

PUBLIC NOTICE
AGENDA
LOCKHART CITY COUNCIL

March 1, 2022

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS
217 SOUTH MAIN STREET, 3RD FLOOR
LOCKHART, TEXAS

6:30 P.M. DISCUSSION ONLY

- A. EXECUTIVE SESSION IN ACCORDANCE WITH THE PROVISIONS OF THE GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, 551.071, CONSULTATION WITH THE CITY ATTORNEY REGARDING MATTERS SUBJECT TO ATTORNEY/CLIENT PRIVILEGE, AND 551.074, REGARDING THE DUTIES OF COUNCIL MEMBERS.**

7:30 P.M. REGULAR MEETING

1. CALL TO ORDER

Mayor Lew White

2. INVOCATION, PLEDGE OF ALLEGIANCE

Invocation. Pledge of Allegiance to the United States and Texas flags.

3. PUBLIC COMMENT

The purpose of this item is to allow the public an opportunity to address the City Council on issues that are or are not on the agenda. No discussion can be carried out on the citizen/visitor comment about items not on the agenda. Comments are limited to three minutes per speaker.

4. DISCUSSION AND/OR ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

5. PUBLIC HEARING/COUNCIL ACTION

- A. Hold public hearing and discussion and/or action to consider Resolution 2022-14 of No Objection for Attainable Senior Housing for Cornerstone Housing Group, LLC for apartments north of San Antonio Street, between Stanton Apartments and Highway 130.**

4-6

6. DISCUSSION/ACTION ITEMS

- A. Discussion and/or action to consider contract for Election Services with the Caldwell County Elections Administrator to conduct the City of Lockhart's General Election on November 8, 2022. 7-13
- B. Discussion and/or action to consider the 2021 Racial Profiling Report of the Lockhart Police Department. 14-37
- C. Discussion and/or action to conduct an annual review of the City of Lockhart Emergency Warning System policies which includes the Outdoor Warning Sirens (OWS) and the Regional Notification System (RNS) in partnership with the Capital Area Council of Governments (CAPCOG). 38-50
- D. Discussion and/or action to consider Hotel Occupancy Tax (HOT) allocations as recommended by the HOT Advisory Board for the 2022 funding year. 51-54
- E. Discussion and/or action to consider Ordinance 2022-12 establishing a Short Term Rental (STR) registration process; issuing an annual permit and annual registration fee; and restrictions and safety requirements for owner/operators. 55-62
- F. Discussion concerning Texas Senate Bill 3 - Load Shedding notification to municipally owned utility customers. 63-67
- G. Discussion and/or action to consider Resolution 2022-11 in support of the Capital Area Council of Governments' application for enhanced fine particulate matter monitoring in Central Texas. 68-69
- H. Discussion and/or action to consider Resolution 2022-13 supporting a development for affordable rental housing that will be located north of San Antonio Street between Stanton Apartments and Highway 130 in Lockhart, Caldwell County, Texas for submittal of an application to the Texas Department of Housing and Community Affairs for 2022 Housing Tax Credits for Cornerstone Housing Group, LLC. 70-72
- I. Consider the nomination of Benny Hilburn to the Airport Advisory Board by Mayor Lew White for a term to expire in November 2023. 73-77
- J. Discussion regarding matters related to COVID-19. 78-97
- K. Discussion and/or action to consider City Council minutes of the February 8, 2022 and February 15, 2022 meetings. 98-106

7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION

- Downtown Revitalization Project's Second Open House, March 3
- Redistricting Public Hearing, March 15
- Household Hazardous Waste Collection Event will be held Saturday, March 26, 2022 (rain or shine) for Lockhart residents.
- KidFish at City Park on March 12 at 9:00 a.m.
- Library Updates.
- Civil Service Examinations for Public Safety positions.

8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST

9. ADJOURNMENT

City Council shall have the right at anytime to seek legal advice in Executive Session from its Attorney on any agenda item, whether posted for Executive Session or not.

Posted on the bulletin board in the Municipal Building, 308 West San Antonio Street, Lockhart, Texas, on the 25th day of February, 2022 at 1:35 p.m.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Hold public hearing and discussion and/or action to consider Resolution 2022-14 of No Objection for Attainable Senior Housing for Cornerstone Housing Group, LLC for apartments north of San Antonio Street, between Stanton Apartments and Highway 130.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - Dan Gibson

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: Brad Schwab of Cornerstone Housing Group, LLC requests a Resolution of No Objection for their submission of an application to the Texas Department of Housing and Community Affairs (TDHCA).

A public hearing is being held about the Resolution of No Objection to abide by TDHCA's requirements of the Governing Body holding a public hearing regarding the development.

Mr. Schwab indicates that Cornerstone Housing Group, LLC, proposes to develop 160 units of attainable senior housing on 7.5 acres located north of San Antonio St between Stanton Apartments and Hwy 130.

All 160 units will be in a single, elevator-served building. Indoor amenities include a community room with a serving kitchen, a game and craft room, a theater, library, and a fitness center. Outdoor amenities include an inground pool, an outdoor kitchen, and two dog parks. An interior courtyard will be landscaped and include a shade structure.

The development will be funded using 4% bond tax credits provided by TDHCA. Cornerstone Housing's funding application to TDHCA must include a "Resolution of No Objection" approved by City Council.

Mr. Schwab indicated that he would be present at the meeting to answer questions.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Resolution of No Objection

RESOLUTION 2022-14

WHEREAS, Cornerstone Housing Group, LLC has proposed a development for affordable rental housing of 160 units that will be located at the 2200 block of West San Antonio Street in the City of Lockhart; and

WHEREAS, Cornerstone Housing Group, LLC has communicated that it intends to submit an application to the Texas Department of Housing and Community Affairs for **2022** Housing Tax Credits for Legacy Senior Residences.

IT IS HEREBY RESOLVED, that in accordance with the requirements of Tex. Gov't Code §2306.67071 and 10 TAC §11.204(4), it is hereby found that:

1. Notice has been provided to the Governing Body in accordance with Tex. Gov't Code, §2306.67071(a); and
2. The Governing Body has had sufficient opportunity to obtain a response from the Applicant regarding any questions or concerns about the proposed Development; and
3. The Governing Body has held a hearing at which public comment may be made on the proposed Development in accordance with Tex. Gov't Code, §2306.67071(b); and
4. After due consideration of the information provided by the Applicant and public comment, the Governing Body does not object to the proposed Application.

FURTHER RESOLVED that for and on behalf of the Governing Body, Lew White, Mayor is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

PASSED, APPROVED, and ADOPTED this 1st day of March, 2022 at a regular meeting of the City Council of the City of Lockhart.

CITY OF LOCKHART

Lew White, Mayor

APPROVED AS TO FORM:

ATTEST:

Connie Constancio, TRMC
City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider contract for Election Services with the Caldwell County Elections Administrator to conduct the City of Lockhart's General Election on November 8, 2022.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Connie Constancio

ACTION REQUESTED: Agreement

BACKGROUND/SUMMARY/DISCUSSION: The Caldwell County Elections Administrator (County EA) is conducting Elections on November 8, 2022. The City of Lockhart will hold a General election for the positions of Councilmember District 1, Councilmember District 2 and Two Councilmembers at-Large. Since 2010, in the interest of a public purpose, the City of Lockhart has contracted with the County EA to conduct City Elections to enable all propositions and public official positions to be on one ballot for voters within Caldwell County.

The City of Lockhart shall pay an administrative fee of 10% of the total cost of the election and any runoff election or \$500, whichever is greater. In the event the services are provided for a joint election, the cost shall be equally prorated between the participating entities. A runoff Election shall be treated as a separate election.

The City of Lockhart will order the November 8, 2022 General Election in June 2022. The candidate filing period is July 23, 2022 through August 22, 2022. City staff will have candidate packets available for distribution to potential candidates in late May 2022.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$20,000

Account Number: 100-5101-703

Funds Available: \$20,000

Account Name: Elections

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

City of Lockhart, Texas

Council Agenda Item

Cover Sheet

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Final ELECTION CONTRACTLOCKHART

STATE OF TEXAS §
 §
COUNTY OF CALDWELL §

CONTRACT FOR ELECTION SERVICES

KNOW ALL PERSONS BY THESE PRESENTS:

This Contract, by and between The City of Lockhart (the “City”), a political subdivision of the State of Texas located in Caldwell County, Texas, and Caldwell County, a political subdivision of the State of Texas (the “County”), through its Elections Administrator, Kimber Daniel (the “Administrator”). The City of Lockhart and the Administrator are sometimes hereinafter collectively referred to as the “Parties”.

WITNESSETH:

WHEREAS, the Administrator and the City, both of which are situated in Caldwell County, Texas, are authorized to execute this Contract pursuant to the provisions of the Texas Election Code, Chapter 31, Subchapter D, for the conduct and supervision of the City of Lockhart City Council General Election to be held on November 8, 2022 (the “Election”); and

WHEREAS, The Administrator and the City have determined that it is in the public interest of the inhabitants of the City that the following contract be made and entered into for the purpose of having the Administrator furnish the City certain services and equipment needed for the Election.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, the Parties hereby contract, covenant and agree as follows:

Article 1. Administrator’s Duties and Services. The Administrator agrees to undertake certain responsibilities and perform the following services for the City in connection with the City Council Election to be held on November 8, 2022:

1. Recruit and appoint qualified persons to serve as presiding election judges and alternate judges and train the judges and clerks; and arrange for the use of polling places.
2. Procure and distribute election supplies, including preparation, printing and distribution of ballots.

3. Compile lists of eligible registered voters to be used in conducting the Election, including lists for early voting and for each precinct established for the Election.
4. Procure, prepare and distribute election equipment, transport equipment to and from the polling places, and issue election supplies to the precinct judges.
5. Supervise the conduct of early voting by personal appearance and by mail, and supply personnel to serve as deputy early voting clerks.
6. Assist in providing general overall supervision of the Election and provide advisory services in connection with the decisions to be made and actions to be taken by officers of the City.
7. Other incidental related services as may be necessary to effectuate the Election.

NOTHING IN THIS AGREEMENT IS INTENDED TO LIMIT THE DISCRETION OF THE ADMINISTRATOR IN THE EXECUTION OF HER DUTIES. IT IS FOR THE ADMINISTRATOR, IN THE EXERCISE OF REASONABLE DISCRETION, TO DETERMINE HOW THE EFFORTS OF HER OFFICE SHOULD BE ALLOCATED THROUGHOUT THE COUNTY.

Article 2. City Duties and Services. The City agrees to perform the following duties:

1. Prepare and adopt all orders and resolutions necessary to conduct the Election.
2. Prepare and publish all required Election notices.
3. Deliver to the Administrator as soon as possible, but not later than legally required before the Election, the ballot language including the list of candidates, or any measures that are to be printed on the ballot with the exact form, wording and spelling that is to be used.
4. Provide the services necessary to translate any Election documents into Spanish.
5. Pay any additional costs incurred by the Administrator if a recount for said Election is required, or the election is contested in any manner.
6. Provide technical assistance requested by the Administrator.

Article 3. Administration. The Administrator will be responsible for administering this agreement and providing supervisory control and command over all the agents, officers, and other personnel performing services pursuant to this Agreement. The contact person and representative for the Elections Office is the Administrator, or her designee, and the contact person and representative for the City is Connie Constancio, City Secretary.

Article 4. Cost of Services. The City of Lockhart shall reimburse the County for all expenses incurred for any Election, or any runoff Election that may be required and which is conducted by the Administrator and, in addition, the City of Lockhart shall pay an administrative fee of 10% of the total cost of the Election and any runoff Election or \$500, whichever is greater. In the event the services are provided for a joint election, the cost shall be equally prorated between the participating entities. A runoff Election shall be treated as a separate election. Within 20 days of the completion of the Election, the Administrator shall submit a statement to the City of Lockhart listing all of the expenses and the administrative fee. The City of Lockhart shall pay the total amount within 45 days of the Election or any runoff Election. The City shall remit payment directly to the County for costs incurred.

The County shall remit payment directly to the Vendor, any costs associated with ballots, programming, coding and any other expenses incurred. The County shall remit payment directly to the Election judges, alternate judges and clerks including their delivery fees.

Article 5. Liability. The City shall be responsible for any actual expenses for repairs for any damage that occurs to the DS200 or ExpressVote systems and related voting equipment to the extent that any such repairs are not covered under the vendor's warranty. The City shall not be liable for any damage to the Election equipment or related voting equipment that is caused by a third party outside of the control of the City.

Article 6. General Conditions.

1. Nothing contained in this contract shall authorize or permit a challenge in the officer with whom or the place at which any document or record relating to the Election is to be filed, or place at which any function of the canvass of the Election returns is to be performed, or the officer to serve as custodian of voted ballots or other Election Records.
2. The Administrator may assign deputies to perform any of the contracted services.
3. The Administrator may contract with third persons for the Election services and supplies; and the Administrator will pay the claims for those election expenses, and shall remain responsible for the supervision and conduct of such third parties.

4. This contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Caldwell County, Texas.
5. In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereof.
7. The parties acknowledge that the Contracting Officer may contract with other entities holding elections at the same time as the City on November 8, 2022.

Article 7. Miscellaneous. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defenses available at law or in equity to the County, the City or the Administrator, or to create any legal rights or claim on behalf of any third party. Neither the County, the City, nor the Administrator waives any defenses whatsoever, including, but not limited to, governmental immunity.

Article 8. Notice. Any notice provided for under this Agreement shall be forwarded to the following addresses:

Caldwell County Elections Administrator	The City of Lockhart
1403-C Blackjack St	308 West San Antonio Street
Lockhart, TX 78644	PO Box 239
	Lockhart, TX 78644

Signed and Agreed Upon this the ____ Day of _____, 2022.

Caldwell County Elections Administrator

Kimber Daniel, PhD

The City of Lockhart

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC, City Secretary

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider the 2021 Racial Profiling Report of the Lockhart Police Department.

ORIGINATING DEPARTMENT AND CONTACT: Police - Ernest Pedraza

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: State law requires collection of information relating to motor vehicle stops in which a ticket, citation, or warning is issued and to arrests made because of those stops. In addition, State law requires the following:

1. A comparative analysis of the information compiled;
2. Evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities;
3. Examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate, including any searches resulting from stops within the applicable jurisdiction;
4. Evaluate and compare the number of searches resulting from motor vehicle stops within the applicable jurisdiction and whether contraband or other evidence was discovered during those searches and whether the individual detained consented to the search;
5. Information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling;
6. Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
7. Whether the peace officer used physical force that resulted in bodily injury, as that term is defined by Section 1.07, Penal Code, during the stop;
8. Location of the stops; and
9. The reason for the stops.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Accept the 2021 Racial Profiling Report as submitted to the Texas Commission on Law Enforcement (TECOLE).

LIST OF SUPPORTING DOCUMENTS: Racial Profiling Comprehensive Report, TECOLE Comparative Analysis 2021, TECOLE Racial Profiling Full Report 2021

Lockhart Police Department

Annual Racial Profiling Comprehensive Report: 2021



Introduction

This report contains the 2021 motor vehicle traffic stops data compiled by the Lockhart Police Department. The department maintains a strong stance against racial profiling; the policy and practice are to provide law enforcement services and to enforce the law equally and fairly without discrimination toward any individuals or group. In 2021 Lockhart Police department had a complaint process where any allegations of racial profiling can be brought forward for investigation.

This report contains the following:

- Motor Vehicle stops by year and by race/ethnicity
- Whether race or ethnicity was known prior to stop
- Was search conducted
- Result of searches by year, by race/ethnicity and by type of searches
- Search results (hit rate) -by year and by race/ethnicity

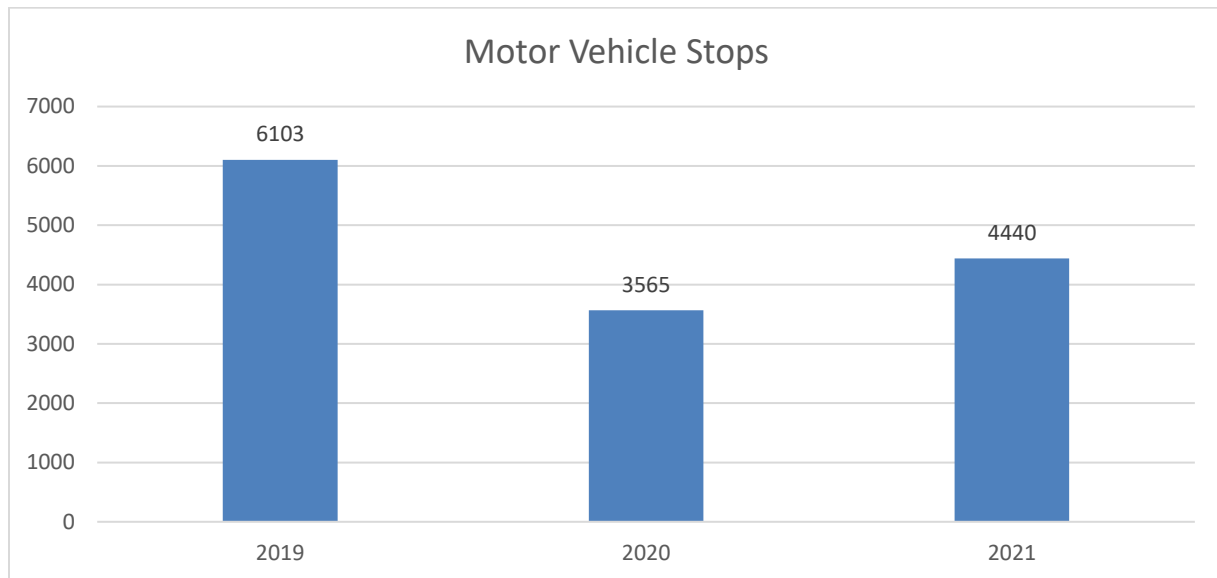
Changes in this year's reporting:

There were no changes in 2021 to Racial Profiling policy or report methodology. The racial profiling law's definition for "race or ethnicity" condensed to include only: Alaska Native or American Indian; Asian or Pacific Islander; Black; White; and Hispanic or Latino. T.C.O.L.E. does not establish guidelines on how to report races outside its definition. Therefore, LPD has chosen to exclude these stops from the report to T.C.O.L.E. to preserve the actual counts of the reportable races.

This full report will continue to provide a more comprehensive representation of LPD stop and search data and include a comparative analysis of all traffic stops.

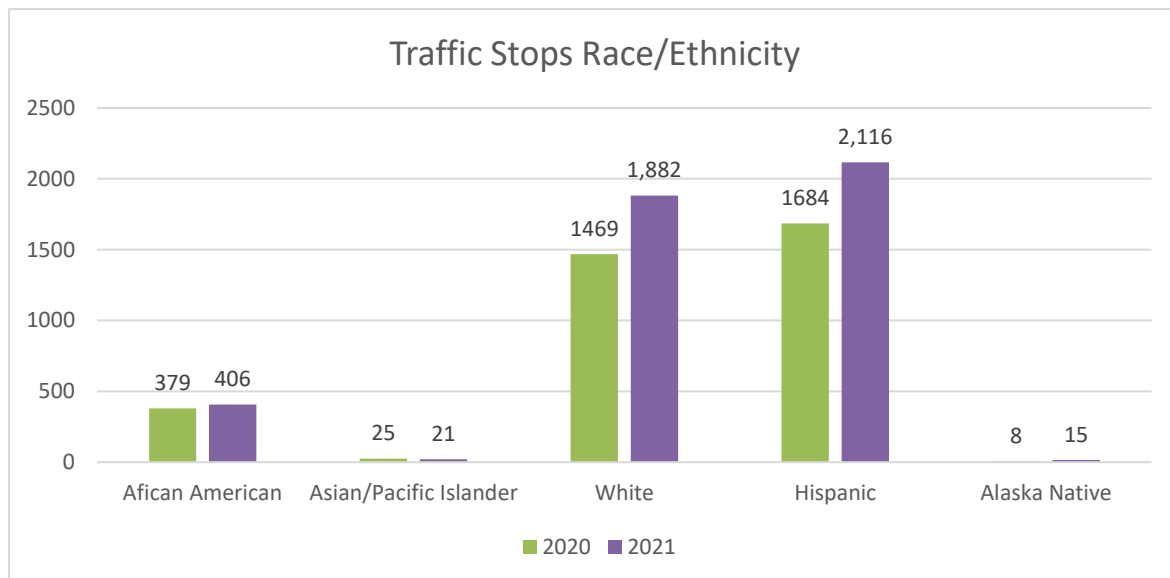
Motor vehicle stops.

As shown in the following chart, motor vehicle stops increase 20% from 2020 to 2021.



Traffic Stops Race/Ethnicity

Stops by race/ethnicity in 2021 are like those stops reported in 2020. Hispanic Drivers were stopped 48% of the time. African American were stopped 9% of the time and White drivers were stopped 42% of the time.

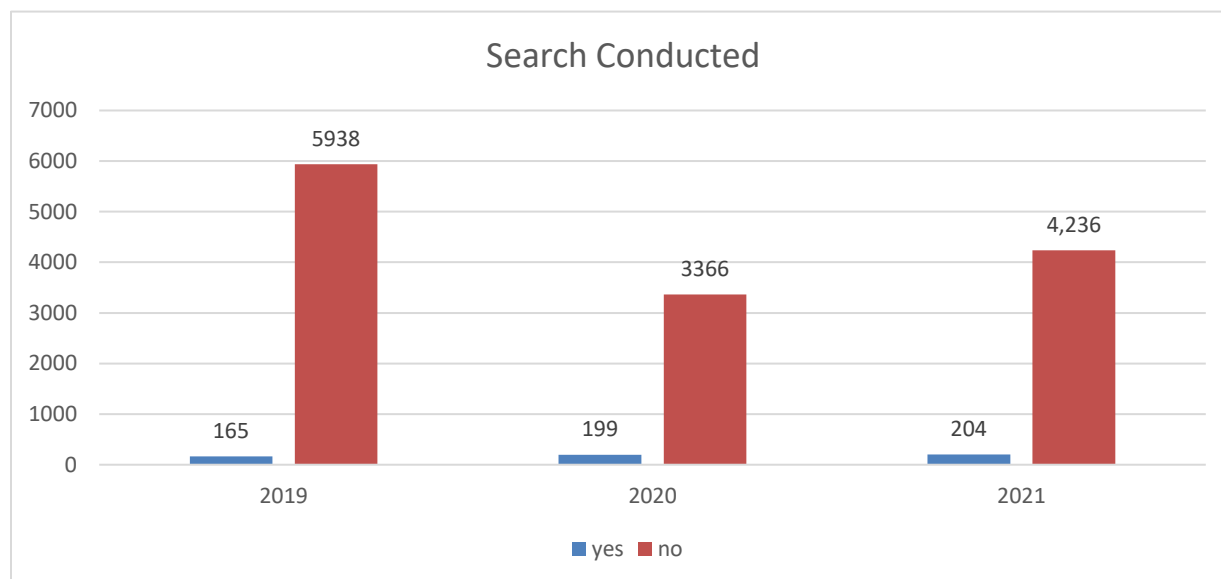


Was race or ethnicity known prior to stop?

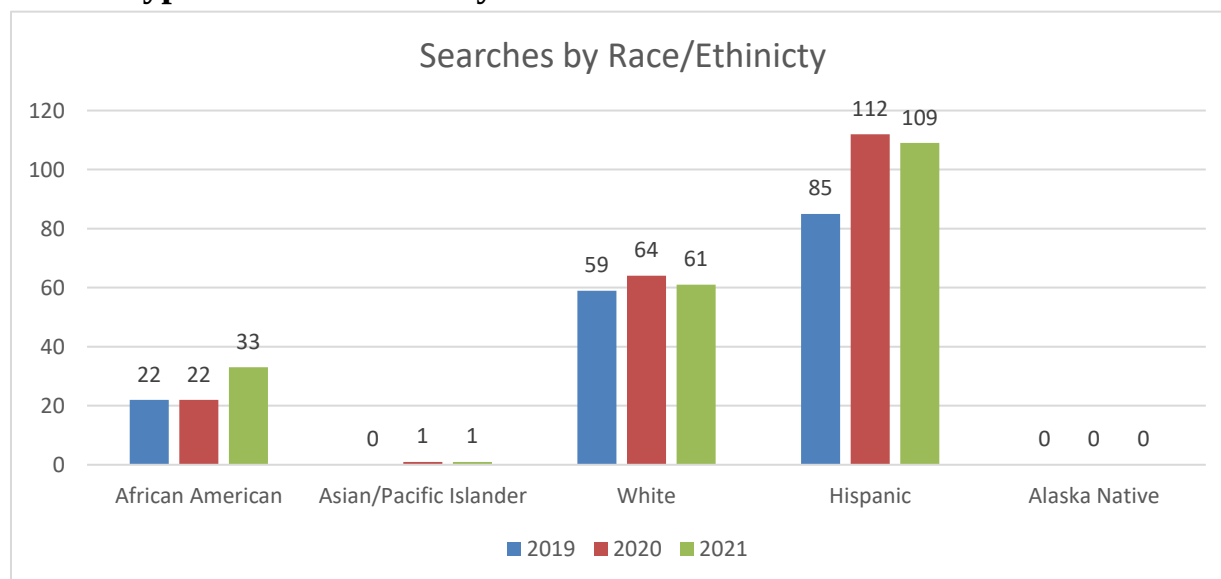
- ☐ Yes – 38 = .85%
- ☐ No - 4402 = 99.14%

Searches resulting from motor vehicle stops:

The number of searches resulting from motor vehicle stops increased from 199 in 2020 to 204 in 2021. The search rate (searches as a percent of stops) was 4.5% during 2021, down slightly from 5.5% during 2020.

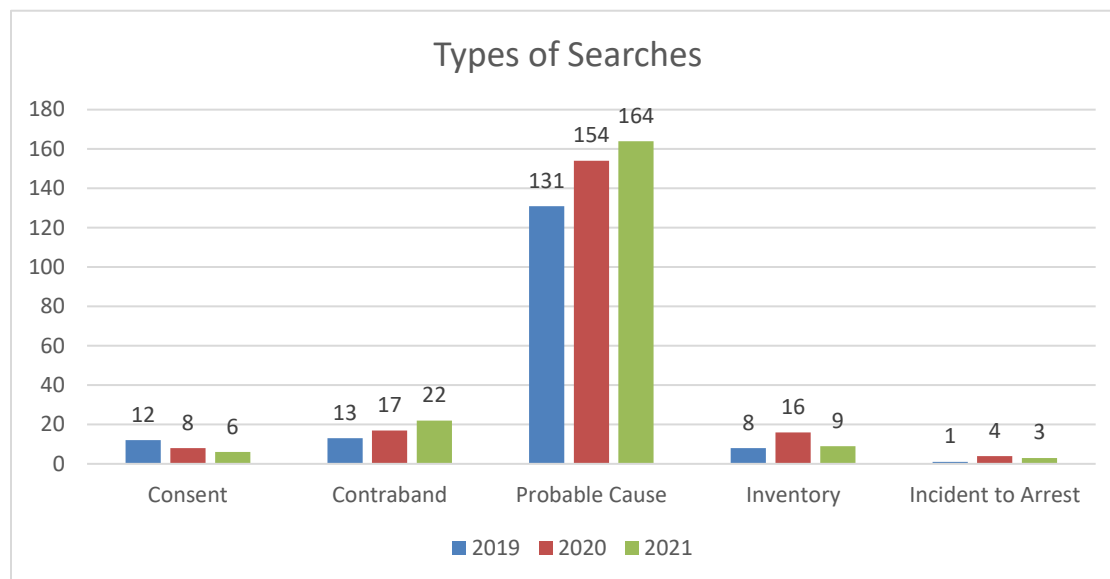


Search type and race/ethnicity.



53% of those searches were Hispanic drivers (109), 30% of those searches were White drivers (61) and 16% of those searches were African American drivers (33).

The chart below shows the types of searches.

