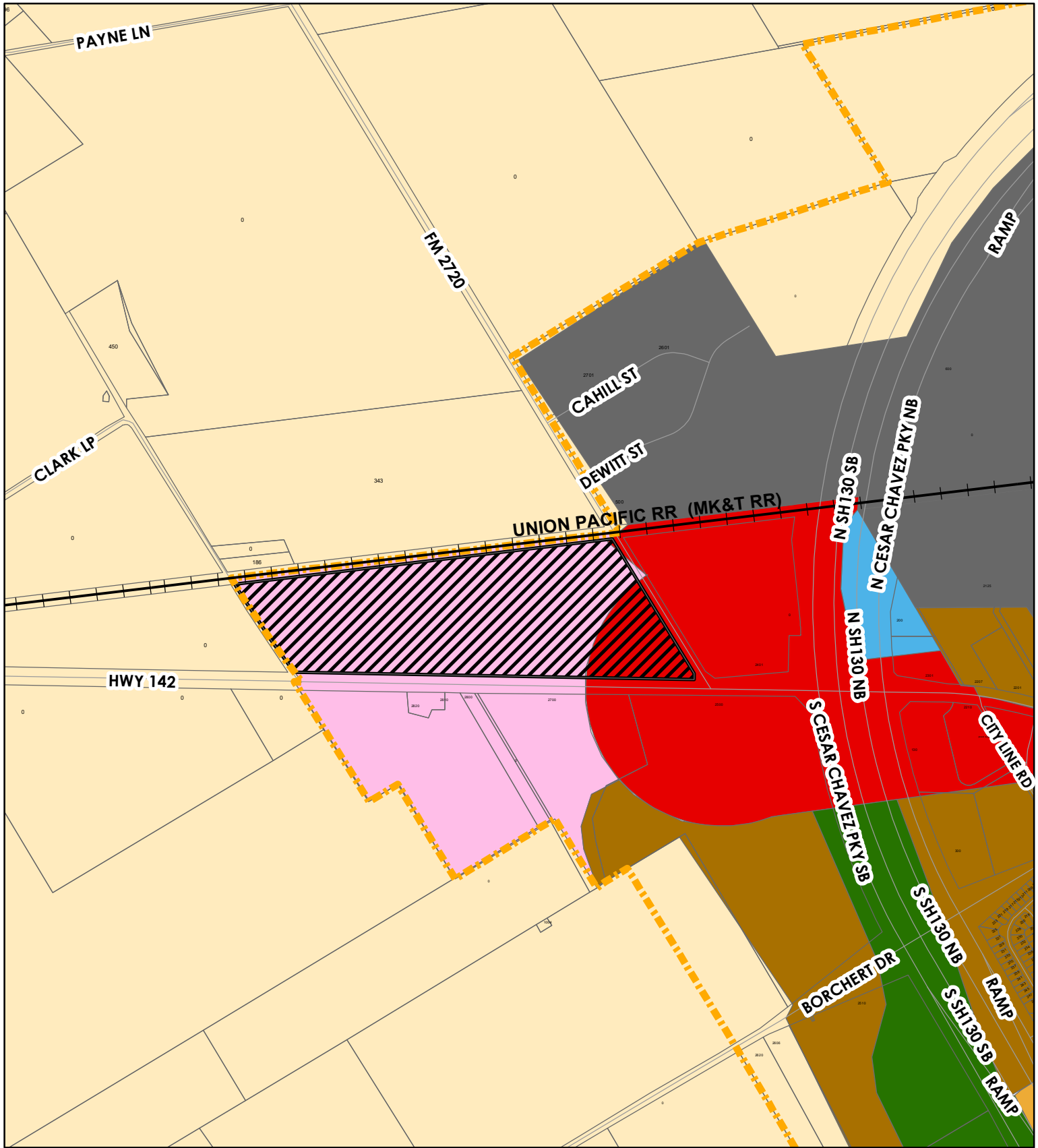
-  SUBJECT PROPERTY
-  ZONING BOUNDARY
-  CITY LIMITS
-  200 FT BUFFER



ZC-22-28
 AO TO CMB & RHD
 132 CLARK LOOP



- ZONING DISTRICTS**
- AGRICULTURAL-OPEN SPACE
 - COMMERCIAL HEAVY BUSINESS
 - COMMERCIAL MEDIUM BUSINESS
 - INDUSTRIAL LIGHT
 - RESIDENTIAL HIGH DENSITY
 - RESIDENTIAL MEDIUM DENSITY



FUTURE LANDUSE

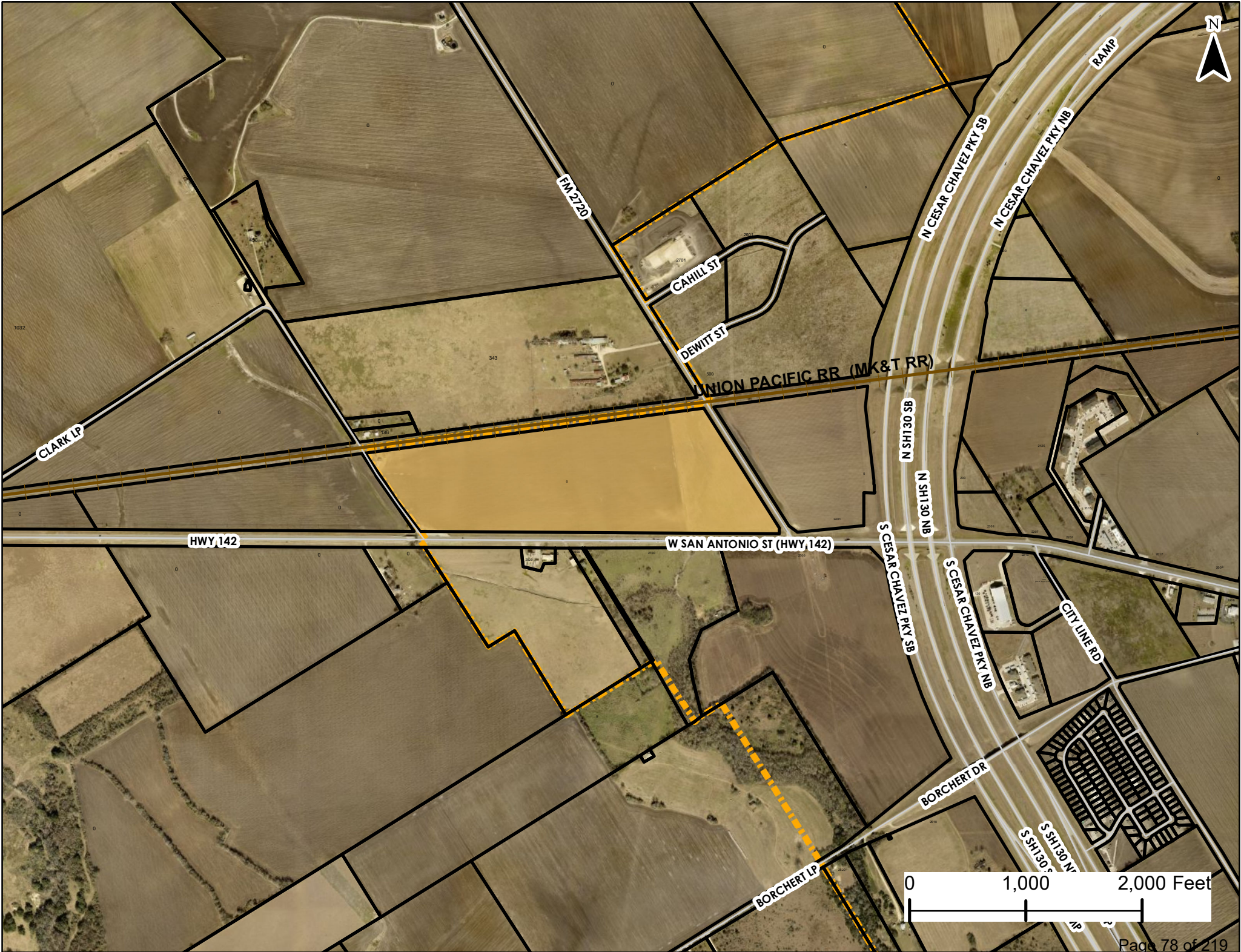
AO TO CMB & RHD

132 CLARK LOOP



scale 1" = 1000'

- AGRICULTURE/RURAL DEVELOPMENT
- GENERAL-HEAVY COMMERCIAL
- INDUSTRY
- LIGHT-MEDIUM COMMERCIAL
- PARKS AND OPEN SPACE
- PUBLIC AND INSTITUTIONAL
- RESIDENTIAL, HIGH DENSITY
- RESIDENTIAL, MEDIUM DENSITY



CASE SUMMARY

STAFF: David Fowler, Senior Planner

CASE NUMBER: ZC-22-28

REPORT DATE: October 19, 2022

PLANNING AND ZONING COMMISSION HEARING DATE: October 26, 2022

CITY COUNCIL HEARING DATE: November 1, 2022

REQUESTED CHANGE: AO to RHD and CMB

STAFF RECOMMENDATION: **Approval**PLANNING AND ZONING COMMISSION RECOMMENDATION: **Approval****BACKGROUND DATA**

APPLICANT: Aquila Commercial

OWNER: 142 Partnership LLC

SITE LOCATION: 132 Clark Loop

LEGAL DESCRIPTION: Metes and bounds

SIZE OF PROPERTY: 62.62 acres

EXISTING USE OF PROPERTY: Agricultural/vacant

LAND USE PLAN DESIGNATION: *Light-Medium Commercial/General-Heavy Commercial***ANALYSIS OF ISSUES**

REASON FOR REQUESTED ZONING CHANGE: The applicant is interested in developing the subject property as a mix of commercial and multi-family residential land uses. The current AO zoning does not allow for these uses, so the zoning change has been requested to CMB and RHD, which would allow the type of development desired.

AREA CHARACTERISTICS:

	Existing Use	Zoning	Future Land Use Plan
North	Vacant Land	ETJ	<i>Agriculture/Rural Development</i>
East	Vacant land	CHB	<i>General-Heavy Commercial</i>
South	Vacant land/Agricultural	AO, CHB	<i>Light-Medium Commercial, General-Heavy Commercial</i>
West	Vacant land/Agricultural	ETJ	<i>Agriculture/Rural Development</i>

TRANSITION OF ZONING DISTRICTS: The areas immediately north and west of the subject parcel are agricultural land in the ETJ. The area to the south is a mix of CHB Commercial Heavy Business and AO zoning with a large area of RHD south of the West San Antonio Street frontage. The portion of the property proposed to be zoned CMB has CHB directly east from it across FM 2720. Altogether, the proposed zoning districts should not create any conflicts between adjoining or nearby zoning districts.

ADEQUACY OF INFRASTRUCTURE: All City utilities are available and adequate. Vehicular access is available from both West San Antonio Street (SH 142), FM 2720, and Clark Loop. Any new driveway or street intersecting a state road will require TxDOT approval.

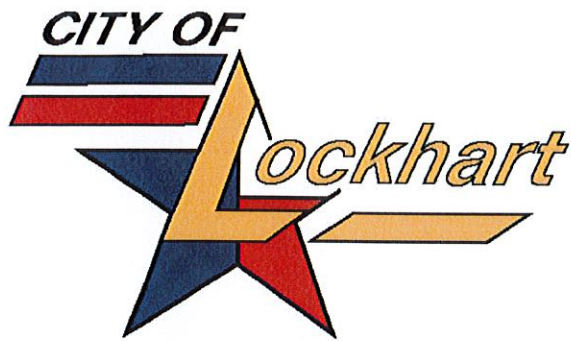
POTENTIAL NEIGHBORHOOD IMPACT: Considering the mixture of existing land uses, zoning classifications, and future land use designations on the Land Use Plan map in the area around the property, the characteristics of multi-family residential would not have unusually adverse impacts. The property will not abut any other uses in the city, due to being at the west edge of the city and buffered from other parcels by SH 142, Clark Loop, FM 2720, and the railroad tracks.

CONSISTENCY WITH COMPREHENSIVE PLAN: The proposed CMB portion of the site is consistent with the Future Land Use Plan Map, while the RHD zoning classification is not consistent with the Land Use Plan map, which designates the subject property as *Light-Medium Commercial* and *General-Heavy Commercial*. There are several areas designated for High Density Residential in nearby locations along the West San Antonio Street corridor.

ALTERNATIVE CLASSIFICATIONS: A mix of CHB and CMB would be consistent with the Land Use Plan map but would not permit the intended apartment use for the portion of the site west of the FM 2720 frontage.

RESPONSE TO NOTIFICATION: None.

STAFF RECOMMENDATION: Staff believes that the proposed rezoning to CMB and RHD is an acceptable solution for the subject property given its shape and large size, the proximity to SH 142, FM 2720, and SH 130; and the wide range of existing land uses and zoning classifications in the area.



ZONING CHANGE APPLICATION

(512) 398-3461 • FAX (512) 398-3833
P.O. Box 239 • Lockhart, Texas 78644
308 West San Antonio Street

APPLICANT/OWNER

APPLICANT NAME Aquila Commercial
DAY-TIME TELEPHONE 512-684-3826
E-MAIL reue@aquilacommercial.com

ADDRESS 1717 W 6th st. Suite 400
Austin, Tx 78703

OWNER NAME 142 Partnership LLC
DAY-TIME TELEPHONE 512-413-4459
E-MAIL cmj1125@aol.com

ADDRESS P.O Box 5759
Austin, Tx 78763

PROPERTY

ADDRESS OR GENERAL LOCATION 132 CLARK LP, LOCKHART, TX 78644

LEGAL DESCRIPTION (IF PLATTED) A085 CASTILO, FRANCIS, TRACT 1, ACRES 62.62, A-68 C. CRENSHAW & A-204 M. MCFERRIN

SIZE 62.62 ACRE(S) LAND USE PLAN DESIGNATION Light- medium Commercial and General- Heavy Commercial

EXISTING USE OF LAND AND/OR BUILDING(S) Vacant Land/Agricultural Use

PROPOSED NEW USE, IF ANY Mixed Use- Tract A: Residential High Density and Tract B: Light-Medium Commercial

REQUESTED CHANGE

FROM CURRENT ZONING CLASSIFICATION Agriculture- Open Space

TO PROPOSED ZONING CLASSIFICATION Tract A (54.56 acres): Residential High Density and Tract B (8.06 Acres): Commercial Medium Business

REASON FOR REQUEST Applicant plans to development residential product on the 54.56 acre Tract A which requires Residential High Density zoning
Applicant plans to develop commercial/retail product on the 8.06 acre Tract B which requires commercial medium business zoning.

SUBMITTAL REQUIREMENTS

IF THE APPLICANT IS NOT THE OWNER, A LETTER SIGNED AND DATED BY THE OWNER CERTIFYING THEIR OWNERSHIP OF THE PROPERTY AND AUTHORIZING THE APPLICANT TO REPRESENT THE PERSON, ORGANIZATION, OR BUSINESS THAT OWNS THE PROPERTY.

NAME(S) AND ADDRESS(ES) OF PROPERTY LIEN-HOLDER(S), IF ANY. N/A

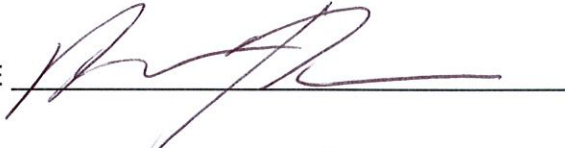
IF NOT PLATTED, A METES AND BOUNDS LEGAL DESCRIPTION OF THE PROPERTY.

APPLICATION FEE OF \$1,402.40 PAYABLE TO THE CITY OF LOCKHART AS FOLLOWS:

1/4 acre or less	\$125
Between 1/4 and one acre	\$150
One acre or greater	\$170 plus \$20.00 per each acre over one acre

TO THE BEST OF MY KNOWLEDGE, THIS APPLICATION AND ASSOCIATED DOCUMENTS ARE COMPLETE AND CORRECT, AND IT IS UNDERSTOOD THAT I OR ANOTHER REPRESENTATIVE SHOULD BE PRESENT AT ALL PUBLIC MEETINGS CONCERNING THIS APPLICATION.

SIGNATURE



DATE 09/26/2022

OFFICE USE ONLY

ACCEPTED BY Dand Fowler

RECEIPT NUMBER 01178622

DATE SUBMITTED 9-26-2022

CASE NUMBER ZC - 22 - 28

DATE NOTICES MAILED 10-10-2022

DATE NOTICE PUBLISHED 10-13-2022

PLANNING AND ZONING COMMISSION MEETING DATE 10-26-2022

PLANNING AND ZONING COMMISSION RECOMMENDATION Approval

CITY COUNCIL MEETING DATE _____

DECISION _____

9/9/2022

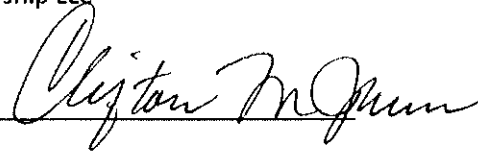
To Whom It May Concern:
City of Lockhart

Re: 123 Clark LP, Lockhart, Tx 78644- Zoning application for the 62.62-acre property located at 123 Clark Lp in Lockhart, Tx (the "Property")

As the record owner of the above referenced Property, I hereby authorize Ben Tolson at Aquila Commercial, or his designee, to act as agent to submit the zoning application and related materials to the City of Lockhart, Texas and I attest to all submittal regulations.

