

**LOCKHART CITY COUNCIL
SPECIAL MEETING
BUDGET WORKSHOP**

JUNE 14, 2022

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd FLOOR,
LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Brad Westmoreland

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Jeffry Michelson

Council absent:

Councilmember Kara McGregor

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Julie Bowermon, Civil Service/HR Director
Pam Larison, Finance Director
Travis Hughes, Parks Director
Ernest Pedraza, Police Chief
Randy Jenkins, Fire Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Dan Gibson, City Planner
Sean Kelly, Public Works Director
Bertha Martinez, Library director
Jesse Bell, Police Captain

Citizens/Visitors Addressing the Council: Carla Merritt of Cenikor and Meredith Jakovich of Caldwell County Christian Ministries.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

**ITEM 2-B. PRESENTATION BY NON-PROFIT ORGANIZATIONS REQUESTING FUNDING
OF AN ANNUAL CONTRIBUTION FROM THE CITY OF LOCKHART FOR FISCAL YEAR
2022-2023.**

Mayor White requested the following non-profit organizations to make a presentation:

Carla Merritt of Cenikor provided information about how Cenikor assists the youth with drug prevention and recovery programs. Ms. Merritt stated that Cenikor is requesting a contribution in the amount of \$2,000.

Meredith Jakovich of Caldwell County Christian Ministries (CCCM) provided information about how they provide food to needy families in the community. She stated that CCCM is requesting a contribution in the amount of \$10,000.

There was discussion regarding the funds available to distribute to the non-profit organizations.

ITEM 2-A. PRESENTATION AND DISCUSSION OF THE CITY MANAGER'S PROPOSED FISCAL YEAR 2022-2023 BUDGET.

Ms. Larison provided information and there was discussion regarding the following Fiscal Year 2022-2023 budget topics:

- General Fund summary.
- Significant increases or decreases in revenues for 2022-2023.
 - **TAXES**
 - Property taxes – decrease of \$106,265 from prior year revenues due to the 0.0049 transfer to the I&S rate for 2023 for the 2022 Tax Note payments.
 - Sales taxes – increase of \$242,050, which is a 12% increase to the current fiscal year's revenues.
 - Franchise taxes – increase of \$40,000, which is also a 12% to current revenues.
 - Mixed Beverage tax – significant increase of 50% - \$8,000.
- Revenues for 2022-2023.
 - **LICENSES & PERMITS**
 - Engineering Plan Reviews – increase of \$40,000
 - Zoning Permits – increase of \$12,000
 - Food & Beverage Permits – increase of \$7,500
 - No significant increases in the following permits:
Building, plumbing, electrical.
 - **INTERGOVERNMENTAL REVENUES**
 - Intergovernmental revenues includes revenues received from Lockhart ISD, Caldwell County, and State and Local grants.
 - No changes to revenues.
 - **FINES & FEES**
 - Minimal increases in revenues (\$25,500).
 - **INTEREST**
 - Possibility of doubling or tripling in FY 2023 but budgeted conservatively (no change).
 - **MISCELLANEOUS REVENUES**
 - Includes sale of assets, land, donations, and miscellaneous revenues.
 - No significant changes, slightly lower projections - decreased \$6,200.
 - **TRANSFERS**
 - Utility to General Fund transfers are below 25% threshold per Financial Management Policy (\$3,663,731).
 - Major transfers for capital projects and assets are from American Rescue Plan Act (ARPA) and the 2022 Tax Note (\$3,200,000).
- Wages, compensation and health insurance.
- General Fund capital.