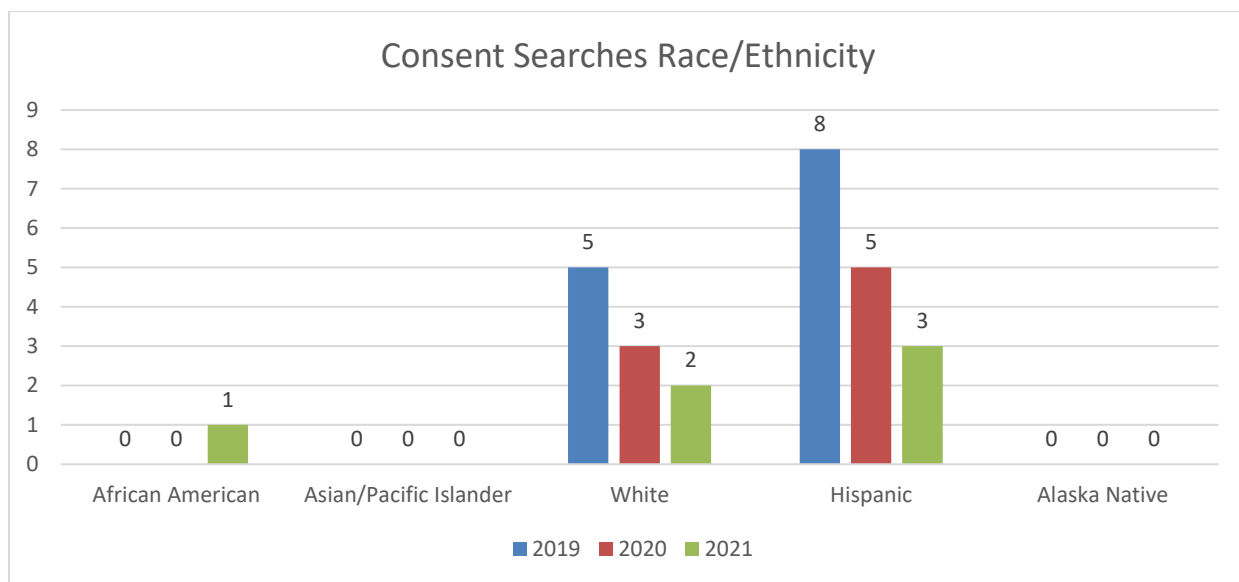
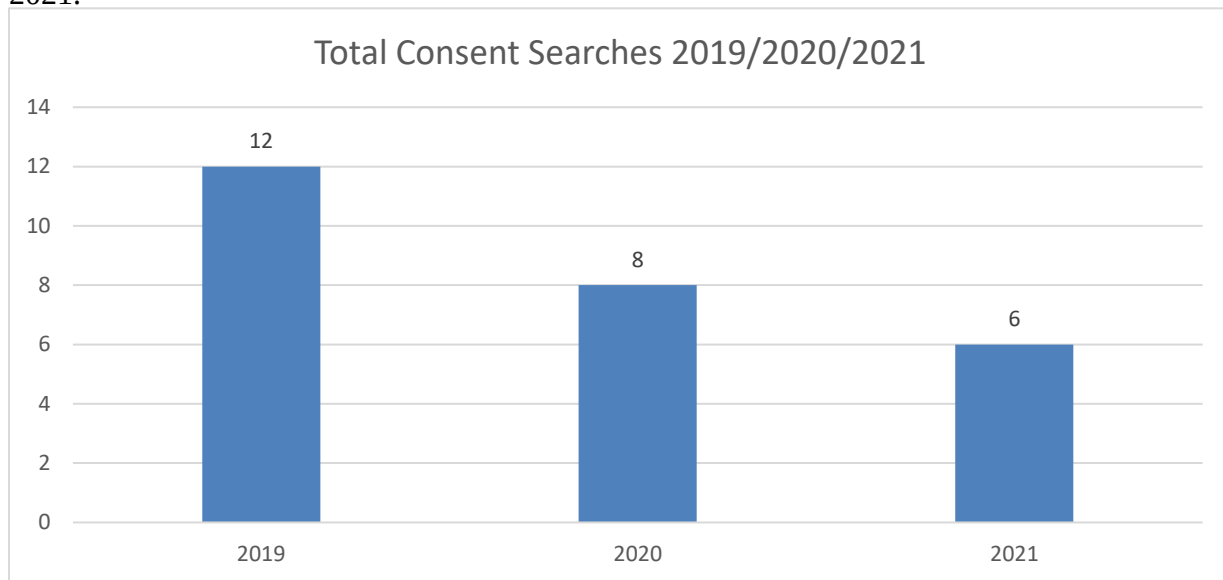


Consent searches resulting from motor vehicle stops.

Searches that result from motor vehicle stops can be categorized as consent or non-consent searches:

- Consent searches are discretionary searches they occur when the officer asks for permission to conduct the search and the citizen consents to be searched. Under most circumstances, a driver must give permission for a search in writing before a consent search can be initiated.
- Non-consent searches are non-discretionary searches and occur after an arrest or if the officer develops probable cause. Probable cause requires reasonable grounds to suspect a person has committed or is committing a crime and gives an officer the legal authority to search without consent.

Consent searches have consistently been decreasing from 12 in 2019, 8 in 2020 and 6 in 2021.



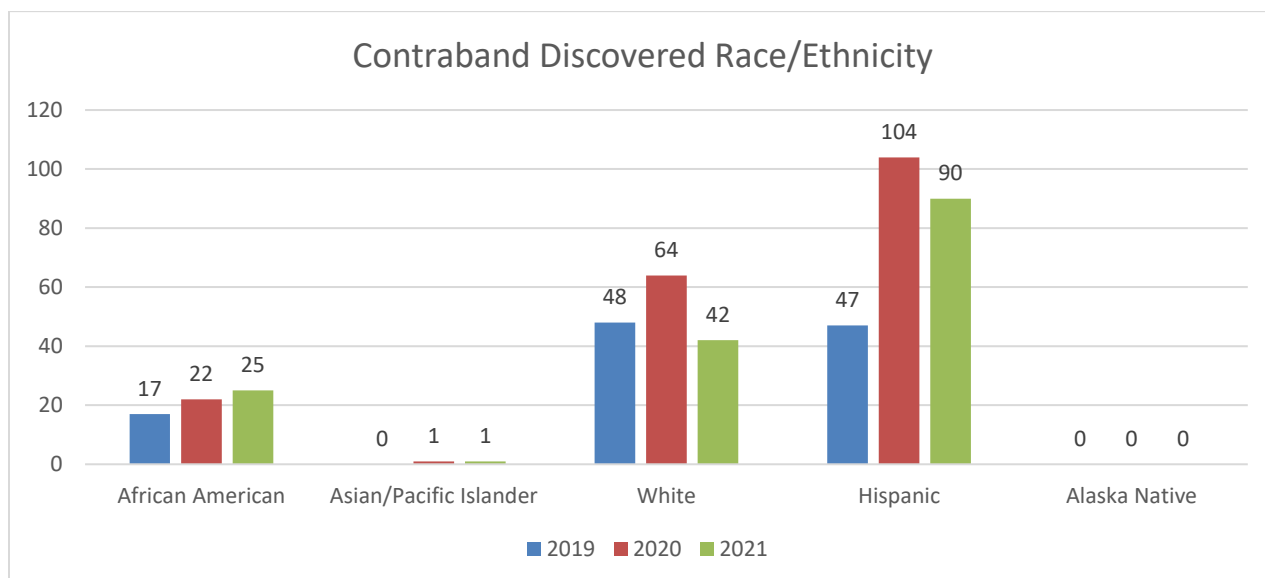
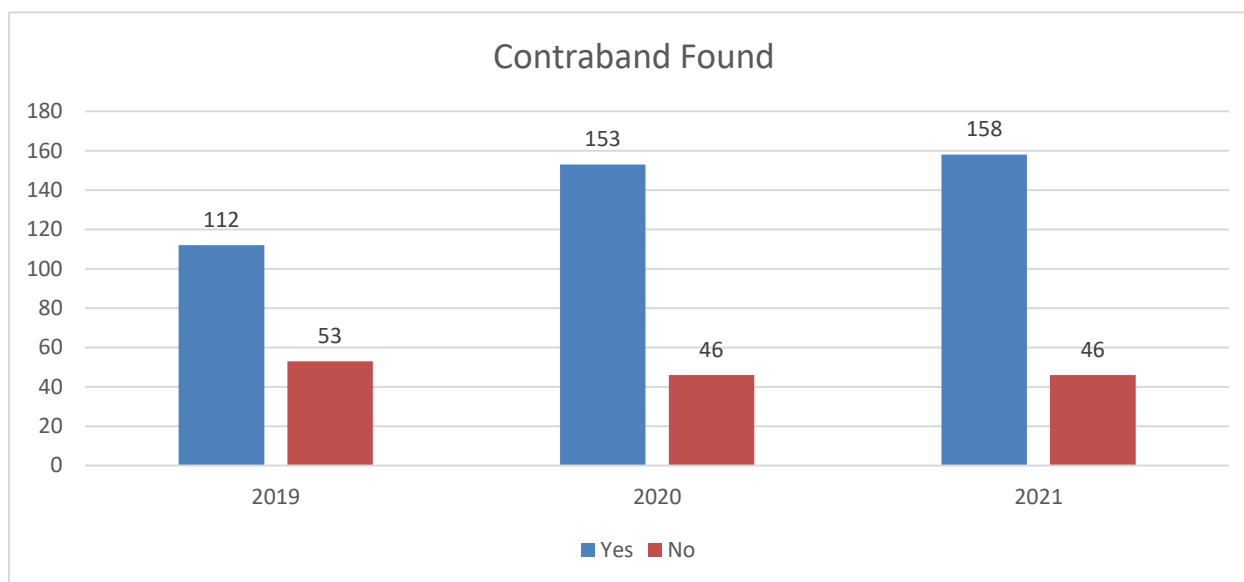
Hispanic drivers were search by consent three times or .014% of total searches. White drivers were search by consent 2 times or .009% and African American drivers were search by consent one time or .004%

LPD Policy on (Search and Seizure, Consent) reinforces those officers should be deliberate when making search decisions:

Officers should be aware that overuse of the consent search can negatively impact the Department's relationship with our community and only request a consent search when they have an articulable reason why they believe the search is necessary and likely to produce evidence related to an investigation.

Searches resulting from motor vehicle stops productive rates.

Productive searches are searches where contraband is found (e.g., drugs or weapons). The chart below shows that, for all searches, productivity was 68% in 2019, 77% in 2020 and 77% in 2021.



Lockhart Police Department

01. Total Traffic Stops		4,440	
02. Location of Stop			
a.	City Street	2,657	59.84%
b.	US Highway	1,397	31.46%
c.	County Road	27	0.61%
d.	State Highway	351	7.91%
e.	Private Property or Other	8	0.18%
03. Was Race known prior to Stop			
a.	NO	4,402	99.14%
b.	YES	38	0.86%
04. Race or Ethnicity			
a.	Alaska/ Native American/ Indian	15	0.34%
b.	Asian/ Pacific Islander	21	0.47%
c.	Black	406	9.14%
d.	White	1,114	25.09%
e.	Hispanic/ Latino	1,338	30.14%
05. Gender:			
a.	Female	1695	38.18%
	i. Alaska/ Native American/ Indian	0	0.00%
	ii. Asian/ Pacific Islander	8	0.47%
	iii. Black	141	8.32%
	iv. White	768	45.31%
	v. Hispanic/ Latino	778	45.90%
b.	Male	2,745	61.82%
	i. Alaska/ Native American/ Indian	15	0.55%
	ii. Asian/ Pacific Islander	13	0.47%
	iii. Black	265	9.65%
	iv. White	1,114	40.58%
	v. Hispanic/ Latino	1,338	48.74%

06. Reason for Stop:

a.	Violation of Law	157	3.54%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		15	9.55%
	iv. White		68	43.31%
	v. Hispanic/ Latino		74	47.13%
b.	Pre-Existing Knowledge	4	0.09%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		1	25.00%
	iv. White		2	50.00%
	v. Hispanic/ Latino		1	25.00%
c.	Moving Traffic Violation	2,949	66.42%	
	i. Alaska/ Native American/ Indian		13	0.44%
	ii. Asian/ Pacific Islander		17	0.58%
	iii. Black		271	9.19%
	iv. White		1290	43.74%
	v. Hispanic/ Latino		1,358	46.05%
d.	Vehicle Traffic Violation	1330	29.95%	
	i. Alaska/ Native American/ Indian		2	0.15%
	ii. Asian/ Pacific Islander		4	0.30%
	iii. Black		119	8.95%
	iv. White		522	39.25%
	v. Hispanic/ Latino		683	51.35%

07. Was a Search Conducted

a.	NO	4236	95.41%	
	i. Alaska/ Native American/ Indian		15	0.35%
	ii. Asian/ Pacific Islander		20	0.47%
	iii. Black		373	8.81%
	iv. White		1,821	42.99%
	v. Hispanic/ Latino		2,007	47.38%
b.	YES	204	4.59%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		1	0.49%
	iii. Black		33	16.18%
	iv. White		61	29.90%
	v. Hispanic/ Latino		109	53.43%

08. Reason for Search

a.	Consent	6	0.14%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		1	16.67%
	iv. White		2	33.33%
	v. Hispanic/ Latino		3	50.00%
b.	Contraband in Plain View	22	0.50%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		4	18.18%
	iv. White		7	31.82%
	v. Hispanic/ Latino		11	50.00%
c.	Probable Cause	164	3.69%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		1	0.61%
	iii. Black		25	15.24%
	iv. White		49	29.88%
	v. Hispanic/ Latino		89	54.27%
d.	Inventory	9	0.20%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		2	22.22%
	iv. White		3	33.33%
	v. Hispanic/ Latino		4	44.44%
e.	Incident to Arrest	3	0.07%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		1	33.33%
	iv. White		0	0.00%
	v. Hispanic/ Latino		2	66.67%

09. Was Contraband Discovered

a. YES	158	3.56%	
i. Alaska/ Native American/ Indian		0	0.00%
Finding resulted in arrest - YES		0	
Finding resulted in arrest - NO		0	
ii. Asian/ Pacific Islander		1	0.63%
Finding resulted in arrest - YES		0	
Finding resulted in arrest - NO		0	
iii. Black		25	15.82%
Finding resulted in arrest - YES		0	
Finding resulted in arrest - NO		0	
iv. White		42	26.58%
Finding resulted in arrest - YES		0	
Finding resulted in arrest - NO		0	
v. Hispanic/ Latino		90	56.96%
Finding resulted in arrest - YES		0	
Finding resulted in arrest - NO		0	
b. NO	46	1.04%	
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		8	17.39%
iv. White		19	41.30%
v. Hispanic/ Latino		19	41.30%

10. Description of Contraband

a.	Drugs	125	2.82%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		1	0.80%
	iii. Black		21	16.80%
	iv. White		36	28.80%
	v. Hispanic/ Latino		67	53.60%
b.	Currency	0	0.00%	
	i. Alaska/ Native American/ Indian		0	#DIV/0!
	ii. Asian/ Pacific Islander		0	#DIV/0!
	iii. Black		0	#DIV/0!
	iv. White		0	#DIV/0!
	v. Hispanic/ Latino		0	#DIV/0!
c.	Weapons	0	0.00%	
	i. Alaska/ Native American/ Indian		0	#DIV/0!
	ii. Asian/ Pacific Islander		0	#DIV/0!
	iii. Black		0	#DIV/0!
	iv. White		0	#DIV/0!
	v. Hispanic/ Latino		0	#DIV/0!
d.	Alcohol	34	0.77%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		4	11.76%
	iv. White		8	23.53%
	v. Hispanic/ Latino		22	64.71%
e.	Stolen Property	0	0.00%	
	i. Alaska/ Native American/ Indian		0	#DIV/0!
	ii. Asian/ Pacific Islander		0	#DIV/0!
	iii. Black		4	#DIV/0!
	iv. White		8	#DIV/0!
	v. Hispanic/ Latino		22	#DIV/0!
f.	Other	9	0.20%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		1	11.11%
	iv. White		0	0.00%
	v. Hispanic/ Latino		8	88.89%

11. Result of Stop

a.	Verbal Warning	0	0.00%	
	i. Alaska/ Native American/ Indian	0		#DIV/0!
	ii. Asian/ Pacific Islander	0		#DIV/0!
	iii. Black	0		#DIV/0!
	iv. White	0		#DIV/0!
	v. Hispanic/ Latino	0		#DIV/0!
b.	Written Warning	3302	74.37%	
	i. Alaska/ Native American/ Indian	11		0.33%
	ii. Asian/ Pacific Islander	17		0.51%
	iii. Black	301		9.12%
	iv. White	1,528		46.27%
	v. Hispanic/ Latino	1,445		43.76%
c.	Citation	1078	24.28%	
	i. Alaska/ Native American/ Indian	4		0.37%
	ii. Asian/ Pacific Islander	4		0.37%
	iii. Black	97		9.00%
	iv. White	334		30.98%
	v. Hispanic/ Latino	639		59.28%
d.	Written Warning and Arrest	50	1.13%	
	i. Alaska/ Native American/ Indian	0		0.00%
	ii. Asian/ Pacific Islander	0		0.00%
	iii. Black	7		14.00%
	iv. White	18		36.00%
	v. Hispanic/ Latino	25		50.00%
e.	Citation and Arrest	10	0.23%	
	i. Alaska/ Native American/ Indian	0		0.00%
	ii. Asian/ Pacific Islander	0		0.00%
	iii. Black	1		10.00%
	iv. White	2		20.00%
	v. Hispanic/ Latino	7		70.00%
f.	Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0		#DIV/0!
	ii. Asian/ Pacific Islander	0		#DIV/0!
	iii. Black	0		#DIV/0!
	iv. White	0		#DIV/0!
	v. Hispanic/ Latino	0		#DIV/0!

12. Arrest Based On

a.	Violation of Penal Code	35	0.79%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		4	11.43%
	iv. White		13	37.14%
	v. Hispanic/ Latino		18	51.43%
b.	Violation of Traffic Law	5	0.11%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		2	40.00%
	iv. White		1	20.00%
	v. Hispanic/ Latino		2	40.00%
c.	Violation of City Ordinance	1	0.02%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		0	0.00%
	iv. White		1	100.00%
	v. Hispanic/ Latino		0	0.00%
d.	Outstanding Warrant	19	0.43%	
	i. Alaska/ Native American/ Indian		0	0.00%
	ii. Asian/ Pacific Islander		0	0.00%
	iii. Black		2	10.53%
	iv. White		5	26.32%
	v. Hispanic/ Latino		12	63.16%

13. Was Physical Force Used

a.	NO	4,440	100.00%	
	i. Alaska/ Native American/ Indian		15	0.34%
	ii. Asian/ Pacific Islander		21	0.47%
	iii. Black		406	9.14%
	iv. White		1,882	42.39%
	v. Hispanic/ Latino		2,116	47.66%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian		0	#DIV/0!
	ii. Asian/ Pacific Islander		0	#DIV/0!
	iii. Black		0	#DIV/0!
	iv. White		0	#DIV/0!
	v. Hispanic/ Latino		0	#DIV/0!
13 b 1.	YES: Physical Force Resulting in Bodily Injury to Suspect		0	#DIV/0!
13 b 2.	YES: Physical Force Resulting in Bodily Injury to Officer		0	#DIV/0!
13 b 3.	YES: Physical Force Resulting in Bodily Injury to Both		0	#DIV/0!

14. Total Number of Racial Profiling Complaints Received

0

REPORT DATE COMPILED

February 9, 2022

Racial Profiling Report | Full report

Agency Name: Lockhart Police Department

Reporting Date: 02/01/2022

TCOLE Agency Number:

Chief Administrator: Chief Ernesto Pedraza

Agency Contact Information:

Phone: 512-398-4401

Email: epedraza@ps.lockhart-tx.org

Mailing Address: 214 Bufkin Lane, Lockhart, Texas 78644

This Agency filed a full report

The Lockhart Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the Lockhart Police Department from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the Lockhart Police Department if the individual believes that a peace officer employed by the Lockhart Police Department has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the Lockhart Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Lockhart Police Department policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The Lockhart Police Department has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Ernest Pedraza

Chief Administrator

Chief of Police

Date: February 9, 2022

Total stops: 4,440

Street address or approximate location of the stop

City street: 2,657

US highway: 1,397

State highway: 351

County road: 27

Private property or other: 9

Was race or ethnicity known prior to stop?

Yes: 38

No: 4,402

Race or ethnicity

Alaska Native/American Indian: 15

Asian/Pacific Islander: 21

Black: 406

White: 1,882

Hispanic/Latino: 2,116

Gender

Female:

Total 1,695

Alaska Native/American Indian 0

Asian/Pacific Islander 8

Black 141

White 768 Hispanic/Latino 778

Male:

Total 2,745

Alaska Native/American Indian 15

Asian/Pacific Islander 13

Black 265

White 1,114 Hispanic/Latino 1,338

Reason for stop?

Violation of law:

Total 157

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 15

White 68 Hispanic/Latino 74

Pre existing knowledge: _____

Total 4

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 1

White 2 Hispanic/Latino 1

Moving traffic violation: _____

Total 2,949

Alaska Native/American Indian 13

Asian/Pacific Islander 17

Black 271

White 1,290 Hispanic/Latino 1,358

Vehicle traffic violation: _____

Total 1,330

Alaska Native/American Indian 2

Asian/Pacific Islander 4

Black 119

White 552 Hispanic/Latino 683

Was a search conducted?

Yes:

Total 204

Alaska Native/American Indian 0

Asian/Pacific Islander 1

Black 33

White 61 Hispanic/Latino 109

No:

Total 4,236

Alaska Native/American Indian 15

Asian/Pacific Islander 20

Black 373

White 1,821 Hispanic/Latino 2,007

Reason for Search?

Consent:

Total 6

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 1

White 2 Hispanic/Latino 3

Contraband:

Total 22

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 4

White 7 Hispanic/Latino 11

Probable cause:

Total 164

Alaska Native/American Indian 0

Asian/Pacific Islander 1

Black 25

White 49 Hispanic/Latino 89

Inventory:

Total 9

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 2

White 3 Hispanic/Latino 4

Incident to arrest:

Total 3

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 1

White 0 Hispanic/Latino 2

Was Contraband discovered?

Yes:

Total 158

Alaska Native/American Indian 0

Did the finding result in arrest (total should equal previous column)?

Yes _____ No _____

Asian/Pacific Islander 1

Yes _____ No _____

Black 25

Yes _____ No _____

White 42

Yes _____ No _____

Hispanic/Latino 90

Yes _____ No _____

No:

Total 46

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 8

White 19 Hispanic/Latino 19

Description of contraband

Drugs:

Total 125

Alaska Native/American Indian 0

Asian/Pacific Islander 1

Black 21

White 36 Hispanic/Latino 67

Currency:

Total 0

Alaska Native/American Indian_____

White_____ Hispanic/Latino_____

Asian/Pacific Islander_____

Black_____

Weapons:

Total_ 0

Alaska Native/American Indian_____

White_____ Hispanic/Latino_____

Asian/Pacific Islander_____

Black_____

Alcohol:

Total_ 34

Alaska Native/American Indian_ 0

White_ 8 Hispanic/Latino_ 22

Asian/Pacific Islander_ 0

Black_ 4

Stolen property:

Total_ 0

Alaska Native/American Indian_____

White_____ Hispanic/Latino_____

Asian/Pacific Islander_____

Black_____

Other:

Total_ 9

Alaska Native/American Indian_____

White_____ Hispanic/Latino_ 8

Asian/Pacific Islander_____

Black_ 1

Result of the stop

Verbal warning:

Total_ 0

Alaska Native/American Indian_____

White_____ Hispanic/Latino_____

Asian/Pacific Islander_____

Black_____

Written warning:

Total_ 3,302

Alaska Native/American Indian_ 11

White_ 1,528 Hispanic/Latino_ 1,445

Asian/Pacific Islander_ 17

Black_ 301

Citation:

Total_ 1,078

Alaska Native/American Indian_ 4

White_ 334 Hispanic/Latino_ 639

Asian/Pacific Islander_ 4

Black_ 97

Written warning and arrest:

Total 50

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 7

White 18 Hispanic/Latino 25

Citation and arrest:

Total 10

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 1

White 2 Hispanic/Latino 7

Arrest:

Total 60

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 8

White 20 Hispanic/Latino 32

Arrest based on

Violation of Penal Code:

Total 35

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 4

White 13 Hispanic/Latino 18

Violation of Traffic Law:

Total 5

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 2

White 1 Hispanic/Latino 2

Violation of City Ordinance:

Total 1

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 1 Hispanic/Latino 0

Outstanding Warrant:

Total 19

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 2

White 5 Hispanic/Latino 12

Was physical force resulting in bodily injury used during stop

Yes:

Total 0

Alaska Native/American Indian _____

Asian/Pacific Islander _____

Black _____

White _____ Hispanic/Latino _____

No:

Total 4,440

Alaska Native/American Indian 15

Asian/Pacific Islander 21

Black 406

White 1,882 Hispanic/Latino 2,116

Number of complaints of racial profiling

Total 0

Resulted in disciplinary action _____

Did not result in disciplinary action _____

Submitted electronically to the



The Texas Commission on Law Enforcement

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to conduct an annual review of the City of Lockhart Emergency Warning System policies which includes the Outdoor Warning Sirens (OWS) and the Regional Notification System (RNS) in partnership with the Capital Area Council of Governments (CAPCOG).

ORIGINATING DEPARTMENT AND CONTACT: Fire - Randy Jenkins

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Severe weather is common in Central Texas from March through November. This includes the typical, peak severe thunderstorm and tornado months from March to June, and it includes the Atlantic hurricane season from June 1 to November 30. The purpose of this agenda item is to complete a routine annual review of the policy and make any needed amendments before the upcoming severe weather season.

The current emergency warning system includes both outdoor and indoor warning methods.

Outdoor Warning Sirens (OWS) consisting of five (5) electro-mechanical rotating sirens strategically located throughout the city. The sirens are tested the 1st Monday of each month at 1 p.m. and are maintained through an annual maintenance contract.

Indoor warnings are managed through the CAPCOG Regional Notification System (WarnCentralTexas.org) which has been implemented for citizens to receive warnings and important information on a phone (call or text), and computers (Email), to include automated weather warnings from the National Weather Service (NWS).

The current warning system was adopted by Resolution No. 2019-14 on July 2, 2019. Key points of the emergency warning system include the outdoor sirens are tested the first Monday of each month; dispatch staff conducts monthly tests in the event of a manual activation; and activation criteria for the sirens was adopted.

On August 6, 2019, City Council approved the purchase of an automated Tornado Warning siren activation software that will be automatically activated if the National Weather Service (NWS) issues a tornado warning for the City of Lockhart.

Outdoor Warning Sirens were activated once by staff in 2021 for severe weather. The City of Lockhart currently has 11,300 contacts in WarnCentralTexas.org.

PROJECT SCHEDULE (if applicable): N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

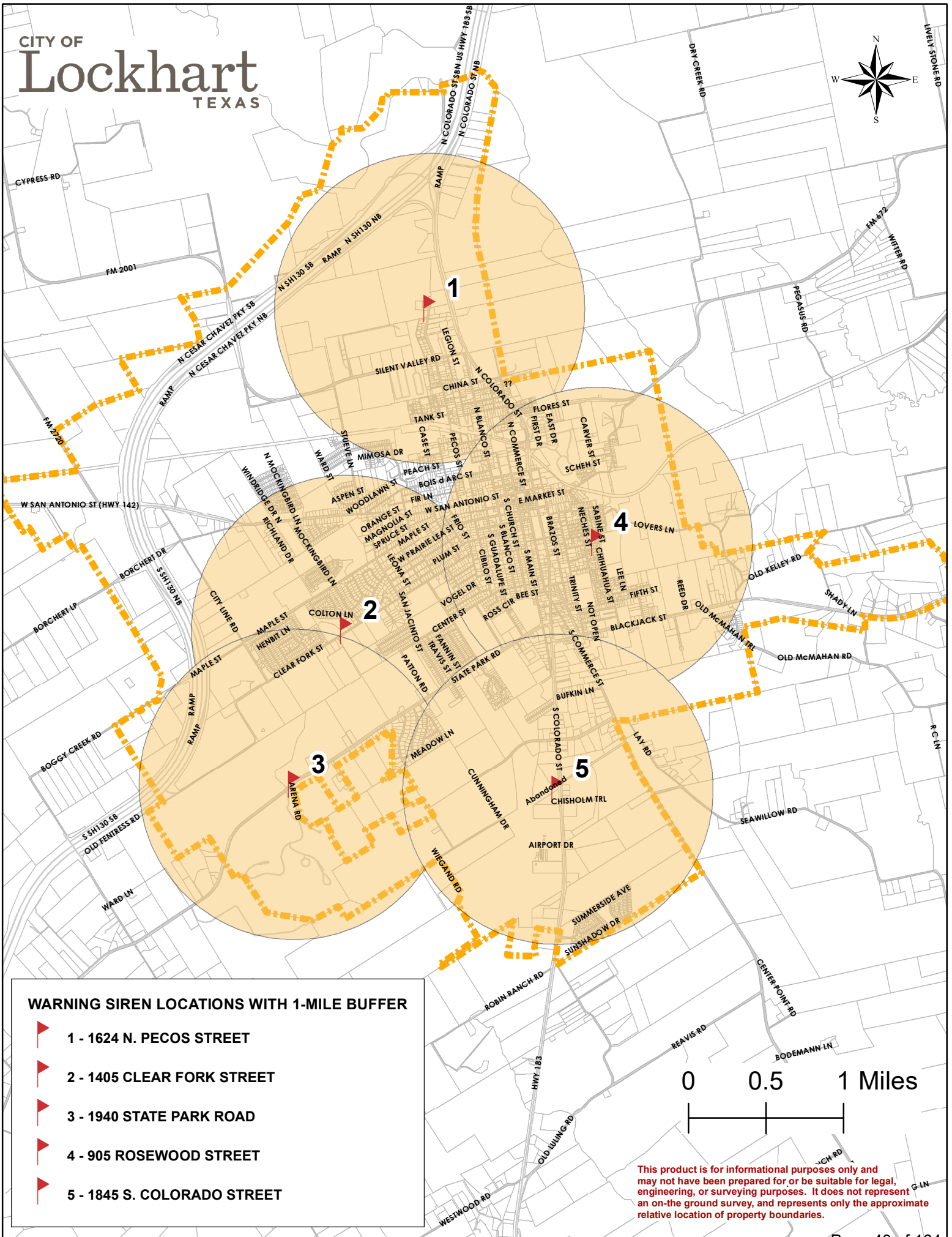
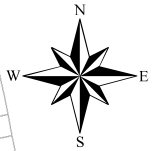
FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: Emergency Warning Guidelines were adopted by Resolution 2019-14 on July 2, 2019.