Sincerely,
142 Partnership LLC

Signature: _____

A handwritten signature in black ink, appearing to read "Clifton Jones", written over a horizontal line.

Name (print): Clifton Jones

Title: Manager

**REGULAR MEETING
LOCKHART CITY COUNCIL**

OCTOBER 18, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Sean Kelley, Public Works Director
Dan Gibson, City Planner
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Julie Bowermon, Civil Service/HR Director
Bob Leos, Electric Superintendent
David Fowler, Senior Planner

Citizens/Visitors Addressing the Council: Paige Johnson of Seton Children's Care-A-Van; Citizens: Ashley Salazar, Mary Bryant, Amie Gonzales, Rebecca Briceno, Ronda Reagan, and Travis Tober; Tamara Carlisle and Donna Blair of The Lumberyard Lockhart; Hugo Elizondo of Quatro Consultants; and Erik Bills.

Work Session 6:30 p.m.

Mayor White stated that Mayor Pro-Tem Sanchez would be arriving soon. He opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

A. PRESENTATION OF A PROCLAMATION DECLARING OCTOBER 2022 AS NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH.

Mayor White presented the proclamation to a Representative of the Hays-Caldwell Women's Center.

B. DISCUSS CITY COUNCIL MINUTES OF THE SEPTEMBER 6, 2022 AND SEPTEMBER 20, 2022 MEETINGS.

Mayor White requested corrections to the minutes. There were none.

C. DISCUSS AN AGREEMENT WITH LOWER COLORADO RIVER AUTHORITY (LCRA) AND MCCOY TREE SERVICE FOR TREE TRIMMING IN THE RIGHT-OF-WAY AND UTILITY EASEMENTS.

Mr. Leos stated that it is recommended that the City continue the tree trimming program with McCoy Tree Service in an effort to reduce voltage flickers, outages, losses, and to improve public safety and satisfaction. Trees and tree limbs falling onto power lines is the most common cause of outages. Downed power lines caused by falling trees are a public safety hazard. McCoy Tree Service specializes in vegetation management for the electric utility industry. Their pruning methods comply with industry standards for safety and tree care, and are endorsed by the International Society of Arboriculture and Tree Care Industry. There is no charge to customers for the service. There was discussion.

Mayor Pro-Tem Sanchez arrived at 6:37 p.m.

D. DISCUSS HOTEL OCCUPANCY TAX (HOT) APPLICATION FROM HILL COUNTRY COOK-OFF ASSOCIATION.

Ms. Larison stated that on September 14, 2022, a special meeting of the HOT Advisory Board considered the request for funding from Hill Country Cook-off Association. The request was for \$2,000 to be used for advertising, solicitations, promotional programs to attract tourists and convention delegates or registrants to Lockhart. The Board voted 5-0 to recommend approval for funding and a new one-year contract between Hill Country Cook-off Association and the City of Lockhart. The contract requires Hill Country Cook-off Association to use the City of Lockhart's logo in all print and media advertising. There was discussion.

E. DISCUSS NON-PROFIT ALLOCATION TO ASCENSION CHILDREN'S CARE-A-VAN AND APPROVE BUDGET AMENDMENT #71 BY ORDINANCE 2022-57 TO THE FISCAL YEAR 2022-2023 ANNUAL OPERATING BUDGET.

Ms. Larison stated that on September 20, 2022, Ms. Paige Johnson from the Seton Foundation presented an update and there was discussion regarding support for the Children's Care-A-Van. Ms. Johnson provided a detailed presentation of the current activities provided by Ascension Seton Edgar B. Davis Children's Care-A-Van. In conclusion, Ms. Johnson requested that the City Council consider a one-time financial contribution of \$2,500 to assist the Children's Care-A-Van to continue their operations in and around the Caldwell County area. The City of Lockhart's contribution would also ensure the longevity of the program.

Mayor White requested Ms. Johnson to address the Council.

Paige Johnson of Ascension Children's Care-A-Van thanked the Council for considering support and requested that the Council consider an annual contribution in the amount of \$2,500.

Ms. Larison stated that the Children's Care-A-Van organization will be placed in the city's budget as a non-profit organization that will provide an update to Council annually.

F. DISCUSS SUBMISSION OF A TEXAS DIVISION DEPARTMENT OF EMERGENCY MANAGEMENT GRANT PROGRAM APPLICATION; AND AUTHORIZING THE CITY MANAGER TO SIGN A MATCH CERTIFICATION/COMMITMENT LETTER.

Mr. Kelley stated that staff has identified a grant opportunity offered by the Texas Division of Emergency Management (TDEM) that will cover costs associated with the purchase and installation of generators for the Water Plant. Governor Abbott and TDEM announced the open application period for the Federal Emergency Management Association (FEMA) Hazard Mitigation Program related to FEMA-FM-5420 (Post-Fire Fiscal 2022). Entities seeking funding for this opportunity must have a FEMA approved Hazard Mitigation Plan for consideration. Eligible expenses include the strengthening of water systems and purchasing of high service pumps and generators. The application process requires a letter from the city committing to a grant match in the amount of 25% or more. The costs of the high service pumps and generators were placed in the Fiscal Year 2021-2022 Annual Operating Budget to be financed from the American Rescue Plan Act (ARPA) Funds in the amount of \$750,000. The purchase of the two generators can now be made through the FEMA Hazard Mitigation Grant Program, and ARPA funds may be used for the 25% grant match. TRC Engineers has completed the design, the Texas Commission on Environmental Quality (TCEQ) approval is secured, and bids will be received in mid-November. There was discussion.

G. DISCUSS ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND ESTABLISHING A RECRUITING AND RETENTION INCENTIVE FOR CURRENT CERTIFIED POLICE OFFICERS, SETTING FORTH CRITERIA FOR THE INCENTIVES.

Ms. Bowermon stated that there is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies each. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages. It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held July 23, 2022. Two certified police officers applied for the exam. The Police Department successfully hired one from that applicant pool. The Police Department currently has four officer vacancies and one lieutenant vacancy. The Department currently has four cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have two sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter. To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in two payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program. To improve retention of current Lockhart Police Officers, proposed Ordinance 2022-56 provides a one-time payment of \$5,000 to all Lockhart Police Department Officers who are actively at work, certified, and have completed the department's field training program as of April 1, 2023. This will include all officers (at any rank) that were hired prior to the hiring incentive being increased to \$10,000. This will not include the department's four cadets currently attending police academies. An entrance exam is scheduled for October 22, 2022 (at which time the City will still be operating under the \$5,000 hiring incentive rate). If any certified officers hired from the October 22, 2022 exam are not released from the field training program by April 1, 2023, staff will ask Council to consider an exception at that time to extend the \$5,000 retention incentive to them. There was discussion.

There was discussion about tabling the item to allow a special meeting to be scheduled to discuss the proposed Ordinance. Mayor White announced that the Council would continue discussions during the regular meeting.

I. DISCUSS ORDINANCE 2022-55 VACATING AND ABANDONING A 1,243 SQUARE-FOOT SEGMENT OF ALLEY RIGHT-OF-WAY SITUATED IN THE REED'S ADDITION BETWEEN BLOCK 2 IN THE 200 BLOCK OF SOUTH RIO GRANDE STREET AND BLOCK 3 IN THE 200 BLOCK OF CONCHO STREET; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED CONVEYING SAID RIGHT-OF-WAY TO THE OWNER OF THE ADJACENT PROPERTIES. DISCUSS ORDINANCE ALLOWING THE POSSESSION OF OPEN ALCOHOLIC CONTAINERS AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY UNDER CERTAIN CIRCUMSTANCES.

Mr. Gibson stated that there are several segments of unused alley right-of-way in the area of Block 2 and Block 3 of Reed's Addition, which are located between South Rio Grande Street and Concho Street, north of West Prairie Lea Street. This segment is in the northern part of the area. It is connected at the north

end to another alley right-of-way crossing east-west between South Rio Grande Street and Concho Street that is to remain. In addition, there are other remaining alley segments in the southern part of the area that are disconnected from the subject segment, and which will be vacated separately at a later date. The same entity owns the land on both sides of this segment, so when it is abandoned, the entire right-of-way will become part of their property. On September 6th, the owner's property, along with the subject alley segment, was rezoned to RHD Residential High Density District for the future development of rental housing in the form of multiple detached single-family dwellings on the same lot. There was discussion.

J. DISCUSS INTERLOCAL AGREEMENT WITH CALDWELL COUNTY REGARDING AIR AMBULANCE AND BUDGET AMENDMENT #72 BY ORDINANCE 2022-58.

Chief Jenkins stated that Caldwell County has entered into an agreement with PHI Health, LLC d/b/a PHI Air Medical, whereby residents of Caldwell County will become members of the PHI Cares Program and will be protected from out-of-pocket cost should a Caldwell County resident be transported by a PHI Air Medical aircraft within the defined PHI Cares service area (Caldwell, Gonzales, Guadalupe, Hays, Travis or Fayette Counties). The cities of Lockhart, Luling, and Martindale have been requested to enter into an interlocal agreement whereby city residents will become members of the program and the City will compensate the County for their respective portions of the County population. Under the agreement, Lockhart will receive 4,503 memberships, for which it will pay \$6.00 per membership, or \$27,018.00. More memberships may be purchased if needed. Luling has approved participation in the agreement. There was discussion.

Mr. Akers pointed out that a correction should be considered to the term of the agreement. Mr. Lewis clarified that if approved, the start date of the program would be November 1, 2022 instead of October 1, 2022.

RECESS: Mayor White announced that the Council would recess for a break at 7:24 p.m.

REGULAR MEETING

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:52 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE

Mayor White gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council regarding items that are not on the agenda.

Ashley Salazar, Lockhart, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd.

Mary Bryant, Lockhart, Texas, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd. She stated that closing the streets would be safer for the special needs children.

Amie Gonzales, Lockhart, requested support of closing streets in the downtown area for the Lockhart Special Olympians' Trunk-or-Treat event that will be held on October 22nd for the safety of the special needs children.

Mayor White requested additional citizens to address the Council. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-23 BY REBECCA BRICENO, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-48 FOR A ZONING CHANGE FROM CLB COMMERCIAL LIGHT BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.586 ACRE IN THE BYRD LOCKHART LEAGUE, ABSTRACT NO. 17, LOCATED AT 915 RED RIVER STREET.

Mayor White opened the public hearing at 8:00 p.m.

Mr. Fowler stated that the subject property is the site of a residential duplex building that had previously included a laundry business. The owner wishes to divide their lot into two smaller lots for residential use. The requested zoning district will both make the construction of a dwelling on a new lot created through subdividing the site possible, while also making the site's zoning consistent with surrounding properties. The site is adequately served by water and wastewater services while having access to both Red River Street and Birch Street. Staff received three letters that stated support for the zoning change request as long as any new construction on the site was new and well-maintained. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Rebecca Briceno, 915 Red River, requested approval of the zoning change. She stated that she would like to add a single-family home on the property.

Mayor White requested citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-48, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:04 p.m.

ITEM 4-B. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-24 BY TAMARA K. CARLISLE ON BEHALF OF THE LUMBERYARD LOCKHART, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-49 FOR A ZONING CHANGE FROM CMB COMMERCIAL MEDIUM BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.562 ACRE CONSISTING OF ALL OF LOT 24 AND PART OF LOT 22, A.R. CHEWS ADDITION, LOCATED AT 500 BLOCK WEST MARKET STREET.

Mayor White opened the public hearing at 8:04 p.m.

Mr. Fowler stated that the subject property was an outparcel associated with the former Wilson-Riggins Lumber business. The proposed rezoning is to facilitate redevelopment of the site as four single-family residential lots. The proposed zoning district would allow the intended use while matching the zoning of adjacent residential properties. The proposed zoning district is consistent with the Medium Density Residential designation on the Future Land Use Map. Water and wastewater service to the site is adequate. Vehicular access is available to the site from both Market and Cibola Streets. A subdivision plat would be required to allow the applicant to build the proposed homes on the site. Staff has received one letter in support of the zoning change request. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Tamara Carlisle, Austin, and Donna Blair, Lockhart, provided information about the proposed development of the property. They requested approval.

Mayor White requested additional citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-49, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:10 p.m.

ITEM 4-C. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-25 AND CONSIDER A REQUEST BY TAMARA K. CARLISLE ON BEHALF OF THE LUMBER YARD LOCKHART, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-50 FOR A ZONING CHANGE FROM CMB COMMERCIAL MEDIUM BUSINESS DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 0.135 ACRE CONSISTING OF PART OF LOT 20, A.R. CHEWS ADDITION, LOCATED AT 500 WEST MARKET STREET.

Mayor White opened the public hearing at 8:10 p.m.

Mr. Fowler stated that the subject property was an outparcel associated with the former Wilson-Riggins Lumber business. The proposed rezoning is to facilitate redevelopment of the site as a single-family residential lot. The proposed zoning district would allow the intended use while matching the zoning of adjacent residential properties. The proposed zoning district is consistent with the Medium Density Residential designation on the Future Land Use Plan Map. Water and wastewater service to the site is adequate. Vehicular access is available to the site from both Market and Cibola Streets. A special exception from the Board of Adjustment would be required to allow the applicant to build the proposed home on the site due to having an existing nonconforming lot depth that does not meet the threshold to be considered grandfathered. Staff has not received any correspondence in reaction to the notification of the zoning change request.

Mayor White requested the applicant to address the Council.

Tamara Carlisle, Austin, and Donna Blair, Lockhart provided details about the proposed development. They requested approval.

Mayor White requested additional citizens to address the Council. There were none.

Councilmember Michelson made a motion to approve Ordinance 2022-50, as presented. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:15 p.m.

ITEM 4-D. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-26 BY CHRIS ELIZONDO OF CUATRO CONSULTANTS, LTD., ON BEHALF OF JIMBO COTTON OF 2401 CR 119, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-51 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON 19.367 ACRES IN THE BYRD LOCKHART LEAGUE, ABSTRACT NO. 17, LOCATED AT 1400 LOVERS LANE.

Mayor White opened the public hearing at 8:15 p.m.

Mr. Fowler stated that the applicant proposes to rezone the subject property to develop a single-family residential subdivision. The applicant plans to develop the property and adjacent land currently in the RMD zoning district in a manner consistent with the Single-Family 2 (SF-2) development type. The subject tract is shown as Low Density Residential on the Future Land Use Map. Water and Wastewater service are available at the site, especially in conjunction with the remainder of the land planned for the subdivision which abuts Blackjack Street (FM 20). The site has access to Lover's Lane, which will need to be upgraded to city standards as part of subdivision improvements. City staff received one letter expressing concern regarding the impact of the proposed development on nearby roads. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Hugo Elizondo of Quatro Consultants provided information about the development. There was discussion regarding the poor condition of the street and the developer's responsibility to repair it.

Mayor White requested citizens to address the Council. There were none.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-51, as presented. Councilmember Bryant seconded. The motion failed by a vote of 2-5, with Mayor White and Councilmembers Michelson, McGregor, Mendoza and Westmoreland opposing.

Mayor White closed the public hearing at 8:30 p.m.

ITEM 4-E. HOLD A PUBLIC HEARING ON APPLICATION ZC-22-27 BY DAN ROSS ON BEHALF OF THOMAS STAUB OF ROED PROP CO, LLC, AND DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-52 FOR A ZONING CHANGE FROM AO AGRICULTURAL-OPEN SPACE DISTRICT TO RMD RESIDENTIAL MEDIUM DENSITY DISTRICT ON A TOTAL OF 89.775 ACRES IN THE JOHN A. NEILL LEAGUE, ABSTRACT NO. 20, LOCATED AT 2400 FM 1322.

Mayor White opened the public hearing at 8:30 p.m.

Mr. Fowler stated that the applicant wishes to rezone the property in order to develop a single-family residential neighborhood. The property has been zoned AO Agricultural-Open Space since its annexation on September 6, 2022. The proposed rezoning would allow development of the Single Family 2 (SF-2) development type on the property, which is not permitted within the AO zoning district. The proposed zoning is not directly consistent with the Agriculture/Rural Development and General Heavy Commercial designations shown on the Future Land Use map. However, most areas outside the previous city limits were shown as agriculture rather than being assigned a specific future use. The property is adequately served by city water, but wastewater service would require connection to the city main line near Blackjack Street, including the construction of a force main and installation of a lift station. The property has road access to FM 1322. No correspondence has been received in response to notification of the proposed zoning change. Mr. Fowler stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested the applicant to address the Council.

Erik Bills, Austin, speaking on behalf of the applicant, provided details about the proposed residential development.

Mayor White requested additional citizens to address the Council. There were none.

Councilmember Michelson made a motion to approve Ordinance 2022-52, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:35 p.m.

ITEM 4-F. HOLD A PUBLIC HEARING AND DISCUSSION/ACTION TO CONSIDER ORDINANCE 2022-53 FOR A ZONING TEXT AMENDMENT REVISING CHAPTER 64 "ZONING" OF THE CODE OF ORDINANCES, ARTICLE VII "ZONING DISTRICTS AND STANDARDS", SECTION 64-197 "REGULATIONS COMMON TO ALL OR SEVERAL DISTRICTS", SUBSECTION (G)(2) "ADDITIONAL PARKING REQUIREMENTS WITHIN RESIDENTIAL DISTRICTS", PARAGRAPH (A), TO ALLOW FRONT-FACING GARAGE DOORS FOR ANY SIZE GARAGE TO OCCUPY UP TO 50 PERCENT OF THE WIDTH OF DETACHED SINGLE-FAMILY DWELLINGS.