BUDGETED CAPITAL ITEMS FOR FISCAL YEAR 2022-23		
COMMUNITY FACILITIES		FUNDING SOURCES
100-5211-911-00 CONSTRUCTION/PROJECT IMPROVEMENT		
(asbestos assessment @ old hospital building)	\$50,000.00	FY 22-23 BUDGET (GF)
POLICE DEPARTMENT		
100-5317-906-00 MOTOR VEHICLES		
(2 new vehicles)	\$85,000.00	FY 22-23 BUDGET (GF)
FIRE DEPARTMENT		
100-5318-903-00 MOTOR VEHICLES		
(ladder truck)	\$1,200,000.00	SERIES 2022 TAX NOTE
PARKS & RECREATION		
100-5422-912-00 MACHINERY & EQUIPMENT		
(Scag Mower)	\$15,500.00	FY 22-23 BUDGET
100-5422-999-00 OTHER CAPITAL OUTLAY		
(City Park paving)	\$87,000.00	ARPA
(Splash pad at Maple St. Park)	\$250,000.00	ARPA
(Modular restroom at Maple St. Park)	\$100,000.00	ARPA
STREETS & ROW		
100-5633-903-00 ARCHITECTURAL & ENGINEERING DESIGN		
(City Line Rd. & Clearfork St.)	\$750,000.00	SERIES 2022 TAX NOTE
100-5633-912-00 MACHINERY & EQUIPMENT		
(Backhoe & Trailer)	\$122,581.00	ARPA
100-5633-911-00 CONSTRUCTION/PROJECT IMPROV.		
(Olive St., N. Medina, S. Medina, Center St., Hickory St., and Bois D'Arc)	\$605,038.00	FY 22-23 BUDGET (GF)
100-5633-935-00 SIDEWALKS	\$350,000.00	SERIES 2022 TAX NOTE
GENERAL FUND TOTAL		\$3,615,119.00

- Increase in fuel expenses.
- General Fund proposed increases:
 - Mayor/Council
 - Increase \$20,000 - November election expenses
 - Tax Appraisal Dist.
 - Increase in CCAD budget - \$33,930 (wage increases)
 - City Manager
 - Increase in salaries for Assistant City Manager with benefits - \$152,500
 - Increase in salaries for Administrative Assistant to City Manager's Department with benefits - \$39,000
 - New Office lease - \$100,000
 - Animal Control
 - New annual contract veterinary services - \$10,000
 - Increase in education/training - \$2,000
 - Municipal Court
 - New security cameras - \$6,000
 - Police Department
 - Increase in computer software - \$52,300
 - Increase in uniforms & apparel - \$19,000
 - Increase in motor vehicle maintenance - \$7,000
 - Increase in certifications - \$5,000
 - Fire Department
 - Increase in Contracts/Services - \$7,775
 - New industrial dryer - \$5,500.

- Library
 - Tech Room internet fees (moved from community facilities budget) - \$13,700
- Parks
 - New soccer field materials - \$5,000
 - Moved from Council budget - Movies in the Park & July 4th Fireworks - \$18,600
- Planning & Development
 - Increase in architectural & engineering (building and developmental reviews) - \$50,000
 - New Comprehensive Plan - \$100,000 (FY 24-25 - \$100,000)
- Building Inspections
 - Increase in inspections - contracting services - \$100,000
- Cemetery
 - Increase in mowing contract - \$18,500
- Street Department
 - Increase in maintenance & repairs to streets and drainage - \$40,000

ITEM 2-C. CONTINUE DISCUSSION REGARDING AMENDMENT TO SECTION 50-3 OF CHAPTER 50 OF THE LOCKHART CODE OF ORDINANCES TO ESTABLISH MAINTENANCE RESPONSIBILITIES FOR PUBLIC SIDEWALKS AND COST SHARING PROGRAMS FOR SIDEWALK RECONSTRUCTION OR REPAIRS.

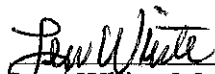
Mayor White announced that discussion regarding the sidewalk ordinance would be held during the June 15, 2022 budget workshop/special meeting.

ITEM 3. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:30 p.m.

PASSED and APPROVED this the 5th day of July, 2022.

CITY OF LOCKHART


Lew White, Mayor

ATTEST:



Connie Constancio, TRMC
City Secretary