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS: Outdoor Warning Siren Map 2-2022, Severe Thunderstorm Warning 5-29-21, Resolution 2019-14



Severe Thunderstorm Warning

Beginning: 2021-05-29T02:34:00

Ending: 2021-05-29T03:30:00

New Alert

THE NATIONAL WEATHER SERVICE IN AUSTIN SAN ANTONIO HAS ISSUED A

* SEVERE THUNDERSTORM WARNING FOR... WESTERN CALDWELL COUNTY IN SOUTH CENTRAL TEXAS... SOUTHERN HAYS COUNTY IN SOUTH CENTRAL TEXAS... GUADALUPE COUNTY IN SOUTH CENTRAL TEXAS... WESTERN GONZALES COUNTY IN SOUTH CENTRAL TEXAS... EAST CENTRAL KENDALL COUNTY IN SOUTH CENTRAL TEXAS... NORTHERN WILSON COUNTY IN SOUTH CENTRAL TEXAS... CENTRAL BEXAR COUNTY IN SOUTH CENTRAL TEXAS... COMAL COUNTY IN SOUTH CENTRAL TEXAS...

* UNTIL 1030 PM CDT.

* AT 933 PM CDT, SEVERE THUNDERSTORMS WERE LOCATED ALONG A LINE EXTENDING FROM NEAR GUADALUPE RIVER STATE PARK TO NEAR TIMBERWOOD PARK TO NEAR LACKLAND AFB, MOVING EAST AT 45 MPH.

THESE ARE VERY DANGEROUS STORMS.

HAZARD...80 MPH WIND GUSTS AND PENNY SIZE HAIL.

SOURCE...RADAR INDICATED.

IMPACT...FLYING DEBRIS WILL BE DANGEROUS TO THOSE CAUGHT WITHOUT SHELTER. MOBILE HOMES WILL BE HEAVILY DAMAGED. EXPECT CONSIDERABLE DAMAGE TO ROOFS, WINDOWS, AND VEHICLES. EXTENSIVE TREE DAMAGE AND POWER OUTAGES ARE LIKELY.

* LOCATIONS IMPACTED INCLUDE... SAN ANTONIO, NEW BRAUNFELS, SAN MARCOS, SCHERTZ, KYLE, SEGUIN, CIBOLO, UNIVERSAL CITY, LIVE OAK, LOCKHART, SELMA, LULING, WIMBERLEY, STOCKDALE, STINSON MUNICIPAL AIRPORT, SAN ANTONIO INT AIRPORT, RANDOLPH AFB, CANYON LAKE DAM, CANYON LAKE AND LEON VALLEY.

PRECAUTIONARY/PREPAREDNESS ACTIONS...

FOR YOUR PROTECTION MOVE TO AN INTERIOR ROOM ON THE LOWEST FLOOR OF A BUILDING.

LARGE HAIL, DAMAGING WINDS, AND CONTINUOUS CLOUD TO GROUND LIGHTNING ARE OCCURRING WITH THESE STORMS. MOVE INDOORS IMMEDIATELY. LIGHTNING IS ONE OF NATURE'S LEADING KILLERS. REMEMBER, IF YOU CAN HEAR THUNDER, YOU ARE CLOSE ENOUGH TO BE STRUCK BY LIGHTNING.

TORRENTIAL RAINFALL IS OCCURRING WITH THESE STORMS, AND MAY LEAD TO FLASH FLOODING. DO NOT DRIVE YOUR VEHICLE THROUGH FLOODED ROADWAYS

RESOLUTION NO. 2019-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOCKHART ADOPTING EMERGENCY MANAGEMENT STANDARD OPERATION GUIDELINES FOR THE CITY OF LOCKHART OUTDOOR WARNING SIRENS AND FOR A REGIONAL NOTIFICATION SYSTEM

WHEREAS, the City of Lockhart maintains a “Lockhart Hazardous Weather Early Warning System” policy that specifies types of siren signals for particular hazardous weather events and identifies officers who are authorized to activate the early warning system; and

WHEREAS, it is the desire of the City Council of Lockhart to implement a comprehensive emergency warning system that addresses both the City’s outdoor warning sirens and a regional notification system, providing for indoor warnings, summaries of purpose, definitions, operation procedures, chemical emergencies, and which addresses testing, operation, maintenance, and public education concerning the system;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOCKHART, that:

1. The foregoing recitals are adopted and incorporated herein for all purposes.
2. The current “Lockhart Hazardous Weather Early Warning System” policy is hereby amended and replaced by the following:
 - (a) “Emergency Management Standard Operating Guideline” for Outdoor Warning Sirens, number 2.1, attached hereto and Exhibit “A”; and
 - (b) “Emergency Management Standard Operating Guideline” for Regional Notification System,” number 2.2, attached hereto as Exhibit “B.”
3. Exhibits “A” and “B” are adopted and incorporated herein for all purposes, effective as of the date of this Resolution.

APPROVED AND ADOPTED on this, the 2th day of July, 2019.



ATTEST:



Connie Constancio, City Secretary

CITY OF LOCKHART



Lew White, Mayor

Approved as to form:



Monte Akers, City Attorney

EXHIBIT "A"



EMERGENCY MANAGEMENT STANDARD OPERATING GUIDELINE

TITLE: OUTDOOR WARNING SIRENS
NUMBER: 2.1
EFFECTIVE: July 2, 2019

Section 1 Purpose

1. The purpose of this procedure is to develop guidelines for the activation, testing and maintenance of the City of Lockhart "Outdoor Warning Sirens".

Section 2 Definitions

1. **Outdoor Warning Sirens (OWS):** Five electro-mechanical rotating sirens strategically located throughout the City of Lockhart to warn citizens outdoor of severe weather and chemical emergencies. See attached map for locations.
2. **Steady Tone:** Audible sound which will rise to its peak and maintain its full strength without declining for three minutes. The sound will have a natural increase and decrease due to the rotation of the siren head.
3. **Primary Activation Point:** Lockhart 9-1-1 Communication Center.
4. **National Weather Service (NWS):** Agency of the United States federal government that is tasked with providing weather forecasts, hazardous weather warnings to organizations and the public for the purposes of protection, safety, and general information.

Section 3 Siren Activation

Outdoor Warning Sirens may be activated for the following conditions in Lockhart:

1. Severe Weather (Steady Tone)

- The National Weather Service (NWS) issues a Tornado Warning.
- The National Weather Service (NWS) issues a Severe Thunderstorm Warning and indicates the potential for destructive winds of 70 mph or greater.
- Observed hail of 1.50" in diameter (ping pong ball) or greater.
- Any observed weather condition, which is judged to be hazardous to people and early warning would potentially save lives.

- A. All sirens will be activated for severe weather. Tornadoes, straight line winds, hail and other weather conditions will be confirmed by the NWS, storm spotters, police and fire supervisors or EOC staff before sirens are activated.
- B. On-duty Fire or Police supervisors will notify the 9-1-1 Communication Center or EOC if activated, with severe weather conditions and are authorized to activate the sirens by the 9-1-1 Communication Center for the above-mentioned weather conditions.
- C. The 9-1-1 Communications Center must have authorization to activate the Outdoor Warning sirens for any emergency.
- D. Designated public officials who are authorized to activate the Outdoor Warning Sirens include;
 - Police Chief or supervisor in charge
 - Fire Chief or supervisor in charge
 - Emergency Management Coordinator (EMC)
 - City Manager
- E. All calls from public about severe weather will be confirmed before activation of the sirens.
- F. Information on severe weather conditions will be passed on to the National Weather Service (NWS) by telephone (**800-292-5508**), Twitter (**@#eWXspotter**) or NWS Chat so warning can be issued if necessary.
- G. Notifications of severe weather may be received from:
 - a) National Weather Service (NWS) may issue warnings of severe weather in area; via telephone, telex, NWS Chat, NOAA weather radio, Regional Notification System (RNS), or television.
 - b) Police officers, firefighters or EOC staff will notify 9-1-1 Communication Center of severe weather in the city.
 - c) Members of community

2. Chemical Emergencies (Steady Tone)

- Railroad Accidents
- Fixed Facilities
- Explosives
- Radiological Accidents

- A. All sirens will be activated for a chemical emergency. Fire Department Incident Commander, Police Supervisor or EMC will determine when necessary to activate sirens for a chemical emergency.
- B. Reports of chemical emergencies from members of the public will be confirmed before activation of Outdoor Warning Sirens.
- C. Information on type of emergency, location, and action required must be distributed to the public for chemical emergencies. Public warning methods include; Regional Notification System (RNS), Social Media, and door to door.

Section 4 Monthly Testing

- 1. Sirens will be tested monthly on the first Monday at 1 PM by the 9-1-1 Communication Center. Sirens will be manually activated by the 911 dispatcher.
- 2. All sirens will be activated using the Severe Weather “Steady Tone” for three minutes.
- 3. Information about the monthly test will be posted on social media the day of the test and information about the Outdoor Warning Sirens will be posted on city’s website for review by public.
- 4. The Outdoor Warning Sirens will not be tested if the weather is threatening on the day of the test or a large event is planned for Lockhart. The 9-1-1 Communications Supervisor will make the final determination after reviewing the weather forecast, current weather conditions, and planned events.

Section 5 Operations / Maintenance

- 1. Lockhart Police Department will be responsible for the operation and maintenance of the Outdoor Warning Sirens.
- 2. Sirens will be monitored and activated from the Lockhart 9-1-1 Communication Center.
- 3. All malfunctions or alarms will be reported to the Lockhart Police Chief or his designee for investigation and repair.
- 4. An annual maintenance and repair contract will be maintained by the city.

Section 6 Locations

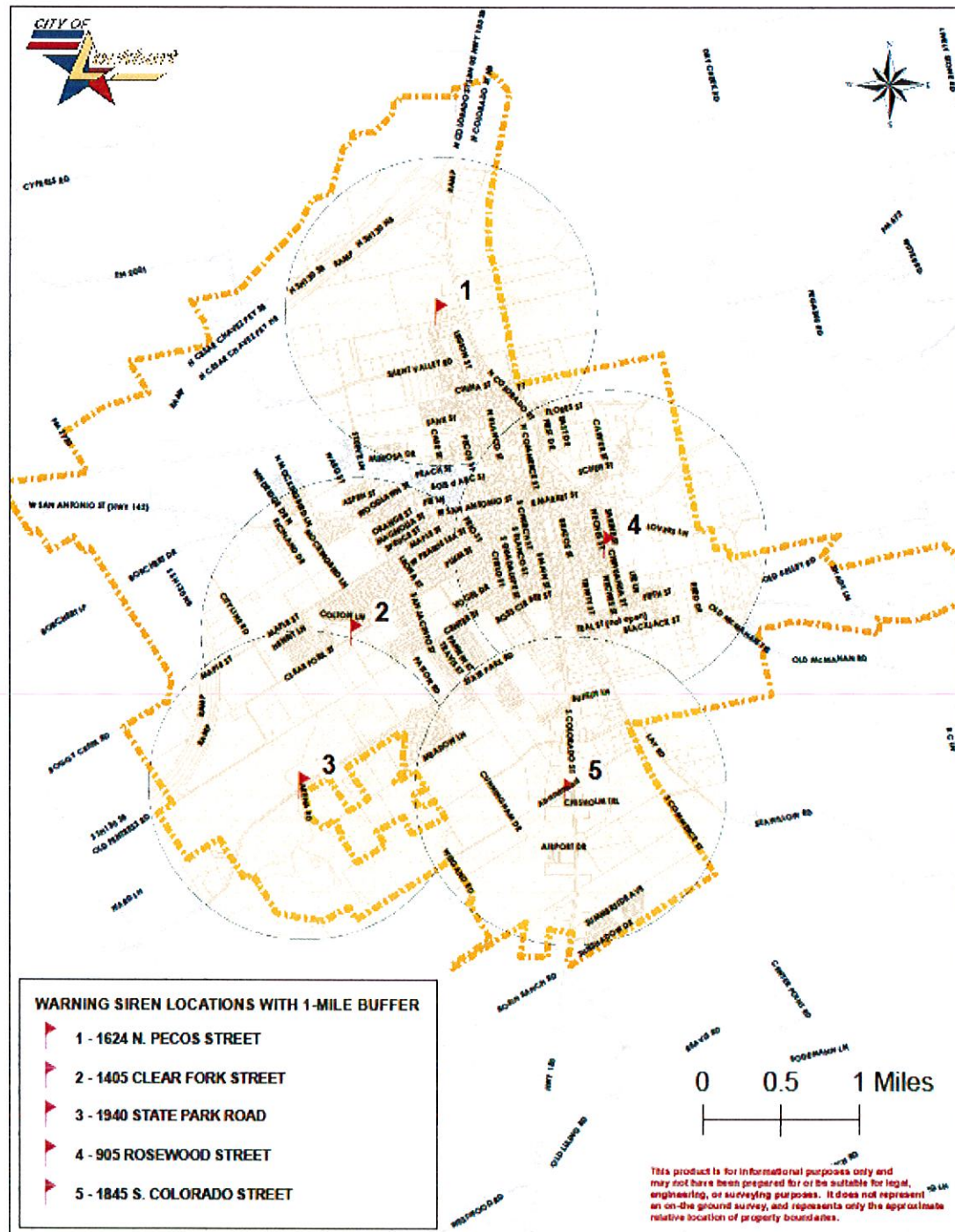


EXHIBIT "B"



EMERGENCY MANAGEMENT STANDARD OPERATING GUIDELINE

TITLE: REGIONAL NOTIFICATION SYSTEM
NUMBER: 2.2
EFFECTIVE: July 2, 2019

Section 1 Purpose

1. The purpose of this procedure is to develop guidelines for the use and maintenance of the City of Lockhart "Regional Notification System" (RNS).

Section 2 Definitions

1. **WarnCentralTexas.org** –The Capital Area Council of Governments (CAPCOG) uses a Regional Notification System (RNS) as a crucial public-safety tool. The web-based tool is available to users throughout the CAPCOG region to alert the public to emergency and non-emergency situations. It's an effective tool for notifying a relatively large number of people in a short period of time.
2. Messages may include content such as incident-specific information, recommended protective actions or response directives. They can be delivered to various devices that accept voice, Email or SMS text content and to alpha or numeric pagers.
3. The message sender identifies recipients, develops the message and determines which types of devices receive the message. Regional partners which use RNS can send voice messages to landline phones using CAPCOG's 9-1-1 database. However, residents and visitors to the CAPCOG region must register their cell phone numbers and Email addresses to receive notifications on mobile devices or computers.
4. In addition to alerts sent by local jurisdictions, residents may choose to receive automated warnings for tornados, severe thunderstorms or flash flooding, from the National Weather Service (NWS).

Section 3 Operation / Procedures

1. The following designated public safety officials are authorized to develop, approve, and/or initiate an emergency message;
 - Police Chief or supervisor in charge
 - Fire Chief or supervisor in charge
 - Emergency Management Coordinator (EMC)
 - City Manager

2. Each of the personnel above will have the authority to create emergency messages for the public. The message, area to send message, and time to send message will be given to 9-1-1 Communications to create the message.
3. The **Regional Notification System (RNS)** may be activated for the following types of emergency situations;
 - Boil-Water Notices
 - Missing Person / Child
 - Evacuation / Shelter-in-Place Notices
 - Natural Hazards (Wildfires, etc.)
 - Chemical Spills / Gas Leaks
 - Utility Outages
 - Major Traffic Disruptions
 - Criminal Alert
 - Other situations as approved by authorized public safety officials
 - Automated weather warnings from the National Weather Service (NWS) for Tornado, Flooding, Winter Storm, and Severe Thunderstorms
4. The pre-recorded phone message should include a description of the situation and any instructions for residents to take. Locations for additional information such as city website may be included in messages.
5. Additional notification systems may be used in connection with the RNS to distribute emergency information to the public. These systems include;
 - Outdoor Warning Sirens
 - Social Networking Sites (*Facebook, Twitter*)
 - Press Releases
 - City Cable Channel
 - City Website
6. The 9-1-1 Communications Center may also maintain city call out lists as provided by each department. Example: Management / EOC Team, Utilities call list, etc. Each department is responsible for updating the list and forwarding any changes to 9-1-1 Communications.
7. Emergency and non-emergency informational messages for staff may be delivered through the Regional Notification System (RNS).

Section 4 Testing / Maintenance

1. An RNS test message will be sent to a pre-determined number of city staff to test the system on the same date the Outdoor Warning Sirens are tested monthly. The 9-1-1 Communication Center will initiate the test message.
2. The 9-1-1 Communications Supervisor or on-duty Police supervisor will be the point of contact for the RNS system, to include operational issues, department call list, and emergency messages.

Section 5 RNS Marketing

1. The City of Lockhart will encourage citizens to enroll in the Regional Notification System (RNS) through newsletters, Social Media (Facebook, Twitter), city website, flyers at community events, and through public education in schools, etc.



City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Hotel Occupancy Tax (HOT) allocations as recommended by the HOT Advisory Board for the 2022 funding year.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Direction

BACKGROUND/SUMMARY/DISCUSSION: On February 17, 2022, the HOT Advisory Board met to discuss allocations for the 2022 funding year. Organizations were allowed to make presentations to the Board. There were seven organizations that presented; which included the Lockhart Chamber of Commerce, the Greater Caldwell County Hispanic Chamber of Commerce, the Gaslight-Baker Theatre, the Lockhart Downtown Business Association, Caldwell County Jail Museum, Feria De Culturas, and representatives of KOKE FM. The total amount requested was \$264,200, which included the option for marketing from Texas Monthly for the World Series BBQ Festival.

After much consideration and discussion, the Board recommends to the Council that the historical recipients receive their total requested amounts. They recommend a small allocation to Feria De Culturas, being this is their first request and would like to see if their event has any significant impact on the hotel industry. The request by KOKE FM to hold the first annual Mockingbird Music Festival in Lockhart was not recommended due to the unavailability of the funds requested and the magnitude of the event. The Texas Monthly World Series BBQ Festival request was also not a recommendation at this time, but the Board understands that this item could reappear as a future funding request due to the event date being later in the year.

Attached is the request list, the Board's recommendations and last year's allocation history.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required: \$136,500

Account Number: 220-5199-2XX-00

Funds Available: \$141,750

Account Name: HOTEL/MOTEL EXPENDITURES

FISCAL NOTE (if applicable):

City of Lockhart, Texas

Council Agenda Item Cover Sheet

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff request direction from the Council for the allocation of HOT funds.

LIST OF SUPPORTING DOCUMENTS: HOT funds balance sheet 03012022, Application Request Chart FY22

HOTEL/MOTEL FUND

Ending Fund Balance (09/30/2020) 50,449.94

FY 2020-2021 Revenue

	Oct-Dec 20	Jan-Mar 21	Apr-Jun 21	Jul-Sep 21	Total
Hotel 1	11,025.54	12,712.50	15,629.24	20,263.78	59,631.06
Hotel 2	2,005.60	2,354.68	2,661.96	3,514.92	10,537.16
Hotel 3	5,245.04	2,990.28	5,293.01	5,867.80	19,396.13
BnB collections	2,868.34	1,923.22	1,544.36	5,554.67	11,890.59
Interest				124.11	124.11
	21,144.52	19,980.68	25,128.57	35,325.28	101,579.05

2020-2021 Expenditures

	Oct-Dec 19	Jan-Mar 20	Apr-Jun 20	Jul-Sep 20	Total
Chamber of Commerce	-	25,000.00	-	25,000.00	50,000.00
Hispanic Chamber	-	6,000.00	-	-	6,000.00
Gaslight-Baker Theatre	-	12,000.00	-	-	12,000.00
Caldwell County Museum	-	4,000.00	-	-	4,000.00
Southwest Museum of Clock	-	2,500.00	-	-	2,500.00
Downtown Business Assoc.	-	7,500.00	-	-	7,500.00
Hill Country Cook-off	-	-	-	2,000.00	2,000.00
	-	57,000.00	-	27,000.00	84,000.00

Hotel Adm Fees

1% Distribution to Hotels

	Oct-Dec 20	Jan-Mar 21	Apr-Jun 21	Jul-Sep 21	Total
Hotel 1	110.26	127.13	156.29	202.64	596.32
Hotel 2	20.06	23.55	26.62	35.15	105.38
Hotel 3	52.45	29.90	52.93	58.68	193.96
	182.77	180.57	235.84	296.47	895.65

THLA Membership

				1,262.50	1,262.50
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Total Expenditures

	182.77	57,180.57	235.84	28,558.97	86,158.15
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Ending Fund Balance (09/30/2021) 65,870.84

FY 2021-2022 Revenue

	Oct-Dec 21	Jan-Mar 22	Apr-Jun 22	Jul-Sep 22	Total
Hotel 1	23,015.83	21,117.36			44,133.19
Hotel 2	3,207.93	3,369.66			6,577.59
Hotel 3	6,969.90	5,474.64			12,444.54
BnB collections	1,708.65	2,036.30	2,072.08		5,817.03
Reimbursement - DT Assoc	7,500.00				7,500.00
Interest		38.43			38.43
	42,402.31	32,036.39	2,072.08	0.00	76,510.78

2021-2022 Expenditures

	Oct-Dec 21	Jan-Mar 22	Apr-Jun 22	Jul-Sep 22	Total
Chamber of Commerce	-		-		-
Hispanic Chamber	-		-	-	-
Gaslight-Baker Theatre	-		-	-	-
Caldwell County Museum	-		-	-	-
Southwest Museum of Clock	-		-	-	-
Downtown Business Assoc.	-		-	-	-
Hill Country Cook-off	-	-	-	-	-
	-	-	-	-	-

Hotel Adm Fees

1% Distribution to Hotels

	Oct-Dec 21	Jan-Mar 22	Apr-Jun 22	Jul-Sep 22	Total
Hotel 1	230.16	211.17	-	-	441.33
Hotel 2	32.08	33.70	-	-	65.78
Hotel 3	69.70	54.75	-	-	124.45
	331.94	299.62	-	-	631.55

THLA Membership

					-
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Total Expenditures

	331.94	299.62	-	-	631.55
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Current Fund Balance 141,750.07

HOT FUNDING APPLICATION REQUESTS FISCAL YEAR 2021-22	(A) Convention Center or visitor's center	(B) Registration of Convention Delegates	(C) Advertising, Solicitations, Promotional programs to attract tourists and convention delegates.	(D) Promotion of the Arts that directly enhance tourism and the hotel & convention industry. (limit 15% budget)	(E) Historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs.	(F) Expenses including promotional expenses, directly related to sporting events.	(G) Funding transportation systems for transporting tourists from hotel to any of the following: 1) commercial center; 2) convention center; 3) other hotels; and 4) tourist attractions.	(H) Signage directing tourists to sights and attractions that are frequently visited by hotel guests in the municipality	TOTAL REQUESTED FUNDING 2022	PRIOR YEAR 2021 ALLOCATIONS	BOARD APPROVED ALLOCATIONS FY 2022
				\$27,600							
1) Lockhart Chamber of Commerce Visitors' Center	\$20,000		\$30,000						50,000	25,000	50,000
2) Lockhart Chamber of Commerce Chisolm Trail Round Up			\$20,000	\$20,000					40,000	25,000	40,000
3) Hispanic Chamber of Commerce Cinco de Mayo			\$3,250	\$3,250					6,500	6,000	6,500
4) Hispanic Chamber of Commerce Diaz y Seis			\$3,250	\$3,250					6,500	6,000	6,500
4) Gaslight-Baker Theater					\$15,000				15,000	12,000	15,000
5) Lockhart Downtown Association Texas Swing			\$12,500						12,500	7,500	12,500
6) Caldwell County Jail Museum					\$5,000				5,000	4,000	5,000
7) Feria De Culturas				\$5,000					5,000	new	1,000
8) Texas Monthly-World Series BBQ			\$28,700						28,700	new	
8) KOKEFEST			\$95,000						95,000	new	
				\$31,500					\$264,200	\$85,500	\$136,500

CURRENT FUNDS AVAILABLE:

\$141,750.00

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Ordinance 2022-12 establishing a Short Term Rental (STR) registration process; issuing an annual permit and annual registration fee; and restrictions and safety requirements for owner/operators.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Ordinance

BACKGROUND/SUMMARY/DISCUSSION: Due to the increase in short-term rental (STR) properties in the City of Lockhart, research was conducted by staff and a third-party consultant in 2019 to locate owner/operators and have them remit the local HOT tax required by law. Over the past two years, there have been a total of eight properties remitting payments either monthly or quarterly, but it has been determined that there could be as many as a dozen more that are still not reporting revenues.

The primary reason for the registration process is:

1. Establish a minimal level of regulation for the protection of the health and safety of occupants and to protect the integrity of the neighborhoods in which STR's operate.
2. Allow for the management and tracking of units within the City of Lockhart.
3. Offer a primary tool for city enforcement of non-compliant STR units.

Ordinance 2022-12 will establish a registration process for STR units, allow the City to enforce the remittance of the HOT taxes, enforce restrictions on owners by way of penalties, and provide safety features for renters. The application will require the following information to be eligible for approval:

1. Registration Fee - \$50.00
2. Property owner contact information.
3. Local emergency contact information.
4. Working smoke alarms.
5. Working carbon monoxide alarm.
6. Working fire extinguishers.
7. Maximum occupancy and parking are approved by the Planning and Zoning Department.

Once an application has been approved and the registration fee has been paid, a permit will be issued for one year.

The Finance Department will work side by side with the Planning and Zoning Department and the Building Official to ensure owners/operators are following the guidelines set by ordinance.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

The Finance department will be responsible for applications, fees, and remittance of tax. The Planning and Zoning will monitor residential dwelling locations to prepare for any future changes in this ordinance. And the Building Official will be responsible for initial inspections and any inspections initiated by complaint.

It is expected this registration process will help monitor existing STR's as well as assist new owners/operators register with the City through a formal process and provide guidelines to operate in a safe and neighborhood-friendly manner.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: Staff requests the approval of Ordinance 2022-12.

LIST OF SUPPORTING DOCUMENTS: Ordinance 2022-12 Short-term registration, Short-Term-Rental-Application

ORDINANCE NO. 2022-12

AN ORDINANCE OF THE CITY OF LOCKHART, TEXAS AMENDING CHAPTER 12, "BUILDINGS AND BUILDING REGULATIONS," OF THE CODE OF ORDINANCES BY ADDING ARTICLE XII, "SHORT-TERM RENTALS;" PROVIDING FOR DEFINITIONS; PROVIDING FOR THE REGISTRATION AND USE OF SHORT-TERM RENTALS; PROVIDING FOR REGISTRATION, FEES, AND RENEWALS; PROVIDING FOR RESTRICTIONS ON SHORT-TERM RENTALS; PROVIDING FOR SAFETY REQUIREMENTS; PROVIDING FOR VIOLATIONS AND PENALTIES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION

WHEREAS, the renting of residences in Lockhart by their owners to third parties, commonly referred to as "short term rentals," are occurring regularly in the City; and

WHEREAS, it is the opinion of the City Council of the City of Lockhart that regulations should be put in place that will provide for registration of short term rentals and establishment of practices that will prevent or minimize disturbance of the citizens of Lockhart;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF LOCKHART, TEXAS:

Section 1. Chapter 12, Building and Building Regulations of the Code of Ordinances is hereby amended by adding Article XII. - Short Term Rentals, which shall read in its entirety as follows:

CHAPTER 12, BUILDINGS AND BUILDING REGULATIONS

ARTICLE XII. - SHORT-TERM RENTALS

Sec. 12-577. - Purpose and Applicability.