Mayor White opened the public hearing at 8:35 p.m.

Mr. Gibson stated that it has been determined that the current limitation on the width of garage doors of 40 percent of the width of detached single-family dwellings will prevent a home with one-foot roof overhangs on the sides from having a two-car garage when constructed on a lot having the minimum 50-foot width allowed for the SF-2 residential development type. Five-foot side setbacks are required for the SF-2 development type, and since that distance is based on the fire code, roof overhangs, which are generally constructed of combustible materials, cannot encroach into the minimum side setback. Therefore, with the addition of one-foot roof overhangs it leaves only 38 feet of lot width available for the foundation of the dwelling. A typical garage door for a two-car garage is 16 feet wide, which exceeds 40 percent of the possible 38-foot width of the dwelling, thereby limiting homes on minimum width lots to a single-car garage. That was an oversight, as it was not the intent of the original ordinance to discourage two-car garages. This amendment changes the 40 percent limit to 50 percent, which is already the limit for garage doors serving three-car garages. Mr. Gibson stated that the Planning and Zoning Commission and staff recommend approval.

Mayor White requested citizens to address the Council. There were none.

Councilmember McGregor made a motion to approve Ordinance 2022-53, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

Mayor White closed the public hearing at 8:42 p.m.

ITEM 5. CONSENT AGENDA.

Councilmember Michelson made a motion to approve consent agenda items 5A, 5B, 5C, 5D, and 5E. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

5A: Approve City Council minutes of the September 6, 2022 and September 20, 2022 meetings.

5B: Approve an agreement with Lower Colorado River Authority (LCRA) and McCoy Tree Service for tree trimming in the right-of-way and utility easements.

5C: Approve Hotel Occupancy Tax (HOT) application from Hill Country Cook-off Association.

5D: Approve non-profit allocation to Ascension Children's Care-A-Van and approve Budget Amendment #71 by Ordinance 2022-57 to the Fiscal Year 2022-2023 Annual Operating Budget.

5E: Approve the submission of a Texas Department of Emergency Management Grant Program Application; and authorizing the City Manager to sign a match certification/commitment letter.

ITEM 6-E. DISCUSSION AND/OR ACTION TO CONSIDER INTERLOCAL AGREEMENT WITH CALDWELL COUNTY REGARDING AIR AMBULANCE AND APPROVING BUDGET AMENDMENT #72 BY ORDINANCE 2022-58.

Councilmember Michelson made a motion to approve the Interlocal Agreement with Caldwell County regarding air ambulance, and to approve budget amendment 72. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-55 VACATING AND ABANDONING A 1,243 SQUARE-FOOT SEGMENT OF ALLEY RIGHT-OF-WAY SITUATED IN THE REED'S ADDITION BETWEEN BLOCK 2 IN THE 200 BLOCK OF SOUTH RIO GRANDE STREET AND BLOCK 3 IN THE 200 BLOCK OF CONCHO STREET; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A DEED CONVEYING SAID RIGHT-OF-WAY TO THE OWNER OF THE ADJACENT PROPERTIES.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-55, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER ADOPTION OF ORDINANCE 2022-54 AMENDING CHAPTER 28, "HISTORICAL DISTRICTS AND LANDMARKS," SECTION 28-10, "ORDINARY MAINTENANCE," SUBSECTION (E)(3) TO EXPAND THE REQUIREMENTS FOR CERTIFICATES FOR ALTERATION FOR CHANGING THE COLOR OF PAINTED SURFACES; AMENDING CHAPTER 46, "SIGNS," SECTION 46-2 "DEFINITIONS," TO ADD A DEFINITION OF MURAL, AND ADDING SECTION 46-10 (J), "MURALS," TO ESTABLISH STANDARDS REGULATING MURALS WITHIN THE CITY OF LOCKHART.

Mr. Fowler stated that at the Historical Preservation Commission (HPC) meeting held July 6, 2022, an application for a Certificate of Alteration for a mural at 115 North Commerce Street was tabled due to a perceived need for guidelines for murals in the Historical District. In response to the issues raised by the HPC's action, City Attorney Monte Akers gave a presentation regarding the legal environment facing the regulation of murals at the City Council meeting held July 19. At this meeting, City Council directed city staff and HPC to develop mural guidelines. City staff presented overviews of several notable efforts by other cities to regulate murals at the HPC's August 17th meeting. In response to feedback received at the meeting and from individual Commissioners, staff drafted mural ordinance provisions that were designed to minimize the impact of murals on the Historical District, especially the areas adjacent to the Courthouse Square. After discussion of this draft at the September 7th meeting, the Commission concluded that, as a group, they were opposed to the possibility of additional murals being located in the Historical District and directed staff to write an ordinance reflecting that sentiment. As City Council had assigned staff to write citywide mural guidelines, the majority of language related to the regulation of murals would be created through a new section in Chapter 46, Signs. This section includes language that prohibits murals within the Courthouse Square Historical District. The major change to Chapter 28, Historic Districts and Landmarks, is that all proposed changes in paint color of a previously painted brick or stone surface, as well as building trim surfaces, will require approval of a Certificate for Alteration (CFA), in addition to the already existing prohibition on painting previously unpainted masonry or stone surfaces. While staff had intended to explicitly prohibit murals within Chapter 28, no part of Chapter 28 contains any prohibitions of specific designs or finishes within the historical District. As such, the sign ordinance, which does contain language prohibiting several types or locations of signs, was seen as the most appropriate place to prohibit murals within the Historical District. The proposed location-based restriction of murals in the sign ordinance, combined with the requirement of a CFA for changing paint colors on previously painted surfaces, and the existing restriction on painting previously unpainted surfaces, will both prohibit murals within the Historical District and ensure review of future painting of surfaces for historical appropriateness. There was discussion.

Ronda Reagan, Chair of the Lockhart Historical Preservation Commission stated that the HPC believes that the proposed mural regulations would protect the integrity of the historic buildings.

Councilmember McGregor made a motion to approve Ordinance 2022-54, as presented. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 6-D. DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE ALLOWING THE POSSESSION OF OPEN ALCOHOLIC CONTAINERS AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON CITY PROPERTY UNDER CERTAIN CIRCUMSTANCES.

Mr. Akers stated that the draft ordinance that was discussed at the City Council meeting on September 20, 2022, has been revised to reflect the Council's comments. If adopted, the ordinance will allow open containers and consumption of alcohol on public sidewalks, streets, and other ways in the Commercial Central Business District ("CCBD") during eight listed, special events or at an event specifically approved by the Council. Rental by businesses of sidewalk or other public property for the purpose of selling alcohol in the district is not allowed, and compliance with Texas Alcoholic Beverage Commission (TABC) regulations is the responsibility of TABC licensees. Event sponsors are required to obtain a special activity permit from the Police Chief unless the event is sponsored by the City. There was discussion.

Travis Tober, Lockhart stated that the downtown businesses are looking for guidance about when they are allowed to sell alcohol and when open containers are allowed during events in the downtown district.

Ronda Reagan owner of The Pearl stated that she is applying for an extended premises use permit with TABC to allow her to sell alcohol on the sidewalk of her business during the Texas Monthly BBQ Fest.

There was discussion.

Mayor Pro-Tem Sanchez made a motion to approve Ordinance 2022-47, as presented. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

Mayor White announced that the Council would enter Executive Session to seek legal advice from legal counsel at 9:10 p.m.

Mayor White announced that the Council would enter Open Session and reconvene the meeting at 10:10 p.m.

ITEM 6-A. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-56 OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES AND ESTABLISHING A RECRUITING AND RETENTION INCENTIVE FOR CURRENT CERTIFIED POLICE OFFICERS, SETTING FORTH CRITERIA FOR THE INCENTIVES.

Mayor Pro-Tem Sanchez made a motion that, effective immediately, \$2,500 be paid to all actively working certified police officers with the second payment of \$2,500 to be paid to all actively working certified police officers no later than January 31, 2023 and to table consideration of recruitment and an incentive program for newly hired police officers to the November 1, 2022 Council meeting. Councilmember Michelson seconded. The motion passed by a vote of 7-0.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Update regarding the November 8, 2022 General Election changes in Early Voting.
- Texas Monthly BBQ fest on November 5 and 6.
- Halloween Spooktacular Preschool Storytime will Trick-or-Treat around the downtown square on October 31st.
- Plans are underway for *A Christmas to Remember in Lockhart* (formerly Dickens) on December 2nd and 3rd. The Lighted Parade will be held on Saturday, December 3, 2022.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza expressed condolences to the Gutierrez family for their loss.

Mayor Pro-Tem Sanchez expressed condolences to the families of Porfiria “Puffy” Gutierrez, Richard Cortez, Ruben Martinez, Jimmy Schroeder, and Edward Perez for their loss. She congratulated Coach Hippensteel and the Boys Cross Country team for winning the District Championship. Good luck to the Lockhart Lions football team.

Councilmember McGregor wished everyone a safe and Happy Halloween.

Councilmember Bryant thanked staff for their work. He requested that staff consider closing streets in the downtown area during the Lockhart Special Olympians’ Trunk-or-Treat event this weekend.

Mayor White thanked staff for their work.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 10:18 p.m.

PASSED and APPROVED this the 1st day of November, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**SPECIAL MEETING
LOCKHART CITY COUNCIL**

OCTOBER 24, 2022

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney

Connie Constancio, City Secretary
Julie Bowermon, Civil Service/HR Director

Citizens/Visitors Addressing the Council: None.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, SECTION 551.074. TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE. To deliberate the appointment, employment, and duties of the Police Chief.

Mayor White announced that the Council would enter Executive Session at 6:31 p.m.

ITEM 3. OPEN SESSION - Take action, if any, on matters discussed in executive session.

Mayor White announced that the Council would enter Open Session and reconvene the meeting at 8:04 p.m. There was no action taken.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

PASSED and APPROVED this the 1st day of November, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Approve Resolution 2022-35 approving the City of Lockhart 2022 Certified Appraisal Roll for the tax year 2022.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart for the Certified Appraisal Roll, with tax amount presented by the Caldwell County Appraisal District for the 2022 tax year.

The 2022 Certified Appraisal Roll contains final amounts due totaling \$7,059,211.33 (\$1,764,745.23 for Debt Service).

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): The final certified appraisal roll includes all property that was under protest, which was not included in the calculations for the City's 2022 tax rate. With settled contested properties included, the City of Lockhart tax collections for the year 2022 contain a surplus of \$212,860 with a 97% collection rate.

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully request the approval of Resolution 2022-35.

LIST OF SUPPORTING DOCUMENTS: 2022 Certified Appraisal Roll Resolution - 2022-35, 2022 Certified Appraisal Roll Letter

RESOLUTION 2022-35

A RESOLUTON OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, APPROVING THE CITY OF LOCKHART APPRAISAL ROLL WITH TAX AMOUNTS ENTERED BY THE ASSESSOR, FOR THE TAX YEAR 2022.

WHEREAS, Section 26.09 of the Property Tax Code requires approval of the City Council of the City of Lockhart appraisal roll with tax amounts entered by the assessor, for the tax year 2022, and

WHEREAS, such roll was presented to the City of Lockhart on October 24, 2022, and appears in all things correct as under the applicable laws of the State of Texas, and

WHEREAS, said City Council voted in open session to approve said roll.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, that the appraisal roll with amounts due totaling \$7,059,211.33 for the year 2022 is approved and is the tax roll for the City of Lockhart for the year 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 1st DAY OF NOVEMBER 2022.

CITY OF LOCKHART

Lew White, Mayor

Attest:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

Caldwell County Appraisal District

10/14/22

RECEIVED
CITY OF LOCKHART

OCT 20 2022

RECVD. BY: *[Signature]*
TIME RECVD: 2:30 pm

City of Lockhart
City Manager
PO Box 239
Lockhart TX 78644

RE: Resolution for 2022 tax roll

I have enclosed for your use a resolution to be used for approval of the 2022 tax roll, along with a copy of the totals from the tax roll. The resolution should be adopted at the next meeting of your governing body as formal approval of the 2022 tax roll.

If you have any questions, please feel free to contact me at (512) 398-5550 ext #207.

Thank you,

[Signature: Shanna Ramzinski]
Shanna Ramzinski
Chief Appraiser

Encl: Resolution
Levy Totals



211 Bufkin Ln
P.O. Box 900
Lockhart, Texas 78644
United States

PHONE (512) 398-5550
FAX (512) 398-5551
E-MAIL general@caldwellcad.org
WEB SITE www.caldwellcad.org

RESOLUTION

WHEREAS, Section 26.09 of the Property Tax Code requires approval by the City Council of the City of Lockhart appraisal roll with tax amounts entered by the assessor, for the tax year 2022, and

WHEREAS, such roll was presented to the City of Lockhart on _____ and appears in all things correct as under the applicable laws of Texas, and

WHEREAS, said City Council voted in open session to approve said roll.

IT IS HEREBY RESOLVED by the City of Lockhart that the appraisal roll with amounts due totaling \$7,059,211.33 for the year 2022 is approved and is the tax roll for the City of Lockhart for the year 2022.

Presiding Officer

Date

ATTEST:

Secretary

2022 LEVY TOTALS

CLH - City of Lockhart

Property Count: 6,376

10/11/2022

12:37:32PM

Land		Value			
Homesite:		176,962,986			
Non Homesite:		273,843,950			
Ag Market:		117,454,612			
Timber Market:		0	Total Land	(+)	568,261,548
Improvement		Value			
Homesite:		566,942,196			
Non Homesite:		527,114,973	Total Improvements	(+)	1,094,057,169
Non Real		Count	Value		
Personal Property:	705		70,548,270		
Mineral Property:	17		40,048		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					70,588,318
					1,732,907,035
Ag	Non Exempt	Exempt			
Total Productivity Market:	117,454,612	0			
Ag Use:	602,711	0	Productivity Loss	(-)	116,851,901
Timber Use:	0	0	Appraised Value	=	1,616,055,134
Productivity Loss:	116,851,901	0			
			Homestead Cap	(-)	182,655,699
			Assessed Value	=	1,433,399,435
			Total Exemptions Amount (Breakdown on Next Page)	(-)	208,291,212
			Net Taxable	=	1,225,108,223

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	14,256,735	13,259,716	61,404.80	64,298.06	94		
OV65	184,612,207	170,534,585	737,532.56	748,662.92	948		
Total	198,868,942	183,794,301	798,937.36	812,960.98	1,042	Freeze Taxable	(-) 183,794,301
Tax Rate	0.6006000						
						Freeze Adjusted Taxable	= 1,041,313,922

Levy Info					
M&O Rate:	0.4504000	M&O Tax:	5,291,916.51		
I&S Rate:	0.1502000	I&S Tax:	1,764,745.23		
Protected I&S Rate:	0.0000000	Protected I&S Tax:	0.00		
		Ag Penalty:	2,549.59		
		PP Late Penalty:	0.00		
		Late Correction Penalty:	30.62		
			Total Levy		7,059,211.33
Tax Increment Finance Value:			0		
Tax Increment Finance Levy:			0.00		

2022 LEVY TOTALS

CLH - City of Lockhart

Property Count: 6,376

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	97	0	0	0
DV1	25	0	225,000	225,000
DV2	21	0	171,000	171,000
DV3	22	0	209,000	209,000
DV4	69	0	533,170	533,170
DV4S	3	0	36,000	36,000
DVHS	55	0	13,521,451	13,521,451
DVHSS	1	0	185,790	185,790
EX	9	0	3,720,720	3,720,720
EX-XF	4	0	55,350	55,350
EX-XG	2	0	3,037,930	3,037,930
EX-XL	3	0	588,740	588,740
EX-XN	1	0	1,082,400	1,082,400
EX-XR	1	0	29,730	29,730
EX-XU	1	0	1,036,790	1,036,790
EX-XU (Prorated)	1	0	58,231	58,231
EX-XV	199	0	172,414,854	172,414,854
EX-XV (Prorated)	1	0	42,220	42,220
EX366	120	0	124,710	124,710
FR	2	616,010	0	616,010
HT	2	422,937	0	422,937
OV65	1,030	9,917,809	0	9,917,809
OV65S	7	70,000	0	70,000
SO	13	191,370	0	191,370
Totals		11,218,126	197,073,086	208,291,212

2022 LEVY TOTALS

Property Count: 5

CLH - City of Lockhart
Under ARB Review Totals

10/11/2022 12:37:32PM

Land		Value			
Homesite:		108,140			
Non Homesite:		144,510			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	252,650
Improvement		Value			
Homesite:		152,800			
Non Homesite:		289,490	Total Improvements	(+)	442,290
Non Real		Count	Value		
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	694,940
Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	Productivity Loss	(-)	0
Timber Use:	0	0	Appraised Value	=	694,940
Productivity Loss:	0	0			
			Homestead Cap	(-)	97,391
			Assessed Value	=	597,549
			Total Exemptions Amount (Breakdown on Next Page)	(-)	0
			Net Taxable	=	597,549
Freeze	Assessed	Taxable	Actual Tax	Celling	Count
DP	117,099	117,099	676.41	676.41	1
Total	117,099	117,099	676.41	676.41	1
Tax Rate	0.6006000				
			Freeze Taxable	(-)	117,099
			Freeze Adjusted Taxable	=	480,450
Tax Increment Finance Value:		0			
Tax Increment Finance Levy:		0.00			