The purpose of this article is to establish regulations for the registration and use of Short-Term Rentals within residential zoning districts within the City of Lockhart, Texas. The requirements of this division apply only to Short Term Rentals, as defined herein, located in residential zoning districts established in Chapter 64 of the Code of Ordinances. Nothing in this article, however, shall be construed to be a waiver of the requirement to assess and collect hotel occupancy taxes for any residential rental for less than 30 consecutive days, or any other applicable provision of the City of Lockhart Code of Ordinances.

Sec. 12-578. - Definitions.

Advertise means the written, audio, oral, or other methods of drawing the public's attention whether by brochure, written literature, or on-line posting to a Short-Term Rental website to promote the availability of the Short-Term Rental.

Hotel Occupancy Tax means the hotel occupancy tax as defined in Chapter 54 City of Lockhart, Texas Code of Ordinances and Chapter 351 of the Texas Tax Code.

Local Emergency Contact means an individual other than the applicant, who resides within 50 miles of the subject property, and who is designated by the owner/applicant to act as the owner's authorized agent if the owner has traveled outside of the immediate area or is otherwise unavailable. The local emergency contact should be reachable on a 24-hour basis, have access to the Short-Term Rental Property, and be authorized by the owner to act in the owner's absence to address any complaints, disturbances, and emergencies.

Nuisance party means an assembly of persons for a social activity or for a special occasion in a manner which constitutes a substantial disturbance of the quiet enjoyment of private or public property. This includes, but is not limited to, excessive noise or traffic, obstruction of public streets by crowds or vehicles, public drunkenness, the service of alcohol to minors, fights, disturbances of the peace and litter.

Owner means any person, agent, operator, firm, trust, corporation, limited liability company, partnership or business organization having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or code official of the estate of such person if ordered to take possession of real property by a court. The term "owner" does not include the holder of a non-possessory security interest in the property.

Short -Term Rental (STR) is defined as "the rental of any residence or residential structure, or a portion of a residence or residential structure for a period of less than 30 days". The term does not include:

- (1) a unit that is used for a nonresidential purpose, including an educational, health care, retail, restaurant, banquet space, or event center purpose or another similar use;
- (2) a residential structure or portion of a residential or residential structure that is not designed or intended for habitation purposes; or
- (3) a hotel/residence hotel.

Sec. 12-579. – Short-Term Rental Registration Requirements.

No person shall hereafter advertise, offer to rent, lease or sublease, license or sublicense a residential property within the City as a Short-Term Rental for which

a registration has not been properly made and filed with the Finance Department of the City. Registration shall be made upon forms furnished by the City for such purpose and shall specifically require the following minimum information:

- (a) Name, address, phone number and e-mail address of the property owner of the Short-Term Rental property.
- (b) Name, address, phone number and e-mail address of the designated Local Emergency Contact.
- (c) The maximum number of occupants for the dwelling unit or sleeping room.

Sec. 12-580. -Registration Term, Fees, and Renewal.

- (a) All registrations approved under this Chapter shall be valid for a period of one year from the date of its issuance. Annual renewal is required.
- (b) The fee for registration of a Short-Term Rental shall be \$50 with a late fee of twice the established fee. The late fee shall apply if payment is received after the annual renewal date.
- (c) Upon receipt of an application for renewal of the registration, the director or their designee may deny the renewal if there is reasonable cause to believe that:
 - (1) The registrant has plead no contest to or been convicted of a violation of any ordinance of the city or any state, or federal law on the premises or has permitted such a violation on the premises by any other person; or
 - (2) There are grounds for suspension, revocation, or other registration sanction as provided in this article.

Sec. 12-581. -Restrictions on Short-Term Rentals.

Any violation of the restrictions of Short-Term Rentals will be subject to the penalties listed in Section 12-583.

- (a) Limit on occupants allowed. No more than two adult guests per bedroom shall be allowed when renting a property as a Short-Term Rental. There shall be a maximum occupancy of ten (10) persons, adult, and children.
- (b) Off-street parking. A minimum of one off-street parking space is required for each bedroom in the dwelling being rented. Off-street parking spaces may be located in a driveway, garage, and/or carport, and shall be constructed in accordance with the City's dimensional and all-weather surface standards in Chapter 64.
- (c) Other restrictions. It is unlawful:

1. To operate or allow to be operated a Short-Term Rental without first registering, in accordance with this article, the property in which the rental is to occur.
2. To advertise or offer a Short-Term Rental without first registering, in accordance with this article, the property in which the rental is to occur; documented advertisement of the subject property as a Short-Term Rental, online or offline, shall be considered evidence of a violation of this ordinance.
3. To operate a Short-Term Rental that does not comply with all applicable city and state laws and codes.
4. To operate a Short-Term Rental without paying the required hotel occupancy taxes.
5. To offer or allow the use of a Short-Term Rental where, spirituous liquor is served to, or is in the possession of, or consumed by, any minor, or where illegal drugs are in the possession of, or consumed by, any person at the venue.
6. To fail to include a written prohibition against the use of a Short-Term Rental for having a nuisance party in every advertisement, listing, or other publication offering the premises for rent.
7. Permit the use of Short-Term Rental for the purpose of: temporary or transition housing for sex offenders; operating a structured sober, recovery or other purpose living home or similar enterprise; selling illegal drugs; selling alcohol or another activity that requires a permit or license under the Alcoholic Beverage Code or operating as a sexually oriented business. City nuisance-related ordinance violation citations shall be issued to both the Owner and individual Short-Term Rental occupants. Both parties shall be joint and severally liable for such citations.

Sec. 12-582. - Safety Features.

a) Safety features. Each Short-Term Rental registrant shall provide, in the premises, working smoke detectors in accordance with adopted codes and at least one working carbon monoxide detector and alarm, and one working fire extinguisher. The premises shall, otherwise comply with applicable Code of Ordinance requirements, including but not limited to Building and Fire Codes.

Sec. 12-583. - Violations and Penalties.

Violation of this ordinance upon conviction shall be punished by the fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense.

Section 2. Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that all remaining portions of this Ordinance shall remain in full force and effect. City of Lockhart hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

Section 3. That all ordinances of the City in conflict with the provisions of this ordinance be, and the same are hereby repealed and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

Section 4. Publication. The City Secretary shall cause the caption of this ordinance to be published in a newspaper of general circulation according to law.

Section 5. Effective Date. This ordinance shall become effective and be in full force from the date of its passage.

PASSED AND ADOPTED on this the ____ day of _____, 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC, City Secretary

Monte Akers, City Attorney



City of Lockhart, Texas

SHORT-TERM RENTAL REGISTRATION

PERMIT NUMBER:

DATE RECEIVED:

Application must be filled out, signed, and submitted with all required documents attached.

Requirements Checklist

- | | |
|---|---|
| ☐ No External Signage | ☐ Maximum Number of Occupants Permitted ¹ |
| ☐ Working Smoke Alarms | ☐ City of Lockhart Permit attached |
| ☐ Working Carbon Monoxide Alarm | ☐ Registration Fee (\$50.00) |
| ☐ Working Fire Extinguisher (5lbs., ABC rated) | |

- 1 Occupancy limit – no more than two adults per bedroom plus two additional adults with a maximum of 10 person's total, including adults and children.
- 2 Parking restrictions: Off-street parking. A minimum of one off-street parking space is required for each bedroom in the dwelling being rented. Off-street parking spaces may be located in a driveway, garage, and/or carport, and shall be constructed in accordance with the City's dimensional and all-weather surface standards in Chapter 64.
- 3

Property Address of the Short-Term Rental

Property Owner Information

Name

Mailing Address

Phone Number

24-Hour Contact Number

Email

Property Owner's Local Emergency Contact Representative

Name

Mailing Address

Phone Number

24-Hour Contact Number

Email

☐

I certify that I am the property owner or authorized Agent, and I will provide an informative brochure to guests that includes my 24-hour contact information, and a local 24-hour contact number should I be out of town during the rental of my property, pertinent neighborhood information (such as noise restrictions and trash collection schedules) and information to assist guests in case of emergencies. I understand that I shall include the correct limits of guests and vehicles when advertising the property as a short-term rental based on the Ordinance 2022-12 and will include the prohibition against the use of the property for having a party in any advertisement, listing or other publication offering the premises for rent and will include the permit number assigned to the property by the City of Lockhart, Texas as a short-term rental in all advertisements.

Date of Application

Signature

HOTEL OCCUPANCY TAX INFORMATION

The City of Lockhart, Texas imposes a 7% hotel occupancy tax per Article IV- Hotel Occupancy Tax of its municipal code. Reporting and payment of the city's 7% occupancy tax is made by the property owner directly to the City of Lockhart, Texas using its required reporting form. New lodging properties must contact the City's Finance department before collecting and paying the imposed 7% occupancy tax. **Please contact the Finance Department at (512) 398-3461 for more information.**

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion concerning Texas Senate Bill 3 - Load Shedding notification to municipally owned utility customers.

ORIGINATING DEPARTMENT AND CONTACT: Finance - Pam Larison

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: Winter Storm Uri exposed critical weaknesses in the state's power grid and regulatory framework. These outages confirmed the lack of coordinated communications among all stakeholders including municipally owned utilities and their customers.

Because of this lack of communication, the Texas State Legislature addressed the problem by passing Senate Bill 3, which relates to preparing for, preventing, and responding to weather emergencies and power outages. It calls for more clarity in a municipally owned utility's procedures for:

1. Implementing involuntary load shedding.
2. Identifying critical care residential customers, critical load industrial customers, and chronic-condition residential customers.
3. The procedure as to how to apply to be considered as "critical care" or "chronic-condition" customers,
4. Providing information about reducing electricity use at times when involuntary load shed events may be implemented.

The City's utility department will implement the provisions of S.B. 3 starting with the first City newsletter for 2022, due out in March. The notice is attached. A second notice to customers will be sent in the last quarter of 2022. Load shed notifications will also be available on the City's website under the Utility Billing department and also on social media.

PROJECT SCHEDULE (if applicable):

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable):

City of Lockhart, Texas

Council Agenda Item Cover Sheet

PREVIOUS COUNCIL ACTION:

COMMITTEE/BOARD/COMMISSION ACTION:

STAFF RECOMMENDATION/REQUESTED MOTION: This is an informational item, no formal action is required by Council.

LIST OF SUPPORTING DOCUMENTS: SB3 Periodic Notice_Load Shed
Information_Lockhart

Important Information About Electricity Load Shedding and What It Could Mean to You

The Electric Reliability Council of Texas (ERCOT) manages the flow of electric power to more than 26 million Texas customers. ERCOT is responsible for ensuring that the supply of electricity is sufficient to meet customer demand (load) for electricity in most of the state.

When electric supply provided by all available power generation plants, wind farms and other sources becomes insufficient to meet customer demand, ERCOT begins emergency operations. During a power emergency when electric supply cannot meet consumer demand for electricity and all other operational tools have been exhausted, the demand for electricity must be reduced to avoid uncontrolled blackouts. As a last resort, ERCOT will instruct electric utilities to implement controlled customer outages to reduce the customer demand for electricity on the ERCOT grid. This is referred to as load shed and will last until the power emergency is resolved by ERCOT.

Typically, before calling for controlled customer outages, ERCOT takes steps to reduce the demand on the electric grid by asking customers to reduce electric usage. Electric utilities, including the City of Lockhart, via the City of Lockhart's ERCOT Transmission Operator, Lower Colorado River Authority Transmission Services Corporation (LCRA TSC), are obligated to immediately implement load shed procedures when ERCOT instructs.

During customer load shed events:

- All customers should assume their power could go out without advanced warning. Efforts will be made, as much as possible, to provide advanced notification of pending outages, but circumstances do not always allow that to happen.
- Customers designated as **Critical Load**, in accordance with PUC §25.497, are not guaranteed an uninterrupted supply of electricity. It is the responsibility of the retail customer to make necessary arrangements for alternative sources of electric power should a localized outage or load shed event occur.
- Residential customers dependent on electric-powered medical equipment, such as those designated as **Critical Care** or **Chronic Condition**, in accordance with PUC §25.497, are encouraged to have a solid back-up plan in the event they lose electricity. **It is important to note that these customers are not excluded from controlled outages and may lose power during a load shed event. Anyone who depends on electricity for life-sustaining equipment should have a back-up plan in place.**
- The procedure for a customer to apply to be considered a **critical care residential customer**, a **critical load industrial customer**, or **chronic condition residential customer** according to commission rules, can be found on the City of Lockhart's website at: https://www.lockhart-tx.org/page/utility_home

- Electric utilities will prioritize continuity of service for certain customers whose service is critical to the community during an emergency or those whose service provides major support to the integrity of the electric system during an emergency. Examples include hospitals and public safety accounts.
- Because a load shed event is an emergency order from ERCOT based on a shortfall of electricity being generated, electric utilities, including City of Lockhart / LCRA TSC, do not have the information to be able to notify individual customers if they may lose power, when they may lose power or how long the load shed event may last.
- In extreme power emergencies, ERCOT may require electric utilities to shed large amounts of load over long periods of time. In these instances, electric utilities like City of Lockhart / LCRA TSC may not have the ability to rotate outages without risking the stability of the entire electric grid. When this happens, some customers may be without power for an extended periods of time. These outages are critical for ensuring the integrity of the state's electric grid and preventing a system-wide blackout, which could be long-lasting and have a significant impact on all aspects of life.
- Electric utilities are required to continue to comply with ERCOT controlled customer outage instructions until ERCOT determines that outages are no longer required.
- The Public Utility Commission of Texas website ([Hot and Cold Weather, and General Energy-Saving Tips](#)) provides examples for customers to reduce electricity use at times when involuntary load shedding events may be implemented.

Definitions:

- (1) **Critical Load Public Safety Customer**--A customer for whom electric service is considered crucial for the protection or maintenance of public safety, including but not limited to hospitals, police stations, fire stations, and critical water and wastewater facilities.
- (2) **Critical Load Industrial Customer**--An industrial customer for whom an interruption or suspension of electric service will create a dangerous or life-threatening condition on the retail customer's premises, is a "critical load industrial customer."
- (3) **Chronic Condition Residential Customer**--A residential customer who has a person permanently residing in his or her home who has been diagnosed by a physician as having a serious medical condition that requires an electric-powered medical device or electric heating or cooling to prevent the impairment of a major life function through a significant deterioration or exacerbation of the person's medical condition. If that serious medical condition is diagnosed or re-diagnosed by a physician as a life-long condition, the designation is effective under this section for the shorter of one year or until such time as the person with the medical condition no longer resides in the home. Otherwise, the designation or re-designation is effective for 90 days.
- (4) **Critical Care Residential Customer**--A residential customer who has a person permanently residing

in his or her home who has been diagnosed by a physician as being dependent upon an electric-powered medical device to sustain life. The designation or redesignation is effective for two years under this section.

Regardless of the nature of the load shedding event, the City of Lockhart and the City's ERCOT Transmission Operator (LCRA TSC) are committed to ensuring the safe and reliable delivery of electricity to its customers 24-hours-per-day, 7-days-per-week. While we may not control the issues or conditions that have required ERCOT's order to shed load, we will do everything in our power to restore electricity when we are able to safely do so. In addition, we will work to keep our customers informed about the situation through local media outlets, social media, and direct communications to you.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Resolution 2022-11 in support of the Capital Area Council of Governments' application for enhanced fine particulate matter monitoring in Central Texas.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION:

The Clean Air Coalition recommended at their last Advisory meeting that CAPCOG apply for an Environmental Protection Agency (EPA) grant to enhance fine particulate matter (PM_{2.5}) monitoring in the region.

Part of the application includes a letter or resolution of partnership from member cities that indicates the organization's level of support for the application.

The Resolution indicates the City of Lockhart's support of CAPCOG's application for enhanced PM 2.5 monitoring in Central Texas.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Resolution

RESOLUTION 2022-11

**A RESOLUTION IN SUPPORT OF THE CAPITAL AREA COUNCIL OF GOVERNMENTS' APPLICATION
FOR ENHANCED FINE PARTICULATE MATTER MONITORING IN CENTRAL TEXAS**

WHEREAS, air quality can threaten our environment, economy, and the health of the residents of City of Lockhart, Texas; and

WHEREAS, air pollution levels in Central Texas were considered "moderate" or worse on thirty-six percent of days in 2021, according to the National Air Quality Index (AQI); and

WHEREAS, children, older adults, people with lung disease and people with heart disease are particularly affected by poor air quality, and make up about two out of every five residents in Central Texas; and

WHEREAS, fine particulate matter levels (PM_{2.5}) cause the majority of the "moderate" air pollution days in the Austin-Round Rock-Georgetown Metropolitan Statistical Area; and

WHEREAS, enhanced monitoring of PM_{2.5} is important not only for public health, but also for understanding the sources and effects of PM_{2.5} pollution on the region's vulnerable communities;

WHEREAS, City of Lockhart is a member of the Central Texas Clean Air Coalition and actively involved in the region's ongoing air quality planning efforts.

WHEREAS, City of Lockhart participates in the Regional Air Quality Plan, whose objectives are to maximize the probability of compliance with the National Ambient Air Quality Standards region-wide and to minimize the health and environmental impacts of regional air pollution.

THEREFORE, BE IT RESOLVED, that City of Lockhart, Texas supports CAPCOG's application for enhanced PM_{2.5} monitoring in Central Texas.

Resolution adopted by the City Council of the City of Lockhart on this 1st day of March, 2022.

CITY OF LOCKHART

Lew White
Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Constancio, TRMC
City Secretary

Monte Akers
City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion and/or action to consider Resolution 2022-13 supporting a development for affordable rental housing that will be located north of San Antonio Street between Stanton Apartments and Highway 130 in Lockhart, Caldwell County, Texas for submittal of an application to the Texas Department of Housing and Community Affairs for 2022 Housing Tax Credits for Cornerstone Housing Group, LLC.

ORIGINATING DEPARTMENT AND CONTACT: Development Services - Dan Gibson

ACTION REQUESTED: Resolution

BACKGROUND/SUMMARY/DISCUSSION: Brad Schwab of Cornerstone Housing, LLC indicated that Texas Department of Housing and Community Affairs (TDHCA) requires a "Resolution of Support" in addition to the "Resolution of No Objection" for their application to the TDHCA.

TDHCA requires a Resolution of Support when a city has more than two times the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds.

Mr. Schwab states that Lockhart was under the "two times unit per capita" threshold when Cornerstone started working on Legacy Senior Residences earlier in 2021. TDHCA's subsequent approval of the 120-unit Lockhart Farms development this past December placed Lockhart over threshold. TDHCA updated their per unit capita data on January 5, 2022.

Mr. Schwab indicated that having both resolutions approved by the Lockhart City Council during the March 1 meeting agenda assists with their meeting the TDHCA deadlines.

Mr. Schwab indicated that he will be at the City Council meeting to answer any questions.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required:

Account Number:

Funds Available:

Account Name:

FISCAL NOTE (if applicable): N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: Staff recommends approval.

LIST OF SUPPORTING DOCUMENTS: Resolution of Support

RESOLUTION 2022-13

WHEREAS, Cornerstone Housing Group, LLC has proposed a development for affordable rental housing at the 2200 block of West San Antonio Street named Legacy Senior Residences in the City of Lockhart; and

WHEREAS, Cornerstone Housing Group, LLC has communicated that it intends to submit an application to the Texas Department of Housing and Community Affairs ("TDHCA") for 2022 4% Low Income Housing Tax Credits funds for Legacy Senior Residences.

IT IS HEREBY RESOLVED, that as provided for in 10 TAC §11.3(c), it is expressly acknowledged and confirmed that the City of Lockhart has more than twice the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds; and

FURTHER RESOLVED, that the City of Lockhart hereby supports the proposed Legacy Senior Residences and confirms that its governing body has voted specifically to approve the construction or rehabilitation of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Tex. Gov't Code §2306.6703(a)(4); and

FURTHER RESOLVED that for and on behalf of the Governing Body, Lew White, Mayor is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

PASSED, APPROVED, and ADOPTED this 1st day of March, 2022 at a regular meeting of the City Council of the City of Lockhart.

CITY OF LOCKHART

Lew White, Mayor

APPROVED AS TO FORM:

ATTEST:

Connie Constancio, TRMC
City Secretary

Monte Akers, City Attorney

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Consider the nomination of Benny Hilburn to the Airport Advisory Board by Mayor Lew White for a term to expire in November 2023.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Connie Constancio

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION:

Mr. Hilburn submitted his application to be considered to serve on the Airport Advisory Board on February 22, 2022. He meets all of the qualifications to serve on a Board. Mr. Hilburn indicates that he has been flight rated and that he meets the qualifications to serve on the Airport Advisory Board.

The following is a synopsis of the tasks and qualifications of a member of the Airport Advisory Board:

Airport Advisory Board meets only when there are items pending the Board's review. At least five of the seven members must currently be or have been flight rated. No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct any business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Board. The Board shall not have authority to incur or create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties. Up to two members who are not city residents but are residents of Caldwell County may serve on the Board. Members serve a three-year term. The Public Works Director is the staff liaison.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): N/A

City of Lockhart, Texas

Council Agenda Item Cover Sheet

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None. Discretion of the Council.

LIST OF SUPPORTING DOCUMENTS: Benny Hilburn Board Application (Redacted), Airport
Advisory Board's current roster

FEB 22 2022

In order to be considered for an appointment to a Lockhart Board or Commission, please complete the following application. You may also attach a current resume and letter of interest if you choose.

CITY OF LOCKHART
CITY SECRETARY'S OFFICE**1. PERSONAL INFORMATION**

Full Legal Name <i>Benny Mac Hilburn</i>		Preferred Name <i>Benny</i>
Physical Home Address <i>508 NIXON ST</i>		
Mailing Address (if different)		
City <i>Lockhart</i>	State <i>TX</i>	Zip <i>78644</i>
Home Phone <i>512-398-4026</i>		Work Phone
Mobile Phone <i>512-797-8637</i>		
Email Address [REDACTED]		
Date of Birth	[REDACTED]	

2. AREAS OF INTEREST

Please indicate the position(s) of interest to you.

☒ Airport Advisory Board	☐ Historical Preservation Commission
☐ Zoning Board of Adjustment & Appeals	☐ Hotel Occupancy Tax Advisory Board
☐ Charter Review Commission	☐ Library Advisory Board
☐ Construction Board of Appeals	☐ Parks & Recreation Advisory Board
☐ Economic Development Corp (1/2 Cent Sales Tax)	☐ Planning & Zoning Commission
☐ Electric Board	

In the space below, please explain your interest in the position(s) selected above. Also, please explain any experience you have related to your selection(s).

I HAVE BEEN A PILOT, MY WORK CAREER WAS AS AN AIR ~~TRAFIC~~ TRAFFIC CONTROLLER FOR THE FAA.

3. BOARD MEMBER QUALIFICATIONS

The following are qualifications as outlined in Section 2-209 of the Lockhart Code of Ordinances to serve on a Board/Commission:

YES	NO	Please answer the following questions about Board/Commission qualifications:
☒	☐	Have you been a resident of the State of Texas/City of Lockhart for at least twelve (12) consecutive months preceding appointment?
☒	☐	Are you a registered voter?
☐	☒	Have you been removed from another city board or commission because of failure to attend meetings or for cause within the last three years?
☐	☒	Do you serve on any other City of Lockhart board/commission/committee at this time? If yes, please list: _____

For your reference, the following additional qualifications apply to appointed Board/Commission members:

- A member who is required to be a resident of the city (or county when applicable) when appointed and who thereafter moves his or her primary residence outside of the corporate limits of Lockhart (or county when applicable) vacates his or her position on a board of commission on the date the residency changes.
- The City Council shall have the right, but not the duty, to appoint up to two members who are not city residents but who are residents of Caldwell County to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the Construction Board of Appeals.
- Any member of a board or commission who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of the board or commission during any twelve-month period, shall forfeit his or her position and the vacancy occurring shall be declared and filled by the Council.
- Members must maintain their qualifications while serving on a board or commission.
- No member of any appointed body shall serve on more than one quasi-judicial or advisory board or commission.
- No appointed body shall deviate from its charge, deliberate items not on its agendas, or speak for the council or City of Lockhart without council authorization.
- Members appointed serve without compensation.

Certification of Applicant

I hereby certify that the foregoing and any attached statements are true, accurate and complete. I also understand that this application is subject to disclosure under the Texas Public Information Act.

Benny M. Hilburn
Applicant's Signature

2/22/22
Date

Completed application, resume and letter of interest may be submitted in person, email, mail, or by fax to:

City of Lockhart
City Secretary's Office
308 W. San Antonio Street / PO Box 239
Lockhart, TX 78644

Phone: 512.398.3461
FAX: 512.398.5103
cconstancio@lockhart-tx.org

AIRPORT ADVISORY BOARD

Ord. 86-18, Adopted 3-11-86
Seven (7) Members

First Name	Last Name	Board Position	City or County resident?	Flight Certified Past/Now	Council Member	Date Appt	Exp
VACANT - Feb 2022	Hinnenkamp verbally resigned				Mayor White		2023
Andrew	Reyes		County	Yes	Angie Sanchez	1/7/2020	2022
VACANT - Jan 2022	Chandler moved out of Lockhart				Kara McGregor		
VACANT - Jan 2022	Blomerth moved out of County				David Bryant		2022
Larry	Burrier		County	Yes	Juan Mendoza	3/7/2017	2022
Jake	McCullough		City	Yes	Jeffry Michelson	1/18/2022	2024
Jason "Tex"	Cordova		City	No	Brad Westmoreland	2/4/2020	2022

Public Works Director- staff liaison

NOTES:

Sec. 2-209. Subject to other qualifications as specifically required for membership on the below boards and commissions, the city council shall have the right (but not the duty) to appoint up to two members who are not Lockhart citizens but who are residents of Caldwell County, to the Lockhart Airport Advisory Board, the Eugene Clark Library Board, and the construction board of appeals.

Sec. 4-26. Membership; appointments.

The Lockhart Airport Advisory Board shall be composed of seven members to be appointed in accordance with section 2-210. At least five members must currently be or have been flight rated, and two members may be appointed as at-large members. Members shall serve three-year terms, such terms coinciding with the council position making the appointment. Per Section 2-209(6), two County residents can be appointed to the Lockhart Airport Advisory Board.

Sec. 4-28. Eligibility for board membership.

No person having a financial interest in any commercial carrier by air, or in any concession, right or privilege to conduct business or render any service for compensation upon the premises of the Lockhart Municipal Airport shall be eligible for membership on the Lockhart Airport Advisory Board.

Sec. 4-32. Limitations of authority.

The Lockhart Minicipal Airport Advisory Board shall not have authority to incur of create any debt in connection with airport operations; nor shall the board be empowered to enter into any contract, leases, or other legal obligations binding upon the City of Lockhart; nor shall the board have authority to hire airport personnel or direct airport personnel in the execution of their duties.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

COUNCIL MEETING DATE: March 1, 2022

AGENDA ITEM CAPTION: Discussion regarding matters related to COVID-19.

ORIGINATING DEPARTMENT AND CONTACT: Administration - Steven Lewis, Monte Akers

ACTION REQUESTED: Other

BACKGROUND/SUMMARY/DISCUSSION: On May 18, 2021, Governor Abbot issued GA-36 that prohibited governmental entities from mandating face coverings or restricting activities in response to the COVID-19 disaster. As a result, the Lockhart City Council rescinded the Mayor's Declaration to require face coverings and encouraged citizens to continue to follow the CDC guidelines in regard to COVID-19.

Also, as a result of the Governor opening Texas on March 2, 2021 (GA-34), community events are back on schedule such as the Chisholm Trail Roundup, Fireworks show, and City venues such as the city splash pad are open to the public. Face coverings are not required during the events or at city facilities.

An update of COVID-19 orders and Council actions is attached.

Open Meetings Act Suspensions Terminate effective September 1, 2021

In March 2020, Governor Abbott's office granted the Attorney General's request to suspend certain open meetings statutes. The temporary suspension allows for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings, thereby allowing governmental bodies and/or board commissions to hold a meeting virtually without a quorum being present at the meeting location.

On June 30, 2021, the Governor's office approved a request by the Attorney General to lift the open meetings suspensions effective at 12:01 a.m. on September 1, 2021. All Texas governmental bodies subject to the OMA must thereafter conduct their meetings in full compliance with the OMA as written in state law.

The following are provisions in the OMA suspension that will no longer be allowed effective September 1, 2021:

- 1) Video conferencing capability will change in that a member of the governing body or board can meet virtually but there must be a quorum physically present at the meeting location.
- 2) Telephone conference meetings will not be allowed to continue and are only allowed in an emergency.

On **August 29, 2021**, Governor Abbott issued a Declaration renewing the declaration of disaster stating that COVID-19 poses an imminent threat of disaster for all counties in Texas.

City of Lockhart, Texas

Council Agenda Item Cover Sheet

On October 11, 2021, Governor Abbott issued GA-40 prohibiting vaccine mandates, subject to legislative action.

This item is returned to Council for consideration, if necessary.

PROJECT SCHEDULE (if applicable): N/A

AMOUNT & SOURCE OF FUNDING:

Funds Required: N/A

Account Number: N/A

Funds Available: N/A

Account Name: N/A

FISCAL NOTE (if applicable): None.

PREVIOUS COUNCIL ACTION: N/A

COMMITTEE/BOARD/COMMISSION ACTION: N/A

STAFF RECOMMENDATION/REQUESTED MOTION: None.

LIST OF SUPPORTING DOCUMENTS: Update of COVID-19 orders and Council actions, GA-39, GA-38, Governor Abbott proclamation renewing the Declaration of Disaster, GA 40

HISTORY OF COVID-19 ORDERS/COUNCIL ACTIONS

On **September 1, 2020**, the City Council adopted Resolution 2020-20 renewing and adopting a requirement that commercial establishments in the City post a notice that facial coverings are a requirement of employees and persons entering such establishments. The requirement that such notice be posted shall remain in effect until terminated or amended by the City Council.

On **October 7, 2020**, Governor Greg Abbott issued Executive Order GA-32 to allow certain bars and similar establishments to operate at 50% capacity with permission from the County Judge. GA-32 increased the occupancy levels for all business establishments other than bars to 75%. GA-32 also provides that outdoor gatherings in excess of 10 people is prohibited unless the Mayor of the City in which the gathering is held, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with GA-32.

Mayor's statement on reduced business capacity in Caldwell County. At 12:01 a.m. on Wednesday, January 13, 2021 the provisions of Governor Greg Abbott's Executive Order GA-32 that suspend elective surgeries, close bars and reduce business capacity to 50 percent went into effect in Lockhart and Caldwell County. This was occurring because under GA-32, these specific provisions took effect when a Trauma Service Area had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total capacity exceeded 15 percent. This was the case in Trauma Service Area O, which included Caldwell County.

COVID Relief Fund update. On January 19, 2021, the Council voted to offer a six-month forbearance to businesses that received a COVID-19 Recovery Loan in 2020. Council re-opened the COVID Relief Grants to small businesses for \$5,000 per business that qualifies. Restaurants and bars that were affected by the Governor's order earned higher points on the application process.

During the February 23, 2021 meeting, Chief Jenkins provided an update of COVID compliance for local businesses.

On **March 2, 2021**, Governor Abbot issued GA-34 that was effective March 10, 2021. It provides that the State no longer requires face covering and it does not allow local jurisdictions to require face coverings. GA-34 supercedes all orders issued by local officials that conflict with regard to services or local orders and provides that businesses and other establishments may require customers and employees to wear face coverings. The consensus of the Council was to leave the Mayor's Declaration in effect and to encourage citizens to continue to wear face coverings and to maintain a six foot distance.

On **May 13, 2021**, the CDC announced that fully vaccinated individuals no longer need to mask up or social distance indoors and outdoors, including crowds. Attached is information from the CDC about how to stay safe around individuals that are or are not fully vaccinated.

On **June 15, 2021**, the consensus of the Council was to continue virtual attendance at meetings.

On **June 30, 2021**, the Governor's office approved a request by the Attorney General to lift the temporary Open Meetings Act suspensions, effective at 12:01 a.m. on September 1, 2021. The change in virtual meetings is that a member of the governing body or board member may attend a meeting virtually but there must be a quorum physically present at the meeting location.

On **July 29, 2021**, Governor Abbott issued Executive Order 38, that combined several existing COVID-19 executive orders to promote statewide uniformity and certainty in the state's COVID-19 response. Governor Abbott stated that "The new Executive Order emphasizes that the path forward relies on personal responsibility rather than government mandates".

On **August 13, 2021**, TML provided the following information regarding actions taken by governmental entities and the Attorney General in regards to face coverings:

- **Mask Mandate Update:** Tuesday afternoon, two state district court judges in Dallas and Bexar counties granted local authorities in those jurisdictions temporary restraining orders blocking Governor Abbott's ban on mask mandates. In response to the rulings, the City of San Antonio issued a requirement for face coverings inside city facilities, and the Dallas County Judge issued an emergency order on Wednesday related to face coverings. Temporary restraining orders are by definition temporary and require further court proceedings to become permanent. TML will continue to monitor these developments. In related news, Houston's Mayor Sylvester Turner is requiring masks in city facilities when physical distancing is not doable.

Additionally, a number of large school districts ("ISDs") across the state, including Dallas ISD, Houston ISD, Austin ISD, Fort Worth ISD, and San Antonio ISD, are requiring masks on school property.

- **Attorney General Issues Two COVID-related opinions:** On August 11, the Attorney General released two opinions related to mask mandates and vaccines.
 1. In Opinion KP-0379, the Attorney General was asked whether COVID-19 vaccines could be required as a condition to enter a government building. Citing the Governor's Executive Order No. 38 as well as the recently passed S.B. 968, the Attorney General opined that government entities may not require COVID-19 vaccines as a condition to enter a government facility.
 2. In Opinion No. KP-0380, the Attorney General was asked to opine on the effect of the Governor's executive orders on federal requirements related to face coverings on public transit. The AG ultimately opined that he is unconvinced that CDC and TSA rules as well as federal law preempt the Governor's orders prohibiting mask mandates.

Please remember that Attorney General opinion are just that: opinions. They are legal guidance but do not carry the force of law or court order.

- **Counties Across Texas Seeing Rise in COVID-19 Threat Levels:** Over the last few weeks, we have reported on the rise in COVID-19 threat levels in counties and cities across the state. That rise continues, with Travis, Harris, Dallas, and Williamson counties, among others, back at the highest threat levels as the Delta variant spreads across the state and ICU bed availability drops.

On **August 29, 2021**, Governor Abbott issued a proclamation renewing the declaration stating that COVID-19 poses an imminent threat of disease for all counties in Texas.

On **August 25, 2021**, Governor Abbott issued GA-39 (attached), prohibiting governmental entities from compelling an individual to receive a COVID-19 vaccine regardless of full FDA approval, among other things.

The Governor also issued the following call to the Special Session of the Legislature:

Legislation regarding whether any State or Local Governmental entities in Texas can mandate that an individual receive a COVID-19 vaccine and, if so, what exemption should apply to such mandate.

On **October 11, 2021**, Governor Abbott issued GA-40 relating to prohibiting all entities of compelling receipt of a COVID-19 vaccine until the issue has been considered through legislation.



GOVERNOR GREG ABBOTT

August 25, 2021

Mr. Joe A. Esparza
Deputy Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2 PM O'CLOCK

AUG 25 2021

Secretary of State

Dear Deputy Secretary Esparza:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-39 relating to prohibiting vaccine mandates and vaccine passports subject to legislative action.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "G. Davidson", with a long horizontal flourish extending to the right.

Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
August 25, 2021

EXECUTIVE ORDER GA 39

*Relating to prohibiting vaccine mandates and vaccine passports
subject to legislative action.*

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all Texas counties; and

WHEREAS, in each subsequent month effective through today, I have renewed the COVID-19 disaster declaration for all Texas counties; and

WHEREAS, I have issued a series of executive orders aimed at protecting the health and safety of Texans, ensuring uniformity throughout Texas, and achieving the least restrictive means of combatting the evolving threat to public health; and

WHEREAS, COVID-19 vaccines are strongly encouraged for those eligible to receive one, but have always been voluntary for Texans; and

WHEREAS, I issued Executive Orders GA-35 and GA-38, addressing COVID-19 vaccines administered under an "emergency use authorization" by prohibiting vaccine mandates from governmental entities and by prohibiting "vaccine passports" from governmental entities and certain others; and

WHEREAS, subsequently, on August 23, 2021, while the legislature was already convened in a special session, the U.S. Food and Drug Administration (FDA) approved one of the COVID-19 vaccines for certain age groups, such that this vaccine is no longer administered under an emergency use authorization for those age groups; and

WHEREAS, while this COVID-19 vaccine is now FDA-approved for certain age groups, others are not yet approved and still are administered under an emergency use authorization; and

WHEREAS, through Chapter 161 of the Texas Health and Safety Code, as well as other laws including Chapters 38 and 51 of the Texas Education Code, the legislature has established its primary role over immunizations, and all immunization laws and regulations in Texas stem from the laws established by the legislature; and

WHEREAS, in other contexts where the legislature has imposed immunization requirements, it has also taken care to provide exemptions that allow people to opt out of being forced to take a vaccine; and

WHEREAS, given the legislature's primacy and the need to avoid a patchwork of regulations with respect to vaccinations, it is appropriate to maintain the status quo of

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2pm O'CLOCK

AUG 25 2021

prohibiting vaccine mandates through executive order while allowing the legislature to consider this issue while in session; and

WHEREAS, in this instance, given the legislature's prior actions, maintaining the status quo of prohibiting vaccine mandates and ensuring uniformity pending the legislature's consideration means extending the voluntariness of COVID-19 vaccinations to all COVID-19 vaccinations, regardless of regulatory status; and

WHEREAS, I am also adding this issue to the agenda for the Second Called Session of the legislature that is currently convened so that the legislature has the opportunity to consider this issue through legislation; and

WHEREAS, I will rescind this executive order upon the effective date of such legislation;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. No governmental entity can compel any individual to receive a COVID-19 vaccine. I hereby suspend Section 81.082(f)(1) of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that no governmental entity can compel any individual to receive a COVID-19 vaccine.
2. State agencies and political subdivisions shall not adopt or enforce any order, ordinance, policy, regulation, rule, or similar measure that requires an individual to provide, as a condition of receiving any service or entering any place, documentation regarding the individual's vaccination status for any COVID-19 vaccine. I hereby suspend Section 81.085(i) of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to enforce this prohibition. This paragraph does not apply to any documentation requirements necessary for the administration of a COVID-19 vaccine.
3. Any public or private entity that is receiving or will receive public funds through any means, including grants, contracts, loans, or other disbursements of taxpayer money, shall not require a consumer to provide, as a condition of receiving any service or entering any place, documentation regarding the consumer's vaccination status for any COVID-19 vaccine. No consumer may be denied entry to a facility financed in whole or in part by public funds for failure to provide documentation regarding the consumer's vaccination status for any COVID-19 vaccine.
4. Nothing in this executive order shall be construed to limit the ability of a nursing home, state supported living center, assisted living facility, or long-term care facility to require documentation of a resident's vaccination status for any COVID-19 vaccine.
5. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any

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SECRETARY OF STATE
2PM O'CLOCK

AUG 25 2021

other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order.

This executive order supersedes only paragraph No. 2 of Executive Order GA-38, and does not supersede or otherwise affect the remaining paragraphs of Executive Order GA-38. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 25th
day of August, 2021.

A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT
Governor

ATTESTED BY:

A handwritten signature in black ink that reads "Joe A. Esparza".
JOE A. ESPARZA
Deputy Secretary of State

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SECRETARY OF STATE
2PM O'CLOCK

AUG 25 2021



GOVERNOR GREG ABBOTT

July 29, 2021

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SECRETARY OF STATE
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JUL 29 2021

Secretary of State

Mr. Joe A. Esparza
Deputy Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

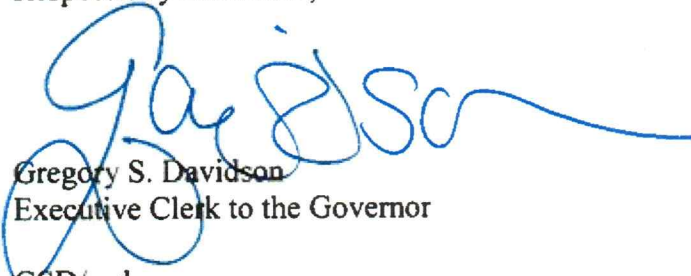
Dear Deputy Secretary Esparza:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-38 relating to the continued response to the COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
July 29, 2021

EXECUTIVE ORDER GA 38

Relating to the continued response to the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all Texas counties; and

WHEREAS, in each subsequent month effective through today, I have renewed the COVID-19 disaster declaration for all Texas counties; and

WHEREAS, from March 2020 through May 2021, I issued a series of executive orders aimed at protecting the health and safety of Texans, ensuring uniformity throughout Texas, and achieving the least restrictive means of combatting the evolving threat to public health by adjusting social-distancing and other mitigation strategies; and

WHEREAS, combining into one executive order the requirements of several existing COVID-19 executive orders will further promote statewide uniformity and certainty; and

WHEREAS, as the COVID-19 pandemic continues, Texans are strongly encouraged as a matter of personal responsibility to consistently follow good hygiene, social-distancing, and other mitigation practices; and

WHEREAS, receiving a COVID-19 vaccine under an emergency use authorization is always voluntary in Texas and will never be mandated by the government, but it is strongly encouraged for those eligible to receive one; and

WHEREAS, state and local officials should continue to use every reasonable means to make the COVID-19 vaccine available for any eligible person who chooses to receive one; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, under Section 418.016(a), the "governor may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business ... if strict compliance with the provisions ... would in any way prevent, hinder, or delay necessary action in coping with a disaster;" and

WHEREAS, under Section 418.018(c), the "governor may control ingress and egress to

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SECRETARY OF STATE
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JUL 29 2021

and from a disaster area and the movement of persons and the occupancy of premises in the area;" and

WHEREAS, under Section 418.173, the legislature authorized as "an offense," punishable by a fine up to \$1,000, any "failure to comply with the [state emergency management plan] or with a rule, order, or ordinance adopted under the plan;"

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. To ensure the continued availability of timely information about COVID-19 testing and hospital bed capacity that is crucial to efforts to cope with the COVID-19 disaster, the following requirements apply:
 - a. All hospitals licensed under Chapter 241 of the Texas Health and Safety Code, and all Texas state-run hospitals, except for psychiatric hospitals, shall submit to the Texas Department of State Health Services (DSHS) daily reports of hospital bed capacity, in the manner prescribed by DSHS. DSHS shall promptly share this information with the Centers for Disease Control and Prevention (CDC).
 - b. Every public or private entity that is utilizing an FDA-approved test, including an emergency use authorization test, for human diagnostic purposes of COVID-19, shall submit to DSHS, as well as to the local health department, daily reports of all test results, both positive and negative. DSHS shall promptly share this information with the CDC.
2. To ensure that vaccines continue to be voluntary for all Texans and that Texans' private COVID-19-related health information continues to enjoy protection against compelled disclosure, in addition to new laws enacted by the legislature against so-called "vaccine passports," the following requirements apply:
 - a. No governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.082(f)(1) of the Texas Health and Safety Code to the extent necessary to ensure that no governmental entity can compel any individual to receive a COVID-19 vaccine administered under an emergency use authorization.
 - b. State agencies and political subdivisions shall not adopt or enforce any order, ordinance, policy, regulation, rule, or similar measure that requires an individual to provide, as a condition of receiving any service or entering any place, documentation regarding the individual's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. I hereby suspend Section 81.085(i) of the Texas Health and Safety Code to the extent necessary to enforce this prohibition. This paragraph does not apply to any documentation requirements necessary for the administration of a COVID-19 vaccine.
 - c. Any public or private entity that is receiving or will receive public funds through any means, including grants, contracts, loans, or other disbursements of taxpayer money, shall not require a consumer to provide, as a condition of receiving any service or entering any place, documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization. No consumer may be denied entry to a facility financed

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JUL 29 2021

- in whole or in part by public funds for failure to provide documentation regarding the consumer's vaccination status for any COVID-19 vaccine administered under an emergency use authorization.
- d. Nothing in this executive order shall be construed to limit the ability of a nursing home, state supported living center, assisted living facility, or long-term care facility to require documentation of a resident's vaccination status for any COVID-19 vaccine.
 - e. This paragraph number 2 shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster. I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order.
3. To ensure the ability of Texans to preserve livelihoods while protecting lives, the following requirements apply:
- a. There are no COVID-19-related operating limits for any business or other establishment.
 - b. In areas where the COVID-19 transmission rate is high, individuals are encouraged to follow the safe practices they have already mastered, such as wearing face coverings over the nose and mouth wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, but no person may be required by any jurisdiction to wear or to mandate the wearing of a face covering.
 - c. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) is strongly encouraged to use good-faith efforts and available resources to follow the Texas Department of State Health Services (DSHS) health recommendations, found at www.dshs.texas.gov/coronavirus.
 - d. Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow guidance from the Texas Health and Human Services Commission (HHSC) regarding visitations, and should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
 - e. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency. Private schools and institutions of higher education are encouraged to establish similar standards.
 - f. County and municipal jails should follow guidance from the Texas Commission on Jail Standards regarding visitations.
 - g. As stated above, business activities and legal proceedings are free to proceed without COVID-19-related limitations imposed by local governmental entities or officials. This paragraph number 3 supersedes any conflicting local order in response to the COVID-19 disaster, and all relevant laws are suspended to the extent necessary to preclude any such inconsistent local orders. Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any conflicting or inconsistent limitation by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.

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SECRETARY OF STATE
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JUL 29 2021

4. To further ensure that no governmental entity can mandate masks, the following requirements shall continue to apply:
- a. No governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering; provided, however, that:
 - i. state supported living centers, government-owned hospitals, and government-operated hospitals may continue to use appropriate policies regarding the wearing of face coverings; and
 - ii. the Texas Department of Criminal Justice, the Texas Juvenile Justice Department, and any county and municipal jails acting consistent with guidance by the Texas Commission on Jail Standards may continue to use appropriate policies regarding the wearing of face coverings.
 - b. This paragraph number 4 shall supersede any face-covering requirement imposed by any local governmental entity or official, except as explicitly provided in subparagraph number 4.a. To the extent necessary to ensure that local governmental entities or officials do not impose any such face-covering requirements, I hereby suspend the following:
 - i. Sections 418.1015(b) and 418.108 of the Texas Government Code;
 - ii. Chapter 81, Subchapter E of the Texas Health and Safety Code;
 - iii. Chapters 121, 122, and 341 of the Texas Health and Safety Code;
 - iv. Chapter 54 of the Texas Local Government Code; and
 - v. Any other statute invoked by any local governmental entity or official in support of a face-covering requirement.

Pursuant to the legislature's command in Section 418.173 of the Texas Government Code and the State's emergency management plan, the imposition of any such face-covering requirement by a local governmental entity or official constitutes a "failure to comply with" this executive order that is subject to a fine up to \$1,000.

- c. Even though face coverings cannot be mandated by any governmental entity, that does not prevent individuals from wearing one if they choose.
5. To further ensure uniformity statewide:
- a. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order or allows gatherings restricted by this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the

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JUL 29 2021

COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.

- b. Confinement in jail is not an available penalty for violating this executive order. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes all pre-existing COVID-19-related executive orders and rescinds them in their entirety, except that it does not supersede or rescind Executive Orders GA-13 or GA-37. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 29th
day of July, 2021.

A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT
Governor

ATTESTED BY:

A handwritten signature in black ink that reads "Joe A. Esparza".
JOE A. ESPARZA
Deputy Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:15pm O'CLOCK

JUL 29 2021

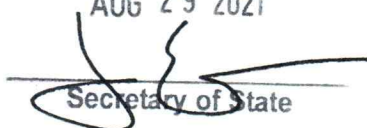


GOVERNOR GREG ABBOTT

August 29, 2021

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:30 PM O'CLOCK

AUG 29 2021


Secretary of State

Mr. Joe A. Esparza
Deputy Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Mr. Deputy Secretary:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation renewing the declaration stating the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in Texas.

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

PROCLAMATION

BY THE

Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have issued proclamations renewing the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, a state of disaster continues to exist in all counties due to COVID-19;

NOW, THEREFORE, in accordance with the authority vested in me by Section 418.014 of the Texas Government Code, I do hereby renew the disaster proclamation for all counties in Texas.

Pursuant to Section 418.017, I authorize the use of all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster.

Pursuant to Section 418.016, any regulatory statute prescribing the procedures for conduct of state business or any order or rule of a state agency that would in any way prevent, hinder, or delay necessary action in coping with this disaster shall be suspended upon written approval of the Office of the Governor. However, to the extent that the enforcement of any state statute or administrative rule regarding contracting or procurement would impede any state agency's emergency response that is necessary to cope with this declared disaster, I hereby suspend such statutes and rules for the duration of this declared disaster for that limited purpose.

In accordance with the statutory requirements, copies of this proclamation shall be filed with the applicable authorities.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 29th day of August, 2021.

A handwritten signature in black ink, reading "Greg Abbott", is written over a horizontal line.

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:30pm O'CLOCK

AUG 29 2021

Governor Greg Abbott
August 29, 2021

Proclamation
Page 2

ATTESTED BY:



JOE ESPARZA
Deputy Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3:30pm O'CLOCK
AUG 29 2021



GOVERNOR GREG ABBOTT

October 11, 2021

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
4:30 PM 'CLOCK

OCT 11 2021

Secretary of State

Mr. Joe A. Esparza
Deputy Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Deputy Secretary Esparza:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-40 relating to prohibiting vaccine mandates, subject to legislative action.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "G. Davidson", with a long horizontal flourish extending to the right.

Gregory S. Davidson
Executive Clerk to the Governor

GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
October 11, 2021

EXECUTIVE ORDER GA 40

*Relating to prohibiting vaccine mandates,
subject to legislative action.*

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all Texas counties; and

WHEREAS, in each subsequent month effective through today, I have renewed the COVID-19 disaster declaration for all Texas counties; and

WHEREAS, I have issued a series of executive orders aimed at protecting the health and safety of Texans, ensuring uniformity throughout Texas, and achieving the least restrictive means of combatting the evolving threat to public health; and

WHEREAS, COVID-19 vaccines are strongly encouraged for those eligible to receive one, but must always be voluntary for Texans; and

WHEREAS, I issued Executive Orders GA-35, GA-38, and GA-39 to prohibit governmental entities and certain others from imposing COVID-19 vaccine mandates or requiring vaccine passports; and

WHEREAS, in yet another instance of federal overreach, the Biden Administration is now bullying many private entities into imposing COVID-19 vaccine mandates, causing workforce disruptions that threaten Texas's continued recovery from the COVID-19 disaster; and

WHEREAS, countless Texans fear losing their livelihoods because they object to receiving a COVID-19 vaccination for reasons of personal conscience, based on a religious belief, or for medical reasons, including prior recovery from COVID-19; and

WHEREAS, through Chapter 161 of the Texas Health and Safety Code, as well as other laws including Chapters 38 and 51 of the Texas Education Code, the legislature has established its primary role over immunizations, and all immunization laws and regulations in Texas stem from the laws established by the legislature; and

WHEREAS, the legislature has taken care to provide exemptions that allow people to opt out of being forced to take a vaccine for reasons of conscience or medical reasons; and

WHEREAS, I am adding this issue to the agenda for the Third Called Session of the legislature that is currently convened so that the legislature has the opportunity to consider this issue through legislation; and

WHEREAS, I will rescind this executive order upon the effective date of such legislation;

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SECRETARY OF STATE
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OCT 11 2021

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective immediately:

1. No entity in Texas can compel receipt of a COVID-19 vaccine by any individual, including an employee or a consumer, who objects to such vaccination for any reason of personal conscience, based on a religious belief, or for medical reasons, including prior recovery from COVID-19. I hereby suspend all relevant statutes to the extent necessary to enforce this prohibition.
2. The maximum fine allowed under Section 418.173 of the Texas Government Code and the State's emergency management plan shall apply to any "failure to comply with" this executive order. Confinement in jail is not an available penalty for violating this executive order.
3. This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order.

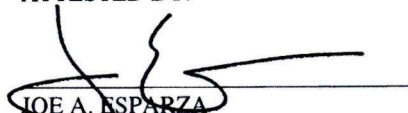
This executive order does not supersede Executive Orders GA-13, GA-37, GA-38, or GA-39. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.

Given under my hand this the 11th
day of October, 2021.



GREG ABBOTT
Governor

ATTESTED BY:


JOE A. ESPARZA
Deputy Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
4:30 PM O'CLOCK

OCT 11 2021

**SPECIAL MEETING
LOCKHART CITY COUNCIL**

FEBRUARY 8, 2022

6:30 P.M.

**CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3rd
FLOOR, LOCKHART, TEXAS**

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Connie Constancio, City Secretary

Victoria Maranan, Public Information Officer

Citizens/Visitors Addressing the Council: Gunner Seaquist of Bickerstaff, Heath, Delgado & Acosta.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 6:30 p.m.

ITEM 2-A. PRESENTATION BY LEGAL COUNSEL OF EXAMPLE PLAN REDISTRICTING THE CITY COUNCILMEMBER DISTRICTS BASED ON 2020 CENSUS DATA.

Gunner Seaquist of Bickerstaff, Heath, Delgado & Acosta (“the Firm”) stated that the Firm presented Plan A to the Council. The Firm recommends the proposed Plan will get the single-member council districts below a 10 percent total maximum deviation. He stated that the total population as reflected in the 2020 Census for the City of Lockhart is 14,379, thereby allocating the total population of each single-member district to 3,593 individuals. City District 2 was the heaviest populated and City District 3 was the lowest populated.

There was discussion and drawing scenarios about City Districts 2 and 3.

ITEM 2-B. DISCUSSION BY THE CITY COUNCIL OF EXAMPLE PLAN AND AMENDMENTS TO DEVELOP A PLAN FOR FUTURE ADOPTION.

There was discussion and drawing scenarios about City Districts 2 and 3.

ITEM 2-C. SET PUBLIC HEARING DATE FOR THE PURPOSE OF RECEIVING PUBLIC COMMENT WITH REGARD TO THE REDRAWING OF COUNCILMEMBER DISTRICT BOUNDARIES.

Councilmember McGregor made a motion to set the public hearing with regard to the redrawing of Councilmember District boundaries on March 15, 2022 at 7:30 p.m. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 4. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded. The motion passed by a vote of 7-0. The meeting was adjourned at 7:00 p.m.

PASSED and APPROVED this the 1st day of March 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary

**REGULAR MEETING
LOCKHART CITY COUNCIL**

FEBRUARY 15, 2022

6:30 P.M.

CLARK LIBRARY ANNEX-COUNCIL CHAMBERS, 217 SOUTH MAIN STREET, 3RD FLOOR, LOCKHART, TEXAS

Council present:

Mayor Pro-Tem Angie Gonzales-Sanchez
Councilmember Juan Mendoza
Councilmember Jeffry Michelson

Mayor Lew White
Councilmember Derrick David Bryant
Councilmember Kara McGregor
Councilmember Brad Westmoreland

Staff present:

Steven Lewis, City Manager
Monte Akers, City Attorney
Pam Larison, Finance Director
Bobby Leos, Electric Superintendent
Ernest Pedraza, Police Chief

Connie Constancio, City Secretary
Victoria Maranan, Public Information Officer
Dan Gibson, City Planner
Sean Kelley, Public Works Director

Citizens/Visitors Addressing the Council: None.

Work Session 6:30 p.m.

Mayor White opened the work session and advised the Council, staff and the audience that staff would provide information and explanations about the following items:

DISCUSSION ONLY

A. DISCUSS CITY COUNCIL MINUTES FOR THE FEBRUARY 1, 2022 MEETING.

Mayor White requested corrections. There were none.

B. DISCUSS AUTHORIZING THE CITY MANAGER TO SIGN A ONE-YEAR AGREEMENT WITH COMMUNITY ACTION, INC. FOR THE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP).

Ms. Larison stated that beginning January 1, 2022, Community Action of Central Texas administered a new program to provide emergency assistance to low-income households, particularly those with the lowest incomes that pay a high proportion of household income for water, storm water, drinking water, wastewater/sewer, and groundwater services collectively named "water services". Individuals will be able to apply for assistance and be screened for eligibility, similar to the Comprehensive Energy Assistance Program (CEAP), which provides assistance for electric utility services. This new program will assist in water utility services, including wastewater/sewer charges. There was discussion. Ms. Larison recommended approval.