Caldwell County

2022 LEVY TOTALS

Property Count: 5

CLH - City of Lockhart
Under ARB Review Totals

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	1	0	0	0
	Totals	0	0	0

2022 LEVY TOTALSCLH - City of Lockhart
Grand Totals

Property Count: 6,381

10/11/2022 12:37:32PM

Land		Value			
Homesite:		177,071,126			
Non Homesite:		273,988,460			
Ag Market:		117,454,612			
Timber Market:		0	Total Land	(+)	568,514,198
Improvement		Value			
Homesite:		567,094,996			
Non Homesite:		527,404,463	Total Improvements	(+)	1,094,499,459
Non Real		Count	Value		
Personal Property:	705		70,548,270		
Mineral Property:	17		40,048		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					70,588,318
					1,733,601,975
Ag	Non Exempt	Exempt			
Total Productivity Market:	117,454,612	0			
Ag Use:	602,711	0	Productivity Loss	(-)	116,851,901
Timber Use:	0	0	Appraised Value	=	1,616,750,074
Productivity Loss:	116,851,901	0			
			Homestead Cap	(-)	182,753,090
			Assessed Value	=	1,433,996,984
			Total Exemptions Amount (Breakdown on Next Page)	(-)	208,291,212
			Net Taxable	=	1,225,705,772

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	14,373,834	13,376,815	62,081.21	64,974.47	95		
OV65	184,612,207	170,534,585	737,532.56	748,662.92	948		
Total	198,986,041	183,911,400	799,613.77	813,637.39	1,043	Freeze Taxable	(-) 183,911,400
Tax Rate	0.6006000						
						Freeze Adjusted Taxable	= 1,041,794,372

Levy Info					
M&O Rate:	0.4504000	M&O Tax:	5,291,916.51		
I&S Rate:	0.1502000	I&S Tax:	1,764,745.23		
Protected I&S Rate:	0.0000000	Protected I&S Tax:	0.00		
		Ag Penalty:	2,549.59		
		PP Late Penalty:	0.00		
		Late Correction Penalty:	30.62		
			Total Levy		7,059,211.33
Tax Increment Finance Value:			0		
Tax Increment Finance Levy:			0.00		

2022 LEVY TOTALS

Property Count: 6,381

CLH - City of Lockhart
Grand Totals

10/11/2022

12:37:48PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	98	0	0	0
DV1	25	0	225,000	225,000
DV2	21	0	171,000	171,000
DV3	22	0	209,000	209,000
DV4	69	0	533,170	533,170
DV4S	3	0	36,000	36,000
DVHS	55	0	13,521,451	13,521,451
DVHSS	1	0	185,790	185,790
EX	9	0	3,720,720	3,720,720
EX-XF	4	0	55,350	55,350
EX-XG	2	0	3,037,930	3,037,930
EX-XL	3	0	588,740	588,740
EX-XN	1	0	1,082,400	1,082,400
EX-XR	1	0	29,730	29,730
EX-XU	1	0	1,036,790	1,036,790
EX-XU (Prorated)	1	0	58,231	58,231
EX-XV	199	0	172,414,854	172,414,854
EX-XV (Prorated)	1	0	42,220	42,220
EX366	120	0	124,710	124,710
FR	2	616,010	0	616,010
HT	2	422,937	0	422,937
OV65	1,030	9,917,809	0	9,917,809
OV65S	7	70,000	0	70,000
SO	13	191,370	0	191,370
Totals		11,218,126	197,073,086	208,291,212

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Accept the 4th Quarter Fiscal Year 2022 Investment Report.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: The Texas Public Funds Investment Act requires local governments to review and accept Quarterly Investment Reports for each quarterly reporting period of the year. The 4th Quarter for Fiscal Year 2022, ending September 30, 2022 is provided for City Council review.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully requests a motion to accept the 4th Quarter Investment Report for Fiscal Year 2022.

LIST OF SUPPORTING DOCUMENTS: 4th Quarter Investment Report for FY 2022

CITY OF LOCKHART

Quarterly Investment Report
For the Quarter Ended September 30, 2022

November 1, 2022

CITY of LOCKHART
Quarterly Investment Report
For the Quarter Ended September 30, 2022

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act". Attached is a detailed City of Lockhart investment report for the period July 1, 2022 through September 30, 2022. The Investment Portfolio Summary reports the beginning and ending book values and market values for the quarterly reporting period as follows:

July 1, 2022

Cash
Marketable Securities
Investment Pools
Certificates of Deposits
Total:

Investment Portfolio	
Book Value	Market Value
1,635,536	1,635,536
0	0
35,047,940	35,036,499
0	0
36,683,476	36,672,035
652,684	652,684
0	0
31,435,330	31,420,533
0	0
32,088,014	32,073,217

September 30, 2022

Cash
Marketable Securities
Investment Pools
Certificates of Deposits
Total:

July 1, 2022

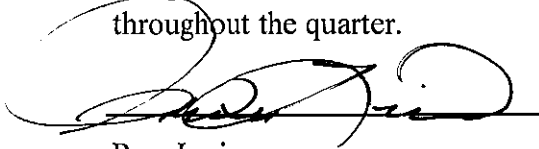
Unrestricted Funds
Restricted Funds
Total Funds

Fund Availability	
10,386,629	10,386,629
26,296,847	26,285,407
36,683,476	36,672,035
24,912,473	24,912,473
7,175,541	7,160,744
32,088,014	32,073,217

September 30, 2022

Unrestricted Funds
Restricted Funds
Total Funds

The investment portfolio, at all times during the quarter, complied with the Public Funds Investment Act and the City of Lockhart Investment Policy. TexPool, Texas CLASS and TexSTAR were also in compliance with the Public Funds Investment Act and the City of Lockhart Investment Policy throughout the quarter.


Pam Larison
Finance Director

10/25/2022
Date

CITY of LOCKHART
Investment Portfolio Summary
For the Quarter Ended September 30, 2022

	Investment Portfolio			
	Book Value	% of Total	Market Value	% of Total
<u>July 1, 2022</u>				
Cash	1,635,536	4.5%	1,635,536	4.5%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	35,047,940	95.5%	35,036,499	95.5%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	36,683,476	100.0%	36,672,035	100.0%
<u>September 30, 2022</u>				
Cash	652,684	2.0%	652,684	2.0%
Marketable Securities	0	0.0%	0	0.0%
Investment Pools	31,435,330	98.0%	31,420,533	98.0%
Certificates of Deposits	0	0.0%	0	0.0%
Portfolio Total	32,088,014	100.0%	32,073,217	100.0%
<u>Change in Value</u>				
Cash	(982,852)		(982,852)	
Marketable Securities	0		0	
Investment Pools	(3,612,610)		(3,615,966)	
Certificates of Deposits	0		0	
Portfolio Total	(4,595,462)		(4,598,819)	
	0			
<u>Maturity Data</u>	Book Value @ 9/30/2022	Weighted Average Maturity	Yield to Maturity	
Cash	652,684	0 Days	1.00%	
Marketable Securities	0	0 Days	0.00%	
Investment Pools - Texas CLASS	16,521,282	31 Days *	2.29%	
Investment Pools - TexPool	6,434,582	25 Days *	2.41%	
Investment Pools - TexSTAR	8,479,466	43 Days *	3.05%	
Certificates of Deposits	0	0 Days	0.00%	
	32,088,014	32 Days	2.49%	

Benchmark - 4 Week Treasury Bills - Secondary Market @ September 30, 2022

2.74%

* Weighted Average Maturity of Pool Investments - City funds are available from pools upon request.

<u>Total Return On Investment</u>	<u>Interest Earned</u>
Cash	1,924
Marketable Securities	0
Investment Pools - Texas CLASS	90,161
Investment Pools - TexPool	48,700
Investment Pools - TexSTAR	40,037
Certificates of Deposits	0
Total Return on Investment	180,822

CITY OF LOCKHART
Cash Accounts (as reconciled to FLNB)
For the Quarter Ended September 30, 2022

General Operating Account - FLNB		
		<u>Value</u>
July 1, 2022	\$	1,635,536
Deposits		12,048,956
Withdrawals		(13,033,732)
Interest Earned		1,924
September 30, 2022	\$	652,684

Total Cash Accounts		
		<u>Value</u>
July 1, 2022	\$	1,635,536
Deposits		12,048,956
Withdrawals		(13,033,732)
Interest Earned		1,924
September 30, 2022	\$	652,684

CITY of LOCKHART
Marketable Securities Transaction Summary
For the Quarter Ended September 30, 2022

<u>Holdings During the Quarter</u>		<u>Purchase Date</u>	<u>Par Value</u>	<u>Coupon 0.34%</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>	<u>Quarterly Interest Earned</u>	<u>Beginning Value @ Par</u>	<u>Beginning Book Value</u>	<u>Beginning Market Value</u>	<u>Ending Value @ Par</u>	<u>Ending Book Value</u>	<u>Ending Market Value</u>
<u>Type of Security</u>	<u>CUSIP</u>								<u>July 1, 2022</u>			<u>September 30, 2022</u>		
								-						0
								-						0
Totals			<u>\$ -</u>				<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

<u>Purchases</u>		<u>Purchase Date</u>	<u>Par Value</u>	<u>Coupon Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>	<u>Price</u>	<u>Accrued Interest</u>
<u>Type of Security</u>	<u>CUSIP</u>								
				0.22%					
Totals			<u>\$ -</u>				<u>\$ -</u>		<u>\$ -</u>

<u>Maturities</u>		<u>Purchase Date</u>	<u>Par Value</u>	<u>Coupon Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>
<u>Type of Security</u>	<u>CUSIP</u>						
\$ -							
Totals			<u>\$ -</u>	0.59%			<u>\$ -</u>

CITY OF LOCKHART
Investment Pool Transactions Summary
For the Quarter Ended September 30, 2022

TexPool					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	10,992,710	10,990,182	0.99960	23 Days	1.0000%
Deposits	7,128,000				
Withdrawals	(11,734,828)				
Interest Earned	48,700				
September 30, 2022	6,434,582	6,430,786	0.99941	25 Days	2.4100%

Texas CLASS					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	11,431,120	11,431,120	1.00000	38 Days	1.1577%
Deposits	5,000,000				
Withdrawals	0				
Interest Earned	90,161				
September 30, 2022	16,521,282	16,513,186	0.99951	43 Days	2.2941%

TexSTAR					
	<u>Book Value</u>	<u>Market Value</u>	<u>Net Asset Value</u>	<u>Weighted Aver. Maturity</u>	<u>Average Monthly Yield</u>
July 1, 2022	8,439,429	8,438,644	0.99936	35 Days	0.9850%
Deposits	0				
Withdrawals	0				
Interest Earned	40,037				
September 30, 2022	8,479,466	8,476,561	0.999657	31 Days	3.0544%

CITY of LOCKHART
Certificates of Deposit Transaction Summary
For the Quarter Ended September 30, 2022

Holdings During the Quarter

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>	<u>Quarterly Interest Earned</u>	<u>Beginning Face Value</u>	<u>Beginning Market Value</u>	<u>Ending Face Value</u>	<u>Ending Market Value</u>
									July 1, 2022	September 30, 2022		
			<u>\$ -</u>				<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Purchases

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Purchase Price</u>
			<u>\$ -</u>				<u>\$ -</u>

Maturities

<u>CD Number</u>	<u>Holder</u>	<u>Purchase Date</u>	<u>Face Value</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Yield to Maturity</u>	<u>Settlement Total</u>
			<u>\$ -</u>				<u>\$ -</u>

<i>City of Lockhart</i>			
<i>Investment Pools</i>			
<u>Standard and Poor's Ratings</u>			
<u>Month</u>	<u>TexPool</u>	<u>TexSTAR</u>	<u>Texas CLASS</u>
October-21	AAAm	AAAm	AAAm
November-21	AAAm	AAAm	AAAm
December-21	AAAm	AAAm	AAAm
January-22	AAAm	AAAm	AAAm
February-22	AAAm	AAAm	AAAm
March-22	AAAm	AAAm	AAAm
April-22	AAAm	AAAm	AAAm
May-22	AAAm	AAAm	AAAm
June-22	AAAm	AAAm	AAAm
July-22	AAAm	AAAm	AAAm
August-22	AAAm	AAAm	AAAm
September-22	AAAm	AAAm	AAAm

<i>City of Lockhart</i>			
<i>Bank Collateralization</i>			
<u><i>Standard and Poor's Ratings</i></u>			
			FLNB
<u>Month</u>			<u>Collateralization *</u>
October-21			AAA
November-21			AAA
December-21			AAA
January-22			AAA
February-22			AAA
March-22			AAA
April-22			AAA
May-22			AAA
June-22			AAA
July-22			AAA
August-22			AAA
September-22			AAA
* Guaranteed by US government (AAA)			

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Approve a Professional Services Agreement between the City of Lockhart, Texas and Grant Development Services for the U.S. Department of Commerce-Economic Development Administration Grant (08-79-05656) to provide professional services (grant administration) to support the construction of approximately 2.5 miles of wastewater line to the Lockhart Industrial Park III and appointing the Mayor to sign the contractual agreement for professional services, if approved.

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Award of Contract

BACKGROUND/SUMMARY/DISCUSSION: The City of Lockhart was awarded an Economic Development Administration (EDA) Grant from the U.S. Department of Commerce in the amount of \$2,100,000 to install approximately 2.5 miles of wastewater lines between the Larrimore Wastewater Treatment Plant and the new Lockhart Industrial Park. This grant funds and requires the use of professional services to administer the grant.

Three grant administration firms were solicited to submit proposals for administrative and planning services. The Grant Administration Evaluation Team (Sean Kelley-Public Works Director, Joe Chavira-Water/Wastewater Supervisor, and John Eddleton-Street Supervisor) reviewed two project specific proposals from qualified grant administration firms using qualification criteria. The firm selected by the Evaluation Team as the most qualified was Grant Development Services. The evaluation of proposals is provided for the Council's review.

PROJECT SCHEDULE (if applicable): Next step-soliciting and awarding engineering services for the wastewater main project.

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$48,900

Account Number: 802-5199-850-00

Funds Available: \$350,292

Account Name: Administrative Costs

FISCAL NOTE (if applicable): EDA Total Grant = \$2,100,000
Federal Share of Cost = \$1,680,000 (80%)
City & LEDC's Share of Cost = \$420,000 (20%)

PREVIOUS COUNCIL ACTION:

City of Lockhart, Texas

Council Agenda Item Cover Sheet

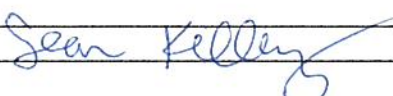
COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: The Evaluation Team respectfully recommends approval of an agreement with Grant Development Services for professional services.

LIST OF SUPPORTING DOCUMENTS: Evaluation Of Grant Administration Proposals, Lockhart EDA Wastewater Grant Exhibit 1 (Map), Lockhart EDA Wastewater Grant Exhibit 2 (Budget-Probable Cost)

U.S. Department of Commerce
Economic Development Administration Grant (08-79-05656)
Solicitation for Administrative/Planning Services

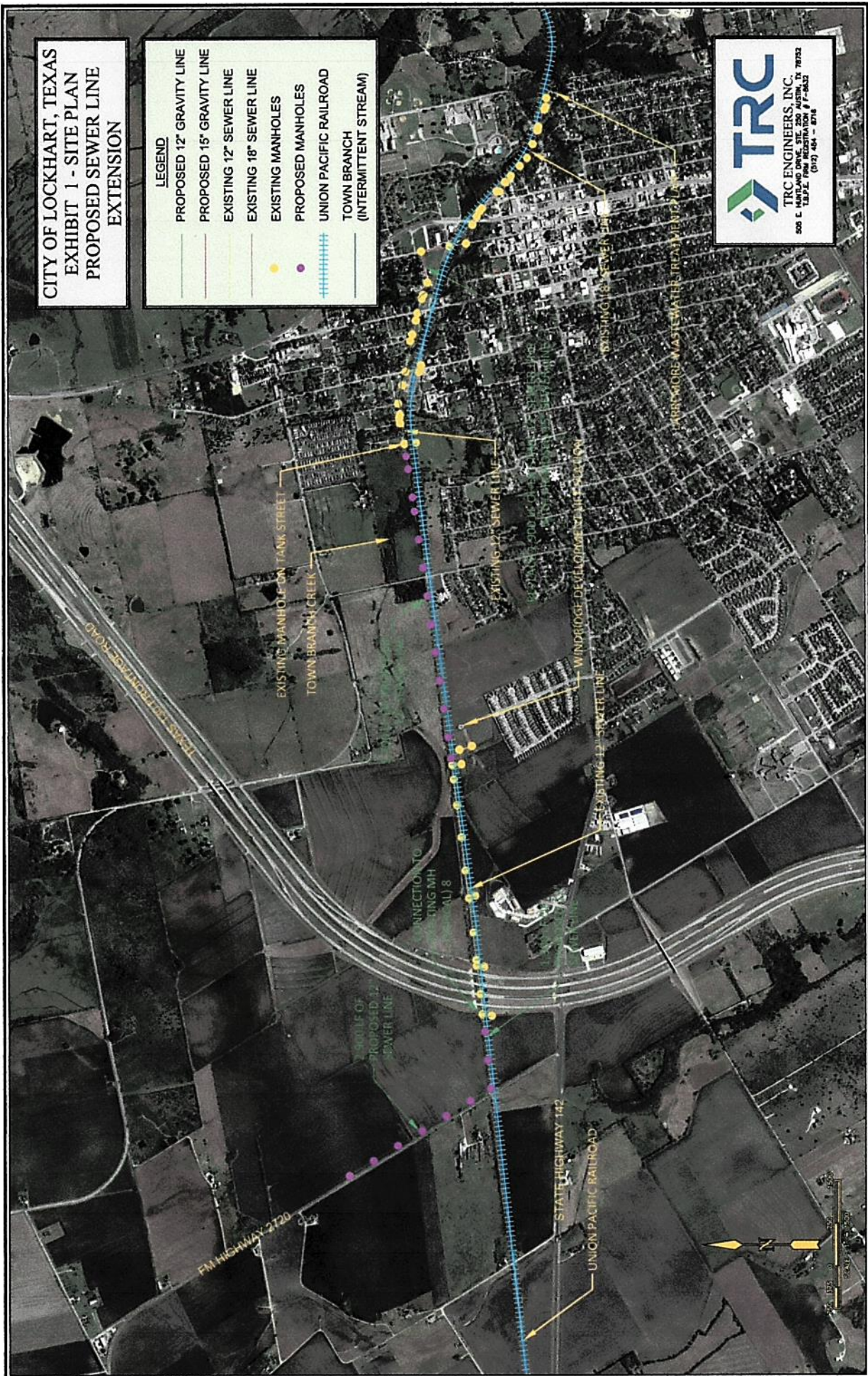
Evaluation of Specific Proposals

Applicant Community:								
Evaluation Team: (three persons minimum evaluation team)	Name of Evaluator		Title					
	Sean Kelley, Public Works Director		Public Works Director					
	Joe Chavira, W/WW Supervisor		Water and Wastewater Supervisor					
	John Eddleton, Street Supervisor		Street Supervisor					
Program: (list ONLY one program per form, create a separate form for each additional program)		U.S. Department of Commerce Economic Development Administration Grant "08-79-05656"						
Description of Project:		Upgrade and install approximately 2.5 miles of wastewater line service to the Lockhart Business Park						
Date Solicitation Sent:		10-14-22						
Responses received:	Name of Firm		Date Response Received					
	Grant Development Services Inc.		10-21-22					
	Community Development Management Co., Inc.		10-24-22					
	Resource Management and Consulting Co.		N/A					
Evaluation of Proposals: (revise/add/delete services in this section as appropriate)		Enter for each criterion & proposal: (criteria listed on A506) • Points awarded, or • Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).						
Name of Firm Maximum Score (20 per Category)		Experience	Prior Work Performance	Capacity to Perform	Similar Projects Completed	Cost	TOTAL	Notes
Grant Development Services		18	18	20	18	20	94	
Community Development Management Co., Inc.		18	15	20	15	19	87	
Resource Management and Consulting Co.								No Response Received
Firm Recommended:		Grant Development Services Inc.						
Firm Selected:								
		* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
Conflict of Interest Evaluated by:		☐ Conflict exists, firm disqualified ☐ No conflict exists						
Date Awarded by Governing Body:								
Signature of Lead Evaluator:								

**CITY OF LOCKHART, TEXAS
EXHIBIT 1 - SITE PLAN
PROPOSED SEWER LINE
EXTENSION**

LEGEND

PROPOSED 12" GRAVITY LINE
PROPOSED 15" GRAVITY LINE
EXISTING 12" SEWER LINE
EXISTING 18" SEWER LINE
EXISTING MANHOLES
PROPOSED MANHOLES
UNION PACIFIC RAILROAD
TOWN BRANCH
(INTERMITTENT STREAM)



TRC
TRC ENGINEERS, INC.
10 E. HAYLAND DRIVE, STE. 250 AUSTIN, TX 78752
T.B.P.E. FROM REGISTRATION # F-6632
(512) 484 - 8718

CITY OF LOCKHART, TEXAS
EXHIBIT 2 - PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST
SEWER LINE EXTENSION - SH130 TO LARREMORE WWTP

Item No.	Description	Quantity		Unit Price	Estimate Cost
1	12" PVC Sewer	9,900	LF	\$65	\$643,500
2	12" Gravity Main by Bore/Encasement	300	LF	\$450	\$135,000
3	15" PVC Sewer	1,900	LF	\$70	\$133,000
4	Demo Existing 12" Sewer	1,900	LF	\$5	\$9,500
5	Manholes	22	EA	\$4,000	\$88,000
6	Trench Safety	11,800	LF	\$1	\$11,800
7	Connection to Existing Manholes	8	EA	\$2,000	\$16,000
8	4" Sewer Service Connections	30	EA	\$1,500	\$45,000
9	Traffic Control Plan	1	LS	\$2,500	\$2,500
10	SW3P	1	LS	\$1,500	\$1,500
11	Silt Fence	11,800	LF	\$1	\$11,800
12	Mobilization/Demobilization	1	LS	\$18,100	\$18,100
		Construction Subtotal			\$1,115,700

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Approve Resolution 2022-36, setting the date of the public hearing for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, Caldwell County, Texas, generally located south of State Park Road (FM 20), west of Twin Island Drive, and east of Arena Road.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - David Fowler

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: This item is the consideration of the resolution to set the public hearing date for the annexation of 197 acres of ETJ in the southwest part of the city, known as the "donut hole." The owners of 9 parcels totaling approximately 221 acres in the area were each offered an annexation agreement that delayed annexation for 15 years, provided the landowners did not develop their property. The City Council approved these agreements on August 22, 2007. The owners of one parcel in the initial agreement subdivided their property subsequent to the agreement's approval, so under the terms of the agreement, that property was annexed on January 9, 2015. The remaining properties cover 197 acres. As the annexation agreements have expired, the city can now annex the remaining properties. The proposed resolution would set the public hearing date for December 6, 2022, and authorize the city manager to create a service plan for the annexation area.

The area to be annexed consists of eight parcels. Four of the parcels have frontage on State Park Road (FM 20). Water and wastewater are available to the annexation area from the State Park Road right-of-way as well as on streets within the Twin Island Estates subdivision. The Future Land Use map shows the area as mostly a combination of low and medium-density residential, with a commercial node indicated near the area that was annexed prior to the expiration of the agreement. The areas to the north and northeast of the subject properties are largely zoned RLD Residential Low Density District, while the areas to the west, south and southeast are all zoned AO Agricultural-Open Space District. Property owners in the area were notified by mail in letters stating the city's intent to annex and providing the intended annexation schedule.

PROJECT SCHEDULE (if applicable): If the resolution is approved, a public hearing would be scheduled for the meeting to be held on December 6, 2022.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): The proposed annexation will bring the affected properties onto the city property tax roll.

PREVIOUS COUNCIL ACTION: On August 22, 2007, City Council approved the Southwest Annexation Agreements, delaying the annexation of the subject parcels for 15 years. These agreements expired August 15, 2022, triggering annexation of the properties.

COMMITTEE/BOARD/COMMISSION ACTION: None

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval of Resolution 2022-36, setting the public hearing date for the annexation of 197 acres out of the Frances Berry Survey, Abstract Number 2, for December 6, 2022.

LIST OF SUPPORTING DOCUMENTS: State Park Road Annexation Resolution 2022-36, DEV AGREEMENT ANNEX MAP 2022, Appendix B Property legal descriptions, Dev Agreement Annex Area Water, Dev Agreement Annex Area Wastewater

RESOLUTION NO. 2022-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART TO BEGIN THE PROCESS OF ANNEXATION, AT THE EXPIRATION OF A DEVELOPMENT AGREEMENT FOR THE AREA DEPICTED IN EXHIBIT “A”, ATTACHED HERETO; DECLARING THE INTENT OF THE CITY TO ANNEX INTO THE CITY LIMITS THE PROPERTIES DESCRIBED IN EXHIBIT “B”, ATTACHED HERETO; PROVIDING WRITTEN NOTICE TO THE SERVICE PROVIDERS AND OWNERS OF RAILROAD RIGHT-OF-WAY, IF ANY, LOCATED IN SUCH TERRITORY, PROVIDING FOR A PUBLIC HEARING AND DIRECTING THE CITY MANAGER TO PREPARE A SERVICE PLAN PROVIDING FOR FULL MUNICIPAL SERVICES TO THE AREA TO BE ANNEXED; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Lockhart City Council approved annexation agreements on August 22, 2007, which delayed the annexation of nine parcels consisting of approximately 221 acres for a term of 15 years under certain conditions; and

WHEREAS, the of the nine parcels, covering approximately 23 acres, was annexed in 2015, triggered by the filing of a development application for the property, and

WHEREAS, the remaining property to be annexed at the expiration of the agreements consists of approximately 197 acres as depicted in Exhibit “A”, and as described more fully in Exhibit “B”, attached hereto, in Caldwell County, Texas; and

WHEREAS, the property to be annexed is adjacent to and contiguous to the boundaries of the City; and

WHEREAS, the property to be annexed is within the City’s extraterritorial jurisdiction and the property is not within the extraterritorial jurisdiction of any other city; and

WHEREAS, the Annexation Agreements expired August 22, 2022; and

WHEREAS, the City is authorized by Chapter 43, Subchapter C-3, Annexation of Area on Request of Owners, Texas Local Government Code, to accept the petition for annexation and annex the property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

1. The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City hereby incorporates such recitals as a part of this Resolution.

2. Before the City institutes annexation proceedings, it shall provide written notice to each public entity or private entity that provides services in the area to be annexed and to each railroad company which owns right-of-way in the area to be annexed prior to the date of the public hearing.

3. The City shall conduct a public hearing at which times persons interested in the annexation shall be given the opportunity to be heard. The public hearing shall be conducted in the Council Chamber of City Hall of the City of Lockhart, on the 6th day of December 2022, at 7:30 p.m.

4. Notice of the public hearing shall be published in the Lockhart Post-Register on or after November 17, 2022 and before November 26th, 2022 and the notice will also be posted on the City's Internet website before November 26th, 2022 and shall remain posted until the date of the public hearing.

5. The City Manager shall prepare a written Annexation Services Plan meeting the requirements of Section 43.0672 of the Texas Local Government Code. Such Plan to be approved by the City prior to the adoption of the Annexation Ordinance.

6. This Resolution shall become effective immediately upon passage.

Passed, read and approved the first day of November, 2022.

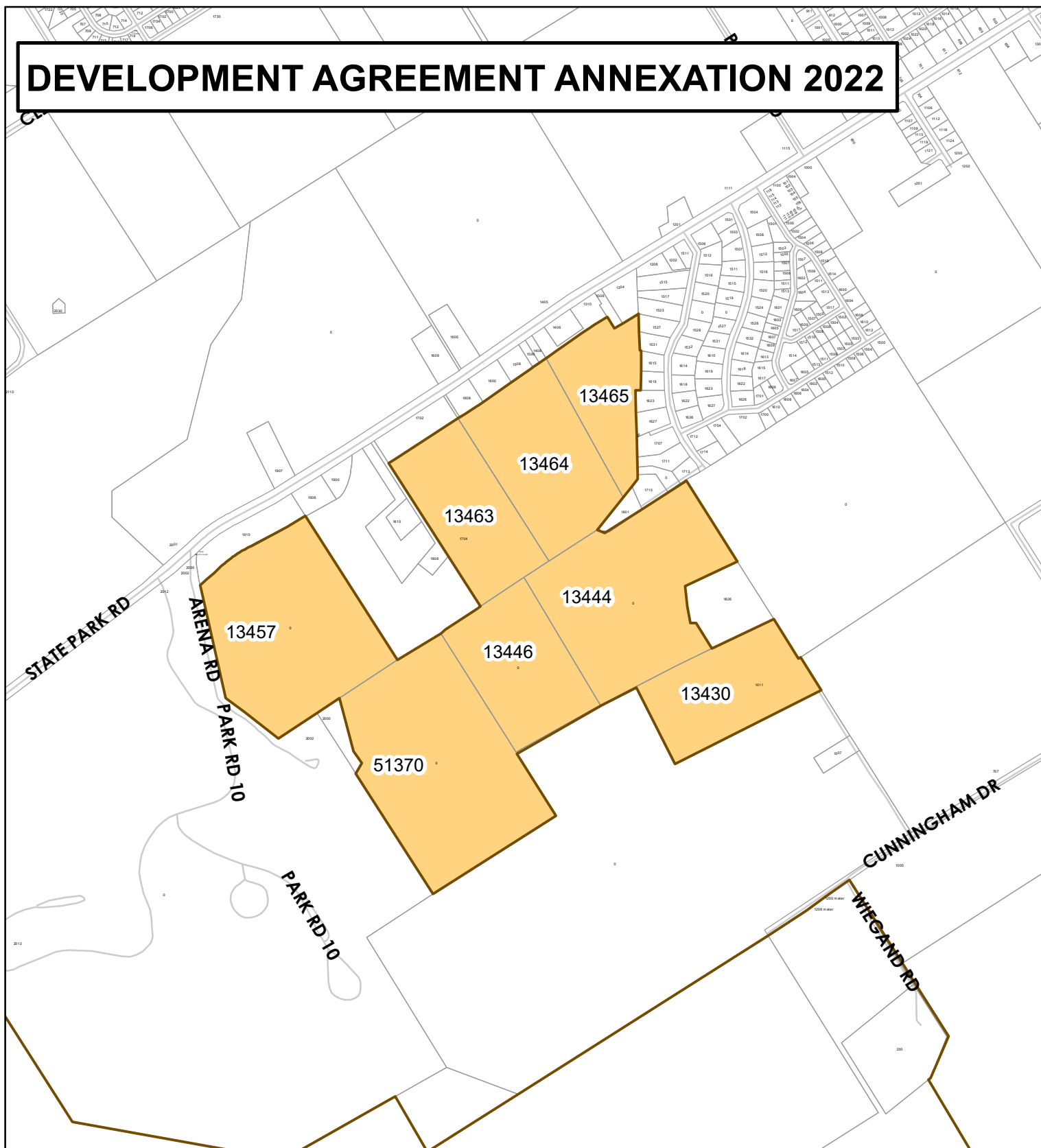
City of Lockhart, Texas

Lew White, Mayor

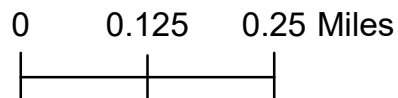
ATTEST:

Connie Constancio, City Secretary

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS



Legend

- ANNEXATION AREA
- PARCEL BOUNDARY
- CITY LIMITS

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

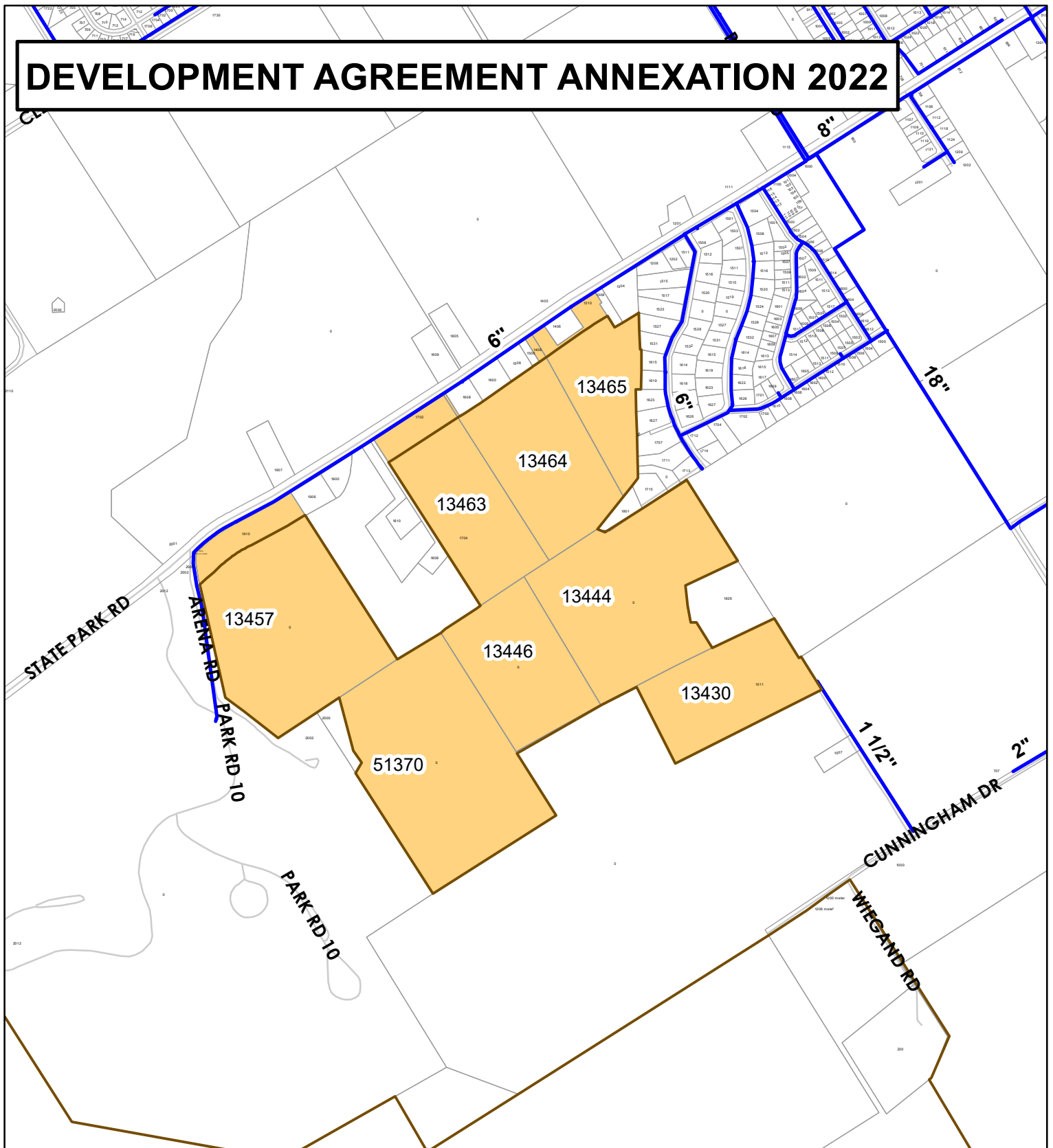
EXHIBIT B

Properties included in Southwest Development Agreement Annexation

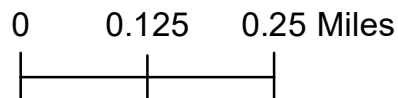
<u>Parcel ID</u>	<u>Owner(s)</u>	<u>Acreage*</u>	<u>Legal Description and Address (if applicable)</u>
13430	Kinnard, Frederica Weigand TTEE	17.1	A002 Berry Francis, Acres 17.1 1011 Cunningham Drive
13444	Klutts Land Inc.	33.2	A002 Berry Francis, Acres 33.2
13446	Metcalfe, Phyllis	19.02	A002 Berry Francis, Acres 19.02
13457	John D. Patton Estate	39.0	A002 Berry, Francis, Acres 39
13463	Klutts Land Inc.	21.41	A002 Berry, Francis, Acres 21.41
13464	Hemme, Edwin Davidson	23.17	A002 Berry Francis, Acres 23.17, 1408 State Park Road
13465	Haggerty, Jackson	14.282	A002 Berry Francis, Acres 14.282, 1310 State Park Road
51370	Hugo and Lenora Hemme Supplemental Needs Trust	40.25	A002 Berry Francis, Acres 40.25

*Some Properties have frontages within the city limits, resulting in area to be annexed being lower than the total acreage of the parcels.