C. DISCUSS RESOLUTION 2022-09 ADOPTING THE CITY OF LOCKHART COMPREHENSIVE FINANCIAL POLICY.

Ms. Larison stated that the Government Finance Officers Association (GFOA) recommends that municipal governments adopt formal, written financial policies to help guide government to strategic, long-term financial management. Institutionalizing formal financial policies are considered good management practices that will outlive their creators and promote stability and continuity. They clarify strategic intent for financial management and define a shared understanding of how the organization will develop practices and manage its resources to provide the best value to the community. They define boundaries within which staff can innovate in order to realize the organization's strategic intent and limit

which actions staff may take. Prior to presentation to the City Council, this policy was reviewed by city staff, the City Manager, the City of Lockhart's Financial Advisor, and the auditing firm BrooksWatson. This new comprehensive policy will establish guidelines for the City of Lockhart's fiscal planning and budgeting; expenditure control; revenues and collections; local, state, and federal grants; cost of services and user fees; impact fees; capital asset accounting and replacement; cash, debt and risk management, and financial reporting. This financial policy will also include the fund balance policy that the City Council adopts each year during budget. This financial policy will become a permanent section of the City of Lockhart's budget document that will be presented to the Council annually for approval, and serves as a guideline for city staff. There was discussion. Ms. Larison recommended approval.

D. DISCUSS RESOLUTION 2022-10 APPROVING THE CITY OF LOCKHART'S PARTICIPATION IN THE ENDO/PAR AND TEVA SETTLEMENTS RELATED TO THE STATEWIDE GLOBAL OPIOID SETTLEMENT.

Mr. Akers stated that the State of Texas along with other states have reached a settlement with manufacturers of opioids that have contributed to the nationwide opioid crisis. Pursuant to the settlement agreement, individual municipalities and counties had to consider and adopt resolutions supporting the settlement before the municipality or county could receive any funds from the State of Texas via the settlement. The deadline for that approval was January 26, 2022. On October 19, 2021, the City of Lockhart approved a resolution 2021-17 adopting the Texas Term Sheet and approving the settlement participation forms. Since then, the State of Texas has reached a proposed settlement with Endo/Par and Teva, another company alleged to have contributed to the opioid crisis. The Texas Attorney General's Office is urging all municipalities and counties in the State to approve of this new settlement which will add funds to the overall pool of money available to municipalities and counties that have previously adopted the Texas Term Sheet. As part of this new settlement, the municipality must agree not to sue Endo/Par, Teva or drop any pending lawsuits of which Lockhart is not currently pursuing. There was discussion.

E. DISCUSS AGREEMENT WITH TECHLINE FOR PROJECT #19 A THROUGH H AS PART OF THE CITY OF LOCKHART'S FIVE-YEAR SYSTEM STUDY AND CAPITAL PLAN AS PREPARED BY THE LOWER COLORADO RIVER AUTHORITY (LCRA).

Mr. Leos stated that Techline Construction is LCRA's preferred contractor for projects because they are experienced with high voltage line repairs. Techline has conducted most of the Lower Colorado River Authority (LCRA) projects of the City of Lockhart since 1995. Project #19 A-H is part of the LCRA's five-year System Study that will replace an OCR (Oil Circuit Recloser) at each designated location with a Vacuum Switch. This project would have Techline replace one pole at each project location with an OCR and replace it with a vacuum switch. The vacuum switches are safer due to the fact that they will no longer be oil-filled, giving them less of a chance of exploding. Labor for Project #19 A-H is an estimated total of \$76,300.00 not to exceed \$80,300.00. There was discussion. Mr. Leos recommended approval.

F. DISCUSS APPLICATION ZC-22-06 BY CURTIS THIGPEN OF PARAVEL CAPITAL FOR A ZONING CHANGE FROM *RMD RESIDENTIAL MEDIUM DENSITY DISTRICT* TO *RHD RESIDENTIAL HIGH DENSITY DISTRICT* FOR 19.906 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, LOCATED IN THE 1900 BLOCK OF NORTH CESAR CHAVEZ PARKWAY - NORTHBOUND (SH 130). *PROPOSED TO BE TABLED TO THE MARCH15 CITY COUNCIL MEETING DUE TO NOT YET HAVING A FINAL RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION.*

Mr. Gibson stated that because there is no recommendation by the Planning and Zoning Commission, the Council is required to table the item. Due to a delay of the lack of adequate infrastructure for the area, the developer is required to conduct additional infrastructure planning tasks. Due to the tasks that will take approximately two additional months to conduct, it is recommended to table the item to the April 12 Council meeting instead of March 15.

G. DISCUSS SCHEDULE OF CITY COUNCIL MEETINGS IN 2022.

Ms. Constancio stated that annual review of council meeting date(s) for conflicts is important to provide Development Services an accurate Council meeting schedule when publishing public notice information about public hearings, such as zoning change applications. A possible conflict in 2022 would be Tuesday, October 4, 2022 for National Night Out. The 2022 Texas Municipal League Annual Conference will be held on October 5-7 in San Antonio. Election Day (November 8, 2022) is the 2nd Tuesday in November which is not a Council meeting date. Canvassing the November 8 General Election can be conducted November 11-22 (3-14 days after the election). The Lockhart City Council will be able to canvass the November 8 election during the regular meeting on November 15, 2022. There was discussion about cancelling the October 4, 2022 Council meeting to allow Council and staff to attend National Night Out events.

H. DISCUSS ORDINANCE 2022-11 AMENDING SECTION 2-209 OF THE LOCKHART CODE OF ORDINANCES TO SPECIFY THE QUALIFICATIONS AND RULES FOR APPOINTING MEMBERS OF CITY BOARDS AND COMMISSIONS.

Ms. Constancio stated that during the February 1 meeting, the Council directed staff to present an Ordinance amendment to Section 2-209 of the Code of Ordinances establishing qualifications for board/commission members. Monte Akers, City Attorney, combined the current qualification items with the new qualifications in the attached Ordinance to create unity.

Mayor White reviewed and there was discussion regarding the following board member qualifications that were selected by the Council during the February 1, 2022 meeting:

- Qualifications must be met by all members of City Boards/Commissions. In addition to any special qualification for service on a particular board, a member must:
 - Be a resident of the State of Texas for at least one year and a resident of the City of Lockhart for at least twelve (12) months preceding their appointment.
 - Be Registered voters.
- A member who was required to be a resident of the city when appointed and who moves primary residence outside of the city limits vacates the position on the date the residence is moved, unless a board's composition allows for a Caldwell County member.
- Any member who is absent from three consecutive regular meetings, or any four non-consecutive regular meetings of a board/commission during any twelve-month period, shall forfeit his/her position and the vacancy occurring shall be filled by the Council.
- Have not been removed from another City board/commission because of failure to attend meetings within the last three years.
- Be 21 years of age or older.

- No member shall remain in his/her position after being elected to City Council, except the Lockhart Economic Development Corporation.
- Members must maintain the qualifications while serving on a board/commission.
- Members appointed serve without compensation.

I. DISCUSS REAPPOINTMENT OF HOTEL OCCUPANCY TAX (HOT) ADVISORY BOARD MEMBERS FOR A TWO-YEAR TERM BEGINNING FEBRUARY 15, 2022 THROUGH FEBRUARY 15, 2024.

Ms. Larison stated that according to Ordinance 2019-29, the City of Lockhart's Hotel Occupancy Tax (HOT) Advisory Board has been established consisting of a five-member board that shall serve a term of two years. The board shall consist of the following: a lodging facility representative, the City Manager or his/her designee, a former member of the City Council, and two citizens nominated by the Mayor. This board must be confirmed by the City Council. For the calendar years of 2020 and 2021, the following HOT Advisory Board members represented the City of Lockhart: Alfredo Munoz, Ray Sanders, Archana Gandhi, Roxanne Rix, Steve Lewis and alternates, Janet Grigar and Sally Daniels. During 2021, Roxanne Rix resigned and Janet Grigar (alternate) replaced Ms. Rix. All acting members have agreed to serve an additional two-year term with the exception that Ms. Grigar would prefer to remain an alternate.

J. DISCUSSION REGARDING MATTERS RELATED TO COVID-19.

Mayor stated that there have been no changes with the Governor's orders pertaining to COVID-19. He encouraged citizens to wear face coverings and to stay safe. He provided details about testing locations in the community.

RECESS: Mayor White announced that the Council would recess for a break at 7:10 p.m.

ITEM 1. CALL TO ORDER.

Mayor Lew White called the meeting to order at 7:30 p.m.

ITEM 2. INVOCATION, PLEDGE OF ALLEGIANCE.

Councilmember McGregor gave the Invocation and led the Pledge of Allegiance to the United States and Texas flags.

ITEM 3. PUBLIC COMMENT.

Mayor White requested citizens to address the Council regarding an item that is not on the agenda. There were none.

ITEM 4-A. HOLD A PUBLIC HEARING AND CONSIDER ORDINANCE 2022-10 CONTINUING THE JUVENILE CURFEW CONTAINED IN CHAPTER 36 OF THE CITY OF LOCKHART CODE OF ORDINANCES, COMPLYING WITH SECTION 370.009, TEXAS LOCAL GOVERNMENT CODE.

Mayor White opened the public hearing at 7:35

Chief Pedraza stated that Texas Government Code Section 370.002 requires a City to review a Curfew ordinance at least every third year after adoption, and to conduct a public hearing to discuss abolishing, continuing or modifying the ordinance. Review of the Curfew ordinance is to determine the effects of the Juvenile Curfew on the community, and to review the problems the ordinance is intended to remedy. The City Council amended the Juvenile Curfew Ordinance on February 19, 2019 in which the curfew was extended. There was review of data from the Lockhart Police Department providing citations issued in 2019, 2020 and 2021, a copy of the Police department's Juvenile Curfew policy, the current city Curfew ordinance, Sections 36-11 through 36-16, and Ordinance 2019-04 outlining the amendments as approved by City Council in 2019. The amendments in 2019 updated the daytime curfew hours in Section 36 -12 to coincide with the Lockhart School District's change to the student's school schedule hours, effective August 2016, from 9:00 a.m. to 4:00 p.m. Prior to February 2019, Section 36-12 provided the daytime juvenile curfew between the hours of 9:00 a.m. to 2:30 p.m.

Mayor White requested citizens to address the Council. There were none. He closed the public hearing at 7:42 p.m.

Councilmember Michelson made a motion to approve Ordinance 2022-10, as presented. Councilmember Westmoreland seconded. The motion passed by a vote of 7-0.

ITEM 5. CONSENT AGENDA.

Mayor Pro-Tem Sanchez made a motion to approve consent agenda items 5A, 5B, 5C, 5D and 5E. Councilmember McGregor seconded. The motion passed by a vote of 7-0.

The following are the consent agenda items that were approved:

- 5A: Approve City Council minutes for the February 1, 2022 meeting.
- 5B: Authorize the City Manager to sign a one-year agreement with Community Action, Inc. for the Low Income Household Water Assistance Program (LIHWAP).
- 5C: Approve Resolution 2022-09 adopting the City of Lockhart Comprehensive Financial Policy.
- 5D: Adopt Resolution 2022-10 approving the City of Lockhart's participation in the Endo/Par and Teva settlements related to the statewide global opioid settlement.
- 5E: Approve agreement with Techline for Project #19 A through H as part of the City of Lockhart's five-year System Study and Capital Plan as prepared by the Lower Colorado River Authority (LCRA).

ITEM 6-A. DISCUSSION AND/OR ACTION ON APPLICATION ZC-22-06 BY CURTIS THIGPEN OF PARAVEL CAPITAL FOR A ZONING CHANGE FROM RMD RESIDENTIAL MEDIUM DENSITY DISTRICT TO RHD RESIDENTIAL HIGH DENSITY DISTRICT FOR 19.906 ACRES IN THE CORNELIUS CRENSHAW SURVEY, ABSTRACT NO. 68, LOCATED IN THE 1900 BLOCK OF NORTH CESAR CHAVEZ PARKWAY - NORTHBOUND (SH 130). PROPOSED TO BE TABLED TO THE MARCH 15 CITY COUNCIL MEETING DUE TO NOT YET HAVING A FINAL RECOMMENDATION FROM THE PLANNING AND ZONING COMMISSION.

Mayor Pro-Tem Sanchez made a motion to table the public hearing to April 12, 2022. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-B. DISCUSSION AND/OR ACTION TO CONSIDER SCHEDULE OF CITY COUNCIL MEETINGS IN 2022.

Mayor Pro-Tem Sanchez made a motion to cancel the October 4, 2022 Council meeting. Councilmember Bryant seconded. The motion passed by a vote of 7-0.

ITEM 6-C. DISCUSSION AND/OR ACTION TO CONSIDER ORDINANCE 2022-11 AMENDING SECTION 2-209 OF THE LOCKHART CODE OF ORDINANCES TO SPECIFY THE QUALIFICATIONS AND RULES FOR APPOINTING MEMBERS OF CITY BOARDS AND COMMISSIONS.

Councilmember Mendoza suggested that city staff solicit applications for board members once a year.

Councilmember McGregor made a motion to approve Ordinance 2022-11, as presented. Councilmember Mendoza seconded. The motion passed by a vote of 7-0.

ITEM 6-D. DISCUSSION AND/OR ACTION TO CONSIDER REAPPOINTMENT OF HOTEL OCCUPANCY TAX (HOT) ADVISORY BOARD MEMBERS FOR A TWO-YEAR TERM BEGINNING FEBRUARY 15, 2022 THROUGH FEBRUARY 15, 2024.

Councilmember Michelson made a motion to reappoint the current Hotel Occupancy Tax Advisory Board members and to add Sally Daniel as a permanent member. Mayor Pro-Tem Sanchez seconded. The motion passed by a vote of 7-0.

ITEM 6-E. DISCUSSION REGARDING MATTERS RELATED TO COVID-19.

There was no discussion regarding COVID-19 matters.

There was discussion regarding appointments to the Airport Advisory Board.

ITEM 7. CITY MANAGER'S REPORT, PRESENTATION AND POSSIBLE ACTION.

- Police Officer entrance exam will be held on February 26, 2022.
- Police Sergeant promotional exam will be held March 7, 2022.
- Police Lieutenant promotional exam will be held March 23, 2022.
- Fire Fighter entrance exam will be held March 5, 2022.
- Council Goals Retreat is scheduled for Saturday, April 9 from 8:00 a.m. – 12noon.
- Update regarding the Downtown Revitalization 2nd Open House.
- Library updates.

ITEM 8. COUNCIL AND STAFF COMMENTS - ITEMS OF COMMUNITY INTEREST.

Councilmember Mendoza reminded citizens regarding the Early Voting dates for the March 3, 2022 Primary Election.

Mayor Pro-Tem Sanchez expressed condolences to the families of Gladys Franklin, Cesario Armando Rodriguez, and Charlene Jenkins Bostic for their loss. She congratulated the Lockhart Baseball Association for holding their alumni event in Lockhart and to the Lockhart High School Softball Association for their success.

Councilmember McGregor thanked citizens for reaching out to her about issues of concern.

Councilmember Bryant thanked the Library staff for holding a book signing on Friday. He wished the Carver Association good luck when holding a fundraiser and to the Progressive Club on their plate sale.

Councilmember Michelson encouraged citizens to Shop Lockhart.

Mayor White congratulated participants in upcoming Livestock Auction.

ITEM 9. ADJOURNMENT.

Mayor Pro-Tem Sanchez made a motion to adjourn the meeting. Councilmember Mendoza seconded.
The motion passed by a vote of 7-0. The meeting was adjourned at 7:55 p.m.

PASSED and APPROVED this the 1st day of March 2022.

CITY OF LOCKHART

Lew White, Mayor

ATTEST:

Connie Constancio, TRMC
City Secretary



City of Lockhart

2020-2021 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On January 17 & 18, 2020 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, January 17, 2020 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then conducted a group brainstorm exercise called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2020-2021 goal and strategy development to recommend to the City Council the following day.

On Saturday, January 18, 2020, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- Holistic view of the City
- Understanding other departments better
- Council to continue to be open to new ideas
- As the city grows, facilities and staff must keep up
- Next comprehensive master plan
- Establish an IT 3-5-year plan to keep current
- Replace phone systems and phone equipment
- Discuss records storage
- What is there for teens and tweens to do?
- Need administrative assistance
- Public Information Officer – keep information on point, factual, and streamlining voice: sharing voice vs. many voices
- Law enforcement: recruitment and administrative assistance
- Stick to implementing plan
- Fire equipment replacement plan and funding
- Achieve “needs” so we can work on “wants” for the future
- Customer service needs additional staff – same staffing level as 1000 accounts ago
- Technology training needed in Library (provide for public)
- Additional Library storage needed
- Electric services study needed and replace needed items
- Salary and compensation study to begin soon – want council to support and fund the results of the study

City Council Expectations for the Day's Discussion Topics

- Improve work environment for staff
- Accomplish unfinished business from last strategic plan
- 142 & I-130 development
- Low-hanging fruit and larger longer-term goals
- Eliminate the red tape
- Look ahead to see what's next
- Balance citizen needs and staff needs
- Keep on track
- Prepare for quality growth
- Neighborhood beautification
- City Hall facilities
- Discuss hospital/after-hours clinic
- Hear staff recommendations

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Long-term street paving plan (paving/resurfacing)
- Electrical system study
- Formal grantsmanship program
- Records storage facility
- Digitize public works and utility records/maps
- Establish fee schedule for fire plan reviews and inspections
- Review development related fees
- Improve customer service at Police Department and Utilities Department by increasing administrative staff
- Start a Main Street Program
- New City facilities (abolish sewer smell)
- Consider a 4-day/10-hour work week option
- Annual review of facility maintenance, i.e. HVAC systems, etc.
- Make Parks Department into Parks and Recreation Department (start recreation program)
- Review and fund vehicle replacement fund
- Expand/improve airport facilities
- Figuring out how to generate more general fund revenues to pay for items on this “start” list

Stop

- Printing reports – use digital reports when we can
- The waste in Archives
- Excessive paperwork related to personnel (consider paper reduction techniques instead)
- Making new employees wait 6 months to take time off/sick days/etc (other cities do 3 months)
- Excessive engine idling of city vehicles
- Worrying about other departments and focus on making your own team better
- Picking up commercial recycling for free
- Hanging highway banners for free
- Circulating city council department head reports monthly (do quarterly instead)
- Workshop portion of council meetings unless needed (they run too long)
- Referencing the past as “we have always done it that way” (we can be more innovative)

Continue

- Effective communication with customers/website
- Planning for the future
- Maintaining hiring standards
- Improving community amenities finding external funding sources
- Succession planning and cross-training
- Staff meetings
- Learning new ways of doing things
- Employee longevity and retention efforts
- Good customer service
- Acknowledging staff accomplishments
- Great teamwork
- Parks improvements/parks master plan
- Efforts on wayfinding program
- Replacing aged power lines
- Planning and engineering for downtown paving and drainage improvements
- Providing utilities to areas of anticipated future growth and development
- Planning for future industrial parks
- Accreditation for Police and Fire Departments

Recommendations from Staff:

The following items were recommendations from staff to city council. Items that have a checkbox (R) had agreement of city council the following day. The one item with no checkbox was rolled to consideration for 2022.

- ☒ Create and adopt 5-7-year paving/resurfacing plan (roads and sidewalks)
- ☒ Lockhart Police Department to conduct Active Shooter training for all City staff and elected officials and review official safety procedures for council meetings
- ☒ Explore asking the county for grant writer assistance
- ☒ Establish fee schedule for fire plan reviews and inspections
- ☒ Considering increasing existing fees for applications and development fees
- ☒ Develop an Airport Business Plan
- ☒ Research options for additional records storage
- ☒ Transition staff department reports from monthly to quarterly
- ☒ Pursue agenda management process and software
- ☐ Streamline paper processes where possible/evaluate software options
 - Utility billing
 - Applications
 - Council, boards, commissions:
 - Packets
 - Minutes

Goal Development from City Council:

The following items were items identified by council to move forward on for 2020-2021:

- Establish a Hospital with an Emergency Room in town
- Sell church property
- Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing
- Create a Youth Advisory Board to explore options around youth programs/activities
- Adopt a TIF (tax increment financing) policy prior to project being submitted
- Implement downtown drainage improvements
- Develop fiber down 142, 183, and the Central Business District
- Traffic safety improvements: turn lanes and traffic lights
- Consider submitting a multi-year street bond program to voters
- Begin TXDOT safety projects
- Promote a Neighborhood Watch Program
- Promote beautification projects through teamwork
- Clean up trash/enforcement
- Enhance lower income districts/beautification efforts

Progress Reporting

The following icons are used to document progress of the following goals and strategies:

	= Completed
	= On Target or In Progress
	= Not on Target

Goal 1: Economic Development / Planning

Strategies	2019-2020 Progress	2020-2021 Progress
1. Continue to partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)	 Partner with Boy Scouts to develop Police Explorer Program. Fire personnel attend and participate in LISD career days.	
2. Better collaborate with downtown stakeholders and both Chambers of Commerce		
3. Complete updating our development ordinances	 Revised Engineering Standards – presented to Council January 2020. Subdivision Regulations to follow.	

4. Consider development tools to facilitate attraction / recruitment to SH 130 corridor	 IEDC business park development study completed. Future consideration by LEDC.	
5. Bring utilities, assist assembling parcels, rezoning tracts along SH 130/142 and become shovel-ready	 Mostly done. Site development will facilitate the remainder.	
6. Pursue prospects and developers and create a BRE (business retention and expansion) program	 Hiring a second Economic Development practitioner.	
7. Start investing in more property for growth	 IEDC study.	
8. Explore next industrial park	 IEDC study.	
9. HOT (Hotel Occupancy Tax) Funds – board to develop and adopt new process to collect payments from B&Bs	 HOT Advisory Board created. Board training and funding processes under review.	
10. Adopt and implement the Economic Development Strategic Plan (currently underway by Garner Economics) by Q4 2020	 LEDC Board hired Garner Economics January 2020	
11. Robust LEDC website	 Underway with EDsuite contract.	
12. Create resources via Lockhart EDC for proactive outreach to quality builders for additional housing	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
13. Adopt a TIF (tax increment financing) policy prior to project being submitted	<i>N/A Brand new/created in 2020</i>	
14. Develop fiber down 142, 183, and the Central Business District	<i>N/A Brand new/created in 2020</i>	

Goal #1 KPIs / Metrics:

- ☒ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we collaborate with downtown stakeholders and both Chambers of Commerce?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?
- # of quality home builders the Lockhart EDC proactively reached out to in 2020-2021? _____
- ☐ Did we adopt a new TIF policy?

of miles of new fiber optics laid in Lockhart in 2020-2021? _____

Goal 2: Quality of Life / Quality of Facilities

Strategies	2019-2020 Progress	2020-2021 Progress
1. Invest money to improve the appearance of our town (streets, parks, entry signs)	 Doubled street resurfacing funds in FY 20; Parks Master Plan projects.	
2. Conduct and implement a Space Study of City Buildings and facilities including City Hall	 Budget established for FY 20 Space Study. RFP under development.	
3. Improve the image of City facilities as needed and conduct cosmetic improvements in the meantime	 See No. 2 above.	
4. Update, renovate, and construct City facilities as needed, based on the space study. Realize that remodel of Central Fire Station is likely next.	 Electrical panel upgrade at the Water Treatment Plant; Budget established for FY 20 Space Study; Fire Station No. 2 completed.	
5. Implement the Parks Master Plan, improving the quality of life for the community. What is in Phase 2: splash pad, restroom renovations, dog park, picnic shelter upgrades, and tree planting initiatives	 Multiple Phase I projects underway.	
6. Conduct a citywide quality of life citizen survey and ask council to fund.	 Allocate funds in FY 20-21; assign project to PIO.	
7. Establish a Hospital with an Emergency Room in town	<i>N/A Brand new/created in 2020</i>	
8. Sell church property	<i>N/A Brand new/created in 2020</i>	
9. Create a Youth Advisory Board to explore options around youth programs/activities	<i>N/A Brand new/created in 2020</i>	
10. Implement downtown drainage improvements	<i>N/A Brand new/created in 2020</i>	

Strategies	2019-2020 Progress	2020-2021 Progress
11. Consider submitting a multi-year street bond program to voters	<i>N/A Brand new/created in 2020</i>	
12. Promote beautification projects through teamwork	<i>N/A Brand new/created in 2020</i>	
13. Clean up trash/enforcement citywide	<i>N/A Brand new/created in 2020</i>	
14. Enhance lower income districts with beautification efforts	<i>N/A Brand new/created in 2020</i>	

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019? \$ _____

\$ amount invested in parks in 2019? \$ _____

\$ amount invested in gateway entry signs in 2019? \$ _____

\$ amount invested in streets in 2020? \$ _____

\$ amount invested in parks in 2020? \$ _____

\$ amount invested in gateway entry signs in 2020? \$ _____

Which facilities did we improve the image of? _____

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

of City-owned buildings we renovated or retrofitted? _____

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

☐ Did we court hospital providers?

☐ Did we sell the church property?

☐ Did we create a Youth Advisory Board?

☐ Did we implement downtown drainage improvements?

☐ Did we fully investigate issuing a street bond?

☐ Did we fully enforce trash clean up around town?

☐ Did we specifically target lower income neighborhoods for new beautification projects?

Goal 3: Staffing / Personnel

Strategies	2019-2020 Progress	2020-2021 Progress
1. Consider hiring additional personnel (engineer, IT, etc.)	 In FY 20, staffing levels were increased by 2 full-time and 1 part-time positions.	
2. Conduct a staffing study that includes evaluating efficiencies and compensation	 Classification and Compensation Study underway.	
3. Right size staffing levels city-wide based on study results	 No funding was allocated for such a study; discuss need/timing of study during FY 20-21 budget process.	
4. Consider starting salaries that compete with surrounding communities	 Classification and Compensation Study underway.	
5. Be consistent with staff development / policies / purchasing procedures	 Comprehensive Purchasing Policy under development (anticipated to be complete 1 st quarter of 2020). Revision of City Personnel Policy underway.	
6. Implement a staff development program (be consistent)	 House Bill 3834 mandated cybersecurity training for all employees with computer access and elected officials – cybersecurity training program underway.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Start developing / preparing current staff to take on leadership roles within the organization in the future. Work on succession planning: add Fire, add Electric, add Streets, and add Animal Control.	 Emphasis on leadership training for police personnel, cross training of job duties underway in Finance Department.	
8. Recruit and attract more bi-lingual staff	 No funding was allocated to recruit bi-lingual staff; explore possible options during FY 20-21 budget process and the classification and compensation study.	
9. Customer service / experience excellence training for the Utility and Planning Development teams	 Training budgeted item in FY 20 for Utility Customer Services staff.	

Goal #3 KPIs / Metrics:

of new positions in 2019? _____

☐ # of new positions in 2020 and 2021? _____☐ Did we perform a staffing efficiency/compensation study?☐ Did we right-size our salaries based on that study by the end of 2020?☐ Did we develop new consistent policies and procedures regarding professional development of staff?☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?☐ Did we begin grooming current staff for future leadership roles?☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 through 2021 who are bilingual? _____

☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT Management and Services

Strategies	2019-2020 Progress	2020-2021 Progress
1. Improve technology / create specific strategies to have better IT support based on Assessment results	 New outside IT management team hired; Strategic plan for current and emerging issues (cyber) near completion.	
2. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals. \$100K will pay for equipment, \$20K is licensing agreement costs.	 City-wide replacement of desktops with current operating systems complete; new servers in current fiscal year.	
3. Create a 5-year rolling IT equipment replacement plan	 See above notes 1 and 2.	
4. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website.) Purchase next modules: INCODE	 New PIO hired. Increased social media updates. INCODE permits and inspections software module implemented to track permit and inspections progress; online access to permit applications and tracking underway.	
5. Upgrade the server system	 Desktop operating systems upgrade 100% complete. Server upgrades in progress.	
6. Streamline technology hardware, software processes within the City, based on Assessment recommendations	 Ongoing and FY 20-21.	

Strategies	2019-2020 Progress	2020-2021 Progress
7. Upgrade all equipment and software and be trained on specific software to be used to maximum potential and determine which staff will require which trainings.	 Current year 2020 departmental goal.	
8. Explore implementing downtown Wi-Fi	 To be addressed in 2020 or 2021. Explore options with the Downtown Business Association and both Chambers of Commerce.	