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS

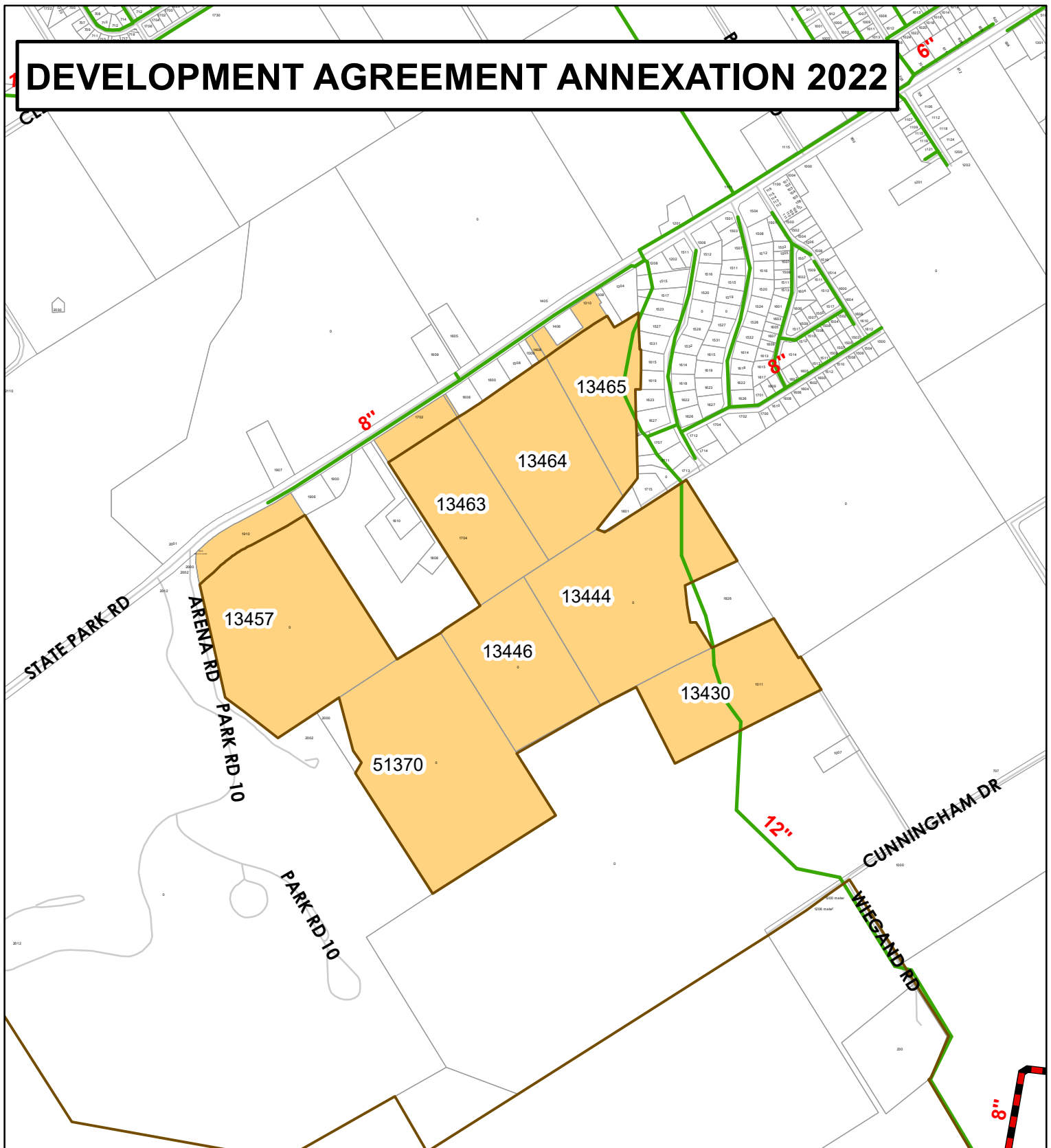


This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

Legend

- WATERLINES
- PARCEL BOUNDARY
- ANNEXATION AREA
- CITY LIMITS

DEVELOPMENT AGREEMENT ANNEXATION 2022



CITY OF
Lockhart
TEXAS

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey, and represents only the approximate relative location of property boundaries.

0 0.125 0.25 Miles

Legend

	PARCEL BOUNDARY		SEWERLINES
	ANNEXATION AREA	Type	
	CITY LIMITS		Force Main
			Gravity

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action regarding presentation and update by TRC Engineering and Rialto Studio regarding the Downtown Revitalization Project (30% Design Report)

ORIGINATING DEPARTMENT AND CONTACT: Public Works - Sean Kelley

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

TRC will be providing a project update at the 30% design milestone. At this stage, the major designed elements are defined. Also, the baseline budget, schedule, and cost estimate are established. The progress report will also address the following:

- Geotechnical Report, Surveying and Photometric Outcome
- Updated Project Cost Estimate
- Refined Project Limits
- Results of 30% Design Plans
- Stakeholder Meeting Take Aways
- Proposed Construction Phasing

The Stakeholder meeting feedback is a result of TRC's individual meetings with downtown business owners that were held the week of October 17-20.

Finally, in January 2023, staff will receive the 60% plans from TRC that will include utility plans, identifying potential conflicting components, and to refine the material quantities needed for the project. Council will be updated about the progress shortly thereafter.

PROJECT SCHEDULE (if applicable):

60% Plans from TRC - January 2023

100% Plans from TRC - June 2023

Permitting - June to September 2023

Bidding - September to December 2023

Construction - December 2023 to December 2025

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION:

May 3, 2022- Council Approved Downtown Revitalization Option 1B

June 21, 2022- Entered a Professional Service Agreement with TRC for the Downtown Revitalization Project

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Accept the report.

LIST OF SUPPORTING DOCUMENTS: TRC Powerpoint

DOWNTOWN REVITALIZATION PROJECT

PROJECT STATUS UPDATE

NOVEMBER 2022



PROJECT STATUS UPDATE

TASKS COMPLETED

- GEOTECHNICAL REPORT
- TOPOGRAPHIC AND BOUNDARY SURVEYS
- PHOTOMETRIC STUDY
- DRAINAGE STUDY
- 30% DESIGN DRAWINGS SUBMITTED TO CITY FOR REVIEW
- UPDATED PROJECT COST ESTIMATE
- CONDUCTED STAKEHOLDER MEETINGS 10/17-10/20

UPDATED PROJECT COST ESTIMATE

05/03/2022 = \$8,523,600

10/14/2022 = \$8,936,831

- REFINED PROJECT LIMITS TO INCLUDE ADDITIONAL

- + STORM SEWER

- ADDITIONAL INLETS, MANHOLES, AND PIPE OUTSIDE PROJECT AREA TO ACCOMMODATE DRAINAGE NEEDS

- + SANITARY SEWER

- ADDITIONAL MANHOLES IN ALLEYWAYS REQUIRED

- + WATER MAIN

- ADDITIONAL WATER LINE AND FITTINGS REQUIRED TO SOLVE UTILITY CONFLICTS

- + STREET PAVING

- ADDITIONAL PAVING NEEDED ALONG THE PROJECT PERIMETER

STAKEHOLDER MEETING RECAP

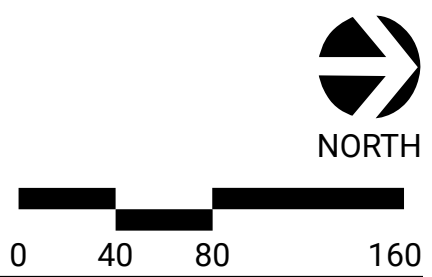
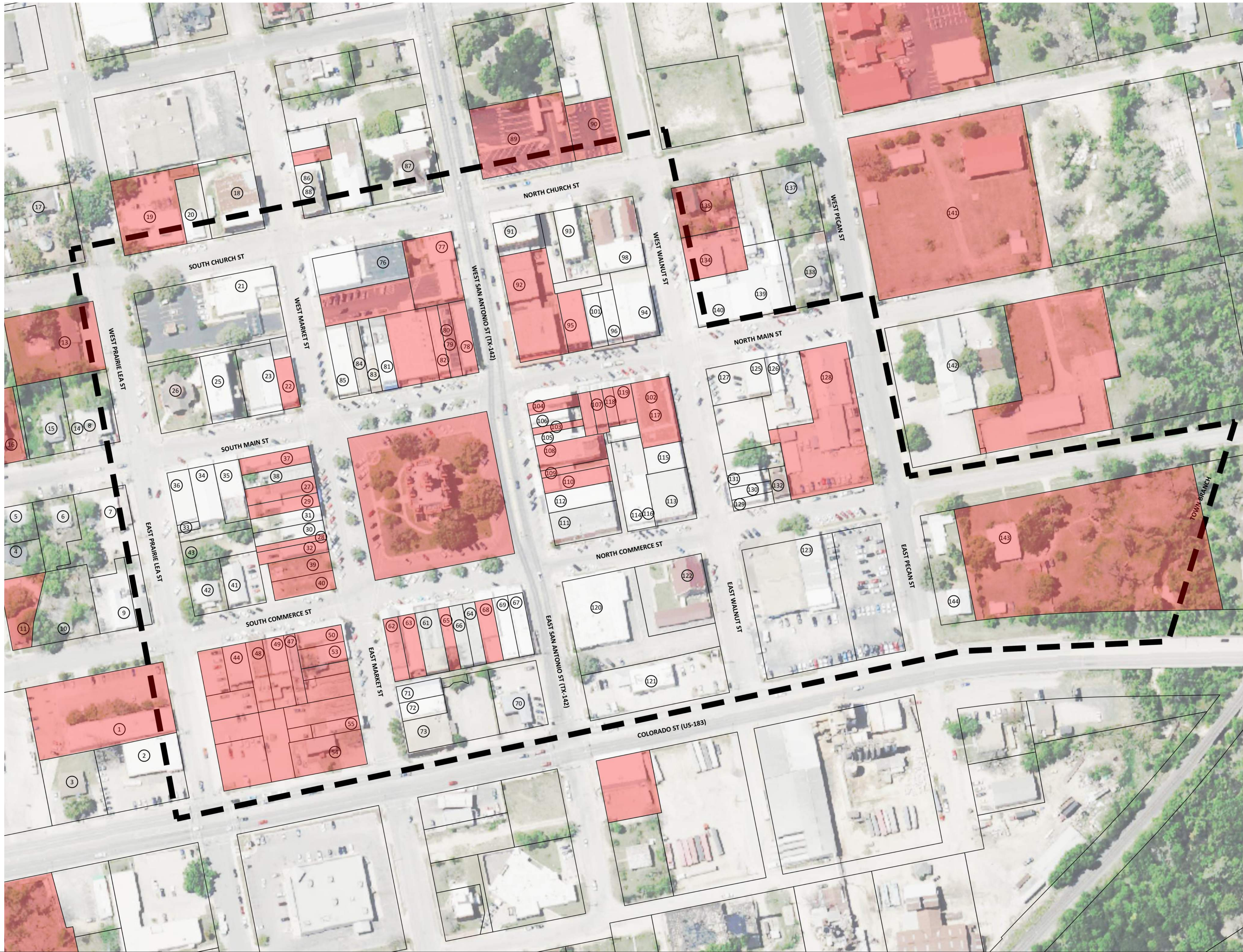
OCTOBER 17-20, 2022

MET WITH ROUGHLY 45 BUSINESSES AND PROPERTY OWNERS

- 25% OF TOTAL STAKEHOLDERS

TAKEAWAYS

- PROJECT WAS WELL-RECEIVED
- APPRECIATED ONE-ON-ONE MEETINGS
- LIKED THE FOCUS ON SAFETY IMPROVEMENTS
 - + STOP SIGNS
 - + CURB BUMP-OUTS
 - + TRUCK RE-ROUTE
- RECOGNIZED UTILITY UPGRADES ARE NEEDED
- GENERAL CONCERN ABOUT CONSTRUCTION IMPACTING BUSINESSES
- SUGGESTION FOR ADDITIONAL TEMPORARY SIGNAGE DURING CONSTRUCTION
- SUGGESTION OF WORKING CONSTRUCTION AROUND SPECIAL EVENTS TO REDUCE IMPACT
- SUGGESTION TO DEVELOP CAMPAIGN TO HELP SUPPORT BUSINESSES
 - + “A BETTER LOCKHART”
 - + “WE’RE ALL IN THIS TOGETHER”
 - + “PLEASE CONTINUE TO SUPPORT US”