Goal #4 KPIs / Metrics:

- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we upgrade our City server system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies	2019-2020 Progress	2020-2021 Progress
1. Provide quality public safety to all citizens of Lockhart		
a. Develop a specific Retention Strategy first	 City-wide classification and compensation study underway. Fire: Council approved 7% salary adjustment in FY 19-20. Police: all officers to attend leadership training, host ceremonial recognition events, retention strategy under development.	
b. Continue to implement hiring strategies we developed such as Fire and Police.	 Fire: Use of recruitment video; developing recruitment flyer for use with LISD and the public; career day with Lockhart High School students; Fire Chief to serve on LISD Career and Technical Education Advisory Committee. Police: In 2019, Lockhart Police Officers visited with police cadets attending the AACOG Academy and made presentations to 2 classes of prospective candidates. In 1 st quarter of 2020, LPD will make presentations to the CAPCOG Academy currently in progress.	

Strategies	2019-2020 Progress	2020-2021 Progress
c. Long-term public safety facility planning for Station #1.	 Completed Fire Station No. 2. Analysis and cost estimate to remodel and upgrade Fire Station No. 1 underway.	
d. Develop an equipment replacement schedule. Seek funding for existing equipment (fire apparatus and patrol cars) replacements.	 Developed an ambulance replacement schedule with Caldwell County and Seton. Upgrades to two-way radios (portables and mobiles) underway.	
e. Continue to ensure use of best practices / standards (research best practices, then implement)	 Fire: Fire Department is preparing an emergency management tabletop exercise for City staff. Police: Upgraded Police Officer body-worn cameras to 3 rd generation models.	
f. Evaluate Accreditation opportunities	 Fire: Reviewing the Texas Fire Chief's Association (TFCA) accreditation process before formal enrollment. Police: Currently reviewing the 166 Texas Law Enforcement Best Practices. Will submit for recognition in the 3 rd quarter of 2020.	

Strategies	2019-2020 Progress	2020-2021 Progress
g. Traffic safety improvements: turn lanes and traffic lights	<i>N/A Brand new/created in 2020</i>	
h. Begin TXDOT safety projects	<i>N/A Brand new/created in 2020</i>	
i. Promote a Neighborhood Watch Program	<i>N/A Brand new/created in 2020</i>	

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019? _____

of new law enforcement officers hired in 2020? _____

of new law enforcement officers hired in 2021? _____

% law enforcement officers retained? _____ %

of new firefighters hired in 2019? _____

of new firefighters hired in 2020? _____

of new firefighters hired in 2021? _____

% firefighters retained? _____ %

☐ Did we develop a long-term public safety facilities plan?☐ Did we develop a public safety equipment replacement schedule?☐ Did we implement that new replacement schedule?☐ Did we research and record best practices across the country regarding public safety policy?☐ Did we make any modifications to our public safety policies based on that research?☐ Did we explore and evaluate Accreditation opportunities?☐ Did we implement new turn lane and traffic light improvements in 2020-2021?☐ Did we begin the TXDOT safety projects?☐ Did we proactively promote a Neighborhood Watch Program for Lockhart?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The city council and management team agreed to use this document regularly throughout 2020 and 2021 to track progress and measure accomplishments.



City of Lockhart

2019-2020 Strategic Priorities

Prepared by:



City of Lockhart

Summary

On February 1 & 2, 2019 the City of Lockhart hosted two half-day planning sessions to develop goals and strategies for the next 2 years. Some of these goal areas were internal, whereas others were external. The following is the process used to reach the conclusions for the plan.

The process began with a preliminary phone meeting between the facilitator and Steve Lewis, City Manager, to go over key issues facing the City, understand the programs and projects underway through the community, and to prepare the agenda and format for the planning retreat.

The first portion of the strategic planning process began on Friday, February 1, 2019 with the City Manager and the City of Lockhart Management Team. The facilitator began by asking the Management Team participants what their expectations for discussion for the day were. She then took the team through a SWOT (Strengths, Weaknesses, Opportunities, & Threats) Analysis. The next group exercise was a brainstorm called Start/Stop/Continue that lists the things that need to begin happening, stop happening, and are mission-critical and must continue regardless of circumstances.

The facilitator then guided the Management Team through 2019-2020 goal and strategy development to recommend to the City Council the following day.

On Saturday, February 2, 2019, the City Council and City Manager convened to review, revise, and establish priorities related to the recommendations generated the day before by the Management Team. Prior to the review, the facilitator asked the City Council to list their expectations for discussion for the day.

The following are the results.

Management Team Expectations for the Day's Discussion Topics

- That City Council will take what we say seriously
- Consider all staff in decisions
- Hear each other's goals
- Live by the plans we create / develop
- That Council develop goals / priorities based on sound data / research
- Focus
- Consider quality of life as over-arching goal
- Discuss business attraction vs. recruitment
- Being prepared for growth
- Facilities improvements
- Facilities maintenance
- How do we give back to those who need extra help?
- Smart land use practices
- Discuss Tourists/Tourism – what is there for kids to do while in town visiting family?

City Council Expectations for the Day's Discussion Topics

- Capitalize on Tourism
- Discuss Wi-Fi
- Capitalize on BBQ Capital of Texas
- Cleaning up of unsightly properties (residential)
- Work in unity today
- Serve our community
- Focus
- To discuss Economic Development targeting technology jobs
- Industrial Park is full – now what?
- Cleaning up of City properties / facilities
- Actually implement our goals
- Discuss the direction of Economic Development
- Think bigger / think change / embrace change
- Develop our identity
- Attractive gateway signage
- Employee wages
- Technology infrastructure

SWOT Analysis

The facilitator guided the participants through an analysis of their current Strengths, the current Weaknesses or Challenges they are facing, Opportunities that may come their way in the future, and Threats that are possible to occur in the future. Note that there are no right or wrong answers here and no implication of likelihood. This is simply a brainstorm of the opinions of the participants to get them thinking about goals in the next portion. The Management Team listed their responses first, then the City Council added additional items the following day.

Strengths

- Historic district
- County seat
- BBQ Capital of Texas
- Location to highways
- Tourism
- Small town (family-oriented)
- Growing – room for more
- Desire to manage growth
- Good development process
- Proximity to Austin
- Comparable housing prices
- Existing capacity of utilities
- Easy mobility
- Economic Development Sales tax
- Clark Library
- Baker Theatre
- Ease of developing land (flat)
- Employees who experience long tenure
- Volunteers
- CTR (Chisholm Trail Roundup) & other local events
- Community support
- Recognizable court house
- Movies / film production (TFC)
- Long-term water planning
- High-level financial planning
- Competitive building / development fees
- “Real” city with well-managed growth
- New energy
- Proximity to large cities / airport
- New residents – new ideas – changing priorities
- Diversity
- First Friday Downtown Event

Weaknesses / Challenges

- Incentives – Economic Development lack of use
- Technology – aging equipment and software
- Infrastructure
- Facilities – condition / maintenance
- Competitive salaries within region
- Training opportunities
 - Professional development
 - Budget
- Closed minds – have always done it this way
- Tourism
- Managing growth
- Need for succession planning
- Public perception influencing job applicant pool
- Weak tax base
- Limited in-town post-secondary educational opportunities
- Lack of retail
- Lack of entertainment (kids)
- Limited grocery options
- City-owned property
- College
- Venue / convention center
- Lack of hotels
- Entryways to community
- Not using TIF financing
- Emerging downtown organization
- How to effectively support increasing, ever-growing number of festivals
 - Create packages for vendors and festivals
- No city recreation programs
- In-kind services
- Very limited public transportation services
- Outdated web information
- Poor communication with citizens

Opportunities

- Expand airport (hangars)
 - Install AWOS (Automated Weather Observing System)
- Improve working conditions of employees
- Proximity to Austin
- Implement first phase of parks master plan
- SH-130 has great properties but not city-owned property
- Undeveloped lots on Square and north / northwest of Square
- Long-tenured elected leadership
- Increase community involvement
- To develop positive relationship with County, School, and organizations
- Quality economic growth
- Franchise recreational or entertainment venues (theaters, bowling, outlets, concerts, water parks)
- Community college campus
- Increased communication needed with ISD for school planning, infrastructure, etc.
- Expand walking / biking opportunities for exercise and community involvement
- Lockhart Springs (natural spring)
- Lockhart State Park transfer to City
- Potential residential development around golf course
- Development within historic district
- School district growth
- Housing growth
- Business growth
- St. Paul Church and other redevelopment opportunities
- Hospital / medical facilities
- Public bathrooms downtown
- Develop Industrial Park
- More involvement with San Marcos Greater Partnership
- Partnership with Austin Chamber
- EDC \$ will go further today than in 2 years (spec buildings, parking)

Threats

- Economic recession
- Voter turnout
- Government shutdown
- Citizen input
- Natural disaster
- Leadership in government
- Lack of economic development direction
- Competition from other cities
- Lack of resources
- Building maintenance
- Technology – cyber security
- Surging population
- Infrastructure improvement
- Maintaining reputation
- Planning without follow through
- Lack of educated workforce – skilled labor
- Crime
- Lack of workforce – people
- Retention and hiring
- Youth retention
- School quality
- Lack of industry
- Lack of racial unity
- Micro-managing
- Other utilities providers
- Homeless services – transportation
- Types of future growth

Start/Stop/Continue

The facilitator guided the Management Team through an exercise that challenged them to brainstorm things that the City really needed to begin doing, what they should stop doing that could be a waste of resources, and what must they continue doing, regardless of circumstances. Below are their responses. Note that there are no right or wrong items; these are merely individuals' opinions about the things that should and shouldn't change in Lockhart. Just because one person has a certain opinion on a topic, that does not imply anyone else shared that opinion.

Start

- Space allocation study
- Renovate City buildings – construct
- Downtown bathrooms
- Improve salaries – salary survey
- Staff development program / policies / procedures
- Consistency in purchasing
 - Revamp purchasing policy
- Replacing capital equipment / vehicles – vehicle fund
- Mandatory single stream recycling
- IT department, in-house City Engineer
- New technology in terms of equipment, network, server, software
- Re-assess who is in charge of downtown redevelopment
 - Name which entity (or entities) funds downtown redevelopment initiatives
 - Name which entity (or entities) manages downtown redevelopment initiatives
- 2020 Comprehensive Master Plan Update that includes a future land use plan and map

Stop

- In-house utility billing (consider outsourcing)
- Outsourcing IT (consider bringing in-house)
- Repetitive useless paperwork (paperwork/policies must be updated and streamlined)
- Increasing overtime in fire and police (hire more to fix this issue)
- Using outdated equipment
- Hand -picking collections of recycled goods (business pick up)
- Laying asphalt driveway approaches for “free”
- Demolition of condemned houses – stop doing in-house (needs to be outsourced)

Continue

- Meeting with County, City, School, Chamber, EDC
- Implementing 2020 Plan and Updates
- Attracting businesses – growth
- Providing superior service
- Redeveloping Downtown
- Implement Parks Master Plan
- Being a great place to work
- Public investments along SH-130
- Supporting festivals / movie projects
- Financial planning
- Embracing tourism

Goal 1: Economic Development / Planning

Strategies
1. Partner with LISD and local youth organizations to encourage careers in local emergency services (Fire and Police)
2. Reassess who is in charge of managing and funding downtown development and tourism
3. Attract a post-secondary education campus / facility
4. Complete updating our development ordinances
5. Consider development tools to facilitate attraction / recruitment to SH 130 corridor
6. Bring utilities, assist assembling parcels, rezoning tracts along SH 130
a) Shovel ready
b) Pursue prospects
7. Start investing in more property for growth
8. Explore next industrial park
9. HOT (Hotel Occupancy Tax) Funds – revamp structure
10. Economic Development Strategic Plan
11. Robust LEDC website

Goal #1 KPIs / Metrics:

- ☐ Did we partner with LISD & other youth organizations to encourage emergency services careers?
- ☐ Did we reassess downtown development and tourism initiatives and who leads each?
- ☐ Did we initiate efforts to attract a post-secondary educational institution or facility to Lockhart?
- ☐ Did we completely update our development ordinances?
- ☐ Did we brainstorm development tools for SH-130 development?
- ☐ Did we bring utilities and assemble parcels along SH-130?
- ☐ Did we develop shovel-ready development sites?
- ☐ Did we market those sites to prospective investors?
- ☐ Did we develop plans for our next industrial park?
- ☐ Did we revamp the way HOT funds are structured?
- ☐ Did we develop and implement an Economic Development Strategic Plan?
- ☐ Did the Lockhart EDC revamp their website to better attract investment?

Goal 2: Quality of Life / Quality of Facilities

Strategies
1. Invest money to improve the appearance of our town (streets, parks, entry signs)
2. Conduct a Space Study of City Buildings and facilities including City Hall
3. Improve the image of City facilities as needed
4. Update, renovate, and construct City facilities as needed
5. Implement the Parks Master Plan, improving the quality of life for community
6. Conduct a citywide quality of life citizen survey

Goal #2 KPIs / Metrics:

\$ amount invested in streets in 2019 and 2020? \$ _____

\$ amount invested in parks in 2019 and 2020? \$ _____

\$ amount invested in gateway entry signs in 2019 and 2020? \$ _____

of City facilities we improved the appearance of? _____

☐ Which facilities did we improve the image of?

☐ Did we implement elements of the Parks Master Plan?

☐ Did we secure quotes on a Space Study of City buildings including City Hall?

☐ How many City-owned buildings did we renovate or retrofit?

☐ Did we conduct a citywide quality of life citizen survey?

☐ Did we address levels of service based on the citizen responses we received?

☐ Did we address levels of satisfaction based on the citizen responses we received?

☐ Did we address areas for improvement based on the citizen responses we received?

Goal 3: Staffing / Personnel

Strategies
1. Consider hiring additional personnel (engineer, IT, etc.)
2. Conduct a staffing study that includes evaluating efficiencies and compensations
3. Right size staffing levels city-wide based on study results
3. Consider starting salaries that compete with surrounding communities
4. Be consistent with staff development / policies / purchasing procedures
5. Implement a staff development program (be consistent)
6. Start developing / preparing current staff to take on leadership roles within the organization in the future
7. Bi-lingual staff
8. Customer service / experience excellence training

Goal #3 KPIs / Metrics:

of new positions in 2019 and 2020? _____

- ☐ Did we perform a staffing efficiency/compensation study?
- ☐ Did we right-size our salaries based on that study by the end of 2020?
- ☐ Did we develop new consistent policies and procedures regarding professional development of staff?
- ☐ Did we develop new consistent policies and procedures regarding purchasing/procurement?
- ☐ Did we create and implement a new staff development program to ensure everyone has training opportunities?
- ☐ Did we begin grooming current staff for future leadership roles?
- ☐ How many staff do we have on a leadership track by the end of 2020?

of new employees added in 2019 and 2020 who are bilingual? _____

- ☐ Did we deliver Customer Experience Excellence training to every City employee?

Goal 4: Procedures / IT / Software and Hardware

Strategies
1. Conduct a Technology Assessment that yields specific recommendations
2. Improve technology / create specific strategies to have better IT support based on Assessment results
3. Upgrade all technology-related issues as recommended – desktops, servers, software, equipment, and peripherals
4. Start replacing old equipment
5. Provide superior service by keeping technology up to date and being able to communicate with the public (keep an open line of communication through website)
6. Carefully weigh all the pros and cons of considering bringing IT in-house
7. Upgrade the operating system
8. Streamline technology hardware, software processes within the City, based on Assessment recommendations
9. Upgrade all equipment and software and be trained on specific software to be used to maximum potential
10. Explore implementing downtown Wi-Fi

Goal #4 KPIs / Metrics:

- ☐ Did we conduct a Technology Assessment?
- ☐ Did we secure top quality technology support across all departments by the end of 2020?
- ☐ Did we upgrade our desktop computers?
- % of employees who received upgraded computers by the end of 2020 (from 2018 numbers)? _____
- ☐ Did we upgrade our servers?
- ☐ Did we upgrade our computer software, subscriptions, and licenses?
- ☐ Did we upgrade our peripherals?
- ☐ Did we upgrade our other technology equipment?
- ☐ Did we establish an IT policy for updates and replacements that will keep us up-to-date from now through the future?
- ☐ Did we carefully weigh all the pros and cons of keeping IT outsourced vs. bringing it in-house?
- ☐ Did we upgrade our City operating system?
- ☐ Did we streamline our City technology processes?
- ☐ Did we secure training for staff to use all new equipment properly and efficiently?
- ☐ Did we investigate implementing WiFi throughout Downtown Lockhart?

Goal 5: Public Safety

Strategies
1. Provide quality public safety to all citizens of Lockhart
a) Develop a specific Retention Strategy first
b) Develop a specific Hiring Strategy
c) Long-term public safety facility planning
d) Develop an equipment replacement schedule
e) Ensure use of best practices / standards (research best practices, then implement)
f) Evaluate Accreditation opportunities

Goal #5 KPIs / Metrics:

of new law enforcement officers hired in 2019?

of new law enforcement officers hired in 2020?

% law enforcement officers retained?

of new firefighters hired in 2019?

of new firefighters hired in 2020?

% firefighters retained?

☐ Did we develop a long-term public safety facilities plan?

☐ Did we develop a public safety equipment replacement schedule?

☐ Did we implement that new replacement schedule?

☐ Did we research and record best practices across the country regarding public safety policy?

☐ Did we make any modifications to our public safety policies based on that research?

☐ Did we explore and evaluate Accreditation opportunities?

Conclusion

At the end of the planning retreat, the facilitator reminded all the participants that these goals would only be achieved if they held true to their commitments today to implement these specific strategies and tactics.

She reminded them that they are one team working toward one vision. The participants agreed to use this document regularly throughout 2019 and 2020 to track progress and measure accomplishments.

CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
CASTILLO	1	Infrastructure Improvements: streets
GONZALES-SANCHEZ	1	Hire A City Manager
MCGREGOR	1	Economic development, creating and retaining jobs, grocery campaign.
MENDOZA	1	Pay Raise City Employees.
MICHELSON	1	Public relations position/ get the word out about Lockhart (promoting)
WESTMORELAND	1	Infrastructure Improvements: streets
WHITE	1	Economic development, creating and retaining jobs, grocery campaign.
CASTILLO	2	Economic development, creating and retaining jobs, grocery campaign.
GONZALES-SANCHEZ	2	All Department Heads to Budget Salary Increases for all City Employees.
MCGREGOR	2	Work with LISD to establish a community recreation center at the Adams Gym, per under Parks
MENDOZA	2	Economic development, creating and retaining jobs, grocery campaign.
MICHELSON	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WESTMORELAND	2	Signage in Lockhart (highway, downtown, and toll) / Wayfinding, branding,,,))
WHITE	2	Public relations position
CASTILLO	3	Continued police community committee involvement, neighborhood watch, gang awareness
GONZALES-SANCHEZ	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods
MCGREGOR	3	Prepare Fire Station #3 (so we can have existing station remodeled)
MENDOZA	3	Continued police community committee involvement, neighborhood watch, gang awareness
MICHELSON	3	Prepare Fire Station #3 (so we can have existing station remodeled)
WESTMORELAND	3	More enforcement of codes directed at unsightly properties
WHITE	3	Wayfinding, branding, develop new entry sign and city markers
CASTILLO	4	City Facilities: Maintenance and repairs Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.
GONZALES-SANCHEZ	4	Public relations position work with social media/ get the word out about Lockhart
MCGREGOR	4	City Facilities: Maintenance and repairs
MENDOZA	4	

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CITY COUNCIL FY 18-19 GOALS (FINAL COMBINED)

PRIORITY ORDER

COUNCILMEMBER	PRIORITY	FY 18-19 GOALS
MICHELSON	4	Refurbish City Hall inside (making it more inviting)
WESTMORELAND	4	Move forward with St Paul property project
WHITE	4	Park improvements- consider medium to long range plan for Town Branch development
CASTILLO	5	Affordable housing
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material.
GONZALES-SANCHEZ	5	
MCGREGOR	5	Free public wifi on the square
MENDOZA	5	Parks improvements
MICHELSON	5	Continued police community committee involvement, neighborhood watch, gang awareness
WESTMORELAND	5	Angled parking downtown: N Main and N Commerce Sts(change during downtown drainage project)
WHITE	5	Continued police community committee involvement, neighborhood watch, gang awareness
CASTILLO	6	Wellness for employees

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CITY COUNCIL FY 18-19 GOALS

Category Order and Comments by City Manager

Council agreed at February 13 meeting that each Councilmember will submit at least 5 category goals in priority order to the City Manager to be considered by Council at first meeting in March, 2018

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Improve communication between City and Chamber of Commerce	In-House	Chamber
		City Facilities	GF	City Bldgs
		Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs
		Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs
		Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager
		More code enforcement of codes directed at unsightly properties	In-House	Code Enforc
		Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc
		Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accomodate the number of people for the above events that have been mentioned.	GF	Convention Center
		Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown
		Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl
		Economic Development	GF	Econo Devl
		Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl
		Economic Development: Recruit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the speciality shops and boutiques in or around the sqare.	GF	Econo Devl
		Pay raise across the board	GF	Employees
		All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees
		Wellness for employees	GF	Employees
		Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off altenating system, especailly during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees
		Subdivision developemnt to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing
		Infrastructure	GF	Infrastructure
		Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure
		Improve Streets (repairs)	In-House	Infrastructure

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure
		Angled parking for N Main and N Commerce Streets (change during downtown project)	In-House	Parking Downtown
		Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown
		Continue to work on City Park improvements	Gen Fund	Parks
		Revive all City parks	Grants	Parks
		Work with USD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks
		Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks
		Park improvements - consider medium to long range Town branch development	GF	Parks
		Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks
		Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks
		Start Planning for 2040 plan	GF	Planning
		Police	GF	Police
		Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police
		Work with Police Department to bring back drug enforcement program	Gen Fund	Police
		Get back to Neighborhood Townhall Meetings	GF	Police
		Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot of additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police
		High School cadet programs for police, fire, EMS	GF	Police/Fire
		Public relations position to deal with social media	GF	Public Relations
		Get the word out about Lockhart (promoting, hiring a Public Relations person)	Gen Fund	Public Relations
		Sidewalk repair and expansion	GF	Sidewalks
		Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage
		Wayfinding, branding - develop new entry sign and city property markers	GF	Signage
		Move Forward with St Paul property project	In-House	St Paul Gift
		Develop an oral history project to support a future "Walking Tour" app for Lockhart (ECONOMIC DEV/DOWNTOWN)	General Fund/Fundraising	Tourism
		More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism
		Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY
		FINAL LIST BY COUNCIL PRIORITIZED BY CATEGORY: SUBMIT TO CITY MGR BY MARCH 1 PLEASE		
		Access to Municipal Court for Utility Payments	In-House	Utility Customers
		Free public wifi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wifi
		Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
BW	7	Improve communication between City and Chamber of Commerce	In-House	Chamber	City Staff works together with Chambers on all their events by being a co-sponsor with many in-kind services. Robert Tobias attends their meetings and periodically makes presentations about Economic Development issues.
JC	4	City Facilities	GF	City Bldgs	Budget for roofs and major repairs
JEFF M	5	Refurbish City Hall inside (making it more inviting)	Gen Fund	City Bldgs	Working on it; repairs to ceiling in progress, restrooms to be refurbished and replace signage with more informative directions.
JEFF M	7	Prepare Fire Station 3 (so we can have main station remodeled)	Gen Fund	City Bldgs	New plans will be prepared working with new Chief who has different ideas than the previous Chief
AGS	1	Hire A City Manager. Hire a City Manager that is Well Rounded and Experienced and Will Help our City to Continue to Grow for the right and positive reasons. To hire a City Manager that will allow our Department Heads to Grow and Improve Our Departments with their recommended suggestions not only from our department heads but from our employees. Working Smarter not Harder.	GF	City Manager	I concur. The current City Mgr has rode back of garbage trucks, climbed electrical poles, worked water/sewer/asphalt/concrete projects, and has been a utility collections clerk, and during these experiences learned the value of suggestions for change that comes from employees in such positions. All department heads/supervisors are encouraged to listen to employees who have constructive ideas that would benefit in performing assigned tasks. City Mgr has also learned there are employees who keep there hands in their pockets and talk while everyone else is working and these are the same ones who are often found to be dishonest in their paperwork, sleep on the job, and have a poor attendance record.
BW	1	More code enforcement of codes directed at unsightly properties	In-House	Code Enforc	Will continue to address as complaints come in and as found during investigation outings.
LW	8	Continue demo of unsafe structures and pursue liens aggressively	GF	Code Enforc	Will continue to address and City Attorney exploring process to recover demolition costs
AGS	11	Convention Center. Our city is growing and there are too many events, programs and conferences that are going to other surrounding areas to have these events and those surrounding area businesses are benefitting and money is being spent in those areas instead on money being spent in our city. Granted, we do have meeting facilities in our city but these meeting facilities do not accommodate the number of people for the above events that have been mentioned.	GF	Convention Center	HOT funds and/or Bond Issue. Maintenance funds will be a minimum of \$150,000 annually not including director's salary, utilities, and insurance.
LW	9	Downtown improvements-lighting, pedestrian safety, south plaza idea? Sculpture? Sidewalk mosaics?	GF	Downtown	CAPCOG/CO project will address
LW	1	Economic development, creating and retaining jobs, grocery campaign	general fund, LEDC	Econo Devl	Robert Tobias working with several companies now
JC	2	Economic Development	GF	Econo Devl	See above

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
JEFF M	3	Expand economic development (by helping to spread the word & being more involved)	Gen Fund	Econo Devl	Robert Tobias is involved with the San Marcos Partnership, local chambers, and with downtown businesses on a regular basis. Leads from the Governor's office and the Austin Chamber are also pursued as applicable.
AGS	4	Economic Development: Recruit more businesses especially retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and specialty shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city. Art Galleries and Music Venues have increased within our downtown area and though many not appreciate these type of business and or venues, it is good for our downtown and its livelihood. Let's work on getting more of the specialty shops and boutiques in or around the square.	GF	Econo Devl	The problem is that many of the property owners downtown do not have the funds to customize their buildings to support specialty shops which most the time are not willing to spend money on a building. Rob Tobias is exploring ways to address this issue.
JUAN M	1	Pay raise across the board	GF	Employees	Estimated Costs Including Benefits: For each 1% for non-civil service= \$52,000 For each 1% for civil service = \$28,000
AGS	2	All Department Heads to Budget Salary Increases for all City Employees.	GF	Employees	See above
JC	5	Wellness for employees	GF	Employees	City provides good health insurance (\$586 per month each) with wellness plans for employees; many Cities have stopped this benefit and only provide a stipend for insurance.
AGS	9	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especially during the holidays. I did appreciate that the city employees were allowed to stay home during our icy, sleet and snow days. The safety of our employees is very important.	GF	Employees	City employees with vacation leave and holiday time are off 23 days a year with pay which is more than a month of work days. The only holidays not given that we found are Columbus Day and Texas Independence Day. Employee safety is very important, however, some employees must come in to make conditions safe for residents and to respond to emergency conditions and that responsibility belongs to each department head who determines based on staff levels and skills time off during holiday times.
AGS	6	Subdivision development to attract more businesses to Lockhart. Increase the number of homes, apartments, housing. Our city is growing with new citizens wanting to make Lockhart their home but due to the number of housing available, they wait and or possibly lose interest.	GF	Housing	6 housing projects in place at different phases. City Manager recommended incentives to builders three years ago which Council approved and during the time it was in place it produced more housing. As a result, more engineering of subdivisions has begun.
JC	1	Infrastructure	GF	Infrastructure	\$400,000 or more yearly needed for streets
LW	2	Infrastructure improvement- uncurbed streets, street rehab	GF	Infrastructure	See above. It will take a major bond issue to address all streets that do not have curbs.
BW	3	Improve Streets (repairs)	In-House	Infrastructure	See above.

CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	3	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	GF	Infrastructure	For streets please see above. Brighter lighting is always a challenge in a city with so many trees. Lockhart still must comply with Senate Bill 5 which regulates power usage. Several cities have passed an ordinance that does not allow for the planting of trees within 15' of the right of way to improve lighting of streets and reduce tree trimming around power lines.
BW	4	Angled parking for N Main and N Commerce Streets (change during downtown project)	Ja-House	Parking Downtown	Scheduled with downtown improvements. Should also consider making 100 Blocks of N Main and N Commerce one-way and possibly consider other blocks downtown especially north/south streets.
AGS	10	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic. Our city is growing and we have been very fortunate with our parking however, it is a concern especially when you have the bigger and wider trucks that are parked in an area that is for a moderate size car. It becomes a hazard and a blind spot when trying to reverse out of the parking space and a blind spot for any and all pedestrians.	GF	Parking Downtown	Scheduled with downtown improvements
JEFF M	2	Continue to work on City Park improvements	Gen Fund	Parks	Master Plan near complete
BW	2	Revive all City parks	Grants	Parks	Master Plan near complete
KM	2	Work with LISD to establish a community recreation center at Adams Gym, perhaps under Parks (PUBLIC HEALTH/PARKS)	General Fund/Parks & Rec	Parks	Mayor is visiting with LISD about this
KM	3	Add 3 positions to the Parks Department, to help facilitate other improvements (PARKS)	General Fund/Parks & Rec	Parks	Approx. \$100,000 to budget not including equipment and vehicles
LW	3	Park improvements - consider medium to long range Town branch development	GF	Parks	Bond issue needed
KM	4	Develop a dog park as part of the Stueve Lane Monte Vista Tract (PARKS/ANIMAL SHELTER/PUBLIC HEALTH)	General Fund/Parks & Rec	Parks	Estimate on this property is \$ 25000 using used fencing. Maintenance and insurance are also cost factors
AGS	8	Parks Improvements: Purchase and update the park equipment to provide safe and fun filled parks for all to use.	GF	Parks	Master Plan near complete
JUAN M	3	Start Planning for 2040 plan	GF	Planning	Needs to be done
JC	3	Police	GF	Police	Chief Pedraza is working on these issues. Recently issued update that was sent to Council.
LW	4	Continued Police Community committee involvement, neighborhood watch, gang awareness	GF	Police	See above
JEFF M	4	Work with Police Department to bring back drug enforcement program	Gen Fund	Police	See above
JUAN M	5	Get back to Neighborhood Townhall Meetings	GF	Police	Will get with Chief about this

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CM INITIALS	PRIORITY #	GOALS IDENTIFIED BY COUNCIL FOR FY 18-19: SORTED BY CATEGORY	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	SORTED BY CATEGORY	CITY MANAGER COMMENTS
AGS	5	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is a lot of training that is free but a lot additional money for registration fees and course material. I am grateful that the Police Department did invest in our Drug Dog and is being utilized by the school as well.	GF	Police	Chief Pedraza reports that Lockhart has two certified mental health officers, and he feels there is sufficient funding for training. He also reports that a new Narcotics Officer would cost about \$90,000 for salary/benefits, training, a vehicle, and all required equipment.
LW	10	High School cadet programs for police, fire, EMS	GF	Police/Fire	Will visit with department heads again about this
LW	6	Public relations position to deal with social media	GF	Public Relations	Position would cost with benefits about \$45,000 annually and would need more tasks to perform.
JEFF M	6	Public relations position to deal with social media	GF	Public Relations	See above
LW	7	Sidewalk repair and expansion	GF	Sidewalks	Costs average about \$25 per linear foot
JEFF M	1	Signage in Lockhart (highway, downtown, and toll road)	Gen Fund	Signage	Wayfinding and Branding Committee in place
LW	5	Wayfinding, branding - develop new entry sign and city property markers	GF	Signage	See above
BW	5	Move Forward with St Paul property project	In-House	St Paul Gift	Working on costs associated with this projects which involve asbestos/lead paint survey and possible abatement, ADA restrooms, ADA entry ramp, kitchen changes, and other repairs.
KM	5	Develop an oral history project to support a future "Walking Tour" app for Lockhart	General Fund/Fundraising	Tourism	Could be part of the Wayfinding and Branding Committee tasks
AGS	7	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants). Added events, especially the events that are free to the public do very well for the city as well as for the businesses and tourism. I welcome new events to the city but need to be selective in the events that we do host.	GF	Tourism	Chambers receive HOT funds for tourism and City co-sponsors events that contribute to tourism.
JUAN M	4	Create a Good Neighbor program (Lockhart Utility Customers can add an additional amount to utility bill to help others)	GF	Utility Customers	Have pursued this in the past. Requires a Board or Committee that is willing to take on the tasks of selecting who and how much help can be provided to customers. Some Cities allocate the funds to existing organization that is willing to take on the project.
BW	6	Access to Municipal Court for Utility Payments	In-House	Utility Customers	Working to this; advertisements and office training needed.
KM	1	Free public Wi-Fi on the square as part of the redevelopment on the North side (ECONOMIC DEV/DOWNTOWN)	CAPCOG Grant?	Wi-Fi	County Judge had indicated to Mayor that the County could do this.
JUAN M	2	Free public wifi on the square as part of the redevelopment on the North side	GF	Wifi	See Above

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
BH	3	Continue Improving City Cemetery	with GF Expiring debt saving and/or Cemetery Tax	CEMETERY
Jeff M	2	Refurbish City Hall in the inside (to make more inviting to the public) as well as doing some landscaping outside	General Fund	CITY BLDGS
BW	3	Spruce up and clean up City properies		CITY BLDGS
BH	4	Improve City Facilities Appearance		CITY BLDGS
JC	4	City Facilities		CITY BLDGS
AGS	10	Convention Center		CONVENTION CTR
JC	2	Crime		CRIME
AGS	4	Police Task Force: Budget extra funds for a Police Task Force, a Narcotics Officer and a Mental Health Officer to address any drug and gang related problems and mental issues our city is being faced not only on the East side of our city but citywide. Budget for updated training for our police officers. There is alot of training that is free but alot additonal money for registration fees and course material.		CRIME
Jeff M	4	Work with Police Department to bring back drug enforcement program		CRIME
LW	8	Fund for helping utility customers in need	???	CUSTOMER SERV
BW	2	Continue to change angle parking downtown: 200 Blk S Main, 100 Blk N Main, 100 Blk N Commerce, 200 Blk E Market; little time and expense invovled	??	DOWNTOWN
LW	2	Downtown improvements,bathrooms, electric, pedestrian safety, beautification, wifi, lighting		DOWNTOWN
AGS	9	Parking around and surrounding the square. Issues with larger vehicles parked in areas that are narrow and that make it hard to see oncoming traffic		DOWNTOWN
LW	1	Expanding economic development department, budget, office, staff?, marketing	General fund, LEDC	ECCONOMIC DEV
AGS	3	Economic Development: Recurit more businesses especailly retail and continue efforts; contact existing and vacant building owners to see if they are willing to work with the City of Lockhart to bring retail businesses and speciality shops, as well as industrial. Purchase buildings and land when on the market for possible new businesses for the city.		ECCONOMIC DEV
JC	3	Economic Development		ECCONOMIC DEV
AGS	5	Subdivision development to attract more businesses to Lockhart.		ECCONOMIC DEV
JM	5	Set up meetings with developers for more retail space shopping centers along US 183		ECCONOMIC DEV

LOCKHART CITY COUNCIL FY 17-18 GOALS				
Category and Priority Order				
COUNCIL MEMBER	PRIORITY	GOALS IDENTIFIED BY COUNCIL FOR FY 17-18 (as submitted by Councilmembers)	SUGGESTED FUNDING SOURCE BY COUNCILMEMBER	CATEGORY
AGS	6	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)		ECONOMIC DEV
AGS	1	All Department Heads to Budget Salary Increases for all City Employees.		EMPLOYEES
JM	1	City Employee Raises		EMPLOYEES
JM	2	House or fund gym membership/space (weight rm) in Senior Center area (cardio machine) for City employees		EMPLOYEES
AGS	8	Employee: Possible additional Employee Holiday Time Off-Alternating System. Even though this has been discussed and the reasons for why it cannot be done, I would like to see a time off alternating system, especailly during the holidays.		EMPLOYEES
BW	1	ENFORCE ordinances that pertain to unsightly properties all over town		ENFORCEMENT
Jeff M	1	Enforce city ordinance regarding residential property		ENFORCEMENT
Jeff M	3	Continue to work on City Park improvements		PARKS
JM	3	Do inventory of City properties to idenify areas for pocket parks	LEDC funds	PARKS
LW	3	Park improvements	General fund	PARKS
BH	5	Parks Improvements	General Fund	PARKS
JC	5	Parks		PARKS
AGS	7	Parks Improvemens: Purchase and update the park equipment to provide safe and fun filled parks for all to use.		PARKS
LW	7	Town branch cleanup and beautification	???	PARKS
JM	4	Start process of Funding Sidewalks east of 183 connecting to the US 183 sidewalks		SIDEWALKS
LW	6	sidewalk repair and expansion	general fund bond	SIDEWALKS
BH	1	IMPLEMENT SIGNAGE IN LOCKHART	General Fund (LEDC) and/or Hotel Tax	SIGNAGE
LW	4	wayfinding, branding	general fund	SIGNAGE
LW	5	Entry signs	general fund	SIGNAGE
Jeff M	6	Signage on Highway 183 and SH130 = directing people to Lockhart		SIGNAGE
BW	4	Pursue opportunity to move Senior Citizens' Center to St Paul United Church of Christ Property		SR CITIZENS CTR
JC	1	Roads	Grants or impact fees	STREETS/INFRAS
AGS	2	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods		STREETS/INFRAS
BH	2	Continue improving City Streets	Increase Transportation Fund	STREETS/INFRAS
Jeff M	5	Continue to make improvements and redoing our city streets		STREETS/INFRAS

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
1	Castillo	Infrastructure	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future.
1	Gonzales-Sanchez	Department Heads to Budget Salary Increases for city employees so that we can keep our current city employees.	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l
1	Hilburn	Improve City Cemetery with GF Expiring debt saving and/or Cemetery Tax	Cemetery Tax up to 5 cents allowed by State Law. Expiring GF debt committed to Police and Fire increased pay rates. (\$132,000)
1	Mendoza	Find ways to use activity center for multi-purpose use. (basketball, volleyball). Funding source: Different companies in town	If approved by Council staff would approach local businesses
1	Michelson	Continue to improve infrastructure (drainage, street repairs) throughout the city	Complete 2015 CO and budget \$250,000 per year for street materials
1	Westmoreland	Enforce ordinances that pertain to unsightly properties all over town. Make homeowners/residents (because some may be renters) take pride in their environment. It is an eyesore to drive around town and see overgrown properties, junked cars, and stacks of trash on porches, in yards and driveways. All levels of socio-economic residents in this town have shown evidence of being disrespectful to their environment.	City has no esthetics ordinance currently. The term "unsightly" is subjective and is difficult to prove in court.
1	White	Economic Development-expanding budget to get staff qualified to help Sandra with recruitment, working with LEDC to either build Spec building or invest in more property, Main St program to relieve Sandra of a lot of those duties	Main Street Program would require another person and funding to work with local businesses while Economic Development would conscentrate on new businesses and new jobs
2	Castillo	Economic Development	Need 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Gonzales-Sanchez	Infrastructure: Continue City Infrastructure: Drainage, Street Repairs, Completion of Curbing, Brighter Lighting in Neighborhoods	Complete 2015 CO projects and need budget of \$250,000 per year for streets, continue water and sewer main replacements; continue electric distribution maintenance plan-get new substation on line. Replace bad water raw water mains and find additional water for the future. Most streets that lack curbing will need to be totally reconstructed. Brighter LED lights being experimented with since costs have come down.
2	Hilburn	Implement City Signage	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
2	Mendoza	New Park equipment. Funding Source: Each Councilmember responsible for a park and finding funding sources	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
2	Michelson	Continue to improve ways to attract businesses to Lockhart	Need more 12-15,000 sf of retail spaces with reasonable lease per sf and buildings that are 20 to 50,000 sf for industrial and maunufacturing
2	Westmoreland	Create a policy for the residency of future admininstrative positions to live within the Lockhart city limits. If an administrator wants to be employed by the City of Lockhart, they need to reside here. Sharing in the daily lives of our citizens seems crucial to making decisions about Lockhart. They are paid by city taxes.	It is not legal to require all department heads to live in the City limits; only the City Manager is required to do so. All non-24 emergency response employees must live within 25 mintues of City Limis
2	White	Continue street rehab	Need \$ 250,000 annually minimum for street work materials
3	Castillo	City Facilites	Not sure what this includes; can asses all departments for physical needs
3	Gonzales-Sanchez	Economic Development: Recurit more businesses especailly retail and continue efforts ; contact existing and vacant bldg owners to see if they are willing to work with City to bring these small retail businesses, as well as industrial; possibly purchasing two downtown county buildings when on the market for possible new businesses in the downtown area. Stronger platform with LEDC with methods to sell Lockhart and attract businesses.	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment. Prime softgood companies constantly want to be on Highway 183 in 12-15,000 sf and at a reasonalbe cost per sf plus higher traffic counts.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
3	Hilburn	Continue improving city streets: Increase Transportation Fund	Current transportation monthly rate is \$ 4 for residential and others; \$260,000 annual which helps fund labor and equipment, but is not sufficient for materials. Another \$250,000 for materials is needed annually.
3	Mendoza	Wi-Fi Free Zones Downtown Square. Funding source City Budget, School District, Downtown sponsors	Rough estimate is about \$12,000
3	Michelson	Refurbish City Hall	If atrium removed, add more offices estimated at \$45,000 and more outside landscaping estimated at \$ 5,000; elevator going in with improvements to restrooms and offices
3	Westmoreland	Approach interested and future businesses cordially. Stringent ordinances (and the way they are approached), scare off some businesses. Let's be friendly in a positive way.	City Mgr respectfully requests names of such businesses. He has met with 18 business representatives over past 15 months that were looking at Lockhart but did not come. Except for the non-residential exterior building esthetics ordinance, none of them indicated a problem with the current ordinances or with staff. The main problems were high land prices and the lack of "ready built retail and industrial buildings", and traffic counts were not high enough. Most thought the impact fee schedules were very reasonable compared to other cities. Will continue to work toward friendlier customer service with simplified ordinances.
3	White	Park master plan to consider park bond issue, recreation dept and staff issues	Master Plan estimate: \$ 45,000, recreation dept est at least \$ 60,000 for a recreational professional with another \$30,000 for equipment and materials
4	Castillo	Employees Wages	Est Cost Per % Increase Annually: Gen Fund (Not Civil Serv) \$ 29,000; Gen Fund Civil Serv \$ 24,000; Other/Utilities: \$ 15,000- Add'l Cost FY 16-17 due to Civil Serv Pay Plan Expansions already approved: \$ 132,000
4	Gonzales-Sanchez	Police Task Force: Budget extra funds to bring back a much needed Police Task Force to address any drug and gang related problems this city is being faced with especially on the East side of our city. Possibly ask the County to assist with funding.	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
4	Hilburn	Continue working on bringing industry to Lockhart: Continue supporting Ms. Mauldin	LEDC is will have sufficient funding to be more aggressive starting FY 16-17
4	Mendoza	Training Start up: Neighborhood Watch Training and Program: Police Budget	Have tried Neighborhood Watch Program in past but was not sustained because of lack of participation. Willing to try again.
4	Michelson	Improve signage on HWY 183 as well as SH130 = directing people to Lockhart	Possibly use of some of the KTB grant money
4	Westmoreland	Evaluate and/or change the degree of the angled parking along the 4 blocks off of the square. This would be: Main Street from Market to Prairie Lea Street; Main Street from San Antonio Street to Walnut Street; Commerce Street from Market Street to Prairie Lea Street, and Commerce Street from San Antonio Street to Walnut Street. These parking spaces were made before long vehicles were made! If there are cars parked on both sides of the streets, only one car can pass through at a time. Then it becomes a one lane street. I have witnessed a different angled parking arrangement, and it provides more room and is much safer for the drivers and pedestrians.	Estimate to black out existing thermoplastic markings, redefine layout, and apply new thermoplastic markings with angle parking = \$ 12,000; will probably lose 4 spaces per block. 2 on each side
4	White	Branding and wayfinding—may be included in #1	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000
5	Castillo	Parks	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
5	Gonzales-Sanchez	Subdivision development to attract more businesses to Lockhart	Working with 6 more subdivisions, either new or expanding, and possibly one more very large one northwest.
5	Hilburn	Improve tourism in Lockhart - City Council continue to work with and encourage Chambers of Commerce to be more involved	Council can make this directive to Chambers when dividing out HOT funds
5	Mendoza	Finding more funding for Retail Market Study. Zip code demographics with reports. Funding LEDC	LEDC could fund another report but the company says our numbers still should be good. Costs estimated \$22,500 for updating data and recruitment.

Lockhart City Council
FY 16-17 Goals
Revised 3-10-2016, 8:30 pm

Priority	Council Person	Goals Submitted	City Manager Comments
5	Michelson	Work with LEDC or someone equivalent to build a building to help attract business	Need more 12-15,000 sf of retail spaces with reasonable lease per sf. Most softgood retailers want 12-15,000 on Hwy 183 at a reasonable price and increased traffic volumes
5	White	Sidewalks to include lighting	Funding required; for example San Jacinto to Jr High estimate is \$130,000 just for materials along Maple walkway
6	Gonzales-Sanchez	More Events to Attract Tourism in Lockhart and Include Way Finding Signage (Hotels and Restaurants)	Initial required funds up to \$40,000 if City Crew does the work; total cost could be more than \$70,000. Chambers could use HOT for more tourism.
6	Michelson	Continue to work on City Park improvements	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
6	White	Pursue possible ESD-EMS district	Legal issue with participation by County and City of Luling preferable
7	Gonzales-Sanchez	Parks Improvemens: Purchase more park equipment to provide safe and fun filled parks for all to use.	Estimate: \$ 400,000 annually over next 4 years based on input from Parks Board Advisory Board
7	Mendoza	Start Talks With YMCA Austin again. Seek sponsors funding if necessary	Our population hurt in previous discussions, Will pursue again. They usually want commitment for a minimum number of individuals and families depending on population of not only City but its metro area
7	Michelson	Work on building a civic center/ recreation center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
7	White	Cemetery maintenance	Cemetery Tax up to 5 cents allowed by State Law
8	Gonzales-Sanchez	City Hall: Refurbish with Improvements and/or Upgrades	Elevator and improvements to restrooms planned; better offices for Connie and Sandra planned also.
9	Gonzales-Sanchez	Convention Center	\$ 9 million plus land \$ 2.5 million for about 20,000 sf plus about \$240,000 annual maintenance costs and minimum of \$60,000 for utilities; estimated revenues offset is about \$60,000; take out recreation center and cost go down about 20%. It has been reported that Bastrop is spending over \$500,000 per year to operate its civic center. Revenues not covering costs.
10	Gonzales-Sanchez	Employee: Possible additional Employee Holiday Time off-Alternating system	City employees now have 12 holidays and 1 personal holiday; time off is granted by seniority with department head responsible for keeping sufficient personnel to serve the public needs. Employees also receive at least 2 weeks of vacation time. Those employees required to work on holidays receive their normal pay plus holiday pay.

City of Lockhart																					
Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
General Government																					
Hotel Tax Fund																					
2016 GO Refunding				40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000								400,000
Total Hotel Tax Fund P & I			-	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	-	-	-	-	-	-	-	400,000
LEDC																					
2015 Tax & Revenue	100.00%		48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
Total LEDC Fund P & I			48,093	48,044	48,103	48,152	63,645	63,670	63,513	63,543	63,555	63,643	63,687	65,647	65,544	65,575	65,482	65,579	65,538	65,676	1,048,596
2015 Capital Projects Fund																					
2015 Tax & Revenue																					-
Total 2015 Capital Projects Fund Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drainage																					
2015 Tax & Revenue			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
Total Drainage Fund P & I			100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,700,000
General Fund																					
2015 Tax & Revenue																					-
Total General Fund P & I			-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund																					
2006 Tax & Rev CO's	100.00%		47,175	50,535	48,690	46,845															146,070
2006-A Tax & Rev CO's	93.00%		267,890	267,803	267,332	271,128															806,264
2015 Tax & Revenue	TRNSF		186,594	186,302	186,653	186,945	279,275	279,421	278,487	278,662	278,735	279,261	279,523	291,203	290,590	290,773	290,222	290,798	290,554	291,374	4,548,778
2015 Tax & Revenue	12.00%		117,779	117,659	117,803	117,923	155,867	155,927	155,543	155,615	155,645	155,861	155,969	160,769	160,517	160,592	160,365	160,602	160,502	160,831	2,567,990
2016 GO Refunding	74.84%		171,056	346,930	361,150	353,161	656,899	666,927	661,698	666,974	673,111	670,566	678,350	-	-	-	-	-	-	-	5,735,766
Total Debt Service Fund P & I			790,494	969,229	981,628	976,002	1,092,041	1,102,275	1,095,728	1,101,251	1,107,491	1,105,688	1,113,842	451,972	451,107	451,365	450,587	451,400	451,056	452,205	13,804,868
Total General Government			938,587	1,157,273	1,169,731	1,164,154	1,295,686	1,305,945	1,299,241	1,304,794	1,311,046	1,309,331	1,317,529	617,619	616,651	616,940	616,069	616,979	616,594	617,881	16,953,464

Future Debt Payments as of 9/30/18																					
Description		Paid Debt	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	TOTAL DEBT
Proprietary																					
Electric Fund																					
2013 SIB Loan	30.81%		71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152			1,067,268
																					-
																					-
Total Electric Fund P & I		-	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,152	71,151	71,151	71,151	71,151	71,151	71,151	71,151	71,152	-	-	1,067,268
Water Fund																					
2006A Tax & Rev CO's	7.00%		20,164	20,157	20,122	20,408															60,687
2015 Tax & Revenue	49.60%		486,818	486,322	486,917	487,413	644,248	644,496	642,909	643,207	643,331	644,223	644,670	664,510	663,468	663,778	662,842	663,822	663,406	664,800	10,614,362
2016 GO Refunding	21.81%		49,849	101,103	105,247	102,919	191,435	194,357	192,833	194,371	196,159	195,418	197,686	-	-	-	-	-	-	-	1,671,528
2013 SIB Loan	35.80%		82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676	82,676			1,240,140
Total Water Fund P & I		-	639,507	690,258	694,962	693,416	918,359	921,529	918,418	920,254	922,166	922,317	925,032	747,186	746,144	746,454	745,518	746,498	663,406	664,800	13,586,717
Sewer Fund																					
2015 Tax & Revenue	4.30%		42,204	42,161	42,213	42,256	55,852	55,874	55,736	55,752	55,773	55,850	55,889	57,609	57,518	57,545	57,464	57,549	57,513	57,643	920,197
																					-
2016 GO Refunding	3.35%		7,657	15,529	16,166	15,808	29,404	29,853	29,619	29,855	30,130	30,016	30,364	-	-	-	-	-	-	-	256,744
																					-
2013 SIB Loan	33.39%		77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102	77,103	77,102	77,102			1,156,537
																					-
Total Sewer Fund P & I			126,963	134,793	135,481	135,166	162,359	162,829	162,457	162,710	163,005	162,968	163,356	134,711	134,620	134,648	134,566	134,651	57,513	57,643	2,333,478
Total Proprietary Fund P & I		-	837,621	896,203	901,594	899,733	1,151,869	1,155,510	1,152,026	1,154,116	1,156,323	1,156,436	1,159,539	953,049	951,915	952,253	951,236	952,301	720,919	722,443	16,987,463
Grand Total			1,776,208	2,053,476	2,071,326	2,063,887	2,447,555	2,461,455	2,451,267	2,458,910	2,467,369	2,465,767	2,477,068	1,570,668	1,568,566	1,569,193	1,567,305	1,569,280	1,337,513	1,340,324	33,940,927

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015	2016	2017
						FebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJanFebMarAprMayJunJulAugSepOctNovDecJan		
\$14,124,890.00		TOTAL PROJECT COST						
\$2,068,024.00	1	DRAINAGE IMPROVEMENTS CONTRACT 1 - Mesquite/Wichita Street & Richland Drive						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Mon 3/23/15	Tue 4/21/15			
		Acquisition	120 days	Wed 4/22/15	Wed 8/19/15			
		Engineering Design	90 days	Wed 4/22/15	Mon 7/20/15			
		Bid Ad/NTP	60 days	Tue 7/21/15	Fri 9/18/15			
		Construction	180 days	Sat 9/19/15	Wed 3/16/16			
\$1,999,200.00	2	DRAINAGE IMPROVEMENTS CONTRACT 2 - Century Oaks/Market Street, & Ash/Comal Streets						
		Surveying Proposal	17 days	Fri 3/6/15	Sun 3/22/15			
		Survey	30 days	Sat 4/25/15	Sun 5/24/15			
		Acquisition	150 days	Mon 5/25/15	Wed 10/21/15			
		Engineering Design	120 days	Mon 5/25/15	Mon 9/21/15			
		Bid Ad/NTP	60 days	Tue 9/22/15	Fri 11/20/15			
		Construction	180 days	Sat 11/21/15	Wed 5/18/16			
\$3,394,038.00	3	DRAINAGE IMPROVEMENTS CONTRACT 3 - Downtown Improvements Project						
		Surveying Proposal	15 days	Sun 8/2/15	Sun 8/16/15			
		Survey	45 days	Mon 8/17/15	Wed 9/30/15			
		Engineering Design	180 days	Thu 10/1/15	Mon 3/28/16			
		Bid Ad/NTP	60 days	Tue 3/29/16	Fri 5/27/16			
		Construction	365 days	Sat 5/28/16	Sat 5/27/17			
\$323,400.00	4	DRAINAGE IMPROVEMENTS CONTRACT 4 - Medina & US183 Project						
		Surveying Proposal	15 days	Sun 11/1/15	Sun 11/15/15			
		Survey	7 days	Mon 11/16/15	Sun 11/22/15			
		Acquisition	90 days	Mon 11/23/15	Sat 2/20/16			
		Engineering Design	60 days	Mon 11/23/15	Thu 1/21/16			
		Bid Ad/NTP	60 days	Fri 1/22/16	Mon 3/21/16			
		Construction	90 days	Tue 3/22/16	Sun 6/19/16			
\$1,764,000.00	5	FM 2001 ELEVATED TANK PROJECT						
		Surveying Proposal	15 days	Sat 1/2/16	Sat 1/16/16			
		Survey	15 days	Sun 1/17/16	Sun 1/31/16			
		Acquisition	120 days	Mon 2/1/16	Mon 5/30/16			
		Engineering Design	90 days	Mon 2/1/16	Sat 4/30/16			
		Bid Ad/NTP	60 days	Sun 5/1/16	Wed 6/29/16			

City of Lockhart
2015 BOND PROGRAM

Cost	Notes	Task Name	Duration	Start	Finish	2015												2016												2017																	
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan						
		Construction	365 days	Thu 6/30/16	Thu 6/29/17																																										
\$1,355,516.00	6	SH130 WATER MAIN PROJECT - City Line Rd. to Existing Tank, SH 130 @ Hwy. 142, Borchert/Mockingbird, Control Valves, FM 2001																																													
		Surveying Proposal	15 days	Mon 1/18/16	Mon 2/1/16																																										
		Survey	30 days	Tue 2/2/16	Wed 3/2/16																																										
		Acquisition	150 days	Thu 3/3/16	Sat 7/30/16																																										
		Engineering Design	120 days	Thu 3/3/16	Thu 6/30/16																																										
		Bid Ad/NTP	60 days	Fri 7/1/16	Mon 8/29/16																																										
		Construction	300 days	Fri 9/2/16	Wed 6/28/17																																										
\$470,400.00	7	SH130 PUMP STATION PROJECT																																													
		Survey	7 days	Mon 4/25/16	Sun 5/1/16																																										
		Engineering Design	90 days	Mon 5/2/16	Sat 7/30/16																																										
		Bid Ad/NTP	60 days	Sun 7/31/16	Wed 9/28/16																																										
		Construction	270 days	Sun 10/2/16	Wed 6/28/17																																										
\$859,186.00	8	SH130/TOWN BRANCH SEWER PROJECT																																													
		Surveying Proposal	15 days	Fri 5/20/16	Fri 6/3/16																																										
		Survey	30 days	Sat 6/4/16	Sun 7/3/16																																										
		Acquisition	120 days	Mon 7/4/16	Mon 10/31/16																																										
		Engineering Design	90 days	Mon 7/4/16	Sat 10/1/16																																										
		Bid Ad/NTP	60 days	Sun 10/2/16	Wed 11/30/16																																										
		Construction	240 days	Mon 12/5/16	Tue 8/1/17																																										
\$1,891,126.00	9	WATER TRANSMISSION MAIN PROJECT - Water Plant Transmission Main, MLK to FM 20 West Transmission Main																																													
		Surveying Proposal	17 days	Wed 11/16/16	Fri 12/2/16																																										
		Survey	30 days	Sat 12/3/16	Sun 1/1/17																																										
		Acquisition	120 days	Mon 1/2/17	Mon 5/1/17																																										
		Engineering Design	90 days	Mon 1/2/17	Sat 4/1/17																																										
		Bid Ad/NTP	60 days	Sun 4/2/17	Wed 5/31/17																																										
		Construction	180 days	Mon 6/5/17	Fri 12/1/17																																										