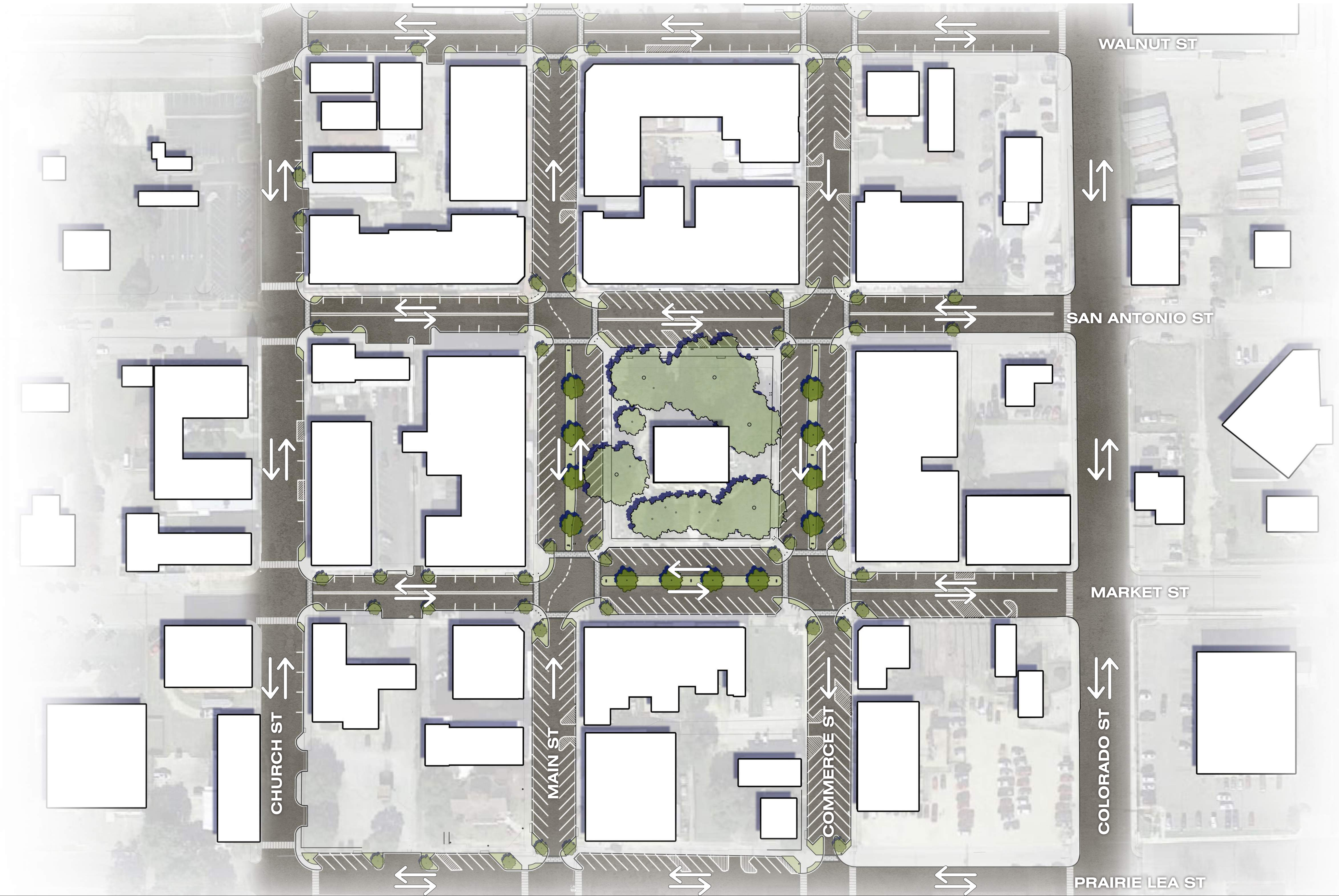


DOWNTOWN REVITALIZATION PROJECT

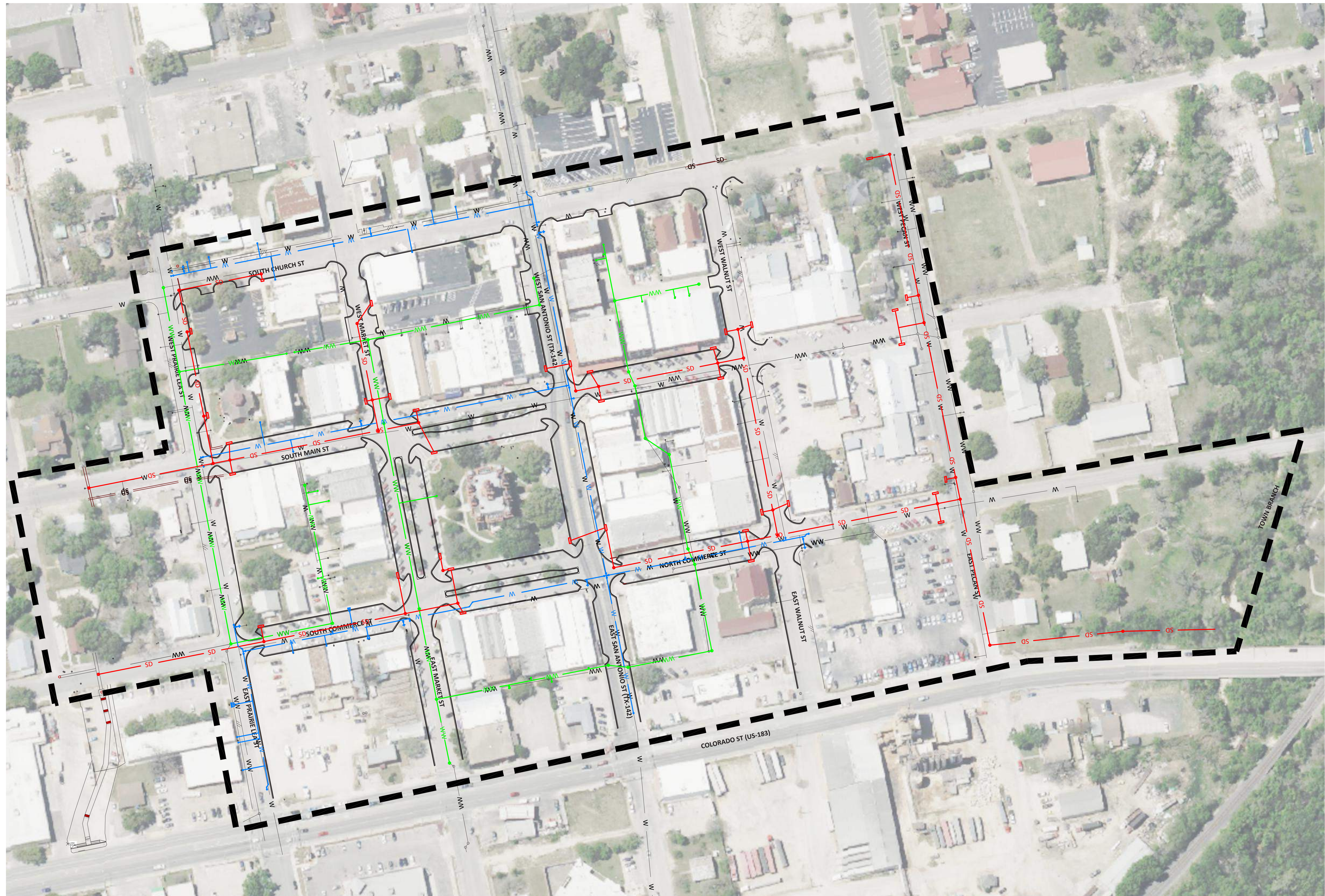
NOVEMBER 2022

STAKEHOLDER MEETING MAP





PROPOSED MASTER PLAN

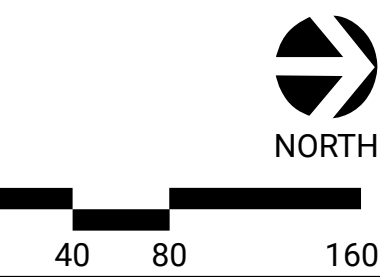
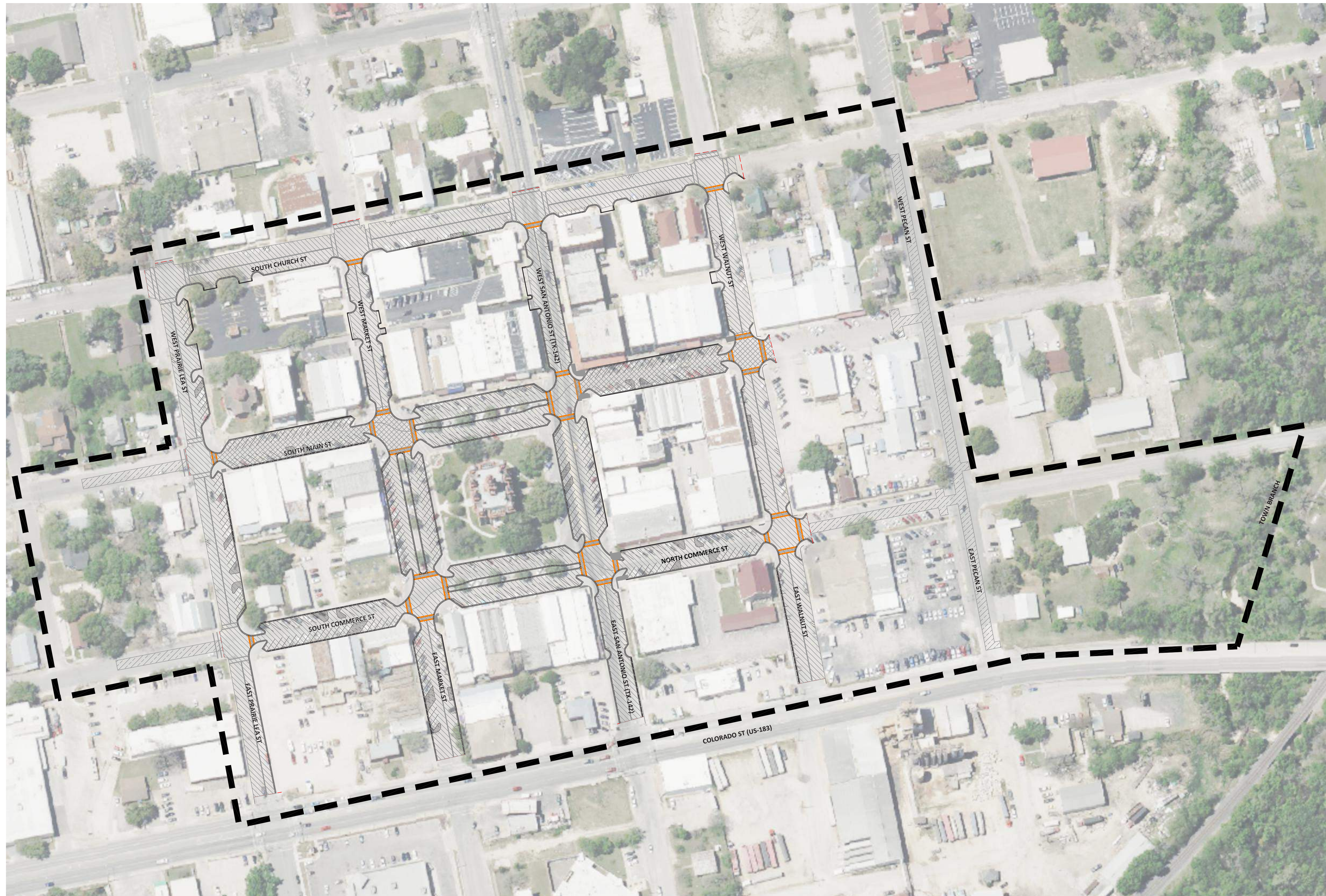


DOWNTOWN REVITALIZATION PROJECT

PROPOSED UTILITY IMPROVEMENTS

NOVEMBER 2022



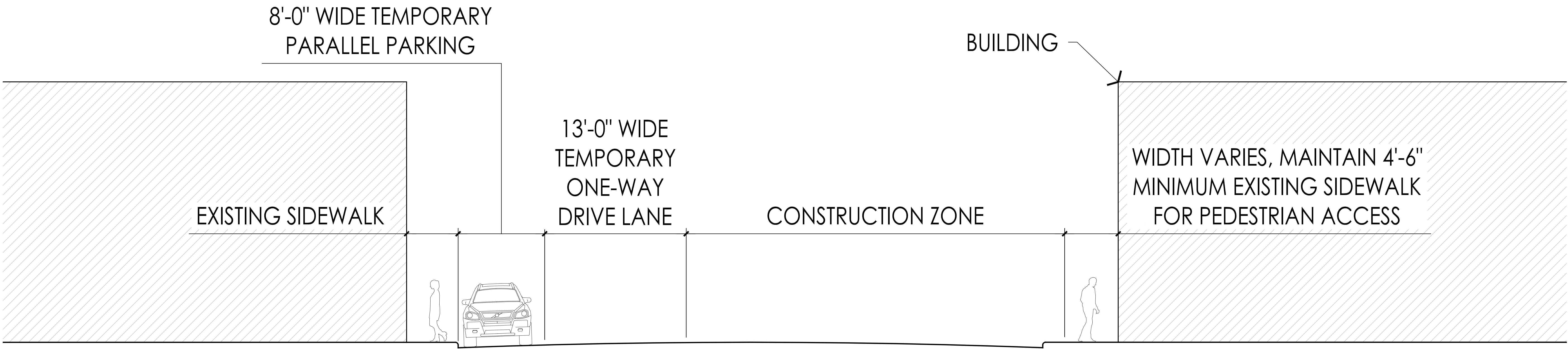


DOWNTOWN REVITALIZATION PROJECT

PROPOSED PAVEMENT IMPROVEMENTS

NOVEMBER 2022





SCHEDULE

DESIGN	JUNE 2022 TO JUNE 2023
30% - COMPLETE	SEPTEMBER 2022
60%	JANUARY 2023
100%	JUNE 2023
PERMITTING	JUNE TO SEPTEMBER 2023
BIDDING	SEPTEMBER TO DECEMBER 2023
CONSTRUCTION	DECEMBER 2023 TO DECEMBER 2025

NEXT STEPS

SCHEDULE MEETINGS

- CALDWELL COUNTY
- TXDOT

60% DESIGN - JANUARY 2023

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: November 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Ordinance 2022-56 of the City Council of the City of Lockhart, Texas repealing uncodified Ordinance 2020-16 in its entirety and adopting this ordinance establishing the payment of a monetary recruitment incentive for new police officer hires and setting forth criteria for the incentive. (*TABLED October 18, 2022*)

ORIGINATING DEPARTMENT AND CONTACT: Administration - Julie Bowermon

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: During the previous Council meeting on October 18, 2022, staff presented an ordinance to consider increasing the current police officer hiring incentive and a one-time retention incentive for current Lockhart police officers. During that meeting, Council authorized two one-time retention incentive payments to Lockhart Police Officers. The first incentive, in the amount of \$2,500 to be processed immediately and a second one-time retention incentive payment of \$2,500 to be processed no later than January 31, 2023. However, Council tabled the hiring incentive increase and requested that it be placed on the November 1, 2022 City Council agenda.

There is a shortage across the nation of police officers. Lockhart is no different. In surveying surrounding law enforcement agencies, it is apparent that their compensation packages have been adjusted upward to address the shortage. A neighboring city and county law enforcement agency are reporting approximately 20 vacancies **each**. The intent of proposed Ordinance 2022-56 is to improve the City's ability to compete with surrounding agencies' competitive packages.

It has been a challenge to recruit certified, qualified police officer applicants. The most recent police officer entrance exam was held October 22, 2022. 2 certified police officers applied for the exam. The Police Department is currently evaluating the 2 applicants. The Police Department currently has 4 officer vacancies, 1 lieutenant vacancy, and 1 captain vacancy. The Department currently has 4 cadets attending police academies projected to graduate in early 2023. Starting December 1, 2022, the Police Department will also have 2 sergeant vacancies as a result of the newly created sergeant positions as a School Resource Officer and supervisory support for the Lockhart Animal Shelter.

To improve recruitment of qualified certified police officers, proposed Ordinance 2022-56 increases the current hiring incentive from \$5,000 to \$10,000 beginning November 1, 2022. Officers accepting the hiring incentive will be required to sign an agreement to repay the incentive if they leave before completing two years as a Lockhart Police Officer. The hiring incentive would be paid out in 2 payments: \$5,000 at the time of hire and \$5,000 after successful completion of the department field training program.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

If any certified officers are hired from the October 22, 2022 exam (at which time the hiring incentive was \$5,000), staff respectfully asks that the recently approved \$5,000 retention incentive payment (\$2,500 and \$2,500) be extended to them as well, due to not being hired prior to the hiring incentive being increased.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION: Tabled October 18, 2022

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff respectfully requests approval of proposed Ordinance 2022-56.

LIST OF SUPPORTING DOCUMENTS: Proposed Ordinance 2022-56 , .

ORDINANCE NO. 2022-56

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS REPEALING UNCODIFIED ORDINANCE 2020-16 IN ITS ENTIRETY AND ADOPTING THIS ORDINANCE ESTABLISHING THE PAYMENT OF A MONETARY RECRUITMENT INCENTIVE FOR NEW POLICE OFFICER HIRES, SETTING FORTH CRITERIA FOR THE INCENTIVE; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lockhart is facing a shortage of qualified police applicants, because, in part, of the availability of other types of employment and other employers' willingness to provide signing bonuses or other hiring incentives;

WHEREAS, the City Council believes that by offering a financial recruitment incentive to qualified newly hired Police Officer candidates, the City will benefit by recruiting and retaining police officers;

WHEREAS, the City has increased recruiting qualified Police Officer candidates, it is believed that increasing the financial recruitment incentive will improve recruiting and retention efforts;

WHEREAS, the City Council, in order to protect the public's funds, authorizes the establishment of a mechanism for a return of the monetary recruitment incentive if the Police Officer's employment is ended within two (2) years of the hire date;

WHEREAS, the City Council believes that increasing recruitment of certified Police Officers serves an important public purpose; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, THAT:

I. That the City Council hereby finds the statements made in the preamble are true and correct.

II. Effective November 1, 2022, the City Council authorizes the payment of a monetary recruitment incentive in the amount of \$10,000 to each Probationary Police Officer who takes an entrance examination after November 1, 2022, who possesses a Texas Commission on Law Enforcement peace officer certification by their hire date, based on the following conditions:

- 1) At the time of hire, the Police Officer candidate must execute an Acknowledgment Form (attached and incorporated by reference into this Ordinance) subject to the terms set out in the Acknowledgement Form, prior to receiving the monetary recruitment incentive. An explicit requirement contained in

the Form is that the financial incentive must be repaid to the City if employment is ended within two (2) years of the Probationary Police Officer's hire date.

III. The monetary recruitment incentive pay will cease to be offered when the City reaches desired staffing at the Police Department and may be reinstated with the approval of the City Manager when one (1) or more entry level patrol officer positions are open.

VI. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.

V. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Lockhart in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.

VI. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

VII. Publication: That the City Secretary is directed to cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

VIII. Effective Date: That this ordinance shall become effective and be in full force on November 1, 2022.

PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, TEXAS, ON THIS THE 1st DAY OF NOVEMBER, 2022 .

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney

**CITY OF LOCKHART
POLICE OFFICER HIRING INCENTIVE
EMPLOYEE ACKNOWLEDGMENT**

I, _____, (“Employee”) acknowledge and agree to the following terms of payment of the Police Officer Hiring Incentive:

1. The City will pay me \$5,000.00 at the end of the first pay period of the hire date.
2. The City will pay me \$5,000.00 after the successful completion of the Lockhart Police Department Field Training Program.
3. If I resign within two years of my hire date or my employment is terminated by the City of Lockhart, I acknowledge that I must re-pay this financial incentive to the City. I acknowledge that the City may deduct this incentive from my final paycheck, to include any sick leave, vacation or holiday leave accruals.
4. I understand that nothing herein is intended to alter the at-will employment status of my employment during my probationary period. I understand that failure to work the required time as specified in this agreement will constitute breach of this agreement. I understand the City will take whatever action that may be necessary to collect the amount I may owe.

EMPLOYEE

Employee

Date

WITNESS:

Printed Name

Signature

Date

RECEIVED BY:

Human Resources

Date



Lockhart

T E X A S

2022-2023 Strategic Work Plan



The Strategic Planning Process

From January through April 2022, the City of Lockhart embarked on a strategic planning process to create strategic priorities for 2022-2023. The following is the process used to reach the conclusions for the plan:

The process kicked off with a preliminary Zoom between the City Manager, Steve Lewis, Mayor Lew White, and professional facilitator Alysia A. Cook, PCED, IOM with Opportunity Strategies LLC. The three met to review key issues facing the city, understand the programs and projects currently underway, and to prepare the process and format for the planning session.

On April 8, 2022, the City of Lockhart Management Team met at the Library for Part 1 of the Strategic Work Planning Session for 2022-2023.

On April 9, 2022, the City of Lockhart City Council and City Manager met at the Library for Part 2 of the Strategic Work Planning Session for 2022-2023.



Day One – Management Team

Day One began with City Manager Steve Lewis reviewing with the Management Team the City of Lockhart's accomplishments and success stories of 2021.

Following that, the City Manager and the facilitator shared some leadership concepts and considerations with the Lockhart Management Team. This led to some group discussions about the importance of continuous learning and leadership development.

The City Manager discussed with the participants that when goals are adopted by the City Council, they provide a positive impact for the Management Team in at least 4 different ways:

- a) Direction is clearly set by City Council
- b) Once that direction is established, differences can be discussed in a more open, less polarizing manner
- c) Saves time in decision making on projects/programs
- d) City Manager's recommendations can be better aligned with ultimate objectives

Mission of Lockhart Management Team

To promote and influence the alignment of organizational resources by focusing on:

- a) Organizational planning and issues
- b) Open communication with elected officials, staff, boards, commissions, and citizens
- c) Ensuring City of Lockhart is a leader in Central Texas regarding issues with community relevance
- d) Implementing programs that derive from the City Council and community's goals

Start – Stop – Continue

The facilitator then engaged the Management Team in a group exercise called *Start – Stop – Continue* which divides participants into small groups and has them offer feedback on what the City needs to start doing, stop doing, and continue doing.

These are individual manager recommendations and not necessarily agreed to by all managers or by City Council members. The responses are as follows:

Start

- Long-term capital planning
- Increasing non-emergency communications
- Administering annual customer service surveys that are statistically valid
- Developing recreation programs
- Indoor community recreation center
- City facilities and community infrastructure improvements
- New spaces for city facilities
- Modernize Human Resources policies including technology
- A vehicle acquisition fund
- Decreasing steps in the hiring process
- Staff planning for future growth
- Modernizing our contracts, best practices, attorney, etc. including reviewing for mutually beneficial language and avoiding one-sided contracts

Stop

- Ineffective/outdated contracts
- Thinking small
- Six-month probationary period for personnel
- Reconnecting customers after 10pm
- Providing free services (such as banners and road closures) and establish a fee schedule for these special requests
- Requiring utility inspections for every change of occupant

Continue

- Longevity pay
- Forward-looking planning for quality growth
- Law enforcement outreach with community
- Contracting (sending RFPs) for solid waste collection
- Supporting tourism
- Modernizing technology, e.g. paperless, Go Green
- Enhancing community investment
- Planning our wayfinding and signage
- Growing events that enhance overnight stays in Lockhart and maximize HOT \$ collections
- Economic growth including considering developing a 4th industrial park
- Striving for improved customer service
- Community engagement including public open houses and social media



Next, the Management Team embarked on a discussion around the following topics which also included some departmental reports on the status of various projects:

- Growth Trends
- Land Development
- Economic Development
- Service Delivery
- Workforce Development
- Long Range Financial Outlook

Following those discussions, the facilitator led the Management Team through a discussion of what they each thought should be the 2022-2023 goals City Council would establish the following day. She recorded those recommendations, then the group reached consensus on what would be put forth to the Council to consider.

The final decisions for 2022-2023 were made by City Council the following day and are listed below.

Day Two – City Council

Day Two began with City Manager Steve Lewis reviewing with City Council the City of Lockhart's accomplishments and success stories of 2021.

Expectations – City Council

Following that, the facilitator asked City Council to share any expectations for the day. Responses were as follows:

- TxDOT – Wayfinding and Signage
- Summerside Subdivision turn lane and traffic light
- Urgent Care facility
- Comprehensive mental health care for first responders
- Keeping City Staff wages competitive
- Need for an Assistant City Manager
- Need for a grantwriter
- Regional animal shelter
- Next industrial park and/or property

The following is the City of Lockhart 2022-2023 Strategic Work Plan.

City of Lockhart Vision:

- To be a first-class community that has maintained its integrity and sense of community characterized by livable neighborhoods and quality schools.
- To be a City that focuses on family by ensuring quality recreational and cultural activities, services, housing, economic, and educational opportunities that promote a well-rounded productive member of the community.
- To be a City that is friendly to visitors and future residents with a spirit of fellowship and cooperation by accommodating their needs and recognizing the wealth in cultural, ethnic and age diversity.
- To be a City committed to sustainability by diligently balancing community needs with available resources and managing growth in a smart and fiscally responsible manner.
- To be a City that celebrates and embraces its long and rich history by reinvesting in neighborhoods, preserving areas and buildings of historic significance and returning the Central Business District to an economically viable and lively activity center.
- To be a City recognized for the quality of its built environment and the integration of the natural landscape throughout the community.
- To be a City that ensures a good balance between residential, commercial, industrial, and public/institutional uses supported by quality infrastructure and transportation systems.
- To be a City known for its innovative solutions to managing growth, progressiveness of City government, and responsiveness to the needs of citizens and businesses.

Source: Lockhart 2020 Comprehensive Plan

Goal #1:

**City
Facilities**

Goal #2:

**Human Resources/
Staffing**

Goal #3:

**Parks &
Recreation**

Goal #4:

Infrastructure

Goal #5:

**Modernization &
Communications**

Goal #6:

**Development &
Quality of Life**

Goal #7:

**Revenue
Sustainability**

2022-2023 Goals:

Each of the following seven goals is guided by the values of diversity and inclusion. Diversity and inclusion are a tapestry that is woven through every goal, every service, and every program.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

Goal #1: City Facilities

To begin planning for new city facilities and offices.

- 1.1 Consider which facilities improvements should be funded by certificates of obligation vs. bonds
- 1.2 Begin plans to replace/update City Hall
- 1.3 Begin plans to replace/update Police/Fire/Training facilities
- 1.4 Begin plans to replace/update Maintenance/City Barn Utilities
- 1.5 Reclaim old space at the hospital
- 1.6 Lease additional space at the EDC building
- 1.7 Conduct a Facilities Study with architects and engineers
- 1.8 Consider Airport improvements (TxDOT Aviation) in the study

Goal #2: Human Resources/Staffing

To enhance our HR services to ensure Lockhart remains a competitive employer.

- 2.1 Hire ACM (Assistant City Manager) immediately
- 2.2 Hire City Manager Support Staff (Executive Assistant or Administrative Assistant)
- 2.3 Once new ACM is hired, assign him/her with developing a Staffing Plan
- 2.4 Once new ACM is hired, assign him/her with developing a Succession Plan
- 2.5 Consider adding additional staff city-wide as needed
- 2.6 Retain law enforcement officers by ensuring compensation competitiveness
- 2.7 Implement a formal EAP (Employee Assistance Program)
- 2.8 Secure a grantwriter (explore opportunities for hiring one vs. contractor)

Goal #3: Parks & Recreation

To develop the Parks & Recreation program and services.

- 3.1 Develop adult and youth programming that utilize existing facilities
- 3.2 Conduct successful outreach to sports leagues across Texas and neighboring states
- 3.3 Consider new Parks & Rec facilities such as pickleball, volleyball, and frisbee golf
- 3.4 Plan for and implement safety improvements of existing facilities
- 3.5 Plan for and implement aesthetic improvements of existing facilities
- 3.6 City Council requests to meet with Parks & Rec Director and City Manager to discuss ideas and brainstorm next steps in the Parks Plan including:
 - Work session, then tour Parks facilities with Parks & Rec Director
 - Discuss short-term vs. long-term Parks & Rec needs
 - Develop plan to survey citizens including bond exploration

Goal #4: Infrastructure

To enhance physical infrastructure and branded wayfinding throughout Lockhart.

- 4.1 Conduct public open houses to determine public wishes for Downtown
- 4.2 Council to approve a final Downtown Conceptual Design and authorize staff to implement
- 4.3 Consider an additional commercial district with retail and mixed-use offerings
- 4.4 Issue the RFP for a Comprehensive Plan update (hire firm by January 2023, then CIP (capital improvement plan) to follow
- 4.5 Explore downtown WiFi options including geofencing

Goal #5: Modernization & Communications

To modernize our in-house and online technology, systems, and communications to serve residents more efficiently and tell the Lockhart story.

- 5.1 PIO (Public Information Officer) to secure proposals for a new website design including:
 - Online forms and application portals (permitting, employment, variance requests, etc.)
 - Must be mobile responsive platform
 - Ensure ease of use and innovative utility of site
 - Include a portal to the Lockhart Economic Development Corporation website
- 5.2 Hire a consultant to 1) build a survey to ask the public what information they seek to find on the City of Lockhart website and 2) compare Lockhart website to other communities with high utilization of an innovative website
- 5.3 Streamline application processes of permits, developer proposals, engineering, employment, etc. to be placed on website (see 5.1)
- 5.4 Verify internet access at all City facilities



Goal #6: Development & Quality of Life

To continually improve the quality of life and employment opportunities of the people of Lockhart.

- 6.1 Consider proposed sidewalk ordinance
- 6.2 Facilitate/incentivize more housing options including:
 - Rental housing options
 - Workforce housing options
 - Higher-income housing
 - Infill/revitalized housing within centers of commerce (existing or planned)
 - Senior/retiree housing
- 6.3 Continue to promote family-friendly events in Downtown
- 6.4 Encourage higher development standards (within state legislature constraints) to research modernization techniques and make recommendations to City Manager for consideration
- 6.5 Continue to implement Animal Control Audit recommendations
- 6.6 Continue to provide concerts on the square

Goal #7: Revenue Sustainability

To ensure the long-term financial health and sustainability of the City of Lockhart.

- 7.1 Explore and increase film production permitting fees
- 7.2 Create and implement fees for banners, road closures, event special requests
- 7.3 Use grantwriter (see 2.8) to find and write grants that benefit the City of Lockhart and its residents
- 7.4 Conduct discussions between City Council and Staff regarding which items can/should be funded by certificates of obligation vs. bonds
- 7.5 Update/increase construction permit fees and impact fees
- 7.6 Explore a bond vote for the items proposed by Parks & Rec and Council from Goal #3
- 7.7 Explore the concept of a Community Foundation with community benefactor options including other communities who have successfully created and implemented a Community Foundation

City of Lockhart Leadership

The 2022 City Council and Management Team participating:

City Council:

Lew White, Mayor
Angie Gonzales-Sanchez, Mayor Pro-Tem
Brad Westmoreland, Councilmember At-Large
Juan Mendoza, Councilmember District 1
David Bryant, Councilmember District 2
Kara McGregor, Councilmember District 3
Jeffrey Michelson, Councilmember District 4

Management Team:

Steve Lewis, City Manager
Julie Bowermon, Director of Human Resources
Connie Constancio, City Secretary
Travis Hughes, Director of Parks & Recreation
Randy Jenkins, Fire Chief
Mike Kamerlander, Economic Development Director
Sean Kelley, Public Works Director
Pam Larison, Director of Finance
Bobby Leos, Electric Superintendent
Victoria Maranan, Public Information Officer
Bertha Martinez, Director of Library Services
Ernest Pedraza, Chief of Police





City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- ☒ Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- ☒ Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- ☒ Explore asking the county for grant writer assistance
- ☒ Establish fee schedule for fire plan reviews and inspections
- ☒ Considering increasing existing fees for applications and development fees
- ☒ Develop an Airport Business Plan
- ☒ Research options for additional records storage
- ☒ Transition staff department reports from monthly to quarterly
- ☒ Pursue agenda management process and software
- ☐ Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes

Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:

- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts

Progress Reporting

The following icons are used to document progress of the following goals and strategies:

	= Completed
	= On Target or In Progress
	= Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	

4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor	 IEDC business park development study completed. Future consideration by LEDC.	
5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready	 Mostly done. Site development will facilitate the remainder.	
6. Pursue prospects and developers and create a BRE (business retention and expansion) program	 Hiring a second Economic Development practitioner.	
7. Start investing in more property for growth	 IEDC study.	
8. Explore next industrial park	 IEDC study.	
9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs	 HOT Advisory Board created. Board training and funding processes under review.	
10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020	 LEDC Board hired Garner Economics January 2020	
11. Robust LEDC website	 Underway with EDsuite contract.	
12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- ☒ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- ☐ Did we adopt a new TIF policy?

of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____

\$ amount invested in parks in 2020? \$ _____

\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

of City-owned buildings we renovated or retrofitted? _____

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

☐ Did we court hospital providers?

☐ Did we sell the church property?

☐ Did we create a Youth Advisory Board?

☐ Did we implement downtown drainage improvements?

☐ Did we fully investigate issuing a street bond?

☐ Did we fully enforce trash clean up around town?

☐ Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

☐ # of new positions in 2020 and 2021? _____☐ Did we perform a staffing efficiency/compensation study?☐ Did we right-size our salaries based on that study by the end of 2020?☐ Did we develop new consistent policies and procedures regarding professional development of staff?☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?☐ Did we begin grooming current staff for future leadership roles?☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we upgrade our City server system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief's Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____ %

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____ %

☐ Did we develop a long-term public safety facilities plan?☐ Did we develop a public safety equipment replacement schedule?☐ Did we implement that new replacement schedule?☐ Did we research and record best practices across the country regarding public safety policy?☐ Did we make any modifications to our public safety policies based on that research?☐ Did we explore and evaluate Accreditation opportunities?☐ Did we implement new turn lane and traffic light improvements in 2020-2021?☐ Did we begin the TXDOT safety projects?☐ Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- ☐ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we reassess downtown development and tourism initiatives and who leads each?
- ☐ Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

☐ Which facilities did we improve the image of?

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

☐ How many City-owned buildings did we renovate or retrofit?

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- ☐ Did we perform a staffing efficiency/compensation study?
- ☐ Did we right-size our salaries based on that study by the end of 2020?
- ☐ Did we develop new consistent policies and procedures regarding professional development of staff?
- ☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?
- ☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?
- ☐ Did we begin grooming current staff for future leadership roles?
- ☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- ☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- ☐ Did we conduct a Technology Assessment?
- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- ☐ Did we upgrade our City operating system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

☐ Did we develop a long-term public safety facilities plan?

☐ Did we develop a public safety equipment replacement schedule?

☐ Did we implement that new replacement schedule?

☐ Did we research and record best practices across the country regarding public safety policy?

☐ Did we make any modifications to our public safety policies based on that research?

☐ Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	City Facilities: Maintenance and repairs
MENDOZA	4	City Facilities: Maintenance and repairs

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CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with USD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot of additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE		
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	General Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additonal money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would conscentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Westmoreland	Create a policy for the residency of future admininstrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 mintues of City Limis
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilites	Not sure what this includes; can asses all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recurit more businesses especailly retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonalbe cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart																					
Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																					
Electric Fund																					
2013 SIB Loan	30.81%		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																					-
Total Electric Fund P & I		-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																					
2006A Tax & Rev CO's	7.00%		20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%		486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%		49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%		82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I		-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																					
2015 Tax & Revenue	4.30%		42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
																					-
2016 GO Refunding	3.35%		7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
2013 SIB Loan	33.39%		77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
																					-
Total Sewer Fund P & I			126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total			1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015	2016	2017
						FebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJan		
\$14,124,890.00		TOTAL PROJECT COST						
\$2,068,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project						
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project						
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT						
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16			

City of Lockhart
2015 BOND PROGRAM

Cost	Notes Task Name	Duration	Start	Finish	2015	2016	2017
					FebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJan		
\$1,355,516.00	6 SH130 WATER MAIN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001	365 days	Thu 6/30/16	Thu 6/29/17			
	Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16			
	Survey	30 days	Tue 2/2/16	Wed 3/2/16			
	Acquisition	150 days	Thu 3/3/16	Sat 7/30/16			
	Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16			
	Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16			
	Construction	300 days	Fri 9/2/16	Wed 6/28/17			
\$470,400.00	7 SH130 PUMP STATION PROJECT						
	Survey	7 days	Mon 4/25/16	Sun 5/1/16			
	Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16			
	Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16			
	Construction	270 days	Sun 10/2/16	Wed 6/28/17			
\$859,186.00	8 SH130/TOWN BRANCH SEWER PROJECT						
	Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16			
	Survey	30 days	Sat 6/4/16	Sun 7/3/16			
	Acquisition	120 days	Mon 7/4/16	Mon 10/31/16			
	Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16			
	Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16			
	Construction	240 days	Mon 12/5/16	Tue 8/1/17			
\$1,891,126.00	9 WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main						
	Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16			
	Survey	30 days	Sat 12/3/16	Sun 1/1/17			
	Acquisition	120 days	Mon 1/2/17	Mon 5/1/17			
	Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17			
	Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17			
	Construction	180 days	Mon 6/5/17	Fri 12/1/17			